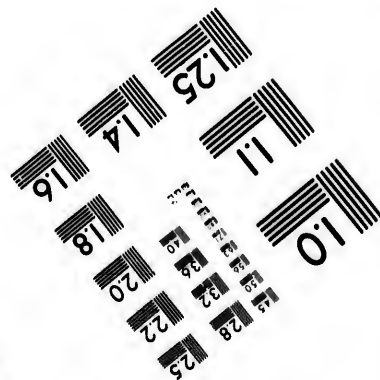
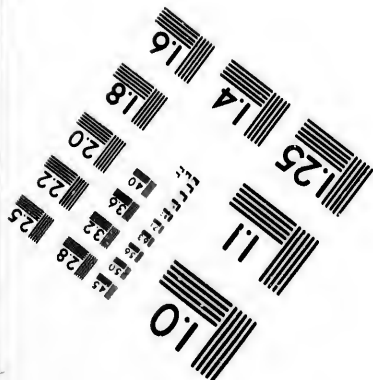
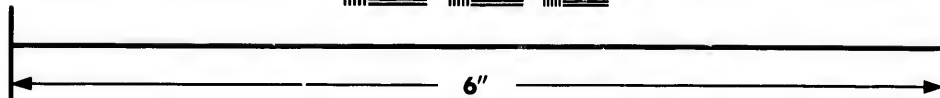
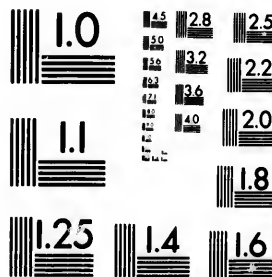


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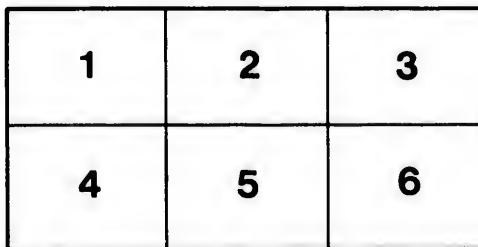
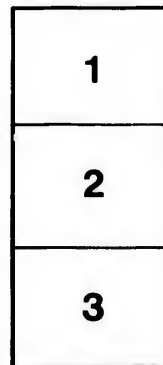
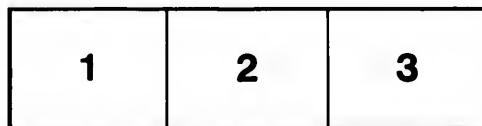
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# THE LAWS

OF THE

## Independent Order of Odd-Fellows

OF THE PROVINCE OF ONTARIO,

CONTAINING

### THE CONSTITUTION

OF THE GRAND AND SUBORDINATE LODGES, OF GRAND AND  
SUBORDINATE ENCAMPMENTS, OF DEGREE LODGES,  
AND OF REBEKAH LODGES ;

### THE RULES OF ORDER

OF GRAND AND SUBORDINATE LODGES, AND OF THE GRAND  
ENCAMPMENT,

TOGETHER WITH THE

### DECISIONS AND RESOLUTIONS

OF THE GRAND LODGE AND GRAND ENCAMPMENT FROM  
THEIR ORGANIZATION TO AND INCLUDING  
THE YEAR 1881.

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*PUBLISHED BY ORDER OF THE GRAND LODGE OF ONTARIO.*

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Toronto :  
PRINTED FOR THE GRAND LODGE BY THE GLOBE PRINTING COMPANY.  
1882.

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## PREFATORY NOTE.

In accordance with a resolution of the Grand Lodge of Ontario, Journal 1881, p. 2139) the Grand Master appointed Cl. T. Campbell, P. G. M., J. B. King, G. Secretary, and E. W. Harding, P. G., a committee to prepare and publish the Constitution and Laws of the Order in Ontario. On the suggestion of the Grand Master, and with the approval of the other members of the committee, the labor of compiling the decisions of the Grand Lodge was entrusted to the chairman, who is therefore responsible for that part of the work. Only those decisions have been given which are not in conflict with general law, or which have not been reversed by subsequent legislation, or which are not simply copies of resolutions of the Sovereign Grand Lodge. The repetition of decisions has been avoided; but for convenience in use, a copious index gives the clauses of the Constitutions as well as the decisions under several different titles. Wherever general law or usage would seem to modify any decision or any part of the Constitution, an explanatory note has been given in parenthesis. These notes in some cases only express the opinion of the compiler, and are of force as law only when the authority of an enactment of the Sovereign Grand Lodge is given. The references to White's Digest are, of course, to the edition of 1874; in the expected edition of 1882 the sections will be all re-numbered. In order to render the work more complete, the committee have included the laws of the Encampment branch. There is thus presented to the Fraternity as complete a Digest of the Laws of all branches of Odd-Fellowship in Ontario as it has been possible for the Committee to prepare. And it is now submitted in the hope that it will facilitate the study of general as well as local law, and aid in the right government of Lodges and Encampments.

CL. T. CAMPBELL, P.G.M., Chairman, }  
J. B. KING, Grand Secretary, } *Committee.*  
E. W. HARDING, P.G., }

LONDON, March 1, 1882.



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4.—It possesses within its jurisdiction the right and power of granting, suspending or annulling Charters for proper cause; of receiving, hearing and determining appeals from the decisions of Subordinate Lodges, and of redressing all grievances arising therein; of regulating the means of its own support; and of performing all such other acts and things as shall have for their object the promotion of the true and best interests of the Order, or shall appertain to it by ancient usage or custom, and are not in violation of the laws of the land or the regulations of the Order.

#### MEMBERSHIP.

5.—This Grand Lodge shall be composed of all duly qualified Past Grands within its jurisdiction, who shall be entitled to all the privileges pertaining to their rank, as prescribed by the Usages and Laws of the Sovereign Grand Lodge of the I. O. O. F.; but its legislative functions shall be vested in and exercised solely by such Representatives as shall be elected and appointed in the manner prescribed by this Constitution.

6.—Any Past Grand, on presenting a Certificate of his official services, and after satisfactory examination of the Degrees pertaining thereto, shall be entitled to receive the Grand Lodge Degree.<sup>1</sup>

7.—No Past Grand shall be admitted as a Representative in this Grand Lodge unless duly certified as having been elected thereto; nor until he has been instructed in the Grand Lodge Degree, and has signed a promise faithfully to support, maintain and abide by the Constitution and By-Laws of this Grand Lodge.<sup>2-4</sup>

8.—Every Past Grand Master, in good standing in a Subordinate Lodge under this jurisdiction, and all officers in this Grand Lodge, shall have the right of debating and making motions.

#### ELECTION OF REPRESENTATIVES.

9.—Every Lodge within the Jurisdiction shall, at its last meeting in the month of June, annually, elect by ballot from amongst its

1.—A Past Grand has no right to move or second a motion, or debate on any subject, unless he is a Past Grand Master.—JOUR. 1865 : p. 220.

2.—A Representative cannot represent more than one Subordinate Lodge in the Grand Lodge at the same session.—JOUR. 1870 : p. 410.

3.—A Representative to Grand Lodge is not an officer of his own Lodge by virtue of being Representative.—JOUR. 1872 : p. 551.

4.—The Secretaries of Subordinate Lodges are required to forward the Credentials of Representatives elect to the R. W. Grand Secretary, at least two weeks prior to the annual meeting of the Grand Lodge.—JOUR. 1871 : p. 475.

Past Grands in good standing, a Representative or Representatives as follows, that is to say: One Representative where the number of members to be returned in the semi-annual report of the current term shall be 100 or less; over 100 and under 200, two Representatives; over 200, three Representatives.

- ✓ **10.**—Any Lodge not having a properly qualified P. G., may choose one so qualified from any other Lodge within the jurisdiction, to represent it in this Grand Lodge for the like period.
- ✗ **11.**—In all ballotings, only one name shall be written upon any ballot.
- ✗ **12.**—The resignation by any member of his office as Representative, must be addressed in writing to the N. G. of his Lodge, which shall proceed at its first opportunity to consider the same, and either accept or refuse the resignation, as may seem expedient; and if such resignation be accepted, the Lodge may at once proceed to elect another qualified member to fill the vacancy.<sup>5-9</sup>

#### TRIAL OF MEMBERS.

**13.**—Whenever charges affecting the character or standing of any member shall be submitted to the Grand Lodge in writing, by one or more members thereof, the same shall be immediately referred to a committee of five members, to be elected by ballot, who shall, with as little delay as possible, examine carefully into the charges, and report the result of such examination to the Grand Lodge.

**5.**—A Lodge may elect as Representative a Past Grand who is absent at the time of election, even though he has sent no excuse for absence, nor expressed his willingness to accept the position.—*JOUR.* 1871 : p. 462.

**6.**—A Junior Past Grand is eligible for election as Representative, though the returns to Grand Lodge may not have been made up.—*JOUR.* 1872 : p. 527.

**7.**—Nominations for Representative must be made before proceeding to election—*JOUR.* 1870 : pp. 404, 408; but it must be on the night of election, not on the regular night of nomination for elective officers.—*JOUR.* 1874 : p. 728.

**8.**—In electing Representatives, the roll of members must be called, if demanded by a member in good standing, before the ballot is taken.—*JOUR.* 1874 : p. 724.

**9.**—In balloting for Representatives only one name should be written upon any ballot paper, and a majority of the ballots cast shall be necessary to a choice. Should there be no choice upon any ballot, the name of the candidate having the lowest number of votes shall be dropped on proceeding to a new ballot.—*JOUR.* 1869 : p. 371. If more than one Representative is to be chosen, in commencing to ballot for a second, all others previously nominated will be considered in nomination.—*JOUR.* 1873 : p. 621. In case of a tie between two or more of the lowest (three or more being in nomination), a ballot should be immediately taken to determine which of those tying should be dropped; in no case should the Noble Grand give a casting vote.—*JOUR.* 1871 : p. 468.

14.—The Grand Lodge, after having heard the member thus charged in his defence, shall proceed to determine the case, by the acquittal, reprimand, suspension from his seat in the Grand Lodge, or expulsion therefrom of the implicated member, as the Grand Lodge may deem fit and proper.

15.—Whenever any member shall be suspended or expelled, intimation of the same shall be forthwith given to the N. G. of his Lodge, and the Grand Lodge may require that he be tried by the Subordinate Lodge to which he belongs.

### OFFICERS.

#### ELECTIVE OFFICERS.

16.—The Elective Officers of this Grand Lodge shall be :

The Most Worthy Grand Master ;  
 “ Right Worthy Deputy Grand Master ;  
 “ “ “ Grand Warden ;  
 “ “ “ Grand Secretary ;  
 “ “ “ Grand Treasurer ;

To be elected by ballot.

17.—These Elective Officers shall be elected by ballot, after previous nomination ; such nomination and election to take place at the Annual Session of the Grand Lodge, and on the third day of the Session, at 3 o'clock p. m.

18.—At each election the Presiding Officer shall appoint two of the members present as Tellers, who shall preside at the ballot box and allow each member as his Lodge is called by the Grand Secretary to deposit his ballot, and when the balloting is completed shall examine the same and report the result.

19.—Each Elective Officer shall be chosen separately, by a majority of all the ballots cast. Should there be no choice of such Officer at any ballot, a new ballot shall forthwith take place among the members present ; and after each ballot, the name of the candidate who shall have received the least number of votes shall be withdrawn.<sup>10</sup>

20.—The Grand Representative or Representatives to represent this Grand Lodge in the Sovereign Grand Lodge, shall be elected in

<sup>10</sup>—The Past Official Degrees are not a necessary qualification for any office in the Grand Lodge.— Jour. 1871 : p. 476.

accordance with the Constitution and Laws of the said Sovereign Grand Lodge, and in the form and manner herein prescribed for the nomination and election of Grand Officers.

## APPOINTED OFFICERS.

**21.**—The Appointed Officers of the Grand Lodge shall be:

The Worthy Grand Marshal;		
“	“	Conductor ;
“	“	Guardian ;
“	“	Chaplain ;
“	“	Herald ;

To be appointed by the Grand Master immediately after his installation, subject to the approval of the Grand Lodge.<sup>11</sup>

**22.**—The Grand Master shall, as soon after his installation as may be, appoint, subject to the approval of the Grand Lodge, a District Deputy Grand Master for each District under the jurisdiction of this Grand Lodge, and within which one or more Subordinate Lodges may be in operation.<sup>12</sup>

## INSTALLATION.

**23.**—The Grand Officers shall be installed according to the Grand Lodge order of business, unless otherwise ordained by the Grand Lodge, and shall serve until the next annual session, and until the installation of their successors.

**24.**—The sitting Grand Master, or any P.G. Master present, shall instal the Grand Master elect, who shall thereafter instal the other Officers.

—Should any Officer elect fail to present himself for installation at the time duly appointed for the ceremony, his office shall be declared vacant, unless sufficient cause be shown for such non-attendance, and the Grand Lodge shall forthwith proceed to fill the same by a new election, the successful Candidate at which shall be immediately installed. Should sufficient cause be shown, as aforesaid, the installation of the Officer elect, so absent, may take place at such time, and in such manner as the Grand Lodge may then specially direct.

<sup>11</sup>—The G. M. is authorized, by precedent, to appoint a messenger, and the G. Sec. to appoint an assistant.—*JOUR.* 1881 : p. 2056.

<sup>12</sup>—The Grand Master may appoint one person to act as Deputy for several lodges, or for several districts.—*JOUR.* 1881 : pp. 1927, 1933.

## VACANCIES.

26.—Should a vacancy occur in the office of Grand Representative, R. W. Grand Warden, R. W. Grand Secretary, or R. W. Grand Treasurer, by death, resignation, or otherwise, during the recess of this Grand Lodge, such vacancy shall be filled by a person to be chosen by a majority of the remaining Elective Officers and Grand Representatives, provided always that the person so chosen shall serve only until the next annual session of the Grand Lodge, when in the event of the term in the vacant office being still unexpired, the members present shall elect by ballot a person to serve for the remainder of such unexpired term.

## DUTIES AND POWERS.

27.—The M. W. Grand Master shall preside at all meetings of the Grand Lodge when present; he shall preserve order and decorum therein, and decide all questions of order, subject, however, to an appeal to the Grand Lodge; he shall have the casting vote upon all occasions when the Grand Lodge is equally divided, except in cases decided by ballot; he shall appoint *pro tem.*, in the absence of the regular incumbents, all officers whose appointment is not otherwise provided for by the Grand Lodge; sign all requisite orders on the Grand Treasurer, and all regular documents requiring his signature, and transmit, or cause to be transmitted regularly, previous to the commencement of each term, to each subordinate Lodge within this jurisdiction, the Passwords necessary; he shall be, *ex-officio*, a member of all committees of the Grand Lodge, whose meetings he may choose to attend; he may grant dispensations to open new Lodges, and petitions of a Subordinate Lodge to reinstate an expelled member; and he shall, in person or by deputy, visit and inspect the books, proceedings and work of each Subordinate Lodge within this jurisdiction, whenever he may deem it necessary in the furtherance of their interests—the necessary expense incurred in making such visits to be defrayed by the Grand Lodge.<sup>13-16</sup>

13.—The Grand Master's decisions during the recess, should be in writing, and in answer only to written questions.—*JOUR.* 1870: pp. 417, 418.

14.—A Grand Master is not guilty of dereliction of duty, in not requiring a Subordinate Lodge to carry out a particular decision of the Grand Lodge, when upon the same subject and published in the same Journal, he finds an opposite decision, neither decision having been repealed.—*JOUR.* 1871: pp. 432, 459, 460, 462.

28. The R. W. Deputy Grand Master shall act as the Assistant of the Grand Master, and during the absence of that officer shall be invested with all his powers. In the event of the death, resignation, or removal from office of the Grand Master, he shall, *ex-officio*, become Grand Master until the next regular session thereafter.

29.—The R. W. Grand Warden shall preside in the absence of the Deputy Grand Master and Grand Master; he shall assist the Grand Master in the ceremonies of the Order, and in the preservation of decorum in the Grand Lodge; he shall confer the Grand Lodge Degree on all Past Grands qualified to receive it; and shall, subject to the Grand Master, have charge of the Lodge room during all meetings of the Grand Lodge. And in the event of a vacancy in the office of R. W. Deputy Grand Master, he shall perform the duties of that office until the first regular session thereafter.

30.—The duty of the R. W. Grand Secretary shall be to attend in person every meeting of the Grand Lodge, and when absent to transmit the books and records thereof; he shall keep a just and true record of all proceedings, and intimate to each Subordinate Lodge such portion thereof as may affect it; he shall also keep a just and true account between each Subordinate Lodge and the Grand Lodge, and also of the affairs of the Grand Lodge; he shall preserve all books and file all documents belonging to his office; attest all orders drawn on the Grand Treasurer, and pay over to him monthly all moneys coming into his hands on account of the Grand Lodge; receive all documents relative to the Grand Lodge, and submit the same to the Grand Master, or the Grand Lodge, if in session; conduct all correspondence on behalf of the Grand Lodge; furnish all committees with such official documents as may be necessary for their reference; transmit to the Sovereign Grand Lodge a regular report of the Order, made up to the 31st of December in each year; notify all Subordinate Lodges of each regular or special session of the Grand Lodge, at least two weeks previous to its commencement; prepare all Charters granted by the Grand Lodge; affix the Grand Seal to such Charters, and to all

15.—The action of a Grand Master in granting a duplicate charter to a Lodge free of charge (during recess), when the original had been destroyed by fire, was approved.—*JOUR.* 1877: pp. 1831, 1962.

16.—The Grand Master has no right to appoint a special committee during recess, unless authorized by the Grand Lodge, but if he deems it necessary can call a meeting of the Advisory Board.—*JOUR.* 1880: pp. 1923, 1979.



other documents requiring it; perform all the duties of the Grand Treasurer in his absence; and attend to all other business not herein enumerated, and coming properly within the duties of his office.<sup>17</sup> He shall have his books properly closed before the annual session, and shall have a sufficient number of his Annual Report printed for the use of the Grand Lodge.<sup>18</sup> Prior to installation he shall execute in favor of the Grand Lodge a satisfactory bond for the faithful performance of his duties;<sup>19</sup> and shall receive such salary as may be fixed upon at each annual session.

**31.**—The R. W. Grand Treasurer shall receive and take charge of the moneys of the Grand Lodge, depositing the same in some chartered banking institution of this Province, to be named by the Grand Lodge, within three days at furthest after receipt thereof, unless otherwise directed by the Grand Lodge; he shall pay all orders drawn on him by the Grand Master, and countersigned by the Grand Secretary, and none other; he shall keep his accounts in a fair, clear, and legible manner, exhibiting, in as far as possible, the sources of all receipts, and the destination of all disbursements, with the amount of both; he shall have his accounts closed immediately before every regular session, and submit them thereat to the Grand Lodge; and shall prior to installation execute in favor of the Grand Lodge a satisfactory bond for the due and faithful performance of his duties.<sup>20</sup>

**32.**—The Grand Representatives shall attend the meetings of the Sovereign Grand Lodge, and act thereat on behalf of this jurisdiction; they shall be furnished with certificates of election in the form required by the Sovereign Grand Lodge. They shall also attend the meetings of this Grand Lodge, and submit a synopsis of the proceed-

**17.**—He shall call for tenders for all the printing of Grand Lodge; shall keep the accounts of the Grand Lodge according to the system known as double entry—*JOUR.* 1873 : p. 628; shall have printed a brief resume from the proceedings of each Provincial and State Grand Lodge of their annual proceedings—*JOUR.* 1881 : p. 2115; shall send all supplies from his office by express, registered letter or registered parcel post.—*JOUR.* 1871 : p. 464.

**18.**—The Grand Secretary's books shall be closed each year on the 20th day of July, and all returns, etc., received after that date shall be considered as belonging to the next fiscal year, unless there is time to embrace them in a supplemental report, which shall be allowed.—*JOUR.* 1881 : p. 2114.

**19.**—The Grand Secretary shall give a bond of a guarantee company, the amount to be fixed annually, and the premium to be paid by Grand Lodge.—*JOUR.* 1879 : p. 1837.

**20.**—The Grand Treasurer shall give bonds of a guarantee company, the amount to be fixed annually, and the premium to be paid by Grand Lodge.—*JOUR.* 1879 : p. 1837.

ings of the Sovereign Grand Lodge at the sessions thereof attended by them—to appear in the annual printed proceedings of this Grand Lodge.<sup>21</sup>

**33.**—The R. W. Grand Chaplain shall open and close every meeting of the Grand Lodge with prayer.

**34.**—The R. W. Grand Marshal shall examine Past Grands applying for the Grand Lodge Degree, and shall otherwise assist the Grand Master in the ceremonies of the Grand Lodge, according to his office.

**35.**—The R. W. Grand Conductor shall assist the Grand Marshal in the ceremonies of the Grand Lodge.

**36.**—The R. W. Grand Herald shall securely guard the outer door of the Lodge Room: he shall permit no one to enter without examination and receiving from him the semi-annual P. W.; he shall receive the cards of travelling brothers desiring to visit this Grand Lodge and deliver the same to the Grand Guardian to be laid before the Grand Lodge.

**37.**—The R. W. Grand Guardian shall have the charge of the inner entrance of the Grand Lodge Room, and permit none to enter or depart without the usual formalities.

**38.**—Each R. W. District Deputy Grand Master shall act as the agent of the Grand Master, with the Subordinate Lodge or Lodges situated within the District over which he may be appointed;<sup>22-24</sup> it shall be his duty to see that the work of the Order is performed therein uniformly and correctly,<sup>25-27</sup> and to instal the officers of

**21.**—In 1874 the Grand Representatives began the practice of presenting their report in advance of the session of the Grand Lodge of Ontario following, and of having it printed in the journal of the session previous; which course is approved by the Grand Lodge.—*JOUR.* 1875: p. 1361.

**22.**—A D. D. G. M. should not at the same time be a N. G.—*JOUR.* 1878: pp. 19, 76. (As the representative of the G. M., who is not permitted to hold office, it would be inconsistent for a D. D. G. M. to hold any office in a lodge, though it is not expressly forbidden.—C.)

**23.**—A Brother in arrears for dues is not qualified to act as D. D. G. M.—*JOUR.* 1878: p. 91.

**24.**—The past official degrees are not a necessary qualification for the office of D. D. G. M.—*JOUR.* 1871: p. 476.

**25.**—It is the duty of every D. D. G. M. to visit each lodge in his District at least once annually.—*JOUR.* 1876: p. 1681. In visiting officially he should announce himself as D. D. G. M.; if he does not so announce himself he cannot give a decision without being appealed to in his official capacity.—*JOUR.* 1869: pp. 338, 369.

**26.**—All questions relative to the working of a lodge should be sent to the D. D. G. M., and in the event of his being unable to answer the same he shall submit them to the Grand Master.—*JOUR.* 1874: p. 741; he should not give

such Lodge or Lodges, or cause the same to be done by a competent officer;<sup>28,29</sup> he shall be entrusted with the charge of, and shall countersign and issue all Dispensations granted to any Lodge in this District;<sup>30</sup> he shall report to the Grand Master, at least two weeks previous to each regular Session, such Dispensations as may have passed through his hands, together with all other matters coming within his sphere of duty; and he shall remit forthwith to the Grand Secretary all dues, charges, and other funds, which may have been received by him on account of this Grand Lodge.

**39.**—The Grand Master, or Deputy Grand Master, shall not hold office in a subordinate Lodge while holding either of those offices.<sup>31</sup>

### COMMITTEES.

#### STANDING COMMITTEES.

**40.**—The Elective Grand Officers and Grand Representatives shall constitute an advisory board, who shall meet on the summons of the Grand Master, and whose duty it shall be to render assistance

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a decision before the N. G. has had an opportunity to pronounce thereon.—*JOUR.* 1872: p. 528; but, having given his decision, the N. G. cannot appeal to the Lodge to sustain him, the N. G., in opposition to the D.D.G.M.—*JOUR.* 1872: p. 527; the D. D. G. M's decision is binding on the lodge until reversed by higher authority—*JOUR.* 1860: p. 84; all appeals to him should be sent through the lodge, and the answer sent to the lodge, and not to the Brother making the appeal.—*JOUR.* 1879: pp. 1785, 1864.

**27.**—A D. D. G. M. should not communicate the P. W. to any person except the N. G., or acting N. G.—*JOUR.* 1879: pp. 1785, 1864. In doing so he does not give the N. G. the cypher, but interprets it himself and then communicates the P. W. to the N. G.—*JOUR.* 1881: p. 2113.

**28.**—A D. D. G. M. would not be justified in refusing to instal a duly qualified and elected Brother.—*JOUR.* 1869: pp. 337, 366; nor could he declare an installation void because it was performed by a visiting P. G.—*JOUR.* 1869: pp. 338, 367; because in his absence a lodge may instal its officers without waiting for his permission.—*JOUR.* 1876: p. 1679; (*but this cannot be done if he has previously refused to instal.*—See *JOUR.* S. G. L., p. 6351.—C). A lodge, however, should always notify the D. D. G. M. if it purposes having a special meeting for installation.—*JOUR.* 1879: pp. 1786, 1864.

**29.**—Should a D. D. G. M. persist in installing an officer, protested against on account of his being in arrears for dues, the proper method to deal with him would be to prefer charges against him, and place him on trial.—*JOUR.* 1872: p. 529.

**30.**—A D. D. G. M. is empowered to issue a dispensation for the purpose of electing a member of the Degree of Truth to the office of Noble Grand, all regularly qualified Brothers being absent.—*JOUR.* 1872: p. 527.

**31.**—A Grand Officer having announced himself in his official capacity and having been received with "The Honors," it would not be consistent for him upon that occasion to claim that he was not visiting in his official capacity.—*JOUR.* 1871: p. 468.

and advice to the Grand Master, on such matters as he shall deem it necessary in the discharge of his official duties, to introduce and submit to their notice and consideration during the recess of the Grand Lodge.<sup>32</sup>

**41.**—The following Standing Committees shall be appointed from among the Representatives or Past Grands by the Grand Master,<sup>33</sup> at or before the opening of each Annual Session, to serve until their successors shall be appointed, unless sooner discharged by vote of the Grand Lodge, viz. :

Committee on Credentials ;
“ “ Distribution ;
“ “ Returns ;
“ “ Finance ;
“ “ Appeals and Grievances ;
“ “ Laws of Subordinates ;
“ “ Printing ;
“ “ Legislation ;
“ “ State of the Order ;
“ “ Judiciary ;
“ “ Mileage and Per Diem ;
“ “ Petitions and Correspondence ;
“ “ Districts.

**42.**—The Committee on Credentials<sup>34</sup> shall be composed of three members, of whom the Grand Secretary shall be one, who shall report to the Grand Lodge, without delay, on the qualification of Brothers claiming admission as Representatives or Past Grands, and on the validity of their credentials.

**42a.**—The Committee on Distribution shall consist of five members, to whom shall be referred the reports of the Grand Master, Grand Secretary, and Grand Representatives, in order to distribute the various matters embraced in them to appropriate committees.

**32.**—The Advisory Board has power to appoint a Special Committee to carry out any particular work it may deem necessary.—*JOUR.* 1880 : pp. 1922, 1986.

**33.**—(By usage and consent, the Grand Master is allowed to enlarge the several Standing Committees, by appointing thereon more than the number for which the Constitution provides.—C.)

**34.**—The Grand Master may appoint the Committee on Credentials during recess, and it may meet the day previous to the opening of the annual session.—*JOUR.* 1873 : p. 662.

**43.**—The Committee on Returns shall consist of eight members, who shall examine and report to this Grand Lodge, without delay on the regularity of the Returns of Subordinate Lodges.

**44.**—The Committee on Finance shall consist of five members, whose duty it shall be to examine, at each regular session, the reports of the Grand Secretary and Grand Treasurer, the accounts of the Grand Lodge, and all other claims and matters laid before them, and report thereon ; and to suggest such measures of finance as they may deem to be expedient and necessary.

**45.**—The Committee on Appeals shall be composed of five members, of whom three shall form a quorum, to whom shall be referred all appeals and grievances from Subordinate Lodges, or from members thereof (unless in the case of charges against members of the Grand Lodge), on which they shall report without delay, recommending such action in the case as they may consider necessary ; provided always, that no member of this committee shall act as such, on any appeal to which he himself may be a party.

**46.**—The Committee on Laws of Subordinate Lodges<sup>35</sup> shall consist of five members, to whom shall be referred all By-laws of Subordinate Lodges sent in for approval. It shall be the duty of the Committee, at the earliest possible opportunity, to notify such Lodges through the Grand Secretary of their approval or disapproval of the By-laws submitted, pointing out all regulations therein (if any) which may violate or conflict with the laws and usages of the Order. All By-laws so approved will be operative upon the Lodge until next session of Grand Lodge, and no By-laws shall be operative until so approved. The Committee shall make a full report to the Grand Lodge at its next session.

**47.**—The Committee on Printing shall consist of three members, of whom the Grand Secretary shall be one, to whom shall be referred all matters relative to the printing required by this Grand Lodge, and the necessary correction and condensing of material for the Journal of Proceedings of the Grand Lodge previous to publication.

**48.**—The Committee on Legislation shall consist of five members, to whom shall be referred all questions pertaining to the making or amending of Laws.

**35.**—The Grand Master may appoint the Committee on Laws of Subordinates during recess ; and it shall meet two days before the regular session of Grand Lodge.—*JOURN.* 1872 ; p. 483. (Article 46 authorizes the Committee to meet during recess whenever necessary. —C.)

**49.**—The Committee on the State of the Order shall consist of five members, to whom shall be referred all matters concerning the condition and prospects of the Order.

**49a.**—The Judiciary Committee shall consist of five members, to whom shall be referred the decisions of the Grand Master made during the recess, and all questions relating to the interpretation or construction of the laws and usages of the Order.<sup>36</sup>

**50.** The Committee on Mileage and Per Diem<sup>37</sup> shall consist of five members, whose duty it shall be to arrange a table of the mileage and per diem of the Officers and Representatives and members of committees of this Grand Lodge, in accordance with such resolutions as may be adopted from time to time, fixing the rate of such mileage and per diem.<sup>38</sup>

**51.**—The Committee on Petitions and Correspondence shall consist of five members, to whom shall be referred all petitions, and all official correspondence of the Grand Master and Grand Secretary.

**52.**—The Committee on Districts shall consist of five members, whose duty it shall be to divide the jurisdiction into districts.

**53.**—All committees meeting during recess shall be paid mileage and per diem at the same rate as paid to Representatives of Grand Lodge, at the previous session, the chairman of each committee to present the account.

**54.**—The reports of all committees must be made in writing.

#### SPECIAL COMMITTEES.

**55.**—All Special Committees shall be named by the Grand Master, subject to approval by the Grand Lodge, unless provided for by special vote, and shall report at the next sitting following their appointment, unless otherwise ordered by this Grand Lodge.

#### AUDITORS.

**56.**—Two auditors shall be appointed by the Grand Master, whose duty it shall be to examine the books, accounts, vouchers, &c., of

**36.**—All questions for decision by the Grand Lodge, in order to ensure consideration, must be submitted before the close of the first day of the Annual Session.—*JOUR.* 1872: p. 554.

**37.**—The Committee on Mileage and Per Diem shall be supplied by the Grand Secretary at each session with the latest railway maps and time tables.—*JOUR.* 1879; *id.* 1844.

**38.**—Mileage and per diem is not to be paid any one leaving before the close of the session without the consent of the Grand Lodge.—*JOUR.* 1858: p. 50.

the Grand Secretary and Grand Treasurer, prior to each annual session, and report upon the same.<sup>39</sup>

## SESSIONS.

**57.**—The Grand Lodge shall meet annually on the second Wednesday in August in each year, at such a place as may be appointed at the preceding session thereof.<sup>40</sup>

**58.**—The Grand Master shall have the power to convene special meetings of the Grand Lodge, whenever and wherever, in his judgment, it would be for the true interests and benefit of the Grand Lodge and Odd Fellowship generally within its jurisdiction, and when the importance of the subject matter for consideration is such as to justify the expense necessarily involved in such meetings; provided always, that two weeks' notice shall be given to each Subordinate Lodge of the time and object of such meeting.

**59.**—At any special meeting of the Grand Lodge, no business shall be transacted other than that for which the meeting was called.<sup>41</sup>

**60.**—At all regular and special meetings, the Grand Lodge may adjourn from time to time, as may be found expedient.

**61.**—To constitute a regular or special meeting of this Grand Lodge, there must be in attendance a majority of the Representatives of all the Lodges within the jurisdiction present.

## APPEALS.

**62.**—Upon the investigation of any appeal presented to the Grand Lodge, if it shall appear that there has been irregularity or informality in the form of the charges made, or in the manner of preferring them, or in the appointment of the Committee of Trial; or in the proceedings of the Committee or of the Lodge; or that incompetent evidence has been received, or competent evidence excluded; or that a fair opportunity has not been given the appellant to produce his evidence; or if it appear that the decision is contrary to evidence or the weight of evidence; then the decision of the Lodge may be reversed, and the case referred back for a new trial.

**39.**—The Auditors shall be paid for their services.—*JOUR.* 1873 : p. 628.

**40.**—Lodges in whose locality the Grand Lodge may meet must not assume that the Grand Lodge will adjourn its sittings to participate in any festivity given in its honor.—*JOUR.* 1877 : p. 1998. And they are especially requested to have no public dinner in honor of the Grand Lodge.—*JOUR.* 1869 : p. 378.

**41.**—The work of Grand Lodge must be transacted only in the Grand Lodge Degree.—*JOUR.* 1867 : p. 289.

**63.**—In the event of an appeal coming before the Grand Lodge in any case that has so been referred back for a new trial, if it shall appear after such second trial that the charges are not such as the Lodge by its constitution and by-laws, or by the laws and usages of the Order, can take cognizance of; or that the evidence produced was not sufficient to prove the charges, then the decision of the Lodge may be reversed, and the member under sentence restored to all the rights and privileges which he may have lost by the action of the Lodge; and no further proceedings in regard to the subject matter of such charges shall be taken against him, except by appeal to the Sovereign Grand Lodge.

**64.**—Or if it shall appear that the penalty inflicted upon the accused after such second trial has been contrary to the Constitution and Laws of the Lodge, or the laws and usages of the Order, or disproportioned to the offence committed, the case may be referred back, and the Lodge instructed to impose such penalty as may be legal or appropriate.<sup>42</sup>

### SUBORDINATE LODGES.

#### INSTITUTION.

**65.**—Brothers desirous of establishing a new Lodge under this jurisdiction shall transmit to this Grand Lodge a written application to that effect, accompanied with their withdrawal cards, dismissal certificates, and the charter fee (\$30) thirty dollars.

**66.**—Such application must be signed in every instance by at least five Brothers of the Scarlet Degree (*Degree of Truth*). Should one Lodge, or more, be already established in the proposed location, the signatures of at least ten brothers, qualified as above, shall be requisite.

**67.**—On receipt of a formal application for a charter, as above required, the Grand Master may issue a warrant for the immediate institution of the Lodge petitioned for.<sup>43</sup>

<sup>42</sup>—The Grand Lodge does not deem it advisable to enter into the settlement of differences in business between members of the Order, or between subordinate lodges and other parties; but in such cases the parties interested are advised to submit their disputes to the arbitration of qualified members of the Order.—*JOUR.* 1880: p. 408.

<sup>43</sup>—A Grand Master is justified in using his own discretion, as to granting or refusing dispensations for new Lodges during the recess, and Grand Lodge has no alternative but to sustain his action.—*JOUR.* 1872: p. 566.



68.—The necessary charges and lectures shall be furnished by this Grand Lodge to every new Lodge on its institution, to be paid for at such rates as may be charged by the Grand Lodge. The travelling expenses of the Instituting Officer shall also be payable by the Lodge instituted.<sup>44</sup>

69.—The first Noble Grand of a new Lodge shall be entitled to the Past Vice Grand's and Past Secretary's Degrees, and the first Vice Grand shall be entitled to the Past Secretary's Degree, in addition to the Degrees acquired by actual service.<sup>45</sup>

#### GOVERNMENT.

70.—The Grand Lodge shall stand invested with full power, and it shall be its duty to issue, for the government of its subordinate Lodges, a Form of Constitution and Rules of Order, subject to the approval of the Sovereign Grand Lodge.

71.—Every Subordinate Lodge under this jurisdiction must adhere strictly to its Constitution and Rules of Order, as issued by the Grand Lodge; and also to the By-laws framed by the Lodge, in accordance therewith, and confirmed by this Grand Lodge, and shall, in all cases, yield implicit obedience to the further regulations that may from time to time be promulgated by this Grand Lodge.

72.—No public celebration of any kind shall be held by any Lodge in this jurisdiction, without the express permission of the Grand Master or District Deputy Grand Master for said Lodge; nor shall any controversy be entered into relating to the Order through the public prints, without the express permission of the Grand Master.

73.—No communication from a Subordinate Lodge shall be recognized as official unless attested by its Secretary, and having its Seal affixed, of which seal an impression shall be furnished to the Grand Lodge, as soon as possible.

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44.—At the institution of a Lodge, the instituting officer would be justified in removing from the dispensation the name of a proposed Chartered Member who was not present.—*JOUR.* 1872: p. 549. But after the Lodge has been instituted the name of a member cannot be erased from the charter on account of his expulsion.—*JOUR.* 1871: p. 471. (Neither a Subordinate or Grand Body can change or vary the record of facts contained in its charter.—*JOUR.* S. G. L.: pp. 8113, 8179.—C.)

45.—(By subsequent legislation of the Sovereign Grand Lodge the Degree of Past Secretary can be conferred on all Past Grands who have served a lawful term as V.G. or N.G.—*JOUR.* S. G. L.: pp. 6199, 6213, 6263; Digest 445a.—C.)

**74.**—The Grand Lodge shall divide the Province of Ontario into Districts, making such arrangements thereof, from time to time, as circumstances may suggest and require, and as shall seem most fit and expedient.

**75.**—The Grand Lodge, or in its recess, the Grand Master thereof, shall have power to issue dispensations,<sup>46</sup> countersigned by the Grand Secretary, to any Lodge under this jurisdiction to exempt it, in any particular case, from the operation of any of the various regulations, other than financial, by which it is governed, or to enable it to proceed in any matter with other than the usual and prescribed formalities, whenever the Grand Lodge or Grand Master may deem it for the interest and welfare of the Order so to do.

#### FORFEITURE OF CHARTER.

**76.**—Any Subordinate Lodge failing to make the returns and pay the dues required by its constitution, for twelve months, shall become liable to the forfeiture of its charter, which may thereupon be recalled by the Grand Master, or by vote of the Grand Lodge at any regular session. Should any Lodge fail to forward its returns promptly to the Grand Lodge, as required by its constitution, the Grand Secretary shall immediately, upon receipt of such return, enter to the debit of such Lodge, a fine of two dollars per month for the time which may have elapsed since such return was due.

**77.**—In the event of any Lodge failing to meet for three consecutive months, it shall thereby become extinct; and it shall be the duty of the officers last installed to transmit to this Grand Lodge the charter, books, funds and other property of said Lodge.

**78.**—The funds and properties of Subordinate Lodges are by the provisions of their charters and the laws of the Order, held only in trust for charitable purposes, and must be applied solely to these purposes: donating them for other than such purposes, or in any manner dividing them among the members individually, is a violation of such trust and the law—the penalty for which is expulsion. And if a Subordinate Lodge shall fail from any cause to work, all moneys and properties, together with the charter, shall be surrendered to the Grand Lodge to be held in trust and applied as hereinafter provided.

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**46.**—It is not legal to issue a blank dispensation to be filled up by the Noble Grand of a Lodge.—*JOUR.* 1875: p. 1398.

79.—Upon the suspension or expulsion of a Lodge, or surrender or forfeiture of its charter, it shall be the duty of its last installed officers and members having the custody of the charter, books, papers, properties and funds of the Lodge, to assign, transfer, and deliver the same on demand to the Grand Master, or the D. D. Grand Master of the District, or to such Past Grand as may be specially deputed by the Grand Master or Grand Lodge to receive the same ; and the same shall be held subject to the order of the Grand Lodge. Any officer or member having such properties in custody, refusing such demand, shall be for ever excluded from membership or fellowship in the Order, notwithstanding such Lodge should afterwards be restored to good standing.<sup>47</sup>

80.—All effects or funds received by the Grand Lodge from any Subordinate or Degree Lodge under Clauses 77 and 78, shall be kept separate and apart from the property and funds of the Grand Lodge ; and such funds shall not be estimated as part of the assets of the Grand Lodge, but shall be held in trust ; first, for the benefit of any Brother and Widow or Orphans entitled to benefits in accordance with the By-laws of such Lodge at the time of the dissolution or suspension of the same ; and the balance, if any, to be returned to such Subordinate Lodge should it ever be re-instated, or upon the expiration of the period of its suspension ; provided, however, that should said Lodge not be restored to fellowship within five years, the funds and properties of said Lodge may be disposed of or used under the direction of the Grand Lodge in aiding or assisting any working Lodge or proposed Lodge needing assistance, or for such other charitable purposes as in the judgment of the Grand Lodge may be deemed advisable,

81.—Members of extinct Lodges, who were clear of the Books of such Lodge, at the time of its dissolution, or who shall have paid to the Grand Lodge all arrears then due, may, upon application to the Grand Secretary, receive a card under the seal of the Grand Lodge, which shall have all the force of a Withdrawal Card regularly granted ; and the Grand Lodge, or during recess thereof, the Grand Master may direct the issue of cards to such members without the payment of arrears, or upon payment of such portion thereof as may be deemed

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<sup>47</sup>.—Any money in possession of a member of a resuscitated Lodge, accepted by him when the Lodge became defunct, would have to be paid to the Grand Lodge, and not to the resuscitated subordinate.—JOUR. 1876 : p. 1676.

sufficient, upon satisfactory reasons therefor being shown. Provided always, that the Grand Master and Grand Secretary shall be satisfied that the applicant was not implicated in the breaking up of the Lodge, or in the illegal distribution or use of the funds of the same.

**82.**—Upon the application to the Grand Lodge of five or more members of an extinct Lodge, for the restoration of such Lodge to fellowship, such applicants as the Grand Lodge may approve may be restored to fellowship in said Lodge, together with the Charter and effects belonging to such Lodge at the time of its extinction, unless such effects shall have been disposed of as provided in clause 80 of this Constitution.

#### FUNDS.<sup>48</sup>

##### RECEIPTS.

**83.**—The Grand Lodge shall be entitled to receive from each subordinate the sum of fifty cents a year, payable half yearly, for each unsuspended member on its books, as shown by its Semi-Annual Return.<sup>49. 50</sup>

**84.**—In case of failure or deficiency in the funds of the Grand Lodge, the amount required may be supplied by an assessment upon the Lodges under its jurisdiction, apportioned according to the number of unsuspended members in each Lodge, as reported in its last Semi-Annual Return.

##### EXPENDITURE.

**85.**—All claims against the Grand Lodge shall be first placed in the hands of the Grand Secretary, and by him submitted to the Finance Committee, who shall examine and report on the correctness of the same.<sup>51</sup>

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**48.**—The funds of the Grand Lodge are to be invested in the names of the Grand Master, Deputy Grand Master, and Grand Secretary; and in Canadian securities.—*JOUR.* 1869: p. 379. (This refers to investments; deposits of money in the hands of the Grand Treasurer are made by that officer himself. Clause 31.—C.)

**49.**—Suspension of a Lodge does not relieve it from paying to Grand Lodge per capita tax.—*JOUR.* 1877: pp. 1848, 1965.

**50.**—In addition to per capita tax the revenue of the Grand Lodge is drawn from charter fees (Clause 65 Const. G. L.), and from supplies which are to be sold to Subordinates at a uniform advance of 25 per cent. on cost.—*JOUR.* 1878: p. 75. Cash must accompany all orders for supplies.—*JOUR.* 1880: p. 1983.

**51.**—The Grand Lodge will not make appropriations for incidental or other expenses, when it is inconsistent to have the object of the same made known to the Grand Lodge.—*JOUR.* 1870: p. 424.

**86.**—When such claims have been reported correct and approved by the Grand Lodge, the Grand Master shall issue an order on the Grand Treasurer, attested by the Grand Secretary, for the payment of the same, which payment shall be duly entered in the books of the Grand Lodge by the Grand Treasurer.<sup>52</sup>

**87.**—In cases of urgency, during the recess of the Grand Lodge, the Grand Master may, at his discretion, issue such order, making report thereof to the Grand Lodge at its next regular session.

#### BY-LAWS, ETC.

##### BY-LAWS.

**88.**—This Grand Lodge shall stand fully invested with the power to adopt from time to time such by-laws and resolutions as it may deem expedient; provided they do not, in any wise, contravene any part of this Constitution, or of the Constitution and By-Laws of the Sovereign Grand Lodge, or the general laws, principles, or customs of the Order.

**89.**—Copies of such By-laws shall be immediately forwarded in duplicate to the Sovereign Grand Lodge for approval, authenticated by the Seal of this Grand Lodge, and the signatures of its Grand Master and Grand Secretary.

**90.**—All By-laws and Resolutions of this Grand Lodge shall be provisionally in force from the time of their enactment; but any portion thereof not conforming to Clause 88, may be annulled by the Sovereign Grand Lodge, and such annulment may also have retro-active effect.

##### AMENDMENTS.

**91.**—This Constitution, or any part thereof, shall not be altered, amended, suspended or annulled, unless by action of this Grand Lodge at its Annual Communication, and upon notice of such proposed alteration being given by the Grand Secretary, three months previous thereto, to each of the Subordinate Lodges.

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**52.**—All accounts must be paid by order on the Grand Treasurer—*JOUR.* 1873 : p. 628.

ORDER OF BUSINESS.<sup>53</sup>

## FOR A REGULAR SESSION OF THE GRAND LODGE.

1st.—The members will clothe themselves in their appropriate regalia.

2nd.—The Guardian will close the door.

3rd.—The Officers will take their respective chairs.

4th.—The Grand Master will make *pro tem.* appointments if needed.

5th.—The Grand Marshal and Grand Conductor will examine all present in the G. L. Degree and semi-annual Pass Word.

6th.—The Grand Chaplain will offer prayer.

7th.—The Grand Lodge will rise according to usage, and the Deputy Grand Master will declare the Grand Lodge open for business.

8th.—The Grand Secretary will submit the Credentials of Representatives and new members.

9th.—The Grand Master shall appoint the Committee on Credentials, which shall report with as little delay as possible.

10th.—The reception and adoption of the report of the Committee on Credentials.

11th.—The reception of new members and Representatives, and the calling of the Roll of Officers and Representatives.

12th.—The reading and adoption of the Minutes of the last Annual Session, and all Special Meetings of the year past.

13th.—The appointment of regular committees.

14th.—The reading and reference to appropriate committees of the reports of the Grand Officers.

15th.—The reception of petitions, communications and appeals, and the reference of the same to committees.

16th.—The Roll of Lodges shall be called for the presentation of questions and business, and proper reference of the same.

17th.—The Election of Officers.

18th.—Unfinished business in order of its priority.

19th.—The reports of committees shall be read and considered.

20th.—The presentation and disposal of miscellaneous business.

21st.—The adjournment of the Grand Lodge.

**53.**—(This is the order to be observed on opening a session of the Grand Lodge; and would be the order for the entire session, provided the session was concluded at one sitting. When the Grand Lodge adjourns before these orders have been all passed, it will at the following sitting work according to the order appended to Rule II.—C.)

## RULES OF ORDER OF THE GRAND LODGE.

I.—After each adjournment the Grand Lodge shall be opened in the manner prescribed in the Order of Business<sup>54</sup> and the Minutes of the preceding sitting shall be read and approved.

II.—During the continuance of the Session the most decorous order shall be observed, no one leaving the room without the permission of the Grand Master, nor entering without the consent of the Grand Warden.

The order of procedure, after opening adjourned sittings, shall be as follows :

1.—The calling of the Roll of Officers and Representatives.

2.—The consideration of any excuses which may be offered by Absentees from previous sittings.

3.—The receiving and consideration of any Reports from the Committee on Credentials, on claims for admission as Representatives or Members.

4.—The admission and instruction (when requisite) of new members.

5.—The reading by the Grand Secretary of the Minutes of last sitting, the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment, as the case may require.

6.—Reading of Accounts, Petitions, and other communications.

7.—Reports of Standing Committees in the following order :

On Distribution.

“ Returns.

“ Finance.

“ Appeals.

“ Laws of Subordinates.

“ Printing.

“ Legislation.

“ State of the Order.

“ Judiciary.

“ Mileage and Per Diem.

“ Petitions and Correspondence.

“ Districts.

8.—The receiving of any reports from Special Committees, in the order of their seniority.

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54.—(The Order of Business in Rule II.—C.)

9.—New business.

10.—Unfinished business, in order of priority at previous sittings.

11.—Closing or adjournment (as the case may be) of the Grand Lodge.

III.—Notwithstanding the Order of Business in Rule II., the Grand Lodge may, by resolution, make the consideration of any matter coming before it a special order for any particular hour or day.

IV.—No question, unless regularly moved and seconded, and submitted in writing, shall be put to the Grand Lodge by the Presiding Officer.

V.—No question shall be open for consideration until regularly put from the chair; and when so put, no other motion shall be receivable, unless it be a motion—

- 1.—To adjourn;
- 2.—To lay on the table;
- 3.—To put the previous question;
- 4.—To postpone;
- 5.—To refer; or
- 6.—To amend.

These several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof, shall be decided without debate.

VI. The previous question shall be put from the chair, only after it shall have been ascertained that the call therefor is sustained by a majority of the representatives of the Grand Lodge present, and then shall always be put in the words following: "*Shall the question be now put?*" which words shall be understood to have reference to whatever question may be pending immediately before such call for the previous question may have been made.

VII.—If the vote of the Grand Lodge, taken pursuant to such call for the previous question, be in the affirmative, the Presiding Officer shall thereupon put forthwith to vote the question so pending, immediately before such call, and shall not allow any amendment or further debate thereon.

VIII.—Before taking the vote on any motion, the Presiding Officer shall ask: "*Is the Grand Lodge ready for the question?*" and, should no member stand up to speak, the Presiding Officer shall rise to take



the vote, after which no member shall have a right to speak on the question.

IX.—After any question, except that of indefinite postponement or the previous question, may have been decided, any two members, having voted in the majority, may, at the same or next sitting, move for a re-consideration, but no discussion on the main question shall be allowed upon such motion.

X.—Any representative may require the division of a question, when the sense will admit of it.

XI.—When a blank is to be filled, the question shall first be taken on the highest sum or number, or on the longest or latest time proposed.

XII.—The Yeas and Nays shall be taken and recorded on the call of any three representatives.

XIII.—Every representative present may be required to vote on any question, unless excused by the Grand Lodge, personally interested in the result, or otherwise incapacitated.

XIV.—Any member intending to speak on a question shall rise in his place and respectfully address the Presiding Officer, confining himself to the question under debate, avoiding all personality and indecorous language, as well as reflection on the Grand Lodge or its members.

XV.—No representative shall speak more than once on the same question, until every member entitled to speak shall have had an opportunity of doing so ; nor more than twice, unless by permission of the Presiding Officer.

XVI.—Should more than one member rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor ; and no member shall interrupt the business of the Grand Lodge, or in any manner disturb another in his speech, unless to call him to order for words spoken, or rules infringed.

XVII.—Any member, called to order while speaking, shall resume his seat, and the debate shall forthwith be suspended until the point of order thus raised be determined ; nor shall any member speak upon such point of order unless it be to make necessary explanations, or appeal from the decision of the chair.

XVIII.—The decision of the Presiding Officer on questions of order shall be without debate, unless entertaining doubts on the point, he should invite it ; and on such questions alone shall he have the privilege of speaking from the chair.

XIX.—In all cases where a member may appeal from the decision of the chair, he shall use the words following and none other, unless it be for necessary explanation : “ *Most Worthy Grand Master, I respectfully appeal from the decision of the Chair to the Grand Lodge,*”—and the Grand Lodge shall, after such explanation as the Presiding Officer may deem necessary, proceed forthwith to consider and vote upon the question : “ *Shall the decision of the Chair stand as the judgment of the Grand Lodge?*”

XX.—Any member who may have been ruled out of order for manifestation of temper or improper feeling, must apologize to the Grand Lodge, or to any aggrieved party if required to do so by the Presiding Officer ; and shall not speak again on the impending question, except to explain and apologize, unless specially permitted to do so by the Presiding Officer.

XXI.—Visiting Past Grands, not members of this Grand Lodge, may address the Grand Lodge, on receiving permission to that effect from the Presiding Officer.

XXII.—A motion to alter or suspend the Order of Business for the remainder of a sitting may at any time be carried by a two-thirds vote, but no motion to suspend or alter any such Order of Business for a longer term shall at any time be put to vote.

XXIII.—These Rules of Order, or any part thereof, shall only be altered, amended, suspended or annulled (except in the case provided for by Rule 22nd) by action of the Grand Lodge of Ontario, in the same mode as required in Clauses 88, 89, 90, 91 of the Constitution of this Grand Lodge.

CONSTITUTION  
OF  
SUBORDINATE LODGES  
UNDER THE JURISDICTION OF THE  
GRAND LODGE OF ONTARIO.

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PREAMBLE.

For the purpose of ensuring, as much as possible, uniformity in the administration of the privileges, honors and benefits of the Independent Order of Odd Fellows within its jurisdiction, the Grand Lodge of Ontario—the Supreme Tribunal of the Lodges within the limits of the Province of Ontario—doth hereby ordain the following articles, as the Constitution of all Subordinate Lodges working under its immediate jurisdiction :

TITLE AND POWERS.

1.—This Lodge shall be constituted of at least five members of the Scarlet Degree (*Degree of Truth*), and shall be hailed and entitled, \_\_\_\_\_ Lodge, No. \_\_\_\_\_, I. O. O. F., of Ontario, and shall possess the full powers and privileges of a Subordinate Lodge, holding a legal, unreclaimed and valid Charter, duly granted and formerly presented by the Grand Lodge of Ontario.

MEMBERSHIP.

ADMISSION.

2.—Candidates for membership by initiation in this Lodge,<sup>5 5</sup> must be free white males of not less than 21 years of age, of good moral character, and in sound health, and residents within the jurisdiction of this Lodge at least six months.<sup>5 6</sup>

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<sup>55</sup>—A Subordinate Lodge may, if it choose, initiate a person who can neither read nor write.—JOUR. 1870 : pp. 385, 408.

<sup>56</sup>—Six months immediately preceding the application.—JOUR. 1878 : pp. 19, 76.

**3.**—Every proposition for membership must be submitted in writing by a Brother of this Lodge, and must state the name of the applicant, and his residence, age and occupation, supported by a reference to at least one other member of the Lodge.

**4.**—The proposition so made shall be referred to a committee of three Brothers,<sup>57</sup> two of whom shall be appointed by the N. G., and one by the V. G., who shall report thereon at the next regular meeting,<sup>58</sup> unless excused by a two-thirds vote of members present, or the petition be withdrawn by the proposer.<sup>59</sup>

**5.**—A ballot shall be taken on the proposition immediately after the presentation of such report;<sup>60-62</sup> when, if less than three black balls be found, the candidate shall be accepted; if three or more, he shall be rejected, and so declared.<sup>63-68</sup>

**57.**—A motion to refer application to a committee is not necessary.—*JOUR.* 1873: pp. 579, 617.

**58.**—A motion to receive the report is not necessary.—*JOUR.* 1873: pp. 579, 617. But when the report is submitted, and before the ballot is taken, any member has a right to speak on it, either for or against the candidate.—*JOUR.* 1873: p. 661.

**59.**—The Committee should see the candidate.—*JOUR.* 1872: p. 528. It is not imperative to see the referees if the Committee is fully satisfied from other sources.—*JOUR.* 1880: p. 1978.

**60.**—The ballot cannot be postponed after the Committee's report has been presented.—*JOUR.* 1872: p. 548.

**61.**—During the ballot members should not be prohibited entering the room.—*JOUR.* 1874: p. 733.

**62.**—While the ballot is progressing a member in arrears can pay his dues, and then becomes qualified to vote on the application.—*JOUR.* 1881: pp. 2061, 2118.

**63.**—Before the result of the ballot is announced it can be declared void if a member rises and acknowledges putting in a black ball through mistake.—*JOUR.* 1871: p. 476

**64.**—A ballot cannot be declared void because the lodge has neglected to enforce one of its By-laws requiring a physician's certificate with the application.—*JOUR.* 1875: p. 1454. (But if the lodge is satisfied the candidate is unworthy, a two-third vote might declare the election void.—*Digest* 130: *JOUR.* S. G. L.: pp. 2310, 2346.—C.)

**65.**—In case of a lodge being opened before the proper hour, and a candidate being balloted for and elected that evening, the N. G. could not declare the election void and order a new ballot at the next meeting; but the lodge might by a two-thirds vote.—*JOUR.* 1872: p. 565. (A majority vote would be sufficient, if on the ground of an illegal election.—*Digest* 130a; *JOUR.* S. G. L.: pp. 5193, 5244.—C.)

**66.**—Balloting for initiates without ball ballots is illegal and void, and a new ballot with ball ballots on the same case would be legal and in order.—*JOUR.* 1863: p. 146.

**67.**—A dispensation cannot be granted by a D. D. G. M., except on the night of the institution of a new lodge, to receive application, refer to committee, ballot and initiate on the same night.—*JOUR.* 1877: pp. 1870, 1957.

**6.**—Any Brother or Ancient Odd-Fellow desirous of joining this Lodge, must present a Withdrawal Card or Dismissal Certificate from the Lodge of which he was previously a member, and his application shall then be disposed of according to the above regulations.<sup>71-73</sup>

**7.**—Every member, on his admission, shall sign a promise to support and abide by the Constitution and By-Laws of this Lodge and to pay all legal demands against him so long as he shall remain a member.<sup>74</sup>

**8.**—Any candidate requiring admission more than thirteen weeks after his election, must be again proposed and balloted for, as in the case of a new candidate.

**9.**—The rejection of any candidate for membership shall be immediately intimated to every Subordinate Lodge in the city, town or village in which such rejection takes place.

**10.**—No candidate who has been rejected can be again proposed for membership until, at least, six months after his rejection.<sup>75</sup>

**68.**—The proposition fee of a rejected candidate should be returned him.—*JOUR.* 1878 : p. 136.

#### INITIATION.

**69.**—Initiation commences when the O. S. C. retires to introduce the candidate; previous to that the lodge is only "preparing for initiation," and members may be allowed to enter or retire.—*JOUR.* 1878 : pp. 19, 76.

**70.**—Initiation is not finished until the candidate has been introduced as a brother.—*JOUR.* 1876 : p. 1681. And from the time the lodge is placed in charge of the V. G. until then, no one can be admitted into the room.—*JOUR.* 1875 : p. 1407.

**71.**—Except that a Brother with a Withdrawal Card need not be a resident six months before he can be admitted to membership.—*JOUR.* 1871 : p. 476.

**72.**—An applicant by Card admitted illegally, through inadvertence—he having been actually rejected, though the Lodge did not so understand it, and he not having signed the Constitution—his membership is void, and his card and fees should be returned.—*JOUR.* 1872 : p. 539.

**73.**—A candidate for admission by Card is not a member until he has signed the Constitution, and has been introduced to the Lodge.—*JOUR.* 1872 : p. 549. And until he has so signed and been introduced he can demand the return of his card.—*JOUR.* 1878 : pp. 19, 76.

**74.**—Membership commences with the introduction of the candidate to the Lodge after signing the Constitution; and he is not a member until he has so signed.—*JOUR.* 1872 : p. 549. The mere declaration of the N. G. does not constitute a person a member.—*JOUR.* 1872 : p. 553. And he must sign himself; he cannot give another Brother power-of-attorney to sign for him.—*JOUR.* 1881 : pp. 2061, 2118. (These decisions apply primarily to applicants by card.—C.)

**75.**—In case of a rejection (there being two or more Lodges in the same place) an application thereafter from the party rejected, should not be considered by another Lodge in that place without first consulting the Lodge where the rejection occurred.—*JOUR.* 1867 : p. 283. (This as a matter of courtesy rather than of absolute right.—C.)

**11.**—No person shall be admitted to honorary membership in this Lodge, nor hold membership in this and any other Subordinate Lodge of this Order at the same time.

**12.**—No proposition for membership, either by initiation or by card, shall be received or acted upon if the applicant's residence be out of this jurisdiction (without the consent of the Grand Master of the jurisdiction in which he resides); nor if his residence be nearer to any other Lodge,<sup>76</sup> unless consent of the latter be obtained.<sup>77</sup>

## DEGREES.

**13.**—Every Brother, previous to his receiving any of the degrees, shall present a certificate from the P. S. that he is not in arrears to the Lodge, and that he has paid all charges for the said degree, and then shall be balloted for.

**14.**—If, on such ballot, three or more black balls appear, he shall be rejected; otherwise, he shall be considered eligible and shall be admitted to the degree, or degrees applied for. In case of rejection, two weeks' notice in open Lodge must be given, before a ballot can again be had.

**15.**—No certificates for degrees shall be granted until after the candidate shall have paid the fees required therefor.

**16.**—No Brother having been less than one month in membership shall be eligible for degrees.

## WITHDRAWAL CARDS.

**17.**—Any Brother in good standing and clear of the books, desiring to withdraw from this Lodge, may signify such desire either personally in open Lodge, or by a letter addressed to the Secretary, whereupon the Lodge shall proceed to a ballot, with ball ballots, and a majority vote of the members present shall be necessary to the granting of such withdrawal card.<sup>78-80</sup> If a majority of the mem-

**76.**—The shortest travelled public road, or other means of public communication, from the candidate's residence to the lodge-room, should govern the question of distance and consequently of jurisdiction.—*JOUR.* 1877 : pp. 1870, 1957.

**77.**—When a Lodge initiates a person outside of its jurisdiction without consent, the Lodge in whose jurisdiction the person lived should claim the initiation fees from the Lodge in which he was initiated, and the last named Lodge should forthwith pay over such fees.—*JOUR.* 1881 : p. 2119.

**78.**—A withdrawal card being granted, it cannot be retained by the N. G. on account of reports against the Brother's character, unless a charge is preferred.—*JOUR.* 1875 : p. 1411.

bers present refuse to grant such card, the applicant therefor may tender a written resignation of his membership, and shall be entitled to receive from the Secretary, under the seal of the Lodge, a certificate that he has resigned membership, and such certificate shall be sufficient evidence that the Brother was in good standing at the time of his resignation; provided that, upon the refusal of the card, the member applying for the same shall have the right of appeal to the Grand Lodge.<sup>81</sup>

#### RE-ADMISSION.

**18.**—Should any Brother receiving a withdrawal card from this Lodge apply within twelve months thereafter to be re-admitted a member, and be accepted, the Lodge may remit in his favor the entrance fee, or such proportion thereof as they may think fit.

#### OFFICERS.

##### ELECTIVE OFFICERS.

**19.**—The Elective Officers of this Lodge shall be Noble Grand, Vice Grand, Recording Secretary, Permanent Secretary,<sup>82</sup> and Treasurer; and the Lodge may also provide by its By-laws for the election of a Degree Master and a Physician.<sup>83</sup>

**79.**—A card being duly granted by ballot, the Brother's membership at once ceases, and the N. G. cannot declare the card null—*JOUR.* 1880: p. 1984. (But the Lodge may by vote annul the card, with a view to trying the Brother on charges duly preferred.—*Digest* 284; *JOUR. S. G. L.*: pp. 2145, 2177.—C.)

**80.**—When a member takes a withdrawal card, if his account with the Lodge is overpaid (dues paid in advance), he should be refunded the balance so overpaid.—*JOUR.* 1878: pp. 19, 76.

**81.**—If the applicant for a withdrawal card is in good standing, the Lodge should grant the card.—*JOUR.* 1874: p. 723. (In a case of this kind, where a Lodge refused a card, the Grand Lodge, on appeal, ordered that it should be at once granted under penalty of suspension of the Lodge.—C.)

**82.**—The office of Per. Sec. cannot be dispensed with; but one Brother may fill both Secretary's chairs.—*JOUR.* 1870: p. 407; 1880: pp. 1925, 1979. (The course suggested in the latter clause would be inexpedient, as the Brother could only be installed into one office, and would, therefore, only occupy the other *pro. tem.*—C.)

**83.**—The Physician or Surgeon of a Lodge, though holding an office, is not, strictly speaking, an officer of a Lodge, any more than an Attorney or Solicitor chosen to conduct its legal business would be, and need not be a member of the Lodge or of the Order.—*JOUR.* 1881: pp. 2061, 2118. (The General Law of the S. G. L. does not recognize any such officer.—*Digest*, 1326; *JOUR. S. G. L.*: pp. 1887, 1949.) Nor does it recognize a Degree Master of a Subordinate Lodge; and where a Lodge, under the immediate jurisdiction of the S. G. L. provided for such officers, the By-law thereon was disapproved as unconstitutional.—*JOUR. S. G. L.*: pp. 5848, 5935. It is also held that it is the prerogative of the N. G. to confer degrees.—*JOUR. S. G. L.*: pp. 6978, 7051.—C.)

**20.**—Any Brother to be nominated for the office of D. M., must be a P. G., having the three P. O. Degrees; for the office of N. G., a V. G. or P. V. G.;<sup>84</sup> and for any other of the Elective Offices, except Physician,<sup>85-88</sup> he must have served at least twenty-six nights in some inferior office and have attained to the Scarlet Degree (*Degree of Truth*).<sup>89</sup>

**21.**—All officers shall be eligible for re-election.

**22.**—Nomination for the Elective Officers shall be made only at the two meetings next preceding that fixed for the Elections thereto, and no Brother shall be nominated who has not signified his willingness to accept the office for which he may be named, and no nominee shall be allowed to retire after the nominations have been declared closed.<sup>90</sup>

**23.**—The election of officers shall take place at the last regular meeting in each term, except in the case of D. M., P. S., and Physician, who shall be elected to serve for a term of six or twelve months as the Lodge by its By-laws determine.<sup>91</sup>

**24.**—If, for any Elective Office, or for the office of Representative to the Grand Lodge, only one Brother shall be in nomination, such Brother shall be declared elected by acclamation; should there be

**84.**—By dispensation from the D. D. G. M., a member of the Degree of Truth may be elected N. G. in the absence of qualified Brother.—*JOUR.* 1872 : p. 527.

**85.**—If a V. G. is absent a majority of nights in a term he would not be eligible for N. G.—*JOUR.* 1876 : p. 1681. Nor would a V. G. be eligible until his term had expired.—*JOUR.* 1880 : pp. 1924, 1979. But if the Lodge had not met twenty-six nights in the term, that would not deprive any officer of the honors of the term—the failure to meet not being his fault.—*JOUR.* 1875 : p. 1398.

**86.**—A Permanent Secretary elected for a year would be entitled to the honors of the office after twenty-six nights' service.—*JOUR.* 1876 : p. 1680.

**87.**—A D. D. G. M. should not be elected N. G.—*JOUR.* 1878 : pp. 19, 75. Nor should a junior P. G. be elected or appointed to office during the term he occupies the P. G. chair.—*JOUR.* 1879 : pp. 1785, 1864.

**88.**—It is recommended that a P. G., or some Brother not likely to use the office as a stepping-stone to further advancement, should be elected Per. Sec., with a view to making the office really permanent.—*JOUR.* 1878 : p. 93.

**89.**—The Degree of Rebekah is also a necessary qualification for an elective office in this jurisdiction. It should be conferred on the officers elect by the N. G.—*JOUR.* 1872 : p. 553.

**90.**—A Brother who has signified his willingness to accept office may be nominated, even though absent.—*JOUR.* 1869 : pp. 338, 367.

**91.**—(It is questionable if a Lodge having semi-annual terms could elect certain of its officers annually. The general law recognizes annual terms only where the Lodge meets semi-monthly. The term of office is twenty-six meeting nights.—*Digest* 999, 1003; *JOUR.* S.(G. L. : pp. 900, 912; 1492, 1512.—C.)



two or more candidates duly nominated, the members present shall proceed to elect one of such candidates by ballot, and only members in good standing shall be entitled to a vote.<sup>92</sup>

**25.**—A majority of all the legal votes cast shall be necessary to election;<sup>93</sup> should there be no choice of an officer at any ballot, a new ballot shall forthwith take place, and after each ballot, the name of the candidate who may have received the smallest number of votes, as well as those who shall receive no votes, shall be withdrawn.

#### APPOINTED OFFICERS.

**26.**—The appointed Officers of this Lodge shall be W., C., O. G., I. G., R. S. N. G., L. S. N. G., R. S. V. G., L. S. V. G., R. S. S., and L. S. S.; and the Lodge may, at its option, add a Chaplain.

**27.**—These Officers shall be appointed by the N. G. immediately after his installation; except the R. S. V. G. and L. S. V. G., who shall be appointed at the same time by the V. G.<sup>94</sup>

**28.**—All Brothers appointed as Officers must be in good standing, and the W., O. G., and I. G., must have attained the Scarlet Degree. (*Degree of Truth*).<sup>95</sup>

**29.**—The N. G., with the consent of the Lodge, may appoint as O. G. a Brother of the Scarlet Degree (*Degree of Truth*) belonging to any other Lodge.<sup>96</sup>

#### VACANCIES.

**30.**—Any office, the occupant of which may have been absent without satisfactory excuse from three successive regular meetings, may be declared vacant by vote of the Lodge, on a motion to that effect; provided notice of such motion has been given at the regular meeting previous to that at which the vote is taken.

**92.**—Members should be admitted to the Lodge room at any time during the progress of a ballot.—*JOUR.* 1874 : p. 733.

**93.**—Blank votes are to be counted in making up the total of the ballot.—*JOUR.* 1874 : p. 760; *Digest*, 1914; *JOUR.* S. G. L. : pp. 2839, 2963.

**94.**—Appointments are understood to be made with the approval of a majority of the Lodge.—*JOUR.* 1870 : pp. 385, 408.

**95.**—(The legislation of the Sovereign Grand Lodge, requiring the work of the Lodge to be transacted in the Degree of Truth, makes it necessary that all officers should have this degree.—*C.*)

**96.**—This is the only office that can be held by a member of another Lodge.—*JOUR.* 1880 : pp. 1925, 1979. But though a member of another Lodge can be appointed O. G., he cannot be appointed on a Committee.—*JOUR.* 1876 : p. 1683.

**31.**—Any vacancy in office shall be filled by election or appointment, as the case may be; <sup>97</sup> <sup>98</sup> in the case of elective officers, the election may take place on the second night of nomination; and Brothers so elected or appointed, shall be entitled to the privileges and honors of the office, provided they complete the term.

## DUTIES AND POWERS.

**32.**—The Officers of this Lodge shall perform such duties, and be invested with such powers as are prescribed by the Charge Books and Usages of the Order, the Laws of the Grand Lodge, and the Lodge to which they belong. <sup>101</sup> <sup>121</sup>

**97.**—If the office of N. G. becomes vacant it is not legal for the V. G. to occupy it for the remainder of the term.—*JOUR.* 1877 : p. 1998.

**98.**—A resignation of office tendered and accepted cannot be reconsidered ; a new election must take place.—*JOUR.* 1875 : p. 1410.

## INSTALLATION.

**99.**—Whenever an officer is re-elected he must be installed.—*JOUR.* 1881 : p. 2120.

**100.**—No Brother can be installed into two offices.—*JOUR.* 1872 : p. 527.

**101.**—Brothers in arrears cannot be installed into office.—*JOUR.* 1879 : pp. 1785, 1864. And, if installed, the installation is illegal and void.—*JOUR.* 1880 : pp. 1924, 1979.

**102.**—The installation of an officer elected to fill a vacancy may take place on the night of election.—*JOUR.* 1872 : p. 528.

**103.**—An installing officer can instal without being himself in possession of the term P. W.—*JOUR.* 1876 : p. 1679.

**104.**—A Past Grand's seniority dates from the time he first became a P. G., whether in the Lodge to which he now belongs or some other.—*JOUR.* 1876 : p. 1679.

**105.**—The N. G.'s rights in the matter of voting are as follows : In an election by ballot (of a candidate, or an officer,) he can vote the same as other members, but has no casting vote : when the vote is an open one he has only a casting vote in cases of tie.—*JOUR.* 1875 : p. 1469 ; *JOUR.* 1880 : pp. 1924, 1979.

**106.**—The N. G.'s powers as to allowing members to enter or retire from the room are largely discretionary ; he is not required to prevent them retiring at any time, except during initiation.—*JOUR.* 1868 : p. 369 ; and even then he may allow a Brother to retire if the case is one of urgency.—*JOUR.* 1881 : p. 2113 ; during "preparation for initiation" he can use his own discretion.—*JOUR.* 1875 : p. 1408 ; during "opening" and "initiation" he cannot allow any one to enter.—*JOUR.* 1875 : p. 1398 ; but at no other time should he refuse admission to any Brother in good standing.—*JOUR.* 1874 : pp. 725, 733.

**107.**—It is customary, but not imperative, for the N. G. to rise when putting a motion to the Lodge.—*JOUR.* 1875 : p. 1398.

**108.**—The N. G. can rule a motion out of order, subject to an appeal to the Lodge.—*JOUR.* 1875 : p. 1408.

**109.**—It is the prerogative of the N. G. to appoint the V. G., or any P. G., to act as Outside Conductor.—*JOUR.* 1878 : pp. 19, 76.

**33.**—This Lodge shall have authority to add thereto such duties and powers as may not be inconsistent with the provisions of the preceding Clause.

### SESSIONS, TERMS AND RETURNS.

#### SESSIONS.

**34.**—This Lodge shall hold its meetings weekly or semi-monthly, on such evening and at such time as may be provided by its By-laws; provided always, that as decided by the Sovereign Grand Lodge, twenty-six nights' service be required as the term of office.<sup>125</sup>

**110.**—A N. G. has the right to communicate the term P. W. to a member of another Lodge who presents an order for the same, verified by the Seal of the Lodge issuing the order.—*JOUR.* 1872 : p. 526.

**111.**—The N. G. is authorized to compel Officers to wear their Official regalia while in Lodge.—*JOUR.* 1868 : p. 328.

**112.**—A N. G. is not justified in refusing to sign a draft ordered by his Lodge in conformity to the Constitution and By-Laws of the Lodge.—*JOUR.* 1872 : p. 552.

**113.**—The N. G. cannot leave the chair to make a motion, or take part in a debate.—*JOUR.* 1875 : pp. 1329, 1396.

**114.**—When the Minutes of a Lodge are properly recorded, it is not competent for the N. G. to declare them incorrect because he deems the action of the Lodge illegal.—*JOUR.* 1870 : pp. 404, 408.

**115.**—The N. G. should not take the Charge Books out of the Lodge room.—*JOUR.* 1874 : p. 725.

**116.**—The N. G. has no power to fill vacancies except in offices originally filled by his appointment.—*JOUR.* 1874 : p. 760.

**117.**—The Recording Secretary signs the orders on the Treasurer.—*JOUR.* 1878 : pp. 19, 76.

**118.**—The Recording Secretary is required to send to the Grand Master a duplicate of all letters sent to the Grand Secretary, enclosing funds, money orders or drafts for the Grand Lodge.—*JOUR.* 1862 : p. 137.

**119.**—The Recording Secretary has nothing to do with a candidate for initiation in the ante-room. The O. S. C. attends to the candidate; except that the Per. Sec. may be sent out to collect the fees.—*JOUR.* 1878 : pp. 19, 76.

**120.**—The Per. Sec. can receive dues and give his receipt at any time, unless the by-laws forbid.—*JOUR.* 1880 : pp. 1925, 1979.

**121.**—It is the Per. Secy's duty to transmit direct to the Grand Secretary all returns and moneys due the Grand Lodge.—*JOUR.* 1874 : p. 745.

**122.**—Lodges are advised to require security from their Financial Officers in the bonds of a Guarantee Company.—*JOUR.* 1878 : pp. 24, 82.

**123.**—S. Supporters stand in giving their charges.—*JOUR.* 1878 : pp. 19, 76.

**124.**—It is imperative on all officers to commit to memory the charges of their several offices as soon as practicable after installation.—*JOUR.* 1868 : p. 320.

**125.**—A Lodge at one meeting cannot change the night for the following meeting on the ground of its coming on a holiday.—*JOUR.* 1881 : p. 2119 (nor for any other reason. —C.)

**35.**—Special Sessions may be called by the N. G., such notice thereof being given as may be required by the By-laws of the Lodge. The notice shall contain the particular reason for calling the same, and no business but that expressed in such notice shall be entered upon at such special meeting.

**36.**—No business shall be transacted at any regular or special meeting unless at least five members of this Lodge be then present, nor otherwise than according to the Rules of Order annexed to this Constitution.<sup>126, 127</sup>

**37.**—Members of other Lodges may be admitted as Visitors, provided they give the Pass word for the Term, present a proper Card, or are introduced by an Elective Officer of the Grand Lodge, or by any Representative to the Sovereign Grand Lodge, from the Grand Lodge or Grand Encampment of Ontario.<sup>128-130</sup>

**38.**—This Lodge shall have no power to resolve itself, at any time, into Committee of the Whole.

## TERMS.

**39.**—The Terms of this Lodge shall be Semi-Annual or Annual, as provided by its By-laws, and shall commence on the first regular meetings in July and January respectively, if semi-annual; and on the first regular meeting in January, if annual. Should the D. M., P. S., or Physician, be elected semi-annually, their Terms shall commence at the first regular meetings in July and January respectively; and, if annually, then at the first regular meeting in January.

**126.**—In the absence of the Noble Grand, Vice Grand and all Past Grands, a Lodge cannot be opened.—*JOUR.* 1874: p. 739; nor can it be opened if the Charter is not in the room; and any business transacted under such circumstances would be illegal.—*JOUR.* 1879: pp. 1785, 1864.

**127.**—The minutes of a meeting being correctly recorded cannot be declared incorrect because it is supposed the proceedings recorded were illegal.—*JOUR.* 1870: pp. 404, 408; nor, having been confirmed, could the minutes be amended.—*JOUR.* 1880: p. 1980.

**128.**—The decisions and laws of a Lodge are binding on visitors as well as members (so far as practicable.—C); and visitors are subject to charges if they refuse obedience to the N. G. and the Lodge.—*JOUR.* 1871: pp. 468, 469, 476.

**129.**—A visitor presenting an order for the Term or travelling P. W. should receive the same from the N. G.—*JOUR.* 1880: pp. 1923, 1979; and should not be submitted to any examination further than is necessary to establish his identity.—*JOUR.* 1878: pp. 19, 76.

**130.**—Visiting Brothers, when ill, are entitled to the same care and attention as members of the Lodge in whose jurisdiction they may be taken ill.—*JOUR.* 1879: p. 1864.

**40.**—Every Term shall be held to close on the day on which the succeeding one may commence.<sup>1 2 3</sup>

#### RETURNS.

**41.**—It shall be the duty of the last Past Officers to prepare and forward to the Grand Secretary of Ontario, immediately on the expiry of their term of Office, a regular return of the work of such term, with the result of the Election of Officers, &c., in accordance with such blank form of semi-annual or annual return as the Grand Lodge may from time to time direct to be used.<sup>1 3 4</sup>

**42.**—Such semi-annual return shall be accompanied by the amount due the Grand Lodge; the same being 25 cents for each unsuspended member on said return.

**43.**—A fine of two dollars shall be payable by this Lodge for every month that may elapse after the close of any semi-annual term previous to the Returns required by Clause 41 being placed in the possession of the Grand Lodge.

**44.**—Should this Lodge, or the Officers thereof, fail to make the Returns required by the preceding Clauses, for twelve months, it shall thereby become liable to the forfeiture of its Charter; and it shall be the duty of the last installed Officers to transmit or surrender to the Grand Master, on requisition from him to that effect (or to such other Brother as may be appointed by the Grand Lodge or Grand Master to receive the same), the charter, books, papers, furniture and funds of the Lodge.

#### FUNDS.

##### CONTRIBUTIONS.

**45.**—There shall be two regular Funds of this Lodge, to be known respectively as the Widows' and Orphans' Fund and the General Benefit Fund; and the Lodge may provide, by its By-laws, for the institution of a Special Fund or Funds for any of the benevo-

##### THE LODGE ROOM.

**131.**—The ante-room cannot be used for card-playing after the Lodge has adjourned.—*JOUR.* 1876 : pp. 1560, 1666.

**132.**—A Lodge can sub-let its rooms to another society.—*JOUR.* 1879 : pp. 1785, 1864.

**133.**—The Term closes the moment the Lodge opens in the first meeting of the Term following.—*JOUR.* 1878 : pp. 19, 76.

**134.**—The returns are to be prepared and forwarded by the Per. Sec.—*JOUR.* 1878 : pp. 19, 76, and a Lodge should not fine its Past Grand because the returns were not sent.—*JOUR.* 1875 : p. 1454.

lent purposes contemplated by the Order ; provided always, that in the case of every such Special Fund the receipts and disbursements on account thereof shall be kept altogether distinct from the Regular Funds hereby established.<sup>135, 136</sup>

**46.**—The Initiation Fee of this Lodge must be paid in every case previous to the admission of the candidate, and shall not be less than five dollars.<sup>137-139</sup>

**47.**—The charges for Degrees shall not be at a less rate than two dollars for each of the three Degrees ;<sup>140</sup> and all moneys received on account of Degree charges shall be applied to the General Benefit Fund.<sup>141</sup>

**48.**—The contribution of each member to the regular Benefit Funds of this Lodge, shall be determined by the By-laws; such portion thereof shall be placed to the credit of the W. & O. Fund as the Lodge may see fit, provided it be not less than one-fifth nor more than one-third, the remainder to be placed to the credit of the General Benefit Fund.<sup>142-153</sup>

**135.**—Lodges are advised to invest their funds in public securities, where they can be realized whenever required ; they should not be invested in private hands.—*JOUR.* 1859 : p. 79. Lending money to individual members on promissory notes is illegal.—*JOUR.* 1873 : p. 626 ; *JOUR.* 1880 : p. 1970. Widows' and Orphans' Fund, especially, should be so invested as to be available at any time.—*JOUR.* 1865 : p. 219.

**136.**—Interest derived from the investment of any particular fund (as the W. and O. Fund), should be placed to the credit of that fund.—*JOUR.* 1880 : p. 1967.

**137.**—This does not apply to applicants by card.—*JOUR.* 1880 : pp. 1924, 1979.

**138.**—A person cannot be initiated without the payment of the Initiation Fee.—*JOUR.* 1866 : p. 253. But Lodges are recommended to refund Fees for Initiations and Degrees, less the fees for withdrawal cards, in favor of the charter members of new Lodges.—*JOUR.* 1859 : p. 79. (The money so refunded is to be paid to the new Lodge after its organization.—C.)

**139.**—Charter Members of new Lodges should pay the regular fees for deposit of card, as provided by the By-laws of the new Lodge.—*JOUR.* 1871 : p. 469.

**140.**—An Ancient Odd-Fellow is not required to pay Fees for Degrees, provided he can prove himself in those Degrees.—*JOUR.* 1871 : pp. 433, 468.

**141.**—Money paid for Degrees to which the member has been elected should not be refunded him, nor applied to any other purpose but that for which it was paid.—*JOUR.* 1879 : p. 1862. (There might be exceptions, as in the case of a member being prevented taking the Degrees from circumstances uncontrollable by him, such as incurable illness or death.—C.)

**142.**—Lodges may require dues to be paid quarterly in advance.—*JOUR.* 1878 : pp. 19, 76, 145 ; but not semi-annually.—*JOUR.* 1873 : p. 619 ; and when payable quarterly in advance, a member who fails to pay on the first night of the quarter, is thirteen weeks in arrears, and is not entitled to the Term P. W.—*JOUR.* 1872 : pp. 527, 528 ; *JOUR.* 1873 : p. 616.

**49.**—The Lodge shall have the power of exacting such fees for visiting and withdrawal cards, and dismissal certificates, except when otherwise provided by the Sovereign Grand Lodge (to be applied to the General Fund); and such fines for neglect of duty, &c. (to be applied to the Widows' and Orphans' Fund), as may be determined by the By-laws.

## DISBURSEMENTS.

**50.**—Every member, qualified as required by the By-laws, if rendered incapable of following his usual or other attainable occupation, by sickness or disability, not occasioned by drunkenness or other immoral conduct on his part, shall be entitled to receive from the General Fund such weekly sick benefit as may be fixed by the By-

**143.**—It would not be legal, in addition to regular dues, to charge members a certain sum to pay a Lodge physician.—*JOUR.* 1880: pp 1924, 1979; nor to assess members to pay for a band at funerals.—*JOUR.* 1880: pp. 1924, 1979.

**144.**—A member joining by card pays dues according to his age when admitted to the Lodge, and not according to his age when he first joined the Order.—*JOUR.* 1876: p. 1683. (This applies, of course, to Lodges where dues are graded according to age.—C.)

**145.**—Fines are to be charged and collected the same as dues; arrears for fines legally imposed would be the same as arrears for dues, and would have the same effect in disqualifying a member in the matter of benefits.—*JOUR.* 1877: p. 1992. (So would assessments legally imposed.—C.)

**146.**—Dues can be paid the Per. Sec. at any time, unless the By-laws forbid.—*JOUR.* 1880: pp. 1925, 1979.

**147.**—Failure of a Per. Sec. to notify a member of arrears would not excuse him for non-payment of dues.—*JOUR.* 1877: p. 1945.

**148.**—Should a Lodge be under suspension its members would still be liable for dues, and on the removal of the suspension all dues so accruing must be paid.—*JOUR.* 1877: pp. 1848, 1965.

**149.**—A member under suspension, for any cause, is liable for dues, and is entitled to pay them at any time; the Lodge cannot refuse to receive them, nor can it suspend him for N. P. D.—*JOUR.* 1877: pp. 1870, 1957.

**150.**—Without altering its By-laws a Lodge cannot offer a discount on dues paid in advance.—*JOUR.* 1880: p. 1978. (It would be questionable if it could be done even by altering its By-laws.—C.)

**151.**—Benefits due a member, but refused, should be considered a contribution to the W. & O. Fund, and passed to its credit.—*JOUR.* 1876: p. 1673. (Provided the By-laws made no other provision for cases of this kind; and in any event, this must be considered more in the light of a recommendation than a compulsory law.—C.)

**152.**—No claim can be allowed as an offset to dues, except benefits for a previous sickness which had not been received by the member.—*JOUR.* 1880: pp. 1924, 1979.

**153.**—Money paid for degrees to which the member was elected, but which he did not take, could not be applied on his account for dues, with or without his consent.—*JOUR.* 1880: pp. 1924, 1979. (See note 141.)

laws; provided always, that the Lodge shall not be held to pay such benefit for any term of sickness shorter than one week, unless specially so provided by its By-laws.<sup>154-167</sup>

**154.**—A Lodge cannot refuse a member benefits because his illness arose from some cause outside of his ordinary business avocations, provided it was not the result of immoral conduct.—*JOUR.* 1875 : p. 1454.

**155.**—A Lodge accepting a certificate from its medical adviser as to the health of a candidate, and initiating him, accepts the responsibility of paying him benefits, even though it can be proved that he was in ill health prior to the time he joined the Lodge.—*JOUR.* 1877 : p. 1995. (He might, however, be tried for fraudulent misrepresentation, and expelled if found guilty.—*C.*)

**156.**—A member who is taken sick on the first meeting night of the quarter, prior to opening of the Lodge, and has not an opportunity to send in his dues, is entitled to benefits, he not being thirteen weeks in arrears.—*JOUR.* 1877 : p. 1994.

**157.**—The Grand Lodge refused approval to a By-law which provided that "a sick Brother leaving town, or being out of his house after 9 p. m. in summer, or 6 p. m. in winter, without permission of the Surgeon and a majority of the Sick Committee, forfeits his claim to sick benefits."—*JOUR.* 1878 : p. 92. (The S. G. L. also disapproved of a similar By-law in subordinates under its jurisdiction.—*JOUR.* S. G. L. : p. 7401.—*C.*)

**158.**—The By-laws of a Lodge provide that a member in arrears shall be disqualified from benefits for six weeks after such arrears are paid. If a member took sick during these six weeks of disqualification, it was held that he would be entitled to benefits for any portion of time he might be sick after the six weeks had expired.—*JOUR.* 1879 : p. 1863.

**159.**—Where the By-laws do not provide for the payment of benefits for any time shorter than one week, a member sick ten days would only be entitled to one week's benefit.—*JOUR.* 1881 : p. 2114.

**160.**—A member in arrears cannot be made good on the books and entitled to benefits by a vote of the Lodge.—*JOUR.* 1880 : p. 1978.

**161.**—The fact of a Lodge having paid benefits to a member while not in good standing, is no ground upon which to base a claim for a continuance of payment.—*JOUR.* 1870 : p. 411.

**162.**—If the By-laws of a Lodge provide that notice of sickness must be given within a limited time, and such notice is not given, the Brother, in such a case, would not be entitled to benefits during that illness.—*JOUR.* 1863 : p. 618.

**163.**—A member who can oversee his business, though not able to work himself, is not entitled to benefits.—*JOUR.* 1875 : pp. 1399, 1400. (Though correct as a general principle, the circumstances of each case to which it might be applied would have to be considered. Where the proper oversight of business required physical exertion, which the party is unable to make, the decision could scarcely apply.—*C.*)

**164.**—A member can be disqualified from benefits after he is one week in arrears, if the By-laws so provide.—*JOUR.* 1878 : pp. 19, 76.

**165.**—A Brother receiving sick benefits, if legally elected and instructed in the Degrees while receiving benefits, would be entitled to the increased sick pay pertaining to the Degree to which he had attained.—*JOUR.* 1873 : p. 616.

**166.**—Whether a vote of the Lodge is necessary in granting regular benefits (when no objection is made) depends upon the By-laws of the Lodge.—*JOUR.* 1867 : p. 283. (If the By-laws do not require it, therefore, it would not be necessary.—*C.*)



**51.**—In case of the death of a Brother, qualified as required by the By-laws, there shall be paid to his nearest of kin, or other legal representative, from the General Fund, towards defraying the funeral expenses, if any are incurred by the family or legal representatives, such sum as may be fixed by the By-laws of this Lodge; and the Lodge may also provide by its By-laws for the payment of a Funeral Benefit to a duly qualified Brother, on the demise of his wife, to assist in defraying the expenses of her funeral. 168-175

**167.**—A member of the Lodge not entitled to *pecuniary* benefits is yet entitled to *attentive* benefits; that is, the sympathy, visitation and watch-care of the Lodge, in so far as these do not involve the expenditure of Lodge funds.—*JOUR.* 1879: p. 1864.

**168.**—It would be unconstitutional to pass a By-law to assess every Brother of a Lodge one dollar upon the death of each member in good standing (the amount to be paid to the legal representatives of the deceased), and to disqualify every member refusing or neglecting to pay the assessment for three months from Lodge benefits.—*JOUR.* 1872: p. 529.

**169.**—In the absence of any provision in the By-laws, or where there is no Contingent Fund available, a Lodge should not exceed the amount specified in its By-laws for funeral expenses; as, for example, in hiring a band.—*JOUR.* 1874: pp. 671, 726.

**170.**—It would be legal to pay out of the Lodge funds the cost of teams used in attending the funeral of a member of another Lodge; though there should be a contingent fund for such purposes.—*JOUR.* 1881: pp. 2061, 2118.

**171.**—In case of the death of a member, who is also a member of another society which buries him and pays his funeral expenses, the full amount provided by the Lodge for funeral expenses should be paid.—*JOUR.* 1877: p. 1997. (The general law of the Order makes a distinction here; if it is a "funeral benefit," then the full amount would have to be paid; if the sum is for "Funeral Expenses," and this is all for which our Constitution provides, then, if none were incurred by the family, nothing would need to be paid by the Lodge.—*Digest* 197; *JOUR. S. G. L.*: pp. 2812, 3588.—C.)

**172.**—A Lodge should act according to the wishes of the widow or family in disposing of the sum allowed for "funeral benefits;" that is, they should pay the amount to the widow or family direct, or use same towards defraying the funeral expenses, if so desired. In case the amount is not all used, the balance should be paid to the widow or family. If the Lodge, by request of the widow, pays the funeral expenses, she is entitled (if she so desires) to see that the amount allowed by the By-laws has been expended.—*JOUR.* 1879: pp. 1784, 1864.

**173.**—Lodges have the privilege of making any amicable arrangements they choose with kindred societies in conducting the funeral of a deceased Brother, being careful, while avoiding all arrogant assumptions and uncharitable exclusiveness, to maintain those rights which the dignity of our Institution demands, and to perform those duties which our laws impose.—*JOUR.* 1878: p. 24.

**174.**—Lodges are recommended to adopt some form of ceremony for decorating with flowers on appropriate anniversary seasons the graves of deceased Brothers.—*JOUR.* 1887: p. 2116.

**175.**—If the deceased member was a Past Grand, his Lodge should send official notice of his death to the Grand Secretary.—*JOUR.* 1879: pp. 1805, 1867.

**52.**—The Lodge may, by its By-laws, make such provisions as shall seem meet for the relief of Brothers in a state of pecuniary distress.<sup>176</sup>

**53.**—The Lodge shall make such dispositions of the Widows' and Orphans' Fund, for the relief and benefit of the widows and orphans of deceased Brothers of this Lodge, by annuity or otherwise, as it shall see fit.<sup>177-184</sup>

**176.**—A Lodge cannot donate a member a sufficient sum to pay his dues without observing all the formalities required by the By-law providing for relief of Brothers in distress.—*JOUR.* 1877 : p. 1946.

**177.**—A Lodge cannot refuse a widow benefits on the ground that she is an inmate of an almshouse or other charitable institution.—*JOUR.* 1875 : p. 1407.

**178.**—In the event of the death of a Brother who was disqualified from benefits during his illness by reason of N. P. D., his widow would not be entitled to benefits—even though at his death he was clear on the books of his Lodge.—*JOUR.* 1877 : p. 1996. (This would be governed to a considerable extent by the wording of the Lodge's By-laws. See case of Excelsior Lodge, decided by Judge Sinclair.—*JOUR.* 1881 : p. 2109.—C.)

**179.**—A Lodge may limit the period for which benefits shall be paid to widows or orphans to a certain number of years.—*JOUR.* 1875 : p. 1407.

**180.**—In the event of the widow of a deceased *bona fide* member becoming immoral, any benefits accruing to her should be discontinued—and paid to the children.—*JOUR.* 1877 : p. 1994. (Considerable caution would have to be exercised in acting on this decision, especially if the Lodge was incorporated; unless the immorality of the widow was established to the satisfaction of a Civil Court, her benefits could not be transferred to other parties.—C.)

**181.**—The child of a deceased member is an orphan, in the terms of the By-laws, when they specify benefits to children up to fourteen years—even though the mother has re-married.—*JOUR.* 1877 : p. 1992.

**182.**—A widow having assigned her benefits to her children, the latter would be entitled to receive the amount just so long as the widow herself would have been entitled to them had she not so assigned.—*JOUR.* 1878 : p. 79

**183.**—In voting money to the widows and orphans of Brothers not in good standing at the time of death, the law providing for relief in special cases must be strictly followed.—*JOUR.* 1870 : pp. 417, 418.

**184.**—A Lodge cannot by vote make a disqualified member good on the books, so as to entitle his widow to benefits.—*JOUR.* 1880 : p. 1978.

## OTHER DISBURSEMENTS.

**185.**—It is lawful to use Lodge funds for hiring a band for street parade, in celebrating the Anniversary, or on other occasions, if the Lodge has a Contingent Fund.—*JOUR.* 1876 : p. 1672. (So far as the Anniversary of the Order is concerned, an expenditure therefor would be permissible out of the General Funds, that being one of "the legitimate purposes of the Lodge."—*Digest* 106 ; *JOUR.* S. G. L. : pp. 5107, 5246.—C.)

**186.**—Grand Lodge approved the expenditure by a subordinate of a small sum to procure a testimonial for parties outside the Order who had given gratuitous attention to a sick Brother.—*JOUR.* 1881 : pp. 2061, 2118.

**187.**—A Lodge may appoint a Committee to arrange for a pic-nic, concert or excursion, but should not risk its funds for such purposes, or allow its Seal to be used on the tickets.—*JOUR.* 1880 : pp. 1923, 1979. (Expenditure from Lodge funds for this purpose is expressly forbidden by the General Law, except from a Contingent Fund.—C.)

## PENALTIES.

**54.**—Any Brother who shall violate any of the principles of the Order, or infringe the Constitution or By-laws of the Lodge, shall be subject to be fined, reprimanded, suspended or expelled, as the By-laws may direct, ancient usage require, or the Lodge determine. <sup>191-194</sup>

## TRIALS.

**55.**—Every Brother charged with any offence involving reprimand suspension or expulsion (unless for non-payment of dues), shall be entitled to a fair trial, in accordance with the provisions of the clauses following.

**56.**—No member of this Lodge shall be put on trial, unless charges duly specifying his alleged offence shall first be submitted to the Lodge, in writing, by one or more Brothers of the Order in good standing. <sup>195-200</sup>

**188.**—It is not a legitimate appropriation of Lodge funds to pay for the education of a Brother in order that he may act as Organist.—*JOUR.* 1880 : pp. 1924, 1979.

**189.**—It is the duty of a Lodge to have its property insured.—*JOUR.* 1880 : p. 1971.

**190.**—Money may be appropriated from the General Benefit Fund of a Lodge to pay salaries and other expenses incidental to the maintenance of a library.—*JOUR.* 1878 : p. 106.

**191.**—It is recommended by Grand Lodge that before a Subordinate Lodge exercises its rights and powers in suspending members for N. P. D., each individual case should be referred to a Select Committee, with instructions to use every possible justifiable means to save suspension; and that the report of said Committee should be made to the Lodge before final action on the general question.—*JOUR.* 1878 : p. 93.

**192.**—A Brother does not violate his obligation by informing a Brother in good standing of anything that may have transpired in the Lodge previous to the initiation of said member.—*JOUR.* 1879 : pp. 1786, 1864.

**193.**—In case of a Brother obtaining admission to a Lodge upon a Pass Word illegally obtained, he should, if a suspended or expelled member, be refused admission, and if not a suspended or expelled member, charges should be preferred against him and he be placed upon trial.—*JOUR.* 1872 : p. 549.

**194.**—A member or officer guilty of insubordination should be charged and tried therefor.—*JOUR.* 1871 : p. 469.

**195.**—A Lodge must receive a charge against one of its members, if properly preferred.—*JOUR.* 1879 : pp. 1785, 1864.

**196.**—Unless charges have been preferred, it would be illegal to appoint a Committee to investigate reports about a member's character.—*JOUR.* 1875 : p. 1411 ; but this would not prohibit the appointment of a Committee to investigate a member's sickness.—*JOUR.* 1880 : pp. 1923, 1979.

**197.**—Charges may be preferred against a Brother holding an unexpired withdrawal card.—*JOUR.* 1875 : p. 1411.

**198.**—A decision by civil law should not be held as a reason for not entertaining a charge properly preferred.—*JOUR.* 1879 : pp. 1784, 1864.

**57.**—Any charge or charges so preferred shall be referred to a Committee of five members, three of whom shall be a quorum, to be chosen by ballot; which Committee shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question, in accordance with the Constitution and Rules of Procedure on Trials. In selecting this Committee, only one name shall be written upon any ballot.<sup>201-206</sup>

**58.**—Should the decision of the Committee not involve the suspension or expulsion of a Member, and should no appeal be made therefrom, it shall be final, without further action by the Lodge.<sup>207, 208</sup>

**59.**—Should the Committee be convinced of the necessity of suspending or expelling a Member, a motion to that effect shall be submitted to the Lodge by three or more of their number, in their name.

**60.**—Any motion for the suspension or expulsion of a Member shall be announced at the two regular meetings previous to that on which it is to be decided, which last meeting the Brother under charge shall be summoned to attend; and at the time so appointed, whether the implicated Brother be present or not, the Lodge may proceed to consider and determine the question.

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**199.**—The judicial acts and opinions of a Brother acting in a public capacity (as coroner, for example), are not proper subjects upon which action could be taken by his Lodge.—*JOUR.* 1880 : p. 1980.

**200.**—A Lodge cannot try and punish a member of another Lodge.—*JOUR.* 1876 : p. 1635. (Charges against a member must be presented in the Lodge to which he belongs.—*JOUR.* S. G. L. : pp. 4993, 5195, 5246; Digest 325 b.—C.)

**201.**—Members of the Degree of Truth are eligible to serve on Committees to try Past Grands.—*JOUR.* 1868 : pp. 298, 327.

**202.**—Members of a Trial Committee should be in good standing.—*JOUR.* 1880 : pp. 1923, 1979.

**203.**—A member of a Trial Committee has no right to appear as a witness to give evidence in the matter.—*JOUR.* 1879 : pp. 1786, 1864.

**204.**—A Trial Committee has no right to demand the Lodge Minute Book for evidence, as properly certified copies of the Minutes should be in their possession.—*JOUR.* 1879 : pp. 1786, 1864.

**205.**—A Lodge has no right to take evidence, either to prove or disprove statements made against a Brother, otherwise than through a Trial Committee.—*JOUR.* 1879 : pp. 1786, 1864.

**206.**—Evidence can be taken from persons not members of the Order.—*JOUR.* 1877 : pp. 1870, 1937.

**207.**—(It would be necessary to adopt the report of the committee.—C.); which should be done on the same night it is presented.—*JOUR.* 1876 : p. 1635.

**208.**—If the punishment is fixed as "reprimand," the adoption of the report is the reprimand.—*JOUR.* 1877 : pp. 1870, 1957.

**61.**—The Lodge shall have the power, at the meeting appointed for the decision, to vary the penalty to one more or less severe than that contained in the motion submitted by the Committee.<sup>209-216</sup>

**209.**—It is not obligatory on the Trial Committee to recommend a penalty.—*JOUR.* 1881: pp. 2061, 2118.

**210.**—The evidence taken before the Committee can be discussed in open Lodge when the Committee's report is under consideration.—*JOUR.* 1877: p. 1995.

**211.**—The Lodge may refer the report back to the Committee for further evidence.—*JOUR.* 1876: pp. 1682, 1697.

**212.**—In case of alleged frauds by a Member in business transactions outside the Lodge, the Lodge should not convict unless the frauds are such as a court of justice will take cognizance of.—*JOUR.* 1880: pp. 1924, 1979.

**213.**—On a trial for fraud, a member who was absent at his trial could not be suspended for fraud; he could only be punished for contempt.—*JOUR.* 1870: p. 411; (that is, if he wilfully absented himself, after notice sent him. If service of notice was impracticable, trial for fraud might proceed. See Digest 1824, 1826a. *JOUR. S. G. L.*: pp. 2507, 2522, 2531, 5494, 5541.—C.)

**214.**—A member cannot be tried a second time for the same offence, where no appeal has been made.—*JOUR.* 1879: pp. 1786, 1864; but the member could demand a second trial, on the ground that notice of charges and trial had not been received.—*JOUR.* 1880: pp. 1924, 1979.

#### RULES OF PROCEDURE ON TRIALS.

**215.**—The Grand Lodge provides the following rules of procedure, forms, etc., for the trial of Members.—*JOUR.* 1874: p. 1226, 1875: pp. 1337, 1397; 1879: p. 1867. (By the Constitution of the R. W. Grand Encampment of Ontario these rules, forms, etc., are in use in the Patriarchal Order.—C.)

1st.—All charges against members of this Order shall be drawn substantially in the manner prescribed in "Form A," and be submitted direct to the Lodge of which the accused is a member, in duplicate, signed by a member of the Order in good standing. The general charge shall be an averment of "Conduct unbecoming an Odd-Fellow," followed by specification or specifications, stating the time, place and circumstances of the offence or offences.

2nd.—The Lodge shall, immediately after the reading of the charge, choose by ballot a Committee of five, as near as possible, from among the peers of the accused, three of whom shall be a quorum, to whom the charge shall be referred. In selecting this Committee only one name shall be written upon any ballot, and the first elected shall be the convener thereof.

3rd.—The accused or accuser, or any member of the Lodge acting for either of them, may challenge, for cause, any name appearing on the ballot. The grounds of challenge shall be stated and considered by the Lodge, and a majority vote shall be necessary to sustain the objection made.

4th.—The Secretary shall affix the seal of the Lodge to one copy of the charge and specifications, and certify it substantially according to "Form B," and serve or cause the same to be served upon the accused, either personally or by leaving it at his usual place of residence. The Secretary shall also certify under Seal the duplicate charge, and deliver it to the Convener of the Committee, with the notice, according to "Form C," of these rules.

5th.—The accused, shall, within one week from the receipt by him of the charge and specifications, serve his plea or answer to the same upon the Convener of the Committee, by either or several of the answers shown in "Form E."

## APPEALS.

**62.**—Any Member shall have the right to appeal to the Lodge from the decision of a committee, given under Clause 58 ; and notice of

6th.—The Convener of the Committee shall, on receipt of the pleas in defence, or at the expiration of the time limited therefor, with reasonable diligence call a meeting of the Committee, to attend which the accuser and accused shall be served with personal notice if they can be found, or by leaving the same at their usual place of residence, according to "Form D," at least one week prior to the time affixed for trial.

7th.—At the meeting a Chairman and Secretary shall be appointed, and the trial proceed by examination of the parties and witnesses on their behalf. Either party may amend their proceedings by leave of the Committee.

8th.—The report of the Committee shall state their finding on each specification of the charge, according to "Form F," and shall be accompanied by an accurate record of their proceedings, rulings, and decisions, together with the original evidence taken during the trial, which shall be submitted to the Lodge within a reasonable time after the case has been submitted to them. Should there be a minority report, it may be presented in a similar manner at the same time. The Minutes of the Committee should show—

I.—The date and place of each meeting, and the parties present.

II.—The exceptions taken by either party, and the decisions thereon.

III.—Parol evidence in full, subscribed by the witnesses.

IV.—All documentary evidence, marked as exhibits.

9th.—The finding of the Committee shall be entered in the Lodge Minutes by the Secretary, who shall forthwith notify both parties that the report has been submitted, and all parties shall be entitled to make a copy thereof.

10th.—The Lodge shall take up the report for consideration at the regular meeting to be held two weeks after it has been submitted, and may amend, affirm or reverse the finding of the Committee upon any one or all of the allegations in the charge of their ruling thereon. (If the decision of the Committee does not involve suspension or expulsion it should be acted on the night it is presented.—C.)

11th.—The final decision of the Lodge shall be notified to both parties by the Secretary, immediately.

12th.—Either party may appeal from the decision of the Lodge to the Grand Lodge, within three months from the action of the Lodge thereon. The Lodge shall transmit to the Grand Secretary a copy of all the proceedings, regularly certified, upon receiving the costs and charges of copying and mailing the same.

**215a.**—EVIDENCE AND WITNESSES.

1.—The evidence competent to be admitted before the Committee of trial shall be—

a.—Parol evidence (*i. e.*, testimony of living witnesses before the Committee.)

b.—Depositions, procured in the manner prescribed by the Grand Lodge of the United States.

c.—Regularly certified minutes of Lodge.

d.—Regularly proved documentary evidence. Hearsay evidence cannot be received. The Committee will determine the admissibility of evidence offered, subject to exception by either party. The exceptions so taken shall be noted by the Committee upon its minutes.

2.—Members of the Order shall testify under their obligations as Odd-Fellows, according to "Form G," to be administered by the Chairman of the Committee.

3.—Where evidence has to be taken from persons not members of the Order, the party giving the evidence shall make a statutory declaration of all the

the meeting appointed for trying the appeal shall be given at least one regular meeting previous.

facts relating to the matter as are within his own knowledge, in the manner provided for the taking of statutory declarations by chapter 37 of the Statutes of Canada, 37 Victoria (1874), and to be taken before any of the persons therein authorized to take such declarations (Justices of the Peace and Commissioners in B. R.); and such declarations when so taken shall be received by the Committee appointed to try the case; provided always, that the party procuring such declaration to be taken, shall give to the opposite party forty-eight hours notice in writing of the time and place, when and where such declaration will be taken, and the party receiving such notice shall have the right to attend at the time and place appointed, for the purpose of asking such questions as he may wish of the party making such declaration, and the replies to such questions shall be embodied in the declaration; and in case such notice as is herein required shall not be given, such declaration shall not be received by the committee in evidence. Should the party so notified not attend at the the time and place appointed, the declaration shall be taken in his absence, and shall be received by the Committee as if the said party had been present.

4.—Depositions of absent witnesses shall be procured by interrogatories and cross-interrogatories, in the form prescribed by the Grand Lodge of the United States, subject to objection by either party, to be determined by the Committee.

5.—The attendance of witnesses must be procured by the party desiring to call them.

6.—Any member of the Order refusing or neglecting to give evidence or produce documentary evidence in his possession, upon the application of the party requiring his testimony, shall then be required by the Committee to give such evidence, and if he still refuses, after being so required by the Committee to give or produce such evidence, he shall be reported to his Lodge, which Lodge shall take such action as they may deem necessary to compel the production of such evidence.

**216.—FORMS.**

**FORM A.—CHARGE AND SPECIFICATIONS.**

To.....Lodge, No.....I. O. O. F.:

The undersigned, a member in good standing of.....  
Lodge, No....., does hereby charge Bro. A. B., of.....  
Lodge, No.....with conduct unbecoming an Odd-Fellow; the grounds of such charge being more fully set forth in the following specifications, to-wit:

1st.—For that he, the said A. B., did on the.....day of....., 18 , at the ..... (Specify the offence and circumstances, and continue with further specifications. Each separate thing in violation of law to be under a separate place in the charge.) contrary to the laws and usages of the Order.

Date .. (Signed) B. B.

**FORM B.—NOTICE OF CHARGE TO THE ACCUSED.**

(Date).....187 .....

Bro....., I hereby enclose a copy of charge and specifications preferred against you by.....of.....  
The same was referred to a committee consisting of.....  
(give names)..... You are required to file your answer to the charge and

63.—On the evening appointed the Committees shall present to the Lodge, in writing, the grounds on which their decision was founded,

specifications, according to the form prescribed, within one week from the service of this notice, with the first named member of the Committee, who will notify you of the time and place of trial.

Fraternally,

[SEAL.] ..... Secretary.

FORM C.—NOTICE TO CONVENER OF COMMITTEE.

(Date).....18.....

To Bro.....

I enclose you a charge preferred by..... against ..... which charge was referred to..... (give names) for trial, of which Committee you are Convener. The accused was served with a copy of the charge on the..... day of....., and notified to file his answer thereto with you within one week, when you will cause the Committee to meet and proceed with the trial.

Fraternally,

..... Secretary.

FORM D.—NOTICE TO ACCUSER OR ACCUSED.

(Date).....18....

To..... A. B. or C. D. (as the case may be, one to each party).

The Committee on trial of the charge and specifications made by..... against..... will meet at..... on the..... day of..... at..... o'clock P. M., to hear and determine the same. You are required to attend with your witnesses, and (prosecute or defend the same, as the case may be).

I am, yours fraternally,

..... Convener of Committee.

FORM E.—PLEAS IN DEFENCE.

I, A. B., mentioned in the charge and specifications preferred by B. B., on the..... day of..... say:

1st.—That the offence in the charge mentioned is not within the legal jurisdiction of the Lodge.

2nd.—That I am not guilty.

3rd.—Guilty.

4th.—I admit the fact stated, but will justify the alleged offence.

5th.—The complaint is frivolous.

FORM F.—REPORT OF COMMITTEE ON TRIAL.

(Date).....18.....

To..... Lodge, No. .... I. O. O. F.:

The undersigned (a majority of the) Committee appointed to investigate the charge and specifications preferred by..... against..... respectfully report as follows: (State the finding on each specification). The minutes of the committee, evidence taken, and papers pertaining to the trial are submitted herewith.

(Signed by Committee.)



and the parties interested shall have the privilege of being heard before the Lodge ; and the decision shall then be confirmed, annulled, or modified, as a majority of the members present shall determine.

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FORM G.—DECLARATION OF WITNESS.

You sincerely declare upon your honor as an Odd-Fellow, that the evidence you shall give in the matter of ..... against ..... now pending, shall be the truth, the whole truth, and nothing but the truth. Thus you declare.

(The following additional forms are recommended by the Sovereign Grand Lodge as are here submitted, modified to suit the laws and usages of this jurisdiction. Notices to accused and to witnesses should, if possible, be delivered personally, and should be endorsed on the back as delivered, over the signature of the person so delivering ; and the receipt thereof should be acknowledged over the signature of the person to whom it is delivered.—*JOURN. S. G. L.*: pp. 6541, 6590.—C.)

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FORM H.—SUBPENA.

..... LODGE, No. .... I. O. O. F.

To.....

You are hereby notified and required to appear before the Committee heretofore appointed to try the charges preferred by Bro....., at ..... on the ..... day of ....., 18 ....., at ..... o'clock ..... of that day, to testify as a witness therein on behalf of said Bro.....

By order of Committee,

..... Sec. Com.

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FORM I.—NOTICE OF FILING REPORT.

..... LODGE, No. ...., I. O. O. F.

To..... 18....

SIR AND BRO : Take notice that the Committee heretofore appointed to try the charges preferred against you by Bro..... have this day filed their report thereon, which will be considered by the Lodge at the meeting to be held on the evening of the..... day of....., 18....

Yours in F. L. and T.,

..... Rec. Sec.

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FORM J.—NOTICE OF APPEAL.

To..... Lodge, No. .... I. O. O. F.:

Take notice that the undersigned hereby appeals from the action and judgment of this Lodge in the matter of charges preferred against him by Bro..... on the following grounds:—

1st.—The evidence was insufficient to sustain such charges, or the report of the Committee thereon, in this—(here insert wherein the evidence was insufficient).

2nd.—Errors committed at the trial, and by the Trial Committee, as follows: (Here insert errors complained of).

Dated at ..... the ..... day of ..... 18....

**64.**—Any Member interested shall have the right of appeal to the Grand Lodge of Ontario, provided such appeal be forwarded to the Grand Secretary within three months from the date of the final action of the Lodge on the matter to be appealed against; and the Lodge shall be required to provide the appellant with a copy of all the proceedings in the case, regularly certified, upon receiving the costs and charges of copying and mailing the same; which charges shall be refunded to the appellant in the event of his appeal being sustained.

**64a.**—In case of charge and trial where the penalty is fixed as suspension or expulsion, the accused may immediately, on or before the time of making his appeal to the Grand Lodge, file an application for an arrest of judgment with the Secretary of his Lodge, and send a copy thereof to the Grand Master (which application the Grand Master may refuse), and at the same time the accused shall pay all dues and demands against him to that date; and thereupon his *status* in the Lodge shall not be affected by reason of such trial and conviction, while such appeal is pending, unless, after filing such application, he shall fail to perfect his appeal in the time provided, or the Grand Master shall refuse the application. Then, in such case, the judgment of the Lodge shall be enforced in the same manner as in cases where the arrest of judgment has been applied for. Such Member shall not be entitled to a visiting or withdrawal card or dismissal certificate during such arrest of judgment.

## RE-INSTATEMENT.

**65.**—When any Brother, suspended for a definite period, for any other cause than non-payment of dues, desires to be re-instated before the expiration of his suspension, his case shall be referred to a

## STATUS UNDER SUSPENSION.

**217.**—During a term of suspension on charges a member cannot be suspended for non-payment of dues accruing during said term.—*JOUR.* 1877 : pp. 1870, 1957.

**218.**—No member should take legal proceedings against his Lodge until his case has been carried before the Tribunals of the Order, and there adjudicated upon.—*JOUR.* 1878 : pp. 19, 76.

**219.**—A Brother suspended is still a member, though debarred of benefits and privileges; a Brother who has "ceased membership" is no longer a member in any sense.—*JOUR.* 1876 : p. 1677.

**220.**—Suspended members should be counted as such in the Lodge returns.—*JOUR.* 1876 : p. 1678.

**221.**—Suspended members are liable to assessments.—*JOUR.* 1878 : pp. 19, 76.

Committee of five Brothers, who, after due investigation, shall report at the next regular meeting; and if a majority of the members then present shall vote in his favor, he shall thereupon be declared eligible for re-instatement, and, with the consent of the Grand Lodge, may be re-instated.

**66.**—No Brother shall be re-instated until he shall have paid any arrearages against him at the time of his suspension, and all dues that may have accrued since then, except in cases of suspension for non-payment of dues.<sup>222, 223</sup>

**67.**—No Brother who has been legally expelled, or who has ceased to be a member for non-payment of dues, except members of defunct Lodges, and those possessing dismissal certificates, shall be again admitted to membership in any Lodge of this Order without the consent of the Lodge from which he was expelled or dropped,<sup>224</sup> and in no case shall he be re-admitted without compliance with all the forms for new applicants, excepting the ceremony of initiation.

**68.**—Any Brother suspended for non-payment of dues, may at any time prior to six months thereafter, become re-instated in his Lodge upon payment of the amount due by him at the date of his suspension, together with such sum as may have accrued since that time.<sup>225</sup> Any Brother so suspended for six months, shall cease to be a member.<sup>226, 227</sup>

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**222.**—(A member suspended for non-payment of dues would have to pay all arrearages of dues, unless the amount is in excess of one year's dues. A Lodge may compromise with suspended members for any sum not less than one year's dues.—Digest 1768*a*; Jour. Sov. G. L.: pp. 5151, 5183.—C.)

**223.**—A Brother having ceased membership for non-payment of dues, cannot re-instate himself by merely paying his arrears to the Secretary. His arrears having been so paid and received by the Secretary, would not give him or his widow any claim to benefits in case of his sickness or death.—Jour. 1871: p. 471.

**224.**—A suspended member can apply for re-instatement in his own Lodge, although resident within the jurisdiction of another Lodge; the application to be in writing.—Jour. 1879: pp. 1785, 1864.

**225.**—On payment of all dues by a member suspended for N. P. D. (and not otherwise disqualified) he is entitled to immediate re-instatement.—Jour. 1877: pp. 1870, 1937; and the N. G. should declare him re-instated.—Jour. 1876: p. 1677.

**226.**—A Brother who had ceased membership, on being re-instated, would not require to be re-obligated, but would have to sign the Constitution.—Jour. 1875: p. 1410.

**227.**—A member expelled, on being re-instated, would be liable for dues accruing during time of expulsion.—Jour. 1876: p. 1674; (but the Lodge has power to compromise.—C.)

## REGALIA AND JEWELS.

## REGALIA.

**69.**—The regalia of the Order shall be as follows, to wit: Collars of Subordinate Lodges shall be white, trimmed with the emblematical color of the degree intended to be represented, namely: First degree (*Degree of Friendship*), pink; second degree (*Degree of Brotherly Love*), blue; third degree (*Degree of Truth*), scarlet; rosettes of the appropriate colors can be worn on the collars. Among those who may have attained the Royal Purple Degree, rosettes composed of black, yellow and purple, may be worn on the collar either in connection with the other colors or as a separate rosette. The Noble Grand shall wear a scarlet collar; Vice Grand, blue collar; Secretary, green collar; Treasurer, green collar; each of them trimmed with white or silver. Supporters of Noble Grand, scarlet sashes; of the Vice Grand, blue sashes; Warden and Conductor, black sashes; Scene Supporters, white sashes; Chaplain, white sash; Outside Guardian, red sash; Inside Guardian, blue sash.<sup>228-231</sup>

## JEWELS.

**70.**—The jewel of a Past Grand is a five-pointed star; of Noble Grand, crossed gavels; of Vice Grand, hour glass; of Secretary, crossed pens; of Treasurer, crossed keys; of Warden, crossed axes; of Conductor, crossed wands; of Guardian, crossed swords; Supporters of the Noble Grand, a wand having branching arms connected with three links, and encompassing a gavel; Supporters of the Vice

**228.**—(The Sovereign Grand Lodge at the session of 1881, amended its By-law (xxii) relating to regalia, so that the Regalia of the Initiatory Degree shall be a plain white collar. The Noble Grand, Secretary, and Treasurer shall each wear a scarlet collar trimmed with white or silver; the Vice Grand, a blue collar trimmed in like manner. Supporters of the Noble Grand and Vice Grand shall wear sashes of the color of those Officers respectively. Warden and Conductor, black sashes; Scene Supporters, white sashes; Chaplain, white sash; Outside Guardian, scarlet sash; Inside Guardian, scarlet sash. The position of each Officer shall be indicated by the jewel of the office.—*JOUR. SOV. G. L.*: p. 8763.—C.)

**229.**—While a member should wear the regalia of the highest Degree he has obtained, it would be unjust to refuse him admittance when he is unable to procure such regalia.—*JOUR.* 1869: p. 368. Lodges are required to provide suitable regalia for officers, Past Grands and members.—*JOUR.* 1879: p. 725.

**230.**—The Noble Grand is authorized to compel Officers to wear their official regalia while in Lodge.—*JOUR.* 1868: p. 328.

**231.**—Grand Lodge disapproves of the wearing of regalia in outside parades.—*JOUR.* 1874: pp. 672, 726.

Grand, a wand arranged same as that of the Supporters of the Noble Grand, encompassing an hour glass; Scene Supporter, arranged in same manner, encompassing a burning torch; Chaplain, arranged in same manner, encompassing a Bible; all to be of white metal. Past Grands, having the Royal Purple Degree, may have trimmings of yellow.

**71.**—Funeral regalia consists of a black crape rosette, having a centre of the color of the highest degree to which the wearer has attained, to be worn on the left breast, with a sprig of evergreen above, and such jewel or jewels as the Brother may be entitled to wear, suspended below. But the Lodge may wear the ordinary regalia at funerals, either in connection with, or as a substitute for this simple regalia, by obtaining a dispensation from the Grand Master or D. D. G. M.

**72.**—The ordinary mourning badge to be worn in memory of a deceased Brother, is a strip of black crape passed through one button hole of the left lappel of the coat, tied with a narrow ribbon of the color of the highest degree the wearer has attained. To be worn for one month.

**73.**—Past Officers and Members of the Encampment Degrees, and all other members of the Order, when visiting Grand or Subordinate Lodges or Encampments, are entitled to wear the regalia and jewels pertaining to the highest degree they have taken.

#### BY-LAWS, ETC.

##### BY-LAWS.

**74.**—This Lodge shall stand fully invested with the power to adopt from time to time, such By-laws and Resolutions as may be deemed expedient;<sup>232</sup> provided they do not in any wise contravene any part of this Constitution, the Constitution and By-laws of the Grand Lodge of Ontario, or the principles or customs of the Order.<sup>233</sup>

**75.**—All such By-laws shall be immediately forwarded, duplicate, to the Grand Secretary, authenticated by the Seal of the

**232.**—A Lodge may continue to work without adopting By-laws, but it would be inconvenient.—*JOUR.* 1871: pp. 433, 468.

**233.**—Notice of motion to amend a By-law having been regularly made, when the matter comes up for action no new amendment thereto can be acted on without similar notice.—*JOUR.* 1876: p. 1678.

Lodge, and the signature of its N. G., and Secretary; one copy to be retained by the Grand Lodge, and the other to be returned to the Lodge, certified as approved, or otherwise, as the case may be, and no such By-laws shall be operative until approved by the Grand Lodge, or in its recess, by its Committee on Laws of Subordinates.<sup>234. 235</sup>

## AMENDMENTS.

**76.**—This Constitution, or any part thereof, shall not be altered, amended, suspended or annulled, unless by action of the Grand Lodge of Ontario.

**234.**—While amended By-laws must be submitted to the Grand Lodge for approval, it is not necessary, in expunging a By-law, to submit that Act for approval.—*JOUR.* 1880 : pp. 1924, 1979.

**235.**—The Grand Lodge will not interfere with By-laws adopted by a Subordinate, or refuse approval, unless they conflict with the Laws and Usages of the Order; and will not be responsible for any damage or inconvenience the Lodge may suffer on account of any ambiguity or imperfection therein.—*JOUR.* 1881 : p. 2109. (This position was sustained by the Sovereign Grand Lodge on appeal, in the case of Excelsior Lodge, No. 44.—See *JOUR.* S. G. L. : pp. 8640, 8706.—C.)

CONSTITUTION  
OF  
DEGREE LODGES,  
SUBORDINATE TO THE GRAND LODGE OF ONTARIO.

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1.—Whenever it may appear to the Brethren of any Lodge or Lodges in any city or town under the jurisdiction of the R. W. Grand Lodge of Ontario, that it would be consistent with the interests of the Order to establish a Degree Lodge in such place, it shall be proper for them to authorize ten Brothers of the Scarlet Degree (*Degree of Truth*) to make a written application to this Grand Lodge to that effect.

2.—Such application shall be signed by the full number of the Brethren so authorized; and shall be accompanied by the Charter Fee, \$5; by a certificate from the D. D. G. M., that the petitioners are properly qualified, and by a certificate over the Seal of the Lodge or Lodges with which they are connected, that they are members in good standing, and that they have been duly authorized by their Lodge or Lodges to apply for such Charter.

3.—On receipt of a formal application for a Charter as above required, the Grand Master may issue a Warrant for the immediate establishment of a Degree Lodge.

4.—As soon as the necessary authority shall have been obtained from the Grand Master, the D. D. G. M. shall summon all Scarlet Degree members (*members of the Degree of Truth*) in good standing in their Lodge or Lodges, and proceed with the institution of the Lodge and the election and installation of the officers, after the manner and form prescribed for the same.

5.—A Degree Lodge shall be composed of members in good standing in the Order of the Scarlet Degree (*Degree of Truth*), resident within the jurisdiction of the Degree Lodge, and all business (except

that of conferring the First and Second Degrees of this Order (*Degree of Friendship* and *Degree of Brotherly Love*), shall be transacted when open in the Scarlet Degree (*Degree of Truth*), and five members shall constitute a quorum.<sup>236</sup>

6.—The Elective Officers of a Degree Lodge shall be a Degree Master, Deputy Degree Master, First Assistant Deputy Degree Master, Second Assistant Deputy Degree Master, Secretary and Treasurer, who shall be elected annually by a majority of the votes polled for that purpose.

7.—Nominations for Elective Officers shall be made upon the last two meetings in December, and the election shall be held upon the last regular meeting in December, and the installation of Officers shall take place on the first regular meeting of the succeeding January.

8. The Appointed Officers shall be a Warden, Conductor, and Outside and Inside Guardians, to be appointed by the Degree Master, upon the night of his installation.<sup>237</sup>

9.—No Brother shall be eligible for the office of Degree Master or Deputy Degree Master, who is not a P. G. in good standing in some Subordinate Lodge of this Order in Ontario.

10.—Loss of good standing, suspension or expulsion from membership in a Subordinate Lodge, shall at once similarly affect the member's standing in the Degree Lodge, and re-installment in the Subordinate shall work re-installment in the Degree Lodge.

11.—The Degree Master shall preside, and shall have power to convene special meetings, and perform such other duties as are prescribed by the official obligations and the usages of the Order.

12.—The Deputy Degree Master shall occupy the usual position of the V. G., assist the Degree Master in the discharge of his duties, and in his absence shall preside.

13.—The Secretary shall keep accurate minutes of the transactions of the Degree Lodge; he shall conduct all correspondence, and report promptly to their respective Lodges the names of Brothers upon whom Degrees are conferred, and also the date and the name or names, or numbers of the Degrees conferred. He shall make out for the Grand Lodge, at the first regular meeting in each term, a

<sup>236</sup>.—A member of a Degree Lodge cannot wear Encampment Regalia therein.—*JOUR.* 1879: p. 1862.

<sup>237</sup>.—(It will be necessary also, in accordance with the new ritual, for the D. M. to appoint a Third Assistant Deputy Degree Master, a Fourth Assistant Deputy Degree Master, and a Right Scene Supporter.—C.)



report of the officers for the current term, and the number of each Degree conferred, and also of the funds of the Degree Lodge, particularizing the sources whence such funds have been derived. He shall enter in a separate book or record, the name of every Brother receiving Degrees, together with the name of his Lodge, and date of receiving the said Degrees, and perform such other duties as are prescribed by his charge of office, and the laws and usages of the Order.

14.—The other officers of the Degree Lodge shall perform the duties assigned to them at their installation, and by the usages of the Order.

15.—The application of a Brother for any Degree, with the fee for the same, must be received by his Subordinate Lodge, in which Lodge he shall be balloted for by the members of the Degree for which he applies, when opened in that Degree. If three, or more, black balls appear, he shall be declared rejected; otherwise he shall be deemed eligible, and a certificate to that effect shall be granted him, which certificate, on being presented to the Degree Lodge, shall be its authority for conferring the Degree or Degrees applied for.

16.—A Degree Lodge may, with the consent of two-thirds of the members of the Subordinate Lodge or Lodges connected with it, present and voting at a regular meeting of such Subordinate Lodge or Lodges, charge its members an entrance fee and stated dues. Should no fees or dues be charged, the expenses of the Degree Lodge shall be borne by the Subordinate Lodge or Lodges to which the Degree members belong.

17.—A Subordinate Lodge may provide by its By-laws for the payment to the Degree Lodge of a part or the whole of the regular charge for the Degrees.

18.—Any Degree Lodge shall have power to adopt necessary By-laws, rules and regulations for its government, conformable to this Constitution, and to the Constitution and Laws of the Grand Lodge of Ontario, and the laws and usages of this Order.

19.—Degree Lodges shall be subject to all the laws applying to Subordinate Lodges in the matter of sessions, terms,<sup>237a</sup> returns, trials, and penalties, and forfeiture of Charter; except that they shall not be required to pay per capita tax to the Grand Lodge.

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<sup>237a</sup>.—(With this exception, that the terms of a Degree Lodge are annual. See clauses 6, 7.—C.)

## CONSTITUTION

--OF--

## REBEKAH DEGREE LODGES,

SUBORDINATE TO THE GRAND LODGE OF ONTARIO.

1.—Rebekah Degree Lodges may be instituted on the application of ten or more persons in possession of that Degree, five of whom shall be members in good standing of some Subordinate Lodge or Lodges in this jurisdiction, and five wives of Scarlet Degree members (*members of the Degree of Truth*) in good standing in the Order. Such application shall be signed by the applicants, and shall be accompanied by the Charter Fee of \$5, by certificate of qualification from the Lodges to which the applicants or their husbands may belong, and by a recommendation from the Lodge or Lodges in the city or town from which the application comes.

2.—Rebekah Degree Lodges shall have power to confer the Degree of Rebekah on such Scarlet Degree members (*members of the Degree of Truth*) and their wives as present certificates from Subordinate Lodges within this jurisdiction; and also upon widows of Odd-Fellows presenting certificates from Lodges of which their husbands were members at the time of their decease.<sup>238</sup> No fee shall be charged for conferring such Degree, but the Lodge may ordain fees of admission and dues, to be paid by all who may be admitted to membership.<sup>239</sup>

**238.**—(By subsequent legislation of the Sovereign Grand Lodge, Rebekah Degree Lodges are authorized to receive the unmarried daughters and sisters of Odd-Fellows, as well as wives and widows; and to ballot on all applications for membership. No one is permitted to enter a Rebekah Degree Lodge unless in possession of the Rebekah Term P. W. of the jurisdiction in which the Lodge is situated. This prohibits any but members of a Rebekah Degree Lodge gaining admittance, except the Grand Master of the jurisdiction and the Deputy of that district.—JOUR. S. G. L.: pp. 7857, 7882.—C.)

**239.**—A member of a R. D. Lodge cannot wear his Encampment regalia therein.—JOUR. 1879: p. 1862.

3.—Rebekah Degree Lodges shall have power to adopt such By-laws and Rules of Order as they may see fit ; provided always, that no such By-laws or Rules of Order shall become operative until after they have been approved by the Grand Lodge of Ontario, or in its recess, by its Committee on Laws of Subordinates.

4.—Rebekah Degree Lodges shall be subject to all the laws applying to Subordinate Lodges in the matter of sessions, terms, returns, trials and penalties, and forfeiture of Charter ; excepting that they shall not be required to pay a per capita tax to this Grand Lodge.

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# RULES OF ORDER FOR LODGES

SUBORDINATE TO THE GRAND LODGE OF ONTARIO.<sup>240</sup>

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I.—As soon as the Presiding Officer shall have taken the chair the Officers and Brothers present shall take their respective stations, and the Lodge shall then be opened in ancient form.

II.—The order of procedure after opening, shall be as follows :

1.—The calling of the roll of officers.

2.—The reading by the Secretary of the Minutes of the last Lodge night; the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment, as the case may require.

3.—The consideration of any excuses which may be offered by absentees from previous meetings.

4.—The receiving and consideration of any reports from the Visiting Committee, or from other Brothers who may have to report the fact of any Brother being sick or in distress.

5.—The nomination or election of Officers, on the evening designated for such nomination or election.

6.—The receiving and consideration of reports of Committees on Character, and balloting thereon.

7.—The initiation of candidates for membership.

8.—The receiving of propositions for membership, and their reference to Committees on Character.

9.—The receiving and consideration of any reports of Officers or Standing Committees, which may require to be made in pursuance of the By-laws.

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<sup>240</sup>—The Noble Grand decides all points of order, subject to an appeal to the Lodge. Where there is nothing in our own laws, rules of order, and usages, upon which to base a decision, the practice of the Canadian Parliament should be taken as a guide.—JOUR. 1876 : p. 1676.

10.—The receiving and consideration of any reports of Special Committees, in the order of their seniority.

11.—The reading and consideration of accounts and other communications in the hands of the Secretary.

12.—Good and welfare : being *first*, unfinished business, in order of priority at former meetings ; and *secondly*, new business.

13.—The closing of the Lodge.

III.—Any member offering a motion must do so in writing, if a request to that effect be made by the Secretary, the Presiding Officer, or the Lodge.

IV.—No question shall be put by the Presiding Officer, unless regularly moved and seconded ; nor be open for consideration until so put ; and, when put, no other motion shall be receivable, unless it be a motion—

- |                                   |                  |
|-----------------------------------|------------------|
| 1.—To adjourn ;                   | 4.—To postpone ; |
| 2.—To lay on the table ;          | 5.—To refer ; or |
| 3.—To put the previous question ; | 6.—To amend.     |

These several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof, shall be decided without debate.<sup>241-249</sup>

V.—The previous question shall be put from the chair, only after it shall have been ascertained that the call therefor is sustained by a majority of the members of the Lodge present, and shall then always

**241.**—It is not in order for a member rising to make a motion to precede the motion with any remarks on the merits of the case.—*JOUR.* 1876 : p. 1683.

**242.**—Usage requires the presiding officer to rise when putting a motion, but it is not imperative.—*JOUR.* 1875 : p. 1398.

**243.**—A motion to receive a report, prior to a motion to adopt or amend, is not necessary.—*JOUR.* 1875 : p. 1407.

**244.**—An amendment to a resolution already carried cannot be received.—*JOUR.* 1877 : pp. 1786, 1864.

**245.**—Amendments may be submitted at any time previous to putting the original motion, unless the previous question is moved.—*JOUR.* 1876 : p. 1676.

**246.**—An amendment carried against a motion is not in force until it has been carried as a separate motion.—*JOUR.* 1880 : pp. 1925, 1979. (That is to say, an amendment having been carried, it must again be voted on as the original motion so amended.—C.)

**247.**—A motion is not required to enable a lodge to consider a subject postponed from a previous meeting.—*JOUR.* 1879 : pp. 1786, 1864.

**248.**—When any motion comes up for consideration which, according to law, has required previous notice, no amendment that would cover more than the original motion can be received (as for example, if notice is given to appropriate \$30, when the motion comes up for decision an amendment to appropriate \$40 would be illegal).—*JOUR.* 1876 : p. 1677.

be put in the words following: "*Shall the question be now put?*" which words shall be understood to have reference to whatever question may be pending immediately before such call for the previous question may have been made.

VI.—If the vote of the Lodge, taken pursuant to such call for the previous question, be in the affirmative, the Presiding Officer shall thereupon forthwith put to vote the question so pending, immediately before such call, and shall allow no amendment or further debate thereon; and if, on the other hand, the vote of the Lodge be in the negative, the Presiding Officer shall be thereby precluded from putting to vote, during the remainder of the current term, the question so pending as aforesaid.

VII.—Any member may require the division of a question, when the sense will admit of it.

VIII.—When a blank is to be filled, the question shall first be taken on the highest sum or number, and longest or latest time proposed.

IX.—The yeas and nays shall be taken and recorded on the call of any member, duly seconded.<sup>250</sup>

X.—After any question, except that of indefinite postponement or the previous question, may have been decided, any two members, having voted in the majority, may, at the same or next regular meeting, move for a reconsideration thereof; but no discussion on the main question shall be allowed upon such motion.<sup>251</sup>

XI.—Any question decided by the Lodge shall not again be brought before it, otherwise than by reconsideration, as provided in the foregoing rule, unless notice thereof shall have been given at the meeting immediately preceding; and such notice shall not be received during the term in which the question has been decided.

XII.—Every member shall have the privilege of speaking twice on any question, but not oftener, unless by permission of the Presiding Officer.

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**249.**—When any motion comes up for consideration, notice of which had to be previously sent to each member, it may be postponed till another night, and it is not then necessary that the members should be again notified.—*JOUR.* 1879: pp. 1785, 1864.

**250.**—It is not optional with the N. G. to assent or refuse, even if the call for the yeas and nays was not made prior to the declaration of the vote.—*JOUR.* 1878: p. 79.

**251.**—A motion carried at one meeting cannot be declared out of order at the next; the question can only come up on a motion to reconsider.—*JOUR.* 1880: pp. 1924, 1979.

XIII.—Any Brother intending to speak on a question shall rise in his place and respectfully address the Presiding Officer, confining himself to the question, and avoiding personalities; and should more than one Brother rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor.

XIV.—The presiding officer, or any member, may call a Brother to order while speaking; and, in such case, the debate shall be forthwith suspended, and the Brother so called to order shall not proceed, until the point of order thus raised be determined, nor speak upon such point of order, unless it be to make necessary explanation, or appeal from the decision of the Chair.

XV.—In all cases where a member may appeal from the decision of the Chair, he shall use the words following, and none other, unless it be for necessary explanation: "*N. G., I respectfully appeal from the decision of the Chair to the Lodge;*" and the Lodge shall, after such explanation from the presiding officer as he may deem necessary, proceed forthwith to consider and vote upon the question: "*Will the Lodge sustain the decision of the Chair?*"

XVI.—Any Brother who may have been called to order for manifestation of temper, or improper feeling, must apologize to the Lodge or to any aggrieved party, if required so to do by the presiding officer, and shall not speak again on the pending question, except to explain or apologize, unless specially permitted so to do by the presiding officer.

XVII.—The presiding officer of the Lodge may, at any time, require all members present to vote upon any pending question, or may excuse any member or members from so doing.

XVIII.—Brothers, not members of this Lodge, may address the Lodge, on receiving permission to that effect from the presiding officer.

XIX.—No Brother shall retire while the Lodge is open, without the permission of the presiding officer.

XX.—A motion to suspend or alter the Order of Procedure, as contained in Rule II., for the remainder of a meeting, may, at any time, be carried by a vote of not less than two-thirds of the members present and voting thereon; but no motion to suspend or alter such Order of Procedure for a longer term, shall at any time be put to vote.

XXI.—These Rules, or any part thereof, shall only be altered, amended, suspended, or annulled (except in the case provided for by Rule XX.), by action of the Grand Lodge of Ontario.

CONSTITUTION  
OF THE  
GRAND ENCAMPMENT OF ONTARIO

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## TITLE AND POWERS.

1.—The Right Worthy Grand Encampment of Patriarchs of the Independent Order of Odd-Fellows, of the Province of Ontario, is the supreme tribunal of all Encampments of Patriarchs in said Province. By virtue of its charter from the Sovereign Grand Lodge of the I. O. O. F., it possesses full power to grant charters to Encampments, and to suspend or revoke the same for proper causes; to pass laws for the working and regulation of Subordinate Encampments; to receive, investigate and decide finally, all appeals from them or their members, and redress grievances and complaints, as its wisdom may dictate; and do and perform all such other acts as in its judgment may tend to promote the best interests of the Patriarchal branch of the Order: Provided always, That such action be not in derogation of the constitution or laws of the Sovereign Grand Lodge of the I. O. O. F., nor inconsistent with the laws of the Province of Ontario, or Dominion of Canada.

## MEMBERSHIP.

2.—The Grand Encampment shall consist of Past M. W. Grand Patriarchs, of the officers duly elected and installed, and of Past Chief Patriarchs, who have been duly and regularly elected as Representatives of Encampments, in conformity with this Constitution.

3.—Every Encampment whose last preceding semi-annual return shows one hundred unsuspended members, or less, shall be entitled to one Representative; if more than one hundred, two Representatives; and if more than two hundred, three Representatives.

4.—Each Subordinate Encampment shall, at the last regular session, in June, of each year, elect, separately, by ballot, from among the P. C. Patriarchs, such number of Representatives as the En-



campment is entitled to, who shall serve for one year from the Tuesday preceding the second Wednesday in August following.

5.—Any Subordinate Encampment not having a P. C. Patriarch qualified to serve as Representative, may choose in the same manner, any qualified P. C. Patriarch of another Encampment as Representative; but no member shall act as Representative for more than one Encampment at the same time.

6.—No Representative shall be entitled to a seat in this body as a member, who has not received the G. E. Degree, or whose Encampment is in arrears to the Grand Encampment.

7.—Every P. C. Patriarch, in good standing, on presenting a proper certificate from his Encampment, shall be entitled to receive the Grand Encampment Degree, to attend the session of the Grand Encampment, and to vote on the election of Grand Officers.

8.—Any member of the Grand Encampment, or P. C. Patriarch entitled to attend its sessions, may by a vote of the same, be fined, reprimanded, suspended or expelled for improper conduct; provided, that the accused shall, in all cases, have a fair opportunity to make his defence.

#### OFFICERS.

9.—The elective Grand Officers of the Grand Encampment shall be a M. W. Grand Patriarch, M. E. Grand High Priest, R. W. Grand Senior Warden, R. W. Grand Scribe, R. W. Grand Treasurer and R. W. Grand Junior Warden, who shall be elected according to the provisions of this Constitution; and one or more R. W. Grand Representatives to the Sovereign Grand Lodge of the I. O. O. F., who shall be elected according to the Constitution and Laws of said Grand Lodge.

10.—The appointed officers shall consist of a Worthy Grand Sentinel, Worthy Grand Outside Sentinel, Worthy Grand Marshal and a Worthy District Deputy Grand Patriarch, for each Subordinate Encampment (except in places where more than one Encampment exists, when only one Deputy shall be appointed for all the Encampments therein located), all of whom shall be appointed annually, by the Most Worthy Grand Patriarch, with the approbation of the Grand Encampment.

#### ELECTION OF OFFICERS.

11.—The election and appointment of Grand Officers shall take place at the Annual Session, at such time as the Grand Encampment may determine.

12.—The elective officers shall be elected by ballot, or by acclamation when there is but one candidate in nomination. A majority of all the votes cast shall be necessary to election; and where no candidate has such a majority, the lowest candidate shall be dropped, and balloting continued until a choice is made.

13.—At the election of Grand Officers the presiding Grand Patriarch shall appoint two Scrutineers, who shall receive and count the ballots, and report the result to the Grand Patriarch, who shall announce the same to the Grand Encampment.

## INSTALLATION OF OFFICERS.

14.—The Grand Officers shall be installed at such time during the Annual Session as the Grand Encampment may determine; and shall serve until the next Annual Session, or until the installation of their successors.

## DUTIES OF OFFICERS.

15.—The Grand Patriarch shall preside at all sessions of the Grand Encampment; he shall preserve order, and decide all questions of order, subject to an appeal to the Grand Encampment; he shall appoint Grand Officers *pro tem.*, and all committees, unless otherwise provided for; he may order special sessions of the Grand Encampment whenever he may deem proper, with the concurrence of two thirds of the elective Grand Officers, or when requested to do so in accordance with this Constitution; he shall have a casting vote on all questions, except on appeals from his own decisions, or in cases decided by ballot; he shall sign all orders on the Grand Treasurer for such sums as may be voted by the Grand Encampment; he shall, at the opening of the regular Annual Session, present a report, exhibiting the condition of the Order in this jurisdiction, and making such suggestions as he may deem advisable. In cases of emergency he may grant dispensations to Subordinate Encampments in all such matters as he may deem promotive of the interests of the Order, and not inconsistent with the laws and usages thereof. <sup>252-254.</sup>

252.—The Grand Encampment will be liable for the Grand Patriarch's expenses in visiting an Encampment, only when it can be shown that such visit was absolutely necessary.—*JOUR.* 1879: p. 76.

253.—The Grand Patriarch may permit five or more Subordinate Encampments, located contiguous to each other, to hold a Camp of Instruction, the expenses of the Grand Officers to be borne by the Encampments making application.—*JOUR.* 1874: p. 154.

16.—The M. E. Grand High Priest shall preside and act in the absence of the Grand Patriarch, and in the event of the office of the Grand Patriarch becoming vacant by any cause, he shall have the full powers of such office until the next regular session, and until such vacancy be filled. And he shall perform such other duties as are embraced in the charge of his office.

17.—The Grand Senior Warden shall assist the Grand Patriarch in presiding and preserving order, and in the absence of the Grand Patriarch and M. E. Grand High Priest, he shall preside. In the event of a vacancy occurring in both the offices of Grand Patriarch and Grand High Priest, he shall exercise the powers and perform the duties of Grand Patriarch until the next regular session, and until such vacancy shall be filled.

18.—The Grand Scribe shall make a just and true record of the proceedings of the Grand Encampment at every meeting, and transmit printed copies thereof to the Subordinates, immediately after the closing of each regular session; he shall keep the accounts between the Grand Encampment and its Subordinates and receive all moneys due the Grand Encampment, and pay the same over to the Grand Treasurer immediately; he shall notify each Subordinate of the annual and special sessions of the Grand Encampment, at least one month previous thereto; he shall have his accounts made up and his books closed not later than the first of August in each year, ready for examination by the Auditors; and shall submit a report of the transactions of his office at the Annual Session of the Grand Encampment. Prior to installation, he shall give a satisfactory bond to the Grand Patriarch and the Grand High Priest for the faithful discharge of his duties.

19.—The Grand Treasurer shall receive from the Grand Scribe, and safely keep the moneys of the Grand Encampment; he shall pay all orders drawn on him by the Grand Patriarch, authorized by the Grand Encampment and countersigned by the Grand Scribe; he shall make such investment of the funds as the Grand Encampment shall direct; he shall keep the accounts in a fair and legible manner, exhibiting the sources and amount of receipts, the purposes and

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254.—The Grand Patriarch is justified in refusing to answer inquiries from individual members, in regard to questions under discussion in their Encampments, where matters of fact are involved. He should only give official decisions when a formal appeal is presented him, and the evidence on both sides of the question stated.—*JOUR.* 1881: pp. 197, 216.

amount of disbursements, and to whom paid ; he shall have his accounts made up and his books closed not later than the first of August in each year, ready for examination by the Auditors ; and shall submit a report of the transactions of his office at the Annual Session of the Grand Encampment. Prior to installation he shall give a satisfactory bond to the Grand Patriarch and Grand High Priest for the faithful discharge of his duties.

**20.**—The Grand Junior Warden shall open and close the Grand Encampment according to his office ; and he shall introduce into the Grand Encampment all new members after their credentials have been found correct.

**21.**—The Grand Representatives shall attend the meetings of the Sovereign Grand Lodge of the I. O. O. F., and shall faithfully represent the wishes of the Grand Encampment therein. Immediately after a session of the Grand Lodge, they shall make a report to the Grand Patriarch of such of its proceedings as they may deem advisable.

**22.**—The Grand Sentinels shall perform the duties of their respective offices as prescribed by the rules and regulations of the Grand Encampment and of the Sovereign Grand Lodge of the I. O. O. F.

**23.**—The Grand Marshal shall assist the Grand Junior Warden when called upon, and shall take charge of all processions of the Grand Encampment.

**24.**—The District Deputy Grand Patriarchs shall be the organs of the Grand Patriarch with their respective Subordinates ; and it shall be their duty to see that the work is performed correctly ; to install the officers of the Encampment under their charge ; and to decide all questions submitted to them in writing by their respective Subordinate Encampments, subject to an appeal to the Grand Patriarch ; they shall report semi-annually to the Grand Patriarch, the state of the Order in their respective Subordinates ; and, previous to installing the officers, they shall receive the reports and dues of their respective Encampments, and immediately transmit the same to the Grand Scribe.<sup>255</sup>

**255.**—The D. D. G. P. is especially the representative of the Grand Patriarch, and on behalf of that officer he is to oversee the work of the Encampment under his control. He is the proper channel of communication between the Grand Patriarch and Subordinate Encampments in all matters in regard to which the Grand Patriarch might be called upon to act in his official capacity. But while the D. D. G. P. is the "agent" of the Grand Scribe and is

**25.**—All Grand Officers shall, in addition to the duties specified in this Constitution, perform such others as the Grand Encampment may enjoin, or as may be required by the Constitution and Laws of the Sovereign Grand Lodge of the I. O. O. F.

VACANCIES.

**26.**—If any officer is not present to be installed at the regular session of the Grand Encampment his office shall be declared vacant, and shall be filled in the same manner as the original election or appointment; provided, that should such absence be caused by sickness or disability, the same may be excused by a majority of the members present; and the absentee shall be installed by the Grand Patriarch as soon thereafter as convenient.

**27.**—All vacancies occurring during the recess shall be filled *ad interim* by the Grand Patriarch (except when otherwise provided), and at the next annual session an election shall take place in the regular manner.

PENALTIES AND TRIALS.

**28.**—Any elective Grand Officer may be removed from office for conduct unworthy of his standing in the Order, or for inattention to the duties of his office; but he shall be entitled to a fair trial, and two-thirds of the votes of the members present shall be necessary for removal.

**29.**—The Grand Patriarch may, during the recess of the Grand Encampment, suspend or remove from office any appointed officer for misconduct or neglect of duty.

**30.**—No officer shall officiate in the Grand Encampment during the time occupied in his trial. Should the Grand Patriarch be under charges, a Past Grand Patriarch, provided one be present, shall preside while any question arising therefrom shall be under consideration.

COMMITTEES.

**31.**—The Grand Patriarch shall at the commencement of each annual session appoint the following Standing Committees, to consist of not less than three members each, viz:—

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to obey his "special instructions," it is not intended that his presence shall in any way complicate ordinary correspondence between the Grand Scribe and Subordinate Encampments; and communications from the Grand Scribe can be sent directly to the Encampment, instead of being sent through the D. D. G. P.—*Jour.* 1881: pp. 196, 216.

- On Credentials.
- On Distribution of Subjects in Grand Officers' Reports.
- On Finance.
- On Petitions and Correspondence.
- On By-laws of Subordinates.
- On Returns from Subordinates.
- On Mileage and Per Diem.
- On Appeals and Grievances.
- On the State of the Order.
- On the Judicial Interpretation of Laws and Usages.

**32.**—The duties of these several committees shall be to examine and report upon such subjects (indicated by their titles) as may be referred to them from time to time.

## AUDITORS.

**33.**—The Grand Patriarch should, at least one month prior to the meeting of the Grand Encampment, appoint two auditors, who shall audit the books and accounts of the Grand Scribe and Treasurer, and report thereon at the annual session.

**34.**—There shall be one regular session of the Grand Encampment in each year, which shall be held on the Tuesday preceding the second Wednesday in August, at such place as shall be appointed for the meeting of the Grand Lodge of Ontario.

**35.**—Special sessions shall be called by the Grand Patriarch at any time, upon the application of three Subordinate Encampments, or of nine members of the Grand Encampment, who shall be members of not less than three several Subordinate Encampments.

**36.**—No business shall be transacted at the special sessions except that specified in the call; and of all special sessions at least thirty day's notice shall be given to each Subordinate Encampment and each Grand Officer.

**37.**—Nine members shall constitute a quorum at all meetings.

## SUBORDINATE ENCAMPMENTS.

**38.**—Seven Patriarchs of the R. P. Degree, in good standing in the Order, who are residents of the Province of Ontario, may petition the Grand Encampment for a Charter to constitute an Encampment of Patriarchs. The petition must be sent to the Grand Scribe, accompanied by the sum of thirty dollars as the charter fee, and

certificates of membership, in a Subordinate Lodge or Lodges, and their withdrawal cards from Subordinate Encampments.

**39.**—Should the charter be granted, the Grand Patriarch, or such other qualified Patriarch as he may designate, shall open the Encampment and present the charter. The travelling expenses, if any are incurred, shall be borne by the Encampment so opened.

**40.**—The Grand Patriarch, the Grand High Priest, and the Grand Scribe, shall constitute an executive committee, with power to receive and act on petitions for establishing Subordinate Encampments presented in the interim of the sessions of the Grand Encampment; and the Grand Patriarch may, at the request of a majority of said Committee, issue dispensations for the same, which shall be valid if confirmed at the next session of the Grand Encampment.

**41.**—The Grand Patriarch, or the Special Deputy authorized by him, may confer the Patriarchal Degree on members of the Scarlet Degree in good standing, to make them eligible as petitioners for a new Encampment, provided there is no Encampment within thirty miles.

**42.**—The terms of Subordinate Encampments shall consist of twelve regular sessions; when Encampments meet semi-monthly, their terms shall commence at the first regular sessions in July and January, and if monthly, then at the first regular session in January. All terms shall be completed on the day the succeeding one commences.

**43.**—The Subordinates shall, at the end of each term, report to the Grand Encampment, according to a form to be furnished them by the Grand Scribe.<sup>256</sup>

**44.**—Each Subordinate Encampment shall pay semi-annually to the Grand Encampment a capitation tax of twenty-five cents for each member on its roll, as shown by its semi-annual reports; provided, that if the said tax produces more revenue than is necessary, the Grand Encampment, at a regular session, may, by resolution, establish a lower rate for the ensuing year; and provided further, that in case of emergency, the Grand Encampment, or the Grand Patriarch, with the advice and consent of the elective officers, may order a special assessment on the Subordinates.

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**256.**—In making their returns to the Grand Encampment, Subordinates should enter their furniture at its proper valuation as part of their assets.—*JOUR. 1879: p. 91.*

45.—The Grand Patriarch shall have the power to demand the Charter of any Subordinate Encampment whenever he shall have sufficient cause so to do ; and the work of such Subordinate shall be suspended until the case shall be considered by the Grand Encampment.

## AMENDMENTS.

46.—Any proposal to alter or amend this Constitution, or any portion thereof, must be proposed at a regular session, in writing ; or a written or printed notice of such amendment sent by the proposer thereof, through the Grand Scribe, to every Subordinate Encampment, at least three months before the Annual Session ; and if, at the next regular session following such proposed amendment, it shall receive the votes of two-thirds of the members present, it shall be adopted as part of this Constitution, subject to the approval of the Sovereign Grand Lodge of the I. O. O. F.

## BY-LAWS AND RULES OF ORDER.

47.—This Grand Encampment is authorized to adopt or amend, at any regular session, such By-laws and Rules of Order as two-thirds of the members present may approve.

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BY - L A W S  
OF THE  
GRAND ENCAMPMENT.

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1.—The Grand Encampment of the Province of Ontario shall convene at all sessions at 9 o'clock a. m.

2.—Within thirty minutes after the time of meeting, the presiding Grand Patriarch shall proceed to open the Grand Encampment, should there be a quorum present; and at the expiration of that time, should there not be a quorum, the members assembled shall organize informally, and adjourn the meeting to such time as they may determine.

3.—In the absence of the Grand Patriarch, Grand High Priest, and Grand Senior Warden, the chair may be taken, *pro tem.*, by the Senior Past Grand Patriarch, and if none are present, by any Past Chief Patriarch who may be called to it by a majority of the members present.

4.—The funds, properties, etc., of Subordinate Encampments, having been raised for the purpose of relieving sick and distressed Brethren, and other charitable uses in the Order, are not liable to be divided in any manner among the members individually, or between one Encampment and another that may branch from it; but shall remain for its legitimate purpose, the property of the Encampment, so long as the Charter is unreclaimed and seven Patriarchs remain in good standing in the Encampment.

5.—In all cases where an Encampment shall have been suspended or expelled, or its Charter shall have been forfeited, the Charter, funds, books, properties and effects of all kinds, shall revert to the Grand Encampment. And it shall be the duty of the last installed officers of such Encampment to deliver immediately to the Grand

Patriarch, or the Patriarch by him deputed to receive them, such funds and other effects belonging to said Encampment.

6.—Members of a suspended or expelled Encampment, or of one which may have surrendered its Charter, who were in good standing at the time of suspension, expulsion or surrender, as may appear by the records of such Encampment, or who may have paid to the Grand Encampment all arrears at that time due by them, shall upon application to the Grand Scribe, receive a certificate under the seal of the Grand Encampment, to enable them to make application for admission to membership in another encampment; provided, that no such certificate shall be given to a member of a suspended or expelled Encampment, unless ordered by a special vote of the Grand Encampment.

7.—Any Patriarch who shall be concerned in organizing, or who shall give countenance and support to, or shall knowingly visit any organization claiming to be an Encampment of Odd-Fellows, and not possessing a legal, unreclaimed and valid Charter, duly granted and presented, or confirmed by a legally constituted Grand Encampment, shall be deemed unworthy of fellowship; and such Patriarch, upon satisfactory proof, shall be expelled at the option of the Encampment of which he is a member. Any Patriarch so expelled, shall not be re-instated, unless the Grand Encampment assents thereto.

8.—Every Subordinate Encampment shall have a suitable seal (a proof impression of which shall be deposited with the Grand Scribe), and all its official communications shall be sealed therewith.

9.—No Encampment shall have a public procession, without the permission of the Grand Patriarch, unless to attend the funeral of a deceased Patriarch.<sup>257</sup>

10.—The By-laws of each Encampment chartered by this Grand Encampment, immediately on their adoption, shall be forwarded to this Grand Encampment for its approval, and neither By-laws nor amendments thereto shall be binding till approved by the Grand Encampment, or in the recess, by a committee appointed for that purpose. In the last mentioned case, the committee shall report its actions to the Grand Encampment at its next session for approval.

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<sup>257</sup>—This law applies to processions of uniformed Patriarchs, when such processions are in connection with, or under the name of, the Order or of the Encampment to which said Patriarchs belong.—JOUR. 1881 : pp. 197, 216.

11.—Any Subordinate Encampment failing to make its returns as required by the Constitution, for two terms, shall forfeit its Charter, and the Grand Patriarch shall reclaim the same, and cause its effects to be returned to the Grand Encampment without delay.

12.—The following shall be the form of a certificate of a Representative to the Grand Encampment of Ontario.

REPRESENTATIVE'S CERTIFICATE.

*To the R. W. Grand Encampment of Ontario, I. O. O. F.*

This certifies that P. C. P. . . . . has been duly elected Representative from . . . . . Encampment, No. . . . . to the Grand Encampment of Ontario.

Witness our hands and seal this . . . . . day of . . . . . 18

. . . . . C. P.

. . . . . Scribe.

*(Seal.)*

13.—Any P. C. P. presenting a certificate in the following form, duly filled up and attested, shall be entitled to receive the G. E. Degree, to attend the sittings of the Grand Encampment, and to vote for the Grand Officers ; and the Grand Encampment shall not confer the G. E. Degree on any Patriarch who fails to have such a certificate on file with the Grand Scribe.

P. C. P.'S. CERTIFICATE.

*To the R. W. Grand Encampment of Ontario, I. O. O. F.*

This certifies that Patriarch . . . . . is a P. C. P. in good standing in . . . . . Encampment, No. . . . . and we recommend him to a seat in your R. W. Grand Encampment.

Witness our hands and seal this . . . . . day of . . . . . 18..

. . . . . C. P.

. . . . . Scribe.

*(Seal.)*



RULES OF ORDER  
OF THE  
GRAND ENCAMPMENT.

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I.—After a quorum shall have assembled, the Grand Encampment shall be opened in the prescribed form ; and the business of the session proceeded with in the following order :

- 1st.—Appointment of the Committee on Credentials.
- 2nd.—Reception of certificates of members and P. C. Patriarchs, and their reference to the Committee on Credentials.
- 3rd.—Report of Committee on Credentials.
- 4th.—Admitting and instructing new members.
- 5th.—Reading proceedings of previous meetings.
- 6th.—Presentation of Reports of Grand Officers and their reference to the proper committees.
- 7th.—Reading and referring of petitions.
- 8th.—Reports of standing committees.
- 9th.—Reports of special committees.
- 10th.—Unfinished business in order of priority.
- 11th.—New business.

II.—The order of business may at any time be changed or suspended by a two-thirds vote of the Grand Encampment ; but reports of the Committee on Credentials shall at all times take precedence of all other business, without any vote.

III.—During the meeting of the Grand Encampment the most decorous silence must be observed ; the officers and members retaining their respective seats, and no one leaving the room without the permission of the Grand Patriarch, nor entering without the consent of the Grand Senior Warden.

IV.—No member shall speak to another so as to interrupt the business of the Grand Encampment, or refuse to obey the Chair.

V.—Every officer and member shall be designated, in debate or otherwise, by his proper office or title, according to his standing in the Order.

VI.—No member shall be permitted to vote or speak unless clothed in regalia and in his proper place.

VII.—The Grand Patriarch, while presiding, shall state every question coming before the Grand Encampment, and immediately before putting it to vote shall ask: "*Is the Grand Encampment ready for the question?*" Should no member rise to speak, he shall rise to take the question; and after he has risen no member shall be permitted to speak upon it.

VIII.—The Grand Patriarch shall decide all questions of order. And on such questions only he shall have the privilege of speaking from the Chair. When his decision has been appealed from, the question should be put thus: "*Will the Grand Encampment sustain the decision of the Chair?*"

IX.—Every member, when he is speaking or offering a motion, shall rise, and shall respectfully address the Chair, and when he has finished shall sit down. While speaking, he shall confine himself to the question under debate, avoiding all personality and indecorous language, as well as any reflection upon the Grand Encampment, or any member thereof.

X.—Should two or more members rise to speak at the same time, the Chair shall decide which is entitled to the floor.

XI.—No member shall interrupt another while speaking, unless to call him to order for words spoken, which objectionable words shall be reduced to writing.

XII.—If a member, while speaking, be called to order, he shall cease speaking, and take his seat until the question of order is determined by the Chair, and if not declared out of order, he may again proceed; but if declared out of order, he shall not again proceed without permission from the Chair.

XIII.—No member shall speak more than once on the same question, until all the members wishing to speak shall have an opportunity to do so, nor more than twice, without permission of the Chair.

XIV.—All questions before the Grand Encampment, except when otherwise provided for in the Constitution, shall be decided by a majority of the votes given.

XV.—When a communication, petition or memorial is presented, before it is read, or any vote taken on it, a brief statement of its contents may be made by the introducer or the Chair. And after it has been read, a brief notice of the purport shall be entered on the journal.

XVI.—No motion shall be subject to action, until seconded and stated by the Chair. And at the desire of the Chair, or any member, such motion shall be reduced to writing.

XVII.—When a blank is to be filled, the question shall be taken first upon the highest sum or number, and the longest time proposed.

XVIII.—Any member may call for the division of a question, when the sense will admit of it.

XIX.—When a question is before the Grand Encampment, no motion shall be received unless to adjourn, the previous question, to lie on the table, to postpone indefinitely, to postpone to a certain time, to refer, or to amend; and they shall have precedence in the order here arranged, the first three of which shall be decided without debate.

XX.—After any question, except one of indefinite postponement, has been decided, any two members who voted in the majority may at the same, or next succeeding meeting, move for a reconsideration thereof.

XXI.—The previous question can be called for by two members, if seconded by a majority, and shall be put in this form: "*Shall the main question be now put?*" If carried, all amendments, not already adopted, shall be precluded, and the main question taken without further debate.

XXII.—When one-fifth of the members are in favor of taking a question by yeas and nays, they shall be ordered to be so recorded.

XXIII.—No member personally interested in the result of a vote shall be allowed to vote; and any member may decline to vote on any question before the Grand Encampment, and the fact that he so declined shall be entered on the proceedings.

XXIV.—Every member is bound to serve on committee, and accept nominations, unless excused by vote.

XXV.—Any member has a right to protest, and have his protest spread on the journal.

XXVI.—No more than two amendments to a proposition shall be entertained at the same time, and the question shall be first taken on the latter.

**CONSTITUTION**  
FOR THE GOVERNMENT OF  
**SUBORDINATE ENCAMPMENTS,**  
UNDER THE JURISDICTION OF  
**GRAND ENCAMPMENT OF ONTARIO.**

---

**PREAMBLE.**

For the purpose of insuring uniformity in the Patriarchal Order within this jurisdiction, The Grand Encampment of the Province of Ontario, the supreme tribunal of all Encampments of Patriarchs within its limits, without whose sanction and control no Encampment can exist, ordains the following articles as the Constitution of the Subordinate Encampments of Patriarchs :

**TITLE AND POWERS.**

**1.**—This Encampment shall be constituted by at least seven members of the R. P. Degree, and shall be hailed and entitled ——— Encampment of Patriarchs, No.——, I. O. O. F., of the Province of Ontario; and shall possess the full powers and privileges of a Subordinate Encampment, holding a legal, unreclaimed and valid charter, duly granted and formally presented by the Grand Encampment of the Province of Ontario.<sup>258</sup>

**MEMBERSHIP.**

**2.**—No person shall be admitted into this Encampment who is not a Scarlet Degree member in good standing of a Subordinate Lodge, and a resident of the Province of Ontario; nor for a less sum than six dollars, which shall include all the degrees.

**3.**—The proposition of a candidate for membership by initiation must be made in writing through a member of this Encampment;

**258.**—The Grand Encampment will charter Encampments of Uniformed Patriarchs whenever deemed advisable.—*Jour.* 1881 : p. 227.

accompanied by a certificate from the Secretary of the Lodge to which the candidate belongs, showing his grade, standing and residence.

4.—A proposition for membership must be referred to three Patriarchs for investigation, who—unless the application has been withdrawn—shall report at the succeeding regular meeting; when the candidate shall be balloted for with ball ballots; and if three or more black balls appear against him he shall be rejected, and shall be ineligible to membership in any Encampment for the space of six months, unless the ballot shall be reconsidered in the manner provided for by the Sovereign Grand Lodge of the I. O. O. F.<sup>259, 260</sup>

5.—Application for membership shall be made to the Subordinate Encampment nearest the place of residence of the applicant, unless there should be two or more in the town or city where he resides, in which case he may apply to either.

6.—The Constitution shall be signed by the candidate immediately after he has received the Patriarchal degree, and his dues shall be charged from that time; and no one can be considered a member until he has paid the required fee and signed the Constitution.

7.—Only one degree shall be conferred on a Patriarch at the same meeting, unless a dispensation be obtained from the Grand Patriarch.

8.—A Patriarch holding a withdrawal card or a dismissal certificate from an Encampment, desirous of again uniting himself with this branch of the Order, shall present his card or certificate through a member of this Encampment, and the application shall be disposed of as provided by the previous sections relating to other applicants; and, if elected, he shall pay a sum of not less than one dollar for each degree he has received.<sup>261</sup>

9.—When a candidate has been rejected, or when a member has been suspended or expelled, notice thereof shall be sent without delay to all the Encampments in the same town.

<sup>259</sup>.—An Encampment cannot receive and ballot on the report of a committee on character, when it is only signed by one, the others refusing to sign.—*Jour.* 1876: pp. 209, 245.

<sup>260</sup>.—In balloting for initiates, one ballot elects to the three degrees.—*Jour.* 1874: p. 157.

<sup>261</sup>.—A Patriarch having lost membership in his Encampment, on account of expulsion from his Lodge, does not become re-instated in his Encampment when he is re-instated in his Lodge, but must be balloted for; provided the sentence of expulsion has not been reversed on appeal to his Grand Lodge.—*Jour.* 1875: p. 191.



**10.**—The Scribe shall, semi-annually (January and July), furnish the Lodges with a list of their members belonging to this Encampment.

**11.**—Any Patriarch, against whom there may be no charge of misconduct, and who has paid all dues and fines charged to him, may receive a visiting card, by a majority vote of the Encampment, on paying his dues for the time for which it is granted, and the fee for the same.

**12.**—A Patriarch in good standing, shall receive a withdrawal card, if authorized by the affirmative vote (by ballot) of a majority of the members present, on payment of all dues, and the fee for the same; but a member may at any time sever his connection with the Order by a written resignation sent to the Scribe; provided there are no charges against him, and that all dues are paid to the date of said resignation.<sup>262</sup>

#### OFFICERS.

**13.**—The Elective Officers of this Encampment shall consist of the Chief Patriarch, High Priest, Senior Warden, Scribe, Financial Scribe (if desired), Treasurer and Junior Warden, who shall serve a regular term each.

**14.**—The appointed officers shall be an Inside Sentinel, Outside Sentinel, Guide, First, Second, Third and Fourth Watches, who shall be appointed by the Chief Patriarch; and First and Second Guards of Tent, who shall be appointed by the High Priest; all of whom shall serve a regular term each, and until their successors are installed.

**15.**—The election of Officers and Representatives to the Grand Encampment shall take place at the last regular session in each term. Nominations for elective officers shall be made at the regular session preceding that of election, and on the evening of the election.

**16.**—All elections shall be separately by ballot, and a majority of the votes cast shall be necessary to elect; provided, that where there is only one candidate for nomination, he shall be declared elected by acclamation.<sup>262-266</sup>

**262.**—A Patriarch had been inadvertently obligated as a charter member of an Encampment without having first received his withdrawal card. It was held that an application being made for the card, it should be balloted for in the usual way, no charge having been preferred against the Patriarch.—*JOURN.* 1878: pp. 9, 30.

**263.**—At an election for Representative the result of continued ballotings being always a tie, the Encampment cannot adjourn the election to another meeting, but must keep on balloting until an election takes place.—*JOURN.* 1877: pp. 283, 289.

**17.**—No Patriarch shall be eligible for Chief Patriarch unless he has been elected to and has discharged the duties of some other elective office; nor shall any Patriarch be eligible to the other elective offices until he has been appointed to and has discharged the duties of some appointed office; but all officers shall be eligible for re-election and re-appointment.

**18.**—Any officer absenting himself for more than three successive sessions, his seat may be declared vacant by a vote of the Encampment. All vacancies shall be filled in the manner of the former selection, to serve the remainder of the term; and officers so serving shall be entitled to the full honors of the term.

## DUTIES OF OFFICERS.

**19.**—The duties of the various officers shall be as laid down in the charges of their respective offices, and as specified by this Constitution and the By-laws of the Encampment.<sup>267-269</sup>

CONTRIBUTIONS AND BENEFITS.<sup>270</sup>

**20.**—The regular contributions of the Encampment shall be determined by the By-laws, but shall not be less than \$1 for each term of six months.

**21.**—The amount of sick and funeral benefits to be paid to members in good standing shall be determined by the By-laws of this Encampment.

**264.**—At an election for Representatives two Patriarchs voted who were in arrears. The C. P. declared the ballot void, and ordered a new ballot. The Patriarchs having paid their arrears in the meantime, it was legal for them to vote on the second ballot.—*JOUR.* 1879: pp. 55, 71.

**265.**—Objection can be taken to a ballot after the result is announced by the Scrutineers, and before being declared by the C. P.—*JOUR.* 1879: pp. 56, 71.

**266.**—There is no provision in the general law for a public installation.—*JOUR.* 1879: pp. 56, 71.

**267.**—A C. P. can vote at the election of officers.—*JOUR.* 1877: pp. 262, 281.

**268.**—When a C. P., in accordance with instructions from his Encampment, brings a charge against a Patriarch, it is not necessary for him to vacate or resign the chair during the trial.—*JOUR.* 1869: pp. 56, 71. He cannot, however, be compelled to bring a charge against a Patriarch, if he does not wish to do so.—*JOUR.* 1881: p. 224.

**269.**—A P. C. P. can confer Degrees if asked to do so by the C. P.—*JOUR.* 1877: pp. 262, 281.

**270.**—The funds of an Encampment should not be loaned to individual members.—*JOUR.* 1881: p. 221.

## PENALTIES.

**22.**—No Patriarch who is six months in arrears shall be entitled to the C. W. or to benefits, until all arrears shall have been paid in full.

**23.**—When any member shall neglect to pay his dues for the space of one year, the Scribe shall report the same to the Encampment, and the defaulting member shall be declared to have ceased membership; provided, that two weeks' notice has been sent him of the action that would be taken; and provided further, that the Encampment may, by vote, extend the time of payment for a period not exceeding three months.

**24.**—Any Patriarch who shall violate any of the principles of the Order, or offend against this Constitution or By-laws, shall be subject to be fined, reprimanded, suspended or expelled, as the Constitution, By-laws or laws of the Order may direct.

**25.**—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension or expulsion, in accordance with the form provided and the mode prescribed for trials, penalties and appeals by the R. W. Grand Lodge of Ontario.<sup>271</sup>

## SESSIONS.

**26.**—Seven Patriarchs shall constitute a quorum for business; and all business shall be transacted in the R. P. Degree.<sup>272-277</sup>

**271.**—If a member under charges refuses to accept service of a proper notice, or if after notice has been legally served, he neglects or refuses to attend the meetings of the trial committee, either in person or by counsel, he should be reported to the Encampment as "guilty of contempt," and the Encampment should thereupon deal with him accordingly. In the absence of the accused or counsel to represent him, it would not be proper to hear evidence on behalf of the prosecution.—*JOUR.* 1881: pp. 197, 216.

**272.**—(By legislation of the Sov. G. L., five members now constitute a quorum.—*JOUR.* S. G. L.: pp. 8703, 8785.—C.)

**272a.**—A Patriarch appealing to the Grand Encampment from the action of a Subordinate, shall pay all expenses of copying papers, etc.; but should his appeal be sustained, the amount so paid shall be refunded him by the Encampment.—*JOUR.* 1875: p. 187.

**273.**—In the absence of the C. P. and S. W., if there is a P. C. P. present and a member of the Encampment, he should preside. Business done with a H. P. in the chair would not be legal.—*JOUR.* 1876: pp. 209, 245.

**274.**—In the business of a session every member must vote, unless excused by the C. P., or by vote of the Encampment.—*JOUR.* 1881: p. 224.

**275.**—A call for the yeas and nays made immediately after the declaration of a vote, must be assented to by the C. P.—*JOUR.* 1878: p. 31.

**276.**—Collars of elective officers may be worn by any Patriarch of the R. P. Degree, provided there is no jewel attached.—*JOUR.* 1872: p. 61. (The collar of an elective officer does not differ from that of a R. P. D. member, except possibly in its quality.—C.)

**27.**—The terms of this Encampment shall be semi-annual, commencing at the first regular sessions of January and July only, and shall consist of two regular sessions in each month; provided, that if the Encampment meets only once in each month, the term shall be annual, and shall commence at the first regular session in January. Each term shall end on the day on which the succeeding one commences.

**28.**—It shall be the duty of the last Past officers to prepare and forward to the Grand Encampment immediately on the installation of the new officers, a report of the work of the term just closed, according to a form provided by the Grand Encampment.

**29.**—Should this Encampment fail to make its returns, as required by the Constitution of the Grand Encampment, for two terms, it shall become the duty of the last installed officers to transmit or surrender to the Grand Patriarch (or such other Patriarch as may be appointed by that officer or the Grand Encampment to receive them), the charter, books, papers, furniture and funds of the Encampment.

## AMENDMENTS, ETC.

**30.**—When doubts arise as to the true meaning of any part of this Constitution, it shall be determined by the Grand Encampment.

**31.**—This Constitution, or any part thereof, shall not be altered, amended, suspended, or annulled, except on motion made in the Grand Encampment.

## BY-LAWS.

**32.**—This Encampment shall stand fully invested with power to adopt such By-laws and Resolutions from time to time as may be deemed expedient, and to make suitable rules and regulations for the government of such of their members in their practice and drill as choose to uniform; provided, they do not in any wise contravene any part of this Constitution, the Laws and Constitution of the Grand Encampment, or the Laws or principles of the Order; provided further, that such By-laws shall not become operative until approved by this Grand Encampment or a committee appointed for that purpose during the recess.

**277.**—An Encampment cannot demand the term P. W. of the Subordinate Lodge from a Patriarch seeking admission.—*JOUR.* 1873: pp. 112, 114.

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*(Abbreviations used: G.L.C.—Grand Lodge Constitution; G.L.R.—Grand Lodge Rules of Order; S.L.C.—Subordinate Lodge Constitution; S.L.R.—Subordinate Lodge Rules of Order; D.L.C.—Degree Lodge Constitution; R.L.C.—Rebekah Lodge Constitution; G.E.C.—Grand Encampment Constitution; G.E.B.L.—Grand Encampment By-Laws; G.E.R.—Grand Encampment Rules of Order; S.E.C.—Subordinate Encampment Constitution; N.—Notes at bottom of page.)*

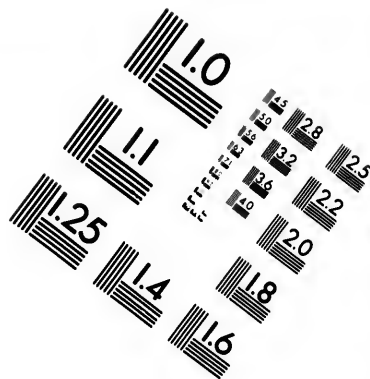
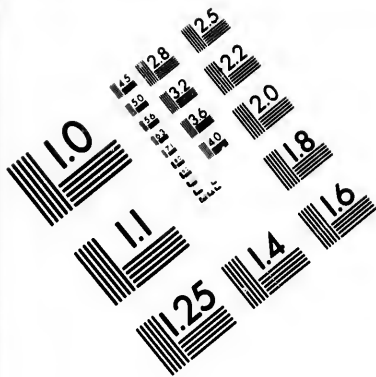
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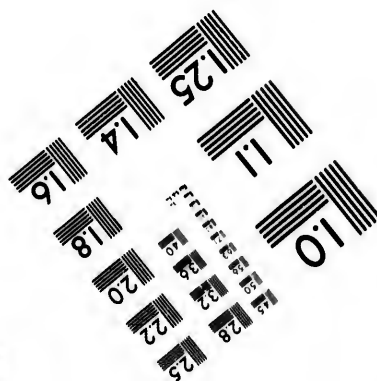
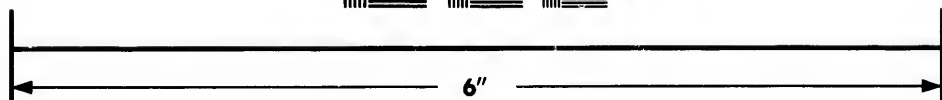
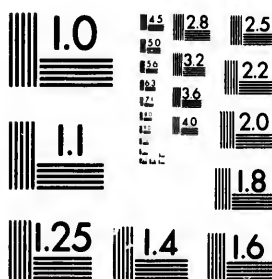
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