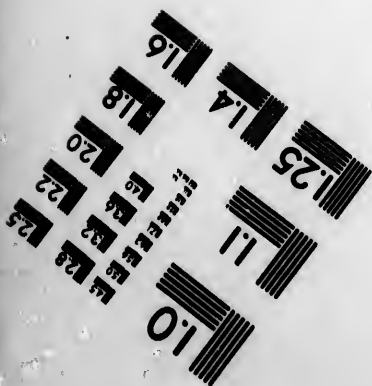
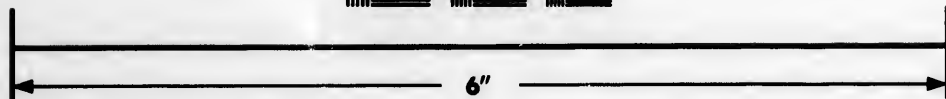
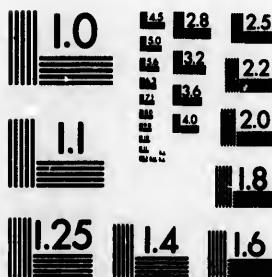


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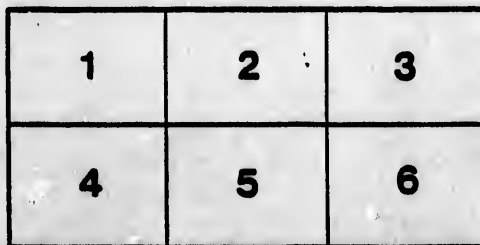
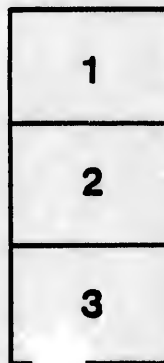
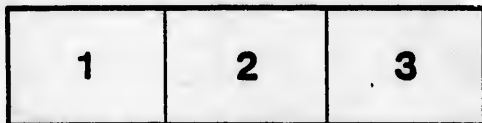
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CONSTITUTION, BY-LAWS

AND

RULES OF ORDER

—OF—

Brock Encampment of Patriarchs,

NO. 9, I. O. O. F.,

—OF—

BROCKVILLE, - ONTARIO.



Instituted the 5th August, 1870.



BROCKVILLE, ONT.

Printed at the Herald Steam Printing House, London, Ont.

1874.



Patriarch _____ *was*

admitted to Membership in Brock Encampment, No. 9, I. O. O. F., on

the _____ *day of* _____ *A. D. 18*

_____ *C. P.*

Scribe. _____ *A*



CONSTITUTION.

FOR THE GOVERNMENT OF SUBORDINATE ENCAMPMENTS
UNDER THE JURISDICTION OF THE GRAND ENCAMP-
MENT OF THE PROVINCE OF ONTARIO.

—o—
PREAMBLE.

For the purpose of insuring uniformity in the Patri-
archal Order in this jurisdiction, THE GRAND ENCAMP-
MENT OF THE PROVINCE OF ONTARIO, the supreme tri-
bunal of all Encampments of Patriarchs within its
limits, without whose sanction and control no Encamp-
ment can exist, ordains the following articles as the
Constitution of the Subordinate Encampments of Patri-
archs :

ARTICLE I.

This Encampment shall be constituted by at least
seven members of the R. P. degree, and shall be hailed
and entitled Brock Encampment of Patriarchs, No. 9,
I.O.O. F., of Brockville, Province of Ontario, and shall
possess the full power and privilege of a Subordinate
Encampment, holding a legal, unreclaimed and valid
Charter, duly granted, and formally presented by the
Grand Encampment of the Province of Ontario.

ARTICLE II.

OF MEMBERSHIP.

SECTION 1.—No person shall be admitted into this
Encampment who is not a Scarlet degree member in
good standing of a Subordinate Lodge, and a resident
of the Province of Ontario, nor for a less sum than six
dollars, which shall include all the degrees.

SEC. 2.—The name of a person offered for initiation
must be proposed by a member, and his residence, which

CONSTITUTION.

must be entered on the record, and the subject referred to three Patriarchs for investigation, who shall report at the succeeding regular Meeting, when the candidate shall be balloted for with ball ballots, and if three or more black balls appear against him, he shall be rejected and so declared; and shall be ineligible to membership in any Encampment for the space of six months, unless the ballot shall be reconsidered in the manner provided for by the Grand Lodge of the United States.

SEC. 3.—Application for membership shall be made to the Subordinate Encampment nearest the place of residence of the applicant, unless there should be two or more in the township or city where he resides, in which case he may apply to either.

SEC. 4.—A Patriarch of the Order wishing to become a member, shall present his card from the Encampment of which he was formerly a member, which shall be referred to a committee of three, and in other respects disposed of as provided for by section two, for applicants, and on being admitted, shall pay a sum of not less than one dollar for each degree attained.

SEC. 5.—When a Patriarch has taken a card of withdrawal from his Lodge, it shall be the duty of the officers of his Encampment to furnish him with a card, if he desires it, and is in good standing, and report the same to the next meeting of the Encampment.

SEC. 6.—When a candidate has been rejected, or when a member has been suspended or expelled, notice thereof shall be sent without delay to all the Encampments in this jurisdiction.

ARTICLE III.

CONTRIBUTIONS AND BENEFITS.

SECTION 1.—The regular contributions to the Encampment fund shall be determined by the By-Laws, and the Encampment shall suspend all members who neglect or refuse payment of the same for the space of twelve months.

CONSTITUTION.

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SEC. 2.—The amount of sick and funeral benefits to be paid to members shall be determined by the By-Laws of the Encampment, and shall be paid to members who are in good standing.

ARTICLE IV.

PENALTIES AND CRIMES.

SECTION 1.—Any Patriarch who shall violate any of the principles of the Order, or offend against these Articles, or the By-Laws, shall be subject to be fined, reprimanded, suspended or expelled, as the Constitution or By-Laws may direct.

SEC. 2.—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension, or expulsion; but no member of this Encampment shall be put on trial, unless charges duly specifying his offence be submitted to the Encampment in writing, by one or more brothers of the Order, except when made liable by non-payment to the Encampment, or when suspended or expelled by the Lodge of which he is a member.

SEC. 3.—When charges have been preferred against a Patriarch in a proper manner, or any matters of grievance between Patriarchs be brought before the Encampment, they shall be referred to a special committee of five members, who shall, if possible, be chosen from among the peers of the implicated Patriarch, and they shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question; and if not involving the expulsion or suspension of a member, or no appeal to be taken from their decision to the Encampment, it shall be final without further action from the Encampment. Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Encampment for action.

SEC. 4.—When a motion for the expulsion or suspension of a Patriarch shall have been submitted in due form, it shall be announced at the regular session when submitted, and made the special order of business

for the next regular session ; and the accused shall be summoned to be in attendance at the Encampment, at the time when it may have been determined to consider the question ; at which time, whether the implicated Patriarch be present or not, the Encampment may proceed to consider and determine it. two-thirds of the members present voting in favor of the motion, it shall be carried, and the Encampment shall be fully competent, while such motion is under consideration to vary the penalty from the original motion.

SEC. 5.—When the decision of a committee appointed under section three, for the adjustment of grievances, shall not be satisfactory to all parties, either of those interested shall have the privilege of an appeal to the Encampment ; and at the time appointed for trying the appeal, the committee shall present to the Encampment, in writing, the grounds on which their decision was founded ; and the parties shall have the privilege of being heard before the Encampment ; and the Encampment shall determine the correctness of the decision of the committee by a majority of votes present.

SEC. 6.—Any Patriarch feeling aggrieved by the decision of the Encampment against him, is entitled to an appeal to the Grand Encampment for a new trial, if informality or want of fairness be shown in the former trial. On the command of the Grand Encampment, the Patriarch may be tried anew for the same offence.

SEC. 7.—Any Patriarch having been suspended or expelled, notice thereof shall be sent to all the Encampments in the jurisdiction, and a Patriarch who has been legally expelled shall not again be admitted to membership without the consent of the Grand Encampment.

ARTICLE V.

OF OFFICERS.

SECTION 1.—The elective officers of the Encampment shall consist of a C. P., H. P., S. W., Scribe, Treasurer, and J. W., who shall serve a regular term each, and

such number of Representatives to the Grand Encampment as the Encampment may be entitled to, who shall serve for one year from the first Tuesday preceding the first Wednesday in August.

Sec. 2.—The appointed officers shall be a Guide, Sent., 1st W., 2nd W., 3rd W., 4th W., 1st G. of T., and 2nd G. of T., who shall serve a regular term each.

ARTICLE VI.

DUTIES OF OFFICERS.

The duties of the various officers shall be as laid down in the charges of their office, and as specified by these articles and the By-Laws of the Encampment.

ARTICLE VII.

ELECTIONS, ETC.

SECTION 1.—No Patriarch shall be eligible for Chief Patriarch unless he shall have been elected to and discharged the duties of some other elective office. Nor shall any Patriarch be eligible to the other elective offices until he has been appointed to and discharged the duties of some appointed office, and all officers shall be eligible for re-election. All elections shall be by ballot, and a majority of the valid votes given shall be necessary to elect.

Sec. 2.—Any officer absenting himself for more than three successive sessions, his seat may be declared vacant by a vote of the Encampment. And all vacancies shall be filled in the manner of the former selection, to serve the residue of the term ; and officers so serving shall be entitled to the full honors of the term.

ARTICLE VIII.

SESSIONS.

Seven Patriarchs shall constitute a quorum for business, which shall be transacted in the R. P. D.

CONSTITUTION.

ARTICLE IX.

TERMS.

Regular semi-annual terms, consisting of two regular sessions in each month, shall commence on the first regular sessions of July and January only; and all terms shall end on the day on which the succeeding ones commence.

ARTICLE X.

RETURNS.

SECTION 1.—It shall be the duty of the last Past officers to prepare and forward to the Grand Encampment, immediately on the installation of the officers, the result of the elections, and a regular report of the work of the term, including the names of those admitted, advanced and exalted, admitted by card, rejected, withdrawn by card, suspended or expelled, and the cause thereof, reinstated and deceased, the whole number in membership, the amount of receipts, and the result of the election of officers.

SEC. 2.—It shall be the duty of the Encampment, also, to forward to the Grand Encampment, in like manner, up to the first day of July a full return of the members of the Encampment, ranking according to the degrees attained, and a statement of the number of Patriarchs relieved by the Encampment in the past year; the number of Patriarchs buried, with the amount of money applied to each of these purposes, designating the amount paid for the education of orphans, accompanied by whatever amount may be due to the Grand Encampment.

ARTICLE XI.

FORFEITURE OF CHARTER.

Should this Encampment fail to make its returns, as required by Article VII of the Constitution of the Grand

Encampment, for three terms, it shall become the duty of the last installed officers to transmit or surrender to the Grand Patriarch (or such other Patriarch as may be appointed by the Grand Encampment), the Charter, books, papers, furniture and funds of the Encampment.

ARTICLE XII.

DEGREES.

But one degree shall be conferred on a Patriarch at the same meeting, unless a dispensation be obtained from the Grand Patriarch, D. D. Grand Patriarch.

ARTICLE XIII.

OF AMENDMENTS, ETC.

SECTION 1.—When doubts arise as to the true meaning of any part of these Articles, it shall be determined by the Grand Encampment.

SEC. 2.—These Articles, nor any part thereof, shall be altered, amended, suspended or annulled, except on motion made in the Grand Encampment.

ARTICLE XIV.

BY-LAWS.

This Encampment shall stand fully invested with power to adopt such By-Laws and Resolutions from time to time, as may be deemed expedient, provided they do not in any wise contravene any part of these Articles, the Laws and Constitutions of the Grand Encampment, or the principles of the Order.

BY-LAWS.

For the better government, and more full expression of the tendency and advantages of this Encampment. The constituent Patriarchs do, by authority in them vested, ordain the following By-Laws:

ARTICLE I.

NAME, STYLE, TITLE AND POWERS.

This Encampment shall be known and hailed by the name of **BROOK ENCAMPMENT, No. 9, I. O. O. F., of Ontario**, and possess all the powers of Subordinate Encampments of Patriarchs of I. O. O. F.

ARTICLE II.

NOMINATION AND ELECTION OF OFFICERS.

1.—The nomination for officers of this Encampment shall take place at the first regular meeting in June and December of each term, and the elections at the last regular meeting in June and December of each term.

2.—The nomination and election of Representatives to Grand Encampment, shall take place at the first regular meeting in July of each year.

ARTICLE III.

DUTIES OF OFFICERS.

1.—The C. P. shall preside at all sessions of the Encampment, and in addition to the powers conferred, and duties enjoined on him by the charges, he may

summon extra sessions at his option, or shall, when requested in writing, by seven Patriarchs of the Encampment; he shall appoint all subordinate officers and committees not otherwise ordered by law or resolutions; he shall sign all orders on the Treasurer, which shall have been passed by the Encampment; and such other documents as require his signature to authenticate them; he shall enforce the charges and these By-Laws, prevent innovations and preserve the strictest decorum; he shall decide all questions of order, subject to the appeal of any one member of the Encampment; and give the casting vote whenever there is a tie, except when an appeal has been made from his decision, in which case the question shall be considered lost; he shall superintend all elections or other transactions of the Encampment, and never allow the Encampment to be opened unless he is satisfied that none are present but qualified Patriarchs of the Order; and he shall perform such other duties as may be required by law.

2.—The H. P. shall perform such duties as are enjoined on him by the charges and regulations of the Order.

3.—The S. W. shall assist the C. P. in preserving order and in the absence of that officer, shall preside over the Encampment, and shall perform such other duties as are required by the charges and regulations of the order and the laws of this Encampment.

4.—The Scribe shall record accurately, the proceedings of the Encampment; he shall make out all documents and notices, notify the members of all special meetings of the Encampment, and perform such other duties as may by law be required of him.

5.—The Financial Scribe shall keep the book of accounts with its members, receive all monies, and pay the same over immediately to the Treasurer, taking his receipt therefor.

6.—The Treasurer shall receive from the Financial Scribe, all monies of the Encampment, giving his receipt for the same, and shall pay all orders drawn

on him by the C. P., and attested by the Scribe, and none others; and shall give such security for the satisfactory performance of his trust, as the Encampment may require, and perform such other duties as may by law be enjoined of him.

7.—The J. W. shall assist the S. W. in the performance of his duties, officiate for him in his absence, and perform such other duties as may be required of him by the C. P., and the charges and regulations of the Order.

8.—The appointed officers shall perform such duties as are prescribed by the charges and regulations of the Order, and as may be required of them by law.

ARTICLE IV.

CARDS.

1.—Any Patriarch against whom there may be no charge of misconduct, and who is clear of the Books, shall, on application to the Encampment, personally or in writing, receive a card of withdrawal, or one for visiting, by paying his dues up to the time for which it is granted.

ARTICLE V.

DUES AND FEES.

1.—Every Patriarch of this Encampment shall pay fifty cents semi-annually for dues; said amount to be paid in advance.

2.—The fee for initiation into this Encampment shall be Ten Dollars, which shall include all the Degrees, and the fee for admission by Card shall be Five Dollars.

3.—If a candidate for initiation neglects to present himself within six months after being elected, he forfeits the privilege and must again be proposed.

ARTICLE VI.

RELIEF.

1.—The C. P., H. P., S. W., Scribe, J. W., and two Patriarchs of the R. P. D. shall constitute a Standing Committee of visitation and relief; to either of whom in the recess of the Encampment, Patriarchs may be reported sick, and it shall be the duty of this Committee to have such services rendered as the nature of the case may require, and report at the next regular meeting of this Encampment.

ARTICLE VII.

SESSIONS.

1.—This Encampment shall hold regular sessions on the first and third Fridays in each month.

2.—The elective and appointed officers shall attend every regular session, unless prevented by sickness or absence from town.

ARTICLE VIII.

PENALTIES.

1.—Any member of this Encampment who shall be convicted by the laws of the land of illegal practices, shall be expelled, and any one who shall be guilty of conduct unworthy of a Patriarch, shall be fined, suspended or expelled at the discretion of the Encampment.

2.—Any Patriarch neglecting or refusing to pay his dues and arrears for twelve months, shall be suspended for the same.

3.—Before a Patriarch can be re-instated he shall pay all arrearages against him at the time of his suspension; also, all dues which may have accrued during his term of suspension.

4.—No member shall be entitled to vote who is more than one term in arrears, or be installed to office who is indebted to the Encampment.

ARTICLE IX.

FUNDS.

1.—Three Patriarchs to be selected by the C. P. semi-annually, in January and July, shall constitute the Committee of Finance, whose duty it shall be to examine into the correctness of all claims against the Encampment referred to them, and to exercise a general supervision over financial affairs of the Encampment.

ARTICLE X.

APPROPRIATION OF FUNDS.

1.—All motions for the appropriation of monies belonging to this Encampment, other than for the general purposes of the Encampment, and the relief of its members; also, the relief of members of distant Encampments, shall only be put at a regular meeting of this Encampment, and then only after one month's notice shall have been given by the mover, and written or printed notices of such motion have been sent to each member of the Encampment.

ARTICLE XI.

AMENDMENTS.

1.—A motion to alter, amend, suspend or annul these By-Laws or any part of them, shall be submitted in writing, only at a regular session, and shall be entered in the journal, and at the next regular session. Should two-thirds of those present be in favor thereof, the same shall be adopted and have full force as part of these laws.

2.—This Encampment has power to adopt such rules of order, as a majority shall concur in, at a regular session, after having been proposed in writing, at a previous regular session, and to amend, alter or annul the same in like manner. But a motion to suspend a rule of order for a particular occasion may be adopted at any time by a vote of two-thirds of the members present.

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RULES OF ORDER.

RULE 1.—Any P. offering a motion must do so in writing, at the request of the S., C. P., or the Encampment.

RULE 2.—No question shall be put by the C. P. unless regularly moved and seconded, nor open for consideration until so put; and when put, no other motion shall be receivable unless it be a motion—

1st, To adjourn,	4th, To postpone,
2nd, To lay on the table,	5th, To refer, or
3rd, To put the previous question,	6th, To amend.

† These several motions shall have precedence in the order above stated, and the 1st, 2nd, and 3rd thereof shall be decided without debate.

RULE 3.—The ayes and nays, shall be taken and recorded, on the call of any P. duly seconded.

RULE 4.—After any question that may have been decided, any two P.'s having voted in the majority, may at the same or next regular meeting, move for a reconsideration thereof, but no discussion of the main question shall be allowed upon such motion.

RULE 5.—Any question decided by the Encampment shall not again be brought before it, otherwise than by reconsideration, as provided in the foregoing rule, unless notice thereof shall have been given at the meeting immediately preceding; and such notice shall not be received during the term in which the question has been decided.

RULE 6.—Every P. shall have the privilege of speaking twice on any question, but not oftener; unless by permission of the presiding officer.

RULE 7.—Any P. intending to speak on a question, shall rise in his place, and respectfully address the presiding officer, confining himself to the question, and avoiding personalities; and should more than one P. rise to speak at the same time, the presiding officer shall determine which is entitled to the floor.

RULE 8.—If a member, while speaking, shall be called to order, he shall at the request of the C. P. take his seat until the question of order is determined, when, if permitted, he may proceed again.

RULE 9.—The decisions of the C. P. on points of order may be appealed from by any P. In such case the question shall be "Will the Encampment sustain the chair?"

