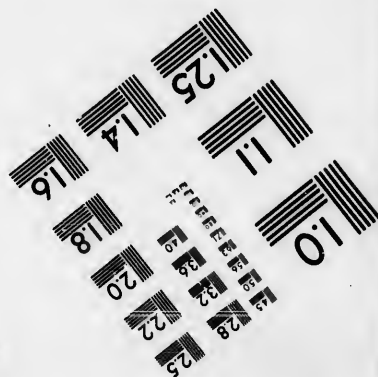
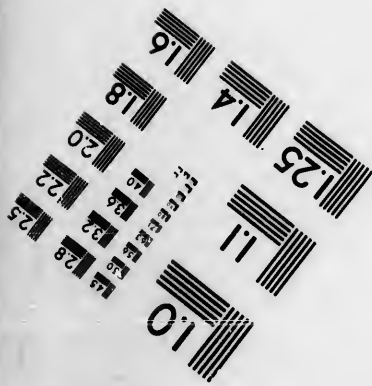
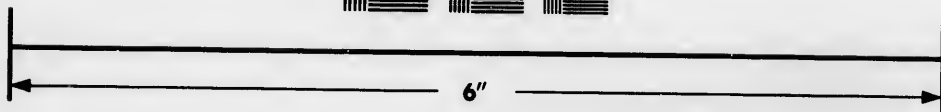
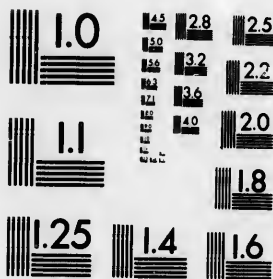


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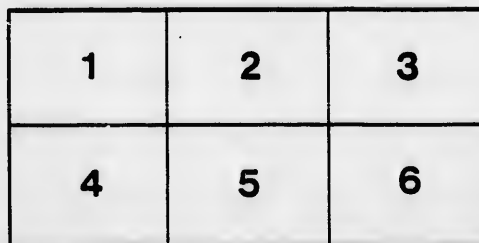
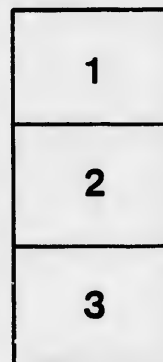
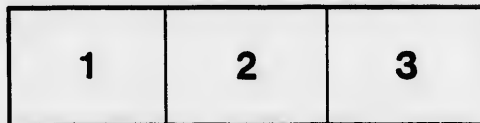
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CONSTITUTION

BY-LAWS

OF

Wine Division, No. 134,

SONS OF TEMPERANCE.



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INSTITUTED AT VIENNA, JULY 11, 1850.  
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KINGSTON, C. W.

1856.

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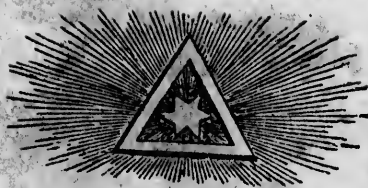
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Pine Division, No. 134,

SONS OF TEMPERANCE.



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REVISED
CONSTITUTION OF
Subordinate Division Sons of Temperance.

P R E A M B L E .

We whose names are annexed, desirous of forming a society, to shield us from the evils of intemperance, afford mutual assistance in case of sickness, and elevate our characters as men, do pledge ourselves to be governed by the following Constitution and By-Laws.

ARTICLE I.—NAME

This Association shall be known as Pine Division, No. 134, of the Sons of Temperance, of C. W.

ARTICLE II.—PLEDGE.

*No brother shall make, buy, sell, or use, as a beverage, any Spirituous or Malt Liquors, Wine or Cider.**

ARTICLE III.—OFFICERS.

The officers shall consist of a W. P., W. A., R. S., A. R. S., F. S., T., C., A. C., I. S., & O. S., all of whom shall be elected by ballot every three months, viz: last regular meetings in September, December, March and June, and installed the first regular meetings in October, January, April and July.†

*The following resolution, explanatory of the Pledge of the Order, was unanimously adopted at the fourth annual session of the National Division.

Resolved, That the National Division hereby declare that the true intent and meaning of the Pledge is to prohibit the manufacture, purchase, sale and use of all alcoholic or intoxicating liquors as a beverage, whether enumerated by name in the Pledge or not. M. W. S.

† A P. W. P. is not a constitutional officer, nor subject to fine as P. W. P.

M. W. S.

CONSTITUTION.

ARTICLE IV.—DUTIES OF OFFICERS.

Sec. 1. It shall be the duty of the W. P. to preside in the Division, enforce a due observance of the Constitution and By-Laws, and exact a compliance to the Rules and Usages of the Order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for; give the casting vote on all matters before the Division when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings when application shall be made in writing by five members of the Division; draw upon the T. for all sums necessary to pay the benefits provided for by the Constitution and By-Laws, and other appropriations made by the Division. He shall, on the night he vacates the chair, see that the Quarterly Returns are prepared for the Grand Division, and the percentage appropriated, and forward the same in time for the Quarterly Session, certified by him, with the seal of the Division. He shall perform such other duties as the Division or his charge shall require.

Sec. 2. It shall be the duty of the W. A., to render the W. P. such assistance as he may require of him, and in the absence of the W. P., the W. A. shall perform his duties.

Sec. 3. The R. S. shall keep a fair and impartial record of the proceedings of the Division; write communications; notify all subordinate Divisions not more than ten miles of its place of meeting, within four weeks after, of the name, occupation and residence of every person suspended, rejected or expelled from this Division. He shall fill up certificates, notify meetings when ordered by the W. P., attest to all monies ordered to be paid at a regular meeting, and none other. He shall make out at the end of his term for the Division, a full report of the proceedings during his term, and also the quarterly returns to the G. D., which shall embrace the number of members initiated, admitted by card, initiated by dispensation, suspended, reinstated, & who have with-

CONSTITUTION.

drawn during his term, together with the names & occupations of those suspended, expelled & rejected, with the dates and causes of expulsion, the number who violate the pledge; how many sign over, and how many violate it the second time, the number of deaths, and the whole number of actual contributing members, the amount of receipts for initiation fees and dues, with the per centage due the Grand Division; the amount expended for benefits, with the amount on hand; and with the W. P. certify to the same. He shall perform such other duties as may be required of him by the Division or his charge, and deliver up to his successor, within one week from the expiration of his term, all books, papers or other property in his possession belonging to his office.

Sec. 4. The A. R. S. shall be an aid to the R. S., under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties as he or the Division may require of him.

Sec. 5. It shall be the duty of the F. S. to keep just and true accounts between the Division and its members, credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is three months or more in arrears, of the amount due by him to the Division, adding six pence to each notice. At the end of his term he shall make out for the Division a full report, and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information connected with his office, necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge may require of him. He shall deliver up to his successor all matters appertaining to his office in his possession.

Sec. 6. It shall be the duty of the T. to pay all orders drawn on him by the W. P., attested by the R. S., and none others; he shall receive all monies of the Division, and hold the same until the expiration of his

CONSTITUTION.

term, unless otherwise ordered by the Division. He shall keep a full and correct account of all monies received and expended. He shall give the Division a monthly statement of the funds, and deliver up, when legally called upon, all monies, books, papers and other property of the Division to his successor in office, or to whom the Division may specially appoint. He shall perform such other duties as may be required of him by the Division or his charge.

Sec. 7. It shall be the duty of the C. to introduce for initiation persons who have been previously elected. He shall also introduce visitors and furnish them with suitable regalia. He shall, with the aid of the A. C. examine those present at the opening of the Division.— He shall see that the officers' regalia are in their proper places at the opening of the Division, and take charge of the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

Sec. 8. It shall be the duty of the A. C. to render such services as the C. or the Division may require of him.

Sec. 9. It shall be the duty of the I. S. to attend the door—to admit none but Members of the Order and candidates for initiation.

Sec. 10. The O. S. shall guard the door outside and keep off intruders.

ARTICLE V.—ELIGIBILITY FOR MEMBERSHIP.

Sec. 1. No person shall be initiated into the Division under fourteen years of age, provided, that no youth shall have the right to vote in Division on any proposition, or hold office, or receive the Degrees until he shall have arrived at the age of eighteen years; and to this end, on the proposal of any Youth under eighteen years of age, the day and year of his birth shall be stated as near as may be.

Sec. 2. No person shall be admitted into the Division who does not possess a good moral character, or who is

in any way incapacitated from earning a livelihood, or who has no visible means of support; provided, that persons of old age or under disability or sickness may be admitted, but remain in the position of members not entitled to benefits.

Sec. 3. The name of a person offered for Membership must be proposed by a member in writing, stating age, residence and business, which must be entered on the record, and the subject referred to three brothers for investigation, who shall report in writing at a succeeding meeting, when the candidate shall be balloted for with ball ballots, and if not more than four black balls appear against him, he shall be declared elected; but if five or more black balls appear, he shall be rejected and so declared. No person so rejected shall be again proposed in any Division of the Order under six months.*

Sec. 4. A proposition for membership shall not be withdrawn after it has been referred to a committee for investigation, without the consent of a majority of the members present.

Sec. 5. A vote of rejection may be reconsidered within three meetings, exclusive of the meeting at which the vote was taken. But a vote that has resulted in an election shall not be reconsidered.

Sec. 6. The name of a candidate or a brother constitutionally suspended, rejected or expelled, shall not be published in any other manner than the usual notice to the Divisions.

Sec. 7. Any brother applying for membership by deposit of card, shall be subject to the same ballot as a new applicant.

* A proposition for membership may be received at a special meeting.—M. W. S.

8
CONSTITUTION.

ARTICLE VI.—CONTRIBUTIONS AND BENEFITS.

Sec. 1. The amount of initiatory fees and weekly dues shall be regulated by each Division.

Sec. 2. Every *bona fide* member, who shall be qualified, as required by the Constitution and By-Laws of this Division, shall, in case of sickness or disability, be entitled to and receive weekly, not less than "one dollar," except it be shown that such sickness or disability be brought on by his own improper conduct.— "Nevertheless, this Division may suspend benefits by a two-third vote of the Members present at a regular meeting, after two weeks notice of such action."

Sec. 3. No brother residing within five miles of the Division of which he is a member, shall be entitled to benefits for more than one week previous to his case being reported to such Division. No benefits shall be granted for a less time than one week. All arrears, either for dues or fines, shall, in every case be deducted from the first payment.

Sec. 4. In case of the death of a brother entitled to benefits, the sum of not less than fifteen dollars shall be appropriated as a funeral benefit. The W. P. in, the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

Sec. 5. On the death of the wife of a brother, also beneficial, he shall be entitled to the sum of not less than ten dollars as a funeral benefit.

ARTICLE VII.—OFFENCE.

Sec. 1. Any member who shall offend against these Articles, or the By-Laws, shall be subject to be fined, reprimanded, suspended or expelled, as two-thirds of the members present, at any regular meeting, may determine.

Sec. 2. Every member shall be entitled to a fair trial for any offence involving reprimand, suspension or ex-

pulsion. But no member shall be put on trial, unless charges duly specifying his offence, be submitted in writing by a member of the Division.

Sec. 3. When charges have been preferred against a brother in a proper manner, or any matters of grievance between brothers are brought before the Division, they shall be referred to a special committee of five members, who shall, with as little delay as the case will admit, summon the parties, examine and determine the matter in question; and if their decision does not involve the suspension or expulsion of a member, and no appeal be taken from it to the Division, it shall be final, without other action. Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Division, for action.

Sec. 4. When a motion for the expulsion or suspension of a member shall have been submitted in due form, it shall be announced at one regular meeting previous to action being taken; and the accused shall be summoned to be in attendance at the Division, at the time when it may have been determined to consider the question—at which time, whether the implicated member be present or not, the Division may proceed to consider and determine it. Two-thirds of the members present voting in favor of the motion, it shall be carried; but the Division shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.*

Sec. 5. When the decision of a committee appointed, under Section 3 of this Article, otherwise final, shall not be satisfactory to all parties, either of those interested shall have the privilege of appeal to the Division, and at the time appointed for trying the appeal, the committee shall present to the Division, in writing, the grounds on which their decision was founded; and the

* A member suspended for the period of six months or longer, for non-payment of dues, may be admitted ~~as~~ a new member.

parties shall have the privilege of being heard before the Division—and the Division shall determine the correctness of the decision of the committee, by a majority of the votes present.

Sec. 6 Any member having been expelled, shall not be proposed for membership under six months from the date of expulsion.

Sec. 7. The provisions of this Article shall not extend to violation of Article II.

ARTICLE VIII.—TERMS.

Regular Quarterly Terms shall commence on the first of October, January, April and July. Officers elected previous to expiration of half the term shall be entitled to the full honors of the Term; those elected after half the Term has expired, shall not count the honors, except where they be elected to fill vacancies occasioned by resignation, suspension, expulsion or death, in which case the brother who serves the residue of the Term shall be entitled to the full honors, and he who resigns or is suspended or expelled, shall forfeit his claim.

ARTICLE IX.—ELIGIBILITY FOR CHIEF OFFICERS.

Sec. 1. After a Division has been instituted three terms, no brother shall be eligible to the office of W. P. unless he has served two terms in a subordinate office or offices, or as chaplain.

Sec. 2. No brother shall be eligible to the offices of W. P., W. A., or T., who is under twenty-one years of age, except by dispensation from the Grand Division; provided, nevertheless, that no person elevated to the office of W. P. by such dispensation shall be elected a Representative to a Grand Division, and that no Grand Division shall have the right or authority to grant a dispensation under this act, except to the Division located in Colleges or Institutions of Learning.

ARTICLE X.—VIOLATING ARTICLE II.

Sec. 1.—It is the duty of every member who has evidence that another has violated Art. 2d, to prefer the charge and specify the offence to the Division within three weeks after coming into possession of such evidence.

Sec. 2. The charge for violation of Article II, shall be presented in writing duly signed, when it shall be referred to a committee of five members, who shall, as soon as practicable, summon the parties and investigate the matter.

Sec. 3. The committee shall organize by appointing a chairman and secretary. The secretary shall make a correct record of the proceedings, with such testimony as may be presented, which record shall be produced to the Division on the call of any member, after the committee have reported.

Sec. 4. If the committee agree that the charge is sustained, they shall report the fact to the Division by resolution, with a second resolution to the effect that the member be re-instated, if they think proper, which report and resolutions shall lie upon the table at least one week, and the offending member shall be notified of the character of the resolutions by the R. S., and requested to be present at the time appointed for considering the same, with a view of giving an opportunity to make a defence.

Sec. 5. If the committee agree that the charge is not sustained, they shall report a resolution to that effect, and if the resolution be adopted, the charge shall be dismissed.

Sec. 6. When the committee report the charge sustained, and a majority of the members present at a regular meeting, ballot in favor thereof, the offending person shall forfeit his membership, and the W.P. shall direct his name to be erased from the Constitution. If a majority of the Division vote in opposition to the resolution, all further proceedings shall be stayed, "*Subject to appeal.*"

Sec. 7. If two-thirds of those voting are in favor of reinstating a member who has been found guilty of violating Article II, such member shall be restored to membership by re-signing the Constitution. The power to reinstate shall not however extend over the term of one month from the time of receipt of notice by the offending member that the charge has been proved. But if a

member neglect to come forward to sign the Constitution for one month after receiving notice of reinstatement, or if a member is not reinstated, the W. P. shall declare such member expelled.

Sec. 8. The forfeiture of membership under this Article shall involve the forfeiture of all honors possessed by the member when the name was erased from the Constitution.

Sec. 9. If a member come forward and acknowledge a violation of Article II, the Division, after erasure of his name, may at their option, re-instate the member on the same evening, in the manner prescribed in Sec. 7.

Sec. 10. No member against whom a charge has been brought under this Art. shall be present when any vote is taken in the case, either in committee or in Division.

ARTICLE XI.

No alteration or addition shall be made to this Constitution, unless by a two-third vote of the Division.

CONSTITUTION

FOR THE

ADMISSION OF FEMALES AS VISITORS.

1. That the National and Grand Divisions, or any Subordinate Division, may by a two-thirds vote, determine to admit females over sixteen years of age, as visitors, at such times as may be deemed appropriate, on their being proposed, reported by a committee, and balloted for under the rule observed for the admission of members; and that a form for their introduction, together with the law on the subject be furnished on Cards by the National Division.

2. That visitors shall not be entitled to vote, or participate in the deliberations of the Order.

3. That any By-Law which shall determine the question, &c., as to the admission of visitors generally, or any one in particular, may for satisfactory reasons be suspended.

4. That the following shall be the Card of address to accepted visitors :—

Having been invited by this Division to visit its Sessions and witness its Ceremonies, we would respectfully ask your assent to the following PLEDGE :

Do you, in the presence of the witnesses, solemnly promise that you will not, either by precept or the influence of your example, countenance or approve the use of Spirituous or Malt Liquors, Wine or Cider, as beverages, or the manufacture thereof or the traffic therein ; and that you will not, in any manner, make known the private affairs of the Order of the Sons of Temperance to any person not a member thereof. If so, answer I do.

DEGREE CONSTITUTION.

ART. I.—Each Grand Division may determine whether it will introduce these Degrees within its jurisdiction, and each Subordinate Division may introduce them or not at its option after its Grand Division has done so.

ART. II.—A Grand Division introducing the Degrees, shall notify the M. W. Scribe of that fact as soon as practicable, and shall procure of him the Degree Books and necessary Cards.

ART. III.—A brother expelled from his Subordinate Division shall, without further trial, be expelled from each of the Degrees.

ART. IV.—A brother charged with violating any obligation of either of the Degrees, shall be tried for that offence in the Degree the obligation of which he is charged with violating, under the regulations adopted in Subordinate Divisions. From any decision thus had, an appeal may be taken to a Standing Committee of Degree members to be appointed by the Grand Division.

ART. V.—The amount to be charged for these Degrees, together with all other necessary regulations, shall be adjusted in appropriate By-Laws in each Subordinate

Division adopting them, and the necessary Regents to superintend the working of the Degrees shall be appointed by the Grand Worthy Patriarch.

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**BY-LAWS,**

ADOPTED BY THE

**Grand Division of Canada West,**

SONS OF TEMPERANCE, ON THE SUBJECT OF DEGREES.

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ARTICLE I.

SEC. 1.—There shall be three Degrees in the Order of the Sons of Temperance of Canada West, viz : first, "Love," second, "Purity," third, "Fidelity," as laid down in the "Degree Book" published by this Division.

SEC. 2.—That all members of the Order of the full age of 18 years, who shall be clear of the F.S.'s books, and who shall have been members of the Order in good standing six months, shall be eligible to receive the first Degree; and that in six months thereafter, they shall be eligible to receive the second Degree; and that in six months thereafter, they shall be eligible to receive the third Degree. Provided, that all present members of the Order of one and a half year's good standing, shall be entitled to receive all the Degrees at one time., Application for the Degrees must be made in writing in open Division, to the officers and members of the Degree applied for, for their decision. The F. S. shall supply the applicant with a certificate of good standing, which shall be handed to the first Recorder of the Degree Division



REGENTS TO  
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SEC. 3.—The officers of this Grand Division, or such Degree members as may be appointed so to do, may confer said Degrees on any member entitled to a seat in this body, whose Division has not adopted the Degrees, and the amount received from such brother shall be held in trust for the Division to which he belongs, until said Division shall have adopted the Degrees, when it shall be paid to said Division.

West,  
DEGREES.

SEC. 4.—Candidates for Degrees shall be ballotted for, and admitted or rejected, in the same manner by the officers and members of the Degree applied for, as candidates for initiation into the Order.

SEC. 5.—Any Degree member of this Division may, during its Session, wear and work under the Degree regalia, to which he is entitled, as described in the "Degree Book."

SEC. 6.—Any Subordinate Division under charge of this Division may authorize its officers, (if Degree members,) or such Degree members as it may appoint for that purpose, to confer said Degrees on such of its members as may be elected.

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SEC. 7.—A brother expelled from this Subordinate Division shall, without further trial, be expelled from each of the Degrees, and members so forfeiting their standing, shall be subject to re-election and re-initiation in the Degrees, the same as required by the Constitution of Subordinate Divisions.

SEC. 8.—A brother charged with violating any obligation of either of the Degrees, shall be tried for that offence in the Degree the obligations of which he is charged with violating, under the regulations adopted in Subordinate Divisions. From any decision thus had, an appeal may be taken to a Standing Committee of Degree members to be appointed by the Grand Division.

SEC. 9.—There shall be charged and paid by the members initiated for each Degree, the following fee, namely, for the several Degrees not less than one shilling and three-pence each; but that Subordinate Divisions shall be at liberty to increase the initiation

fee as they please. These, with all other necessary regulations, shall be adjusted in appropriate By-Laws in each Subordinate Division adopting them, and the necessary Regents to superintend the working of the Degrees shall be appointed by the Grand Worthy Patriarch.

SEC. 10.—Subordinate Divisions may adopt such By-Laws on Degrees for their government, as do not conflict with the Constitution and By-Laws of this Grand Division; provided such By-Laws shall be submitted for approval as other By-Laws are submitted.

SEC. 11.—Any Regent or Degree Division may confer the Degrees on any Son of Temperance under this jurisdiction who is not a member of the Subordinate Division to which he applies, if he shall produce a certificate from the R. S. of his Division, or the Grand Scribe, stating that his Division has not adopted the Degree feature, and also producing a certificate of his good standing from F. S.

SEC. 12.—All Sons of Temperance over 18 years of age, in good standing, shall be eligible to receive the Degrees, and none others.

SEC. 13.—Any By-Law or resolution heretofore adopted by this Grand Division, repugnant to the foregoing, is hereby annulled and rendered void.

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### BY-LAWS RECOMMENDED.

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To ensure as much uniformity as may be practicable in the conferring of Degrees, and in the working of Degree Divisions, the following general outline is directed to be observed in framing the By-Laws of each Degree Division:—

I. NAME.—Same as that of the Subordinate Division, viz: "Perseverance, No. 47, Degree Division, Belleville."

II. TIME OF MEETING.—After session of Subordinate Division, and when any Degree Division is once organized, let one evening be designated, for the 1st Degree,

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the next regular meeting for the 2d, and the next for the 3d; or, as the Degree Division may designate. Also when the Terms commence and expire, a Semi-Annual or Annual, at which the Degree Officers should be elected.

III. AMOUNT TO BE PAID.—The aim shall be to have all members of Subordinate Divisions take the Degrees, and it is therefore suggested that the fees be so adjusted as not be onerous to applicants.

IV. MEMBERSHIP.—In voting on applications for Degrees, let the vote be by ball ballots, as in Sec. 3, Art. V., Constitution of Subordinate Division; and let none but Degree members be permitted to cast a vote, after the Division is organized.

V. That any member of a Subordinate Division which has refused to adopt the Degrees, may receive the Degrees from any other Division, provided he present a certificate from the F. S. of his own Division that he is in *good standing*; and also a certificate from the R. S. that said Subordinate Division has declined adopting the Degree system. Both certificates to be duly attested. And further, that in the event of his own Division subsequently adopting the Degrees, his relation as Degree member to be transferred to his own Division, together with the Degree fees paid on receiving said Degrees.

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[NOTE.—Each Degree Division is required to send to the Grand Division a certified copy of their By-Laws.

# EXTRACTS FROM THE Revised Rules of the Grand Division.

## CHAPTER III.

### Article 1.—Article 2, Constitution of Subordinate Divisions.

Sec. 1. Owing to the difficulty of determining the exact time when the juice of the apple becomes intoxicating, the National Division deem it expedient to declare the use of cider, as a beverage, whether fermented or unfermented, a violation of the pledge.

Sec. 2. A member who makes, buys, or sells spirituous or malt liquors, wine or cider, as a beverage for another person, even though he may not make any profit thereby, violates the pledge.

Sec. 3. It is hereby declared that the true intent and meaning of the pledge is, to prohibit the manufacture, traffic, and use of all alcoholic or intoxicating liquors, as a beverage, whether enumerated by name or not.

Sec. 4. Section 2 and 3 of this chapter shall not be so construed as to interfere with the agents of the law in the regular discharge of their official duties.

Sec. 5. A certificate or prescription to use intoxicating liquors as a medicine, signed by a physician, shall not necessarily relieve a brother from trial for violation of Article 2, but the Subordinate Division in the case shall decide on the propriety of trial, and shall be the judge of any wantonness or collusion in the matter.

Sec. 6. A brother who has violated Article 2, and is re-instated, shall be admitted without any further ceremony than re-signing the Constitution, which shall be done in open Division.

Sec. 7. Erasure of name for violating Article 2, as per Article 10. Sec. 6, is not expulsion. An expelled member cannot be re-instated.

*Article 2.—Non-payment of Dues.*

Sec. 1. If a member neglect to pay his dues for one year, his membership may be declared forfeited by a two-thirds vote of the Division.

Sec. 2. When a member is one year in arrears for dues, it shall become the duty of the F. S., to prefer a charge to that effect to the Division which shall be referred to a committee of five for investigation.

Sec. 3. A person who forfeits his membership under this Article, shall only be re-admitted to the Order as a new member, by ballot and initiation—and such person shall not be eligible for admission until the expiration of six months after the time his membership is declared forfeited.

Sec. 4. A member suspended for the period of six months, or longer, for non-payment of dues, may be admitted on the same terms as a new member.

*Article 3.—Proposition for Membership.*

Sec. 1. Propositions for membership may be received at special meetings.

Sec. 2. Any action of a Division in reference to an individual proposed for membership without his consent, is invalid.

Sec. 3. When an individual has been proposed for membership to a Division with his consent, he cannot while his name is before it, and previous to election or rejection, be proposed in any other Division.

*Article 4.—Forfeiture of Honors.*

Sec. 1. A member who is expelled, or who forfeits his membership by non-payment of dues, shall forfeit all honors.

Sec. 2. The seat of any officer may be declared vacant for neglect of duty for three successive meetings, by a vote of two-thirds of the members present at a regular meeting, after one week's previous notice has been given.

*Article 5.—Entitled to Honors.*

Sec. 1. A brother who fills the office of W. P. or W. A. during either of the three first terms of a new Division, shall be as much entitled to the honors, as though he had previously served in subordinate stations, and shall be eligible to either the chair of W. P. and W. A. one year after he has passed the same.

Sec. 2. A brother who renders constitutional service in one Division, and then withdraws and unites with another, shall be entitled to the honors as though he had not withdrawn.

*Article 6.—Witnesses on Charges.*

Sec. 1. Other than Sons of Temperance are competent witnesses on a trial.

*Article 7.—Travelling, Withdrawal and Clearance Cards.*

Sec. 1. The Travelling and Withdrawal Card issued by the National Division, shall be the only one recognized under this jurisdiction. They shall be furnished at the rate of four dollars per hundred.

Sec. 2. Said card must have the signature of the M. W. Scribe of the National Division on the upper border, the Seal of the Grand Division on the left lower corner, with the signature of the Grand Scribe on the lower border; the Seal of the Subordinate Division on the right lower corner, with the signatures of the W. P. and R. S. between the Seals; and the signature of the brother to whom the card is granted on the right border. If the card be granted by a Division existing in a State, Territory or Province having no Grand Division, the Card shall be valid without the seal of a Grand Division, or signature of a Grand Scribe.

Sec. 3. A Travelling Card shall not be granted for a longer time than one year, and shall be of no effect after the expiration of the time for which it is granted. Before a brother is entitled to a Travelling Card, he must pay the fees in advance for the full time such Card is desired, and not less than ten cents for the Card.



Sec. 4. A brother before making application for a Withdrawal Card, shall pay all dues and demands which may be against him on the Books of the Division, and not less than ten cents for the card.

Sec. 5. A Withdrawal Card retained by a brother for more than one year after the expiration of its date, shall be null and void.

Sec. 6. A Division shall have jurisdiction over the conduct of a brother to whom it has granted a Withdrawal Card, until such member shall have been elected to another Division, or until such Card shall have become null and void by the expiration of its date.

Sec. 7. A person whose Withdrawal Card has become null and void, shall only be admitted to the Order as a new member—that is to say, by ballot and initiation.

Sec. 8. If a Subordinate Division surrendrs or forfeits its charter, or is suspended, the Grand Division having jurisdiction, shall have the right to grant a Clearance Card to each of the members of said Division making written application for the same, who may be deemed worthy by said Grand Division.

Sec. 9. A Clearance Card shall be regarded in the same manner as a Withdrawn Card.

#### *Article 8—Resignation..*

Sec. 1. Should a member wish to dissolve his connexion with the Order, he shall pay all demands against him on the books of the Division, and then tender a written resignation, which resignation shall lay upon the table one week, when if still desired, it shall be granted, unless there shall be a charge pending against him, or in the opinion of two-thirds of the members present, he has been guilty of conduct which renders him liable to a charge; provided, however, that such resignation shall not take effect until the expiration of the quarter in which such resignation is tendered.

Sec. 2. A member whose resignation has been accepted shall forfeit all claims whatever upon the Order.

Nevertheless he shall be eligible to be re-admitted by the usual ballot, at any time thereafter. If re-admitted within three months from the date of his resignation, he shall be restored by paying the initiation fee and resigning the Constitution—otherwise he must stand as a new member, and be again initiated.

*Article 9.—Visiting Brothers.*

Sec. 1. Visiting brothers shall only be admitted by the quarterly password and explanation, or the travelling password and explanation, and the travelling card, except vouched for by the G. W. P. or his deputy, according to the B. B.

Sec. 2. In order to facilitate visiting, it shall be proper to admit a Brother to a Division during the months of October and November on the travelling password and explanation of the previous year, provided his travelling card has not expired.

Sec. 3. A Division shall not have the right to refuse admission to a Son of Temperance who is able to work his way according to the rules laid down, unless it be known that he has lost his membership, or been admitted irregularly.

*Article 10.—Giving Passwords to Travelling Brothers*

Sec. 1. A W. P. shall be authorized to communicate the travelling password and explanation, or the quarterly password and explanation, to a travelling brother, when requested so to do by the W. P. of the Division to which said travelling brother belongs, in writing over the seal of said Division.

Sec. 2. It shall be the duty of the W. P. before communicating the travelling passwords, under the preceding section, to see that the travelling card has not run out of date; and also to satisfy himself that the person making application is truly a Son of Temperance, and the brother represented.

*Article 11.—Divisions without Members Qualified to take Office.*

Sec. 1. A Division having no members constitution-

ally qualified, or willing to accept the office of W. P., shall be taken in charge by the G. W. P. or his deputy, who shall preside over the same until such time as there may be found a brother properly qualified and willing to take office.

*Article 12.—Charter Members.*

Sec. 1. If an applicant for a charter fail to present himself for initiation within three months after the organization of a Subordinate Division, his name shall be erased from the charter, and the first name signed to the Constitution, after the charter members, shall be inserted in place thereof. Should more than one fail to appear, their names shall be erased, and a corresponding number added from the Constitution, in the order as they sign it.

Sec. 2. The name of a regularly admitted charter member shall not be erased from the charter, even should he be expelled, suspended, or otherwise deprived of membership.

Sec. 3. At the opening of a new Division, the officiating brother shall be authorized to add to the number of the charter members, at the request of the applicants, returning the names so added in his report.

*Article 13.—Surrender of Charter.*

Sec. 1. A proposition to surrender a charter shall lie upon the table at least two weeks before being acted on.

Sec. 2. A charter shall not be surrendered so long as ten members, who have paid their weekly dues, express a wish to fill the offices and sustain the Division.

*Article 14.—Communications from Subordinate Divisions*

f Sec. 1. Appeals, protests, and other communications from a Subordinate Division to the National Division, must pass through its Grand Division.

Sec. 2. Members of Subordinate Divisions have the right of appeal to Grand Divisions, and through Grand Divisions to the National Division.

Members of Grand Divisions have the right of appeal to the National Division.\*

*Article 15.—Honorary Members.*

No Subordinate Division shall admit a person as an honorary member.

*Article 16.—Past Worthy Patriarchs.*

A P. W. P. is not a constitutional officer, or subject to fine as such.

*Article 17.—New Rules and Amendments.*

All new rules, and all amendments to Constitutions, adopted at the Fifth Annual Session of the National Division, shall take effect on the first day of October, 1848.

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\*All decisions of the acting body are to be and remain in force until reversed by the superior body. So declared by the National Division.—M. W. S.

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## RULES OF ORDER.

Rule 1.—The order of business as here arranged, may at any time or occasion be suspended, changed or be dispensed with, by a special two-thirds' vote of the Division. Nine members shall constitute a quorum for the transaction of business.

Rule 2.—During the reading of the minutes, and continuance of the meeting, silence must be preserved, the officers and brothers retaining their respective seats unless when necessary to leave them, and no one leaving the room without the password.

Rule 3.—Every elected officer and brother shall be designated, in debate or otherwise, by his proper office or title.

### DUTIES AND PRIVILEGES OF W. P.

Rule 1.—It shall be the duty of the W. P. to preserve order, and to endeavor to conduct all business before the Division to a speedy and proper result.

Rule 2.—He shall state every question properly presented to the Division, and before putting it to the vote, shall ask—"Is the Division ready for the question?" Should no member offer to speak, he shall rise to put it and, after he has risen, no member shall be permitted to speak upon it.

Rule 3.—The W. P. shall have a casting vote in case of a tie, but in ordinary he shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debateable, unless, entertaining doubts on the subject, he invites discussion.

Rule 4.—He may speak to points of order in preference to other members of the Division, rising from his seat for that purpose; and shall decide questions of order subject to an appeal to the Division by any two members, which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

Rule 5.—When an appeal is made from the decision

of the W. P., he shall put the question thus—" Shall the decision of the chair be sustained?"

Rule 6.—It shall be the duty of the presiding officer, and the privilege of any member of the Division, to call a member to order who violates an established rule of order,

## MOTIONS.

Rule 7.—A motion must be seconded, and afterwards repeated from the chair, or read aloud before it is debated. A motion shall be reduced to writing, if any brother requires it.

Rule 8.—All resolutions shall be submitted in writing.

Rule 9.—Any brother having made a motion may withdraw it, with leave of his second, before it is debated, but not afterwards without leave of his Division.

Rule 10.—A motion to amend an amendment shall be in order, but to amend an amendment to an amendment shall not be entertained.

Rule 11.—An amendment destroying or altering the intention of a motion shall be in order; but an amendment relating to a different subject shall not be in order.

Rule 12.—On an amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the words proposed to be struck out, and those to be inserted, and finally, the paragraph as it would stand, if so amended.

Rule 13.—On the call for a division of the question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

Rule 14.—When a member speaks or offers a motion, he shall rise in his place, and respectfully addressing the W. P., confine himself to the question under consideration, and avoid personality or unbecoming language.

Rule 15.—When a member is called to order, he shall take his seat until the point is determined.

Rule 16.—When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

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Rule 17.—No brother shall speak more than twice, nor longer than ten minutes each time on any question without leave of the Division, which leave shall be granted or refused without debate.

Rule 18.—When a brother is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question. A brother allowed "to explain" shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

Rule 19.—For any brother in speaking to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer or of the Division.

Rule 20.—If any brother shall deem himself personally aggrieved by a decision of the chair, he may appeal from said decision.

Rule 21.—Any conversation, by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

PRIVILEGED QUESTIONS.

Rule 22.—When a question is before the Division, the only motions in order shall be,—1st, to adjourn; 2nd, the previous question; 3rd, to lay on the table; 4th, to postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide, if the sense will admit of it; or 8th, to amend—to take precedence as herein arranged, and the first three to be decided without debate.

Rule 23.—When the previous question is moved and seconded, it shall be put in this form—"Shall the main question be now put?" If this be carried, all further motions, amendments and debate shall be excluded, and the question be put without delay. If the question has

been amended, the question shall be taken on the amendment first; if more than one amendment has been made the last made amendment in order shall take precedence in the vote. It shall not be in order to reconsider the agreement to take the "previous question."

Rule 24.—When a motion is postponed indefinitely, it shall not come up again during the session.

## ADJOURNMENT.

Rule 25.—A motion to adjourn shall always be in order; except, 1st, when a member is in possession of the floor; 2nd, while the yeas or nays are being called; 3rd, when the members are voting; 4th, when adjournment was the last proceeding motion; or 5th, when it has been decided that the previous question shall be taken.

Rule 26.—A motion to adjourn simply cannot be amended, but a motion to adjourn to a given time, may be and is open to debate.

## QUESTIONS NOT DEBATEABLE.

Rule 27.—1, A motion to adjourn, when to adjourn simply; 2, a motion to lie on the table, when claiming privileges over another motion; 3, a motion for the previous question; 4, a motion to reconsider; 5, a motion to read a paper; 6, a motion to take up particular items of business; 7, questions of order, whilst the previous question is pending; 8, questions of order when not appealed from the decision of the W. P., or not submitted by him to the Division.

## READING OF PAPERS.

Rule 28.—The reading of any paper called for, relating to the subject under debate, shall always be in order.

## TAKING THE VOTE.

Rule 29.—When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made; in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

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Rule 30.—When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

Rule 31.—The yeas and nays upon any question before the Division may be called for by two members, and upon the assent of one-third of the members present, shall be so taken. They may be called for at any time before a peremptory decision of the vote by the chair.

Rule 32.—In taking the yeas and nays, the R. S. shall call the roll, and record the yeas and nays; after the roll is called, the result shall be read aloud, to rectify mistakes, if any, after which the R. S. shall hand the vote to the W. P., who shall announce the same.

Rule 33.—In voting by yeas and nays, all present in regular standing in the Division must vote, unless excused by the Division, but no member shall vote who was not in the room at the time the question was put. A motion to excuse shall be decided without debate.

FILLING BLANKS.

Rule 34.—When any blank is to be filled by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the largest sum and the next smallest time.

RE-CONSIDERATION AND REPEAL

Rule 35.—A question may be reconsidered any time during the present, or at the first regular session held thereafter; but a motion for re-consideration being once made and decided in the negative shall not be renewed before the next regular session.

Rule 36.—A motion to re-consider must be made and seconded by members who voted in the majority, except in the case of a rejection of a candidate by the black balls, when it shall be competent for any member to move and second a re-consideration. No question shall be re-considered more than once, nor shall a vote to re-

consider be re-considered. To re-consider any resolution, &c., the decision of which has officially passed out of the Division, shall not be in order.

Rule 37.—A motion to repeal or recind a resolution, shall be offered in writing, and announced at a regular session, one week before action shall be taken on the same, and shall only be in order when the motion to re-consider is no longer available.

#### COMMITTEES AND THEIR REPORTS.

Rule 38 —The brother first named in the appointment of a committee shall be chairman of the same and shall call the committee together at such time and place as he may select, but when thus convened. any committee may elect its own chairman and scribe.

Rule 39.—All reports of committees, except reports of progress, shall be made in writing and signed by a majority.

40.—When a majority report is followed by a report from the minority of a committee, the former after being read shall be upon the table until the latter is presented, after which, on motion, either may be considered.

Rule 41.—When a report has been read, it shall be considered as properly before the division without a motion to accept.

#### Chartered Members

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# BY-LAWS

OF

## Pine Division, No. 134,

### SONS OF TEMPERANCE.

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#### Article 1.—Meeting.

Sec 1st. The Division shall assemble on Thursday evening of each week, for the transaction of general business; no sectarian or political business shall be introduced at the meeting of the Division.

Sec. 2d. The hour of meeting shall be from the 1st of August until the 12th of October, at half-past 7 o'clock; from the 12th of October until the 1st of March 7 o'clock; from the 1st of March until the 1st of May, half-past 7 o'clock; and from the 1st of May until the 1st of August, half past 7 o'clock.

Sec. 3d. The Division shall be opened within ten minutes of the appointed time. In case of the absence of the W. P., the W. A. or a P. W. P. shall preside pro. tem. No brother shall be permitted to remain in the Division, or take part in the proceedings unless in regalia.

#### Article 2.—Membership.

Sec. 1st. Every Brother at the time of proposing a candidate for membership shall deposit \$1 with the F.S. as the initiation fee, and shall give two respectable references. If the candidate be rejected the amount shall be returned—if elected and he neglect to appear for initiation for one month after notice of his election, the amount shall be forfeited. All monies received on propositions shall pass into the treasury as other monies.

Sec. 2d. The initiation fee—including use of rega-

lia—shall be \$1. Every person admitted a member of this Division, either by initiation or card, shall previous to his admission, pay the full amount of his initiation or admission fee, as provided by these By-Laws. All monies paid for fees, dues, fines or taxes, shall be in current money such as will be received in the banks of the Province, at par.

Sec. 3d. When a proposition for membership is made to the Division, the same shall be referred to a committee of investigation, who shall, if possible, see the candidates in person, and strictly inquire into his health and character—said committee or a majority thereof, shall report in writing, on the next night of meeting, when—unless the Division should deem it advisable to allow farther inquiries—the candidate shall be ballotted for:

Sec. 4. Should a candidate be rejected, no reconsideration of such rejection can be had on the same evening; nor shall a vote of rejection be reconsidered more than *once*.

Sec. 5. Propositions or membership by deposite of card shall be referred to a Committee for investigation, who shall report, and the matter be disposed of as provided in Section third of this Article. Members of the Order may be received by card into this Division on paying half of the initiation of the Brothers according to age.

Sec. 6.—Every member on being admitted shall sign the Constitution and By-Laws of this Division, he shall, also, sign a certificate in the following form:—

“I agree to support the Constitution and By-Laws of this Division, and pay all legal demands against me, so long as I remain a member hereof; and I certify that I am at this time in good health, and am not subject to hereditary or periodical disease.”

Should it at any time appear, to the satisfaction of this Division, on motion made in writing to that effect that misrepresentation has been made as to the age, or to any of the qualifications for membership required by Article 5, Sec. 2 of the Constitution and the foregoing part of this Section, in favor of any person admitted as a

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member of this Division, such admission shall forthwith become and be held null and void to all intents and purposes: Provided always, that if there be no evidence of fraudulent intent on the part of such person, and if he be then in fact eligible under the requirements above mentioned, such annulling of his previous admission shall not be held to prevent the Division from confirming and making good the same, after observance of all formalities, and taking of a ballot vote upon the question, as though for the admission of a person newly proposed for membership.

Sec. 7.—No Brother shall take part in the proceedings on the night of his admission to membership.

Sec. 8.—When a Brother desires to withdraw from fellowship with this Division he shall signify the same in open Division, or if impracticable to do so in person he shall apply in writing, and if he be clear on the books he shall be entitled to a *Card of Withdrawal*, on his paying for the same to the F. S. the sum of one shilling and three pence, unless there be a charge pending against him, or in the opinion of two thirds of the members present, he has been guilty of conduct which renders him liable to a charge. Should a member wish to dissolve his connection with the Order, he shall pay all demands against him on the books of the Division, and then tender a written resignation, which resignation shall lay upon the table one week, when if still desired it shall be granted, unless there be a charge pending against him, or in the opinion of two thirds of the members present, he has been guilty of conduct which renders him liable to a charge: Provided, however, that such resignation shall not take effect until the expiration of the quarter in which such resignation is tendered.

Sec. 9.—Every suspended member on being re-instated shall pay the amount standing against him at the time of his suspension, together with the whole sum to which he would have been subject had he not been suspended. Every Brother, during the time of his suspension from membership, shall not be permitted to enter the Division.

*Article 3.—Committees.*

Sec. 1.—The W. P. on the night of his installation, shall appoint the following standing Committees :

1st. A Committee of Finance, to consist of three members.

2nd. A property Committee, to consist of three members including the C., who shall be Chairman thereof ex-officio.

Sec. 2.—It shall be the duty of the Committee of Finance to audit the accounts of the F. S. and Treasurer for the quarter last past ; and also all claims against the Division for the current quarter, and report the same in writing at the next regular meeting of the Division.

Sec. 3.—It shall be the duty of the Property Committee to take charge of all regalia and other effects of the Division, not specially entrusted to particular officers, or to other committees ; to procure for the Division such articles as may be necessary, not to exceed the sum of three pounds in any one quarter, or as the Division may direct ; to cause to be made all such repairs to the regalia or other property of the Division as to them may seem requisite, or as the Division may direct, and to make a full report of their proceedings at the last meeting in each quarterly term.

Sec. 4.—It shall be the duty of a Committee of Investigation to see that all persons proposed for membership, are qualified to become members according to the Constitution and By-Laws of this Division, and to report upon all propositions for membership, as specified in Sec. 3 of Article 2 of the Constitution.

Sec. 5.—The W. P., W. A., T., C., A. C., A. R. S., and I. S., shall constitute a Standing Committee of Visitation, of which the W. P. shall be Chairman.

Sec. 6.—It shall be the duty of the Chairman of said Committee to visit all brothers reported sick or in distress, residing within the bounds of the village of Vienna, and not more than one mile beyond, within Twenty-four hours after receiving information of the same. The members of said Committee shall continue to visit such sick brothers, and render them such assist-

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ance as these laws provide, and each member make a verbal or written report at each regular meeting. Should watchers be required, the W. P. shall cause to be notified—the A. R. S. shall serve such notices—two brothers in rotation, (officers excepted,) as their names stand on the Roll, to attend each sick member during the night, to administer such assistance as may be in their power: in cases of contagious or infectious disease, it shall not be incumbent on members of the Committee personally to visit the sick Brother; and should attendance be required instead of calling upon Brothers, as above provided, the Committee shall employ a nurse, to be paid from the funds of the Division.

Sec. 7.—All committees shall be appointed by the W. P., unless otherwise directed by the Division.

Sec. 8.—All reports of special Committees shall be made in writing, and signed by a majority of the Committee.

*Article 4.—Dues and Taxes.*

Sec. 1.—Every Brother shall pay into the funds of this Division 5 cents per week, which payment together with all other indebtedness to the Division, shall in all cases, be made to the F. S. at or before the last regular meeting in each and every quarterly term.

Sec. 2.—When a Funeral benefit has been paid, or the Division made liable therefor, each brother shall be equally assessed by the F. S. to refund the amount, provided there shall be less than £12 10s in the contingent fund.

Sec. 3.—The Revenue of this Division shall be derived from the amounts received for initiation fees, for quarterly dues, for fines and amounts received from members reinstated, and such contributions (if any) as it may from time to time receive from members or otherwise, which said revenue and the fund thereby created shall be held for the payment of the legitimate expenses of the Division, and shall not be used for any other purpose whatever except so ordered by a two-thirds vote of the members present at a regular meeting.

Sec. 4.—At the last regular meeting in each and every quarter, the F. S. shall balance his books and have each member's account made out, which said account shall contain a true statement of the indebtedness of each member, whether for dues, fines or otherwise, up to the close of the then present quarter, and in open Division call over the names (omitting such as have previously paid) of the members as they are entered in his Ledger, and report to the W. P., in writing, the names of all such that are in arrears, together with the amount of their indebtedness.

Sec. 5.—No brother, who is in arrears, or does not comply with the requirements of Sec. 1st of this Article shall be allowed to speak or vote on any question before the Division, nor shall the Q. P. W. be given to him during the time he remain so disqualified

*Article 5.—Benefits.*

Sec. 1.—Beneficial members, except those admitted by card, shall be those who have been twelve months members of this Division, and who are not disqualified by Art. 6th of the Constitution, who shall through sickness or accident be rendered incapable of following, superintending or performing their accustomed labor, or doing any business of profit, shall receive weekly the sum of 7s. 6d. during such incapacity, dating not more than one week prior to their being reported to the Division sick, excepting brothers who may be at a distance of ten miles or more from the village of Vienna, provided such disability does not proceed from improper conduct on their part.

Sec. 2.—No benefit shall be paid by the T. unless a majority of the Committee of Visitation assent thereto in writing, and should a majority of said Committee decline allowing the payment of benefits to any brother, they shall report the same to the Division with their reasons therefor.

Sec. 3.—A brother residing more than ten miles from the Village of Vienna, shall, in case of sickness, send to the W. P. a true statement of his case, signed by him,

and certified to be correct by his attending physician, or the W. P. of the nearest Division, or by a Justice of the Peace. Should such statement be satisfactory, the brother will be allowed benefits during his sickness.

Sec. 4.—No brother shall be entitled to receive benefits for a shorter period than one week.

Sec. 5.—In case of the death of a brother entitled to benefits, the sum of £3 15s., and on the death of the wife of a brother, also beneficial, £2 10s. shall be applied as a funeral benefit, providing he is not over 13 weeks in arrears for dues.

*Relief in Special Cases.*

Sec. 6.—Whenever it may become known to the Division that any Brother of this Division has been reduced to a state of pecuniary distress, by any sudden and unlooked for dispensation, his case shall be referred to a special Committee of three brothers, whose duty it shall be to examine into the same and report to the Division whether any, and what sum, in their opinion, should be granted for his relief, from the Division; and it shall be competent for the Division, at a regular meeting, by a vote of not less than two-thirds of the brothers present, to grant him any sum not exceeding such amount as may be recommended by said Committee.

Sec. 7.—Should a brother from another or distant Division apply to this Division for relief, on presentation of his Card, his case shall be referred to a committee of three or more brothers—which Committee shall consist of the W. P. and P. W. P's., if a sufficient number be present in the Division; whose duty it shall be to examine into the same, and report to the Division in writing, whether any and what sum, in their opinion, should be granted for his relief from the funds of the Division; and it shall be competent for the Division, by a vote of not less than two-thirds of the brothers present at a regular meeting, to grant him any sum not exceeding such amount as may be thus recommended.

Sec. 8.—Should the case of any such brother of this Division, or from a distant Division appear to the W.P. to be too urgent to admit of the delay which a formal ap-



plication to the Division would require, the W. P. shall have power to grant either of them any sum not exceeding one pound, from the funds of the Division, reporting always, such grant to the Division in writing, at its next regular meeting.

*Article 6. — Funerals.*

Sec. 1. — In case of the death of a Brother, a Brother's wife, daughter or Cadet of Temperance, the W. P. shall direct the R. S. to call a special meeting of this Division to attend the Funeral, if in the village of Vienna.

Sec. 2. — The members shall assemble one hour previous to the time appointed for the funeral, and proceed to the house of the deceased, wearing the mourning badge of the Order, which shall be worn at funeral processions by the members of the same.

*Article 7. — Payment of Money.*

Sec. 1. — No money shall be paid out of the Treasury except by a vote of the Division, or for sick or funeral benefits, except as before provided. All orders for money voted by the Division shall be signed by the W. P. and attested by the R. S. All orders for benefits shall be signed by the W. P. and one other member of the visiting committee, and attested by the R. S. The T. shall take receipts in all cases of money paid out by him as his vouchers for such payment.

Sec. 2. — The T. shall, prior to his installation, give to the Worthy Patriarch and W. A. a joint and several bond, with two sureties, in the sum of \$1000, to be approved by the Division, conditioned for the true and faithful discharge of the duties of his office.

Sec. 3. — At the last regular meeting in October, annually there shall be elected by a majority of votes of members present, Three members of this Division who shall be denominated Trustees of Pine Division, No 134 of the S. of T. who shall have charge of all property and effects belonging to the Division not specially provided for in Sec. 3 Art. 3 of these By-Laws, negotiate all loans, rents, or other financial matters, for or against the Division, and pay all monies or securities invested



by them to the Treasurer, taking his receipt for the same. All Loans or payments made by the Trustees shall be approved by the Division and made by an order upon the Treasurer signed by the W. P. and R. S. and a majority of the Trustees. All vacancies in the Board of Trustees shall be filled by elections at regular meetings.

*Article 8.—Elections.*

Sec. 1.—Nomination for officers of this Division, except in cases of vacancies, shall be made at a regular meeting one week previous to the Election. All Elections for Officers of this Division shall be by ballot.

Sec. 2.—At the time of holding any Election for officers required by these laws, the W. P. shall appoint three inspectors, who shall be denominated Inspectors of Election.

Sec. 3.—The ballot shall be a paper ticket, which shall contain written or printed, or partly written and partly printed, the names of the persons for whom the elector intends to vote, and shall designate the office to which each person so named is intended by him to be chosen; but no ballot shall contain a greater number of names of person as designated to any office than there are persons to be chosen at the election to fill such office.

Sec. 4.—No nomination for officers shall be received unless the brother nominated signify his consent thereto; nor shall any nomination be held to be of force at the time of proceeding to election, unless such brother be then present or have sent the Division a sufficient excuse in writing.

Sec. 5.—Every officer must be clear of the books of the Division, and otherwise in good standing at the time of his installation.

Sec. 6.—It shall be the duty of the Inspectors to see that the election is fairly conducted; they shall settle all disagreements that may arise during the election; the decision of a majority being final, and canvass the votes announcing the result to the W. P., a majority of votes in all cases being decisive of an election; provided always, that where only one brother shall be nominated for an office it shall be the duty of the W. P. to declare

him duly elected without the formality of a ballot.

Sec 7.—It shall be the duty of the R.S. and A.R.S., to keep a regular poll list, on which they shall enter the name of each elector, and should there appear on canvassing more ballots than electors, the excess not exceeding three ballots, one of the inspectors shall draw indifferently from the box and the election shall be declared regular; but should the excess of ballots over the poll list exceed three, the W.P. shall order a new election immediately.

Sec. 8.—No officer shall receive any pay for services rendered to this Division, unless by a two-third vote of the members of the Division present.

Sec. 9.—Every officer who may be required to state his duties, or to deliver any charge, except the W.P., shall commit his part to memory within two weeks from the time of his installation, and in default thereof, shall be fined one shilling and three pence for each and every week so remaining unqualified.

*Article 9.—Fines, Penalties and Disabilities.*

Sec. 1.—The seat of any Officer of this Division may be declared vacant for neglect of duty for three successive meetings, by a vote of two-thirds of the members present, at a regular meeting, after one week's previous notice has been given, and the W.P., after such notice, shall order a new election to fill such vacancy to be held immediately. Any officer of this Division who shall be absent, at any regular meeting of the Division, at Roll call, may be fined 1s. 3d., unless he can satisfy the Division that his absence was unavoidable.

Sec. 2.—Every brother who shall accept an appointment on a Committee, and not attend to its duties, shall be fined 1s. 3d.

Sec. 3.—Every brother who has been notified of the death of a brother of this Division, and fails to attend the funeral, shall be fined 2s. 6d., unless he gives a reasonable excuse.

Sec. 4.—Should a Brother ascertain that another Brother is sick, and not report him to the Division, or a member of the Committee of Visitation within twenty-four hours after, he shall be fined 2s. 6d.

Sec. 5.—Any Brother making use of any profane or indecent language in the Division, or refuse to obey the commands of the W. P. when called to order, or use disrespectful expressions towards the Officers or Brothers, shall be fined 2s. 6d

Sec. 6.—Any Brother who shall be notified by the A. R. S. to attend a sick Brother during the night, and neglects to perform such duty, shall be fined 5s. Sickness or absence from Vienna shall be deemed a sufficient excuse for non-attendance, but other unavoidable circumstances or reasonable cause may be received as an excuse in all cases when submitted to the Division at a regular meeting, which shall be decided by a vote of a majority present.

Sec. 7.—No Brother, while under charges duly preferred against him, shall be permitted to speak in the Division on any subject other than such charges nor to vote on any question whatever. No Brother, who may be more than thirteen weeks in arrears for any Division dues, shall be permitted to speak or vote in the Division until such arrears are paid in full. No Brother while under charges duly preferred against him shall be entitled to any benefit, unless under a special two-thirds vote of the members then present in the Division (entitled to vote) to that effect; but if afterwards acquitted in due course, such Brother shall be then forthwith entitled to any benefit or benefits which for such charges might of right become payable to him, while the same were pending. Should any Brother be more than thirteen weeks in arrears for dues at any time, he shall not be entitled to receive any benefits for six months after he has paid all arrears in full. Any Brother convicted of violating Article 2, of the Constitution shall be fined \$1 and shall not be entitled to receive any benefits for six months after being reinstated.

Sec. 8.—Every member who is months in arrears for dues, taxes, or fines, shall be notified thereof by the F.S. personally or by letter by Post Office, and if, at the end of seven months his account shall remain unsettled, he shall be suspended during the pleasure of the Division, or expelled

Sec. 9.—Any Brother feigning sickness or disability for the purpose of receiving benefits, or being convicted of felony, fraud, or other crimes, or following any notoriously wicked practices, or gambling, or using any unlawful means of obtaining a livelihood, or guilty of any conduct, either in or out of the Division, that is calculated to mar the proceedings, by which the most prominent objects of our institution, Temperance, Benevolence, Harmony, and Brotherly Love, may be diminished, or who shall knowingly misrepresent the qualifications of any Candidate for admission, or who shall abuse a Brother, or attempt to abuse in any way the benevolent intentions of the Order, shall be fined, suspended or expelled, as the Division may determine.

Sec. 10.—Any member who shall divulge the name of a Brother who has voted against any candidate for membership, or misrepresent the discussions of the Division, or reveal the Business done in the Division, shall be fined not less than 5s., suspended or expelled, as a majority present may determine.

Sec. 11.—Any member who shall maliciously bring charges against a Brother, which he is unable to prove, or shall knowingly propose unworthy characters, either Male or Female, shall be subject to fine, suspension or expulsion, according to the offence.

Sec. 12.—Any Brother knowing of an Officer or Brother having violated Article 2d of the Constitution, and who shall neglect to inform the W. P. for two weeks after shall be fined \$1.

Sec. 13.—No fines shall be remitted except by a two-third vote of the members present at a regular meeting.

Sec. 14.—Any Officer of this Division while under charges, duly preferred against him, shall be immediately suspended from office, during the time of the investigation of such charge, and all books, papers, moneys, documents, securities, or other property in his possession or under his control, belonging to this Division, shall forthwith be delivered by him to the W. P. or officer presiding.

*Article 10.—Trial.*

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Sec. 1.—When there are strong grounds of belief that the illness or disability of a Brother is feigned, or has arisen from immoral conduct on his part, the Division shall appoint a Committee to investigate the matters, and report as speedily as possible; and should there be found evidence that the Brother is guilty, it shall be the duty of said Committee to prefer charges against him to the Division, which charges shall be disposed of in accordance with Article 7th, Sec. 3d, of the Constitution of this Division, and the Brother shall be suspended from all benefits until the result of such investigation shall become known.

Sec. 2.—It shall be the duty of the Chairman of every Committee to whom charges against a Brother are preferred, to serve on the implicated Brother a copy of the charges and specification, and a minute of the proceedings shall be kept for the use of the Division, and shall be filed with the R. S.

*Article 11.—Funds.*

Should the funds of this Division at any time be exhausted, there shall be an equal assessment upon every member for the relief of any sick or distressed Brother or Brothers entitled to benefits.

*Article 12.—Tax.*

This Division shall have power to tax its members a sum not exceeding 2s 6d, for any object, by a vote of two-thirds of the Division present at a regular meeting, after one week's notice shall have been given to the Division.

*Article 13.—Notices.*

All notices required to be served by this Division shall be served by the A. R. S.

*Article 14.—Representatives to Grand Division, how and when Elected.*

Sec. 1.—The Division shall, at the first regular meeting in October, annually, ballot separately, and with ball ballots, for Representatives to the Grand Division. All acting and P. W. P's shall be eligible—but such only will be entitled to seats in the G. D. (except those holding offices in the Grand or National Division,) as shall



receive a majority of the votes cast : the same being set forth in their credentials as follows :

PINE DIVISION, No 134, S. of T., }  
Vienna, October , 185 }

To the Grand Division of the Province of Canada West :

This is to certify, that W. P. (or P. W. P. and if more than one, the credentials may be made out together or separately,) has been duly elected to represent this Division in the Grand Division for one year from the date hereof.

IN WITNESS WHEREOF, we have caused  
[L. S.] this to be signed by our R. S., and the Seal of  
the Division to be attached.

Sec. 2d.—The Division shall pay, to not more than two of the Representatives to the Grand Division, a sum sufficient to defray his or their reasonable expenses, incurred while attending the Grand Division. Immediately after the election of the representatives of this Division to the Grand Division, all the representatives so elected shall be put in nomination and balloted for with paper Tickets, and the two receiving the highest number of votes shall be the paid representatives of this Division. Should it appear on canvassing, that two brothers have not been elected, in consequence of two or more brothers having received the same number of votes, the paper tickets of those brothers having the majority of votes and being equal in number shall be replaced in the ballot box, and one of the Inspectors shall draw indifferently from the box until the requisite number of paid representatives are elected. Any Brother accepting the nomination of paid representative, and being duly elected, neglecting to attend the regular meetings of the said Grand Division, shall be fined a sum of not less than one pound, unless a satisfactory reason can be given.

*Article 15.—Of Harmony.*

Sec. 1.—It is particularly enjoined that all members of this Division shall treat each other during its sittings with all true delicacy and respect, and that ungenerous

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remarks, personal allusions, or sarcastic language, be carefully avoided, by which the feelings of any brother may be wounded, and the most prominent objects of our Institution, Temperance; Benevolence and Harmony, be diminished or interrupted, and that all our discussions be conducted in that spirit of candor, moderation and open generosity, which leads men to the altar of concord and good fellowship; and it shall be the duty of the W. P. to repress every thing to the contrary.

*Article 16.—Accounts.*

Sec. 1.—All accounts or bills, ordered to be paid by this Division, shall be handed by the R. S. to the W. A., whose duty it shall be to deliver the said bills or accounts to the parties entitled to receive the amount thereof, immediately after entering the names of the parties, the amounts of the bills or accounts, and the date when ordered paid, into a book, by him kept for that purpose—he shall, also, enter in said book the amount of Division receipts at each meeting, and all monies ordered paid by the Division and to whom paid; which book he shall regularly balance at the end of each quarter—and shall be the property of the Division, and open at every regular meeting to the inspection of every member thereof, and the W. A. failing or neglecting to attend to the said duties shall be fined 1s. 3d. for each offence.

*Article 17.—Female Visitors.*

Brothers or Visitors may propose any Female for membership as Visitors to this Division, not less than Sixteen years of age, of good and worthy character who shall be proposed in writing, reported upon by the Committee of Investigation, and ballotted for, as prescribed in Art 2. Sec. 3d for the admission of members, but if elected and the candidate fail to present herself for admission for two weeks, such election shall be void and if still desirous for admission, shall be re-proposed

Any Visitor or Brother who shall knowingly propose any unworthy person for membership shall be subject to a fine of \$1, and if not paid within two two weeks shall be expelled.

Any Visitor who shall accept an appointment on a

Committee and neglects to attend to the duties of the same shall be fined 25cts for each offence, unless such neglect is caused by sickness or absence from the Village, or is excused by a two-thirds vote of the Division.

Any Visitor who shall divulge the name of any member of the order, who has voted against a person proposed to become a Visitor, or shall reveal any of the private affairs of the Division, or the transaction of its meetings or who shall reveal the password to any person not a member or visitor shall be fined \$1, suspended or expelled, as a majority of the members of the Division present at any time shall determine.

Visitors shall not vote nor participate in the special business matters of the order, but may be invited by the W. P. of this Division to make statements and explanations, to speak in aid, or give counsel to the members of the order.

*Article 18.—Degree By-Laws of Pine No. 134. Degree Division S. of T., Vienna.—Time of Meeting.*

Sec. 1.—The regular meeting shall be the 2d Thursday in each month, after session of subordinate Division, when practicable, otherwise at such times as may be appointed by the P. Election of Officers to take place semi-annually; terms commence 2d Thursday in January and July. Officers to consist of a P; V P; 1st R; 2d R; A A; K K; 1st H; 2d H; 1st W; 2d W.

Sec. 2.—Officers and members of the Degrees shall be subject to the same rules and regulations at their meetings as Officers and members of Subordinate Divisions, when not inconsistent in their applications, or specified in their By-Laws, or in the Constitution or rules regulating the working of the Degrees.

Sec. 3.—Voting for application shall be by Ball Balloets and none but Degree members shall be permitted to vote at such elections.

Sec. 4.—Applications for Degrees must be made in writing, and with a certificate from the F. S. that he is clear of the books and in good standing, handed to one of the presiding Officers of the Degrees, with Fifty cents for each Degree applied for.

Sec. 5.—Any Brother of this Division, 18 years of age, who shall be clear of the F. S. books, and shall have been in good standing for the last six months shall be eligible to receive the 1st Degree, and that in six months thereafter he shall be eligible to receive the 2nd Degree, and that in six months thereafter he shall be eligible to receive the 3d Degree, and all present members of this Division, who have been 18 months in good standing, shall be entitled to receive all the Degrees at one time, unless otherwise unworthy of trust.

Sec. 6.—A Brother in good standing from any other division may receive the Degrees in this Division, provided he present a Certificate from the F. S. of his own Division, that he is in good standing, and also a certificate from the R. S. that the said Division is not a Degree Division. Both the Certificates to be duly attested.

Sec. 7.—A Brother expelled from this Division shall without further trial, be expelled from each of the Degrees: subject to re-election and re-initiation in the Degrees as required by the Constitution of Subordinate Divisions.

Sec. 8.—A Brother charged with violating any obligation of either of the Degrees, shall be tried for that offence, in the degree the obligation of which he is charged with violating, under the rules and regulations adopted by this Division with its Subordinate members; from any decision thus had, an appeal may be taken to a standing Committee of Degree members, to be appointed by the Grand Division.

Sec. 9.—The P or past P. shall have power to confer Degrees on such of the Brothers as shall be elected for a Degree member.

Sec 10.—Any Degree member of this Division may during its sessions wear, and work under the Degree Regalia to which he is entitled, as described in the Degree Books.

*Article 19.—Amendments.*

No additions, alteration, or amendments, shall be made to these By-Laws, nor shall any part of them be repealed unless a proposition for that purpose be presented i

DEGREE BY-LAWS.

writing to the Division, at least two regular meetings previous to the discussion, when, if two-thirds of the members present, voting, agree thereto, it shall be adopted.

The above is a correct copy of the amended By-Laws of this Division, adopted June 19th, 1856.

RICHARD H. HARRIS, R. S.

[L. S.]

F. W. SKINER,  
J. F. WRIGHT,  
S. REYNOLDS,  
ALUM MARR.

Committee on By-Laws.

Examined and approved by

E. STACEY,  
R. C. BENEDICT,  
JOHN JONES.

Committee of G. D. on By-Laws of Subordinates.

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## ORDER OF BUSINESS.

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- 1 Opening Division.
- 2 Roll of Officers called.
- 3 Services of Chaplain.
- 4 Receiving Cards of Visiting Brothers
- 5 Reading the Minutes of the previous meeting,
- 6 Reading Reports of Investigation Committees
- 7 Balloting for Candidates,
- 8 Initiation of Candidates,
- 9 Reception of Communications,
- 10 Attending to unfinished business on the docket
- 11 New Business,
- 12 Election of Officers.
- 13 The W. P. shall inquire, Are any of the brethren sick? 2nd, Has any brother violated his Pledge? Has any brother a Friend to propose as a proper person to become a S. of Temperance? 4th, Is any Brother Six months in arrears for Dues?
- 14 Receiving Reports of Visiting Committees,
- 15 Receiving Reports of Standing Committees.
- 16 Receiving Reports of Special Committees,
- 17 Has any brother anything to offer for the benefit of our institution?
- 18 Miscellaneous Business,
- 19 Adjournment.

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BROTHER R. C. BENEDICT, PRINTER.

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