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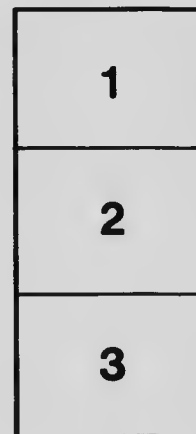
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Constitution and  
By-Laws


Natural History Society  
of New Brunswick



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CONSTITUTION  
AND BY-LAWS

*of the*

Natural History  
Society of New  
Brunswick 

ST. JOHN, N. B.  
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1910



# CONSTITUTION AND BY-LAWS

OF THE

**Natural History Society of New Brunswick.**

(Adopted)

## ARTICLE I.

### NAME AND SEAL.

The Society shall be known and distinguished as "THE NATURAL HISTORY SOCIETY OF NEW BRUNSWICK."

And, the seal now used, namely, an impression of the following design,



shall be continued, as the seal of the Society, and shall be in the custody of the Recording Secretary.

## ARTICLE II.

### ITS OBJECTS

The Natural History Society of New Brunswick is established for the purpose of promoting the study of the physical sciences, for maintaining a provincial and general museum, and a scientific library, and for the purpose of facilitating the acquirement and dissemination of useful knowledge.



## ARTICLE III.

## CLASSES, QUALIFICATIONS, AND ELECTION OF MEMBERS.

(1). Members of the Society shall be classed as follows:—Honorary Members, Benefactors, Life, Regular, Corresponding, Associate and Junior Members.

Candidates for membership shall be proposed according to Form "A" in the Appendix hereto, which form must be subscribed by at least two members of the Society. Any person shall be eligible for membership who is desirous of forwarding the objects of the Society.

(2). HONORARY MEMBERS must be recommended by at least three Honorary, Life or Regular members, who shall certify that the candidate is a person eminent for his scientific attainments.

Every recommendation of a candidate, as an honorary member, must be delivered to the Recording Secretary, who shall submit the same to the Council for enquiry; and when the recommendation of such candidate is approved by the Council, it shall be signed by the chairman, and read at the first following ordinary meeting, previous to the ballot being taken.

Honorary members shall have a right to take part in and vote at all meetings and gatherings of the Society.

(3). BENEFACTORS shall be persons who subscribe not less than \$500.00 at one time to the funds of the Society, and have been duly elected. They shall have a right to take part in and vote at all meetings and gatherings of the Society.

(4). LIFE MEMBERS shall be persons who may make donations at any one time, amounting to \$50.00, in money, in articles for the museum, or books for the library, (the two latter to be valued by two competent persons appointed by the Council) and who have been elected. Life members may also be such persons as have been duly elected at the Annual meeting for important services performed in behalf of the Society and after one month's notice has been given to the Council. They shall have a right to take part in and vote at all gatherings of the Society.

(5). REGULAR MEMBERS shall be persons eighteen years of age, and upwards, who on their election pay to the Recording Secretary an entrance fee of three dollars, and thereafter pay dues as provided for by Article IV of this Constitution. They shall have a right to take part in and vote at all meetings and gatherings of the Society.

(6). CORRESPONDING MEMBERS shall be persons residing at least ten miles from the City of St. John, who contribute by correspondence and otherwise to the work of the Society, and have been duly elected. They shall have a right to attend all meetings and gatherings, but not to take part in the business of the Society.

(7). ASSOCIATE MEMBERS shall be ladies who on their election pay to the Recording Secretary, an entrance fee of one dollar, and thereafter pay dues as provided for by Article IV of this Constitution. They shall have a right to take part in and vote at all meetings and gatherings of the Society, excepting the Annual Meeting.

(8). JUNIOR MEMBERS shall be youths of ten to eighteen years of age, who on their election pay to the Recording Secretary, an entrance fee of one dollar, and thereafter pay dues as provided for by Article IV of this Constitution.

They shall have a right to attend all meetings, but not to take part in the business of the Society.

(9). Unless otherwise provided herein, all members may be elected at any ordinary meeting of the Society, and the votes required for the election of any person to membership shall be at least three-fourths of the ballots cast by members present who are entitled to vote.

(10). Whenever any person is elected a Regular, Associate, or Junior member, the Recording Secretary shall immediately inform him of the same by letter (according to Form "B" in the Appendix) and the election of Honorary members, Benefactors, Life and Corresponding members, shall be communicated

to them by the same officer, by a special letter suitable to each particular case; and the name of no person shall be entered on the roll of membership until the entrance fee, if any there be payable by such member, has been paid.

#### ARTICLE IV.

##### THE ANNUAL DUES OF MEMBERS.

(1). Each Regular member shall pay annually the sum of two dollars, and each Associate or Junior member shall pay annually the sum of one dollar, dues into the funds of the Society, the same to be payable in advance on the first day of October.

(2). The payment of entrance fee by members elected after the first of May, and before the first of October, in any year, shall exempt them from payment of the annual dues for the year commencing the first of October following.

(3). Any member whose dues are in arrears for one year shall not be eligible for office or entitled to vote at any meeting of the Society, and should the dues of any member remain unpaid for two years, after having been duly notified, the Council may at its discretion order the name of such member to be erased from the membership roll of the Society, or may exempt a member from dues when from peculiar circumstances they deem it to be in the interest of the Society so to do.

#### ARTICLE V.

##### THE OFFICERS, THEIR QUALIFICATION AND ELECTION.

(1). The officers of the Society shall consist of a President, 1st Vice-President, 2nd Vice-President, Treasurer, Corresponding Secretary, Recording Secretary, Librarian, and Curator; who shall be elected yearly by ballot, at the Annual meeting; a majority of the votes cast by members present and entitled to vote, being sufficient for election.

(2). The officers and members of the Council, hereinafter provided for, shall be selected from the male members of the Society over twenty-one years of age, who are in good standing, of the following classes—Honorary, Benefactors, Life and Regular members; provided always that the nominees for the office of Corresponding Secretary, Recording Secretary, Curator and Librarian, shall be proposed in writing by the Council. And, it shall be optional with the Council to nominate any one person for any two of these offices.

(3). The officers shall enter upon the discharge of their respective duties immediately after the close of the Annual meeting, and shall continue in office until the election of their successors.

## ARTICLE VI.

### THE PRESIDENT AND VICE-PRESIDENTS.

The President shall take the chair at all meetings of the Society and Council at which he is present, and shall regulate and keep order in the proceedings. It shall be his duty to state and put questions, according to the sense and intention of the meeting, and to carry into effect the Constitution and By-laws of the Society. In the absence of the President, a Vice-President shall preside; and if the President and Vice-Presidents are absent, the Members present may elect a chairman.

## ARTICLE VII.

### THE TREASURER.

The treasurer shall have the custody of the money, bonds and other securities of the Society, and deposit same in the name of the Society, in such chartered bank as the Council may direct. Funds so deposited to be withdrawn by cheque signed by the Treasurer.

He shall keep regular accounts of his receipts and expenditures, in suitable books provided for the purpose.

All bills paid by him (except those for fixed charges for which a standing order may from time to time be given by the Council) must be initialed by the Recording Secretary and the officer presiding at the meeting at which they are passed.

He shall, at a meeting of the Council, previous to the Annual meeting, present general statements of the financial transactions and standing of the Society, which statements, together with the books, bonds and other securities, shall previous to such meeting, be laid before the auditors for their inspection and audit.

The Treasurer's books shall, at all reasonable times, be open to the inspection of the Council, or any member or members thereof.

## ARTICLE VIII.

### THE CORRESPONDING SECRETARY.

The duty of the Corresponding Secretary shall be to conduct the correspondence of the Society with other learned societies, or members thereof, also with contributors of articles and manuscript papers, and all correspondence in connection with the scientific and educational work of the Society.

## ARTICLE IX.

### THE RECORDING SECRETARY.

(1). The duty of the Recording Secretary shall be to attend the meetings of the Society and of the Council; to take minutes of all their proceedings, and to enter them in the proper books; to read the minutes of the preceding meeting, and have them signed by the chairman; to record donations made to the Society; to give notice of any candidate proposed for admission, or to be balloted for, and to read letters and papers addressed to the Society, in the order of time in which they were received, unless the Council shall otherwise determine.

Also, to keep a list of the members of the Society, and an

account of the fees and dues paid and payable by each one; to collect the same in manner directed by the Council, handing the amounts collected to the Treasurer, and taking his receipt therefor; to keep a separate cash book showing all moneys received and paid by him on account of the Society, and to conduct any correspondence pertaining to the above duties.

(2). The Recording Secretary shall be paid a salary to be determined by the Council.

## ARTICLE X.

### THE CURATOR.

(1). The Curator shall have the supervision of the building and museum; he shall take charge of all articles given to, acquired by, or deposited with, the Society, except when the same shall fall under the supervision of the Librarian. He shall also in concert with the committees, in the various departments, arrange, label and catalogue the articles and specimens contained in the museum.

## ARTICLE XI.

### THE LIBRARIAN.

(1). The Librarian shall take charge of all books, papers, maps and drawings of the Society; shall catalogue the books of the Library, and issue them to the members of the Society in accordance with the rules now and hereafter to be enacted by the Council.

## ARTICLE XII.

### THE COUNCIL.

(1). The management of the Society shall be vested in a Council, consisting of the officers of the Society and five other members, three of whom shall be elected at the Annual meeting. The members of the Council so acting ex-officio and elected.

shall at their first meeting after the Annual meeting elect two co-operative members, which election shall complete the organization of the Council, provided always that before the selection of the two co-operative members, the ex-officio and previously elected members shall hold and exercise the power and authority of a complete Council.

(2). The Council shall have the general direction and management of the affairs of the Society, and the control of all property belonging to the same.

(3). The Council shall meet at least once a month to conduct the business of the Society, and any two members thereof, may by letter to the Secretary, require a special meeting to be called, two days' notice of which must be given to each member of the Council.

(4). At any meeting of the Council, five members thereof shall constitute a quorum.

(5). The Council shall appoint standing committees to promote the study of the different branches of science, and shall have power to appoint such other committees as they may deem desirable in the interest of the Society, and may publish bulletins in the name of the Society.

(6). The Council shall have power to make by-laws for the government of the officers and members, or of any particular section or department of the Society, so that such by-laws be not inconsistent with this constitution.

(7). The Council shall draw up a yearly report upon the state of the Society, in which they shall give an abstract of all the proceedings and of the receipts and expenses of the past year; and such report shall be read at the Annual meeting.

### ARTICLE XIII.

#### LADIES' AUXILIARY ASSOCIATION.

(1). The Associate members of the Society, shall form an Auxiliary Association to be called the "Ladies' Auxiliary Asso-

ciation of the Natural History Society of New Brunswick," which shall elect its own officers, thus constituting a separate organization within the Society, for the purpose of more effectively furthering its objects, and extending its usefulness.

(2). The Ladies' Auxiliary Association shall furnish to the Council of the Society two weeks before each Annual meeting, a full report of its operations during the preceding year, including a statement showing all receipts and expenditures resulting from or incidental to the work of the Auxiliary Association on behalf of the Society.

#### ARTICLE XIV.

##### MEETINGS AND NOTIFICATIONS.

(1). The ordinary meetings of the Society shall be held on the first Tuesday in each month, excepting the months of July, August and September, at 8 p. m. The chair may be taken when five members are present, and the meeting shall be conducted in the order prescribed in the By-laws. Every member shall have the privilege of introducing two friends to be present at the meetings and gatherings of the Society.

(2). The Annual Meeting of the Society shall be held on the third Tuesday in October, at 8 o'clock p. m.

(3). All notifications required by this Constitution may be given by letter or post card addressed to the members respectively at St. John, N. B., or at such other address as such members may respectively designate in writing to the Recording Secretary.

#### ARTICLE XV.

##### AUDITORS.

The Society shall elect yearly at the Annual meeting two Auditors, and in default of such election, or should a vacancy occur, they shall be appointed by the Council.



## ARTICLE XVI.

## AMENDMENT TO CONSTITUTION.

No alteration of, amendment of, nor addition to, this Constitution shall be made, except at the Annual meeting of the Society, and after a previous notice of at least one month given to the Council, stating the subject and nature of such alteration, amendment, or addition, by the member or members proposing the same; and no such amendment nor addition shall be adopted, except by a vote of two-thirds of the members present and entitled to vote at such Annual meeting.

