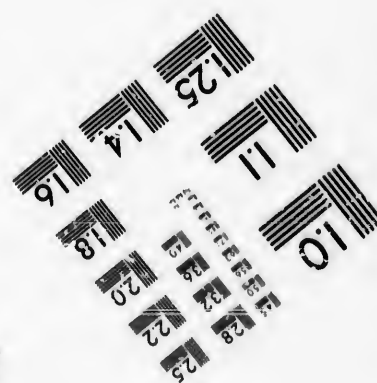
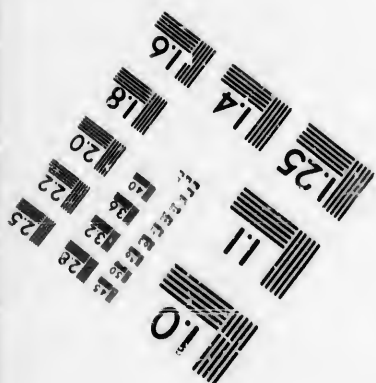
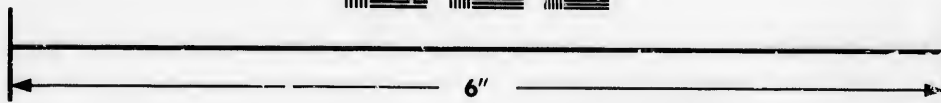
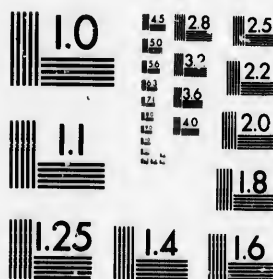


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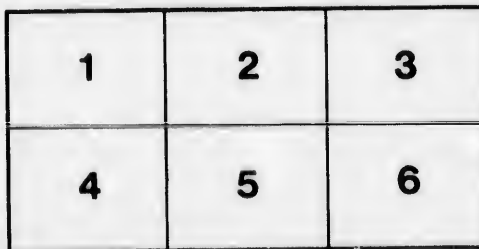
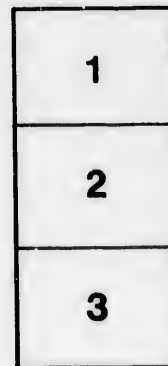
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AND
REGULATIONS

TO BE OBSERVED

BY THE

OFFICERS

OF THE

Provincial Penitentiary

KINGSTON:
JAMES M. DREIGHTON, PRINTER.

1858.

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(To be placed at top of page 30)

For men, offered - To be placed
at the penitentiary table every month,
with reduction of diet, on bread and water,
not more than six days.

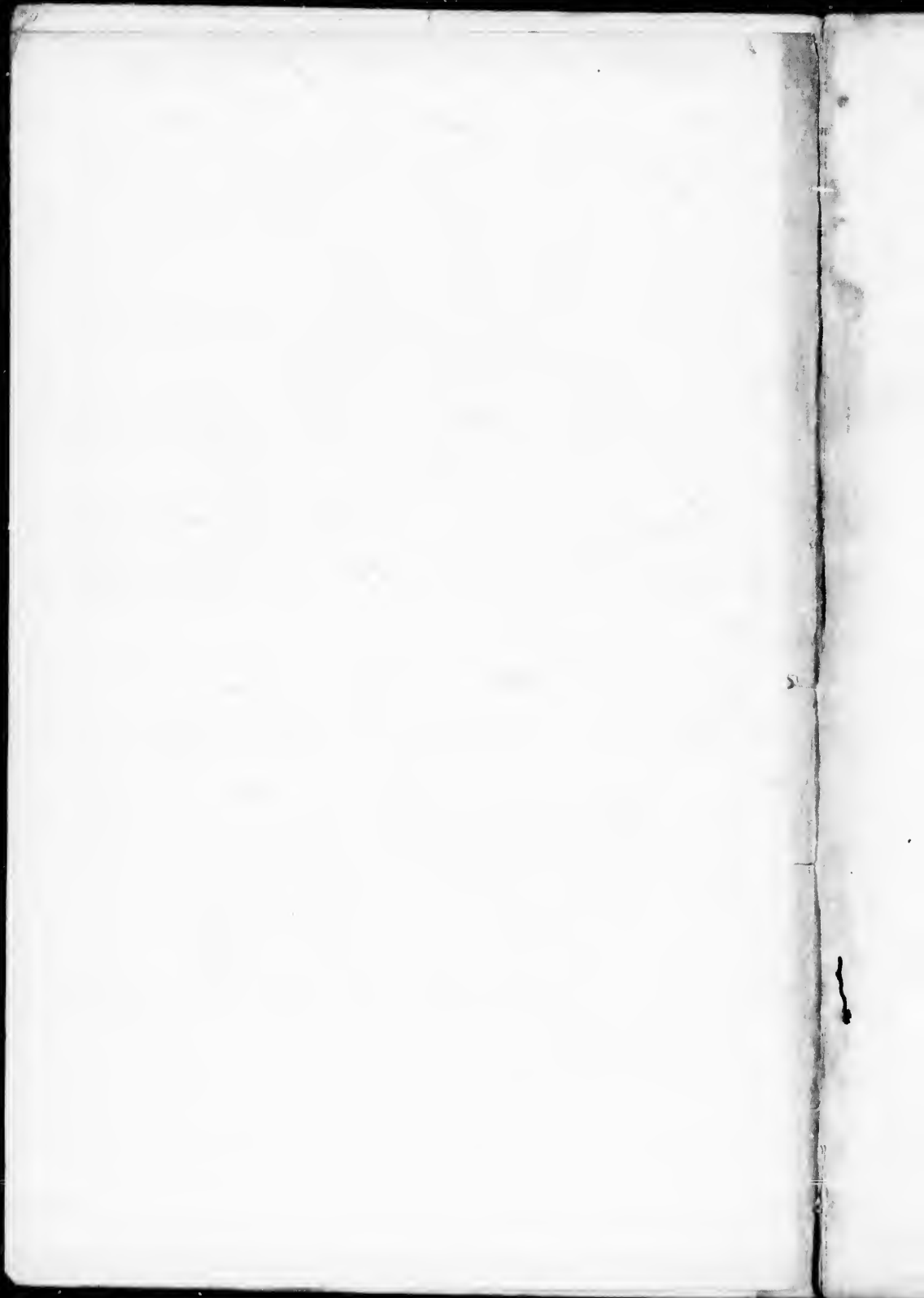
Confinement in cell, as instituted as
possible, with reduced diet.

Dark cell, with or without privation
of beds, with reduced diet.

Severely and vindictive subjects to
be made to work at a distance from
other convicts.

(at bottom same page it may
be proper to suggest the following
remark of a great prison authority)

"That prison government is
the best which maintains order
and discipline among the prisoners
with a minimum amount of penal
"inflexions."



#750

Handwritten text, possibly a signature or date, located in the upper left quadrant of the page.

R U L E S

AND

REGULATIONS

TO BE OBSERVED

BY THE

O F F I C E R S

OF THE

Provincial Penitentiary.

K I N G S T O N :

JAMES M. CREIGHTON, PRINTER.

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R U L E S

AND

REGULATIONS.

DUTIES OF THE WARDEN.

In performance of his duties, the Warden shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors, *and also as set out in the Manual book.*

copy of
He shall not absent himself from the prison for more than ~~twenty-four~~ hours, without giving previous notice thereof to one or other of the Inspectors.

The Warden shall attend all meetings of the Board of Inspectors, when required, and shall render them every facility in his power to enable them to discharge their duties.

DUTIES OF THE DEPUTY WARDEN.

In the performance of his duties, the Deputy Warden shall be governed by the Statute 14th and 15th, Vic., cap.

2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

Warden
He shall ~~examine~~ the locks, levers and gratings of the cells and gates, fire arms and equipments of the Guards, and see that they have a proper supply of ammunition, at least once a week.

He shall have a vigilant eye over the officers under his charge, or others who may have business about the prison, to see that no embezzlement of the property of the Penitentiary shall take place, or waste, without acquainting the Warden thereof.

He shall, after the safety signal, each evening before leaving for the night, examine the prison, work shops, stables, and dry-kiln, to see that all is correct, and that the Guards are on duty.

He shall also see that no material is kept near the outer wall that would enable the convicts to escape, and that all the ladders are securely placed.

He shall be responsible to the Warden for the strict observance of all his orders, and the rules and regulations of the Penitentiary.

He shall be constantly moving about the yard and places of labour, without previous notice, to see that the subordinate officers are vigilant and attentive in performance of their respective duties, and that the convicts are diligent, orderly and industrious, and do not talk or communicate with each other.

He shall, under the Warden's order, have the direction and control of the Overseers, Keepers and Watchmen, and shall, ~~every day~~, as often as may be necessary, call over the muster roll, and see that they are all present; he shall keep a Roster shewing the order and time of night duty for the Keepers and Watchmen, which is to be equally apportioned among them.

He shall enter in the Daily Report Book, the state of the Overseers, Keepers and Guards, and shall state all cases of absence, neglect of duty, or impropriety of conduct on their part, and he shall not allow any book, pamphlet, or newspaper to be read by any of them while on duty in or about the prison.

He shall attend personally to the reception and dis-

charge of the Convicts on their admission into the prison ; he shall superintend the cleansing and clothing of them according to the regulations of the Institution. He shall take their height, weight, and description. He shall also take their weight before being discharged, and enter the whole in a book.

It shall be his duty to see that all the Convicts are accounted for before he gives orders for the safety signal at breakfast or dinner.

He shall also enquire of the Keepers, Overseers, or those having charge of Gangs after going to work, whether any of the Convicts are missing.

In deciding on the propriety and extent of punishment necessary to be inflicted on offenders during the absence of the Warden or Board of Inspectors, or either of the Inspectors, the Deputy Warden will be governed by the Warden's examples, endeavouring to exercise a just degree of lenity, and making due allowance for possible ignorance of duty on the part of the Convict, but subject nevertheless, to the rules adopted for the punishment of Convicts.

He shall not absent himself from the prison during the time the Convicts are out of their cells, without first obtaining leave for that purpose from the Warden.

DUTIES OF THE PHYSICIAN.

In the performance of his duties, the Physician shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

It shall be the duty of the Physician to visit the Institution every working day, at ten or eleven o'clock, A.M., and on Sundays and holidays, at two o'clock, P. M., and whenever the state of a sick Convict is such as to require it, he shall repeat his visits through the day, as often as he may consider it to be necessary, and when at other times sent for, he is to repair immediately to the prison to the exclusion of all other engagements.

It shall be the duty of the Physician on the admission of a Convict to the Penitentiary, to examine whether he or she has not been previously inoculated or vaccinated, in which case vaccination shall be performed upon the prisoner as soon as possible after his or her reception into the establishment.

The Physician will attend the officers and Guards belonging to the Institution in all cases of accidents or injuries happening to them in the exercise of their duties at the Penitentiary.

He shall furnish the Warden from time to time, as may be necessary, with requisitions for such medicines, provisions, supplies, and furniture, as may be required in his department.

He shall keep a diary, in which shall be entered the names of all Convicts reported as sick, or complaining, requiring medical treatment out of the hospital, their diseases, the prescriptions therefor, and the time of their discharge as cured, as well as that of their attack.

It being advisable that the burial of deceased Convicts should take place as early as possible after the occurrence of their death, such post mortem examination as may be deemed necessary by the Physician, shall take place not later than between the hours of 12 and 2 o'clock, P. M., on the day after the decease of the Convict, and as soon thereafter as possible, the interment shall be effected.

He shall, in all cases, direct the diet to be prepared for the sick and complaining Convicts, and should it happen that the directions or prescriptions of the Physician should not be complied with, he shall report the same to the Warden, that proper measures may be taken to prevent future omissions.

He shall daily report to the Warden, the names of the sick Convicts under medical treatment, distinguishing whether they are confined to the hospital, cells, or elsewhere.

He shall, after having reported the fitness of any Convict charged with crime or breach of the rules of this Institution to receive corporal punishment, and noted the same in the Punishment Book and attached his signature thereto, shall attend in the dining hall, at the infliction of the punishment at such time as the Warden or Inspectors may direct.

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Whenever the Physician wishes to be absent for any time not exceeding twenty-four hours, he will notify the Warden thereof, and for any longer period he will apply to the Board through the Warden for leave of absence.— In either case the Physician will provide such substitute for the performance of his duties as may be approved of by the Inspectors.

In all cases of insanity, or threatened insanity, the Physician will institute a searching enquiry into the Convict's situation, as to age and temperament, as well as endeavor to ascertain if insanity has prevailed in his or her family, if naturally on an average of a strong or weak intellect, or been exposed to any particular kind of injury or privation, or if his or her habits were of a nature to predispose or induce mental aberration, as well as into such other circumstances as may tend to explain or elucidate the nature of the case. And when an insane Convict shall be transferred to the Asylum at Toronto, the Physician shall send a report as above for the information of the Surgeon of the Asylum.

The Physician will, in addition to what is mentioned in the Statute, enter upon his Register a minute description of the external aspect of the body of every Convict that may die in the Institution, as well as of the morbid appearances revealed upon dissection, when the same takes place, and from which he will draw such conclusions as he may deem proper, relative to the death of the Convict, and enter the same on the Register.

DUTIES OF THE CLERK.

In the performance of his duties, the Clerk shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Clerk shall keep the Prison Register, in which he

shall record the names of all the Convicts received, their ages, religious persuasions, crimes, former occupations, sentences, places of nativity, place of trial, conviction, and a particular description of their persons.

He shall record all discharges of Convicts, noting whether they arise from expiration of sentence or pardon, and likewise all deaths.

He shall copy into the regular office books, all the accounts kept in the different shops, and shall enter all articles purchased for the use, or sold on account of the Institution.

If any bill for supplies, services, or other matters, shall be discovered to be incorrect, the Clerk shall omit to enter it and immediately give notice to the Warden that the error may be corrected.

He shall make out all the returns which are necessary for the annual settlement of the Warden's public accounts with the Province.

He shall keep the minutes of the meetings of the Board of Inspectors, and execute all other writings that may be required by them, or the Warden, and he shall render such personal assistance as may be necessary in the discipline of the Institution.

It shall be the duty of the Clerk to use every exertion in collecting the debts due to the Institution, and to report to the Warden any delay in the settlement thereof, in order that such steps as are necessary may be taken.

The Clerk shall attend to the duties of his office from 7 o'clock, A. M. to 6 o'clock, P. M., from 1st of April to 30th September, and from 8 o'clock, A. M. to 4 o'clock, P. M., during the remainder of the year.

DUTIES OF THE CHAPLAINS.

In the performance of their duties the Chaplains shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the

discipline and policy of the Penitentiary as may be made by the Board of Inspectors.

The Chaplains shall keep a daily journal, in which they shall record their visits to the prison, and their daily rounds of duty, in visiting sick Convicts, Convicts in solitary confinement, and those just admitted, as well as every other item of duty performed, and the time occupied in each visit, the said journal shall be open for the perusal of the Inspectors whenever required.

As it is desirable that the labour and discipline of the prison should be as little interfered with as possible, it will be the duty of the Chaplains especially to see and instruct the Convicts (who are working for contractors) on Sundays and Holidays, and on week days immediately after meals, until they are again taken to work.

They shall furnish Convicts with no intelligence whatever other than what their spiritual duties require, and on no account are they to impart to them a knowledge of any circumstance which may have occurred beyond the precincts of the prison, without the special permission of the Inspectors or Warden.

They shall in no way interfere to procure the release of any Convict, nor shall they give him or her any hope or promise of aid in procuring a pardon; but on the contrary, they shall endeavor to convince the prisoners of the justice of their sentences, and enjoin upon them strict obedience to the rules of the Institution.

They shall be allowed at all times (when not interfering with the discipline of the Institution) free access to the convicts under their Spiritual charge, to enable them to impart religious instruction and consolation.

They shall not carry out from, nor bring into the prison, any letter or communication from or to any of the Convicts, nor shall they write any letter on behalf of a convict, without the permission of the Warden.

They shall confine their religious instructions to such Convicts only, whose names are included in the respective lists furnished to them by direction of the Board, including in one, those of the Roman Catholic Religion; and in the other, the remainder of the convicts, which latter alone are to be under the spiritual guidance of the Protestant Chaplain.

No attempt shall be made by either of the Clergy;

men, directly or indirectly, to obtain convicts to their respective congregations, and no change shall be allowed in this respect without the special direction of the Board.

During the time of Divine Service, no audible responses shall be made by the Convicts, nor shall any singing or chanting be allowed on their part, *unless ordered by the*

Ins. pt. 100 Whenever either of the Clergymen wish to be absent for any time not exceeding ~~twenty-four~~ ^{two} hours, they will notify the Warden thereof, and for any further period, they will apply to the Board, through the Warden, for leave of absence.

No controversial work or Book, tending to bring into disrepute or contempt either the Protestant, or Roman Catholic Religion, is to be brought into the Establishment.

All Books, or other articles necessary and proper for carrying on their respective duties, will be provided by the Inspectors upon the requisitions made by them.

Clergymen or Ministers of any denomination of Christians, will be allowed at proper and convenient times, to visit the Penitentiary, for the religious instruction of such convicts as may belong to the same denomination as any such Clergymen respectively, provided such visits do not interfere with the discipline of the Institution, and that the visits be made at the request of the Convicts.

DUTIES OF THE OVERSEERS AND KEEPERS.

In the performance of their duties, the Overseers and Keepers shall be governed by the Statute, 14th & 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Overseers and Keepers are to be at the prison at all times, during prison hours, unless prevented by sickness, or on leave of absence, and whenever an Overseer or Keeper shall wish to be absent for any time, he shall, before applying to the Warden for leave, notify the Deputy Warden of such intended application, in order that he may

if possible, place another in the room of such Overseer or Keeper. The Overseers or Keepers shall, according to their Oath, strictly enforce every rule and regulation of the prison, and they must obey all orders as they are from time to time issued by the Warden in the orderly Book.

As the preservation and due effect of the whole system of discipline depends upon the absolute prevention of intercourse among the Convicts, the Overseers and Keepers are to make use of every means, not inconsistent with the rules and regulations of the establishment, to prevent such intercourse and communication.

The Overseers and Keepers are prohibited from holding any conversation with the Watchmen, or with each other, in the presence of Convicts, respecting the policy of the Prison, or on any other subject, unless for the purpose of directing or instructing the prisoners in their duty.

They are to hold no unnecessary conversation with Convicts, nor allow them to speak on any other subject, but such as is absolutely necessary, they are not to take one Convict's word against another, neither shall the word of one or more Convicts be taken as sufficient evidence to warrant any report for punishment upon another, nor shall they suffer any Convict to speak lightly, or disrespectfully of any officer of the prison. They shall require and enforce of all Convicts constant labour, silence and strict obedience, and not allow any waste of tools, or materials in their respective Shops or places of labour.

They shall report in the Punishment Book, every violation of the discipline, or duty they may discover in the Convicts, and the amount of punishment which may be deemed adequate to the offence shall be awarded by the Warden, subject to the approval of one or more of the Inspectors.

The Overseers and Keepers when within the precincts of the prison, are at all times to consider themselves on duty, and must govern themselves accordingly, they must neither read nor write, unless to make out their reports, while in charge of their gangs, they must be punctual in their attendance at Roll Call, and all violations or neglect of duty on their part will be reported by the Deputy Warden, they must require from the Convicts great deference and respect, and not suffer the least degree of

familiarity to be displayed by the prisoners nor to shew any towards the Convicts themselves.

No Overseer or Keeper is to leave the hall after the time of locking up the Convicts, either in the dining hall or in the cells, until the Deputy Warden has declared all to be right, or the small bell has been rung by the Kitchen Keeper, and notice of the same given by the ringing of the safety bell.

The Overseer or Keeper on night duty is to take his place in the prison at the hour of locking up, and there to remain until the opening of the prison on the following morning; he shall visit the prisons while on night duty, between nine and ten o'clock, likewise between one and two o'clock, as well as the yard. Before entering the wings he shall take the Guard on duty in the hall with him, who will lock the door and remain on the outside until the officer makes his rounds, after which the Guard will unlock the door and allow the officer to pass out, if all is right.

While visiting the yard the Keeper or Overseer will always lock the door leading from the centre to the yard, while passing in or out.

The Overseer or Keeper on Sunday duty, will be at the prison immediately before the breakfast hour.

No Overseer or Keeper, on any account, will be allowed to leave his Gang without first being relieved, nor will any Overseer or Keeper be permitted to take charge of a Gang in addition to his own, without receiving special authority to do so from the Warden or Deputy Warden.

Every Overseer or Keeper who is not on other duty, will, on Sunday, Good Friday and Christmas day, as well as on other holidays, attend in the dining hall during the meal hours, and the time of divine service.

The Overseers and Keepers are not to allow more than one Convict at a time to be absent from their respective shops or places of labour, and when a Convict has permission to leave his Gang for any purpose, and does not return to his work within a reasonable time, the Keeper must immediately send notice thereof to the Warden or Deputy Warden, in order that such absence may be inquired into. Should a Convict complain of sickness while at labour, and wish for medical treatment, the Overseer or Keeper to whose Gang he belongs, will give him a ticket to the Hospital Keeper, stating the prisoner's name and the hour he

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left his work, which ticket is, as soon as possible, to be returned, signed by the Hospital Keeper, and expressing the time when he took charge of him.

The cells will be unlocked by the Overseers and Keepers in rotation, one Keeper to each wing, and each Keeper to take the duty one calendar month.

No Convict will be allowed to speak to, or receive any article from a stranger, and any attempt to infringe this rule should be immediately prevented and reported to the Warden, or the Deputy Warden.

The Overseer or Keeper of each Gang shall keep a list of the names of the Convicts placed under his charge for daily labour, and he will not be allowed to remove any Convict stationed there, nor will he be permitted to receive any one from another Gang without the sanction of the Warden. He must, at all times, be prepared to inform the Deputy Warden the number of Convicts he has under his charge, and to account for any that may be absent; he must also keep a separate list, shewing the names of the Convicts with the numbers of their respective cells on the gallery locked by him at night, and whenever he may obtain leave of absence, he must, before quitting the prison, deliver such list to the officer who shall lock up the cells on his gallery.

Overseers and Keepers are not to allow another officer of the prison to employ the Convict on their account, or to direct them in their work without the consent of the Warden, nor shall they sell or allow to be made, or borrowed, or carried away, any article or thing, unless they have first received permission from the Warden.

Overseers or Keepers requiring tools or materials for the use of their several Gangs, must deliver requisitions for the same by eight o'clock in the morning, specifying thereon the purposes for which they are wanted.

Fifteen minutes previous to quitting labour in the evening, the Overseers and Keepers will direct the fires in their respective shops and places of labour, to be completely extinguished, except directed otherwise by the Warden or Deputy Warden.

The Keeper on night duty will, on the following morning, ring the outer bell fifteen minutes before the opening of the prison, as a signal to the Keepers and Guards to assemble at the Penitentiary.

The Overseer or Keeper who has been on the preceding night duty, will report to the Deputy Warden before the prison is opened in the morning, the state of the prison while under his charge.

DUTIES OF THE KITCHEN CLERK.

In the performance of his duties, the Kitchen Clerk shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Kitchen Clerk shall give strict attention that the rations be properly cooked, and supplied as nearly as possible in equal quantities to all the Convicts, without allowing them to impart to or exchange with each other. The mess tables shall be narrow and the Convicts shall be seated at one side only, so that never being placed face to face they may have no opportunity of exchanging looks or signs.

When the Kitchen Clerk shall perceive that the Convicts have finished their meals, or have had sufficient time for it, he shall direct the waiters to clear the tables, and the Convicts will then be allowed to read such books as may have been furnished to them by the Chaplains. After the Convicts have taken their meals, a portion of them will be called out to be shaved, or to study in the school, according to the days appointed for these several duties.

The Kitchen Clerk will direct two of the Convicts on the morning of the second Monday of every month during the Winter season, to sweep every chimney and flue throughout the establishment that has been in use during the preceding month.

He will examine the cells every day, to see that they are clean and that the bed clothes are properly folded up, he is also to examine that no article other than what is allowed by the rules of the Institution, is in any of the cells.

The kitchen and dining hall furniture, as well as the Convicts bedding, and such part of their clothing as requires to be regularly changed, shall be under the care of the Kitchen Clerk, who shall see that they are properly supplied when required.

He shall keep an account of all provisions and forage received into the prison, and enter the same in the book kept by him for that purpose.

He shall, as often as may be necessary, direct the hair of the Convicts to be cut, and see that they are regularly shaved.

He shall appoint the cells to be occupied by Convicts on their reception into the Penitentiary, but is on no account to remove a Convict from one cell to another without the authority of the Warden.

He shall report each morning to the Chaplains the number of Convicts received that morning, and also the names and numbers of those to be released the following day, as well as the names and numbers of Convicts in solitary confinement.

DUTIES OF THE HOSPITAL OVERSEER.

In the performance of his duties, the Hospital Overseer shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

It will be the duty of the Hospital Overseer, under the direction of the Physician, to take charge of the sick and complaining Convicts, and strictly to attend to the orders he may receive as to their medicine, diet and treatment, as well as to see that they are properly administered.

He shall not absent himself from the prison without permission of the Warden, except at his meal hours, which hours will be regulated by the Warden under the advice of the Physician.

He must be present at roll call, and on mustering of the Convicts after breakfast and dinner meals, he is to take charge of such of them as complain of sickness, put their names on the sick list, and see them locked in their cells.

To facilitate this duty, one of the Guard will attend the Hospital Overseer a sufficient time every morning and afternoon, and will deliver to their respective Gangs those Convicts who are ordered for labour or discharged from the sick list as cured.

Convicts complaining of ill health during the hours of labour, and requiring medical treatment, are to produce tickets from their Overseers or Keepers for that purpose, stating their names and the hours they left their work, which are, as soon as possible, to be returned, signed by the Hospital Overseer, and expressing the times when he took charge of the several Convicts.

The Physician's requisitions for medicines and other supplies, are to be handed to the Warden as soon as possible, in order that they may be procured without delay.

It shall be the duty of the Hospital Overseer to have the Hospital at all times well ventilated, the clothing and bedding clean, the ceiling, walls and floor cleansed and purified by frequent scrubbing and white-washing.

One of the Convicts shall be selected as nurse, who shall receive his directions from the Physician or Hospital Overseer.

He must report to the Overseers or Keepers to whose galleries they belong, the names of all Convicts who may be under his care, or who may have been discharged from the sick list in order that they may be accounted for.

At the several times of locking up, he must carefully secure the Hospital and Surgery, the keys of which are to remain in his charge if present, or otherwise to be deposited in the Keeper's Hall.

Whenever the death of a Convict may occur, it shall be the duty of the Hospital Overseer to notify the Warden and Physician thereof, as early as possible.

He shall lay before the Warden every morning, at, or before ten o'clock, the names of the sick and complaining Convicts which have been placed on the sick list since the preceding day; he shall also furnish lists to the Chaplains of such sick Convicts as belong to their respective congregations.

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gations each day, as soon as the Surgeon has admitted them.

He shall be allowed to read and converse with the sick and convalescing. Any act of disobedience on the part of the Prisoner to be reported to the Hospital Surgeon who shall send a notice at least to the Prisoner's name on the Hospital, by any one of the Inspectors.

DUTIES OF THE SCHOOLMASTER.

In the performance of his duties, the Schoolmaster shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

That it shall be the duty of the Schoolmaster to devote his whole time of week days' to the secular education of such Convicts as the Warden may select, leaving the religious teachings to the Chaplains.

That no books shall be used in the School except those ordered by the Inspectors.

That the Schoolmaster shall attend on all week days at the opening of the prison, and teach young Convicts not on contract labor, until 8 o'clock. He shall then teach such Convicts as the Warden shall direct, in the dining hall, immediately after eating. He will likewise attend at dinner, and perform a like duty until the Convicts are again called to work, when he will assemble his morning class, and teach them for two hours. At five o'clock he will teach a class that the Warden will select, until six o'clock. As soon as the Convicts are put into their cells he will devote such time as the Warden may direct to the teaching of Convicts who are on contract labour.

It shall be the duty of the Schoolmaster to attend on Sundays at half-past one o'clock, to assist the Chaplains with their Sunday School, until three o'clock. ✕

The Schoolmaster shall report all breaches of the rules of the Institution, by the Convicts under his charge, to the Warden, and shall only punish the younger boys in a temperate manner for careless behaviour or negligence. ✕✕

The Schoolmaster shall not interfere in the religious belief of any of the Convicts under his charge, except while

✕ Should there be no Sunday school, he will take as many convicts as may be convenient or ordered by the Warden, to the school room - and shall teach them until 9 o'clock, and use no improper language, nor when chiding any delinquent.

teaching the Sunday School under the Chaplain, nor hold
 any conversation with any of the Convicts on any subject
 whatever, except what is absolutely necessary in teaching.

with the Convicts
** can do this only in the absence of the Chaplain.*

DUTIES OF THE GUARDS.

In the performance of their duty, the Guards shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Watchmen composing the Prison Guard, shall be present at the Penitentiary at all times during prison hours, and are always to consider themselves on duty when within the boundaries of the prison.

They must always have their arms and equipments in good order, and when on sentry, they are to carry their carbines loaded, and be provided with at least six rounds of ball cartridge; they are also to carry each a loaded pistol, belted round the waist.

Should a Convict be apparently attempting to escape, it will be the duty of the Watchman to call such Convict back, and desire him to proceed to the Keeper under whose charge he should be labouring; but should the Convict refuse to return, and it still appearing to the Watchman that he is determined to effect his escape, he will give an alarm, and if the Convict should persevere so far in his attempt as likely to escape, he will immediately fire at him. As it is of the utmost importance to prevent, if possible, the loss of life, the Watchmen are to be particularly careful not to fire off their guns at the Convicts in any other case than that stated.

They shall, at all times, when on duty, be under the command of the Deputy Warden, who will regulate their posts, reliefs, &c., and whose orders they shall implicitly obey.

They shall not, under any pretence, leave their posts

when on duty at the prison, without being relieved. They shall keep a strict and vigilant eye upon the Convicts, and not suffer their attention to be for a moment diverted from their duty.

They shall neither receive from, or deliver to a Convict, any thing, without the knowledge and consent of the Warden, and they must report all instances of improper conduct which they may witness on the part of the Convicts.

Should any Convict be observed attempting to speak to, or receive any thing from a stranger, the Watchman is instantly to prevent it and report the same to the Warden or Deputy Warden.

They shall suffer no person not belonging to the Institution, to pass to or from the prison, except by the usual way through the gates at the entrance of the prison yard, nor shall they permit any of the Keepers or Watchmen to enter the yard from the outside over the wall, without express orders.

No stranger is to be allowed to go into the prison yard without being accompanied by one of the Guards, except those permitted by the Act.

The Guard must not, on any account, allow persons in a state of intoxication, or who manifest unruly behaviour, to enter the prison yard, nor will they admit any discharged Convict, without the express permission of the Warden.

They are to hold no conversation with each other, or with the Keepers, within the hearing of the Convicts, nor will they be permitted to read or write within the prison or while watching the Convicts. If any Watchman shall be absent through sickness or on leave, his place shall be supplied with such substitute as the Warden shall think proper to receive.

The Watchmen shall have no intercourse with, or control of any kind over the Convicts (unless particularly directed to that effect) excepting such as may be necessary to suppress revolt and prevent their escape.

The Watchmen when off their posts and not on their duty, shall remain at the Lodge, to be in readiness for service on any emergency.

When a Watchman is placed in charge of a Gang, he

is to be governed by the rules adopted for the guidance of the Overseers and Keepers so far as they may be applicable.

At the ringing of the safety bell, when the prisoners are locked up for the night, the Watchman on duty, not in charge of either the wings or gates, will go into the shops, kitchen, chapel and yard, and ascertain if the fires are carefully extinguished, and in like manner the Watchman at the North Lodge on leaving that post for the night will perform the same duty.

The Watchmen in charge of the gates after the prison is locked up for the evening, will remain at their posts until nine o'clock, unless ordered by the Warden to stay there until a later hour.

The Watchman on prison night duty will ring the small bell inside the prison, from the 1st April to the 30th September at nine o'clock, and during the remainder of the year at eight o'clock every night, as a signal to the Convicts to undress and lie down on their beds; but the prisoners will, nevertheless, be permitted to go to rest at an earlier hour should they require it.

At the dawn of day the Watchman on duty, is carefully to extinguish all the lights that may be burning, and half an hour before the ringing of the outer bell for opening the prison, he shall ring the small bell as a signal for Convicts to wash and dress themselves, and fold up their bed clothes.

The Watchmen on night duty in the wings, will, on the following morning, before the opening of the prison, report to the Deputy Warden the occurrence of anything extraordinary during the time they have been on duty.

All orders as they are from time to time issued by the Warden in the Orderly Book, are to be strictly attended to and obeyed.

The General in their instructions with the Council shall be kind and bearing towards the Watchmen, and they are to be careful to see that they are not overburdened with any unnecessary duties, and if necessary to be attended to, to be done in a proper manner.

NIGHT DUTIES.

There shall be one Keeper and sufficient Watchmen on prison duty every night, whose turn of attendance will be

regulated by the Deputy Warden, so that it shall be equally borne by the whole of them.

Immediately after the ringing of the safety bell at the closing of the prison for the day, the Watchmen on duty in each of the wings shall examine all the doors of the cells, and the inside fastenings of the outer doors, and see that they are all properly secured.

When the Convicts have finished their suppers, they will be permitted to lie down as soon after as they may wish, and at the ringing of the inside bell the whole of the prisoners must undress and retire to rest for the night.

Should a Convict be taken ill during the night, the officer on duty will immediately report the same to the Hospital Keeper, who will ascertain, so far as he is able, the nature of his complaint and give him such relief as may be immediately necessary, or should his illness be such as that it may be requisite to call in the assistance of the Surgeon, he is to make the same known as quickly as possible to the Warden. No cell is, on any account, to be opened during the night (and then only in cases of emergency) unless two of the officers are present.

The Watchmen while on duty in the wings, will regularly, every half hour, pull the strings of the check clocks, which will be examined every morning by the Deputy Warden at the time of opening the prison.

The Deputy Warden will occasionally visit the prison during the night, at undeterminate hours, and personally ascertain that due order and discipline are observed by the Convicts, and that the subordinate officers are alert and attentive to their duties.

NIGHT YARD DUTY.

In the performance of their duty, the Night Guard shall be governed by the Statute 14th & 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

Two of the Watchmen in rotation, will attend every night at the hour of closing the prison, for the purpose of keeping guard in the yard to prevent the occurrence of fires, and detect any attempt to plunder the property of the Institution. Also to arrest any Convict who may be at large or out of his cell.

The Watchmen will arm themselves, each with a brace of pistols, and carry a rattle, for the purpose of giving notice of any danger.

They will in turn, continually patrol the yard and examine the shops, and in case of depredations being discovered in the yard, or fire breaking out in any of the buildings, they will immediately give an alarm by springing their rattles.

After making a report to the Deputy Warden, when opening the prison, of anything that may have occurred, one may retire until 12 o'clock, the other then to retire for the remainder of the day.

The Watchmen will report every morning to the Deputy Warden, the occurrence of anything extraordinary that may have taken place during the time they have been on guard.

DUTIES OF THE MATRON AND ASSISTANT MATRON.

In the performance of their duties, the Matron and Assistant Matron shall be governed by the Statute 14th & 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Matron shall have the general superintendence of the female Convicts, under the direction of the Warden. The Matron and Assistant Matron are each to attend during labour hours, and one of them at night, so that the prisoners may never be left without proper oversight.

On the reception of a prisoner, she is to be thoroughly washed, to have her hair cut short, and dressed in Convict clothing.

On the first Monday of every month, from April to

October, the Matron, or Assistant Matron shall order the hair of the Convicts to be cut and kept as close as when they were first cropped on entering the prison, the same duty is to be performed on the first Mondays of the month of February and December; the hair of the female Convicts will be allowed to grow six months previous to the expiration of their respective sentences.

The dresses brought by Convicts into the prison are to be washed and mended as soon as possible, and deposited in the clothes room.

During the hours of work, when the Matron and Assistant Matron are present, the former will take charge of the Convicts in the work room, and the latter of those in the cells, as well as those in the kitchen and wash house.

The Convicts must not be allowed to talk to each other, nor to be idle at their work; during the hours of labour they are to be so placed that they cannot communicate with each other without being observed, and every instance of bad conduct is to be reported to the Warden, in order that punishment may be inflicted for the same.

The Convicts are to be kept at work from the ringing of the first bell, in the morning, until the time of closing the prison for the evening, with the intermission of the Breakfast and Dinner hours; at the ringing of the last bell for the day, the Convicts must retire to their cells, which, with the Hospital door, are to be locked before the ringing of the safety bell, and no prisoner is to be allowed to remain out of her cell, or the hospital, except the Convict whose turn it may be to clean up the kitchen and work-room, who, as soon as her work is finished, is to be locked in her cell for the night.

No alteration is to be made in the female prison, either as to its accommodation, or the work to be done by the Convicts, without the permission of the Warden.

The Matron is to keep an exact account of all materials received from the store-room, and to render every week to the Clerk a statement of the purposes to which they have been applied.

The cutting out of the materials to be made up by the Female Convicts, will be performed by the Matron and Assistant Matron, and no work will be allowed to be done except for the prison, without the permission of the Warden.

The clothing of the Female Convicts is to be changed as often as cleanliness may require.

No Convict, with the exception of the woman appointed to clean the wards, will be allowed to go into her cell during the day time, except in cases of punishment, or sickness, to ensure which, the cells and ward doors are to be locked when the prisoners commenced work in the morning.

During the absence of the Matron or Assistant Matron at her meals, the yard door must be kept locked, and none of the Convicts allowed to go therein.

At night time, the person on duty is to take charge of all the keys, and no convict is, on any account, ever to have possession of either of them.

Any attempt on the part of a Male Convict to hold communication with a Female Convict, is to be immediately reported to the Warden or Deputy Warden.

In all cases of sickness which require Medical Assistance, notice is as soon as possible to be given to the Hospital Overseer.

The diet for the sick and complaining Convicts will be ordered by the Physician, and no other provisions are on any account to be furnished to them.

The Matron and Assistant Matron are to hold no conversation with the Convicts, except such as is necessary to instruct them in their work, nor are they to converse with each other, in the presence of the Convicts, on any matters but those relating to their respective duties.

On Sunday, Good Friday, Christmas Day, and other holidays, the Matron and Assistant Matron will respectively take charge of the Protestant and Roman Catholic Convicts, and proceed with them to their several places of worship, when they will remain with them until Divine Service is ended, after which they are to see them safely brought back to the prison, and locked in their cells.

No attempt shall be made by the Matron, Deputy Matron, or any other person whomsoever, to make proselytes, or to speak on the subject of religion to any of the prisoners who are not of their creed. Any deviation from this rule shall be attended with instant dismissal, or any other punishment the Warden and Inspectors may judge proper to inflict.

DUTIES OF THE GATE KEEPERS.

In the performance of their duties, the Gate Keepers shall be governed by the Statute 14th and 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Gate Keepers must be careful to guard against surprise or stratagem on the part of the prisoners, and if possible never allow the outer and inner gates to be open at the same time.

Before allowing any of the Convicts to pass out at the gates, they should always be sure that an officer is present to take charge of them.

They must allow no articles belonging to, or which may have been manufactured or repaired at the prison, to be taken out of the yard, unless accompanied by an order signed by the Warden or Clerk, authorizing their removal.

They should frequently look from the Guard-room windows into the yard, and notice the conduct of the Convicts who may be within observation; and in cases of commotion, must send notice of the same as quickly as possible to the Warden or Deputy Warden.

They must be particular in examining all waggons, carts and other vehicles that enter the yard, and see that nothing improper is contained therein, and they must be equally vigilant at their departure in ascertaining that no convict is concealed therein, nor any articles belonging to the prison clandestinely carried out.

They must not allow Convicts or Loungers to remain about the gates, and they must not suffer smoking to be practised either by officers or visitors in the Guard-room or near the gates.

No carriage will be allowed to pass through the gates when the Convicts are passing thereby in their gangs, either to or from the prison or dining hall.

No discharged Convict is to be admitted into the yard without permission of the Warden, nor any person who is intoxicated or unruly in their behaviour.

One of the Gate Keepers will attend upon visitors viewing the Penitentiary, and will be careful in observing the rules adopted for that purpose.

The Gate Keepers should have their arms constantly at hand, to be used if necessity required.

RULES AND REGULATIONS FOR THE GUIDANCE OF THE MASTER BUILDER.

In performance of his duties, the Master Builder shall be governed by the Statute 14th & 15th, Vic., cap. 2nd, and by such other laws as may from time to time be enacted, as well as by such rules and regulations respecting the discipline and policy of the Penitentiary, as may be made by the Board of Inspectors.

The Master Builder shall attend such number of hours during the time of labor as the Inspectors shall direct, and shall, on no account, absent himself from the Penitentiary during those hours without the permission of the Warden.

He shall have the superintendance of all the works in progress of erection, as well as of the occasional repairs or alterations required on the buildings already erected.

He is on no account to hold any conversation with the Convicts, except for the purpose of directing or instructing them in their work.

He shall give the necessary instructions to the Keepers having charge of Building Gangs, and shall also direct the preparation of such materials as may be required for the service of the Institution.

He shall prepare the plans for the guidance of the Overseers, and see that no departure from them is permitted, after they have been sanctioned.

He is not to interfere with the discipline of the Institution, but on the contrary, is to be guided by the Rules and Regulations adopted for the government of the Penitentiary, and whenever he may judge it necessary to remove Convicts from one gang to another, he is to give notice thereof to the Deputy Warden, who will order the same.

He must deliver to the Warden by eight o'clock in the morning, requisitions for such articles as may be neces-

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sary to be provided for the service of the establishment.
 He shall have a strict supervision over the Overseers, to see that they keep an accurate account of all materials expended by them, and of the labour performed in gross, and on each article manufactured, so as to shew the labor performed by each Convict weekly, and the precise cost of each article manufactured.

GENERAL RULES AND REGULATIONS.

All Officers of the prison, the Physician and Chaplains excepted, shall reside within the hearing of the Alarm Bell of the prison, and shall immediately repair thereto in case of necessity.

No Officer, or other person, engaged in the Penitentiary, (with the exception of the Physician,) is to be employed in any other business or trade for the purpose of profit or emolument, than what is required of him as a servant of the Institution.

Any Overseer, Keeper, or Watchman, who shall be intoxicated, or sleep while on post, or in charge of any duty, or shall neglect the same, or whose moral conduct shall be obviously indiscreet or incompetent, or unworthy the station he may hold, will be discharged from the service, and will be held further liable if he violates the laws for the government of the Institution.

Every Officer of the Institution is bound to report to the Warden any Officer or other person employed in the Institution who shall be known to have improper intercourse with the Convicts, or who shall be guilty of gross violations of the rules and regulations of the prison.

No discharged Convict is to be recognized by any Officer or other person belonging to the Institution, for the purpose of injuring such Convict. X

No Spirituous Liquors or Tobacco will be permitted to be brought in or about the Penitentiary, by the Keepers or Guards, nor by any other person for their use.

Every Officer of the Institution will be responsible

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that the utmost possible cleanliness be observed in such parts of the prison, shops, and other places as may be under their charge.

Officers in charge of the wings of the prison during the hours of labor must not allow Convicts to go on the galleries, nor into any of the cells, excepting such as are appointed to clean them out and carry in clean clothing and bedding.

No Officer of the prison or other person engaged therein, shall receive to his use, any fee or reward from a Convict, or from any person who shall visit the prison. ✕

Whenever it may be necessary to countermand or disallow any order given by an inferior Officer, notice of the same shall be sent by the superior to the person who first gave such order.

No Officer, or any other person in the Institution, will be allowed to strike, or lay his hands upon a Convict, except for the purpose of self-defence, to suppress revolt, or prevent his escape, unless directed by the Warden to punish him. ✕

No work will be permitted to be done in the Penitentiary by the Convicts for any person, without the consent of the Warden. ✕✕

The Overseers, Keepers and Guards, will not be allowed to have interviews with any person not belonging to the Institution, while on duty in the prison. ✕✕✕

No Convict will be allowed to speak to any of his friends or relatives without the permission of the Warden, and then only in the presence of one of the officers of the Institution.

RECEPTION OF CONVICTS.

On the reception of a Convict, he shall be stripped of all his clothing, and his person thoroughly washed and cleansed, his hair cropped, beard and whiskers shaven and the prison dress put on him. This service shall be performed under the immediate notice and direction of the

** or from any person whatever who may
in any way be connected or interested in any
business.
* Council, on the occasion of his reception, with
Kendall, and such persons and necessary.
* * * And shall abstain from all communication
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Kitchen Keeper, who shall ascertain if there be any marks or deformity of person on the Convict, and shall hand a note of the same to the Warden. X

If the Convict has any money with him, it shall be handed to the Clerk, who shall enter the receipt of the same in the prison books, and if the sum is of sufficient amount, deposit it in the Savings Bank for the benefit of the Convict at his liberation. X X

When the clothing brought into the prison by Convicts is worth preserving, and their sentences are for such short periods that it can be preserved without injury during the time of their confinement, it shall be labelled, and kept to be received again by the same Convicts at the expiration of their imprisonment. X X X

When a Convict has been thoroughly cleansed and dressed in the prison garb, a description of his person, height, weight, age, trade or occupation, religious persuasion, place of nativity, &c., shall be taken by the Deputy Warden and recorded by the Clerk in the Prison Register, after which notice shall be given by the Clerk of the Kitchen to the Chaplain, to whose congregation he may happen to belong.

The Warden will read the rules and regulations to be observed by the Convicts, and then direct how the Convicts shall be employed. X X X

Once a week during the dinner the convicts will be allowed to walk or bathe in the prison; in such manner as may be directed.

PUNISHMENT OF CONVICTS FOR INFRAC-TIONS OF THE RULES AND REGULATIONS OF THE INSTITUTION.

No corporal punishment shall be inflicted upon any Convict in the Provincial Penitentiary, except on the written report and order of the Warden, to be approved and signed by one or more of the Inspectors, if present.

All reports made by the Warden shall state fully the names of the offending Convicts, with a particular account of the circumstances of the cases requiring punishment, together with the nature and amount of punishment it may be deemed requisite to inflict in such cases.

X The washing and cleaning shall be done as frequently as possible, that decency may not be outraged by exposing the naked body.
X In the event of the death of a convict, the clothes he wears, and if he has more, to be brought to the prison, and if such clothing be washed and well aired, and left in a dry place, and put up by the convict, once a month.

After the sanction, upon due enquiry of one or more of the Inspectors is obtained, if present, for the infliction of such punishment, the Warden shall direct in writing, the officer or officers who shall inflict or superintend such punishment.

No greater number of lashes than thirty-six shall be awarded to be inflicted on any account at one punishment, except in cases of assault upon an officer of the Institution, or other aggravated offences, in which cases the punishment shall be awarded by the Board, but shall in no case exceed the amount of seventy-five lashes, and twenty-four hours shall intervene between the report and order of the Inspectors, if present, or Warden, and the infliction of any corporal punishment.

The punishment to be inflicted upon female Convicts shall be reduced diet, cropping of hair and solitary confinement to the cell.

The Warden and Surgeon shall attend at every infliction of corporal punishment, and the Surgeon shall certify in writing that he has examined the health of the Convict ordered for punishment, and that it is such as to enable him to bear the infliction without detriment thereto, and without such certificate the punishment shall not take place.

All punishments by flogging shall be inflicted in the presence of the Convicts, between the hours of 12 and 1 o'clock.

The Warden may at his discretion place any of the Convicts in irons or in solitary confinement in the cell, and subject them to reduced diet until their cases can be reported as herein provided for, and he shall report every such case to one of the Inspectors, if present, within twenty-four hours after having had occasion to exercise the authority above mentioned.

The Warden shall keep a register of all punishments inflicted, whether by his order or under the sanction or order of the Inspectors, stating therein the time of infliction and the nature and extent of such punishment. X

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SUNDAY REGULATIONS.

On Sundays, as well as on Good Friday, Christmas Day, and other holidays, the officers and Guards shall be all present and the prison shall be opened at 8 o'clock in the morning, when the Convicts shall be marched out to empty and clean their night tubs, after which they shall return to their cells and there remain until they are let out for breakfast. Having entered the dining hall, those Convicts who are of the Roman Catholic religion will advance to the North end of the room, while those of the Protestant faith will seat themselves at the South end, for the more convenient separation of them when about to proceed to their several places of worship.

Divine service shall be performed at 9 o'clock in the morning, during which there shall be no singing, chanting, or audible responses by the Convicts. The Overseers, Keepers and Guards will be so placed that they may be able to observe the demeanour of every Convict.

After the performance of divine service and the Convicts are locked up, the Cook with a sufficient number of assistants, shall remain in the kitchen and dining hall under the care of the Keepers and Guards for that duty, for the purpose of preparing the dinner and laying out the suppers for the evening.

At a quarter before 1 o'clock, the Convicts shall be let out of their cells for dinner. As soon as dinner is over the Convicts will return to their cells, taking their supper with them. The Protestants will then be marched out to their Sunday School; the Catholics to theirs, where they may continue until three o'clock, when they shall be marched to their respective cells and locked up for the night. The Overseers, Keepers and Guards, who are not otherwise on duty, may leave the Keeper's Hall upon the ringing of the safety bell. x x.

The day and night duty within the wings, will be undertaken by one Keeper and sufficient Watchmen in rotation, as at other times.

x to be marched in heavy fog, the weather permitting to and from the work just as with shops, for change of air and exercise until they are deemed ready to breakfast after which the Protestants shall be marched to their schools and the Roman Catholics to theirs. x x I should there be no Sunday school the convicts will be marched round the prison for at least half an hour before returning to their cells.

OPENING OF THE PRISON.

Immediately before opening of the prison, the muster roll shall be called by the Deputy Warden, after which the Keepers in turn for that duty shall unlock the cells. The several keys, which must never pass through the hands of a Convict, shall then be hung in the key box in the Keeper's Hall.

The Convicts shall come out of their cells in regular order, those in each gallery successively marching to the appointed place where they shall deposit their night tubs for the purpose of being cleansed, and after being assembled in their respective Gangs the Convicts shall proceed under charge of the Keepers to their several shops or places of labour, and commence the work of the day. ✕

The Keeper appointed to lock and unlock the outer doors of the prison and dining hall, must be careful not to unfasten them until the Guard is stationed on the wall.

 CLOSING THE PRISON.

Immediately the Convicts have entered the wings, the Keeper, whose duty it shall be to lock the outer doors, shall perform the same, and having seen that they are all secure, shall deposit the keys in the hall.

When the Keepers have finished the locking of the cells on their respective galleries, they shall return to the place of beginning and examine each cell to see that it is safely locked, and if the Convicts are all in their proper places; the Keepers shall deposit their keys in the hall, but if any Convict is missing, the Keeper to whose gallery he belongs, shall retain his key until the absent Convict has been accounted for.

As soon as the keys are all returned to the hall, the Safety Bell shall be rung by direction of the Deputy Warden, to signify that all is right, when such of the Keepers and Watchmen as are not on duty may leave the prison.

✕ *Whenever it may be ordered, for the preservation of health, that breakfast shall be taken before going to work.*

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They*

MEAL HOURS.

At 8 o'clock every morning, except Sundays and Holidays, the bell shall be rung by direction of the Kitchen Keeper, as a signal for Breakfast, on which the Convicts shall break off from work, form in line, and march under the eye of their respective Overseers or Keepers to the Dining Hall; each Convict as he arrives at his place, taking his seat opposite his plate. When all shall have gone to their places, and their number found to be correct, the Kitchen Keeper shall ring a small bell and the Convicts shall commence eating their meals.

Convict waiters shall pass between the tables, taking food from those who have to spare, and giving it to those who signify they want more.

The bell for Dinner shall always be rung on working days at 12 o'clock at noon, and the mode of proceeding be the same as at Breakfast.

At the ringing of the last bell for the day, the Convicts, after having taken their night tubs, will proceed to their cells, taking with them their Suppers as they pass to their respective galleries. X

 DISCHARGE OF CONVICTS.

When a Convict is about to be discharged, and has no clothing belonging to him sufficiently good for the purpose, he shall be clad in a decent suit of clothes, selected from the clothing brought in by other convicts, or made at the prison for that purpose; he shall then be supplied with money according to the distance of the County where he was tried, but not exceeding the sum allowed by law.

X The Breakfast hours may be earlier if it is thought to more contribute to the health of the convicts.

CLOTHING AND BEDDING.

It shall be the duty of the Deputy Warden, on all occasions, to see that the Convicts change their shirts and socks at least once a week, and the other part of their clothing as often as may be necessary.

The Convicts who require their outer clothing to be mended or cleaned, will be assembled under charge of a Watchman immediately after the Breakfast hour, and marched by him to the Tailor's shop for such change as may be necessary, after which they shall be taken to their respective gangs and delivered into the care of their keepers.

The Kitchen Keeper will see that clean shirts and socks are placed in the cells every Saturday, and that the dirty clothing is removed every Monday morning, and taken to the wash house for the purpose of being cleansed.

Convicts at work in the yard, or in other respects exposed to the wet, shall, with permission of their keeper, receive a change of apparel whenever it may be necessary—care being taken that they are sent from their gangs under proper charge.

The dress of the Male Convicts of woollen, shall be brown and yellow—if cotton or linen, black and white, and each article shall be stamped conspicuously with the letters P. P.

The clothing of the Female Convicts will be superintended by the Matron, agreeable to the orders she may from time to time receive from the Warden, and uniformity of dress must at all times be observed.

The Bedding will be under the immediate charge of the Kitchen Keeper, who will see that it is changed as often as cleanliness may require. It shall consist of a straw bed, two sheets, two blankets, pillow and case, besides which, each cell shall be furnished with a stretcher, a small tub, towel, soap and two combs. X

X The Convicts shall hang up their jackets and pantaloons, that the perpendicular line will be struck during the day, may wash, & that their articles may be well care & safety X can

PRISON HOURS.

From the 1st April until the 30th September inclusive, the prison shall be opened every working day ten minutes before 6 o'clock in the morning, and the bell to ring for the closing of the prison at 6 in the evening. During the remainder of the year the hours for continuing the prison open shall embrace the day light.

 DUTIES OF THE CONVICTS.

The Convicts must observe strict silence—they must not laugh nor hold communication with each other, by word, sign, or any other manner: neither will they be permitted to speak to any of the Officers of the prison, except upon such matters as related to their work; they must not stare at any person, nor will they be allowed to speak to a stranger, or receive anything from him.

They are to approach the Officers of the Institution in a respectful manner, and implicitly to obey their orders.— They are not to leave their gangs without the permission of their Overseer or Keeper, nor are they at any time to be idle by unnecessarily absenting themselves from their work or by ceasing from labor. They must not either wilfully or carelessly damage their clothing, and they must keep the same, as well as their persons, as clean as their work will allow them.

They are to be careful in the use of such tools and implements as may be required in their work, that neither those nor the materials upon which they are employed are carelessly wasted, damaged or destroyed.

They will not be allowed to receive provisions from each other during meal hours, unless through the medium of the waiter and by permission from the Overseer, Keeper or Guard.

When a Convict enters his cell he must pull to the door so as to be nearly shut, and on the appearance of the Keeper he must immediately complete the shutting, by

** And at the distance of three feet at least.*

drawing the door close so that the lever will fasten it previous to its being locked; the Convict must then remain standing in front of the cell until the Overseer or Keeper has passed it a second time and examined that the lever is locked.

They must not have on their persons, or take into their cells, any articles but what are given to them by an Officer of the prison; they must keep their cells and bedding as clean as possible, neither damaging nor making any marks on them, and their bed clothes are to be folded up by them every morning in the manner appointed by the Overseer or Keeper.

They must retire to rest and rise from their beds at the ringing of the interior bell at night and morning, and before leaving their cells for the day they must wash and comb themselves.

Convicts must at all times be distant from the boundary wall, at least twenty feet, unless they are sent by one of the Officers of the prison closer thereto.

No two or more Convicts will be allowed to be together beyond the sight and hearing of their Overseer or Keeper.

No Convict shall be allowed to go into his own or any other cell during the day time, unless sent there by one of the Officers of the establishment.

Convicts are to speak to the Officers having charge of the gangs to which they belong on matters connected with their work only; to the Surgeon respecting their health; to the Chaplains concerning spiritual affairs, and to the Warden alone on any other subject.

Convicts are not to make any noise, or to act improperly in time of religious service.

For the violation of any of these rules punishment will be inflicted.

WOLFRED NELSON, M. D. }
ANDREW DICKSON, } INSPECTORS, P.P.

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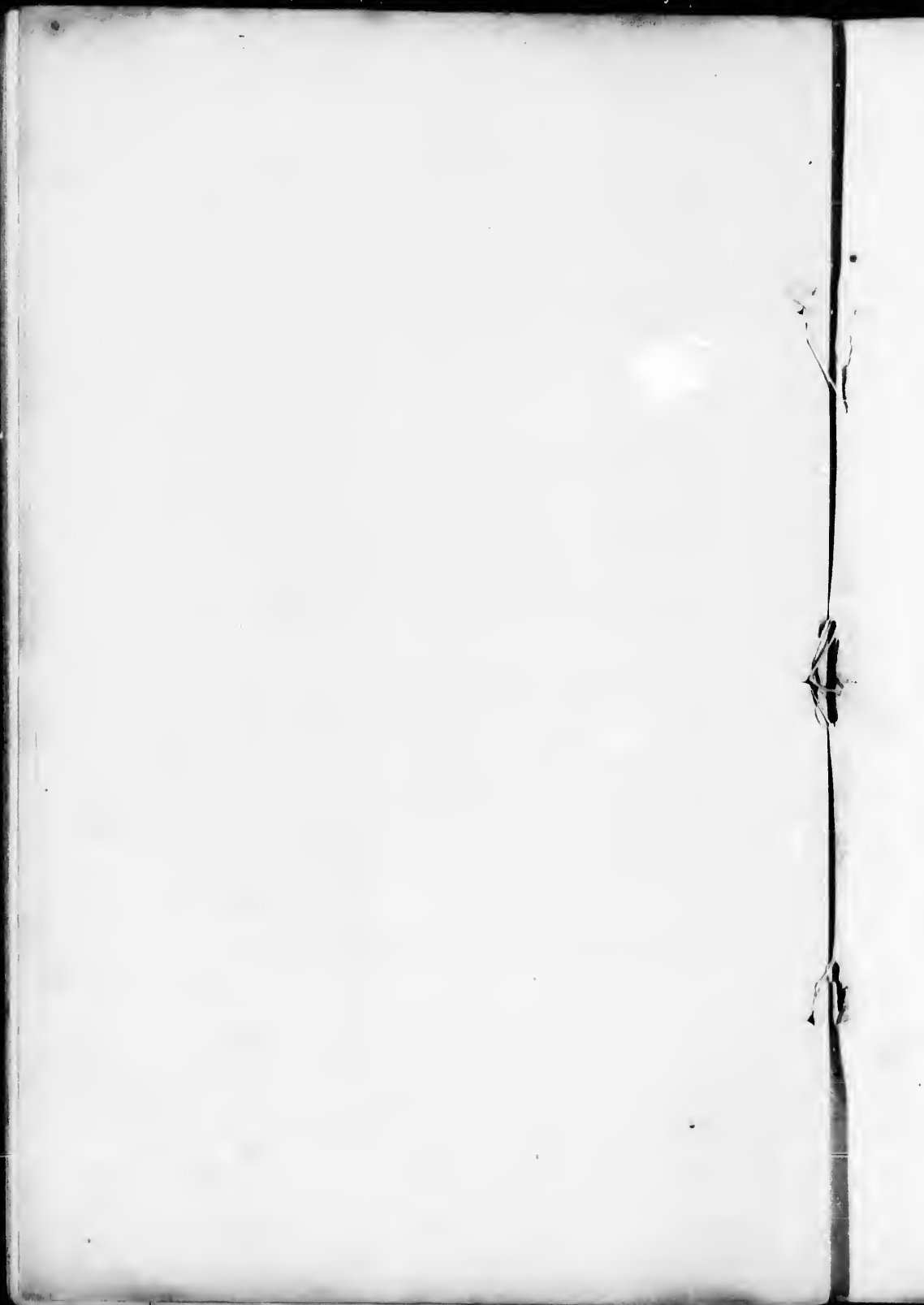
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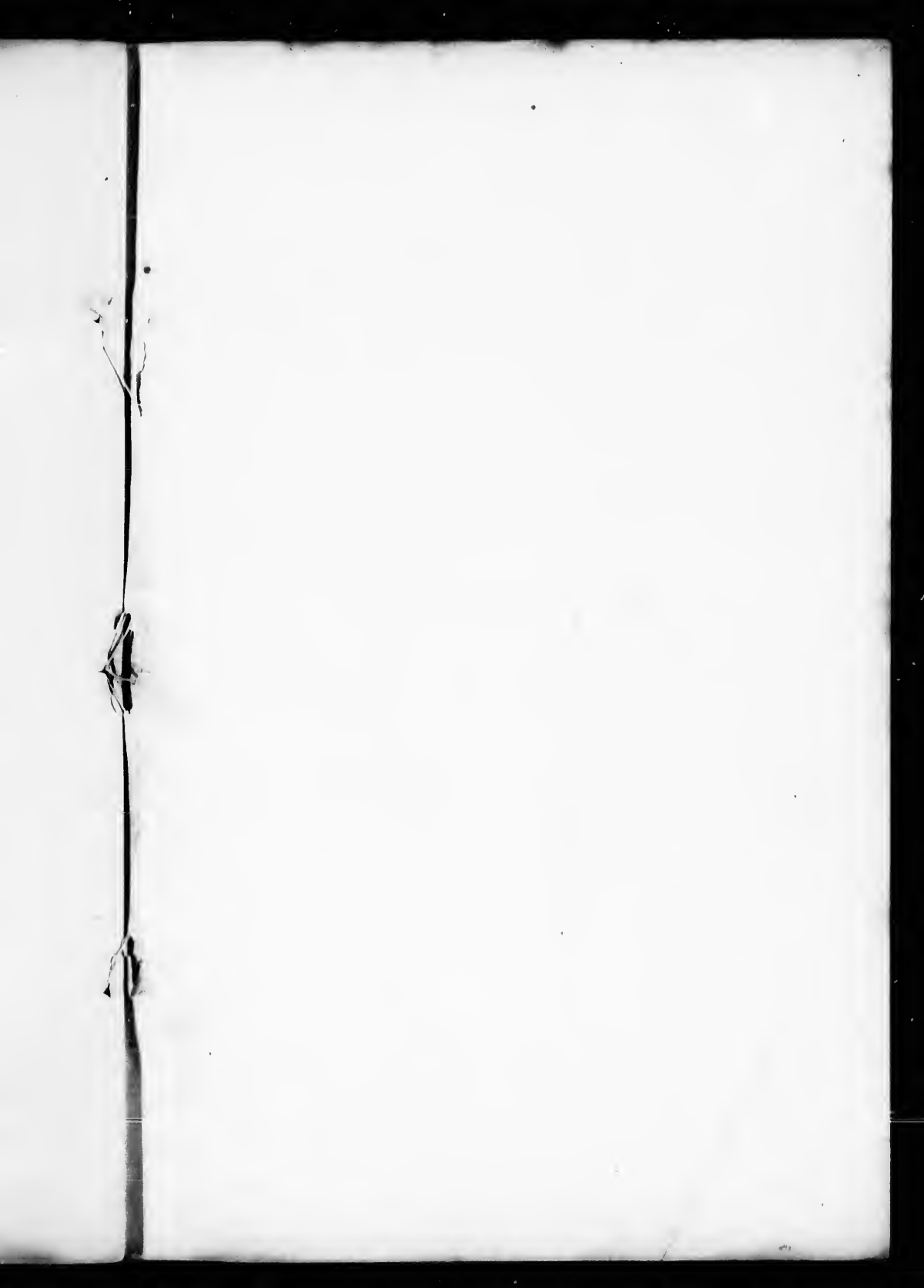
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