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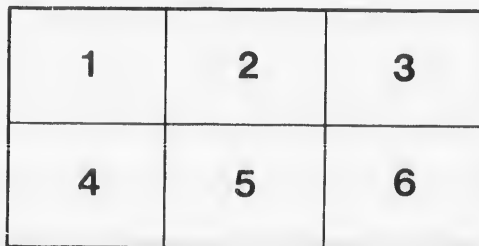
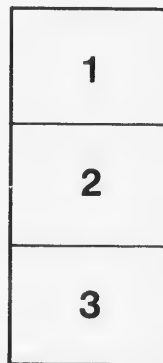
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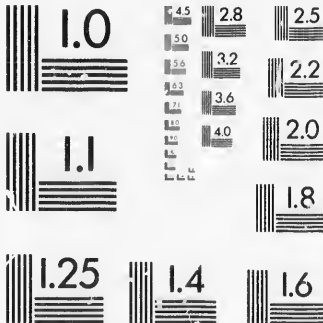
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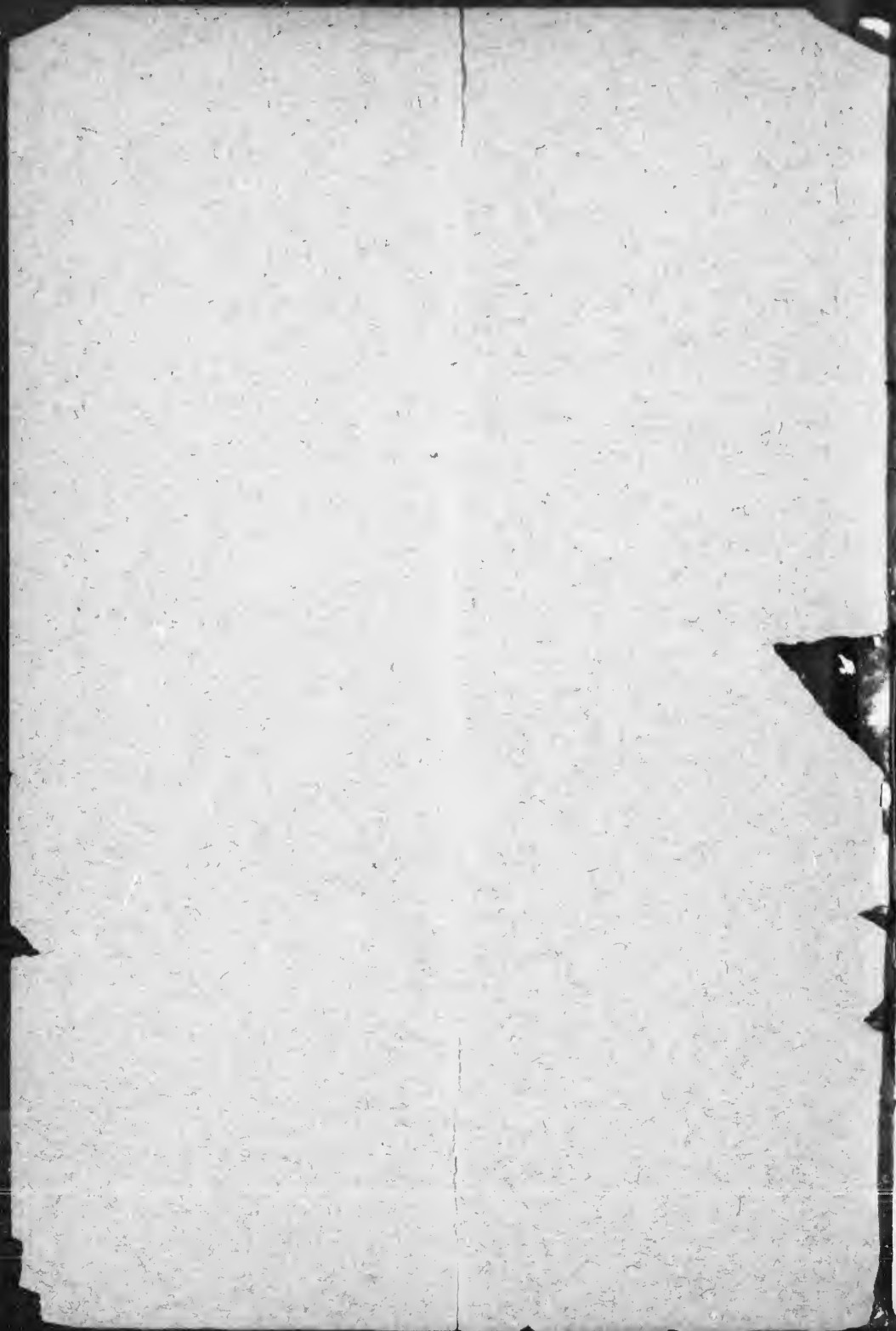
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THE
ACT OF INCORPORATION
AND
RULES AND REGULATIONS
OF THE
FOREIGN MISSIONARY BOARD
OF THE
BAPTIST CONVENTION

NOVA SCOTIA, NEW BRUNSWICK AND PRINCE
EDWARD ISLAND.

ST. JOHN, N. B.
GEO. W. KNODEL, PRINTER, CHURCH STREET.
1858



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NOVA SCOTIA, NEW BRUNSWICK AND PRINCE
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ST. JOHN, N. B. :
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1888.

AN ACT TO INCORPORATE THE FOREIGN MISSIONARY BOARD OF
THE BAPTIST CONVENTION OF NOVA SCOTIA, NEW BRUNSWICK
AND PRINCE EDWARD ISLAND :

(Passed by the N. S. Legislature 2nd day of May, 1865.)

BE it enacted by the Governor, Council and Assembly as follows :

1. The Rev. G. Armstrong, the Rev. C. Tupper, D.D., Ansel T. Baker, the Rev. W. G. Parker, the Rev. I. E. Bill, the Rev. A. Stronach, the Rev. S. Robinson, the Rev. J. L. Reed, the Rev. Jas. Parker, the Rev. W. H. Porter, the Rev. I. Wallace, S. Wheelock, A. McL. Seely, Ambrose Dodge, the Rev. N. Vidito, and such other persons as may from time to time be appointed by the Baptist Convention of Nova Scotia, New Brunswick, and Prince Edward Island, to form the Board of Foreign Missions of that Body are hereby created a body corporate by the name of the Foreign Missionary Board of the Baptist Convention of Nova Scotia, New Brunswick and P. E. Island.

2. The Corporation may purchase, take and hold real estate, and may accept legacies or donations of real and personal property, and may dispose of, lease, sell, convey, or mortgage the same, and may invest any moneys which may come into their hands in such a way as they may deem most advantageous for the purpose of carrying out the objects of the Corporation.

3. All the real and personal property in which the Foreign Missionary Board is now or may at any future time be interested, is and shall be invested in the Corporation hereby established, without prejudice, however, to private rights.

Sept 1865

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1888

THE FOREIGN MISSIONARY BOARD OF THE BAPTIST CONVENTION OF NOVA SCOTIA, NEW BRUNSWICK AND PRINCE EDWARD ISLAND, DO HEREBY ENACT THAT THE FOLLOWING SHALL BE THE RULES AND REGULATIONS FOR THE GOVERNMENT OF THE BOARD AND ITS OFFICERS.

RULES AND REGULATIONS.

ARTICLE I.

OFFICERS OF THE BOARD.

The Officers of the Board shall consist of a President, Vice-President, Secretary and Treasurer. These officers shall be elected by nomination and ballot, at the annual meeting of the Board, and shall continue in office for one year, or until their successors are elected. These Officers shall enter upon their duties immediately after their election.

ARTICLE II.

DUTIES OF OFFICERS.

THE PRESIDENT.

Sec. 1.—The President shall preside at the meetings of the Board, and shall have a general oversight of its operations, and shall perform such other duties as may be incident to his office.

VICE-PRESIDENT.

Sec. 2.—In the absence of the President the Vice-President shall perform the duties of the President.

PROVISION IN ABSENCE OF PRESIDENT.

Sec. 3.—In absence of the President and Vice-President at any legally called meeting, a quorum being present, the Board may call any member to the chair, and such Chairman shall perform temporarily the duties of the President.

THE SECRETARY.

Sec. 4.—The Secretary shall receive all contributions for Missionary purposes (except as hereinafter provided for), and shall pay the same to the Treasurer as received, taking a receipt therefor. He shall keep a faithful record of all receipts, and shall acknowledge the same weekly, in the denominational newspaper, or in any other publication as directed by the Board. He shall attend all meetings of the Board, and keep accurate minutes of the same, regularly entered in a Book of Records, provided by, and being the property of the Board. He shall give notice of all meetings of the Board, in such a manner as may be prescribed. He shall have charge of all Home and Foreign Correspondence, as directed by the Board, and shall keep a copy of the same as well as of all official correspondence. He shall render a monthly report, or oftener if required, and an Annual Report. He shall have charge of the Corporate Seal, and shall only affix or use the same as directed by the Board. He shall perform all other duties incident to his office, as instructed by the Board, and at the expiration of his term of office shall deliver to his successor all records, documents, and any other property of the Board which may have been entrusted to his care.

PROVISION IN ABSENCE OF SECRETARY.

Sec. 5.—In the absence of the Secretary the President may appoint a member of the Board to perform the duties of the Secretary, *pro tem*.

THE TREASURER.

Sec. 6.—The Treasurer shall receive all Missionary Contributions from the Secretary, and under the direction of the Board shall deposit, invest or disburse the same. He shall collect all interest from mortgages, receive all Trust Funds, and Legacies for investment, and collect all revenues therefrom, and shall invest, deposit and disburse all receipts from Trust Funds, Mortgages and Legacies, in pursuance of the respective trusts and the direction of the Finance Committee of the Board, herein provided for, and constituted, and of which he shall be a member. The Treasurer shall keep an accurate account of all receipts and payments in regular books of accounts, and shall take and carefully keep vouchers for all payments of money. He shall keep

two separate accounts one of which shall be known as the Missionary Account, and the other as the Trust Fund, Mortgage and Legacy Account. He shall deposit in the name of the Board, all receipts when they aggregate fifty dollars or more, in a city Bank selected by the Board. He shall deposit in said Bank in the name of the Board, all Missionary Contributions to Missionary Account, and all receipts from Trust Fund, Mortgage or Legacies, to Trust Fund, Mortgage and Legacy Account. He shall make all payments by check, payable to order, unless otherwise directed by the board. He shall render a written monthly report, or oftener if required, of all receipts and expenditures, showing balance of funds on hand and in Bank, also an Annual Report. The funds, books, Vouchers and Securities, shall be at all times under the supervision of the Board. The securities shall be deposited in the vaults of the Bank with which the Board's account is kept, and in a suitable box provided for the same, to be labelled the property of the Foreign Missionary Board of the Baptist Convention of Nova Scotia, New Brunswick and Prince Edward Island. At the expiration of his official term he shall transfer all funds, securities, books, papers and all other property of the Board to his successor.

ARTICLE III.

BANK DEPOSITS AND WITHDRAWALS.

Sec. 1.—All monies shall be deposited in the name of the Board in a Bank in the City of St. John, selected by the Board, and all withdrawals shall be by cheque, signed by the Treasurer and countersigned by the President, or in the absence of the President by the Secretary of the Board.

ARTICLE IV.

LIABILITIES, HOW CONTRACTED.

Sec. 1.—No officer or member of the Board shall contract any debt, or in any way make the Board liable unless authorized by a vote of the Board.

ARTICLE V.

OFFICERS SALARIES.

Sec. 1.—The Salaries of the Officers of the Board shall be decided at the Annual Meeting.

ARTICLE VI.

AUDITORS.

Sec. 1.—The Board shall appoint two Auditors, not being members of the Board, whose duties it shall be to examine and audit all accounts and vouchers and report in writing at the last Regular Meeting of the Board preceding the Annual Meeting of the Baptist Convention.

ARTICLE VII.

FINANCE AND INVESTING COMMITTEE.

Sec. 1.—There shall be appointed annually by the Board three members, who, in addition to the Treasurer, shall be a Committee on Mortgages, Investments, Trust Funds and Legacies: and all matters pertaining thereto shall be administered by this Committee as directed by the Board. This Committee shall render a monthly report, or whenever directed to do so by the Board.

ARTICLE VIII.

VACANCIES.

Sec. 1.—Vacancies in the Board or its officers by death, removal or otherwise may be filled at any Regular Meeting of the Board.

ARTICLE IX.

ANNUAL MEETING.

Sec. 1.—The Annual Meeting of the Board shall be held in St. John on the first Wednesday in September, at 3 o'clock p. m.

MONTHLY MEETINGS.

Sec. 1.—The Board shall hold monthly meetings in St. John on the first Wednesday in each month at 3 o'clock p. m.

SPECIAL MEETINGS.

Sec. 1.—Special Meetings may be held (1) by the call of the President, or (2) by vote of the Board at any Regular Session, or (3) at the request of three of the members.

ARTICLE X.

QUORUM.

Sec. 1.—At any Regular Meeting of the Board five members present shall constitute a quorum.

ARTICLE XI.

QUESTIONS—HOW DECIDED.

Sec. 1.—All questions shall be decided by a majority vote of the members present at any Regular, Annual or Special Meeting.

ARTICLE XII.

AMENDMENTS OR ALTERATIONS.

Sec. 1.—These Bye-Laws and Regulations shall not be altered, amended or superseded except by a two third vote of members present at any Regular Meeting, written notice of said amendment or alteration having been given at a previous Regular Meeting.

ORDER OF BUSINESS.

The Order of Business at all Regular Meetings of the Board shall be as follows :

- 1.—Invocation of the Divine Blessing.
- 2.—Reading of Minutes of the preceding Meeting.
- 3.—Signing of the Minutes by the President and Secretary after approval.
- 4.—Introduction of New Members.
- 5.—Invitation to Visiting Ministers or Brethren to a seat at the Board.
- 6.—Election of Officers.
- 7.—Report of the Secretary.
- 8.—Report of the Treasurer.
- 9.—Report of the Finance Committee.
- 10.—Report of the Committee on Mortgages, Trust Funds and Legacies.
- 11.—Reading of Correspondence.
- 12.—Unfinished Business.
- 13.—New Business.
- 14.—Adjournment with Benediction.

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