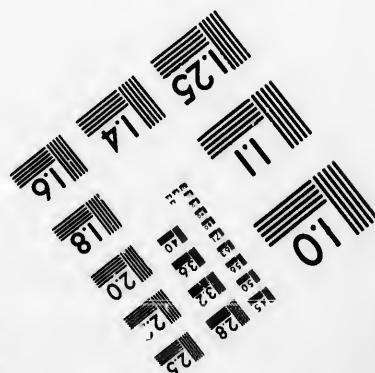
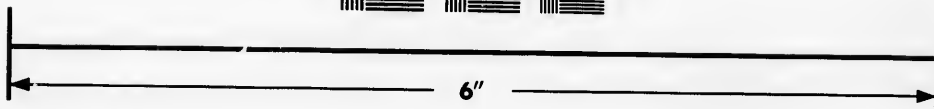
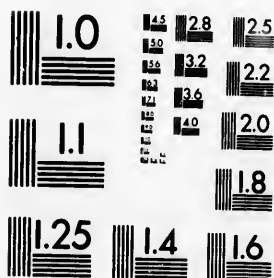


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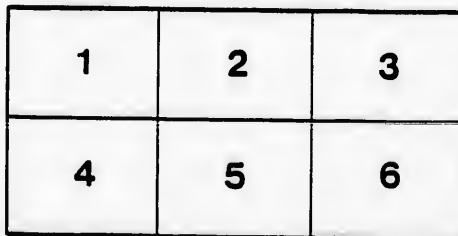
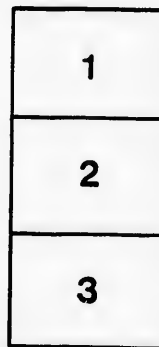
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AT KINGSTON.

INCORPORATED BY ROYAL CHARTER.



1863.

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1863.

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STATUTES, RULES, AND ORDINANCES  
OF  
QUEEN'S UNIVERSITY  
AND COLLEGE.

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PREAMBLE.

WHEREAS the Charter of the University of "Queen's College at Kingston" empowers the Trustees of the said College to frame and make Statutes, Rules, and Ordinances, touching and concerning the good government of the said College; the performance of Divine Service therein, the studies, lectures, and exercises, and all matters regarding the same; the number, residence, and duties of the Professors thereof; the management of the revenues and property of the said College; the salaries, stipends, provision, and emoluments of and for the Professors, officers, and servants thereof; the number and duties of such officers and servants; and also touching and concerning any other matter or thing which to them shall seem necessary for the well being and advancement of the said College;

And whereas it is necessary and expedient to make such Statutes, Rules, and Ordinances;

Therefore, at a meeting of the Trustees of the said College, duly convened and holden, held at Kingston, on the 26th day of January, 1863, whereat there were present the Hon. JOHN HAMILTON, Chairman; the Rev. Principal LETCH, the Rev. Dr. WILLIAMSON, the Rev. Dr. URQUHART, the Rev. DUNCAN MORRISON, ALEXANDER McLEAN, HUGH ALLAN, ALEXANDER MORRIS, M.P.P., JOHN PATON, and ANDREW DRUMMOND, Esquires, the said Trustees, by virtue of the power and authority

as aforesaid vested in them, do enact, frame, and make the following Statutes, Rules, and Ordinances for the good government of the said College :—

#### DESIGNATION.

**1** The designation of the University shall be "QUEEN'S UNIVERSITY"—the legal designation of the College being "Queen's College at Kingston."

#### RULES FOR MEETINGS OF THE BOARD OF TRUSTEES, THE COLLEGE SENATE, AND ALL OTHER COLLEGE BOARDS.

**2** The order of business shall be—(1) Opening of the meeting with prayer by the Principal when present; (2) reading, amending, and sanctioning the minutes of last meeting; (3) business remaining over since last meeting; (4) reading of letters received since last meeting; (5) reading of reports of Committees.

**3** The Chairman shall speak to and decide on all questions of order.

**4** No member shall be entitled to speak except to a motion committed to writing.

**5** No member shall be entitled to speak more than once to a motion except in the way of explanation. The introducer of the motion shall be entitled to reply.

**6** Any member may require the yeas and nays to be recorded, but no one shall be entitled to have his dissent or grounds of dissent recorded.

**7** The Chairman shall have a casting and also a deliberative vote.

**8** A member shall not be entitled to withdraw a motion except with the consent of the seconder and the meeting.

**9** Amendments to a motion shall be put to the vote before the motion itself, and the voting shall be in the reverse order in which they have been moved.

#### BOARD OF TRUSTEES.

**10** All officers shall be appointed, shall have their duties prescribed by, and shall hold office only during the pleasure of the Trustees, except in cases where a special agreement may have been or may be made; and shall be entitled to

such salaries or emoluments as may be from time to time agreed on.

**11** All donations, grants and bequests to the Observatory, Museum, Library, foundation of Scholarships, particular Faculties, or other College purposes, shall be administered by the Board of Trustees.

**12** The Trustees shall have the exclusive power of exercising discipline over the officers of the College.

**13** When a complaint is made respecting the conduct of any officer, the complainant shall be required to act as prosecutor, and, in the event of any impropriety being duly proved, the grounds of the sentence shall be recorded at length in the books of the Board of Trustees. When the Board has resolved to institute an inquiry, a summons, in the following form, shall be served on the accused :—

To A.B., — of —, in the City of Kingston, (Principal, Professor, or Janitor, &c.) in Queen's College at Kingston :

Whereas a complaint hath been duly entered in writing against you as such officer before the Board of Trustees of the said College, of which a true copy is herewith annexed; and whereas the said Board hath resolved that the matter contained in the said complaint shall be further inquired into and adjudicated upon: You are therefore hereby required to file in the office of the Secretary of the said Board at the said College, within ten days after the service hereof, your answer to the matters in the said complaint contained; and you are hereby notified and required to be and appear in your proper person before the said Board, at a meeting to be held at the same College, on —, the — day of — next, in order to your defence in the said matter of complaint.

In witness whereof the seal of the said College is hereto affixed.

(Signed)

\_\_\_\_\_  
Chairman Board of Trustees.

(Signed)

\_\_\_\_\_  
Secretary Board of Trustees.

**14** The Trustees may, on their own motion, and without any complaint being made, deal with the Principal, Professors, Janitor, or any other officer, when they see cause. In such case it shall not be necessary that the grounds of censure, suspension, or removal, be recorded—the recording of the grounds being warranted only in the case of a judicial process

in which a complainant acts as prosecutor. An officer on being removed shall be entitled to claim salary only up to the date of removal.

**15** The Board of Trustees shall be a Court of Review and Appeal with respect to the decisions of the College Senate, the Senatus, and all other College Boards.

**16** The Board of Trustees shall annually print a report of the state and progress of the College, with such synopsis of their proceedings as to them may seem desirable, and an account of revenue and expenditure, copies of which report shall be distributed among the members of the Board, and of the Synod of the Presbyterian Church of Canada in connection with the Church of Scotland at their annual meeting.

**17** The Board of Trustees shall annually publish a Calendar, copies of which shall be distributed, along with the Annual Report, among the Trustees and the members of the Synod at their annual meeting.

**18** The books and subjects prescribed by the Synod of the Presbyterian Church of Canada in connection with the Church of Scotland for candidates for license shall form part of the course of instruction in the respective classes, and the above books and subjects in the Arts Department shall be prescribed to candidates for degrees.

**19** The courses of study, lectures, exercises, and other regulations laid down in the Calendar for the year 1862-3, shall be held as the regulations of the Board of Trustees.

**20** A regular meeting of the Board of Trustees shall be held on the last day of the Session, when all suggestions for a change in the Calendar made by the College Senate or any of the College Boards or officers shall be considered and decided upon. Grants for prizes, library books, and for other College purposes, shall be made at this meeting. The salaries of officers shall also be fixed or modified.

#### THE PRINCIPAL.

**21** He shall have the ordinary superintendence of the internal affairs of the College, under such regulations as the Board of Trustees may prescribe.

**22** He shall, as chief executive officer, see that the laws of the College are carried out and observed by officers and students, and he shall employ such discretionary measures as may

be necessary to secure this end without judicial procedure; but should it be necessary at any time to enforce the laws or exercise discipline, the case shall be laid before the Board of Trustees, when relating to the officers of the College, and before the College Senate when relating to the students.

**23** He shall from time to time inspect the classes, Museum, Library, Minute books, Matriculation books, and Class Roll books, and offer such suggestions to the officers as he may deem expedient; and should any department require the special attention of the Trustees, he shall report accordingly.

**24** He shall, *ex officio*, preside at the College Senate, and in the several Faculty Boards.

**25** He shall preside at all examinations for degrees, and see that all examination papers are regularly set and valued.

**26** He shall sign all diplomas for degrees, certificates of honors awarded by the College Senate, and inspect all certificates of candidates for degrees, and report to the Senate as to whether the requirements of the University have been complied with.

**27** He shall sign all minutes of meetings of College Senate, and Senatus; and should any meeting be held in his absence, the decision of the meeting shall not be valid till the minutes have received his signature or approval.

**28** He shall sign all orders for necessary incidental expenses not authorized by the Board of Trustees, and shall superintend all entries in the College Register.

**29** He shall either personally, or by substitute appointed by him, deliver an address to the students at the opening of the College Session, and on each occasion when degrees are conferred in Convocation.

**30** He shall report to the meeting of Trustees, to be held on the last day of the Session, any changes in the Calendar suggested by the Senate, College Boards, or officers.

#### PROFESSORS.

**31** They shall perform the duties of their office under such regulations as the Board of Trustees may from time to time prescribe, and shall not engage in any vocation which the Trustees shall deem inconsistent with their office.

**32** The roll shall be regularly called in each class, so that the attendance of each student may be accurately ascertained.

**33** Each Professor shall, at the close of the Session, grant certificates of attendance, progress, and attainments. No student, however, shall be entitled to such certificate who has not paid the class fees unless he has been exempted from payment thereof.

**34** They shall have regular *viva voce* and written examinations in the class.

**35** The Professors of the Arts and Theological Faculties shall examine, when required, candidates for all Scholarships founded by or tenable in Queen's College. They shall also visit and examine the County Grammar School, which has been affiliated to the College, when required so to do.

**36** When any Professor cannot attend his class or other duty, he shall notify this to the Principal. In all such cases the Principal, on the fact coming to his knowledge, shall either officiate himself or take such steps as may be necessary to secure a temporary substitute.

**37** Each Professor, in the exercise of discipline in his class, shall have the power to admonish and fine—the fine in any case not to exceed one dollar. Fines may be inflicted for lateness, absence, attending without cap and gown, and similar offences. In the case of graver offences, the Professor shall bring the matter before the College Senate. The fines shall be appropriated to the Library.

**38** No Professor shall in his class, or in the discharge of any part of his duties, make any statement or do anything derogatory to religion or morals, injurious to his fellow Professors, or disrespectful to the College authorities.

**39** All Professors, before they are publicly inducted to their office, shall answer affirmatively the following questions:

1. Do you promise to observe the statutes, rules, and ordinances of this University, and to submit to its constituted authorities?
2. Do you promise that you will follow no divisive courses from the present government and discipline of this University?
3. Do you promise that in the performance of the duties of your Chair you will make no statement or teach any doctrine derogatory to Christian faith or morals?

4. Do you promise that, in the discharge of your duties as Professor of \_\_\_\_\_, you will invariably seek to promote the interests of the students under your charge, the welfare of this institution, and the glory of God?

## SECRETARIES.

40 The Secretaries of Faculty Boards shall prepare the Diplomas of their respective Faculties.

41 They shall, when requested by the party entitled to call meetings, send written notices of the meetings, specifying the business to be transacted.

42 They shall conduct the correspondence of the Boards under the superintendence of the Chairman, take minutes, and file all the papers in the order in which they have been read, with proper endorsements, keep them in order, and retain copies of all letters sent.

43 The Secretaries of the several Faculties shall give notice in the newspapers of the opening of the Session—the notices to be inserted a month at least before the opening of the several Faculties.

44 The Matriculation books and the Minute books of the College Senate and of the several Faculties shall be laid by the Secretaries upon the table of the Board of Trustees at the meeting on the last day of the Session, and the Trustees shall appoint a Committee to examine and report as to the manner in which they have been kept.

## DEANS.

45 The Deans of Faculties shall call meetings and preside in the absence of the Principal, and shall present students for graduation at meetings of Convocation. The offices of Dean and Secretary may be combined.

## TREASURER.

46 It shall be the duty of the Treasurer (the present Treasurer being meanwhile provided by the Finance Committee with such assistance as he may require) to keep accurate books of account in such form as from time to time shall be ordered by the Trustees, of all revenues, receipts, and expenditure of the University, with all requisite vouchers; to collect and receive all moneys and revenues of the University, from whatever source derivable, and forthwith to lodge the same to the credit of the College in such chartered Bank as may be desig-

nated by the Trustees; to submit at the general meeting of the Trustees, held on the last day of the Session, a minute of such collections and deposits, together with a statement of all moneys due to the University and not paid, and of all outstanding claims against the University; to pay all such claims, when ordered by the Committee of Finance or by the Trustees, by his cheque, countersigned always by at least one Trustee being of the Committee of Finance in the time being; to submit a full statement of his accounts to the Trustees at each regular meeting of the Trustees, held on the last day of the Session, exhibiting in detail all revenues, receipts and disbursements of the University, as also to the Trustees at such times as they shall specially direct, and generally to obey and carry out all instructions of the Finance Committee and Trustees. Should a paid Treasurer at any time hereafter be appointed (the office being now gratuitously filled), he shall enter into bonds, with security to the satisfaction of the Trustees, in such sum, not less than \$1,000, as they may from time to time ordain, for the faithful accounting for all moneys collected or received by him, and the correct performance of his duty generally.

#### FINANCE AND ESTATE COMMITTEE.

**47** A Finance and Estate Committee of four Trustees, of whom the Treasurer and Principal shall be ex-officio members, shall be appointed at the general meeting held on the last day of the Session: they shall have power, and it shall be their duty, to inspect all lands, buildings, and other property of the University, and report promptly to the Trustees all necessary repairs and expenditure thereon, and superintend, under their direction, the execution of such repairs as shall be ordered by the Trustees; to take all necessary steps for the conservation thereof; to submit, at the meeting held on the last day of the Session, a report exhibiting the state and condition of the real estate-property of the College and its financial position; as also an estimate of the expenditure for the ensuing year, and the ways and means of meeting such expenditure; all accounts of necessary articles, of whatever nature, required by any of the Faculties (except the Medical and Law, which have no claim upon the ordinary revenues of the College), shall be paid by the Treasurer of the College, but not until the ordering of the same shall have first been sanctioned by the Committee, or the payment of the same shall have been expressly ordered by the Committee; the Finance Committee shall have the right of inspection and audit of the books of any Faculty, whose funds are managed by such Faculty and do not fall into the



general revenues of the College; and the said Committee shall, subject to the supervision of the Board of Trustees, have the general care and conduct of all matters concerning the revenues, finances and expenditure of the College, except as may be otherwise herein provided, but shall not have power to alter or interfere with any investment without the express sanction of the Board. The elected members of the Committee shall be appointed at the present meeting, and shall hold office until the last day of the Session, and shall be eligible for re-election.

#### REGISTRAR.

**48** He shall keep the College Register, and the Secretaries of the several Faculties shall annually supply him with lists of matriculated students, and with such particulars regarding them as the entries may require.

**49** The Registrar shall act as Secretary of the College Senate, and of all College Boards to which the Trustees have not appointed Secretaries. All Diplomas shall be examined and registered by him before they are delivered to the parties in whose favor they are drawn.

**50** He shall, under the superintendence of the Principal, conduct the general correspondence not devolving on the several Secretaries.

**51** He shall keep lists of all instruments, apparatus, class furniture, and other College property, and he shall annually give in to the Trustees a report on the state of such instruments, &c., and for this purpose Secretaries of Faculties and Professors shall furnish him with the requisite lists. The report to be given in on the last day of the Session.

**52** All accounts of College expenditure shall be examined by the Registrar before being paid by the Treasurer. All incidental expenses of the various classes shall be ordered through the Registrar, and he shall present the accounts to the Finance Committee.

#### STUDENTS.

**53** Every Student shall, before matriculation, produce a certificate of character from his Minister, or some respectable party competent to grant such certificate.

**54** Every Student at the time of his matriculation shall subscribe the following declaration:—

I, \_\_\_\_\_, being now admitted a Student of Queen's College,

do hereby sincerely and solemnly declare and promise that I shall at all times render due respect and obedience to the Principal, Professors, and other authorities of the University, and strictly observe the laws and statutes thereof; that I shall give a regular attendance at my classes, and shall apply myself carefully and diligently to the studies in which I am engaged, and perform to the utmost of my power the exercises prescribed; that I shall conduct myself in a courteous and peaceable manner towards my fellow Students; and that I shall always maintain and defend the rights and privileges of the University, and never seek in any way or manner the hurt or prejudice thereof.

(To be signed)

\_\_\_\_\_  
Student.

**55** Students in Theology and Arts shall attend morning prayers in the Convocation Hall. Exemptions in special cases may be granted by the Principal or Senatus.

**56** Students shall regularly attend Divine Service in the Churches to which they belong.

**57** Students receiving free education, with a view to the Ministry, or holding Church Scholarships or Bursaries, shall sign an engagement to repay the money should they change their intention of applying for license as Preachers of the Presbyterian Church of Canada in connexion with the Church of Scotland.

**58** Graduates and under-Graduates in Arts, when attending prayers, their several classes, or any College meeting, shall wear the academic costume prescribed by the College Senate.

#### COLLEGE SENATE.

**59** The College Senate, constituted of all the Professors of the College, five members to be a quorum, shall exercise academic superintendence and discipline over the Students and others (not officers) resident therein, with the following powers for maintaining order and enforcing obedience to the statutes, rules, and ordinances of the College.

**60** On any complaint being made regarding the conduct of any Student, they shall, if they see fit, make inquiry, and if the charge be proved to their satisfaction, they shall record the sentence, and the grounds on which it has been passed, in their minutes.

**61** Insubordination, immoral conduct, either in or out of College, gross neglect of study, refusal to perform the appointed exercises, breach of College regulations, injury to College property, and all offences of a similar kind, shall render a Student liable to the infliction of a penalty proportionate to the offence. The penalties which the College Senate may inflict shall be the following:—

1. Fines not exceeding in any one case more than ten dollars.
2. A note of disapprobation in the class certificate.
3. Rustication for a definite period.
4. Forfeiture of right to a degree.
5. Degradation from the rank of graduate.
6. Expulsion.

**62** Each Faculty Board shall appoint an Examiner from the teaching staff of the College for each department embraced by said Board. All Examiners not belonging to the teaching staff of the College shall be appointed by the Board of Trustees; and when such an Examiner is appointed to a particular department, the Examiner appointed by the Faculty shall be associated with him in the examination. When the Examiner appointed by the Faculty Board to any department is the Professor of that department, and when no Examiner is appointed by the Trustees, the said Faculty Board shall appoint an additional Examiner to act with the Professor of the department.

**63** The oral examinations for degrees shall be conducted in presence of the College Senate, and any member shall be entitled to put questions.

**64** In each of the departments of examination, written questions shall be set, to which written answers shall be given in presence of the Examiners.

**65** The College Senate shall not entertain the claims of a candidate for a degree in any Faculty unless his name be first proposed by that Faculty.

**66** No degrees shall be granted except at the regular meetings of the College Senate appointed for that purpose.

**67** The College Senate shall, after hearing the reports of the Examiners, decide on the claims of the candidates proposed for degrees, and the Principal shall, in name of the University,

and in Convocation, confer the degrees on the successful candidates.

**68** The College Senate shall have power from time to time to confer Honorary degrees in the several Faculties, excepting Arts and Medicine, for Literary, Scientific and Professional distinction.

**69** Meetings shall be called by the Principal; or, in his absence, at the request of two members, by the Secretary. Two days' notice shall be given, by circular, of all meetings of the College Senate. Meetings shall be held only during the College Session.

**70** In the absence of the Principal, the senior Professor shall take the chair.

**71** The following regular meetings shall be held annually: One on the second Friday of January, to elect a Hospital Governor and Curators of Library; one on Tuesday before the last Thursday in March, to grant Medical degrees; and one on Tuesday before the last Thursday of April, to grant degrees in Arts and Theology.

**72** The College Senate may draw up by-laws consistent with the statutes, rules, and ordinances of the University, which shall be submitted to the Trustees for approval, modification, alteration, or rejection, and shall be subject to their revision at any time.

#### FACULTY BOARDS.

**73** The Professors, Lecturers and Fellows of each Faculty shall have power to meet as a separate Board, and to administer the affairs of the Faculty under such regulations as the Board of Trustees may prescribe.

**74** The Medical and Law Faculties shall have each a Dean and Secretary, or both offices may be combined.

**75** In the Medical and Law Faculties all fees raised from Students shall be applied exclusively to the support of these Faculties respectively, and the Secretaries shall furnish an annual account of the matriculation and graduation fees to the Board of Trustees.

**76** Faculty Boards shall be entitled to draw up by-laws consistent with the statutes, laws, and ordinances of the University, which shall be submitted to the Board of Trustees for approval, modification, alteration, or rejection, and shall be subject

to the revision of the Trustees at any time. The Principal shall be, *ex officio*, President and a member of all the Faculty Boards.

#### MEDICAL FACULTY.

**77** The Medical Faculty shall, after this Session, be allowed the use of the Medical Hall for the nominal rent of one dollar per annum. Out of the sum granted by the Government to the Trustees for the Medical Faculty, the sum of \$500 shall be appropriated toward the salary of the Professor of Chemistry, and the balance, together with the fees of the Medical Department, shall be paid over to such Department, but no portion of the general funds of this University shall be appropriated towards the support of the Medical Department.

#### SENATUS.

**78** The members of the Theological and Arts Faculties shall be held as constituting one Board, and shall be called the Senatus—three members to form a quorum.

**79** Meetings shall be called by the Principal; or in his absence, at the request of two members, by the Secretary. Meetings shall be held only during the College Session.

**80** The Senatus shall award all Scholarships in the Arts and Theological Faculties, by examination, subject only to the conditions of the founders and the regulations of the Board of Trustees.

**81** No Student shall hold two Scholarships, but a Church Student may have a Scholarship supplemented out of the Bursary Fund, so as to make it equal to the sum he would have received from that fund, had he no Scholarship.

**82** The Senatus shall apportion the Bursary Fund among the Church Students, subject to the regulations of the Board of Trustees.

#### THE OBSERVATORY.

**83** The Professor of Mathematics shall be the Director.

**84** In order to fulfil the conditions of the deed of conveyance, the Director shall deliver four lectures annually in the Observatory, and the Principal shall provide for two lectures in the City Hall.

**85** Its affairs shall be managed by a Board consisting of the

Principal, the Director, and the Secretary of the Board of Visitors.

**86** It shall not be entitled to receive any sum from the ordinary revenue of the College, but all special grants, donations and bequests, shall be applied exclusively to its support.

**87** All expenditure by the Observatory Board shall first be sanctioned by the Board of Trustees.

**88** An Observer shall be appointed as soon as the funds permit, who shall make regular observations, and fulfil the conditions of the deed by which the Observatory was conveyed to the College.

**89** The Observatory Board shall be entitled to draw up By-Laws, to be approved by the Board of Trustees.

#### THE LIBRARY.

**90** The Librarian shall be appointed by the Trustees, and his duties shall be—

(1) To keep a list of all books given out and returned; and no books shall be taken out of the Library by any person without the knowledge of the Librarian.

(2) To keep a list of all new books, entering them in the order in which they are received.

(3) To keep an alphabetical catalogue of all new books, each book being entered into its place in the catalogue as it is received.

(4) To keep a classed catalogue, each book being entered under the subject to which it belongs.

(5) To attend daily during the Session to give out and receive books—the attendance during the recess being at least once a week.

(6) To recall all books at least twice a year.

(7) To supply the "Presbyterian" newspaper from time to time with a list of books received as donations, with the donors' names, and to write to the donors, acknowledging the donation.

(8) To send in to the Curators on 1st April and 1st November each year a return of the number of books added to the Library, and of the number lost or missing, with the names of the parties to whom such books were delivered.

(9) To keep a list of the prices paid for the books, and to

give in to the Curators on 1st April each year a statement showing the amount of the matriculation fees and the sum paid for books during the year.

(10) To observe any by-laws that may be drawn up by the Curators and sanctioned by the Trustees.

**91** The Library shall be managed by a Board of Curators, consisting of the Principal and a member appointed annually by the College Senate from each of the Faculties of Theology, Arts, Medicine, and Law.

**92** The Board of Curators shall order all purchases of books from the matriculation fees, and each Faculty shall be entitled to books in that department amounting in value to the matriculation fees contributed by it to the Library. The whole of the matriculation fees in the Faculties of Arts and Theology shall be devoted to the purchase of books.

**93** The Curators shall furnish an annual report to the Board of Trustees and the College Senate.

**94** The Curators shall draw up by-laws to be submitted to the Board of Trustees for approval.

**95** The Library shall be open to all Students who have paid their matriculation fees, and to all Professors, Trustees and Graduates, under such regulations as the Curators may frame.

#### MUSEUM.

**96** The Professor of Natural History shall be the Curator of the Museum, and shall manage its affairs under such regulations as the Board of Trustees may prescribe.

**97** The Curator shall give in to the Board of Trustees an annual report of the state of the Museum, and an account of the receipts and expenditure.

**98** Such grants as may from time to time be voted for the purchase and preservation of specimens shall be applied by the Curator, under the direction of the Board of Trustees.

**99** The Curator shall draw up a classified catalogue of all the articles in the Museum. The names of the donors shall be entered in the catalogue and affixed to the articles.

**100** All donations shall be deposited in the Museum immediately on their arrival, and shall be duly acknowledged by the Curator, by writing to the donor and inserting a notice in the "Presbyterian."

**101** The Museum shall be open to Students and the public under such regulations as may be prescribed.

**102** The Curator shall supply the Professors with such specimens as they may require for the illustration of their lectures, and shall enter in a book kept for the purpose the times when such specimens are given out and returned.

#### CONVOCAATION.

**103** The Convocation shall consist of the Board of Trustees, the Principal, Professors, Lecturers, Tutors, Fellows and Graduates of the University.

**104** Meetings of Convocation shall be held on the days fixed, for the public conferring of degrees, under the authority vested in the Senate, and for the induction of Professors to the Chairs to which they have been appointed. Due notice of such meetings shall be given, by order of the Principal.

**105** The Principal, or in his absence the Senior Professor of the Senatus, shall preside, and shall perform the ceremony of induction and laureation.

**106** Four Fellows shall be annually elected by the members of Convocation, at their last meeting of the Session, and after the degrees of the Session have been conferred, viz: one from the Graduates of each of the four Faculties of Arts, Theology, Law, and Medicine. The Fellows shall hold office for one year and be entitled to sit in the Boards of their respective Faculties. The Fellows shall rank with Professors, in meetings of Convocation. No Student shall be eligible.

**107** No change shall be made in the code of statutes, rules and ordinances, unless at a general meeting of Trustees, called specially for the purpose, on a requisition to the Chairman, in writing, of three Trustees, and the notice calling such meeting shall state the time and place of such meeting and the nature of the changes proposed to be enacted. The changes that may be made in the Calendar by the meeting of the Board of Trustees, on the last day of the Session, must be consistent with the code of statutes, rules and ordinances.

#### SALARIES.

**108** The salaries of the following officers shall be subject to the provisions of the 20th By-Law, and shall be as follows:—

Secretary to the Board of Trustees, \$200.



Registrar and Secretary of College Senate, \$40.

Secretary of Senatus, \$40, (after this Session).

Secretary of Medical Faculty, \$40.

Librarian, \$80.

Janitor, \$300.

#### DIVINE SERVICE.

**109** The Principal shall conduct Divine Service on Sabbath, and the other Theological Professors during the week, in the Convocation Hall. The Arts Professors, when Preachers of the Gospel, may be requested occasionally to assist.

