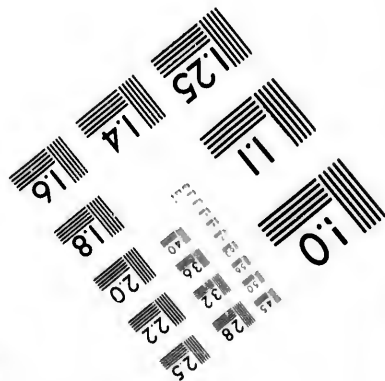
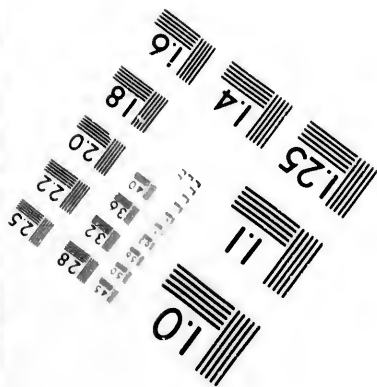
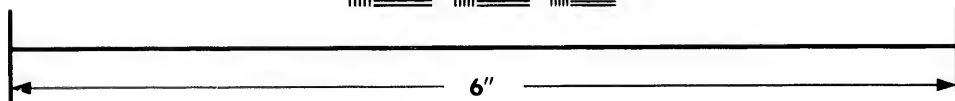
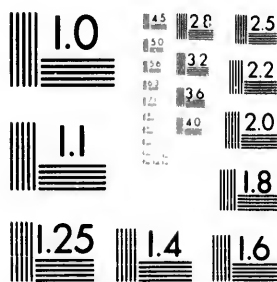


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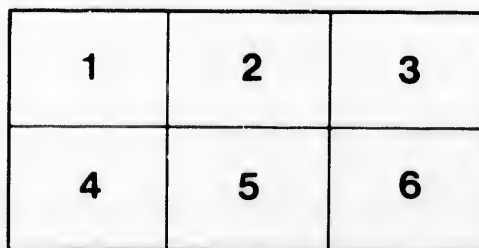
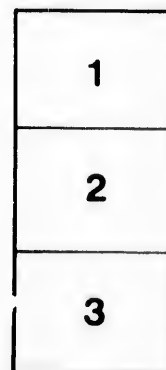
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CONSTITUTION AND BY-LAWS

The British Columbia Protestant Orphans' Home

Incorporated under the
Benevolent Societies Act

DECLARATION

Whereas we, the undersigned, the President, Secretary, and Treasurer, for the time being, appointed by the Committee of Management of the British Columbia Protestant Orphans' Home, of Victoria, British Columbia, and other members of the said Committee, are desirous of becoming a body corporate with power in accordance with the provisions of the Benevolent Societies' Act, 1891, having the powers, rights and immunities vested by law in such bodies, now we do hereby declare as follows:

1st. That the intended corporate name of the society is "The British Columbia Protestant Orphans' Home."

2nd. That the purpose or object of the society is to receive and provide a home for orphan, destitute, and other children requiring such care, and to educate them in the Protestant faith, and instruct them in the elements of secular knowledge.

3rd. That the names of those who are to be the first managing officers are Frederick Hammett Worlock, President; Charles Hayward, Secretary; and James Hutcheson, Treasurer; and of the Managing Committee are Right Rev. Bishop Cridge, Rev. Coverdale Watson, Rev. Patrick MacFarlan Macleod, Percival R. Brown, Charles Hayward, David Spencer, Herbert Carmichael, Robert Paterson Hithet, Noah Shakespeare, Frederick Hammett Worlock, Henry Jewel, and James Hutcheson.

4th. That the affairs of the society shall be managed by a committee consisting of twelve members of the society, to be elected at the annual meeting of the members, to be held on the second Tuesday of December in each year.

5th. That the Committee shall, at their first meeting, to be held not later than one week after their election, appoint from their own number a President, Secretary and Treasurer.

Dated this 9th day of May, A. D. 1892.

FRED. H. WORLOCK.
P. McP. MACLEOD.
EDWD. CRIDGE.
JAMES HUTCHESON.
NOAH SHAKESPEARE.
CHAS. HAYWARD.
PERCIVAL R. BROWN.
DAVID SPENCER.
C. WATSON.

Witness to the signatures of Frederick Hammett Worlock, Rev. Patrick MacFarlan Macleod, Right Rev. Bishop Cridge, Rev. Coverdale Watson, James Hutcheson, Noah Shakespeare, Charles Hayward, Percival R. Brown and David Spencer:

[L.S.] GEO. JAY, Jr.,
Notary Public.

I hereby certify that the above written declaration is in conformity with the Benevolent Societies' Act, 1891.

Dated this 16th day of May, A. D. 1892.

[L.S.] C. J. LEGGATT,
Registrar General of Titles.

Filed (in duplicate) 18th May, 1892.

C. J. LEGGATT,
Registrar General.

BY-LAWS

1. All persons, firms and companies contributing the sum of two dollars and fifty cents (and upwards) per annum in cash, shall be members of the Society; and all who have subscribed that amount (or upwards) in cash, at any time previous to the annual meeting within the then current calendar year, shall be entitled to vote. Subscribing firms, and corporations, may vote by an authorized representative, provided authority in writing in that behalf is filed with the Secretary.

2. At all meetings of this Society ten members shall form a quorum, and the consent of a majority in numbers of those present at any such meeting (at which a quorum shall be present) shall be necessary for the passage of any resolution. Notice of annual and all other meetings of the members shall be given by publication in at least three issues of two Victoria Daily papers immediately prior to such meeting.

3. Only persons who are Protestants and otherwise qualified to vote shall be eligible for election as members of the Committee of Management.

4. Each of the Protestant Denominations, viz:

Anglican,
Presbyterian,
Methodist,
Baptist,
Congregational,
Reformed Episcopal,

shall have the privilege and right of nominating one person for election as a member of the Board. Such nomination shall be in writing, signed by a Minister authorized to represent the Denomination and lodged with the Secretary previous to the day of election. All other nominations shall be made openly at the annual meeting.

5. Of the twelve members of the Society constituting the Committee of Management, five shall form a quorum. This Committee shall be elected by the members at the annual meeting on the second Tuesday of December in each year at such hour and place as the Committee from time to time may determine.

6. It shall be the duty of such Committee at their first meeting to be held not later than one week after their election, to appoint from their own number a President, Secretary and Treasurer, to meet at least once a quarter and oftener if required; to provide for the support of the Institution by means of voluntary contributions and otherwise, as they may deem advisable.

7. The Managing Committee shall also, at their first meeting, appoint a Committee of not more than eighteen ladies to superintend the internal management of the Home. It shall be the duty of such Committee (subject to confirmation by the Managing Committee) to make, alter and amend by-laws, rules and regulations for the proper guidance of the matron and other employees, and for the following purposes:

(a) The discipline and control of the inmates;

(b) The exhibition in the public office at the Home of the House Rules, Time Tables, Bill of Fare, etc., in force for the time being;

(c) The exhibition of the name, age and sex of all the children in the Home, and dates of their entry at the authority for their admission;

(d) The election of their own officers and servants;

(e) Their meetings (at least once a month);

(f) The reception and consideration of all accounts for supplies, etc., during the previous month, and after such consideration and approval, to forward the same to the Treasurer for payment by cheque and voucher in the customary manner.

They shall also report to the Managing Committee (a) From time to time as may be necessary; (b) Once year within one week after 30th November, make a full report on the affairs under their charge for the year ending that date.

8. The Committee of Management shall also appoint a Finance and other Standing Committees and define the powers and duties, and they shall fill up all vacancies in their own body, in the Ladies' Committee or any Standing Committee.

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- LAWS

ns and companies contributing the
fifty cents (and upwards) per an-
members of the Society; and all who
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may vote by an authorized repre-
sented in writing in that behalf in

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Secretary on the day of election. All other
provisions shall be made openly at the annual

members of the Society constituting
Management, five shall form a
Committee shall be elected by the
at the first meeting on the second Tuesday of
the year at such hour and place as the
Board may determine.

The duty of such Committees at their
meetings shall not later than one week after their
meetings from their own number a President,
Secretary, to meet at least once a quarter,
and to provide for the support of the
Society of voluntary contributions and other-
wise as may be advisable.

The Committee shall also, at their first
meeting, elect a committee of not more than eighteen
members to manage the internal management of the
Home. The duty of such Committee (subject to
the approval of the Managing Committee) to make, alter
and amend rules and regulations for the proper
management of the Home and other employees, and for the

discipline and control of the inmates;

to provide for the publication in the public office at the Home
of the **Time Tables, Bill of Fare, etc.**, in
writing, to be binding on all inmates;

to provide for the registration of the name, age and sex of all
inmates at the Home, and dates of their entry and
of their admission;

to provide for the appointment of their own officers and servants;

to hold meetings (at least once a month);

to receive and consideration of all accounts
of the Home during the previous month, and after
their approval, to forward the same
to the Treasurer for payment by cheque and voucher
in the usual manner.

to report to the Managing Committee:
(a) as may be necessary; (b) Once a
month after 30th November, make a full
report of their charge for the year ending

The Committee of Management shall also appoint
Standing Committees and define their
duties and they shall fill up all vacancies in
the Ladies' Committee or any Standing

9. The Committee of Management shall have full
charge of all the affairs of the Institution, but shall not
sell, mortgage, exchange or otherwise dispose of any real
property belonging to the Society until a resolution to
that effect has been duly passed at a meeting of the
members.

10. The religious training of the children shall be con-
ducted according to the doctrines and tenets held by the
Orthodox Protestant Churches. All, therefore, who hold
any office or authority over the orphans shall be, and
continue to be, Protestants of good character. A form
of prayers prepared for the purpose and approved by the
Committee of Management together with portions of
the Old and New Testament Scriptures shall be read
morning and evening daily.

11. The orphans shall be in charge of the Matron,
regularly attend divine service on Sunday mornings at
one of the Victoria Protestant Churches. Attendance at
these services and at any other times shall be in the
discretion of the Committee of Management, as shall all
other questions, or exceptional cases that may from time to
time arise.

12. There shall be a Standing Reception Committee
composed of the President, Secretary and Treasurer and
two of the members of the Ladies' Committee elected by said
Committee, to whom all applications for admission to the
benefits of the Home shall be referred, and whose duty it
shall be to make careful enquiry into each case and admit
or refuse the applicant; taking care that preference be
given (if necessary) to children who have lost both
parents and have resided longer in British Columbia. In
very urgent cases the officers may admit children to the
Home, subject to the approval of the Reception Committee
at the first meeting thereafter; but no child shall under any
circumstances be admitted to the privileges of the Home
until examined by a regular medical practitioner, and an
order obtained from the Secretary or one of the officers.

13. The President shall preside at all meetings, en-
force order, appoint all committees not otherwise provided
for, countersign all drafts and cheques and together with
the Committee of Management have general supervision of
the Institution.

14. It shall be the duty of the Secretary to attend all
meetings, conduct all correspondence and keep a correct
record of same. He shall have the custody of the Cor-
porate Seal, and shall attach the same when required to
do so by resolution of the Committee of Management. He
shall report to the Committee within one week after 30th
November in each year, giving the number of inmates,
their names, sex, age and dates of their entry. At the close
of his term of office, he shall turn over all books, papers
and other property of the Home to his successor.

15. It shall be the duty of the Treasurer to receive all
moneys collected by the Secretary or others, giving a re-
ceipt for the same, keeping a just and true account of all
financial transactions of the Society with necessary vouchers
and papers, and deposit the funds in some chartered bank
that the Committee may select, and pay out the same by
order of the Committee of Management cheques made by
the Treasurer and countersigned by the President and Sec-
retary. The books shall be closed on the 30th of November
in each year, and within one week from that date he shall
make a complete report and at the close of his term, hand
over all money, books and papers in his charge to his suc-
cessor in office.

16. In case of the sickness or absence of any of the
officers, the Committee of Management or members may
fill up the vacancy pro tem, and the person so appointed
may perform the duties of the office until relieved by the
proper incumbent.

17. These By-laws may be altered or amended by a
majority of those present at any meeting of the Com-
mittee of Management, provided that written notice of such
amendment or alteration has been given at a meeting of
the Committee held not less than five days previously. No
alteration or amendment shall, however, take effect until
submitted to a meeting of the members, who shall have
power to reject, confirm, amend or otherwise deal with
the By-laws.

*Copy
P.O. Home
By M. M. M. M.
for 1907.
I mean, in Gt.
Vancouver B.C.
W.C. Hayward
for member in
of above Board.
E.C.
By P.O. B.C.
M.H.
19 Jan 1907.*

*How
Scawcroft*

