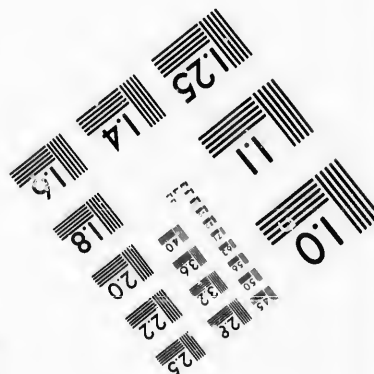
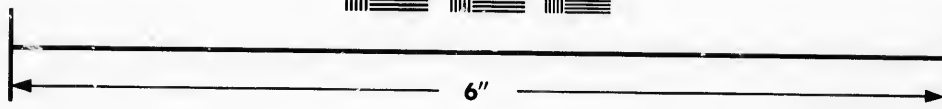
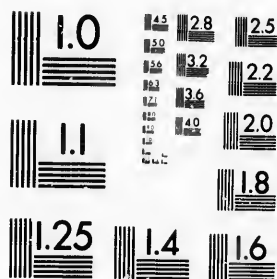


IMAGE EVALUATION TEST TARGET (MT-3)



Photographic
Sciences
Corporation

23 WEST MAIN STREET
WEBSTER, N.Y. 14580
(716) 872-4503

**CIHM/ICMH
Microfiche
Series.**

**CIHM/ICMH
Collection de
microfiches.**



Canadian Institute for Historical Microreproductions / Institut canadien de microreproductions historiques

© 1986

Technical and Bibliographic Notes/Notes techniques et bibliographiques

The Institute has attempted to obtain the best original copy available for filming. Features of this copy which may be bibliographically unique, which may alter any of the images in the reproduction, or which may significantly change the usual method of filming, are checked below.

- ☐ Coloured covers/
Couverture de couleur
- ☐ Covers damaged/
Couverture endommagée
- ☐ Covers restored and/or laminated/
Couverture restaurée et/ou pelliculée
- ☐ Cover title missing/
Le titre de couverture manque
- ☐ Coloured maps/
Cartes géographiques en couleur
- ☐ Coloured ink (i.e. other than blue or black)/
Encre de couleur (i.e. autre que bleue ou noire)
- ☐ Coloured plates and/or illustrations/
Planches et/ou illustrations en couleur
- ☐ Bound with other material/
Relié avec d'autres documents
- ☐ Tight binding may cause shadows or distortion
along interior margin/
La reliure serrée peut causer de l'ombre ou de la
distorsion le long de la marge intérieure
- ☐ Blank leaves added during restoration may
appear within the text. Whenever possible, these
have been omitted from filming/
Il se peut que certaines pages blanches ajoutées
lors d'une restauration apparaissent dans le texte,
mais, lorsque cela était possible, ces pages n'ont
pas été filmées.
- ☐ Additional comments:/ [Printed ephemera] 1 sheet (verso blank)
Commentaires supplémentaires:

L'Institut a microfilmé le meilleur exemplaire qu'il lui a été possible de se procurer. Les détails de cet exemplaire qui sont peut-être uniques du point de vue bibliographique, qui peuvent modifier une image reproduite, ou qui peuvent exiger une modification dans la méthode normale de filmage sont indiqués ci-dessous.

- ☐ Coloured pages/
Pages de couleur
- ☒ Pages damaged/
Pages endommagées
- ☐ Pages restored and/or laminated/
Pages restaurées et/ou pelliculées
- ☒ Pages discoloured, stained or foxed/
Pages décolorées, tachetées ou piquées
- ☐ Pages detached/
Pages détachées
- ☒ Showthrough/
Transparence
- ☐ Quality of print varies/
Qualité inégale de l'impression
- ☐ Includes supplementary material/
Comprend du matériel supplémentaire
- ☐ Only edition available/
Seule édition disponible
- ☐ Pages wholly or partially obscured by errata
slips, tissues, etc., have been refilmed to
ensure the best possible image/
Les pages totalement ou partiellement
obscurcies par un feuillet d'errata, une pelure,
etc., ont été filmées à nouveau de façon à
obtenir la meilleure image possible.

This item is filmed at the reduction ratio checked below/
Ce document est filmé au taux de réduction indiqué ci-dessous.

10X	12X	14X	16X	18X	20X	22X	24X	26X	28X	30X	32X
						<input checked="" type="checkbox"/>					

The copy filmed here has been reproduced thanks to the generosity of:

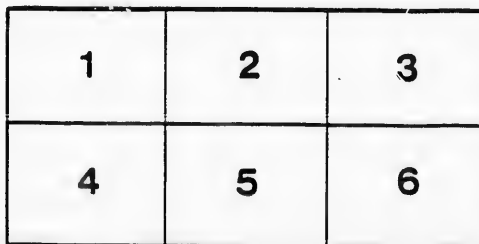
Manuscript Division
Public Archives of Canada

The images appearing here are the best quality possible considering the condition and legibility of the original copy and in keeping with the filming contract specifications.

Original copies in printed paper covers are filmed beginning with the front cover and ending on the last page with a printed or illustrated impression, or the back cover when appropriate. All other original copies are filmed beginning on the first page with a printed or illustrated impression, and ending on the last page with a printed or illustrated impression.

The last recorded frame on each microfiche shall contain the symbol ➡ (meaning "CONTINUED"), or the symbol ▼ (meaning "END"), whichever applies.

Maps, plates, charts, etc., may be filmed at different reduction ratios. Those too large to be entirely included in one exposure are filmed beginning in the upper left hand corner, left to right and top to bottom, as many frames as required. The following diagrams illustrate the method:



L'exemplaire filmé fut reproduit grâce à la générosité de:

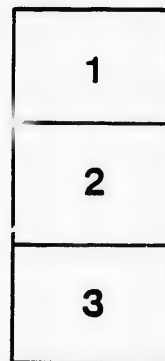
Division des manuscrits
Archives publiques du Canada

Les images suivantes ont été reproduites avec le plus grand soin, compte tenu de la condition et de la netteté de l'exemplaire filmé, et en conformité avec les conditions du contrat de filmage.

Les exemplaires originaux dont la couverture en papier est imprimée sont filmés en commençant par le premier plat et en terminant soit par la dernière page qui comporte une empreinte d'impression ou d'illustration, soit par le second plat, selon le cas. Tous les autres exemplaires originaux sont filmés en commençant par la première page qui comporte une empreinte d'impression ou d'illustration et en terminant par la dernière page qui comporte une telle empreinte.

Un des symboles suivants apparaîtra sur la dernière image de chaque microfiche, selon le cas: le symbole ➡ signifie "A SUIVRE", le symbole ▼ signifie "FIN".

Les cartes, planches, tableaux, etc., peuvent être filmés à des taux de réduction différents. Lorsque le document est trop grand pour être reproduit en un seul cliché, il est filmé à partir de l'angle supérieur gauche, de gauche à droite, et de haut en bas, en prenant le nombre d'images nécessaire. Les diagrammes suivants illustrent la méthode.



OFFICERS OF THE

STEWARDS, MATRON, PORTER, KEEPERS

COMMISSIONERS

The Commissioners shall meet regularly once a-week (Thursday, at 10 o'clock), for the purpose of attending to the interests of the patients, hearing all complaints, hiring and discharging servants, receiving testimonials, and attending to all matters connected with the Institution; they shall appoint one of their number to visit the wards daily, recording their names, hour of visiting, and remarks, in a book to be kept for that purpose, and to see that the patients are supplied with wholesome food, &c., and, in conjunction with the Medical Superintendent, make an annual report, which shall be expected to report annually upon the expenditure and general state of the Institution.

MEDICAL SUPERINTENDENT

The Medical Superintendent shall visit the Institution regularly at least three times a week, for the purpose of seeing the moral government properly enforced: at each visit he shall also see that the patients are properly attended to, and that the Institution is in a state of cleanliness and order; but also with a view to seeing the moral government properly enforced: at each visit he shall also see that the patients are properly attended to, and that the Institution is in a state of cleanliness and order; it is desirable that his visits be so timed as occasionally to afford him an opportunity of seeing the patients in their wards; when absent, he shall leave word with the Steward where he is to be found; he shall also see that the patients are properly attended to, and that the Institution is in a state of cleanliness and order; and shall keep a book wherein to enter the name, sex, age, species of mania, probable cause, date of admission, termination thereof, &c.;—he shall also keep another book, setting forth the names of the patients, and the symptoms; shall neither admit nor discharge any patient without the sanction of the Board of Commissioners; shall see that the internal management of the Institution and the well-being of the patients, so far as the medical department is concerned, are properly attended to, shall be present, (if required) at the Weekly Meeting of the Board of Commissioners.

STEWARDS

The Steward shall under no circumstances absent himself from the Institution, except by leave of the Board of Commissioners;—he shall be strictly subject to the controul of the Medical Superintendent, and shall see that that part of the Institution appropriated to them;—shall see that the instructions of the Board of Commissioners are properly carried into effect;—he shall draw out the Visiting Card (or contract), properly dressed and served;—he shall, upon the admission of each patient, receive from the Medical Superintendent an acknowledgement of the same, and shall be responsible for all articles delivered by the Medical Superintendent appertaining to the male wards;—he shall report any misconduct of the keepers or porters to the Medical Superintendent and Visiting Commissioner, and also to the Board at their weekly meeting;—he shall see that a good supply of fire-wood, properly cut, is constantly on hand, and that the Institution is in a state of cleanliness and order;—he shall, when called upon by the Superintendent of the Female Wards, render such assistance as may be required;—he shall keep a book wherein to enter the name, sex, age, religion, country, late residence, &c., of each patient admitted (whether as an inmate or not);—he shall also keep a book wherein to enter the names of the persons or persons by whom

THE INSTITUTION :

KEEPERS, NURSES, ORDINARY SERVANTS.

COMMISSIONERS.

Thursday, at 10 o'clock), for the purpose of examining into the state of the Institution and condition of the same; receiving tenders for contracts, examining accounts, and generally taking cognizance of all business of the Institution; one or more in rotation, whose duty shall be to inspect the Institution and make a report thereon; a book to be kept for that purpose; see that the patients are properly attended to, and supplied with medicine; the Medical Superintendent, make such arrangements for the week as may be deemed advisable; they shall also be required to report to the Board the general state of the Institution.

AL SUPERINTENDENT.

regularly at least three times a-day, not only for the purpose of medically treating the patients, enforced: at each visit he shall enter his name in a book to be kept for that purpose: it is an opportunity of seeing the patients at their meals, and also after they have retired to bed;— he shall be found; he shall daily mark down, in a Diet Roll, the diet prescribed to each patient; species of mania, probable causes of disease (proximate and remote), duration of disease previous to the book, setting forth a concise history of the case, together with the daily medical treatment without the sanction of the Commissioners;—he shall generally superintend everything connected with the being of the patients, see that his directions relative to the medical and moral treatment of the patients) at the Weekly Meetings of the Commissioners, and shall annually furnish a Medical Report.

STEWART.

from the Institution without permission from the Medical Superintendent or Board of Commissioners; shall be responsible for the cleanliness of the male patients, and of the female patients; shall see that the instructions of the Medical Superintendent, relative to the medical treatment and moral discipline, are strictly followed;—he shall draw out the Weekly Diet Roll, and see that the food is of good quality (according to the directions of the Medical Superintendent);—on the admission of each patient, deliver his wearing apparel, &c., into the charge of the Matron, receiving from her a receipt for the same;—he shall receive for all articles delivered by her into his charge for the use of the patients, and all furniture, &c., and shall be responsible for the conduct of the keepers or servants, or any other irregularity occurring in the house, to the Medical Superintendent at their weekly meeting;—he shall have charge of everything out of doors connected with the Institution, and shall see that it is constantly on hand, and regularly furnished to the several wards, both male and female;—he shall see that the Wards, render such assistance as may be required in controlling disorderly patients;—he shall see that the names, country, late residence, &c., of each patient, date of admission and discharge, under what circumstances, and by whom he is brought to the Asylum, and so forth:—he shall see that the conva-

Wards, render such assistance as may be required in controlling disorderly patients;—he shall enquire into the country, late residence, &c., of each patient, date of admission and discharge, under what circumstances or persons by whom he is brought to the Asylum, and so forth;—he shall see that the convalescents are exclusively employed for the benefit of the Institution;—he shall attend the meetings of the Board and correspondence and generally be responsible for the good order of the Institution;—he shall render such assistance as may be required in controlling disorderly patients;—he shall enquire into the country, late residence, &c., of each patient, date of admission and discharge, under what circumstances or persons by whom he is brought to the Asylum, and so forth;—he shall see that the convalescents are exclusively employed for the benefit of the Institution;—he shall attend the meetings of the Board and correspondence and generally be responsible for the good order of the Institution;—

M A T R O N .

She shall be committed into her charge, and also for all articles belonging to the patients. She shall attend to the cleanliness of the Institution, see that all the wards for female patients are kept neat and clean;—she shall see that the several meals are properly dressed, and served at regular intervals, pertaining to house-keeping;—she shall note down daily and report to the Medical Superintendent under her observation.

P O R T E R .

He shall be Superintendent and Steward; he shall keep the door, and see that nothing belonging to the Institution whatsoever be brought in to the patients by their friends, or otherwise, without permission of the Superintendent without authority, and that no person be permitted to inspect the Institution without

K E E P E R S .

They shall sleep in their several wards, shall obey the instructions delivered to them by the Superintendent;—they shall wash and cleanse the patients regularly and dress them;—they shall administer medicine at the times and in the manner directed;—they shall be civil and respectful to the Steward and to the Superintendent.

A D M I S S I O N O F P A T I E N T S .

Those persons who are fit objects for admission. Persons who are unable to pay one dollar for their maintenance shall be admitted as such. Prior to the admission of a Pauper Lunatic, a certificate shall be lodged with the Commissioners, from the immediate neighbourhood where such Lunatic resides, stating that, from the best of their knowledge, the said Lunatic (if an adult) does not possess property to the amount of £25; if a minor, that he has no means of procuring necessary funds. The several Districts shall be deemed liable for all expenses incurred in conveying him or her to the Institution, and in re-conveying him or her back again to their friends, when discharged, cured, relieved, or

When the Commissioners shall be satisfied that the funds of the Institution are sufficient to defray the expenses of such persons, such sums of money as the Commissioners may deem necessary for such payments must be made in advance.

