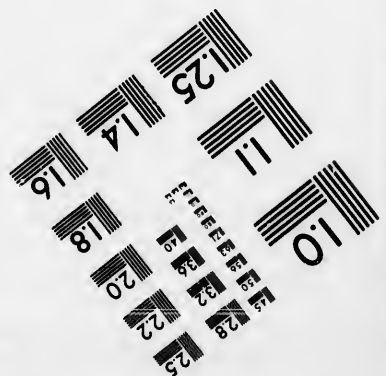
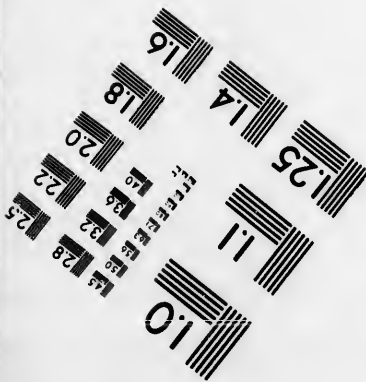
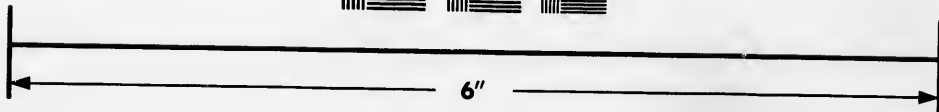
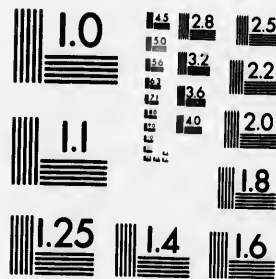


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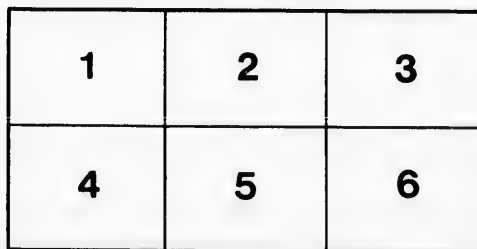
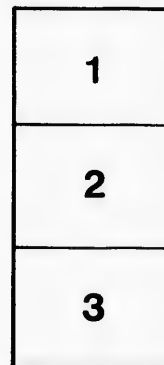
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**CONSTITUTIONS**

OF THE

Independent Order of Good Templars.



NEW GLASGOW, N. S.  
J. W. MURRAY, JOB PRINTER.  
1891



## GOOD TEMPLARS PLATFORM.

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I.

Total abstinence from all intoxicating liquors as a beverage.

II.

No licence, in any form, under any circumstances, for the sale of liquors to be used as a beverage.

III.

The *absolute prohibition* of the manufacture, importation and sale of intoxicating liquors for such purposes, prohibition by the will of the people: expressed in due form of law, with the penalties deserved for a crime of such enormity.

IV.

The creation of a health public opinion upon the subject, by the active dissemination of truth in all the modes known to enlightened philanthropy.

V.

The election of good, honest men to administer the laws.

VI.

Persistence in efforts to save individuals and communities from so dreadful a scourge, against all forms of opposition and difficulties, until our success is complete and universal.

### GENERAL RULES.

To avoid ambiguity of expression, the masculine form of the pronoun is used in the following pages, and generally in all Good Templar publications, but it is in all cases to be construed as referring to either sex, according to circumstances.

No person can be admitted to Membership in this Order unless he believes in the existence of Almighty God as the Ruler and Governor of all things and is willing to take our *pledge for life*. Under this rule we welcome all classes to our Order—the young, that we may save them from falling into the snares of the Tempter; the inebriate *who earnestly desires to reform*, that we may assist him to break the chains of appetite that bind him to the car of ruin; the moral and social; that by uniting all these elements of society, we may the better advance the cause of Temperance and Morality.

# Constitutions

OF THE

## Independent Order of Good Templars.

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**Grand Lodge Constitution.**

**Grand Lodge Bye-Laws.**

**District Lodge Constitution.**

**Subordinate Lodge Constitution.**

**Subordinate Lodge Bye-Laws.**

**Juvenile Temple Constitution.**

**Subordinate Lodge Rules of Order.**

**Code of Rules for Appeal.**

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1891.

NEW GLASGOW, N. S.

PRINTED BY J. W. MURRAY, JOB PRINTER.

## GRAND LODGE RULES OF ORDER.

SEC. 1.—The Rules of Order and Debate as found in Sub-Lodge Constitution, shall be the general Rules of Debate in this Grand Lodge, subject to the following or such other as the Grand Lodge may decide upon.

SEC. 2.—As soon as any proposition on the digest is brought forward the G. C. T. shall at once afford opportunity to a Representative from the Lodge sending such proposition to speak to it, until which time the motion "That the vote be now taken," may not be moved, nor till then may such proposition be laid on the table.

SEC. 3.—Members rising to speak shall address the G. C. T. by his title, but shall not speak further except to state that they rise to put a question or on a point of order or privilege, until recognised by the G. C. T.

SEC. 4.—No member shall be allowed to speak more than once, nor longer than five minutes on one motion. except that the mover of a resolution, or an officer whose report is under discussion, shall have the right of reply even though a vote be precipitated by an undebatable motion—as "That the vote be now taken" or to "Lay on the Table."

SEC. 5.—When a motion "That the vote be now taken" has been moved and seconded, no motion whatever shall be in order until it has been voted upon; and if it be carried no further motion of any kind can be made until the matter in hand has been disposed off by vote. Members are, however, at liberty to move "That the vote be now taken" upon the last amendment or amendments only, and, if it prevails the vote is precipitated only upon the amendments specified. It shall not be in order to reconsider a motion "That the vote be now taken."

SEC. 6.—When a motion "That the vote be now taken" has been carried, the only questions in order are, such as relate strictly to the meaning of the terms of the motion before the Lodge; and it shall be at the discretion of the presiding officer whether such questions, or any of them be entertained.

SEC. 7.—In voting on dates, figures, or sums, the most distant date, the highest figure, and the greatest sum shall be put to the vote first.

SEC. 8.—In voting on places—such as place of next meeting, the places proposed shall be put to the vote in alphabetical order.

SEC. 9.—A two thirds vote of the Grand Lodge shall be sufficient to suspend a Rule of Order, or Order of Business, unless otherwise provided.

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CONSTITUTION  
OF THE  
GRAND LODGE.

ARTICLE 1.

NAME—JURISDICTION—MEMBERSHIP.

SECTION. 1. *Name.*—This Lodge shall be entitled the Grand Lodge of Nova Scotia, of the Independent Order of Good Templars.

SEC. 2. *Jurisdiction.*—This Grand Lodge shall have jurisdiction over all Subordinate and District Lodges of Good Templars now existing, or which may hereafter exist in the Province of Nova Scotia. It shall have the sole right and power to grant, suspend or revoke charters: to originate and regulate the means for its own support, and to receive and decide appeals, and determine all questions of law and usage subject to an appeal to the Grand Lodge as the case may be.

SEC. 3. *Voting members.*—The Voting members of this body shall be its officers and past officers, representatives and past representatives, who are contributing members of the several Lodges subordinate to this Grand Lodge, and who have taken the Grand Lodge degree, and been admitted as required by the constitution.

SEC. 4. *Representatives—How Chosen.*—Representatives may be chosen by the several District, Subordinate, and Juvenile organizations, under the direct jurisdiction of the Grand Lodge, or by the District and Subordinate Lodges, or by either District or Subordinate Lodges, in such manner as may be prescribed in the Grand Lodge By-Laws, provided no Subordinate Lodge which now has, by charter, the express right to representation in Grand Lodge shall, without the express consent of such Subordinate Lodge, be deprived of such representation, and provided further, that representatives shall be members in good standing of a Subordinate Lodge within the jurisdiction of the Grand Lodge.

SEC. 5. *Election and time of Service.*—The regular election of representatives shall take place within three calendar months of the time fixed for holding the Annual Session. In the absence of any special regulations made by the Grand Lodge, the election shall take place on the first session of the official quarter in which the Grand Lodge meets. Written ballots shall be used, and a majority of all votes cast shall be necessary to a

## CONSTITUTION OF THE

choice. If vacancies occur, or a Lodge is entitled to additional representatives previous to any special session, an election may be held at any regular meeting, at least four weeks previous to said session, and the official returns to the Grand Lodge for the quarter next preceding any session shall be the basis upon which representatives may be elected to attend said session. The regular term of service shall be one year; but those elected to fill vacancies and such additional representatives as may be elected prior to other than annual sessions, shall serve only until the next annual election. No Lodge can be represented by any but its own members, and a transfer of membership shall vacate a representative's seat.

SEC. 6. *Privileges of Representatives.*—Whenever a Representative is properly seated in the Grand Lodge, such seat cannot be taken by an alternate, except after due resignation of the Representative or the seat is otherwise declared vacant.

SEC. 7. *Rank of Past Representatives, who are entitled.*—The Representative who holds a seat to the end of a session only shall be entitled to the rank of Past Representative.

SEC. 8. *Non-Voting members.*—The Grand Lodge may by bylaw determine the qualifications and privileges of non-voting members. In the absence of such by-law all acting and Past Chief Templars, acting and Past Vice Templars, and all deputies of the Grand Chief Templar, shall be entitled to the Grand Lodge Degree as non-voting members.

SEC. 9. *Credentials.* All representatives shall receive regularly attested certificates of election to this body. All members entitled to the Grand Lodge degree, under Section 8, shall receive certificates of service from the Lodge in which said service was rendered, which shall be their proper credentials, entitling them to the Grand Lodge degree, and the Grand Chief Templar's commission shall be the requisite credentials for Deputies.

SEC. 10. *Voting.*—All members specified in Section 3, of this Article shall be eligible to office, and shall be permitted to take part in the proceedings and debates of this Grand Lodge, and vote on all questions except the election of officers, and when the yeas and nays are called, on which occasions representatives only shall vote. The yeas and nays may be demanded on any question by one-fifth of the representatives present.

## ARTICLE 2.

## GRAND LODGE SESSIONS.

SECTION 1. *Time of Session.*—The Annual Session of this

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## GRAND LODGE.

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Lodge shall commence at such time and place as the Grand Lodge shall have designated at the previous annual session. Special meetings may be called by the Grand Secretary, when ordered by the Grand Chief Templar or by the Executive Committee, and shall be so called, on written application of one-fifth of the Subordinate Lodges in good standing in this jurisdiction.

SEC. 2. *Quorum.*—No session shall be opened for general business unless at least five Lodges are represented, but a smaller number may open, act on the credentials of members, confer the Grand Lodge degree, and adjourn from time to time until a quorum shall be present.

### ARTICLE 3.

#### GRAND LODGE OFFICERS AND G. L. REPRESENTATIVES.

SECTION 1. *Titles of Officers.*—The Officers of this Lodge shall be: 1st, Grand Chief Templar; 2nd, Grand Counselor; 3rd, Grand Vice Templar; 4th, Grand Superintendent of Juvenile Temples; 5th, Grand Secretary; 6th, Grand Treasurer; 7th, Grand Chaplain; 8th, Grand Marshal; 9th, Grand Secretary; 10th, Grand Sentinel; 11th, Assistant Grand Secretary; 12th, Deputy Grand Marshal; 13th, Grand Messenger. The first six shall be elected by the Lodge; the others by the Executive elect, and approved by the Grand Lodge. The Grand Lodge may, however, by majority vote elect the Grand Chaplain and Grand Marshal, or either of them, and in the event of such election the Grand Chaplain and Grand Marshal shall be Executive officers. The Grand Lodge may also provide by by-law for the election of a Grand Electoral Superintendent with such duties, powers and privileges as the Grand Lodge may determine in such by-law.

SEC. 2 *Time of Election.*—The Regular Election of Grand Officers shall be by ballot, but not before the second day of each annual session, unless the Grand Lodge is sooner ready to adjourn *sine die*. The nominations for each office shall be followed by the election, before the nominations for the next office, and a majority of all the votes cast shall be necessary to a choice. All officers, unless removed according to the provisions of this Constitution, shall hold their seats until their successors are installed.

SEC. 3. *Representatives to Grand Lodge.*—The election of representatives to Grand Lodge shall immediately follow the election of officers. In the absence of any special by-law of the Grand Lodge regulating the mode of election, the same rules shall apply as in the election of officers.

## CONSTITUTION OF THE

SEC. 4.—*Vacancies at Installation, how filled.*—Should any of the officers fail to appear to be installed at the time provided, the particular office or offices shall be declared vacant, and the Grand Lodge shall proceed to a new election to fill such vacancy or vacancies, and the officer or officers so elected shall be accordingly installed: *Provided*, nevertheless, that in the event of the absence through illness or other unavoidable circumstances at the regular time of installation of any officer re-elected to the same office, the Lodge may by five-sixths vote declare that he retains the office for the term to which the election applies.

SEC. 5.—*Vacancies—How Filled*—Vacancies in any office may be filled at any session of the Grand Lodge or by the Executive Committee between the sessions, and in case the office of Grand Secretary becomes vacant, the Grand Chief Templar, by consent of the Executive Committee, shall appoint a member of this Grand Lodge to act in said office until the next session, when the vacancy shall be filled by election, and such appointed officer shall receive the regular salary for the term of such service.

SEC. 6.—*Penalties.*—The Grand Lodge may place on trial and remove any officer for dereliction of duty and improper conduct, by a vote of two-thirds of the members present. It may enforce upon its members any penalty, to the extent of expulsion, for a violation of the constitution, rules, obligations or any principles of the Order.

## ARTICLE. 4.

## DUTIES OF GRAND LODGE OFFICES.

SECTION 1. *Grand Chief Templar.*—The Grand Chief Templar shall be the Chief Executive officer of this Grand Lodge, and of the Order of Good Templars of this jurisdiction. He shall preside at all its sessions, preserve order, enforce a proper observance of the laws and usages of this body, decide questions of doubt and difficulty, whenever properly submitted, appoint such officers and committees as the Constitution or usages may require, provide for the institution of new Lodges and the general prosperity of the Order. He shall be clothed with the power and provided with the means necessary to the thorough and faithful discharge of his duties, submit to each session a full written or printed report of the work done by himself or deputies, all decisions made, the condition of the Order, its prospects and requirements for the future, and shall discharge such other

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7.—Should any time provided be vacant, and on to fill such no elected shall be that in the unavoidable circumstances any officer receive sixths vote which the election any office may the Executive office of Grand Templar, by consent a member of next session, such appointment term of such place on trial and improper s present. It e extent of obligations or

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duties as the interests of the Order require. He shall also appoint from time to time such State, District, County, Special and Lodge Deputies as the interests of the Order may seem to require.

SEC. 2. *Grand Counselor*.—The Grand Counselor shall assist the Grand Chief Templar, preside in his absence or disability, and in case of a vacancy in the office of Grand Chief Templar assume that office and perform its duties until the next session, when a Grand Chief Templar shall be elected.

SEC. 3. *Grand Vice Templar*.—The Grand Vice Templar shall render such assistance to the Grand Chief Templar as may be required, have charge of the doors and ante-rooms of the Grand Lodge, and direct the admission of the members. In case the office of Grand Counselor becomes vacant, the Grand Vice Templar shall be entitled to succeed to the said office, but if the Grand Vice Templar decline, the Executive Committee shall fill the vacancy. In the absence of the Grand Chief Templar and Grand Counselor the Grand Vice Templar shall preside, and in case of vacancies in both these offices, shall act as Grand Chief Templar, until the succeeding session when they shall be filled by election.

SEC. 4. *Grand Superintendent of Juvenile Temples*.—The Grand Superintendent of Juvenile Temples shall exercise supervision over all Juvenile Temples, decide all questions of doubt or difficulty relating to the Juvenile branch of the Order, whenever properly submitted, commission such officers as the Constitution or usages may require, enforce observance of the laws, provide for the institution of new Temples, and the general prosperity of the Juvenile branch throughout the jurisdiction. He shall present a full report to each session, and shall discharge such other duties as the interests of the Juvenile department require.

SEC. 5. *Grand Secretary*.—The Grand Secretary shall be the recording and corresponding officer of the Grand Lodge. He shall keep a correct record of all its proceedings, and of those of the Executive Committee, also of the returns of Subordinate Lodges; notify all Subordinate Lodges of the action of this body, and furnish them with such instructions, blanks, etc., as may be necessary for their correct working. He shall be chairman of the committee on Returns and Credentials, with power to make or direct necessary corrections. He shall keep the finan-

cial accounts of this Grand Lodge, receive its moneys and pass the same over to the Grand Treasurer, taking his receipt: but may when it becomes necessary to make immediate use of the money, pay it upon the order of the Grand Chief Templar, and place the order in the hands of the Grand Treasurer. At the end of his term, and also of every session, he shall present a full written or printed report of the business of his office, with all the information in his possession relative to the condition of the Order, immediately after the session he shall prepare and publish the Journal of Proceedings including abstract of the returns, blank returns, credentials, certificates, circulars, passwords, and such other matter as the Grand Lodge may direct, or the interests of the Order require.

SEC. 6. *Grand Treasurer.*—The Grand Treasurer shall receive all moneys, securities, and vouchers of the Grand Lodge, and pay all orders drawn on him by the Grand Chief Templar and Grand Secretary, keep an accurate account of his receipts and expenditures, and make a full written or printed report at each regular session.

SEC. 7. *Other Grand Officers.*—All Grand Officers shall discharge such duties as may be required by the ritual or usages of the order, or by the Grand Lodge.

SEC. 8. *Executive Committee.*—The Executive Committee shall be composed of the elective Grand Officers, and any Grand Lodge may, by a majority vote or by By-law, add the junior Past Grand Chief Templar present in the jurisdiction to said committee. They shall have power to grant and revoke charters, and during the recess of the Grand Lodge shall exercise the power of that body, but all their acts shall be subject to be set aside or reversed by the Grand Lodge.

#### ARTICLE 5.

##### GRAND LODGE COMMITTEES.

SECTION 1: *How Appointed.*—The Grand Chief Templar unless otherwise ordered by the Grand Lodge, shall appoint at each annual session of the Grand Lodge the following committees to consist of five members each, viz: Committee on Appeals, Committee on Finance, Committee on Credentials, and Returns, Committee on State of the Order, Committee on By-laws.

SEC. 2. *On Appeals.*—The Committee on Appeals shall receive all appeals that may be presented to the Grand Lodge, at

least ten days before any regular session, and report thereon in writing.

SEC. 3. *On Finance*.—The Committee on Finance shall examine, audit and report upon all bills and claims presented, and the books and accounts of the officers; at each session report in writing the state of the finances, and at each annual session recommend such measures of finance as they may deem necessary.

SEC. 4. *On Credentials and Returns*.—The Committee on Credentials and Returns shall examine and report upon all returns, credentials and claims for seats submitted to them.

SEC. 5. *On State of the Order*.—The Committee on the State of the Order shall at each session of the Grand Lodge submit a report containing such information as they may deem interesting or instructive. They shall take charge of such reports of officers, resolutions, petitions, etc., as may be referred to them, and recommend such measures as in their judgement will best promote the interests of the Order.

SEC. 6. *On By-Laws*.—The Committee on By-Laws shall examine and report on all amendments to the By-Laws submitted to them.

SEC. 7. *On Enforcement of Prohibitory Laws*.—The Grand Chief Templar may, by direction of the Grand Lodge, appoint a committee who shall be charged especially with the enforcement of the prohibitory laws of the jurisdiction, and who shall act under the immediate direction and supervision of the Executive Committee.

#### ARTICLE 6.

##### GRAND LODGE REVENUE.

SECTION 1. *Revenue—How Derived*.—The revenue of this Grand Lodge shall be derived from Charter Fees, sale of supplies, and such per capita tax upon the membership in its jurisdiction, and fees for each initiation as may be determined and voted at the annual session of the Grand Lodge, and such special assessments as may be imposed by a two thirds vote of the Grand Lodge at a regular session.

SEC. 2. *Charter Fees*.—The fee for charter and set of books and cards shall be regulated by this Grand Lodge, and new Lodges shall pay the necessary expenses of the instituting officer.

## CONSTITUTION OF THE

## ARTICLE 7.

## GRAND LODGE RELATIONS WITH SUB. LODGES

SECTION 1. *Sub. Lodge Charters.*—On the written application of ten or more persons, not less than sixteen years of age, in good standing in any community, the Grand Chief Templar and Grand Secretary may grant a charter, and designate a Deputy to institute the Lodge, and instruct the members in the work of the Order: *Provided*, however, that no application emanating from a city, town, or village in which a Lodge shall then exist, shall be granted without the consent of such Lodge, or if there be more than one Lodge without the consent of one such Lodge, except by vote of the Executive Committee or Grand Lodge.

SEC. 2. *Petitions and Appeals.*—All members and lodges shall have the right to memorialize and petition this Grand Lodge or appeal against any action or decision which may affect them. The Grand Lodge may, by by-law, determine the course of appeals and the time within which they must be taken, but in the absence of such by-law, an appeal from the decision of a Subordinate Lodge must be taken to the Grand Chief Templar within fifteen days.

SEC. 3. *Returns.*—All Subordinate Lodges shall make returns at the end of each quarter, as full as the forms provided will permit, and a failure to make such returns for one year shall work a forfeiture of charter. Deputies instituting new Lodges shall also make full returns according to the forms provided them.

SEC. 4. *Surrender of Charter and Books.*—The persons having in custody the charter and books of any Lodge shall surrender them to the Deputy at any time when ordered to do so by the Executive Committee.

SEC. 5. *Offenses.*—The Executive Committee on being informed that any Lodge has violated any of the laws of the Order, or is so conducted as to bring reproach upon the Order, shall at once investigate the case, and, if they find the charges sustained, take such measures as they may deem necessary, to punish the Lodge and protect the Order. But the Lodge may appeal from the action of the Executive Committee to the Grand Lodge.

SEC. 6. *Dormant or Extinct Lodges.*—Any member of a dormant or extinct Lodge in good standing at the time it ceased to work, may, at any time within twelve months thereafter receive from the Grand Secretary a Clearance Card under his hand and

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the seal of the Grand Lodge: *Provided*, the Grand Secretary may, for good reasons, refuse to grant such a card to any member, subject to the decision of the Executive Committee.

**SEC. 7. *Effective Cards.***—Members of a Subordinate Lodge which surrenders or forfeits its charter, or who may move to a locality where no Subordinate Lodge exists, may retain their membership in the Order, and all honors previously acquired, by paying to the Grand Lodge the sum of two dollars per annum for brethren and one dollar per annum for sisters, or such sum as the Grand Lodge may by by-laws determine, upon which a card shall issue to them signed by the Grand Secretary, and all members in this relation shall be known as "Effective Card Members." The holder of such a card shall be entitled to the rights of a visitor in Subordinate Lodges only, and to receive from the Chief Templar the quarterly passwords. Such members residing in any locality where a subordinate Lodge exists, shall apply for membership therein within three months after the first date of residence, and upon failure to comply with this provision shall forfeit their rights as members. An effective card member residing in any community where a lodge exists shall be considered as within the jurisdiction of such Lodge; and such lodge shall have full power to try such members for any offense against the Order the same as though in regular membership in said Lodge. Certificates of Effective card membership shall contain the full text of this article in the body thereof, and shall be renewed annually. Members of Subordinate Lodges removing to localities where Lodges do not exist, shall, upon a proper certificate of standing and payment of required fee, receive from the Grand Secretary of the Grand Lodge in whose jurisdiction active membership was last held, the card provided for in this article.

**SEC. 8. *Restoring Charters.***—At any time within one year from the surrender of a charter, the Executive Committee may if they deem it expedient, on such terms as they may determine, restore the charter, on petition of ten persons who were members of the Lodge in good standing at the time of surrender.

#### ARTICLE 8.

##### GRAND LODGE JOURNALS—SALARIES—BONDS.

**SECTION 1. *Journal.***—The reports of Officers and Committees with the approved decisions of the Grand Chief Templar and an abstract of returns, shall be published with the "Journal of Proceedings."

SEC. 2. *Salaries.*—The Grand Chief Templar and Grand Secretary shall be entitled to such salary or remuneration for their services as may from time to time be voted by this Grand Lodge.

SEC. 3. *Bonds.*—The Grand Lodge may by by-law determine how bonds shall be drawn but in the absence of such by-law the Grand Secretary and Grand Treasurer shall each, prior to installation, execute to the Grand Chief Templar, Grand Counselor and Grand Vice Templar, by names, and to their successors in office, a bond with not less than two approved sureties, in such sum as the Grand Lodge may name, conditioned upon the faithful discharge of their official duties, rendering just and true accounts, just payment of all funds coming into their hands, and immediate delivery of all moneys and property belonging to this Grand Lodge at the close of their terms of office.

#### ARTICLE 9.

##### GRAND LODGE BY-LAWS AND AMENDMENTS.

SECTION 1. *By-Laws.*—This Grand Lodge may, at any regular session, adopt such By-Laws, Rules of Order, or Order of Business as may be found necessary, which do not conflict with this constitution, nor with that of the Grand Lodge: *Provided*, that said By-Laws, or Rules of Order, and all amendments or additions thereto, shall first receive the approval of the Grand Lodge, or in the interim between the sessions, the approval of the Grand Templar.

SEC. 2. *Amendments.*—This constitution shall not be altered, amended or annulled except by the Grand Lodge, in the manner provided for the amendment of the Grand Lodge Constitution, as set forth in Article XX, Section 3, of said constitution.

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BY LAWS  
OF THE  
GRAND LODGE OF NOVA SCOTIA.

ARTICLE 1.  
LODGES AND MEMBERSHIP.

SECTION 1.—*Charter Fees* for Subordinate Lodges shall be: *eight dollars*, for Degree Lodges: *ten dollars*, for Juvenile Temples. *three dollars*.

SEC. 2.—No Lodge shall be named after any living individual, nor shall two Lodges bear the same name.

SEC. 3.—*The Initiation Fee* in Sub-Lodge shall not be less than forty cents for males, and twenty cents for females, but Juvenile Templars of 12 months standing may be initiated into Lodges at a fee of not less than 25 cents, if they have attained the required age.

SEC. 4.—*The Quarterly Dues* in Sub-Lodge shall in no case be less than 15 cents for adult males, nor less than 8 cents for males under 18 and females. In the case of candidates initiated during the last calendar month of the quarter, Lodges may, by bye-law, free them from subscription for the ensuing quarter.

SEC. 5.—*Proposition and Election* Every Lodge receiving a proposition of membership, in the event of the candidate being elected, must, within two weeks, notify said candidate in writing, of the time appointed for initiation; failing this, the proposition and election becomes null and void, if desired by the candidate; and a candidate failing to come up for initiation within four weeks of the date fixed, shall be permitted to declare his proposition null and void, and, in any case, if a candidate be not initiated within twelve weeks of the date of election, such election shall be null and void.

SEC. 6.—*Constitution* Each person, on being initiated, shall be presented with a copy of the Subordinate Lodge Constitution, free.

SEC. 7. *Members Drawing Associate Certificates or Clearance Cards* are charged 10 cents, and the same for Travelling Cards, together with dues for the number of terms for which the Travelling Card is drawn.

SEC. 8. *Smoking in Lodge or Ante-rooms, Dancing and Lotteries*, at meetings in connection with the Order, are prohibited.

SEC. 9. *Lodge Deputies* shall be recommended at the first session of the term in which the annual session of Grand Lodge is held, and shall be commissioned by the G. C. T. immediately after Grand Lodge session.

SEC. 10. *Charters and Ceremonial Work* always remain the property of the Grand Lodge authorities, and must be returned to Grand Lodge on proper demand; the fee charged being for their use only.

SEC. 11.—*Grand Lodge Tax* shall be paid by each Lodge at the rate of seven cents per member quarterly. Two cents of the amount so raised shall be appropriated to Agency work on behalf of this Grand Lodge. One cent shall be remitted to District Lodges; the balance shall go to the Grand Lodge for general purposes. Each Juvenile Temple shall pay a tax of one cent per member quarterly.

SEC. 12. *By-laws*.—The By-laws of Subordinate and District Lodges must be sent to the G. C. T. for confirmation, and they are not legal until confirmed.

SEC. 13. *Forfeiture of Charter*.—Any Subordinate Lodge or Temple failing to hold meeting, or make returns for six months, may have its Charter and Rituals called in, and on its failing to make returns for twelve months, shall be deemed extinct, and its Charter forfeited. All Charters and Rituals of extinct Lodges and Temples shall be sent through the District Deputy to the G. S.

SEC. 14. All applicants for Grand Lodge Degree not having the District Lodge Degree, being otherwise qualified, shall have the District Degree conferred at Grand Lodge on payment of 50 cents for males and 25 cents for females; said fees to be returned to the District Lodge from whose jurisdiction the applicants come.

#### ASSOCIATE MEMBERSHIP.

SEC. 1. *Associate Admission*. Proposition, election, payment, and admission by Associate Certificate is the same as by Clearance Card, the endorsed Certificate being then returned to the Lodge issuing it.

SEC. 2. *Attendance and Pass-word*.—An associate can only attend a Session and use the pass-word after obtaining it from the C. T. of his regular (not associate) Lodge, or by means of the said C. T.'s certified pass word warrant attached to his F. Sec's receipt for subscription.

SEC. 3. *Service*.—Clearance Cards and Certificates for Degrees or Grand Lodge membership, can only be drawn from regular (not associate) Lodge, but office service in each Lodge counts as Grand Lodge qualification.

SEC. 4. *Privileges*.—Associates have all the rights of regular members, and can serve as Officers and Deputies of either or both Lodges (and in the respective District Lodges to which

such Lodge may belong), but cannot *simultaneously* represent more than one Lodge at the same District or Grand Lodge Session.

SEC. 5. *Subscription*.—Associates are enrolled free during the quarter the certificate was issued. If admitted later the current quarter's dues are charged. Subscription is the same as for ordinary members, and District Lodge and Grand Lodge Tax are paid for them, but they are separately reported.

DEPUTIES OF THE G. C. T.

SEC. 1. *Designation*.—All Deputies shall bear on their regalia, as such, the initials of the official title of the Grand Chief Templar (whose representatives they are) prefixed by initials representing the class of Commission held. The officer commissioned in each Lodge and commonly known as "Lodge Deputy," shall bear the initials D. G. C. T.; while any additional member to the foregoing, whom the G. C. T. may commission for special service, shall be termed Special Deputy G. C. T.

SEC. 2. *Duties of a Lodge Deputy*.—A Deputy G. C. T. is the representative of the G. C. T. with the Lodge, and it is his imperative duty to see that the work in the Lodge is performed in accordance with the laws, rules, and usages of the Order. The decisions of a D. G. C. T. are binding upon his Lodge until reversed by the G. C. T. or Grand Lodge. He may arrest the charter when ordered by the Grand Lodge or its Executive Committee.

SEC. 3. *Recommendations*.—In opening a new Lodge the Instituting Officer recommends the Lodge Deputy and Electoral Superintendent. Lodges must afterwards recommend such officers annually, by ballot vote. After a Subordinate Lodge has been in existence twelve months, no person (except the retiring Deputy) is eligible for recommendation as Lodge Deputy without having served one term as presiding officer, or two terms in some other office or offices. Visiting Deputies are recommended by the District Executive, and District Deputies by the District Lodge.

SEC. 4. *Commissions*.—Deputies commence their duties on receipt of Commission from the G. C. T. No Deputy, as such, can perform any other official duties than those specified in his Commission.

SEC. 5. *Forfeiture and Expiration of Commissions*.—A violation of pledge, or suspension or expulsion works a forfeiture of Commission, and any Deputy who communicates the pass word before installation, or who installs officers before receiving the tax and quarterly returns, or who neglects to forward the tax and returns within fourteen days of his having received them,

shall be deprived of his Commission by the G. C. T. All Subordinate lodge, Temple, Honorary and Lecturing Commissions expire at the Annual Session of the Grand Lodge following their issue. The Commissions of District Deputies and Visiting Deputies expire at the Annual Session of District Lodge.

SEC. 6. *Accountability*.—Deputies are responsible only to their District Deputy, to the G. C. T., and to the Grand Lodge for their official acts, but they are accountable to their Lodges for their conduct as private members of the Order.

MISCELLANEOUS.

SECTION. 1. *Correspondence*.—Questions of law and usage must first be submitted to the Lodge Deputy, and if his replies be not satisfactory they should be sent through him to the G. C. T.; the replies to be transmitted through the same channels.

SEC. 2. *Private Work*.—(a) All Charters and Rituals issued, to whomsoever entrusted, and whatever charged, are and shall remain, the exclusive property, of the Grand Lodge. All applications for new Rituals must be accompanied by return of the old ones. (b) No member or person can legally hold or possess any printed or written copy of any portion of our unwritten work. (c) No Lodge or Temple can legally retain more Rituals than are required for use.

SEC. 3. *Representation to Grand Lodge*.—Each Lodge having a membership of seventy-five or less shall be entitled to one representative; and each Lodge whose membership exceeds seventy-five shall be entitled to two representatives. No Lodge shall be entitled to more than two representatives. Each District Lodge shall be entitled to one representative.

SEC. 4.—The regular election of representatives from the District Lodge shall take place at the annual session of District Lodge of which the candidates must be members. No member can represent more than one Lodge at the same session of Grand Lodge. The whole of the candidates nominated shall be balloted on. Each candidate (whether regular or alternate), to be duly elected, must receive ballot votes from a majority of those voting.

SEC. 5. *Alternates*.—Immediately after the election of Representatives a similar number of Alternates shall be in the same manner elected from the unsuccessful candidates, to fill other vacancies that may arise in the list of Representatives. Should a regular Representative fail to be in his place at Grand Lodge immediately after the Roll of Representatives is called, the highest Alternate present can claim the seat for the session, when the Credential Committee shall consult the co-representatives present and report the facts. On a seat being once allowed to either Representative or Alternate, it cannot be afterwards occupied by the other during the same session.

**CONSTITUTION  
OF THE  
DISTRICT LODGE.**

**ARTICLE 1.**

**NAME.**

This Lodge shall be known as District Lodge No.....  
under jurisdiction of the Grand Lodge of the.....  
of.....Independent Order of Good Templars.

**ARTICLE 2.**

**BOUNDARY OF DISTRICT.**

The District over which the authority of this body shall extend shall be Counties of.....

**ARTICLE 3.**

**MEMBERSHIP.**

**SECTION 1.** This body shall be composed of regular delegates elected by the Subordinate Lodges of this District, who shall present credentials attested by the Chief Templar and Secretary of their respective Lodges.

**SEC. 2.** The ratio of representation shall be fixed by this Lodge in its By-Laws. In the absence of such provision each Subordinate Lodge within the District shall be entitled to one delegate for the Lodge and one additional delegate for every twenty members in good standing at the closing of quarter preceding that in which the District Lodge is to be held.

**SEC. 3.** Each Subordinate Lodge shall elect as many alternates as the number of regular delegates to which it is entitled who shall be seated as delegates in the absence of the regular delegates.

**SEC. 4.** This Lodge shall be the judge of the eligibility and qualifications of its members.

**SEC. 5.** All acting officers of Subordinate Lodges, all Deputies of the Grand Chief, Templar who are members of Subordinate Lodges within the District, and all past members of the District Lodge, shall be honorary members, who shall be entitled to all the rights and privileges of this body, except voting by ballot, or on a call of the ayes and noes, or on a vote to call the ayes and noes.

**ARTICLE 4.**

**OFFICERS.**

**SECTION 1.** The officers of this body shall be: 1st, District Chief Templar; 2nd, District Controller; 3rd, District Vice

## CONSTITUTION OF THE

Templar; 4th, District Superintendent of Juvenile Temples; 5th, District Secretary; 6th, District Treasurer; 7th, District Chaplain; 8th, District Marshal; 9th, District Guard; 10th, District Sentinel; 11th, District Deputy Marshal; 12th, District Assistant Secretary; 13th, Past District Chief Templar.

SEC. 2. The first six shall be elected by ballot. The 7th, 8th, 9th, 10th, 11th, 12th, shall be appointed by the District Chief Templar *elect*. The 13th, shall be the retiring District Chief Templar of the past term.

SEC. 3. Any member of this Lodge shall be eligible to any of its offices.

SEC. 4. This Lodge shall elect and install its officers at its annual session provided for in its By-laws.

SEC. 5. The term of office shall be for one year, or until the successors shall be elected and installed. This Lodge may by By-law charge a fee for the degree not to exceed fifty cents per male and twenty-five for females.

SEC. 6. *Installation.*—Should any of the officers fail to appear to be installed at the time provided; the particular office or offices shall be declared vacant and the District Lodge shall proceed to a new election to fill such vacancy or vacancies, and the officer or officers so elected shall be accordingly installed: *Provided*, nevertheless, that in the event of the absence through illness or other unavoidable circumstances at the regular time of installation of any officer re-elected to the same office, the Lodge may by five-eighths vote declare that he retain the office for the term to which the election applies.

SEC. 7. Vacancies made by expulsion from this Lodge, by withdrawal, suspension or expulsion from the Order, by resignation or by removal from the district, may be filled for the unexpired portion of the term by election at any regular session. The District Executive Committee shall fill any vacancy occurring in the interim between sessions by appointment until the next regular session.

ARTICLE 5.  
DUTIES OF OFFICERS.

SECTION 1. The District Chief Templar shall preside at all meetings of the District Lodge and of the Executive Committee, shall appoint all committees not otherwise provided for, and perform such other duties as the District Lodge and Executive Committee may direct.

SEC. 2. The District Counselor shall assist the District Chief Templar, and in the absence of that officer, perform his duties.



## DISTRICT LODGE.

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Sec. 3. The other officers of the District Lodge shall perform the duties devolving upon similar officers in Subordinate and Grand Lodges.

### ARTICLE 6.

#### DISTRICT LECTURER.

SECTION 1. A District Lecturer shall, where practicable, be appointed by the Executive Committee of the District—the commission of the Grand Chief Templar being necessary to the validity of such appointment. The duties of Lecturer shall be to address public meetings, Sabbath schools and churches, to visit and encourage Lodges and Juvenile Temples; to organize new Lodges and Temples; to labor to increase the circulation of temperance papers and other temperance literature, giving special attention to Good Templar publications. His compensation shall be fixed by the Executive Committee under whose directions he shall act.

### ARTICLE 7.

#### COMMITTEES.

SECTION 1. The District Chief Templar, District Counselor, District Vice Templar, District Superintendent of Juvenile Temples, District Secretary, District Treasurer and Past District Chief Templar, shall constitute the Executive Committee of this District Lodge, which shall act for the District Lodge in the interval between sessions; shall raise funds for maintenance of the lecture work and the circulation of temperance literature, and shall have general supervision of the interests of the Order in the District.

Sec. 2. The District Chief Templar shall appoint, at the beginning of his term, the following committees, consisting of three members each: Committee on Credentials, Committee on Programme, Committee on Audits, Committee on State of the Order.

### ARTICLE 8.

#### MEETINGS.

SECTION 1. This Lodge shall hold such regular meetings each year as may be provided for in the By-laws

Sec. 2. Representatives from one-sixth of the Lodges shall constitute a quorum for the transaction of business. A less number may open Lodge, examine and pass upon credentials and adjourn.

Sec. 3. At the request of one fourth of the Lodges in the District, the District Chief Templar shall call a special session

of the District Lodge, giving not less than ten days' notice to each Lodge in the District. No business shall be transacted at such session except such as is mentioned in the call.

#### ARTICLE 9.

##### FINANCE.

SECTION 1. The funds of this District Lodge shall consist of moneys apportioned to it from the Grand Lodge, subscriptions from individuals and Lodges, and amounts collected by the District Lecturer and Executive Committee.

SEC. 2. The Executive Committee shall make a thorough canvass of the District for funds for lecture work, and shall make a full report of their collections and pledges secured to the annual session of District Lodge.

SEC. 3. A complete abstract of the financial reports of the District Lodge and of the Executive Committee, and a detailed abstract of the work done during the year shall be submitted by the Secretary to the Grand Secretary in time for publication in his annual report.

SEC. 4. All moneys collected as above shall be paid to the District Secretary and entered on his books. The District Secretary shall immediately turn over such money to the District Treasurer, who shall keep the same and pay out only on orders signed by the District Chief Templar and District Secretary.

SEC. 5. The District Secretary and District Treasurer shall give bond in such sum as required, such bonds to be approved by the District Lodge.

SEC. 6. Each Subordinate Lodge in this District shall forward to the District Secretary a copy of the regular quarterly returns required by the Grand Lodge. Such report shall be the basis of representation in this District Lodge, and no Lodge in arrears for returns shall be entitled to representation.

SEC. 7. The Treasurer shall keep all moneys received from Grand Lodge as a lecture fund separate from the general fund, and no draft shall be made on the lecture fund except to pay for the lecture work in the district, and other labor for the direct purpose of extending the Order.

#### ARTICLE 10.

##### MISCELLANEOUS.

SECTION 1. *Offenses.*—This Lodge may put on trial any of its officers or members, and if found guilty of offenses charged they may be expelled by majority vote.

SEC. 2. *Amendments.*—This Constitution shall be altered or amended only by the Grand Lodge, in the manner provided for the amendment of Grand and Subordinate Lodge Constitutions.

SEC. 3. *By-Laws.*—This Lodge may adopt such By-Laws and Rules of Order as may be deemed advisable, provided such By-Laws and Rules of Order shall not conflict with this Constitution the Constitution of the Grand Lodge, of the Grand Lodge or the usages of the Order.

CONSTITUTION

OF THE

SUBORDINATE LODGE.

ARTICLE 1.

NAME—HOW COMPOSED—QUORUM.

SECTION 1. This Lodge shall be called.....Lodge No.....Independent Order of Good Templars, of the.....of.....It shall consist of at least ten members, and cannot surrender its charter so long as that number, in good standing, objects thereto. Five members shall constitute a quorum.

ARTICLE 2.

SUBORDINATE LODGE PLEDGE.

SECTION 1. *Intoxicating Beverages.*—No member shall make, buy, sell, use, furnish, or cause to be furnished to others, as a beverage, any spirituous or malt liquors, wine or cider; and every member shall discountenance the manufacture, sale and use thereof, in all proper ways.

SEC. 2. *Other Intoxicants.*—The Grand Lodge may, by by-law, include abstinence from intoxicating drugs in the obligation, and name therein any leading intoxicating liquors and drugs in use in its jurisdiction.

ARTICLE 3.

SUBORDINATE LODGE MEMBERSHIP.

SECTION 1. *Eligibility.*—No person under twelve years of age shall be admitted a member of this Lodge, but the Grand Lodge may, by by-law, determine a higher age as the limit, or permit in its by-laws the Sub. Lodges to determine such higher limit in their by-laws. The Grand Lodge may, by by-law, allow children of more than five years of age to be present at Sub-Lodge meetings, provided they are members of Juvenile organ-

## CONSTITUTION OF THE

izations under the direct control of the Grand Lodge, or are in charge of their parents or guardians, until they reach the prescribed age for initiation into Sub-Lodge.

**SEC. 2. *Proposition and Ballot.***—The name, residence and occupation of a candidate for membership shall be presented in writing by some member of the Lodge, and referred to a committee of three, two of whom shall be appointed by the Chief Templar and one by the Vice Templar. The committee should see the candidate, and, if a abstainer, should ascertain if of good moral character. If the candidate has been intemperate, the Committee should ascertain if he sincerely desires to reform. The Committee may inquire of the candidate whether he believes in God as the Almighty Ruler of the Universe; whether he is prepared to take the pledge given in Art. II; and such additional questions on age, occupation, etc., may be put as may seem suited to the case. The fees and dues, and the time for their payment, should also be named: The committee shall report at the next regular meeting, when the Lodge shall ballot on the proposition. If one-tenth of the ballots cast, and not less than four, are black, they shall be sufficient to reject a candidate; but a vote of rejection may be reconsidered on motion of any member at the same or next meeting, but at no other. The Grand Chief Templar, or his Deputy, when requested by a vote of two-thirds of the members present, may grant a dispensation to ballot for a candidate on the same evening he is proposed. In their absence, the ballot may be taken by unanimous consent of the Lodge. An accepted candidate must appear for initiation within three months of the date of his election; after that time a new ballot will be required. A new ballot may be ordered at any time by a majority vote.

**SEC. 3. *Withdrawal of Proposition.***—A proposition for membership having been referred to a committee shall not be withdrawn except by a majority vote.

**SEC. 4. *Postponement.***—Should the Committee of Investigation find cause, or any member desire it, the report and proposition may be indefinitely postponed, which shall not be considered a rejection: but a new proposition may be made at any time.

**SEC. 5. *Deposit of Card.***—A candidate for membership by Associate, Clearance or Effective Card shall deposit it with the proposition or furnish satisfactory evidence that it has been lost, and he shall in all cases be subject to the provisions of the second section of this article.

SEC. 6. *Expelled and Suspended.*—No person who has been expelled from this or any other Lodge of this Order shall be proposed again within one month from the date of his expulsion, and no member who has been suspended shall be proposed for membership in any other Lodge until he has been reinstated in the Lodge suspending him.

SEC. 7. *Rejected Applicants.*—Rejected applicants may be proposed again for membership, after the expiration of one month from date of rejection.

SEC. 8. *Signing the Constitution.* Every person on becoming a member shall sign the Constitution, and the post office address (and age if under 21) shall be recorded.

SEC. 9. *Initiation of Charter Members.*—Charter members must be initiated within three months of the institution of the Lodge.

SEC. 10. *Initiation.*—In the discretion of any Lodge it may omit all or a part of the usual ceremony of initiation on the reception of a former member of the Order; *Provided*, however, that in all cases such candidate must take again the obligation of a Good Templar and sign the Constitution of said Lodge in open session.

## ARTICLE. 4.

## SUB. LODGE FEE AND DUES.

SECTION 1. *Initiation Fees and Quarterly Dues.*—The initiation fees and quarterly dues shall not be less than such amount as may be determined by the Grand Lodge in its By-laws, both to be paid in advance; but no dues shall be required of any one for the current quarter of his initiation.

SEC. 2. *Penalty for Non-Payment.*—No member shall receive the passwords until his dues for the current quarter are paid, and no member without the passwords shall be permitted to sit in the Lodge.

## ARTICLE 5.

## SUB. LODGE. OFFICERS AND TERMS.

SECTION 1. *Titles.*—The officers of this Lodge shall be—1st, Chief Templar; 2nd, Vice-Templar; 3rd, Superintendent of Juvenile Temples; 4th, Secretary; 5th, Financial Secretary; 6th, Treasurer; 7th, Chaplain; 8th, Marshal; 9th, Guard; 10th, Sentinel; 11th, Assistant Secretary; 12th, Deputy Marshal. The first ten shall be elective, and the others shall be appointed by the officers they assist. Grand Lodges may, however, provide by by-law, that the Superintendent of Juvenile Temples may be chosen annually, in such manner as may be laid down

## CONSTITUTION OF THE

in such by-law, and be commissioned by the Grand Superintendent of Juvenile Temples.

SEC. 2. *Terms and Elections.*—The regular terms shall commence with the first meetings, in February, May, August and November. The officers shall be elected by ballot and majority vote at the last regular meeting in each term, unless the Grand Lodge by by-law enacts, or allows Subordinate Lodge to enact, that the election shall be on the first session of each term.

SEC. 3. *Eligibility.*—After the Lodge has been instituted three terms, no member shall be eligible to the office of Chief Templar or Vice Templar, unless he has previously served one term in some office, except by unanimous consent.

SEC. 4. *Absence.*—If any officer shall be absent from the Lodge for three successive meetings without rendering at the expiration of that time a valid excuse, his seat may be declared vacant by two-thirds vote.

SEC. 5. *Vacancies.*—Vacancies may be filled at any time, and the member holding an office at the close of the term shall receive the honors of that term. In the absence of the Chief Templar the Vice Templar is entitled to preside: and if both Chief Templar and Vice Templar are absent the junior Past Chief Templar preside. In the absence of all entitled to preside, the Secretary or some other member shall call the Lodge to order, and the Lodge may, by a vote in the usual manner, select some member to act *pro tem*. Any officer entitled to the chair may yield the claim to the Grand Chief Templar or his Deputy, or any Past Chief Templar.

SEC. 6. *Installation.*—The installation of officers shall take place on the first regular meeting of each term. Should any of the officers fail to appear to be installed at the time provided, the particular office or officer shall be declared vacant and the Subordinate Lodge shall proceed to a new election to fill such vacancy or vacancies, and the officer or officers so elected shall be accordingly installed. *Provided*, nevertheless, that in the event of the absence through illness or other unavoidable circumstances at the regular time of installation of any officer re-elected to the same office, the Lodge may by five-sixth vote declare that he retains the office for the term to which the election applies.

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## SUBORDINATE LODGE.

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## ARTICLE 6.

## DUTIES OF SUB. LODGE OFFICERS.

SECTION 1. *The Past Chief Templar.*—The Chief Templar of one term shall be, when present, the acting Past Chief Templar of the succeeding term, unless again elected to office. In his absence the Past Chief Templar who has most recently passed the Chief Templar's chair in the Lodge, shall fill that office. He shall have an oversight over all ceremonies, correct errors in signs and instructions, give the charge to initiates as required by the Ritual, and examine and introduce visitors who apply for admission.

SEC. 2. *The Chief Templar.*—The Chief Templar shall be the chief executive officer of the Lodge, preside at its meetings, enforce a due observance of its constitution and the laws, usages and ceremonies of the Order; see that all the officers perform their proper duties; appoint all committees and officers not otherwise provided for; inspect and announce the result of all balloting and votes, but shall not vote himself except upon ballot, and in case of tie by sign vote when all present have voted. He shall together with the Secretary, call special meetings, when necessary, or when called upon by written application of five members; sign all drafts, cards and certificates ordered by the Lodge; see that the returns are made out and the money appropriated for the taxes required by the laws of the Order, and that any required bond of the Treasurer-elect is made out and approved prior to installation; and perform such other duties as may be required by the Ritual or Lodge, properly devolving upon that officer.

SEC. 3. *The Vice Templar.*—The Vice Templar shall render the Chief Templar such assistance as may be required, perform the duties of that office in his absence and have charge of the Guard and Sentinel and the doors and the ante-rooms of the Lodge.

SEC. 4. *The Superintendent of Juvenile Temple.*—The Superintendent of Juvenile Temple shall have charge of the Juvenile work, and if there be none, shall try by all legitimate means to establish a Juvenile Temple in connection with his Subordinate Lodge, and take charge of it in accordance with the provisions of the Constitution of Juvenile Temples and the Grand Lodge by-laws. He shall at the end of each quarter send a full report

## CONSTITUTION OF THE

of his work, and of the condition of the Juvenile Temple under his charge, and perform such other duties as may be required of him, from time to time, by the Grand Superintendent of Juvenile Temples.

Sec. 5. *The Secretary.*—The Secretary shall keep a fair and impartial record of the proceedings of the Lodge, write communications, fill up certificates, give notice of meetings when ordered by the Chief Templar, and attest all monies ordered to be paid at a regular meeting, and no other. He shall make out, at the end of the term, for the Lodge, a full report of the proceedings during his term, and also the quarterly returns required by the Grand Lodge, and with the Chief Templar certificate thereto. He shall perform such other duties as may be required of him by the Lodge or his charge, and deliver up to his successor, within one week from expiration of his term, all books, papers, or other property in his possession, belonging to his office. He shall immediately notify all neighboring Lodges of the name, occupation and residence of every person rejected, expelled or suspended from any cause except non-payment of dues.

Sec. 6. *The Financial Secretary.*—The Financial Secretary shall keep just and true accounts between the Lodge and its members, credit the amount received and immediately pay the same over to the Treasurer, taking a receipt. On the evening of installation, he shall present to the Lodge a full report, and furnish the Secretary with the amount of receipts for initiation fees and dues during his term, and with any information connected with his office necessary to enable the Secretary to prepare correct returns for the Grand Lodge, and shall deliver to his successor all books, papers, and other property in his possession belonging to the Lodge. He shall perform such other duties as the Lodge or his charge may require of him.

Sec. 7. *The Treasurer.*—The Treasurer shall give a bond in such sum as the by laws of the Lodge may require, with such surety as may be approved by the Lodge, and shall pay all orders drawn on him by the Chief Templar, attested by the Secretary, and no other. He shall receive all moneys of the Lodge, and hold the same until the expiration of his term, unless otherwise ordered. He shall keep a full and correct account of moneys received and expended, and deliver up, when legally called upon, all books, moneys, papers, and other property of the Lodge, to his successor in office, or to whomsoever the



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Lodge may appoint. He shall make a report at the end of his term and perform such other duties as may be required of him by the Lodge or his charge.

SEC. 8. *The Marshal.*—The Marshal shall have charge of the regalia and all other property of the Lodge which is not specially entrusted to other officers, and see that it is kept in proper order, and, at the close of his term, report a schedule of the same and its condition. He shall assist the Chief Templar in preserving order, superintend the balloting, count votes upon division, introduce candidates, and perform such other duties as may be required by the Ritual or Lodge.

SEC. 9. *The Guard and Sentinel.*—The Guard and Sentinel under direction of the Vice Templar, shall have charge of the doors and ante-rooms of the Lodge.

SEC. 10. *Assistant Secretary and Deputy Marshal.*—The Assistant Secretary and Deputy Marshal shall act under the direction of the Secretary and Marshal respectively, and perform such duties as may be required of them.

SEC. 11. *The Lodge Deputy.*—The Lodge Deputy shall in s ract the Lodge under his charge in the work, and enforce obedience to the rules and usages of the Order; collect all taxes, assessments, bills and returns due and immediately forward them to the proper officer; install officers and impart pass-words, when the quarterly returns and tax are pliced in his hands, and not otherwise. He shall grant such dispensations as may be authorized by the laws of the Order, and at the close of each quarter furnish the Grand Chief Templar with a report of his proceedings and the condition of the Lodge. He shall perform such other duties as are specified in his commission.

SEC. 12. *General Provisions.*—The officers shall, in addition to the duties specially laid down in this Article, perform such other duties as may be required of them by the Constitution, By laws, Rules, Rituals, Ceremonies and Usages of the Order, or by a vote of the Lodge.

#### ARTICLE 7.

##### OFFENSES AND TRIALS IN SUB. LODGE.

SECTION 1. *Charges and Committees.* Any member who has reason to believe that another has violated any of the laws of the Order shall present to the Chief Templar a charge against him in writing, specifying the offense; and the Chief Templar concealing the name of the accuser and accused, shall refer the

charge, to a committee of three, which he shall appoint. The committee shall forthwith furnish the accused with a copy of the charge, and summon the accused and witness to appear before them at such time and place as they may appoint. At the appointed time and place the committee shall meet and hear the evidence, which they shall reduce to writing, and produce before the Lodge.

SEC. 2. *Report and Trial.*—The committee shall report, recommending some punishment if they find the charge sustained. The report shall be laid upon the table until next meeting, at which time the accused shall be summoned to appear, and the Lodge shall act upon it. If called for by any member, the evidence offered before the committee shall be read, but no other evidence shall be introduced. The Lodge may, however, recommend the case in order that more evidence may be taken. The accused shall have an opportunity to speak in his defense, and shall then retire. The Lodge shall then decide the question, and if they find him guilty fix some mode of punishment, after which the accused shall be notified of the result. The recommendations of the committee may be amended in any manner before final action is taken on them. *Provided*, however, that in all cases when a member has been found guilty he shall be punished by expulsion, suspension, fine or reprimand, except in cases of violation of Article II, when restoration may be considered a punishment, at the option of the Lodge.

SEC. 3. *Absence of Accused.*—Should the accused fail to appear before the Committee or Lodge when summoned, without sending sufficient excuse, the trial may proceed as if he were present, or he may be punished for contempt.

SEC. 4. *Waiver.*—A member against whom charges have been preferred may, with the consent of the Lodge, waive any of the forms of trial, and if he acknowledged to the Committee or Lodge that he has committed the offence, the Lodge may forthwith proceed to punish.

SEC. 5. *Votes.*—The final votes under this Article shall be by a written ballot. A two-thirds vote shall be required to find a member guilty, or to determine the punishment.

SEC. 6. *Violation of the Pledge.*—A member who has violated Article II, shall be declared expelled unless he is restored with the restoration ceremony in open Lodge, within four weeks from the time when he made the acknowledgement or was found guilty.

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ARTICLE 8.

WITHDRAWAL FROM, AND CARDS OF SUB. LODGE.

SECTION 1. *Withdrawal from the Order.*—Any member who is free from all charges may withdraw from the Order only by first filing with the Secretary a written resignation of membership, which shall lie upon the table until the next regular meeting, when the Chief Templar may, without the vote of the Lodge, cause the member's name to be stricken from the roll.

SEC. 2. *Clearance and Traveling Cards.*—Clearance and Traveling Cards of the form prescribed by the Grand Lodge, and bearing its seal and the signature of the Grand Secretary shall be granted to members applying for them, if they are clear from all charges. In cases where a member act in a wilfully offensive manner, a Lodge shall have the power to present him with a Clearance Card, even when he has not applied for one, upon a five-sixths vote of the Lodge; provided the Lodge has ordered by a vote that written notice of such action be sent to every member (including reason for such action to the member to whom the card is to be given) one week prior to such vote being taken; and, upon presentation of the Clearance Card, membership in that Lodge shall cease, the right of appeal, however, remaining. Such Clearance Card to state that it was granted without application by a five-sixths vote of the Subordinate Lodge. A Clearance Card shall be valid until revoked by the Lodge issuing the same, except in case of the surrender or revocation of the charter of such Lodge. A Travelling Card shall be valid for the time for which payment of dues shall be made in advance, not exceeding one year.

SEC. 3. *Effect of Cards.*—Members holding cards granted by this Lodge are still members of the Order, and subject to the jurisdiction of this Lodge.

SEC. 4. *Traveling Card Members.*—Any member desiring to visit this Lodge on a traveling card shall be examined in the ante-room, and shall not be admitted unless he proves himself in the Traveling Password and the work of the degree in which the Lodge is upon.

ARTICLE 9.

SUB. LODGE BY-LAWS AND AMENDMENTS.

SECTION 1. *By-Laws.*—This Lodge may adopt such By-laws and Rules of Order as may be deemed advisable which do not conflict with this Constitution, or the laws, rules and usages of the Order; *Provided*, that said By-laws and Rules, and all

amendments thereto shall first receive the approval of the Grand Lodge or in the *interim* between sessions, the approval of the Grand Chief Templar.

Sec. 2. *Amendment.*—This Constitution shall not be altered, amended or annulled, except by the Grand Lodge in the manner provided for the amendment of the Grand Lodge Constitution, as set forth in Article XX, Section 3, of said Constitution.

### BY-LAWS OF SUBORDINATE LODGE.

(Each Subordinate Lodge has the right to adopt such By-laws for itself as it may deem necessary, *provided they do not in any wise conflict with the Constitution of Grand or Subordinate Lodges* or the laws and usages of the Order.)

(The annexed code is here inserted as a guide to Lodges, which they may adopt, with or without modifications, as they deem proper. Or they may prepare By-laws for themselves under the regulations, as in the last paragraph.)

### MEETINGS.

1. The regular meeting of this Lodge shall be held on..... evening of each week.
2. The hours of meeting shall be 7 o'clock from the 1st of October to the 1st of April, and 8 o'clock from the 1st of April to the 1st of October.

### FINES, PENALTIES AND PRIVILEGES.

#### FOR ABSENCE.

3. The officers of this Lodge, for absence at the time of calling the roll at any regular meeting, shall be fined as follows, viz: Chief Templar, Secretary, Financial Secretary, and Marshal, each.....cents; all other officers.....cents.

#### ABSENCE OF BOOKS.

4. For neglecting to have the books of the Lodge present at any regular meeting, a fine of.....cents shall be imposed for each neglect.

#### FOR REFUSING TO WATCH.

5. Members who shall refuse to watch with the sick on the nights which fall to them, as directed in No. 21 of these By-laws, when notified of the fact by the Committee for the Sick, shall pay a fine of.....for each night of refusal, unless they furnish a substitute, or give the committee such good reasons as will cause them to be excused.

## SUBORDINATE LODGE.

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### HOW TO BE SETTLED.

6. All fines thus imposed, if not settled at the time, shall be charged by the Financial Secretary to the officer or member from whom due, and shall stand against such officer or member as regular dues, and must be liquidated to entitle him or her to the privilege of voting and the pass word.

### EXCUSES.

7. Sickness, or absence from the place on necessary business, shall be the only reason which can be accepted by the Chair for non-payment of fines. No other excuse shall be granted, except by regular motion and a vote of the Lodge.

### TATTLING MEMBERS.

8. Any member of the Lodge who shall be guilty of divulging the name of another who may speak or vote against a candidate for initiation; or any member making public any of the business or transactions of this Lodge, said member shall be fined, suspended or expelled, as the Lodge may direct; and if fined, the fine shall, in no case, be less than ..... dollars.

9. Any member of this Lodge who shall reply to or notice any question regarding the business, pass-word, signs or private work of the Order, from any one not a member in good standing, which is calculated to expose matters which should be confined to this Lodge, shall be considered unworthy of membership, and may be expelled by a vote of the Lodge.

### DECORUM.

10. Any member who shall, in this Lodge, use profane or objectionable and improper language, or refuse to obey the commands of the Chair, when called to order, or use disrespectful expressions towards the officers or members of this Lodge, shall be subjected to a fine for each offence not exceeding two dollars, or to suspension or expulsion, as the Lodge may direct.

### CONDUCT.

11. Any member who shall become addicted to any vicious or immoral habits, which shall injure himself or his family, and disgrace the Order, shall be expelled.

### FEES AND DUES.

12. The initiation fee for this Lodge shall be: for each male, .....cents, and for each female, .....cents.

### FEES.

13. Every member of this Lodge shall pay into the general

## BY-LAWS OF THE

fund the sum of.....cents for males, and.....cents for females, quarterly in advance.

## CARDS.

14. Members of this Order may be admitted as members of this Lodge by card, on payment of.....by males, and.....by females.

15. Any member wishing a Card of Clearance from this Lodge is entitled to it, if clear upon the books of the Financial Secretary, on payment of.....by males, and.....by females.

## FUNDS.

## HOW APPROPRIATED.

16. The funds of this Lodge shall be used for defraying the necessary expenses of this Lodge, and to pay the tax levied by the Grand Lodge (or G. Lodge).

17. No money shall be appropriated or used for other purposes than those mentioned in No. 16 of these By-laws, unless two-thirds of all the members present at a regular meeting of this Lodge vote to do so.

## COMMITTEES.

18. All committees, unless otherwise ordered, shall consist of three members.

## STANDING COMMITTEES.

19. The Chief Templar shall, on the night of installation, appoint the following Standing Committees for his term:—

A Committee on Finance.

A Committee on Care of the Sick.

A Room Committee.

## FINANCE COMMITTEE—DUTIES OF

20. The duties of the Finance Committee are to examine and audit bills and accounts presented to this Lodge for payment, and at the close of the term examine the accounts of the F. Secretary and Treasurer and the state of the finances of the Lodge.

## COMMITTEE ON CARE OF THE SICK—DUTIES OF.

21. The Committee on the Care of the Sick shall consist of three brothers and three sisters. It shall be the duty of this committee to visit the sick within twenty-four hours after be...

apprised of a members sickness; they shall render to the brother or sister every assistance which shall appear to them called for, to give aid and comfort to the patient, and if watchers are required they shall notify two members for each night, call upon them in order in which they may stand upon the roll of the Lodge, and the committee serving themselves in the regular order. Fines for non-compliance with the provisions of this section are to be enforced. (See No. 5.)

ROOM COMMITTEE—DUTIES OF

22. This Committee is to see that the room and regalia are always in readiness for meetings, and perform such other duties as the Lodge may require.

MISCELLANEOUS SECTIONS.

AGE OF CANDIDATES.

23. No person shall be admitted to membership in this Lodge who is under the age of twelve years, except children, as provided in Sec. 1, Article III, of the Constitution for Subordinate Lodges.

ELECTIONS.

24. No officer shall be declared elected who has not received a majority of all legal votes cast.

TRUSTEES.

25. This Lodge shall elect three Trustees at the last regular meeting in October, in each year, who shall transact all the legal business of the Lodge.

TREASURER.

26. The amount of the bond of the Treasurer of this Lodge shall be two hundred dollars; but this amount may at any time be increased by a vote of the Lodge.

AMENDMENTS.

27. No part of these By-laws shall be repealed, altered or annulled, unless a notice to that effect be presented in writing to the Lodge, which shall lie over two weeks before action shall be had thereon, when, if two-thirds of the members present vote in favor of the amendment, it shall be adopted.

SUB-LODGE RULES OF ORDER.

DUTIES AND POWERS OF C. T.

1. The C. T. may speak to points of order in preference to

other members of the Lodge, rising from his seat for that purpose. He shall announce all votes and decisions. His decisions on points of order shall not be debatable, unless he entertain doubts on the subject and invite discussion, or his decision is appealed against. His decisions on questions of order are subject to an appeal to the lodge. On such an appeal no member shall speak more than once. On an appeal from the decision of the C. T. he shall put the question thus: "Shall the decision of the chair be sustained?"

2. The C. P. shall state every question properly presented to the lodge and before putting it to vote shall ask, "Is the lodge ready for the question?" and then sit down to give any would-be speaker an opportunity to rise. Members ready to vote may respond "Question." When all appear ready for the question, and the C. P. has risen to put it, no member is permitted to speak upon it. If there are amendments, the last amendment is put first, save in special cases (see No. 20.) If an amendment prevails, he asks if the lodge is ready for the question as amended, and takes his seat. If the amendment is lost, he asks if the lodge is ready for the next remaining amendment or motion, and then sits down. If, however, an *undebatable* motion, as to "lay on the table," or for the "previous question," is moved, or when the latter is ordered, he can not ask, "Is the lodge ready for the question?" but proceeds to take the vote.

3. It shall be the duty of the W. C. T., and the privilege of the lodge to call a member to order who violates a rule of order.

#### MOTIONS.

4. A motion can be advocated in moving and seconding, but it must be afterwards stated from the chair before it is further debated.

5. All resolutions shall be submitted in writing.

6. Any member having made a motion, may withdraw it, with leave of his seconder, before it is debated; but not afterwards without leave of the Lodge.

7. A motion to amend an amendment to an amendment shall not be entertained.

8. An amendment destroying or altering the intention of a motion is in order, but an amendment on a different subject is not.

9. On an amendment to "strike out and insert," the para-

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graph to be amended shall first be read as it stands; then the words proposed to be struck out, and those proposed to be inserted, and finally the whole paragraph as amended.

10. On a call for a division of the question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

DEBATE.

11. Any member desiring to speak shall rise and address the presiding officer as "Chief Templar," but shall not proceed further till recognized from the chair—except to state that he rises to a point of order, or to ask a question, or on a question of privilege. When a member speaks or offers a motion he shall confine himself to the question under consideration, and avoid personalities or unbecoming language.

12. When a member is called to order he shall take his seat until the point is determined.

13. When two or more members rise to speak at the same time the presiding officer shall decide who is entitled to the floor.

14. No member shall speak more than twice, nor longer than five minutes each time on one question, without leave of the Lodge; to be granted or refused without debate.

15. While a member is speaking no one shall interrupt, except to call to order or to ask leave to explain. A member allowed "to explain" has only the right to explain an actual misunderstanding of language, and not to go into debate on the merits of the case.

16. For any member, in speaking, to impeach the motives of a fellow member or treat such with personal disrespect, shall be deemed a violation of order which may incur the censure of the presiding officer of the Lodge.

17. If any member shall feel personally aggrieved by a decision of the chair he or she may appeal against such decision to the Lodge.

18. Any conversation, by whispering otherwise, which is calculated to disturb a member while speaking, or hinder business, shall be deemed a violation of order, and, if persisted in, shall incur censure.

## PRIVILEGED QUESTIONS.

19. When a question is before a Lodge the only motions in order shall be:—1st, to adjourn; 4nd, that the vote be now taken; 3rd, to lay on the table; 4th, to indefinitely postpone; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide, if the sense will admit of it; 8th, to amend—to take precedence as herein arranged, and the first three to decided without debate.

## VOTING.

20. In voting on dates, figures, and sums, the most distant date, the highest figure, or largest sum, shall be put first; the places nominated shall be put in alphabetical order.

21. Any member of the Lodge may propose to reconsider a decision arrived at during the same Lodge session at which the decision was made, but at no other. At subsequent sessions the matter must be dealt with as "new business," and is open for amendment or re-sending.

22. When "that the vote be now taken" is moved and seconded it shall be put in this form:—"Shall the main question now be put?" If carried, all further amendments and debate shall be excluded, and the question be put without delay. If amended, the vote shall be taken on the amendments first; the last made amendment in order taking precedence. Members, are, however, at liberty to move that the vote be now taken upon the last amendment or amendments only, and, if it prevails, the vote is precipitated only upon the amendments specified. It shall not be in order to reconsider that the vote be now taken.

23. When a motion is postponed indefinitely, it shall not come up again during the session.

## ADJOURNMENT.

24. A motion to adjourn shall always be in order, except (A) when a member is in possession of the floor; (B) while the yeas and nays are being called; (C) when the members are voting; (D) when adjournment was the last preceding motion; or (E) when that the vote be now taken is ordered to be taken.

25. A motion to adjourn, simply, cannot be amended; but a motion to adjourn to a given time is debatable.

## QUESTIONS NOT DEBATABLE.

26. 1st, a motion to adjourn, when to adjourn simply; 2nd, a motion to lay on the table; 3rd, a motion for that the vote be now taken; 4th, a motion to reconsider; 5th, a motion to read

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a paper; 6th, a motion to take up particular items of business; 7th, questions of order, when not appealed from the decision of the W. C. T., or not submitted by him to the Lodge.

27. It shall not be in order to debate any proposition introduced as an amendment, or a privileged question, on any undebatable motion.

READING OF PAPERS.

28. The reading of any papers called for, relating to the subject under debate shall always be in order.

29. A two-thirds vote shall be sufficient to suspend a rule of order, at once, and after a week's notice, to adopt or repeal a rule.

CODE OF RULES FOR APPEAL.

The following rules for appeals shall be adhered to in all cases of appeal from the action of a subordinate to a superior authority.

*One.* The party appealing shall be known as the Appellant. The officer or the body appealed from as the Respondent.

*Two.* The course of appeal from lowest to highest authority is: (1) From C. T. to Subordinate Lodge. (2) From Subordinate Lodge to Grand Chief Templar. (3) From G. C. T. to Grand Lodge. (4) From Grand Lodge to Right Worthy Grand Templar. (5) From Right Worthy Grand Templar to Right Worthy Grand Lodge.

*Three.* An appeal may start at any one of the foregoing stages from Chief Templar to Right Worthy Grand Templar. An appellant may abandon further proceedings at any stage, or, if he desire, may, by giving successive notices after each adverse decision, carry the same in order through the whole course of appeal to the highest authority, namely, the Right Worthy Grand Lodge. Nothing in this rule shall excuse an officer, to whom an appeal has once been submitted, from reporting thereon to his Grand, Worthy Grand or Right Worthy Grand Lodge.

*Four.* Appeal from the action or decision of a C. T. must be taken in open session of the Lodge, if the party feeling himself aggrieved be present at the session where such action or de-

cision is promulgated. When so taken no notice is necessary other than the verbal notice then given, which should be entered on the books of the Secretary. In case of all other appeals, including these where the party feeling himself aggrieved is not present when the action is taken, notice specifying the officer or body to whom and the action or decision from which the appeal is taken must be given in writing.

*Five.* Such notice, as well as any notification or argument required in progress of an appeal, shall in all cases be served personally or by mail upon the officer or body appealed, from, and service upon such body shall be with the Secretary of the Lodge, Grand Secretary of the Grand Lodge or as the case may be.

*Six.* The time within such notice shall be served is (1) if from an officer, within thirty days from service of notice of decision by such officer upon the party appealing; (2) if from a Lodge, a Grand Lodge, during the session at which action or decision was had, if appellant was present at the time thereof; or (3) if appellant was not present, then within thirty days from date of such action or decision.

*Seven.* All argument, except such as may be presented when an appeal is taken from the decision of the C. T. to the Lodge or from any officer while presiding, to the body over which he is at the time presiding, shall be in writing. No personal appearance or argument by either party shall be allowed in any other case except where mutually agreed upon by all the parties thereto, except, also, that when an appeal comes before a Grand, or the Right Worthy Grand Lodge for decision, any member of that body may be heard on the merits of the appeal, subjected to the rules of the body and parliamentary law governing the same.

*Eight.* The appellant shall serve his argument, if he uses any, in duplicate upon the officer or body appealed from within thirty days after such officer's notice of, or from the date of such body's adverse decision.

*Nine.* The officer or body served with such argument shall, within fifteen days thereafter, serve one copy thereof upon the person or officer hereinafter, in Section 13, named as the proper party to assist in or direct the defense in such appeal.

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*Ten.* Such person or officer who is to represent the respondent shall serve his written answer to appellant's argument, if he use any, upon the officer or body appealed from within fifteen days after such service upon him as *foreaid*.

*Eleven.* The officer or body appealed from shall, within sixty days from date of notice or date of such decision, as the case may be, forward certified copies of documents, papers, and arguments relating thereto, or the original papers, to the officer or Secretary of the body to whom the appeal is taken.

*Twelve.* Any officer deciding an appeal shall forthwith notify both parties thereto in writing of his decision.

*Thirteen.* If a Grand Lodge is respondent, the G. C. T. thereof, as the case may be, shall conduct the case on the part of the respondent, but he shall request any member interested therein to assist him by argument or otherwise, as may seem necessary and proper.

*Fourteen.* An appeal once taken shall retain the title by which it is properly designated at its commencement, and shall be changed only as the case requires after the first decision thereon, as in the following from:—"Excelsior Lodge, No. 20, respondent vs. John Doe, appellant."

In case such matter should be decided in favor of the appellant by the G. C. T., and the Lodge appeals from said decision to the Grand Lodge, the title of the case would continue the same with the following change, *to wit*:—"Excelsior Lodge, No. 20, appellant, vs. John Doe, respondent." Should the G. C. T. affirm the decision of the Lodge in the first instance, and the party aggrieved take appeal from that decision, the case would then appear as "Excelsior Lodge, No. 20, respondent, vs. John Doe, appellant."

The rules governing cases of appeal from Grand to Right Worthy Grand Lodge, adopted by the R. W. G. Lodge at the Eighth Session, are hereby overruled, and the above made the rules governing all cases of appeal.

FORMS.

FORMS.

CHARGE AGAINST A MEMBER.

To.....Lodge, I. O. G. T.
I hereby charge Brother (or Sister) (give name), a member of this Lodge, with having violated Article.....of our Constitution (or his or her obligation) on (give the time), at (give place where.)

(Insert date.)

(Signed by a member.)

FORM OF NOTIFICATION.

To .....residing at.....Whereas, on the.....day of .....18.....Bro.....a member of the above Lodge was charged with having [here state alleged offence]; now therefore you, being [here say "accuser," "accused," or "a witness,"] are hereby notified to meet the Committee of Investigation at.....on the.....day of.....18.....at .....o'clock, when evidence of accuser, accused and witnesses will be taken according to Art. VII., Sub. Lodge Constitution on "Offences and Trials."

Signed.....Convenor of Committee, Residence.....Date.....18.....

FORM FOR REPORT.

To the C. T. and Members of.....Lodge No.....I. O. G. T. We, your Committee were appointed to investigate the following charge made in this Lodge on the.....day of.....18.....against Bro.....namely, that he [here state the charge]. We gave accused, accuser and witnesses three clear days' written notice to attend the investigation held at.....on the.....day of.....18....., and herewith present a written report of their evidence taken down at the time and signed by a majority of your Committee. The evidence shows [here insert the main points]. We, your Committee therefore recommend the Lodge to declare as follows :-

- 1. VERDICT: That the charge of violation of obligation is sustained.
2. PENALTY: That on this occasion "Restoration" be considered a sufficient penalty, provided it take place within four weeks after the adoption by the Lodge of the above verdict (Sub. Lodge Constitution, Art. VII., on "Offences and Trials), [or, that the penalty be reprimand, fine, or suspension for a period under 12 months.]

Your Committee present this report and request the C. T. to declare it laid over till next session and to instruct the Lodge Secretary to give accused at least three days' written notice to attend next session to defend himself before the vote is taken.

Report presented to the Lodge on.....18..... { Signed ..... } Committee.

NOTICE OF REPORT.

To You are hereby notified that the Committee to investigate the charges against you have made their report to the Lodge. The same will be acted upon at the next regular meeting to be held on.....the day of.....1890, at which time you can appear and defend. Dated.....I. O. G. T. of Lodge No.....

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# CONSTITUTION OF THE JUVENILE TEMPLE.

## ARTICLE.

### ORGANIZATION, NAME, ETC.

SECTION 1. This Temple shall be called.....Juvenile Temple No....., Town of ....., County of..... Province of..... It shall exercise all the powers and privileges guaranteed by its charter and this Constitution and By-Laws.

SEC. 2. *Constituents.*—Each Temple shall consist of at least ten members under sixteen years of age, a Superintendent, and the honorary members.

Seven members shall constitute a quorum.

## ARTICLE 2.

### PLEDGE AS GIVEN IN THE INITIATORY CEREMONY.

You, under the eye of God, and in the presence of these witnesses, do most solemnly promise that you will never, so long as you live, make, buy, sell, or use, as a beverage, any spirituous, or malt liquors, wine or cider. You also promise to abstain from the use of tobacco in every form. You also promise that you will never take the name of God in vain, or use profane and wicked words.

You also promise to do all you can to honor this pledge by a good example, and that you will obey the laws of the Juvenile Templars.

## ARTICLE 3.

### MEMBERSHIP.

SECTION 1. *Eligibility.*—Any child between five and sixteen years of age may be admitted a member of this Temple. The consent of parents or guardians shall, in all cases, if possible, be obtained.

The name, age, and residence of a candidate for membership shall be presented in writing by the proposer, and referred to the Committee on Propositions, and, if approved by said Committee, the candidate may be elected by a two-thirds vote of the members present.

SEC. 2. *Clearance Cards.*—Any member wishing to transfer his membership from one Temple to another shall (if clear on the books) be entitled to a clearance card, signed by the Superintendent, which shall admit the holder to full membership in any other Temple in the world, subject to Section 1, of Article III.

SEC. 3. *Honorary Members.*—Any person having been duly proposed and elected in the Juvenile Temple, and paying not less than 25 cents *per annum* to its funds, may become an honorary member on taking the obligation, and shall have all the privileges of the Temple, except to vote on quarterly election of officers and applications for membership.

SEC. 4. *Subscriptions.*—In support of Juvenile Templar work may be received from non-members,

SEC. 5. *Signing the Constitution.*—Every person, on becoming a member of the Temple, shall sign this Constitution.

SEC. 6. *Executive Committee.*—The officer instituting a Temple may appoint an Executive Committee of not less than three persons. Afterward, the Executive Committee shall be elected annually, at the first regular meeting in May, in which election honorary and active members shall have equal privilege to vote.

SEC. 7. *Superintendent, how appointed.*—The Executive Committee shall immediately after their appointment or election, recommend to the Grand Superintendent a Superintendent for the Temple.

SEC. 8. *Removal of Superintendent etc.*—The Executive Committee shall have power to recommend the removal of the Superintendent for any misdemeanor or inefficiency in the duties of his office, and in case of vacancy by death, resignation, or otherwise, shall recommend, as his successor, a suitable person for the approval of the Grand Superintendent.

#### ARTICLE 4.

##### SUPERINTENDENT'S DUTIES.

It shall be the duty of the Superintendent to have direct control and government of the Temple, to see that order is maintained, that the highest interests of the Temple are promoted. He shall appoint all committees, shall be Chairman of Committee on Propositions and Finance.

#### ARTICLE 5.

##### FEES AND DUES.

The initiation fee shall not be less than two cents, and the dues not less than three cents, per quarter each, payable in advance.

#### ARTICLE 6.

##### ELECTION OF OFFICERS.

SEC. 1. *Titles.*—The officers of this Temple shall be, (1) Chief Templar, (2) Vice-Templar, (3) Chaplain, (4) Past Temp-

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lar, (5) Recording Secretary, (6) Treasurer, (7) Financial Secretary, (8) Marshal, (9) Guard, (10) Sentinel, (11) Assistant Secretary, (12) Deputy Marshal, (13) Righthand Supporter' (14) Lefthand Supporter.

SEC. 2. *Duties.*—The duties of each of these officers are indicated in the installation ceremony.

SEC. 3. *Terms and Elections.*—The regular terms shall commence with the first meetings in February, May, August, and November. The officers shall be elected by majority vote at the last regular meeting in each term, and installed at the first meeting in the next term.

SEC. 4. *Absence.*—If any officer shall be absent from the Temple for three successive meetings without rendering, at the expiration of that time a valid excuse, the office may be declared vacant by the Superintendent.

## ARTICLE 7.

SEC. 1. *Offenses.*—It shall be the duty of any member, knowing that another has violated the obligation, to immediately report the same to the Superintendent who, with the Executive Committee, shall take such action thereon as, in judgement, the best interests of the Temple and individual demand.

SEC. 2. *Penalties.*—Any member violating the obligation shall be subject to reprimand, suspension, or expulsion. No member shall be expelled but by vote of the Executive Committee.

## ARTICLE 8.

## AMENDMENTS.

This Constitution may be altered or amended by the R. W. Grand Lodge at any regular session, a two-thirds vote concurring.

## BY-LAWS.

## MEETINGS.

1. The regular meetings of this Temple shall be held on..... commencing at.....o'clock.

2. Special meetings may be called by the Superintendent, but no business transacted other than that mentioned in the call.

## MEMBERSHIP.

3. The member proposing a candidate, or the Secretary, shall notify the same of the result of such proposition.

## FEES AND DUES.

4. The fee for initiation shall be.....,which shall cover the dues for the current calendar quarter.
5. Every member to whom a *clearance card* is granted shall pay the F. S. for the same, the sum of.....before it is granted.
6. Quarterly dues shall be.....
7. Any member refusing or neglecting to pay dues for the space of six months shall be liable to suspension.

## STANDING COMMITTEES.

The Superintendent, Chief Templar, and Vice-Templar, with two other members, appointed on the first night of each term by the Superintendent, shall be a Committee on Propositions. Their duty shall be to see that the parents' consent is in every case, if possible, obtained; and to exercise a veto against the admission of any candidate who, by reason of their known immorality or insubordination, might exert a bad influence on the Temple,

The Superintendent, with the Executive Committee, shall constitute a Finance Committee, whose duty is to attend to all financial matters of the Temple.

## AMENDMENTS.

These By-laws may be altered or amended by a majority vote of the active members present, provided such alterations or amendments have the approval of the Grand Superintendent.

## REGALIA.

Regalia to be similar in color, pattern, and rosette to that of subordinate lodge. The size to be smaller than that of subordinate lodge, according to taste.

Any Grand Lodge jurisdiction may substitute for the figures and amounts named in this Constitution, on age of members, terms, and fees and dues, such other figures or amounts as may be deemed suitable.

The Grand Lodge or its appointed authority may adopt such additional regulations as will not conflict with this Constitution and By-laws, provided they are confirmed by the R. W. G. Superintendent of Juvenile Templars.

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### PRICE LIST OF SUPPLIES.

FURNISHED BY THE

## Grand Lodge of Nova Scotia.

AND KEPT ON HAND AT THE GRAND SECRETARY'S OFFICE.

Charters, Rituals, and Cards for new Lodges	\$ 8.00
A full set of Financial Books for Lodges	2.00
Roll Books each	50
Proposition Books, per books of 100	30
Treasurer's Order Book, per books of 100	30
Financial Receipt Book, per books of 100	30
Notice of Election, per books of 100	30
Notice of Arrears, per books of 100	30
Templar at Work, cloth cover	75
Templar at Work, paper cover	38
Subordinate Rituals, extra	1.00
Clearance Cards, each	13
Constitution and By-Laws, per hundred	5.00
Charters, extra	1.00
Lodges Seals, per hundred	1.00
Robert's digest, each	75
Good Templars envelopes, per thousand	6.00
Ode Cards, Subordinate Lodge, 5c each per doz	50
Ode Cards, Set to Music, each	10
Officers Cards, each 10c, set of four	30
Journals Past Sessions G. L. N. S., each	10

 MONEY in all cases must accompany the order. Send to  
J. B. BLACK, Grand Secretary,  
Amherst, N. S.

## R. W. G. L. Officers

R. W. G. T.....	Dr. Oronhyateka' Toronto, Canada.
R. W. G. C.....	Edward Wovrinsky, Sweden.
R. W. G. V. T. Sis.	H. R. Schrienor, Kimlay, South Africa
R. W. G. S. J. T. Mrs.	A. A. Brookbank, Jeffersonville, ind.
R. W. G. Sec...	B. F. Parker, Milwaukee, Wis.
R. W. G. Trea.....	W. Martin Jones, Rochester, N. Y.
R. W. G. C.....	W. B. Hogg, Ireland.
R. W. G. M.....	Sergeant A. J. Leonard, India.
R. W. G. D. M.....	Miss A. A. Minnie, Nebraska.
R. W. G. A. S.....	John B. Collins.
R. W. G. G.....	A. J. Pyle, Virginia.
R. W. G. Sent.....	F. J. Marchmount, Virginia.
R. W. G. Mess.....	Louis A. Jennison,
P. R. G. T.....	W. W. Turnbull, Glasgow, Scotland.

## EXECUTIVE OF G. L. OF NOVA SCOTIA

G. C. T.	William Smith, New Glasgow.
G. C.	A. S. Wolfe, Dartmouth,
G. S. J. T.	W. O. Creighton, West River, Pictou C.
G. V. T.	Mrs. C. W. Totten, Acadia Mines.
G. Sec.	J. B. Black, Amherst.
G. Trea.	Mrs. H. M. Dickie, Halifax.
P. G. C. T.	J. A. Simpson, Amherst.



