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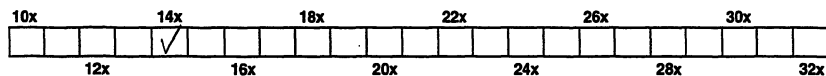
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RULES AND REGULATIONS

FOR THE

SCHOOLS OF MILITARY INSTRUCTION

FOR THE

DOMINION OF CANADA.

APPROVED BY HIS EXCELLENCY THE ADMINISTRATOR OF THE GOVERNMENT
IN COUNCIL, 22nd DECEMBER, 1868.



OTTAWA:
PRINTED BY G. E. DESBARATS.

1868

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FOR THE
DOMINION OF CANADA.

*Approved by His Excellency the Administrator of the Government
in Council, 22nd December, 1868.*

Clothing and Books.

1. Cadets on joining are to have their clothing served out to them, consisting of the following articles: 1 Scarlet Serge Tunic, 1 pair of Blue Serge Trousers, 1 Forage Cap and Ornament, or if in winter, 1 Fur Cap. This clothing is not to be taken into wear until the alterations necessary to make it fit have been made, the Sergt. Major of the School pointing out to Cadets when the clothing does not fit. A copy of the pocket edition of the "Field Exercise," and also one of the "Queen's Regulations" will also be issued to each Cadet on joining. This

Clothing.

Uniform.

Books.

How disposed of.

clothing together with the books specified will become the property of the Cadet on his obtaining a Second Class Certificate; but in the event of his failing to obtain a Certificate, the whole of the articles issued will be returned into Store.

Great Coats.

2. A Great Coat will be issued to each Cadet, for his use, while at the School. No alterations are in any case to be made to these Coats, as they never become the property of the Cadet, by whom on leaving they are invariably to be returned into Store.

Stocks and Neck ties.

3. Each Cadet is required to provide himself with a plain black Stock to wear in uniform; Neck ties and comforters are never to be worn except in winter and by permission of the Commandant.

Waist-belts.

4. Cadets when in uniform will invariably wear their Waist-belts; they are never at any time to appear in public, dressed partly in uniform, and partly in civilian's clothes.

Great Coats, when to be worn.

5. During the summer months, Cadets will not wear their Great Coats, except in wet weather; and Commandants will be good enough to give instructions, when they consider it advisable to take them into wear for the winter, after which date, no Cadet is to be seen in the streets, in other uniform than his Great Coat, the Waist-belt being worn on the outside.

6. Any Cadet losing his Great Coat or any other property belonging to the School, the cost of the same will be deducted from his gratuity if he obtain a Second Class Certificate; if not, and he refuse to pay the amount due, the account for the same will be forwarded to the Superintendent of the Schools, giving the Cadet's address and name in full. Great Coats if not returned.

7. If Cadets wear gloves, they must be white; in winter, mitts similar in pattern to those worn by Her Majesty's Regular Troops, are to be worn. Gloves.

Attendance.

8. A Term of 90 drill days is allowed to Cadets to qualify for Certificates. Attendance.

The daily attendance at the School is to be of 5 hours duration, distributed as the Commandant of the School may consider most advantageous. Care is to be taken to vary the subjects of instruction as much as possible to prevent their becoming tedious, and one hour each day is to be devoted to a lecture.

Cadets.

9. Any Cadet wishing for leave of absence, must apply in writing through the Adjutant, Leave of absence.

to the Commandant of the School, at least one day previous to that on which the leave is to commence. All leave of absence however, except in cases of sickness attested by medical certificate; Summons to attend Court of Law, will be included in the three months allowed for attendance.

Sickness. 10. Any Cadet, who may be prevented by ill health from attending the School, will notify the same to the Adjutant without delay, forwarding at the same time a medical certificate. Should the illness of a Cadet be only of such a nature as to prevent his drilling, he will attend at the School where he will be given some other work to do. When a Cadet is so ill, that he cannot attend either drill or lecture, he is not on any account to leave his quarters.

Gifts to Instructors. 11. Cadets are on no account to give money to the Instructors or to the men employed on fatigue in the School.

Association with Instructors. 12. Cadets are not to associate with the Instructors.

Cadets in Squad. 13. Every Cadet on joining the School is to be examined and placed in the Squad for which he appears best fitted, and he is to be promoted from Squad to Squad as he becomes qualified.

14. An indispensable qualification for the

post of "Drill Instructor," is a clear and properly emphasized word of command, as well as the faculty of giving the explanatory cautions to recruits, in as few words as possible, clearly and deliberately spoken. When Cadets are drilling Squads, the Instructors should give them the opportunity of *themselves* correcting any mistakes they may make, and be careful not to interfere too quickly for that purpose.

A Drill Instructor's qualification.

15. Each Instructor is to be supplied with a book, in which is to be marked down the day on which any Cadet acted as Instructor, Captain, Lieutenant, Ensign, &c., &c. Care being taken that every Cadet takes his turn in each capacity, as well as in the ranks.

Instructors Books.

16. Cadets are to be encouraged to ask Instructors, to explain any thing they do not understand, and in case of the Instructors being unable to do so, application is to be made to the Adjutant.

Explanations.

17. Commandants are authorized to make use of ropes for drill purposes, at their discretion, for Company and Battalion Drill, Cadets acting as pivots. For Battalion Drill, men from the Regiment to which the School is attached may be employed at the rate of 3d. sterling per drill, the amount thus expended being charged in the monthly Pay-List.

Drill.

Drill in ranks.

18. Cadets are to be drilled in the ranks even after they have been thoroughly taught "Squad Drill" and the "Manual and Platoon Exercises," at least two or three times a week.

Subjects for Second Class Certificates.

Squad Drill and Manual and Platoon Exercises. Short Rifle.

The subjects to be taught a Cadet to qualify him to hold a Second Class Certificate, are: in the first place, "Squad Drill" and the "Manual and Platoon Exercises" for the Short Rifle. He will be required to put a Squad through by numbers, giving the explanations, and at once correcting any mistakes that may be made. He must be able to teach the Platoon Exercise, kneeling, as well as standing, and be competent to instruct in the different modes of firing and carrying the Rifle.

Company Drill.

In "Company Drill," a Cadet must be able to give instructions for what has to be done on each separate word of Command, and to explain the uses of the different movements. He must be able to take the place of Instructor, Captain, or any Supernumerary.

Light Infantry.

In "Light Infantry," a Cadet must be qualified to Command a Company, either by itself, or as a Company in a Battalion; including throwing out flanking parties, and forming "Advance" and "Rear Guards."

In "Battalion Drill," a Cadet must be able to Command a Company, and take the place of any Covering Sergeant or Supernumerary and command the color party.

Batta-
lion
Drill.

Cadets must be taught to Salute properly, both at the halt, and in marching past.

Saluting.

The possession of a proper "Word of Command," will be considered an indispensable condition to the obtaining a Second Class Certificate.

Words of
Com-
mand.

In "Interior Economy," Cadets will be taught by lectures, to be delivered by the Adjutant, and by competent Non-Commissioned Officers, carefully selected for this purpose; all matters connected with the undermentioned subjects so far as they concern Company Officers :

Interior
Econo-
my.

1st. Establishment and organization of a Company.

2nd. Company's Books.

3rd. Messing.

4th. Payment and Accounts of a Company.

5th. Clothing and necessaries.

6th. Kit inspection and arrangements of Barrack Rooms.

7th. Warning of men for duty.

8th. Promulgation of Orders.

9th. Duties of Captain and Subaltern of the day.

10th. Duties of Regimental Orderly Sergeant and Corporal.

11th. Duties of Company Orderly Sergeant, Orderly Corporal and Orderly men.

12th. Duties of Non-Commissioned Officers, on the Gate and Canteen.

13th. Arrangements and employment for Defaulters and Prisoners.

14th. Punishment by Captain of Company.

15th. Regimental Courts Martial.

16th. Route marching, also duties on the line of march, and in billets.

17th. Penal clauses of the Militia and Defence Act of 1868, and a thorough knowledge of the "Regulations respecting the Volunteer Militia."

Guards. Cadets must be made thoroughly acquainted with the duties of Officers, Non-Commissioned Officers and Privates when on Guard, including Guard-Mounting from private parades.

Parade States and Regt. Reports. Every Cadet must be required to make out and retain in his possession copies of the undermentioned forms and reports:

1. Pay sheet.
2. Company's Ledger Sheet.
3. Acquittance Roll.
4. Duty Roster.
5. Guard Report.
6. Parade State.

7. Captain of the day's Report.
8. Subaltern of the day's Report.
9. Regimental Orderly Sergeant's Report.
10. Gate Report.
11. Canteen Report.

Commandants of Schools, should they see no objection to the proceeding, are requested to teach Cadets practically, the duties of Orderly Officers and Company Orderly Sergeants, by attaching them each in turn, to the Officer and Non-Commissioned Officers charged with these duties; also to permit the Cadets to visit the barrack rooms, to see Kits inspected, men paid, and to make themselves acquainted with all regulations in force, for the maintenance of order in the same.

Orderly
duties.

Cadets to
visit Bar-
racks.

Subjects for First Class Certificates.

Cadets for First Class Certificates must be able to command a Battalion, giving (as in Company Drill) all the explanations, and correcting mistakes both at Battalion drill, and at Light Infantry, and must be acquainted with the duties of mounted officers, as well as those of Sergeant-Major.

Batta-
lion and
Light In-
fantry
Drill.

Cadets must have a knowledge of the general principles of Brigade Drill, and marking points.

Brigade
Drill.

Atten-
dance at
the Regi-
mental
Offices.

Commandants are requested to permit Cadets for First Class Certificates, to attend at the Orderly Room, Pay-Office, Quarter-Master's Stores, and Hospital, in order to obtain an insight into the system on which the various departments of a regiment are carried on.

Interior
Econo-
my.

In "Interior Economy" Cadets must have a more perfect knowledge of all the subjects laid down for a Second Class Certificate, and must further have a general knowledge of the following subjects :

1. Crimes and punishments.
2. Duties of the different officers and non-commissioned, of a Battalion.
3. Ammunition, clothing, fuel and light, issued to Volunteers.
4. Aid to Civil Power.
5. System of Musketry Instruction.
6. Picquets.
7. Articles of War, and Mutiny Act ; such parts as will teach Cadets the powers of Courts Martial, and the penalties to which they would expose themselves, for the graver Military offences.
8. Regimental Books, Returns, Boards.
9. Courts Martial and Courts of Enquiry.
10. Deserters.
11. Street Firing.

Discipline and punishments.

The punishment of suspension from the School, will be inflicted by the Commandant, at his discretion; the time during which a Cadet may be suspended, being counted as part of his permitted term of residence. Suspension.

The punishment of dismissal will be inflicted by the Commander in Chief, on the report of the Commandant. Dismissal.

Dismissal from any of the Military Schools, will disqualify a Cadet from obtaining admission to any other of the Schools of Military Instruction.

Offences to be punished by suspension.

1. Any symptom of disobedience or inattention on the part of a Cadet, to the order of a Superior. Suspension offences.

2. Unsteadiness in the ranks.

3. Appearing outside the School with any article of Military Clothing unless properly dressed in the whole of his military suit.

4. Absence without leave.

5. Coming late to parade.

Offences to be punished by dismissal.

1. Insubordination, or disrespect on the part of a Cadet, to any Superior Officer. Dismissal offences.

2. Drunkenness on the part of a Cadet when wearing any part of his Uniform.

3. Any discreditable conduct on the part of a Cadet during his term of residence, although such conduct may not constitute an offence against Military discipline.

4. Any offence which may render a Cadet liable to the punishment of suspension, for the third time.

In the case where a Cadet may be absent without leave, for a longer period than three days, his absence will be reported to the Adjutant General, who will order the Cadet to be struck off the strength of the School, and such Cadet will not be re-admitted without a satisfactory explanation of the cause of his absence.

WALKER POWELL, Lt. Colonel,
Deputy Adjutant General of Militia,
Canada.

Department of Militia and Defence,
Adjutant General's Office.

Ottawa, 21st December, 1868.