

THE  
FIFTH REPORT  
OF THE  
BOARD OF MANAGERS  
OF THE  
HALIFAX ASYLUM FOR THE BLIND,  
TOGETHER WITH THE  
ACT OF INCORPORATION  
AND  
CONSTITUTION AND BY-LAWS.

---

HALIFAX, N. S. :  
NOVA SCOTIA PRINTING COMPANY,  
1876.

FIFTH REPORT

BOARD OF MANAGERS

HALLAM'S ASYLUM FOR THE BLIND

ACT OF INCORPORATION

CONSTITUTION AND BY-LAWS

HALLAM, R. S.  
PRINTED BY THE HALLAM PRESS

A  
Rich  
I  
Edw  
M  
Whit  
H  
l  
M  
EXHIB

# Halifax Asylum for the Blind.

INCORPORATED IN THE YEAR 1867.

## Managers for 1876.

JAMES F. AVERY, M. D., *President*,  
JOHN S. MACLEAN, *Vice President*,  
~~GEO. P. MITCHELL~~, *Treasurer*,  
M. H. RICHEY, *Corresponding Secretary*,  
CHAS. FLETCHER, *Recording Secretary*,  
JOHN DUFFUS,  
W. C. SILVER,  
S. A. WHITE,  
W. H. NEAL,  
STEPHEN TOBIN,  
EDWARD SMITH,  
~~CHAS. MURDOCH~~ *Geo Thomson*

## List of Committees.

*Finance.*—The President, the Treasurer, S. A. White, M. H. Richey and ~~Chas. Murdoch~~ *W. C. Silver*

*Instruction.*—W. C. Silver, Chairman; M. H. Richey, S. Tobin, Edwd. Smith, C. Fletcher.

*Manufactures.*—Edwd. Smith, Chairman; W. C. Silver, S. A. White, C. Fletcher.

*House.*—~~G. P. Mitchell~~, Chairman; J. S. Maclean, W. H. Neal. *Geo Thomson*

DR. DODGE, *Ophthalmic Surgeon*.

“ SINCLAIR, *Attending Physician*.

MR. C. F. FRASER, *Superintendent*. MISS ROSS.

## Steward and Matron.

MR. and MRS. BLAIR.

EXHIBITION DAY: Wednesday, 3 to 4 P. M.

### Halifax Asylum for the Blind.

---

For the founding of this institution a debt of gratitude is due by the people of this Province to the late William Murdoch, Esq., who died in London in 1867, having a few years previously taken up his residence there, after a long, useful and successful life as a merchant of this city. In his Will he bequeathed, in addition to various other charities, the munificent sum of £5,000 N. S. Cy., towards the endowment of an Asylum for the Blind, on condition that a suitable building would be secured at a cost of not less than £3,000. An amount was raised by subscription shortly after his decease, sufficient for this purpose, and an eligible site having been procured gratuitously from the City on the South Common, arrangements were at once made, and a suitable brick building was erected, capable of accommodating about 40 pupils.

As a Report of the Directors, lately submitted to the Annual Meeting, is annexed, it is unnecessary to make further remarks than to express the hope that the blessing of God may attend this Institution, and that it may do all the good that the benevolent founder had in view in his kindly endeavors to increase the happiness and usefulness of this hitherto neglected class of our fellow-beings in this Province.

*Halifax, January, 1875.*

T  
  
ma  
the  
fou  
cia  
  
Go  
the  
tre  
Tre  
Gov  
com  
sons  
asso  
here  
pora  
that  
bein  
defe  
suits  
use  
pleas  
veyir  
tion  
thous  
2.  
incor  
consti  
mana  
annua  
one y

## AN ACT

### To Incorporate the Halifax Asylum for the Blind.

(Passed the 7th day of May, A. D. 1867.)

- |   |  |
|---|--|
| Preamble.   |  |
| 1. Act to commence when \$12,000 subscribed. Incorporation. | 4. By-Laws.                                      |
| 2. Board of Managers.                                       | 5. City may convey lands, &c.                    |
| 3. Officers—how elected.                                    | 6. Managers shall report to Governor in Council. |

Whereas it has been proposed that an institution for the reception, maintenance and education of blind persons, should be established in the City of Halifax, and it is desirable that such institution should be founded and carried on by individual enterprise and voluntary association.

Be it enacted by the Governor, Council and Assembly, as follows :

1. When it shall be made to appear to the satisfaction of the Governor in Council that not less than twelve persons have associated themselves for the above object, and have subscribed the sum of twelve thousand dollars, and paid thereon into the hands of the Treasurer, by them appointed, the sum of two thousand dollars, the Governor in Council shall, by proclamation, declare this Act to have come into operation, and thereupon immediately thereafter, such persons, and all such other persons as shall from time to time become associated with them, their successors and assigns, shall be and are hereby incorporated into a company and declared to be a body corporate by the name of the "Halifax Asylum for the Blind," and by that name shall and may have succession and be capable of suing and being sued, pleading and being impleaded, defending and being defended in all courts and places whatsoever, in all manner of actions, suits, matters, complaints, and causes whatsoever, and may have and use a common seal, and may change and alter the same at their pleasure, and shall be capable in law of purchasing, holding and conveying any real and personal estate for the purposes of this incorporation and none other, which shall not exceed the annual value of ten thousand dollars.

2. For the better carrying into effect the objects of the said incorporation, there shall annually be elected twelve persons, who shall constitute a Board of Managers and have power to conduct and manage all its concerns, the Managers to be elected by ballot at an annual meeting of the members of the society, to hold their office for one year, or until others be elected in their places; the said election

to be held at such times and places as the said corporation shall by their by-laws, from time to time appoint and direct; the aforesaid managers shall be elected by a majority of the members present at such election; and in case of any vacancy or vacancies in the said Board of Managers, by death, resignation or otherwise, then the said Board shall have power to fill such vacancy or vacancies until the next annual election.

3. The Board of Managers shall, as soon after the annual election as shall be convenient, proceed to elect by ballot, from among their own number, a President, a Vice-President, a Treasurer, and two Secretaries, who shall serve for one year, or until others are elected in their room; and the first election of Managers and Officers shall take place on a day to be fixed by the Governor in Council in the proclamation aforesaid.

4. The Board of Managers, so elected as aforesaid, shall have full power to make such by-laws as from time to time as may be necessary, relative to the management, disposition of the estate and concerns of the said corporation, and regulations of the persons exercising the offices aforesaid, not contrary to law, and may appoint such other agents and servants as may be deemed necessary to transact the business of the said corporation and designate their duties.

5. It shall be lawful for the City of Halifax to transfer by deed, duly executed, to the "Halifax Asylum for the Blind," and either by way of gift or for valuable consideration, any land or hereditaments now vested in the said City of Halifax, either by act of this Province or by purchase, so that the value of such land and hereditaments shall not exceed in the whole the sum of twelve thousand dollars.

6. The managers of the said institution shall, on or before the first day of February in each year, make a full report to the Governor in Council of their proceedings.

o  
a  
  
w  
M  
th  
th  
ed  
P.  
Of  
clo  
by  
the  
  
par  
edu  
leas  
hav  
diff  
quit  
to  
circu  
  
our  
and  
tend

oration shall by  
; the aforesaid  
bers present at  
cies in the said  
, then the said  
s until the next

annual election  
n among their  
surer, and two  
s are elected in  
cers shall take  
in the precia-

shall have full  
y be necessary,  
ad concerns of  
exercising the  
int such other  
isact the busi-

asfer by deed,  
and either by  
hereditaments  
this Province  
itaments shall  
lars.

or before the  
the Governor

## THE FIFTH REPORT

OF THE

# Managers of the Halifax Asylum for the Blind,

1875.

THE HALIFAX ASYLUM FOR THE BLIND has now been in active operation for four years, and to-day its friends meet at our fifth annual meeting.

The Report of the indefatigable and enthusiastic superintendent which is annexed, is replete with information and leaves for the Managers only to add a few general details, and give an account of the expenditure. Since our opening we have had eighteen pupils in the Institution. Five of these have left, having obtained all the education they desired, One little delicate girl from Georgetown, P. E. Island died. Twelve (9 males and 3 females) remain with us. Of the whole number ten were led by the good spirit of God, to seek closer communion with him, consecrating themselves to His service by joining such branches of the christian church as they had been in the habit of attending.

We regret exceedingly to find so little interest taken by the parents and friends of the blind all over the Province, in their education. Here is a home fully equipped to board and educate at least 40 or 50 pupils, we have offered every inducement to those who have blind children, have sent our Superintendent to their homes in different parts of Cape Breton and Antigonish, and even to places quite near our own city, and have begged them to send the children to us, and we would gladly receive them at any rate that their circumstances would permit them to pay.

Could parents of these poor helpless ones only drop in and see our comfortable school rooms, bed-rooms and parlours, our two pianos and organ, our workshops and play-room, our kind attentive Superintendent and lady teacher, our new pleasant good natured housekeepers,

who fill the place of father and mother, the christian tone that pervades the whole establishment, we think they would deeply censure themselves for not having taken advantage of such an opportunity to have their dear ones taught those things which give zest and happiness to life here, and prepare them for a joyous life hereafter. We go farther and say: it is cruelty on their part, for we have seen a poor child come to us helpless, nervous, and wholly ignorant, his face telling of the complete blank of the mind within, yet see that same boy a few months after as he begins to spell out words for himself, as he learns to make sweet chords on the musical instruments, and as he walks with ease and confidence through the streets of our city, cane in hand feeling his way along, his face radiant with a new light, beginning to feel his own powers to acquire knowledge, self-reliant and happy; and having informed them of all this they still will not make the effort to send their children.

We call upon the members of the Legislature, Clergymen, Medical men and merchants to help us in our good work, and whenever they find a blind child to use every exertion to have him or her forwarded to us. We invite everybody visiting our city to call and see us, more have done so this year than ever before, and all have expressed their gratification and satisfaction with everything they saw and heard. Wednesday afternoon is our regular visiting day, but our Superintendent will always be glad to see persons from the country who cannot conveniently call on the regular day.

Our finances have been well managed by our worthy Treasurer, and although our receipts have fallen off nearly \$900, and the cost of living is increasing, still we have managed to keep the balance on the right side. Our income from all sources has been \$3428.01, and expenditure of \$3605.52; balance on hand towards paying small bills still to be presented \$535.85, we have expended \$235.29 improving the grounds, thus helping to beautify our city. We have expended \$100 on travelling expenses of our Superintendent visiting the places of residence of the blind in Cape Breton.

We have gratefully to acknowledge the receipt of a number of donations to our fund, one very handsome one from a kind lady residing in our city, (see appended list) we need all we get and more, for if we only had the means we would add much to the comfort of the inmates by obtaining a new heating apparatus in place of the troublesome coal stoves and grates we have at present.

Our former steward and matron having left us, we were exceed-

ingly fortunate  
situations,  
positions,  
and in the

Our school  
now as con  
the office  
to give kin

Miss R  
of teaching

The Co  
from Mr. S  
free tickets  
their own e

We close  
Brunswick,  
themselves  
plenty of ro  
efficient staf  
pupils. We  
ments, and  
home, and  
the kind to

Halifax, N.



ingly fortunate in getting Mr. and Mrs. Blair of Onslow, to fill the situations, and we have found them in every way suitable for the positions, both being kind and attentive to every want of the inmates, and in their general management of household duties.

Our skilful and invaluable friend Dr. Dodge, is with us still, now as consulting physician ; while Dr. Sinclair has kindly assumed the office of attending physician ; Dr. Cogswell, Dentist, continues to give kind attention to the wants of our pupils when called upon.

Miss Ross gives the Superintendent every assistance in the work of teaching, and every satisfaction to the Managers.

The Committee also beg to acknowledge many kind attentions from Mr. Sichel, who has always remembered the pupils, giving them free tickets to all concerts under his management, and assisting at their own entertainments.

We close this Report by appealing to the Governments of New Brunswick, Prince Edward Island and Newfoundland, to interest themselves in behalf of the blind of their several Provinces, we have plenty of room and can easily make more when required, have an efficient staff, everything indeed that is needed, and all we want is pupils. We will be happy to make arrangements with these Governments, and can educate their blind much cheaper than they can at home, and we think quite as efficiently as in any other Institution of the kind to be found anywhere.

All of which is respectfully submitted,

J. F. AVERY,

Halifax, N. S., Dec. 11, 1875.

*President.*

## SUPERINTENDENT'S REPORT.

To the President and Board of Managers of the HALIFAX INSTITUTION  
FOR THE BLIND.

GENTLEMEN,

I have much pleasure in submitting for your consideration, my second Annual Report.

In this Report I have particularized some of the methods employed in educating the blind, with which your frequent visits to the Institution have given you an opportunity of becoming familiar. I have done this with a view to making these methods more generally understood.

The first Institution for the education of the blind in North America, was established at New York, 1832. In the following year similar Institutions were established in Boston and Philadelphia. There are now in the United States 30 Institutions for the Blind, which have in all 3,000 pupils; and three in Canada, which have in all 150 pupils. Much has been done within the last 40 years in adapting and inventing suitable school apparatus for the blind, no doubt much will yet be done, but enough has already been accomplished to enable the blind to obtain a sound English education. Blind children should be sent to school at an early age, so that the senses of touch and hearing may be developed to their fullest extent; in fact the success of blind persons in active life depends largely upon these senses having been properly trained in childhood. In these senses when cultivated they find the only true compensation for the loss of sight. Pupils are admitted into this Institution between the ages of eight and eighteen; but it is for the interest of parents and guardians of blind youth to secure their admission as soon as they reach the prescribed age.

### READING.

Our pupils are taught to read from books of embossed or raised print. The idea of raised print for the blind was first conceived by a Frenchman named Valentine Hauey, in 1784. He used the ordinary Roman capitals. Since that time books have been printed in lower case letters, the shapes of which have been somewhat

modified  
angular  
pupils w  
ters. Th  
Frenchm

His s  
six dots a  
combinin  
These poi  
but the d

Our p  
pierced wi  
numbers.

These  
slight elev  
depression.  
2nd—Thos  
other end  
figures can  
of figures c  
encouraged

‡ Pupils  
board. Thi  
by a numbe  
These groove  
and also terr  
letters are d  
The pupils  
mentioned) l  
of which a b  
rectangular c  
progresses. ]  
means of this  
own accounts,

A year a  
number of ma

modified by Dr. S. G. Howe, of Boston. The letters having a more angular form. This print is easily learned by young children, but pupils who are over 16 years of age prefer to learn the Braille characters. This system was introduced by Braille, an eminent blind Frenchman, in 1839.

His system consists of an ingenious combination of from one to six dots arranged in each a way that a sign or letter may be made by combining one or more of them, for example: G ::, Q or Y ::, For :: These point characters are more legible than the ordinary line letter, but the durability of this print is not so great.

#### ARITHMETIC.

Our pupils use a cyphering slate, which consists of a board pierced with holes  $\frac{1}{8}$  of an inch square, and glass type to represent numbers.

These types are of two kinds, 1st—Those having at one end a slight elevation at the corner, and at the other a corresponding depression. With these types eight figures may be represented. 2nd—Those having at one end a raised diagonal line, and at the other end presenting a plane surface, with this form of type two figures can be made. By the use of these two type any combination of figures can be readily set down; still when practicable pupils are encouraged to perform their calculations mentally.

#### WRITING.

‡ Pupils are taught to write by the aid of the French writing board. This consists of a stiff cardboard, crossed at regular intervals by a number of parallel grooves, into which the paper is pressed. These grooves forming at the same time a guide in which to write, and also terminating by their width the height of the letter. The letters are detached as in printed matter and have a square form. The pupils are also taught to write the Braille characters (before mentioned) by means of a board covered with baize, across the frame of which a brass plate or ruler is placed perforated with two rows of rectangular cells. This plate is moveable downwards as the writing progresses. In each of the cells a sign or letter may be made. By means of this method the blind can write short lessons, keep their own accounts, and correspond with each other.

#### GEOGRAPHY.

A year ago your Board imported for the school department a number of maps with keys in raised print, also a globe. These maps

are embossed on stiff cardboard, the surface of the land being slightly elevated above that of the ocean.

The boundary lines and mountain ranges being marked by still greater elevations, while the courses of the rivers are indicated by depressed lines. The position of cities, towns, rivers, &c., are represented by Braille figures, the meaning of which may be easily ascertained by reference to the keys. The remaining studies such as Grammar, Spelling, History and Natural Philosophy are taught orally, or by the aid of raised printed books.

I have much pleasure in stating that the pupils have made satisfactory progress in all the branches taught.

#### MUSICAL DEPARTMENT.

The study of Music has been vigorously pursued by the pupils, and in some cases very creditable improvement has been made. In this study the Braille system of Musical notation is used, with which the blind can write down and afterwards read and commit any composition they may have read to them. The class in Piano tuning have improved, so that now several of them are able to tune and repair Pianos. Those who are qualified will leave the Institution at the close of the school year, and settle as resident tuners in different parts of the Province.

#### WORK DEPARTMENT.

Our boys are taught to work at some handicraft, such as broom making and cane seating, either of which trades may be acquired and worked successfully by a blind person. The girls receive instruction in the use of the sewing machine, in plain sewing, knitting, and fancy bead and wool work.

At the close of the school year prizes were awarded to those pupils who had obtained the highest number of marks. Annexed will be found a record of the standing of each pupil, with the names of the successful competitors for the prizes.

I regret to have to record the death of one of our pupils, a little girl named Elizabeth LeBrocq, from Georgetown, P. E. I., who died of rheumatic fever, on the 5th February last. This little child had made herself a general favourite, and her death cast a gloom over our otherwise happy school, the remainder of the pupils have enjoyed excellent health.

During the summer vacation I visited the eastern part of the Province, in search of pupils, I found in all eleven blind children, six

of whom  
to have t  
had reasc  
up to the  
have now  
be receivi  
friends o  
education,  
helpless d

I hope  
the urgent  
possible ta

ONE

New En  
Blind, and

In a fina  
of the Low  
whilst the  
better syste  
variety of o  
admit pupil  
at the rate c  
that paid by

In New  
now at a pro  
Newfoundlan  
circumstances  
opportunity t  
respective Go  
your favorabl

of whom are still under eight years of age. Arrangements were made to have the remaining five enter the institution in September, and I had reason to hope for a still larger increase from other quarters; but up to the present time no addition has been made to our numbers. I have now the names of 15 blind children in this Province who should be receiving instruction, and it is to be regretted that the parents and friends of the blind are not more zealous in securing for them an education, without which they are doomed to lives of ignorance and helpless dependence.

I hope the friends of those deprived of sight will become alive to the urgent necessity of educating them while young, and as soon as possible take steps to secure their admission into the school.

#### ONE CENTRAL INSTITUTION FOR THE MARITIME PROVINCES.

New England supports but one institution for the education of the Blind, and one such school would be ample for the Maritime Provinces.

In a financial point of view it would be for the mutual advantage of the Lower Provinces to unite in sustaining one efficient institution, whilst the blind themselves would be greatly benefitted inasmuch as a better system of grading the classes could be effected, and a greater variety of occupations taught. Some time ago your board decided to admit pupils from New Brunswick, P. E. Island and Newfoundland, at the rate of \$120 per annum. The admission fee being the same as that paid by pupils in this Province.

In New Brunswick there are probably 18 blind persons who are now at a proper age to enter the school, 7 in P. E. Island, and 10 in Newfoundland. The majority of these are in comparatively indigent circumstances, and in order that they may avail themselves of the opportunity to enter this school, assistance will be required from their respective Governments. Trusting that this report may meet with your favorable consideration, it is respectfully submitted.

C. F. FRASER.

**Prizes and Record of Pupils for the School year ending  
June 30th, 1875.**

---

**LITERARY DEPARTMENT.**

FIRST PRIZE.

Lewis A. Fletcher.

SECOND PRIZE.

Robert S. Whitman.

**MUSICAL DEPARTMENT.**

FIRST PRIZE.

Edward Leedham.

SECOND PRIZE.

Robert S. Whitman.

**BOYS' WORK DEPARTMENT.**

FIRST PRIZE.

Daniel Reid.

**GIRLS' WORK DEPARTMENT.**

FIRST PRIZE.

Janet C. McNeil.

**RECORD.**

	<i>Average in School.</i>	<i>Average in Music.</i>	<i>Department.</i>
Arthur Chisholm, Great Village,	9·24	9·64	10
Lewis A. Fletcher, DeBert River,	9·89	9·60	10
Edson P. Fletcher, " "	9·61	9·61	10
Maggie Hunter, LaHave,	8·87	8·93	10
John W. Hiltz, Maitland,	7·18		10
Edward Leedham, Musquodoboit,	9·31	9·93	10
Frank R. McLean, "	4·66		10
Janet C. McNeil, Pictou,	9·45	9·75	10
Daniel M. Reid, "	9·63		10
William M. Smith, Norton, N. B.,	9·27	9·40	10
Howard Taylor, Musquodoboit,	9·36	9·64	10
Robert S. Whitman, Bridgewater,	9·88	9·85	10
Flora Wilson, Tatamagouche.	5·78		10

H

This As  
30 Victoria

All orig  
the Blind w  
this Associa  
upwards to

Any sub  
five dollars  
member of  
meetings, an

Donors o  
the office of  
thereby be c

Payment  
patron of the

Patrons a  
election of M

The mana  
of twelve men  
dent, Vice-Pre  
ing Secretary.

An annual  
shall be held  
year as the Bo  
given in two at  
present in a ha  
a quorum for  
business to be  
members then p

# CONSTITUTION AND BY-LAWS

OF THE

## Halifax Asylum for the Blind.

### CONSTITUTION.

#### ARTICLE I—NAME.

This Association shall, conformably to the Act of Incorporation, 30 Victoria, C. 50, be styled, "THE HALIFAX ASYLUM FOR THE BLIND."

#### ARTICLE II—MEMBERSHIP.

All original subscribers to the fund for erecting the Asylum for the Blind within the city of Halifax shall be and continue members of this Association so long as they contribute the sum of one dollar or upwards towards the support of the Institution.

Any subscriber to the funds of the Institution to the amount of five dollars or upwards, may be constituted a member on motion of a member of the Board of Managers at one of their regular monthly meetings, and so continue during his annual payment of five dollars.

Donors of fifty dollars at one time, and members who have served the office of Manager not less than three consecutive years, shall thereby be constituted life members of the Association.

Payment of five hundred dollars at one time shall constitute a patron of the Institution.

Patrons and members shall have the right of voting at the annual election of Managers, and shall themselves be eligible.

#### ARTICLE III—MANAGEMENT.

The management of the Institution shall be entrusted to a Board of twelve members, who shall choose from their own number a President, Vice-President, Treasurer, Corresponding Secretary and Recording Secretary.

An annual meeting for the election of the Board of Management shall be held on such day of the second week of the last month of the year as the Board of Managers may appoint, due notice thereof being given in two at least of the Halifax newspapers. Any number of persons present in a half hour from the time named in such notice shall be a quorum for the election of Managers, and the transaction of any business to be passed upon at such annual meeting; but any five members then present may, if they shall deem the business to require it,

demand an adjournment to some other day and hour within one week therefrom, and the same shall stand adjourned accordingly, and the business so postponed shall at first adjourned meeting be first taken up and finally disposed of.

If for any reason the election of Managers be, pursuant to the foregoing provision or otherwise, postponed, the Managers of the preceding year shall hold office until the new Board be elected.

The Board of Managers shall have power to supply vacancies occurring therein between the periods of the annual elections.

At the annual meeting the votes shall be taken by ballot, and the first twelve persons named on a list made in the order of the number of votes given for them respectively, beginning with the largest number of votes and so on to the least, shall constitute the Board of Managers.

ARTICLE IV—BY-LAWS, &C.

The power of making, amending, and repealing by-laws, and regulations for their own guidance and the government of the Institution, and the appointment and removal of all officers, and regarding salaries and allowances, is vested in the Board of Management; but no by-law once passed shall be altered or repealed except upon a vote of two-thirds of the members of the Board present at a regular monthly meeting thereof, and after notice of such alteration or repeal given at the next preceding monthly meeting.

ARTICLE V—AMENDMENTS, &C.

The foregoing articles, together with the provisions contained in the Act of Incorporation, are declared to be the Constitution of the "Halifax Asylum for the Blind," and no alteration shall be made therein except by a vote of two-thirds of the persons present at an annual meeting of the Corporation upon the recommendation of the Board of Managers, of which at least one month's notice in writing shall have been given to the Patrons and Members individually, by letter addressed to the Patron or Member, and mailed at Halifax or left at his place of business or abode.

The Board first Monday a public holiday may from t

Special in three members in such regulatory.

At least given, and n be transacted

Five of the of business.

The President he may be present Committees. as well on stage both President chair shall be at the hour for

The following Board of Managers

- (1) Finance—
- A Committee and four members recommend ways prosperity of the the Treasurer's and submit a Institution Every Stand



## BY-LAWS.

### BOARD OF MANAGERS—MEETINGS.

#### I.—STATED MEETING.

The Board shall hold a stated meeting at the Institution on the first Monday of every month, except when such Monday shall fall on a public holiday, then on the day following, and at such hours as they may from time to time appoint.

#### II.—SPECIAL MEETINGS.

Special meetings may be convened by request of the President or three members of the Board, the time, place, and object to be specified in such request, and inserted in the notice of meeting by the Secretary.

At least twenty-four hours' notice of a special meeting shall be given, and no business other than that specified in the notice shall be transacted.

#### III.—QUORUM.

Five of the managers shall constitute a quorum for the transaction of business.

#### PRESIDING OFFICER.

The President shall preside at all meetings of the Board at which he may be present, and he shall be *ex-officio* member of all standing Committees. In his absence the Vice-President shall represent him as well on standing Committees as at the Board. In the absence of both President and Vice-President from any meeting of the Board, the chair shall be taken by the first named on the list of Managers present at the hour for commencing business.

#### V.—COMMITTEES.

The following Standing Committees shall be appointed by the Board of Managers at their first meeting in each year:—

##### (1) *Finance*—

A Committee of Finance, consisting of the President, Treasurer, and four members of the Board, whose duty it shall be to devise and recommend ways and means for securing and preserving the financial prosperity of the Institution, to examine and certify the correctness of the Treasurer's annual report, and at the end of every year prepare and submit a full and clear report of the financial condition of the Institution

Every Standing Committee shall from time to time furnish the

Committee of Finance with such information as they may require, and particular before the close of every year with a full inventory of all the property in their respective departments.

(2) *Instruction*—

A Committee of Instruction, consisting of four members of the Board who shall have supervision of the Educational Department, and shall enquire from time to time into the methods pursued in the instruction of the blind in other places.

(3) *Manufactures*—

A Committee of three on Manufactures to supervise the Manufacturing Department, supply that Department with raw material, and dispose of the articles manufactured.

(4) *House*—

A House Committee of three on supplies, repairs and improvements, to have supervision of all matters connected with the supply of provisions, clothing and other necessaries; the regulation of the domestic arrangements of the Institution, and the care of the building and grounds.

(5) *General Duties*—

Each Standing Committee shall visit the Institution at least once a month, and arrange for one of their number to do so weekly. They shall have the entire and exclusive control, subject only to the full Board, over the department allotted to them; shall keep a book at the Institution, in which all their proceedings shall be entered, and especially all requisitions, instructions, or orders given to the Superintendent or other officers shall be clearly set down therein, for the prevention of any misunderstanding regarding the same. The Chairman shall be bound to see that the duties of his Committee are in every respect fully performed, and shall furnish the Board whenever required with the minutes of their proceedings, and all other information desired.

#### VI.—DUTIES OF THE TREASURER.

The Treasurer shall have charge of all funds and securities belonging to the Institution, and shall be *ex-officio* a member of the Committee of Finance; shall deposit all moneys of the Institution, on receipt, in some bank approved by the Managers, to the credit of the Institution, and pay by cheques drawn thereon all bills certified by the Chairman of any standing Committee. He shall present at every stated meeting in each year a full report for the year, and in such form as the Board may prescribe.

#### VII.—DUTIES OF THE CORRESPONDING SECRETARY.

The Corresponding Secretary shall conduct the general correspondence of the Institution, and submit the same at each stated meet-

ing of th  
by him c  
keep the

The F  
of the I  
prepare a  
of the Ins  
the Comm

He shal  
directed b

He shal  
corded in  
all reports  
today, and

Whenev  
other proce

In his  
act *pro tem*

(1) *Gener*

Young l  
eight and e  
hundred an  
half-yearly  
expenses of  
pupils must  
from the In

Their frie  
tions of the

(2) *Special*

The Boar  
admission of  
refuse the sa  
sistent with t

(3) *Day Se*

The Board  
terms and cor

(4) *Forms,*

Application  
Secretary, at t  
with the direc

ing of the Board. He shall file at the Institution all letters received by him or the Board, and copies of all letters written by him, and keep the same under his charge for the exclusive use of the Board.

#### VIII.—DUTIES OF RECORDING SECRETARY.

The Recording Secretary shall keep a record of the proceedings of the Board, and enter the same in a book of Minutes; shall prepare and issue all notices required in conducting the business of the Institution; and communicate all resolutions of the Board to the Committee or officer affected thereby.

He shall have the custody of the seal, and use the same only as directed by the Board of Managers.

He shall see that all bye-laws of the Institution are properly recorded in a book kept for that purpose; shall file at the Institution all reports and papers submitted to the Board or placed in his custody, and safely keep the same for the exclusive use of the Board.

Whenever the Secretary is mentioned in any bye-law, resolution or other proceeding, it shall mean the Recording Secretary.

In his absence the Manager shall appoint one of their number to act *pro tempore*.

#### IX.—ADMISSION OF PUPILS.

##### (1) *General terms.*—

Young blind persons of good moral character between the ages of eight and eighteen, may be admitted to the Institution by paying one hundred and twenty dollars per annum, the payments to be made by half-yearly instalments in advance. This sum shall cover all the expenses of board, washing, tuition and medical attendance. The pupils must furnish their own clothing, and pay their own fares to and from the Institution.

Their friends may visit them at reasonable times under the regulations of the Board.

##### (2) *Special cases.*—

The Board of Managers may receive special applications for the admission of pupils who are in indigent circumstances, and grant or refuse the same from time to time, as in their judgment may be consistent with the state of the funds of the Institution.

##### (3) *Day Scholars.*—

The Board may, at their discretion, receive day scholars upon such terms and conditions as they may prescribe.

##### (4) *Forms, &c.*—

Applications for admission must be addressed to the Recording Secretary, at the Asylum, and made upon the forms and in accordance with the directions prescribed by the Board.

DR.

Halifax Asylum for the Blind, in account with George P. Mitchell, Treasurer.

CR.

1875.			Balance from last year's acct.....	\$ 704 87
House Expenses.....	\$1206 69		Interest from Investments, &c.....	1431 46
Salaries.....	800 00		Donations and Legacy.....	507 64
Furniture, Bedding, &c.....	68 31		Board from pupils.....	215 00
Books, printing report, music, advertising, stationary, &c.....	228 72		Manufactures, from work sold.....	75 95
Repairs, whitewashing fences, double windows, &c.....	78 60		Grass on ground cut.....	20 00
Fire Insurance (on Building and Furniture).....	46 00		Provincial Grant.....	1200 00
Gas account.....	75 90			
Manufactures, (for cane, &c.).....	57 66			
Coal and wood.....	165 90			
Piano.....	200 00			
Investments, (special Donation).....	247 70			
Miscellaneous.....	193 75			
Labor at Grounds, in carting earth, ashes and gravel for walks	249 84			
Balance.....	535 85			
	<u>\$4154 92</u>			<u>\$4154 92</u>

20

By balance, to new acct..... \$535 85

Examined and found correct.  
W. H. NEAL,  
CHARLES FLETCHER, } Auditors.

E. & O. E.

Halifax, 8th December, 1875.

GEORGE P. MITCHELL, Treasurer

- ✓ Provincial Gr
- ✓ Hon. M. B. J
- ✓ " E. Colli
- ✓ Wm. Ounard
- ✓ Sir W. F. W
- ✓ Sir Edward K
- ✓ A Friend, per
- ✓ Hon. A. Keit
- ✓ " J. H. A
- ✓ James Donald
- ✓ Judge Bliss
- ✓ Lewis Bliss
- ✓ Bishop of Nov
- ✓ Sir Wm. Youn
- ✓ W. J. Stairs
- ✓ J. Duffus
- ✓ The Lieut. Gov
- ✓ W. P. West
- ✓ Edwrd. Binney
- ✓ Wm. Hare
- ✓ Edwrd. Albro
- ✓ Hon. Jeremiah
- ✓ " J. W. RH
- ✓ " D. McN
- ✓ W. B. Hamilton
- ✓ John Naylor
- ✓ John Doull
- ✓ John Tobin
- ✓ Archbishop Con
- ✓ Miss Cogswell
- ✓ J. F.
- ✓ Burns & Murray
- ✓ Esson & Co.
- ✓ A. McLeod
- ✓ Alex. McLeod &
- ✓ Wm. Harrington
- ✓ Black Bros & Co.
- ✓ David Starr & So
- ✓ J. B. Bland
- ✓ Bauld, Gibson &
- ✓ James Scott
- ✓ Daniel Cronan
- ✓ S. N. Binney
- ✓ Joseph Wier
- ✓ J. & R. B. Seeton
- ✓ Jas. F. Avery
- ✓ Geo. H. Starr
- ✓ Jarius Hart

HALIX

## ORIGINAL SUBSCRIBERS

TO THE

# HALIFAX ASYLUM FOR THE BLIND.

—:—

✓ Provincial Grant.....	\$2000 00	Chas. Cogswell, M. D.....	\$ 100 00
✓ Hon. M. B. Almon.....	2000 00	C. D. Hunter.....	100 00
✓ " E. Collins.....	1000 00	Ann Vass.....	100 00
Wm. Cunard, Esq.....	500 00	S. A. White.....	100 00 ✓
✓ Sir W. F. Williams.....	500 00	Hon. Jas. Cochran.....	100 00 ✓
✓ Sir Edward Kenny.....	400 00	George Esson.....	100 00
A Friend, per M. H. Richey.....	400 00	George P. Mitchell.....	100 00
✓ Hon. A. Keith.....	200 00	Edward Smith.....	100 00 ✓
✓ " J. H. Anderson.....	200 00	John Brookfield.....	80 00
✓ James Donaldson.....	200 00	E. K. Brown.....	50 00 ✓
✓ Judge Bliss.....	200 00	Wm. Cogswell.....	30 00
✓ Lewis Bliss.....	200 00	Chas. Robson & Co.....	50 00 ✓
✓ Bishop of Nova Scotia.....	200 00	E. W. Chipman.....	50 00
✓ Sir Wm. Young.....	200 00	W. H. Neal.....	50 00 ✓
✓ W. J. Stairs.....	200 00	John Silver & Co.....	50 00
✓ J. Duffus.....	200 00	John S. McLean.....	50 00 ✓
✓ The Lieut. Governor.....	200 00	Robert Morrow.....	50 00
✓ W. P. West.....	200 00	G. C. Harvey.....	50 00 ✓
✓ Edwd. Binney.....	200 00	John Taylor.....	50 00
Wm. Hare.....	100 00	W. C. Silver.....	50 00 ✓
✓ Edwd. Albro.....	100 00	W. Jordan & Co.....	50 00
✓ Hon. Jeremiah Northup.....	100 00	Fraser, Paint & Co.....	50 00 ✓
" J. W. Ritchie.....	100 00	Stephen Tobin.....	50 00 ✓
✓ " D. McN. Parker.....	100 00	Thos. A. Brown.....	50 00
✓ W. B. Hamilton.....	100 00	P. Lynch.....	50 00 ✓
✓ John Naylor.....	100 00	J. & W. Compton.....	50 00
✓ John Doull.....	100 00	John G. Marshall.....	50 00 ✓
✓ John Tobin.....	100 00	John C. Haliburton.....	40 00 ✓
✓ Archbishop Connolly.....	100 00	J. B. Morrow.....	40 00 ✓
✓ Miss Cogswell.....	100 00	Hon. S. L. Shannon.....	30 00
✓ J. F.....	100 00	John B. Campbell.....	30 00
✓ John Stairs.....	100 00	Late R. S. Brookfield.....	30 00
✓ Burns & Murray.....	100 00	D. Murray & Co.....	25 00
✓ Esson & Co.....	100 00	Lordly & Stimpson.....	25 00
✓ A. McLeod.....	100 05	John L. Whytal.....	25 00 ✓
✓ Alex. McLeod & Co.....	100 00	A. K. McKinlay.....	20 00
✓ Wm. Harrington.....	100 00	J. Withrow.....	20 00
✓ Black Bros & Co.....	100 00	Smith Brothers.....	20 00
✓ David Starr & Sons.....	100 00	John Farquharson.....	20 00
✓ J. B. Bland.....	100 00	T. V. Woolrich.....	20 00
✓ Bauld, Gibson & Co.....	100 00	Thos. A. Anderson.....	20 00
✓ James Scott.....	100 00	Very Rev. Dr. Hannan.....	20 00 ✓
✓ Daniel Cronan.....	100 00	W. H. Newman.....	20 00
✓ S. N. Binney.....	100 00	John H. Symons.....	20 00
✓ Joseph Wier.....	100 00	W. H. Tully.....	20 00
✓ J. & R. B. Seeton.....	100 00	J. B. Elliot & Co.....	20 00
✓ Jas. F. Avery.....	100 00	W. H. Creighton.....	20 00
✓ Geo. H. Starr.....	100 00	James Tremain.....	20 00
✓ Jairus Hart.....	100 00	M. H. Richey.....	70 00 ✓

Charles Fletcher.....	\$ 20 00	Windsor Forks Church.....	\$ 8 95
Shaw & Murphy.....	12 50	Windsor, per Dr. Fraser.....	608 90
R. T. Muir.....	10 00	Upper Londonderry, per Mr.	
C. Kaizer.....	10 00	Morrison.....	12 00
Everett Brothers.....	10 00	Rev. Mr. Wyle's Congregation,	
J. C. McIntosh.....	10 00	Londonderry.....	8 20
D. Falconer.....	10 00	Legacy from late Jane Molly....	88 87
P. Walsh.....	10 00	Legacy from late Robt. Noble....	100 00
John Lithgow.....	10 00	Legacy from late Robert Purvis,	
H. P. Burton.....	5 00	Pugwash.....	100 00
M. A. Buckley.....	5 00	Legacy from late Jas. McDonald,	
Col. Lowry, 47th Regt.....	5 00	Green Hill, Pictou Co.....	150 00
St. John's Church, Lunenburg..	18 20		
Onslow, per M. Baxter.....	8 00	AND LIFE MEMBERS SINCE.	
Yarmouth, per Rev. M. Moody.	18 40	Hon. Robt. Boak.....	100 00 ✓
Wolfville, per Dr. Johnston....	96 00	Jas. R. Lithgow.....	50 00 ✓
St. John's Church, Truro.....	95 50	John Boyd, St. John, N. B.....	50 00 ✓
Stewiacke.....	14 50	Mrs. Bauld, Senr.....	200 00
Y. M. Ass., Chalmers Church...	15 00		

DO

- Legacy from
- Geo. F
- ✓ Mr. and Mrs.
- ✓ General Mon
- Mrs. Armstro
- Hon. Colin C
- A Friend.....
- ✓ James Barne
- ✓ F. Allison, Pa
- John McKay,
- Judge Marsha
- ✓ Mr. and Mrs.
- Mrs. Bauld, S
- Thomas B. Ai
- C. D.....
- Mr. Oakes, Le
- Mr. Putnam,
- Mr. Troop, M.
- Rev. Colin Chi
- Joseph Hart,
- Jacob Hart, W
- David Boyd, P
- ✓ Mrs. Harry Ki
- ✓ Admiral Welle
- We have als
- ✓ Edward Binney

\$ 8 95  
 608 90  
 12 00  
 8 20  
 88 87  
 100 00  
 100 00  
 150 00  
 100 00 ✓  
 50 00 ✓  
 50 00 ✓  
 200 00

## DONATIONS AND SUBSCRIPTIONS—1875.

Legacy from the late James McDonald, Green Hill, Pictou Co., per Rev. Geo. Patterson .....	\$150 00
✓ Mr. and Mrs. Charles Murdoch .....	20 00
✓ General Montagu, C. B., Royal Engineers .....	10 00
Mrs. Armstrong, St. John, N. B. ....	4 00
Hon. Colin Campbell, M. E. C., Weymouth .....	10 00
A Friend .....	1 00
✓ James Barnes .....	5 00
✓ F. Allison, Park Street .....	10 00
John McKay, M. P. P., West River, Pictou .....	1 00
Judge Marshall .....	5 00
✓ Mr. and Mrs. Jenny, City Fever Hospital .....	10 00
Mrs. Bauld, Senr. ....	200 00
Thomas B. Aikins .....	10 00
C. D. ....	20 00
Mr. Oakes, Legislative Council .....	2 00
Mr. Putnam, M. P. P. ....	1 00
Mr. Troop, M. P. P. ....	1 00
Rev. Colin Chisholm, Port Hood .....	2 00
Joseph Hart, Baddeck .....	2 50
Jacob Hart, Whycomagh .....	1 00
David Boyd, Port Hawkesbury .....	2 00
✓ Mrs. Harry King .....	5 00
✓ Admiral Wellesley, C. B. ....	20 00

We have also to acknowledge the usual Christmas supplies from our kind friends  
 ✓ Edward Binney, Esq., and H. Hesslein, Esq. ✓