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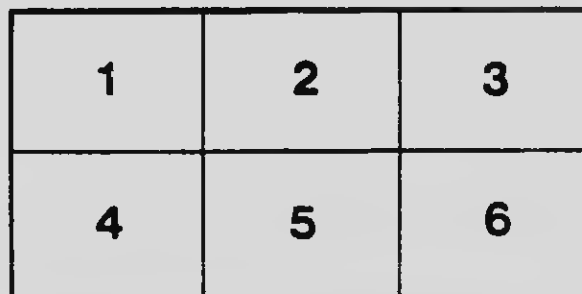
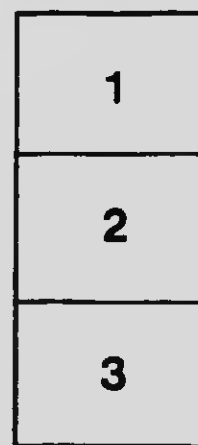
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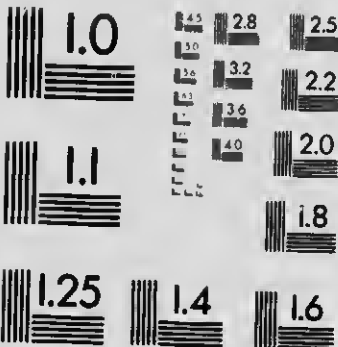
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THE CONSTITUTION OF THE ONTARIO MEDICAL ASSOCIATION.

ARTICLE I.

This Association shall be called "The Ontario Medical Association," being the Ontario branch of the Canadian Medical Association, and shall consist of ordinary, life and honorary members.

Section 1.—Ordinary members must be resident in the Province of Ontario, and shall be (a) regularly qualified and registered medical practitioners of the Province; or (b) those engaged in teaching or research work in medicine or the allied sciences in the Province of Ontario, or (c) medical officers of the permanent naval and military, civil or public health services, while assigned to duty in the Province of Ontario.

No one resident in the Province of Ontario shall hereafter be eligible for membership in the Canadian Medical Association, except by becoming an ordinary member of the Ontario Medical Association; nor may he hereafter retain his membership in the Canadian Medical Association, except by continuing in good standing as an ordinary member of the Ontario Medical Association, which shall include the payment of his annual fee, unless he has been elected to membership in the Canadian Medical Association prior to the year 1895. (See Article 1, Membership, Sec. 2, By-laws, Canadian Medical Association).*

* So long as a member conforms to the constitution, by-laws and code of ethics of the Canadian Medical Association, he retains his membership therein; provided always that he remains in good standing in his Provincial Association, or in the case of a resident of the Province of Ontario, has been a member of the Canadian Medical Association prior to 1895.—(By-laws Canadian Medical Association).

Section 2.—Life members shall have been ordinary members in good standing; they shall have attained the age of 65 years; they shall be elected by the Association upon the recommendation of the Executive.

Each life member shall have the same duties, rights and privileges in the Association as he had before being elected to life membership, but he shall be exempt from payment of the annual fee.

Section 3.—Honorary members must have attained eminence in some department of science; they shall be elected by unanimous vote of the Association on recommendation of the Executive, and not more than two honorary members shall be elected in any one year. The number

of honorary members shall at no time exceed twenty-five. Honorary members shall be entitled to all the privileges of the Association, with the exception of the power to vote. They shall be exempt from payment of the annual fee.

ARTICLE II.

Any local or territorial society or association within the Province of Ontario, at present existing, or which hereafter may be organized, may by special resolution of the said society or association become affiliated with the Ontario Medical Association by subscribing to its constitution, by-laws and code of ethics, and by securing the approval of the Committee on General Purposes, and where such a local or territorial society exists, only its members are eligible for membership in the Ontario Medical Association.

Every such affiliated society shall receive a certificate from the Ontario Medical Association showing it to be affiliated with the Ontario Medical Association.

The Ontario Medical Association shall have no control of the assets of any affiliated society, and is in no way responsible for the liabilities of such affiliated society; nor is the affiliated society in any manner responsible for the liabilities of the Ontario Medical Association, nor shall the affiliated society in any way control the assets of the Ontario Medical Association.

ARTICLE III.

Objects of the Association.

Section 1.—The cultivation of the science of medicine and surgery.

Section 2.—The advancement of the character and honor of the medical profession.

Section 3.—The elevation of the standard of medical education.

Section 4.—The promotion of public health.

Section 5.—The furtherance of unity and harmony among its members.

Section 6.—To form the connecting link between the members of the profession of the Province of Ontario and the Canadian medical Association, in accordance with Article IV. of the constitution of the Canadian Medical Association¹ and Article I. of the by-laws of the Canadian Medical Association.²

¹ All Provincial, Inter-Provincial Medical Associations or Societies, at present existing in the Dominion of Canada, or which hereafter may be organized in the Dominion of Canada, may, by special resolution of said Medical Society or Association, become branches of or affiliated with the Canadian Medical Association, by subscribing to its constitution, by-laws, code of ethics and by securing the

approval of the Executive Council. Where such organization does not exist, intra-provincial societies or individuals may unite directly with the Canadian Medical Association until such provincial or inter-provincial associations or societies are formed and affiliate, when their membership will be continued only through such local organization.

* A member in good standing of an affiliated medical society or association may become a member of the Canadian Medical Association by presenting to the General Secretary: (1) A certificate of membership in good standing in an affiliated or branch society or association, signed by the president and secretary thereof; (2) or where no provincial branch exists written application for membership, on the approved form; (3) and payment of the annual subscription. In the absence of membership in a local association or branch a candidate may be elected to membership by the Council on the nomination of two members from personal knowledge.

So long as a member conforms to the constitution, by-laws and code of ethics of the Canadian Medical Association, he retains his membership therein; provided always that he remains in good standing in his Provincial Association, or in the case of a resident of the Province of Ontario has been a member of the Canadian Medical Association prior to 1895.—(By-laws Canadian Medical Association).

ARTICLE IV.

Officers.

Section 1.—There shall be a President, a First Vice-President, a Second Vice-President, an Honorary Treasurer, an Honorary Secretary and one or more Assistant Secretaries as the Executive may from time to time direct. These officers shall be elected and shall enter upon their several duties, as laid down in the by-laws, at the close of the meeting at which they have been elected, and hold their offices for the term specified or until others are elected in their places.

Section 2.—The officers of the Association shall be elected annually.

Section 3.—The President and Honorary Secretary are *ex officio* Vice-Presidents and Local Secretary of the Canadian Medical Association, in accordance with the arrangement made with the Canadian Medical Association. (See Article IV., Sec. 1a, Executive Council, by-laws, Canadian Medical Association).*

* The General officers of the Association shall be a President, a Vice-President, and a Local Secretary, for each of the Provinces of the Dominion of Canada, who shall be the Presidents and Secretaries of the provincial organizations; a General Secretary and a Treasurer. The President shall be nominated by the Council and elected by the Association in general session.

ARTICLE V.

Committees.

Section 1.—A Committee on General Purposes.

Section 2.—An Executive.

Section 3.—A Committee on Nominations.

Section 4.—An Advisory Committee.

Section 5.—The following Standing Committees shall be appointed annually by the Executive Committee, and each shall consist of six members or more if the Executive so directs.

They shall be responsible to the Executive Committee for the proper performance of their duties, until the next general meeting of the Association.

- (a) Committee on Credentials and Medical Ethics.
- (b) Committee on Public Health, Medical and Vital Statistics and Climatology.
- (c) Committee on Legislation and By-laws.
- (d) Committee on Nomenclology.
- (e) Committee on Programme.
- (f) Committee on Arrangements.

Section 6.—Special Committees.

ARTICLE VI.

Committee on General Purposes.

Each local or territorial society affiliated with the Ontario Medical Association shall delegate annually its President, *ex officio*, and one representative for every 50 members or any part thereof to act on the Committee on General Purposes. These representatives shall be named by each society as soon as possible after the annual meeting of the Ontario Medical Association, and continue in office until their successors are appointed.

This committee shall as far as possible be responsible for the business affairs of the Association. All new business must be first submitted to them for their consideration before being taken up in the general sessions of the Association. They shall submit their report on all questions for final action in the general session of the Association. The Executive shall be *ex officio* members of this committee.

Fifteen members of this committee shall constitute a quorum.

ARTICLE VII.

Amendments.

The articles of this Constitution may be repealed, amended, or added to, at any general meeting of the Association, subject, however, to the provision that all proposals for amendments or additions to the Constitution must be given in writing to the Honorary Secretary at least one month before the annual meeting. Any such proposal must be laid by that officer before the Committee on General Purposes and sanctioned by a three-fourths vote of that body present and voting before it is submitted to the Association.

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ARTICLE VIII.

Sections.

At the annual meeting the scientific work of the Association shall be conducted in sections and general sessions, as may be determined by the Executive. The division shall be as follows:

- (1) Medicine.
- (2) Surgery.
- (3) Such other Sections as may be determined by the Executive.

ARTICLE IX.

Funds.

Funds for the purposes of this Association shall be derived:

- (a) Fees from ordinary members.

These are due and payable annually on the first day of January of each year. The amount of such fees shall be fixed from time to time by by-law.

- (b) From any other source approved of by the Executive, and endorsed by the Association.

These funds from whatsoever source derived are to be transferred to the Honorary Treasurer, and by him forthwith deposited in such chartered bank as shall be selected by the Committee on General Purposes, and disbursed by him according to Section E, Article 3, by-laws.

No member shall be admitted to the meetings of the Association whose fees in the Association are not paid, or who is not in good standing in his local or territorial society, where such exists.

ARTICLE X.

This Association reserves the right to discipline any member by reprimand, suspension, dropping, or expulsion, for violation of its regulations or its code of ethics. This action shall only be taken at a general session of the annual meeting upon the recommendation of the Committee on General Purposes, and shall be confirmed by a three-fourths vote of the members present and voting at said general session. Notification of such action shall be at once forwarded to the local society or societies of the district in which such person resides.

Any person who has been so dropped or expelled and who seeks re-admittance must submit his name to his local society. If favorable to the applicant the recommendation of his local society shall be received and passed upon by the Committee on General Purposes, whose endorsement must be confirmed by a three-fourths vote of the members present and voting at a general session.

ARTICLE XI.

Any member of the Association in good standing may resign his membership by forwarding a communication in writing to that effect, to the Honorary Secretary. Such resignation must be approved of by the Committee on General Purposes and confirmed by a general session of the Association.

ARTICLE XII.

This Association endorses and shall be guided by the Code of Ethics of the Canadian Medical Association.

ARTICLE XIII.

Auditor.

All accounts of the Association shall be examined annually by an Auditor, who shall be appointed at each annual meeting, and who shall report at the next following annual meeting.

ONTARIO MEDICAL ASSOCIATION BY-LAWS.

ARTICLE I.

Membership.

(a) How Obtained.—Any member in good standing of any affiliated society may make application on an approved form containing a pledge to observe the constitution, by-laws and code of ethics of the Association, to the Honorary Secretary for membership in the Ontario Medical Association.

(b) Qualified practitioners in unorganized districts may make application to the Honorary Secretary, for membership, in the Ontario Medical Association on a similar approved form, endorsed by members in their own district, and when this is impossible it is the duty of the Committee on Credentials to make sure of the applicant's eligibility for membership.

(c) When an applicant for membership in the Ontario Medical Association has not been accepted as a member of his local society, he shall have the right of appeal to the Provincial Association. Such appeal must be passed on by the Committee on Credentials, and sustained by a three-fourths vote of the Committee on General Purposes before being submitted to the Association.

(d) Every application for membership must be accompanied by the

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annual fee of the Association. In case of rejection this fee shall be returned to the applicant.

) As soon as possible after election as member, the new member shall sign the official register of the Association.

No member shall be considered as being in good standing or allowed any of the privileges of membership who has not paid his annual dues.

The Honorary Secretary shall keep by card index system a register of (a) all members of the Ontario Medical Association, (b) of members of its affiliated societies, and (c) of all qualified and registered practitioners in good standing in the Province; and he shall be answerable to the Committee on General Purposes for obtaining this information and for the correctness of his lists.

Each local or territorial society affiliated with the Ontario Medical Association shall furnish annually on or before the 31st day of December to the Honorary Secretary of the Ontario Medical Association, a report giving the names of the officers of the local or territorial society,

the names of members, with their postoffice addresses, the names of deceased members, practitioners who have settled in their district within the past year, and also the names of any practitioners within their district who are not members of the local society, together with the reasons why they are not members. Within one month of the annual meeting a supplementary report shall be furnished, giving any changes or additions which have occurred since the first of the year.

The local or territorial society shall vouch for the names of all their members to the Honorary Secretary of the Ontario Medical Association.

ARTICLE II.

Annual Meeting.

The place of the annual meeting of the Association shall be recommended by the Nominating Committee. The time of the annual meeting shall be determined by the Executive.

The meeting shall continue three days unless otherwise determined by the Executive.

Twenty-five members shall constitute a quorum.

Special meetings may be called at any time by the Executive, by the Committee on General Purposes, or by the President on the request in writing of 25 members.

Notice of each annual or special meeting of the Association shall be given to each member thereof, at least two weeks prior to the meeting, by sending a letter to such member at his or her last known address on the card index of the Association, and in notices for special meetings the purpose of such meeting should be given.

ARTICLE III.

President.

Sec. A.—The President shall preside over all meetings, and enforce a due observance of the constitution and by-laws, preserve order and decorum, see that all committees perform their respective duties, and call for reports, call special meetings of the Committee on General Purposes on urgent occasions, sign all documents requiring his signature, give the casting vote only, announce the result of votes, introduce all members other than ordinary to the meeting, be *ex officio* a member of all committees inclusive of the Nominating Committee, appoint representatives of the Association to any meeting of any medical society or association when in his opinion the interests of the Association may be enhanced by so doing, and shall at each annual meeting deliver an address setting forth the condition of the profession in the Province, with such suggestions as he may deem proper to make. This address may include a dissertation on some subject kindred to the objects of the Association. He shall perform such other duties as by usage appertain to his office. It shall be his duty after installation to appoint such special committees as have not otherwise been constituted by the general session. He shall be a Vice-President of the Canadian Medical Association *vide* by-laws, Article b, Sec. 1, Can. Med. Ass'n., Sub-section, Executive Council.*

* The general officers of the Association shall be a President, a Vice-President, and a local Secretary, for each of the Provinces of the Dominion of Canada, who shall be the Presidents and Secretaries of the provincial organizations; a General Secretary and a Treasurer. The President shall be nominated by the Council and elected by the Association in general session.

Vice-Presidents.

Sec. B.—The Vice-Presidents shall assist the President in the performance of his duties, and in his absence or at his request preside over the meeting. They shall preside in the order of seniority of election.

The First Vice-President shall be *ex officio* the chairman of the Committee on General Purposes and a member of the Executive.

Honorary Secretary.

Sec. C.—The Honorary Secretary shall keep by card index system a register of (a) all members of the Ontario Medical Association, (b) of members of its affiliated societies, and (c) of all qualified and registered practitioners in good standing in the Province, and he shall be answerable to the Committee on General Purposes for obtaining this information and for the correctness of his lists; he shall give notice of

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the meetings of the Association at a time determined by the Executive to all those whose names are on this register; attend with the necessary records and documents of the Association at all general and business meetings and keep a record of the proceedings of each; take charge of all manuscripts, printed books and other property of the Association, except money or securities for money; superintend the printing of the transactions and their distribution to every member of the Association when directed by the Executive; provide a list of members for the Committee on Nominations and place his card index register at the disposal of the Committee on Credentials; provide a suitably interleaved book for the recording of all changes in the constitution or by-laws and keep the same posted to date; receive reports from all committees and file them with the other transactions; notify the members of their appointments either as officers or on committees and inform them of their duties; conduct correspondence between this Association and any other body or individual according to the constitution and by-laws and as officially instructed; attend, either in person or represented by an Assistant Secretary, meetings of all committees when requested, with records, etc., and transact such other business as may arise in his department and make in writing a report of the year's work at the annual meeting of the Association.

He shall be Local Secretary of the Canadian Medical Association in accordance with the constitution, vide Article 4, Sec. 1, C. M. A. by-laws, sub-section, Executive Council.

Assistant Secretaries.

Sec. D.—The Assistant Secretaries shall assist the Honorary Secretary in the performance of his duties.

Honorary Treasurer.

Sec. E.—The Honorary Treasurer shall collect and receive all moneys due the Association and be accountable for the safe-keeping of all funds derived from whatever source belonging to the Association. During the month of January of each year he shall render to every member of the Association an account for his annual dues, and if not paid, after thirty days draw upon the member through a chartered bank for payment of the same; pay all bills or moneys directed by vote of the Association or the Executive, and give a statement of all moneys in his care at any time, when requested by the presiding officer. He shall make all payments of any kind whatsoever by cheque. He shall submit his accounts and vouchers to the official auditor appointed by the Association fifteen days prior to the annual meeting and shall at the general

business session give a detailed financial statement in writing of the affairs of the Association; this statement having previously been submitted to the Committee on General Purposes. He shall hand over when called upon by the Association all moneys, papers, books, etc., whatsoever in his possession belonging to the Association to his successor in office or anyone appointed by the Association to receive them. He shall furnish a bond satisfactory to the Executive, which shall be paid for out of the funds of the Association.

ARTICLE IV.

Committees.

Sec. 1.—The Committee on General Purposes.

It shall be the duty of the Committee on General Purposes:

(a) To meet the day prior to the annual meeting of the Association and at such other times as may be deemed necessary by the President and Executive, or upon a request in writing signed by twenty-five members of the Association.

(b) To receive and discuss the reports of all committees, except that of the Nominating Committee, and forward them to the general meeting with such comments and recommendations as may be deemed necessary.

(c) To suggest, consider, discuss or prepare all new business for presentation to the annual meeting.

(d) To hear petitions, appeals, recommendations, complaints or consider any business originating in or relating to affiliated societies and being for the general welfare of the public, profession or the Association.

(e) To consider and determine the limits of jurisdiction of any local or territorial society or association, and to report on all disputes regarding the same.

(f) To report upon all matters affecting the relationship between the Ontario Medical Association and the Canadian Medical Association and instruct the representatives of the Ontario Medical Association upon the Executive of the Canadian Medical Association.

Sec. 2.—The Executive Committee.

The Executive Committee shall consist of the President and Honorary Secretary, who shall act respectively as chairman and secretary of the Executive, the Treasurer, the First Vice-President, and three members who shall be chosen yearly by the Association from such members as have identified themselves actively with the work of the Association, two of whom must reside outside the limits of the capital of the Province. Three members of this committee shall constitute a quorum.

medical

All the business of the Association not allotted to other committees shall be undertaken by the Executive, and particularly the notification of all affiliated societies, by letter or through the medical press, of all matters of general interest to the Association; and generally it shall act in the interests of the Association.

The Executive shall appoint a chairman and secretary for each of the sections of the Association, to prepare the scientific programme for their section at the annual meeting.

The Executive shall meet upon the call of the President.

Meetings of the Executive may be held on twenty-four hours' notice being given by mail, telegraph or telephone.

The Executive shall have power to engage clerical assistance for the Honorary Secretary and Honorary Treasurer.

Sec. 3.—Committee on Nominations—

The Association shall at its first general session elect a Nominating Committee, which shall consist of the President, *ex officio*, and one member for each fifteen members of the Association registered at the time of voting. At least one-half of these shall be chosen from members residing outside the place of meeting.

Nominations for this committee shall be called for by the President and posted in two columns, viz., those resident, and those non-resident in the place of meeting. The vote shall be taken by means of a similar two-columned ballot paper, and the President shall name three members to serve as scrutineers, who shall present a report at the same meeting.

Suggestions of names for President, Vice-Presidents, Honorary Secretary, Assistant Secretaries, Honorary Treasurer, elective members of the Executive and Auditor may be made in writing to the Committee on Nominations, which shall meet and select by open vote candidates for the offices of the Association.

In the event of the Association not being satisfied with any name presented, the report of the Nominating Committee may be referred back with instructions to make another nomination.

The committee shall also recommend the place for holding the next annual meeting.

The committee shall report to the Association at its next general business session.

Sec. 4. Advisory Committee—

The Advisory Committee shall consist of all Past-Presidents of the Ontario Medical Association who are members of the Ontario Medical Association. Duties may be assigned to this committee from time to time by the Executive.

Sec. 5. Standing Committees—

These committees shall perform such duties as are laid down hereinafter and such other duties as the President or Executive may constitutionally direct. They may meet at any time, but shall meet on the afternoon of the day preceding the annual meeting and present their reports to the Committee on General Purposes.

(a) Committee on Credentials and Ethics—

It shall be the duty of this committee to consider every application for membership, inquire into all credentials presented, and report upon the fitness for membership of every applicant. It shall have immediate access to the card index registers of the Honorary Secretary.

It shall make a final report before the close of every annual meeting upon all applications for membership.

It shall be the further duty of this committee to report upon the condition of the registers kept by the Honorary Secretary, and upon such other matters as they may deem of interest to the Association.

To this committee all questions connected with ethics shall be referred. They shall investigate all cases formally referred to them, and shall report the result of their inquiries to the Committee on General Purposes; they shall also report each year any violation of the code of ethics by its members which attracts their attention as affecting the Association.

(b) Committee on Public Health, Medical and Vital Statistics and Climatology—

It shall be the duty of this committee to place itself in communication with the Provincial Board of Health, and with the various affiliated societies, and where none exist, with the prominent men of the profession, seeking information regarding the above-named subjects, and to present a report embodying anything in regard thereto that would be of interest.

(c) Committee on Legislation and By-laws—

It shall be the duty of this committee to watch the course of legislation so far as it affects public health or the interests of the profession in this Province.

In the event of any legislation of special importance arising, urgently demanding attention, it shall act in conjunction with the Committee on General Purposes.

(d) Committee on Necrology—

It shall be the duty of this committee to make a report on all deaths which have taken place among the members of the Association during the year.

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(e) Committee on Programme—

This committee shall consist of the President, the Honorary Secretary, the Chairmen and Secretaries of Sections and the Presidents of affiliated societies, with power to add.

It shall be the duty of this committee to undertake all the work incidental to the preparation of the scientific and clinical portion of the programme of the annual meeting, and to this committee shall be referred for acceptance all papers to be read or presented at the annual meeting. They shall begin their duties immediately at the close of the annual meeting and shall prepare not later than the 15th of February for publication in the *Medical Journals*, a provisional programme, of which copies shall be sent at the same time to all affiliated societies. The final programme shall be approved of by this committee, issued and be ready for mailing not less than three weeks before the annual meeting.

It shall also arrange for discussion of the papers to be presented at the annual meeting.

It shall be the duty of this committee to provide due space in the programme for the discussion of such matters as shall be determined by the Committee on General Purposes.

The final programme shall contain the names of the presidents, secretaries and delegates to the Committee on General Purposes of all affiliated societies, and also the names of those by whom the discussion of the scientific papers read before the Association shall be opened.

It shall be obligatory upon every member reading a paper before the Association to deposit a copy of the same with the Honorary Secretary, but a member is at liberty to publish his paper in whatever medical journal he may select, and it must be stated that it was read at the Ontario Medical Association. If read by title, it must be so stated.

(f) Committee on Arrangements—

It shall be the duty of this committee to provide a suitable place for holding the meetings of the Association, to attend to the reception and entertainment of members and invited guests, and to all matters connected with the proper inception of the meeting, such as postal and telephone facilities, the proper marking of the places of meeting, the providing of official badges, etc.

This committee may provide for a Sub-Committee on Exhibits, which shall have made arrangements for the proper display of such articles of scientific interest as it may be desired to exhibit before the Association.

Sec. 6. Special Committee—

Special committees may be appointed from time to time for the consideration of matters of special interest to the Association.

ARTICLE V.

Rules of Order.

The following shall be the order of business at the regular meetings of the Association. The ordinary parliamentary rules shall govern the transaction of business during the meeting.

(a) General Sessions—

1. Calling the meeting to order.
2. Reading of addresses and papers.
3. Discussions of papers in these sessions, not to occupy more than ten minutes.

(b) Business Sessions—

1. Calling the meeting to order.
2. Communications.
3. The Honorary Secretary shall report a synopsis of the work of the year.
4. The report of the Honorary Treasurer.
5. The report of the Executive.
6. Report of Standing Committees.
7. The report of the Special Committees.
8. The election of officers and committees, and of the delegates to the Canadian Medical Association.
9. Unfinished business.
10. New business.
11. Installation of officers.

(c) Sections—

1. Calling the section to order.
2. Reading and discussion of papers.
3. Papers not reached in the session to which they are allotted may be read at a subsequent section, providing the set programme of that section be not interfered with.
4. No paper shall be read in extenso except by or in the presence of its author.
5. No paper shall be permitted to exceed fifteen minutes in duration, and no discussion five minutes.

ARTICLE VI.

Any by-law may be suspended by a three-fourths vote at any regular meeting for that meeting day.

ARTICLE VII.

Any vacancy occurring in any office *ad interim* shall be filled, *ad interim*, by the Executive.

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ARTICLE VIII.

No person shall be permitted to occupy the time or engage the attention of the meeting, but members, delegates, and invited guests, and no member is to occupy the floor in any discussion for a longer period than ten minutes, and no member shall have the privilege of speaking more than once on any question under consideration, except for explanation.

ARTICLE IX.

In case of the absence of the President and Vice-Presidents, the Association shall appoint a presiding officer *pro tem*.

ARTICLE X.

Fees.

The annual fee of the Association shall be two dollars.

ARTICLE XI.

These by-laws may be repealed, amended, or added to, at any general meeting of the Association, subject, however, to the provision that all proposals for amendments or additions to the by-laws must be given in writing to the Honorary Secretary at least one month before the annual meeting. Any such proposal must be laid by that officer before the Committee on General Purposes and sanctioned by a two-thirds vote of that body present and voting, before it is submitted to the Association.

