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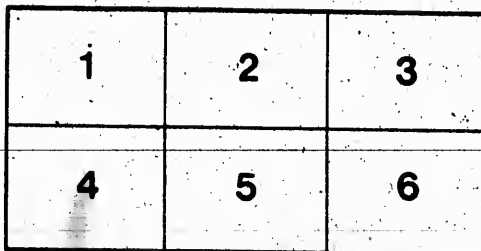
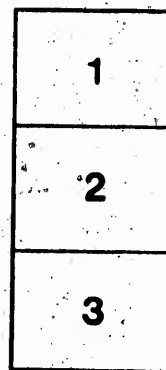
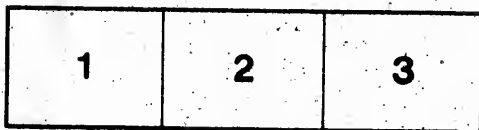
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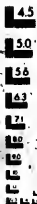
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Trinity

BY-LAWS

OF

TRINITY MEDICAL COLLEGE,

1889.

- I. The Corporation of Trinity Medical College shall consist of the professors or other teachers of the said College, who are now members of the said Corporation, and of such other professors or teachers as may be hereafter admitted as members of the said Corporation.
- II. The officers of the Corporation shall be the Dean, the Treasurer, the Minute Secretary, and any other officer who may, in addition to these, be required. All these shall be appointed to their respective positions, under the power given to the Corporation, in the Act of Incorporation of the College.
- III. Five members of the Corporation shall constitute a quorum, and said quorum shall have full power to transact all business which may be brought up at any meeting of the Corporation; but no addition shall be made to the Corporation, nor shall any expenditure of money, exceeding \$100, be incurred at any such meeting. Nor can any new professor or lecturer be appointed, unless notice of such intended appointment or expenditure, shall have been given at the meeting previously held.
- IV. Meetings of the Corporation may be called at any time, by order of the Dean, or at the request of any three

members of the Corporation. Due notice shall be given to all the members, of each and every meeting of the Corporation, which notice shall state the business to be transacted at the meeting, as far as possible.

V. The Dean shall preside at all meetings of the Corporation. In the event of his absence, a chairman *pro tem*, may be appointed from amongst the members of the Corporation present. The Dean, or any member who may be chosen to act as chairman in the Dean's absence, shall have a vote; but when a tie occurs the chairman shall declare the motion lost.

The Dean shall keep the Student's Register, which shall be in duplicate, one kept at his own residence and another in the Faculty room of the College. He shall also answer all correspondence of the College which comes addressed to him, or which may be placed in his hands for that purpose. He is also required to take a general supervision of the College, and to leave nothing undone, which in his best judgment, is likely to promote its prosperity.

VI. The duties of the Minute Secretary shall be to keep a correct record of all business done at the Faculty meetings; also to issue the notices calling such meetings.

VII. The duties of the Treasurer shall be to collect all the fees from students, and all other monies which belong to the College, and to pay all the just debts of the College; to keep all the accounts of the College carefully and correctly, and to submit the same with all receipts and expenditures, to the Auditors appointed by the Corporation, from time to time. He shall submit his report duly audited, at the close of each Winter Session, at a meeting of the Corporation called for that purpose.

VIII. The strictest reticence shall be observed by all the members of the Corporation, respecting the votes and views of the members, as given and expressed at all meetings of the Corporation.

IX. All new professors, or lecturers, or other teachers, shall, after having been duly nominated at a previous meeting,

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be appointed by the Corporation. And in the notice issued for the calling of a meeting, when any such appointment or appointments are to be made, or when it is proposed to admit any professor or teacher as a member of the Corporation, this item of business shall be specially mentioned.

X. Any professor, or lecturer, or demonstrator, or other instructor may be removed from his position by a majority of the members of the Corporation present at a meeting called for that purpose, for any of the following causes:

- (1) For neglecting the full and proper discharge of his duties.
- (2) For showing himself in any way unfit for the discharge of his duties.
- (3) For conduct which would in any way injure the reputation of the College.
- (4) When in the opinion of a majority of the Corporation, his further connection with the College is no longer for its advantage.

XI. Any professor, lecturer, demonstrator or teacher in the College who is a member of the Corporation, shall cease to be a member of said Corporation on his sending in his resignation of his position in the College, or on his being removed by the Corporation from the position he may have held in the College.

XII. All the ordinary business of the College shall be transacted at its meetings; and all questions as to the remuneration of any officer or teacher, shall be decided by the report of a Committee of the Corporation, appointed for the purpose in each case, on the said report of the said Committee having been presented and adopted by the Corporation.

XIII. Two members of the Corporation shall be appointed annually, to audit the accounts of the College for the year.

XIV. The lectures shall close each year as may be decided upon at a meeting held, not later than the middle of February,

in each session. And a Full Course shall consist of one hundred lectures on the following subjects :

- (a) Anatomy.
- (b) General Chemistry (including Organic Chemistry and Chemical Physics.)
- (c) Physiology.
- (d) Materia Medica.
- (e) Medicine.
- (f) Surgery.
- (g) Midwifery.

In Practical Chemistry, including Medical Chemistry, and Toxicology, so far as regards poisons gone over in the Course given, three demonstrations per week, given to any one class as below referred to (25 demonstrations being given to each class) shall constitute the Full Course.

In Medical Jurisprudence and Toxicology the lectures shall consist of 38 on the former and 12 on the latter subject.

In Sanitary Science, 30 lectures shall constitute the Course.

In Clinical Medicine and Surgery, including every kind of Clinical Instruction, the Course will be determined from year to year, under arrangements sanctioned by the Corporation, made between the Clinical teachers of Trinity Medical College and those of other medical schools or colleges. And all such instruction shall be given at the Hospital.

XV. In the subjects of Practical Chemistry, Histology, and Pathology, the classes shall be constituted as follows :—

| | |
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| When the number of students is below 30, | one class. |
| “ “ “ | between 30 and 60, two classes. |
| “ “ “ | 60 “ 80, three “ |
| “ “ “ | 80 “ 100, four “ |

and so on in the above proportion.

XVI. In Practical Chemistry, Histology and Pathology, the number of demonstrations given to each of the classes into which the students may be divided shall be twenty-five in each of the respective subjects named above.

XVII. The demonstrations in Practical Chemistry, Histology, and Pathology shall be paid for as follows :

For the demonstrations given to Class No. I, the teacher shall be paid at the rate to which he would be entitled as a lecturer on any subject in the College, such rate depending on the length of service of the said teacher or teachers, and to be fixed in each case by the Corporation.

Demonstrations on the respective subjects given to all classes other than the *first*, are to be paid for at one-half the rate paid for those given to the "*First*" Class (No. I).

XVIII. Where no special reason for making an exception exists, the amounts paid to any of the respective teachers of any of the branches, shall not exceed the amount of fees received for the branch from the students, less the share of the ordinary expenses of the school justly belonging to such branch or branches.

XIX. No lecturer or teacher shall be eligible as a member of the Corporation in whose subject less than fifty lectures or demonstrations are required by the Medical Council of Ontario. And all lecturers eligible as above, who have reached the *pro rata* rate of payment, may, on vote of the Corporation, be admitted members of the said Corporation, due notice of such intended admission having been given in accordance with the by-law made and provided for that purpose. (No. IX.)

XX. Lecturers appointed by the Corporation shall be paid at the rate of \$3 per lecture for the *first* course given—the rate to be increased a dollar a year, per lecture, in any branch for which fees are paid, until it reaches the amount paid to the Senior Professors. This by-law is, however, subject to by-law No. XVIII.

XXI. The maximum remuneration of the Senior Demonstrator of Anatomy shall be \$600 for the winter session. The maximum remuneration of the Second Demonstrator of Anatomy shall be \$500. The maximum remuneration of a Third Demonstrator of Anatomy, when a third comes to be required, shall be \$400. A class of 120 students in Practical Anatomy is laid down as the standard requiring the services of *two* demonstrators, and only when this number of students is con-

siderably exceeded, is a *third* demonstrator to be appointed. On the appointment of any demonstrator the remuneration for the *first* year is, in every case, to be fixed by the Corporation, and is to increase, provided his duties are satisfactorily discharged, (the Corporation to decide upon this latter point) at the rate of \$50 a year till the maximum as above stated has been reached. It is also hereby provided that in case the number of students should, from any cause decrease, the maximum amounts as above given, shall decrease in proportion to the diminution in the number of students engaged in dissection. All Demonstrators of Anatomy shall give at least *two* hours attendance daily, for not less than *eighty* days during each winter session.

XXII. The Medical Faculty of Trinity Medical College shall consist of all the Members of the Corporation, and all other Professors, Lecturers or Demonstrators, who are engaged in the ordinary teaching work of the College.

XXIII. The Medical Faculty may be called together by the Dean when any matter of general interest calls for such a meeting—as for the reading of the draft of a new announcement, or making out a new time-table, or in any case of College discipline, or any other matter in which the Corporation desires to consult the entire Faculty—but at such meeting no financial matters shall be discussed and no new appointments made. The same regulations shall be observed as to the Dean occupying the chair, or, in his absence, some one shall be appointed chairman *pro tem*; also, in regard to the voting of the chairman, as are laid down for the meetings of the Corporation. In all *Faculty* meetings *seven* shall constitute a quorum.

XXIV. All business discussed or transacted at any meeting of the Faculty shall, as in the case of Corporation meetings, be regarded by all present as strictly confidential.

XXV. As regards the interest which each Professor or Lecturer in Trinity Medical College, who is a member of the Corporation, may have in the property of the Corporation, or what retiring allowances, if any, the several Professors or Lecturers, or their heirs, may be entitled to receive in case of resignation, dismissal, or death, the Corporation will be

governed by a report agreed to in respect of all such matters, and adopted by the Corporation April 21st, 1886, and printed.

XXVI. The voting for all additions to the teaching staff of the College, or for any other appointments made by the Corporation, shall take place by ballot.

XXVII. Alterations, amendments, or additions to these by-laws which the interests of the Corporation may require, may be made at any meeting of the Corporation called for this purpose, or for the transaction of any other business requiring attention. But notice of any proposed amendment or addition to the by-laws, must, in every instance, be given at the previous meeting.

Printed by order of the Corporation.

WALTER B. GEIKIE,

Dean.

Trinity

