

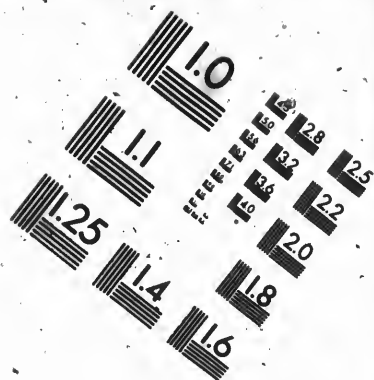
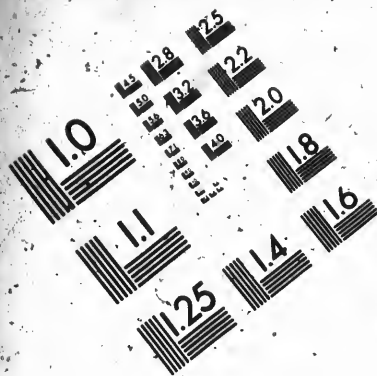
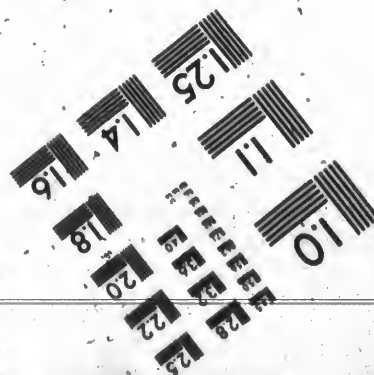
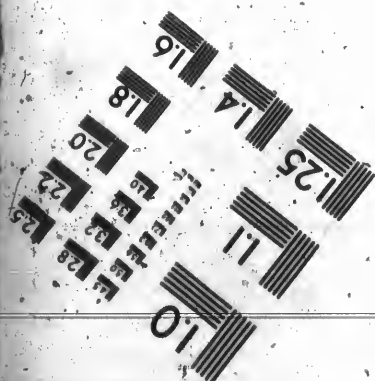
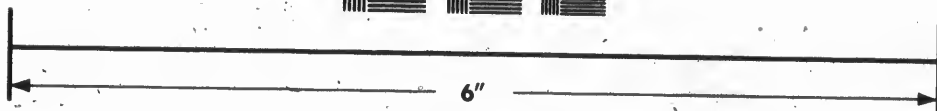
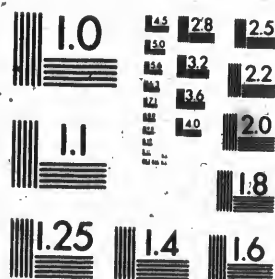


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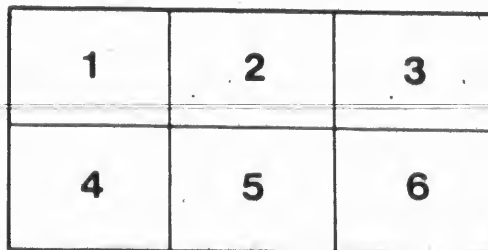
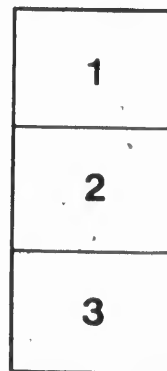
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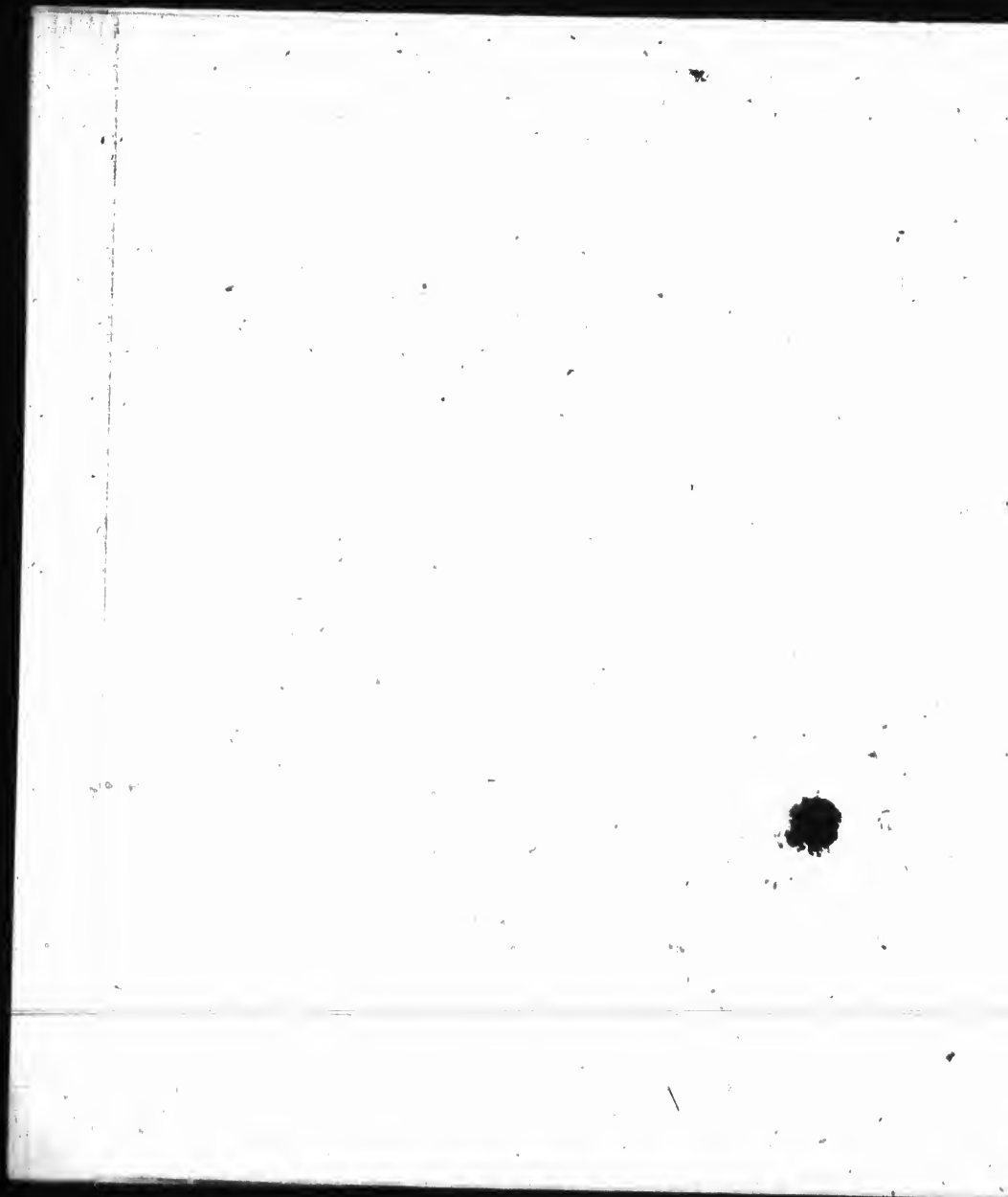
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BY-LAWS

OF

Sunset Lodge No. 10,

INSTITUTED
MARCH 5, 1892.

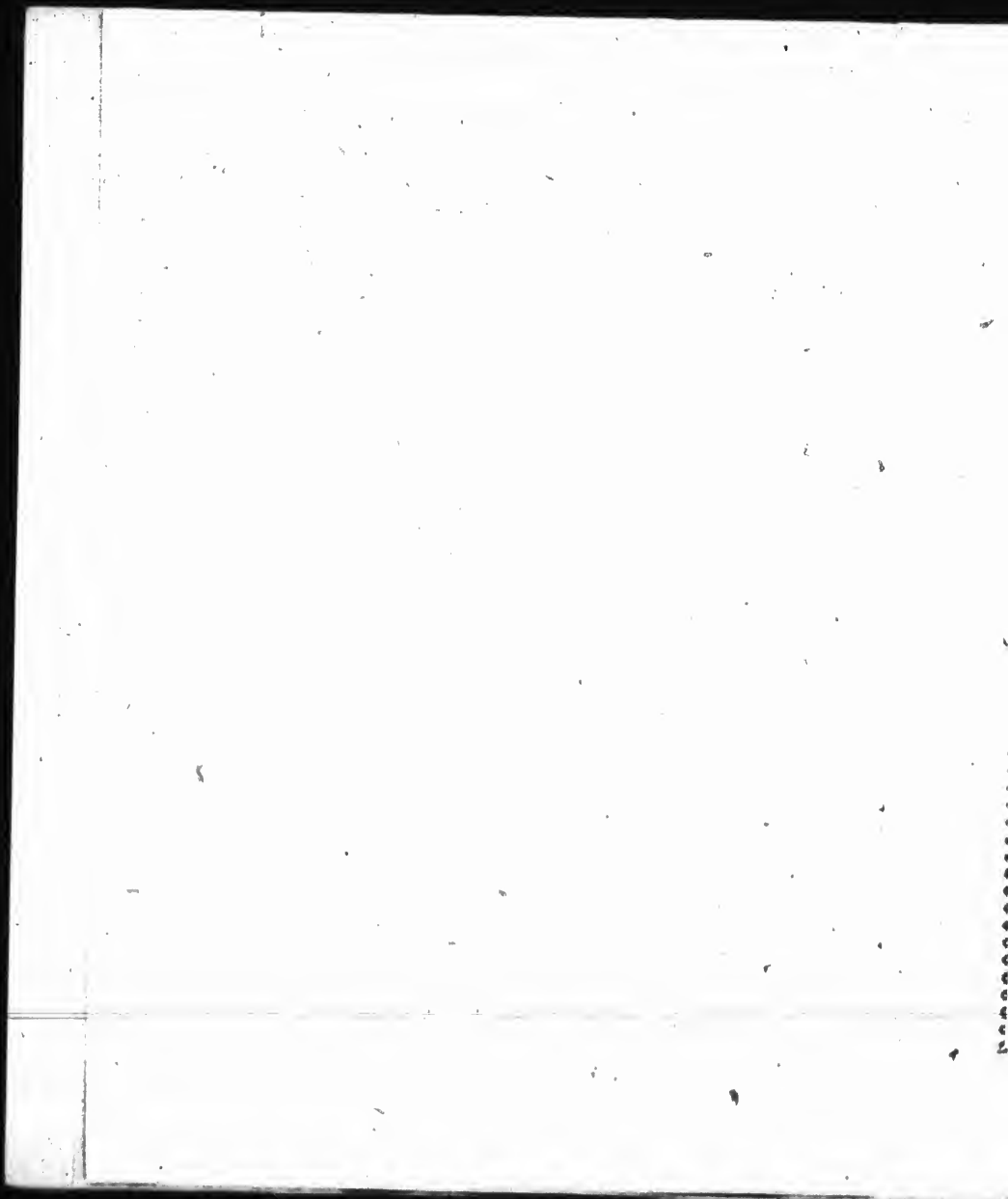


VICTORIA,
B. C.

VICTORIA, B. C.

JAMES A. COHEN, PRINTER, FORT STREET.

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Victoria, B. C.

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Sunset Lodge, No. 10,

— K. of P. —

This is to Certify that brother
received the rank of Knight on

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K. of R. and S.

C. C.

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PREAMBLE.

Whereas it is necessary and expedient that this Lodge should avail itself of the power given it to enact and frame a set of By-laws for its good and harmonious working, be it therefore enacted:—

ARTICLE I.

NAME AND POWERS.

Sec. 1. This Lodge shall be known as "Sunset Lodge No. 10, Knights of Pythias of Victoria, province of British Columbia," possessing the powers and privileges of a subordinate Lodge, within the jurisdiction of the Grand Lodge, K. of P. of British Columbia, under whose authority it exists, by virtue of a charter granted by acting in conformity with the laws, rules and regulations of the said Grand Lodge.

ARTICLE II.

CONVENTIONS.

Sec. 1. The regular conventions of this Lodge shall be held every Tuesday evening, punctually at 8 p. m.

Sec. 2. Special conventions may be called in the manner provided by section 4, article 1, of the Constitution.

Sec. 3. Notice of special conventions must be given by publication or by written notice to each member of the Lodge. Any written notice shall

be deemed sufficient, if sent by mail to address of member as recorded, or according to last notice given of change thereof.

ARTICLE III.

FEES AND DUES.

Sec. 1. The fees for initiation shall be as follows: rank of Page, \$10.00; rank of Esquire, \$5.00; and rank of Knight, \$5.00; for all persons between the ages of 21 and 30 years. For rank of Page, \$10.00; rank of Esquire, \$7.50; rank of Knight, \$7.50; for all persons between the ages of 30 and 40 years, and one dollar additional to be added to the rank of Page for each year, for all persons, between the ages of 40 and 50 years.

Sec. 2. Every member shall pay as dues, \$1.00 monthly, commencing when the Knight's rank is attained. Any brother who shall become in arrears for 12 months dues, shall be declared suspended by the Chancellor Commander.

Sec. 3. Fees when joining by card, shall be as follows: When the brother is between the ages of 21 and 30 years, \$2.00; between the ages of 30 and 40 years, \$4.00; and between the ages of 40 and 50 years, \$6.00.

Sec. 4. The fees for withdrawal card shall be \$2.00; for travelling shield, \$1.00.

ARTICLE IV.

BENEFITS.

Sec. 1. Every Knight in good standing, who has been a member of this Lodge for less than six months, and is not in arrears for dues, shall, in case of sickness or other disability, preventing him from attending to or supervising his business, be

entitled to draw from the funds of this Lodge the sum of \$1.00 per week. Every Knight in good standing, who has been a member of this Lodge for more than six months, shall be entitled to draw from the funds of this Lodge, the sum of \$10.00 per week for the first six months, and \$5.00 per week for the following six months, and should sickness or disability be of longer duration than twelve months, the amount to be allowed shall be determined by a two-thirds vote of the Lodge; such benefit to commence at the expiration of twelve months sickness. If a brother is away from the vicinity of the Lodge at the time of becoming sick or disabled, and he shall at once notify the Lodge thereof, and obtain a certificate from his attending physician or attendant, stating the nature of his sickness or disability, he shall be entitled to the above benefits from the date of such certificate, but in no case shall benefits be drawn for less than one week's sickness.

Sec. 2. Members ceasing to receive sick benefits by reason of recovery, and who may fall sick again with the same disease within six months after recovery, shall be placed in the same position as regards sick benefits in which they were on recovery from previous sickness; but if taken sick with some other disease within said six months, they shall be entitled to full benefits, and in all cases, if taken sick after six months from date of recovery of previous sickness, he shall be entitled to full benefits.

Sec. 3. If a brother's sickness or disability proceed from intemperance or immoral conduct, or be occasioned by any constitutional disease, or bodily infirmity, which existed at the time of his initiation, which he intentionally concealed from the Lodge, he shall not be entitled to receive any benefits.

Sec. 4. No brother who is in arrears for three months or more, shall be entitled to receive any sick benefits from this Lodge by reason of any payments he may make during his sickness or bodily infirmity.

Sec. 5. On the death of a brother entitled to benefits, there shall be appropriated from the funds of the Lodge the sum of \$75.00 to defray his funeral expenses, and on the death of a brother's wife \$50.00 to defray her funeral expenses according to article 9, section 7 of the Constitution.

Sec. 6. If a brother of this or any other Lodge of K. of P., who is in good standing, is in such circumstances as to require special relief, his case shall be referred to the Relief Committee, which shall consist of the C. C., the V. C., and the M. of E.

Sec. 7. On the first regular convention following the burial of any deceased member, or his wife, the M. of E. is directed to charge to each and every member of the Lodge as dues, a pro rata amount of the sum paid out for funeral benefits.

Sec. 8. A member while sick or receiving benefits cannot become in arrears for dues, but the amount of his dues shall be deducted from the amount drawn for his benefits.

Sec. 9. It shall be the duty of every member on ascertaining that a brother is sick or in distress, to report the same to the C. C., or K. of R. and S. immediately.

Sec. 10. Members of this Lodge reported on the sick list must remain at home after 5 p. m. in the winter and 7 p. m. in the summer, to enable the visiting committee to fulfill their duty properly.

Any member failing to do so shall not be entitled to receive sick benefits, provided that should such sickness arise from broken or sprained limbs, etc., this section shall not apply thereto.

ARTICLE V.

FORFEITURE OF BENEFITS, FINES, PENALTIES, &C.

Sec. 1. Any Knight who is in arrears for dues, fines, or assessments in a sum equal to six months dues, shall, for the term ~~of~~ three months after such arrears have been paid, be entitled only to the sum of \$1.00 per week sick benefits, and in case of his death, to the sum of \$20.00 funeral benefits, but shall receive no funeral benefits in case of the death of his wife during said term.

Sec. 2. Any member neglecting to attend the funeral of a brother, after being duly notified, shall be fined \$1.00.

Sec. 3. Any officer, excepting the P. C., absenting himself from the Lodge for four consecutive meetings, or for non-performance of duty, or for misconduct, may have his chair declared vacant by a two-thirds vote of the members, after a resolution to that effect shall have been laid over for one meeting and the said officer shall have been notified thereof.

Sec. 4. Excuses for any of the above penalties must be made in open Lodge. Absence from city, sickness of self or family, attendance upon any business by order of a court of competent authority, shall be deemed sufficient excuse. Any of the above fines may be remitted by a majority vote of all the members present.

ARTICLE VI.

COMMITTEES.

Sec. 1. The Finance Committee shall consist of three brothers of the Knight's rank. Neither the K. of R. and S., the M. of F., or the M. of E., shall serve on said committee. It shall be the duty of said committee to examine all claims against the Lodge, and all accounts referred to them, and audit the same, and report thereon in writing, and particularly to inspect and audit the accounts of the M. of F., the M. of E., the K. of R. and S., the trustees and all other officers or committees, who may be charged with the receipt, expenditure, or custody of the funds of the Lodge, and report thereon in writing at the first regular convention in each term, and whenever required by the Lodge, and to report upon all appropriation of moneys of the Lodge prior to such appropriations being made, but no appropriation exceeding \$100.00 shall be made until the same has been before the Lodge for two regular conventions, and then ordered by a two-thirds vote of all the members present.

Sec. 2. The Hall Committee shall consist of three Knights, whose duty it shall be to see that the Lodge-room and ante-chamber are all in working order and properly furnished.

Sec. 3. Duties of Visiting Committee. It shall be the duty of the Visiting Committee to visit all brothers who may have been reported sick (if living within the city of Victoria), and render such assistance as may be required, and to continue their visits at least once a day until health is restored, and report their condition at each regular convention. The C. C. shall at the time of appointing the committee, designate the day of

the week on which each member of the committee shall be on duty, (provided, that should the sick brother be afflicted with any contagious disease, the said committee shall not be compelled to visit him in such case.)

Sec. 4. Investigating Committees.—Whenever a committee has been appointed to investigate the character of a candidate for admission, it shall be their duty to examine the Black Book, and ascertain the candidate's age, state of health, profession, residence and general character, and make a faithful report orally, or in writing, at the next regular convention.

Sec. 5. The Relief Committee shall consist of the C. C., V. C., and M. of E., whose duty it shall be to assist all needy and worthy members in good standing of this or any other Lodge of K. of P., and report the case in full at the next regular convention, when the amount expended for such relief, not exceeding \$10.00 (ten dollars) shall be paid by the Lodge.

Sec. 6. Final Reports of Committees. All final reports of committees shall be made in writing and signed by a majority of the members thereof. No committee shall be finally discharged until all debts contracted by it have been paid.

Sec. 7. In all necessitous cases, the C. C. may employ a suitable nurse to attend a sick brother whose services shall be paid out of the funds of the Lodge, and all members of the Lodge shall be excused from duty in such cases. In case a brother be absent from the city, the C. C. shall immediately notify the K. of P. and S. to communicate with the C. C. of the Lodge nearest to the sick brother, instructing him to consult with

the attending physician, and if necessary, engage a suitable nurse, whose services shall be paid for from the funds of the Lodge.

Sec. 8. No absent brother shall be elected or appointed to any position or on a committee, unless he has signified his willingness to two or more brothers to serve, and who shall certify thereto.

Sec. 9. Every member of a committee who may fail to perform his duty, shall, unless reasonable excuse be given and accepted by the Lodge, be reprimanded by the C. C. at his first appearance in the Lodge after the offence.

ARTICLE VII.

BALLOTS AND ELECTIONS.

Sec. 1. When ballots are held, the ballot box shall be placed upon the altar in full view of the C. C. and V. C.; the members shall advance singly and deposit their ballot, the result shall be inspected by the V. C. and then by the C. C., who shall announce the same to the Lodge.

Sec. 2. At the election of officers the K. of R. and S. shall provide blank ballots, and the M. of A. shall distribute them among the members, and it shall be the duty of the M. of F. to call the roll.

Sec. 3. The C. C. shall appoint two tellers who shall receive the votes cast in the ballot box. Blank ballots shall not be counted and ballots for any Knight not regularly nominated shall be counted as blanks. The tellers shall canvass the votes, and the K. of R. and S. shall declare the result to the C. C., by whom it shall be announced to the Lodge. If on the first ballot no candidate shall receive a majority of the votes cast, a second

ballot shall be held and if no candidate shall have been elected on the second ballot, a third ballot shall be taken on the two candidates receiving the greatest number of votes on the second ballot.

Sec. 4. Should it appear that there are ballots folded within each other, such ballots shall be destroyed, unless the ballots and votes correspond in number. Should there be more ballots than votes in any case, the ballots shall be declared void and a new one held, if such excess could effect the result.

ARTICLE VIII.

FUNERALS.

Sec. 1. On the death of any member of this Lodge, who is not three months in arrears at the time, the C. C. shall immediately make the necessary preparations for the funeral and request the K. of R. and S. to call a special convention of the Lodge, notice of which shall be given by posting at least three notices, or by advertising in the daily papers) unless otherwise requested by the nearest relatives of the deceased.

ARTICLE IX.

OFFICERS BONDS.

Sec. 1. The M. of E. shall give to the Trustees of this Lodge, a bond for the sum of one thousand dollars with two sureties, the same to be approved of by the Lodge.

Sec. 2. The Master of Finance shall give to the Trustees of this Lodge, a bond for the sum of one hundred dollars with two sureties, the same to be approved of by the Lodge.

ARTICLE X.

AMENDMENTS.

Sec. 1. No part of these By-laws shall be repealed or amended unless a proposition to that effect be made in writing at least two meetings previous to the time of its being acted upon and adopted by a two-thirds vote of all the members present.

ARTICLE XI.

Sec. 1. These By-laws and Rules of Order shall take effect at the time of their adoption by the Lodge and approval of by the G. C. of the Grand Lodge of British Columbia, and at that time all By-laws and Rules of Order not herein contained shall be repealed.

Considered in Committee of the whole, approved and adopted.

EDWARD E. LEASON, G. C.,
B. G. HAIGH, K. of R. and S.

Approved

J. M. HUGHES,
Grand Chancellor.

Victoria, B. C., April 20, 1893.

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ORDER OF BUSINESS.

1. Opening.
2. Roll call of officers.
3. Admission of members and visiting brothers.
4. Reading of minutes of last convention.
5. Members sick to be reported.
6. Report of Visiting Committee.
7. Ordering drafts for benefits.
8. Bills presented.
9. Communications read.
10. Proposition for membership.
11. Report of Committee of Investigation.
12. Balloting for candidates.
13. Candidates to be admitted.
14. Conferring of Ranks.
15. Report of Trustees.
16. Intermission for payment of dues.
17. Report of Special Committees.
18. Report of Standing Committees.
19. Unfinished business.
20. Report of Finance Committee.
21. Application for cards.
22. New business.
23. Good of the Order.
24. Report of Master of Finance.
25. Closing.

RULES OF ORDER.

Rule 1. When the C. C. takes the chair, the officers and members shall take their respective stations, and at the sound of the gavel there shall be general silence. The Lodge shall then proceed to open in due form.

Rule 2. The business shall be proceeded with as prescribed in the order of business, except in the case of official visitation from the Supreme or Grand Lodge officers, or Commissioned Representative, when all business must immediately be laid aside until the cause or purpose of the same is made known; Provided, when the Lodge may be actually engaged in conferring a section of any rank upon a candidate, then the work must be brought to a final completion at the earliest possible moment compatible with proper instruction being given.

Rule 3. The C. C. shall preserve order, and pronounce the decision of the Lodge on all subjects; he shall decide all questions of order without debate, subject to an appeal to the Lodge by any member, which appeal must be seconded, when the question shall be, "Shall the decision of the chair stand as judgment of the Lodge?" on which no brother shall speak more than once without special permission of the Lodge, which must be granted or withheld without debate. The question of appeal and all questions which arise while it is pending, shall be taken and announced or decided by the C. C.

Rule 4. No question shall be stated unless moved and seconded, nor be open for discussion until stated by the C. C., and when a question is before the Lodge, the only motions in order shall be: 1st, to lay on the table; 2nd, the previous question; 3rd, to definitely postpone; 4th, to indefinitely postpone; 5th, to recommit; 6th, to refer; 7th, to amend; and they shall take precedence in the order here arranged, and the first two shall be decided without debate.

Rule 5. On the call of 7 members for the previous question, the C. C. shall put the question in this form, "Shall the main question be now put?" If the motion be carried the vote shall be upon all pending amendments, after which the main question.

Rule 6. No motion shall be made by one brother while another is speaking, and no motion shall be made or seconded without rising and addressing the C. C., and he shall not recognize a motion or second made contrary to this rule.

Rule 7. No resolution shall be offered to the Lodge except in writing, and signed by the brother offering the same; and any brother making a motion shall reduce the same to writing at the request of the C. C., or any member; and in either case they shall not be before the Lodge until read from the desk of the Keeper of Records and Seal.

Rule 8. When any communication, petition or memorial is presented, a brief statement of its contents shall be made before it is read, and after it has been read a brief note of its purport be entered on the minutes.

Rule 9. When the reading of any paper is called for, and an objection is made by any

brother, it shall be determined by a vote of the Lodge.

Rule 10. No member shall be interrupted while speaking, except it be to call him to order, or for the purpose of explanation.

Rule 11. If a member while speaking be called to order, he shall, at the request of the C. C., take his seat until the question of order is determined, when, if permitted, he may again proceed.

Rule 12. No member shall speak without rising in his proper place, respectfully address the C. C. by his title, and having his name announced by the clerk. Brothers shall confine themselves to the question under debate, and avoid all personalities and indecorous or sarcastic language.

Rule 13. If two or more brothers rise to speak at the same time, the C. C. shall decide which is entitled to the floor, and no brother shall speak more than once on the same subject or question, until all who wish have spoken, nor more than twice without the permission of the C. C. Each member, while speaking, shall designate the officer or member spoken of by his proper rank or title according to his standing in the Order.

Rule 14. When a blank is to be filled, the question shall be first taken on the highest sum or number and the longest time proposed.

Rule 15. Any brother may call for a division of the question; when five brothers call for the yeas and nays they shall be ordered by the C. C. and recorded on the minutes.

Rule 16. Before putting the question the C. C. shall ask, "Is the Lodge ready for the question?" when, if no brother rises to speak, he shall rise and put the question; and after he has risen for

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that purpose no further discussions or motions shall be entertained until the question has been decided. While the C. C. is addressing the Lodge or putting the question, silence shall be observed in the Lodge room.

Rule 17. After any question, except one of indefinite postponement, has been decided, any two brothers who voted in the majority, may, at the same time or next regular convention, move for a reconsideration thereof, but no discussion of the main question shall be allowed unless reconsidered; but a motion to reconsider a vote to reconsider cannot be entertained.

Rule 18. A motion to rescind can only be entertained when the motion to reconsider is no longer available.

Rule 19. When a brother has been called to order for the manifestation of temper or improper conduct, he shall not be permitted to speak again at that convention unless by special permission of the Lodge.

Rule 20. No brother shall vote on any question in which he is directly or indirectly interested.

Rule 21. Every member not in arrears shall vote unless excused, unless he be disqualified by some special By-law or Rule of Order.

Rule 22. The C. C. shall not make or second any motion or resolution, or take part in any debate while in the chair, but may make suggestions or point out errors.

Rule 23. In speaking on points of order the C. C. shall have precedence; but he cannot speak on any other subject, unless to state facts within his own knowledge, without previously vacating the chair and calling thereto some qualified member.

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Rule 24. No brother shall retire without permission of the C. C. During an intermission, opening, initiation, or while a vote is being taken, the doors shall be closed.

Rule 25. No member shall be required to serve on a committee if at the time of appointment he is a member of two other committees. No member can be appointed on a committee when absent from the Lodge.

Rule 26. The brother first named on a committee shall be the chairman thereof, for the purpose of calling it together, and until another has been elected by the committee.

Rule 27. When the previous question has been moved and seconded, it shall be put in this form: "Shall the main question now be put?" and if decided in the affirmative, the vote shall be taken on all incidental questions in proper order, until the whole subject has been disposed of.

Rule 28. A motion to proceed to close is always in order after the regular order of business has been disposed of, which motion shall be decided without debate.

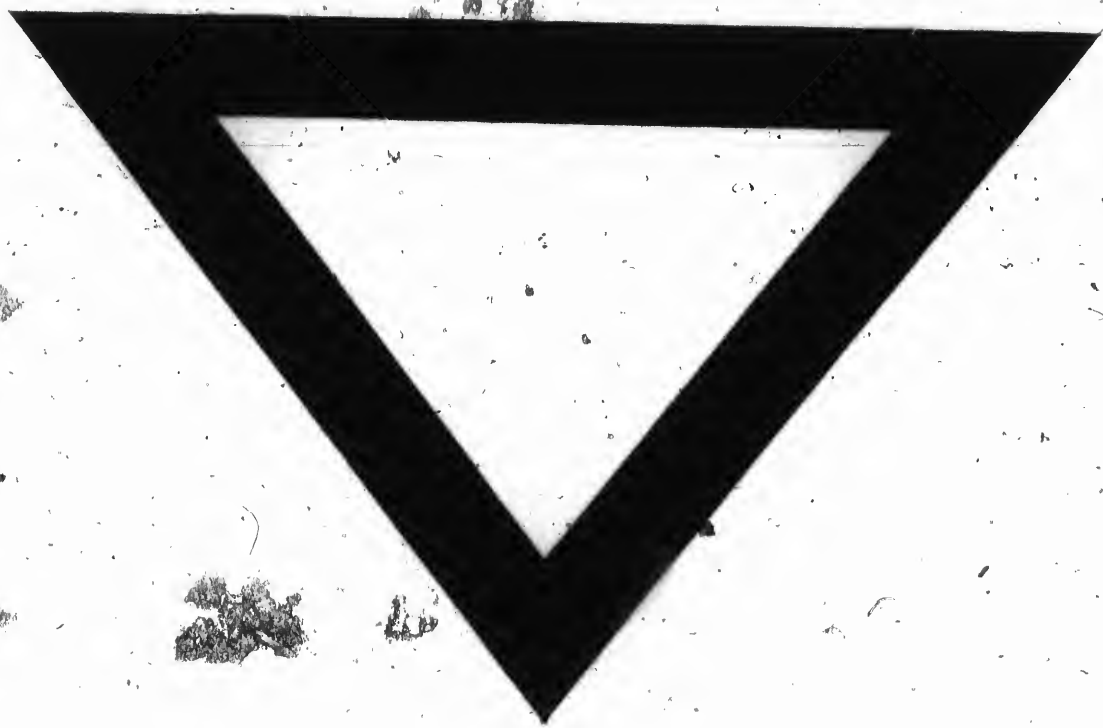
Rule 29. No part of these Rules of Order shall be repealed, amended or annulled (except where specially provided), unless a proposition in writing, stating the change proposed, be made at two regular meetings previous to the time of its being acted upon; when, if two-thirds of the legal votes cast be in favor of the proposition, it shall be adopted; but any of them, or any part thereof, may be suspended for the time being by a two-thirds vote of the members present.

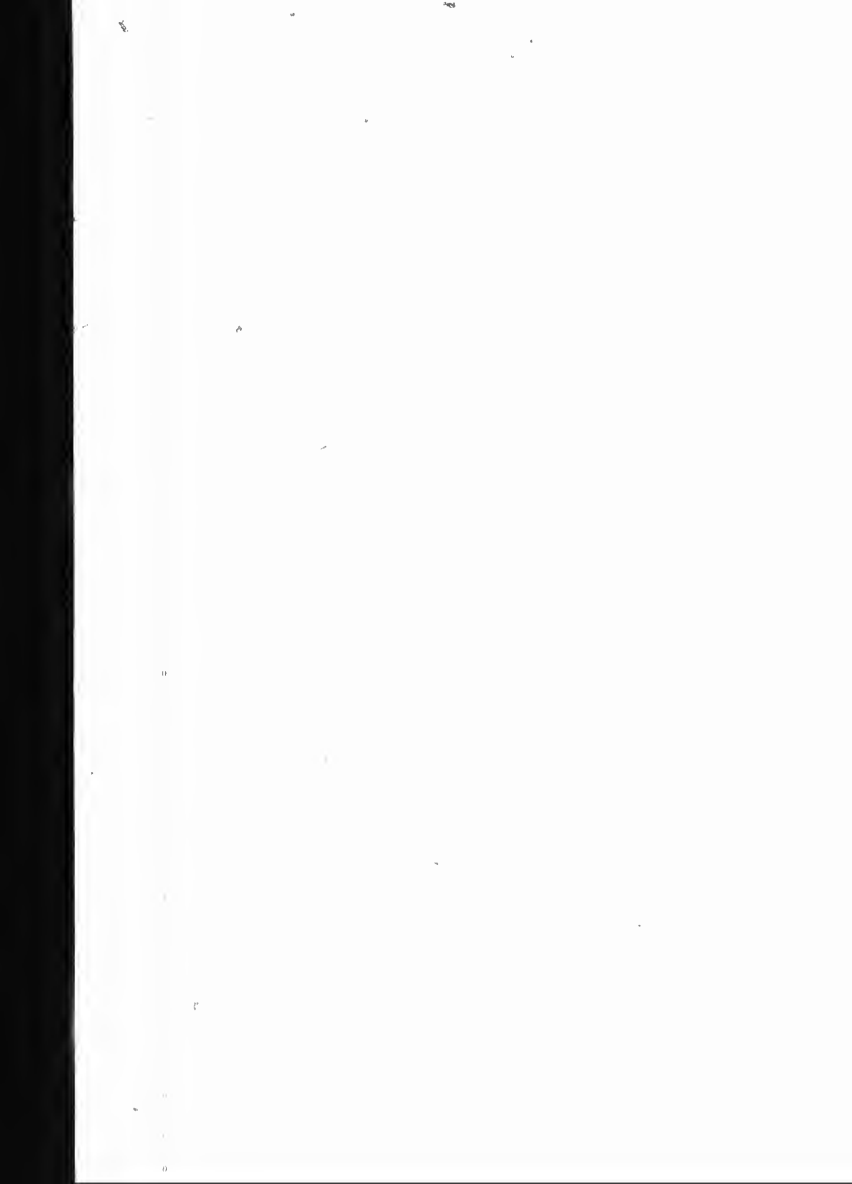
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18th August 1893

G. H. Leggatt

Registrar General





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