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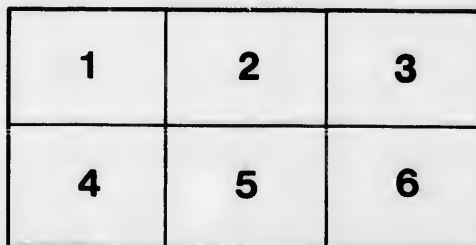
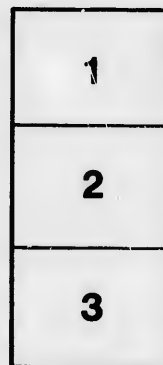
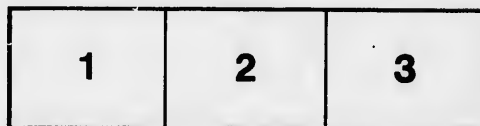
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BY-LAWS
OF THE
PORT HOPE
UNION CEMETERY
COMPANY.

PORT HOPE:
PRINTED BY J. B. TRAYES, "TIMES" OFFICE
1874.

Prospectus of the Port Hope Union Cemetery.

The Town Council having passed a By-law prohibiting interments within the limits of the Corporation, thereby carrying out the recognized feeling of the public, that the time had arrived when the health of the Town required such provision to be effected, it was felt that an effort should be made to bring about the united action of all the religious denominations in establishing a Cemetery which should be an ornament and a credit to the town.

This has been successfully accomplished, and a tract of land, sufficiently large for many years to come, has been procured and laid out in a suitable manner upon a plan made by Mr. Englehardt, the well-known landscape gardener. The land selected is admirably suited to the purposes of a Cemetery, the water-shed being from the town; and the sub-soil being dry, is well fitted for a grave-yard, and while the plot is sufficiently remote from the thickly settled parts of the Town, it is of easy access to those desiring the quiet retirement of its shades.

The Cemetery is established under the General Act of Parliament respecting public cemeteries, as amended by a Statute passed in the year 1872. Under the provisions of these Acts, one-half of all the revenue must be appropriated towards payment of the purchase money of the land, and the other half to the improvement and embellishment of the ground; and after the purchase money has been fully paid, the proceeds of all future sales must, for all time, be laid out in the improvement of the Cemetery, "*and for no other purpose.*" Every proprietor of a lot in the Cemetery is a shareholder, is entitled to a vote, and is eligible as a Director.

By-laws and Rules and Regulations for the management of the Cemetery have been carefully prepared.

The Cemetery has been established solely in the public interest, and it is felt that the thanks of the townspeople are due, and will be cheerfully accorded, to those who have advanced the money wherewith the land has been purchased and made ready for use.

The following is a list of the Directors and officers of the Cemetery, who hold office until the Annual Meeting, which the law requires shall take place on the third Monday in January in every year:—A. T. H. Williams, *President*; D. Chisholm, *Secretary*; James Craick, *Treasurer*. DIRECTORS:—Wm. Craig, Sr., Rea Dickson, Wm. Quay, Jas. Craick, P. R. Randall, Chas. Clemes, N. Gillespie, and J. G. Williams.

BY-LAWS.

ARTICLE I.—NAME.

The name of the Cemetery shall be the Port Hope Union Cemetery Company.

ARTICLE II.—MEETINGS.

The Annual Meetings of the Corporation shall be held in Port Hope, on the third Monday in January in each year. At such meeting shall be elected by ballot, nine Directors, who shall hold office for one year, and until their successors shall be chosen. The Directors shall elect out of their number a President and Vice-President, a Treasurer and a Secretary. The Directors shall submit to the Corporation a report of its condition, which shall be accompanied by the report of the Treasurer, Superintendent and such other officers as the Directors may prescribe. Special Meetings may be called after ten days notice, by the President, any three Directors, or by ten Stockholders, but no business shall be transacted at said meeting, except such as is specially mentioned in the notice.

ARTICLE III.—DIRECTORS AND OFFICERS.

The Directors shall have power to appoint or discharge such requisite Officers as they may think proper. The Directors shall meet at least once in three months, and a majority of them shall constitute a quorum. Any of the aforesaid offices may be combined, if by the Directors deemed advisable.

ARTICLE IV.—PRESIDENT.

The President shall preside at meetings of the Corporation and of the Directors; he shall fix the time and place for Special meetings.

ARTICLE V.—SECRETARY.

The Secretary shall give notice of, and attend at all meetings and shall record the transactions of the Corporation and of the Directors. He shall prepare and superintend the advertisements and other publications of the Directors and Corporation. He shall have charge of the delivery of deeds, cards of admis-

sion, catalogues and other publications. He shall prepare, countersign and record in a book kept for the purpose, all deeds of conveyance of land in the Cemetery, and all written contracts, to which the Corporation is a party, and make such other records as the By-laws require. He shall obtain and record information in regard to heirs or devisees of deceased proprietors, serve all proper notices, and furnish blanks. He shall send notices of neglected lots, and also under the direction of the Committee on Lots, arrange contracts for the repair and preservation of lots; and perform any other duties pertaining to his Office which may be required by the Directors.

The Secretary shall receive such salary as the Directors may vote, and shall account for or pay to the Treasurer all fees received by him.

ARTICLE VI.—TREASURER.

The Treasurer shall have custody of the funds of the Corporation, under the directions of the Directors. He shall collect all moneys that may be due to the Corporation, and all bills which shall have been approved by the President and the Chairman of any Committees authorizing an expenditure, or by the President and Secretary or Superintendent for incidental expenditures within their respective departments not otherwise provided for. He shall keep the moneys deposited in a bank, to the credit of the corporation, and draw the same as Treasurer; and with the approval of the Committee on Finance shall invest the surplus moneys. He shall preserve and file all papers relating to his official duties, and report at the Annual Meeting the receipts and disbursements for the last year, with the existing state of the funds of the Corporation.

He shall monthly make, from the statement rendered him by the Superintendent, a pay-roll of all the laborers employed at the Cemetery, containing the number of days of labor, and wages paid each; and he shall monthly or by his clerk, for whom he shall be responsible, pay the laborers, except those employed for less than one month, who may be paid on the order of the Superintendent, said pay-roll having been approved by the Committee on Finance.

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ARTICE VII.—SUPERINTENDENT.

The Superintendent shall, under the direction of the Directors, have the general care and custody of the Cemetery; shall keep the avenues, paths and grounds in neat and satisfactory order. He shall see that the rights of the Corporation are respected, and that all regulations with regard to interments and the construction of tombs be complied with. He shall have the power to remove from the Cemetery improper and disorderly persons, also to abate nuisances and remove rubbish and unnecessary encumbrances. He shall keep in books provided for the purpose, regular and accurate records of all interments, including the name and ages of persons interred, and the place and date of their interment, and transmit to the Secretary monthly, the orders for such interments.

ARTICLE VIII.—COMMITTEE ON GROUNDS.

The Committee on Grounds shall consist of three Directors. They shall have general charge of the grounds, trees, avenues, and paths in the Cemetery, with power to make such alterations, repairs and improvements therein as they shall deem expedient. No avenues or paths shall be laid out or changed in situation or name, without the consent of the Directors.

ARTICLE IX.—LOTS AND SPACES.

The size of the Lots shall be eight by sixteen feet and the price for Lots shall be eight dollars cash down, and any broken Lots in proportion.

ARTICLE X.—SALES AND CONVEYANCES.

All deeds of conveyance by the Corporation shall be under the common seal, and signed by the President, countersigned by the Secretary, and recorded in the books of the Corporation with the proper attestation thereof.

ARTICLE XI.—RECORDS.

There shall be kept at the Office of the Secretary all books necessary for recording the original deeds of Lots, of ornamental grounds and spaces between Lots, of transfers from proprietor to proprietor, or to the Corporation, and transfers by

will or by operation of law; also instruments of donation in trust for the repair of Lots, or for any purpose consistent with the objects of the Cemetery; also a copy of the duplicate Register of Interments made up by the Secretary, and such other records as may from time to time be ordered by the Directors. But no record of any persons interest in a Lot less than the entire ownership shall be made on the books of the Corporation.

A fee of fifty cents shall be paid at the office of the Secretary for the record of transfers and other instruments for proprietors, and giving the due certificate.

ARTICLE XII.—FUNERALS.

Early notices of funerals shall be given to the Superintendent. When a funeral arrives, a person will be in readiness at the gate to conduct the procession to the place of interment.

ARTICLE XIII.—MONUMENTS, STONES, FENCES.

Proprietors have the right to erect on their Lots monuments and stones of appropriate character. Live hedges of small and moderate size are allowed. All foundations of monuments and other structures shall be built in a manner satisfactory to and under the direction of the Committee on Grounds.

ARTICLE XIV.—TREES.

Trees standing within Lots can be removed at the expense of the proprietor, if desired, by an application from the proprietor to the Superintendent, subject to the approval of the Committee on Grounds. The Committee on Grounds shall have charge of the general subject of introducing and cultivating, as well as of training and removing trees and shrubs in other parts of the Cemetery.

ARTICLE XV.—WORK ON LOTS.

No person other than the proper officers and servants of the Corporation shall be allowed to perform any work on any Lot in the Cemetery without the authority of the proprietor, who shall be responsible for all injury and damage done by his workman or workmen whilst in his employ, either to the ground or other property of the Corporation or of any pro-

prietor, and shall remove all refuse material taken from his Lot.

ARTICLE XVI.—NEGLECTED LOTS.

The Superintendent shall, on or before the first Monday in May in each year, report to the Directors a list of all Lots which may be so much out of repair as to detract from the general good appearance of the Cemetery; upon which the proprietors of said Lots or other persons interested therein shall be notified by the Secretary of their condition, and be urgently requested to put them in repair.

In cases of gross neglect, when proprietors shall omit or refuse to repair their Lots, after such notice, it shall be within the discretion of the Committee on Lots to cause suitable repairs to be done at the expense of the proprietors.

ARTICLE XVII.—LOTS OF DECEASED PROPRIETORS.

When the devisee of a deceased proprietor of any Lot in the Cemetery shall desire to place upon the record of the deed of said Lot, at the Secretary's office, the evidence of his title to the same, he may do so by producing a certified copy of the will of such proprietor (if the title is deducible therefrom), or of such portion of said will as relates to said title; and the same shall be duly recorded in a book kept for that purpose, and proper reference thereto be made upon the margin of the original record. The Secretary shall receive the affidavit of any person who shall claim to be the sole heir at law of the deceased proprietor of any Lot, in which the material facts, necessary to support such claim, shall be set forth; and he shall file the same with the papers of the Corporation, making proper reference thereto upon the margin of the original record, and for such duty the Secretary shall be entitled to charge the sum of one dollar.

ARTICLE XVIII.—REPAIR FUND.

The Directors will receive in trust from any proprietor a sum of money; the income of which shall be appropriated to the repair of his or her Lot, according to the terms of trust given.

The Directors may also guarantee the perpetual repair of Lots, upon the payment to the Treasurer of such sum of money as the Committee on Grounds shall deem sufficient for that purpose.

In the latter case if the Repair Fund should ever be lost, the whole property of the Corporation is held for the perpetual repair of such Lots.

Regulations Concerning Visitors.

1. Visitors are requested to bear in mind that the Grounds are sacredly devoted to the interment of the dead, and that a strict observance of the decorum which should characterize such a place, will be required of all. The gates are opened at sunrise and are closed (except for egress) at sunset.

2. Children will not be admitted unless with their parents, or with persons having them specially in charge; nor will Schools or other large assemblages of persons be admitted.

3. No person or persons in vehicles will be allowed to pass through the grounds at a rate faster than a walk.

4. No refreshments, or persons having refreshments of any kind, will be permitted to come within the grounds, nor will any smoking be allowed.

5. No horse is to be left unfastened without a keeper, and no horse is to be fastened except at the posts provided for that purpose.

6. Visitors having dogs are requested to leave them outside the gates.

7. All persons are prohibited from picking any flowers, either wild or cultivated, or breaking or otherwise injuring any tree, shrub, or plant, or committing any depredations whatever.

8. All persons are prohibited from writing upon, defacing or injuring any tomb, monument, grave-stone, fence, or other structure in or belonging to the Cemetery.

9. Fire-arms are not allowed to be taken into the Cemetery except in cases of military funerals.

10. No person shall catch, wound, or kill a bird, nor remove a bird's nest or eggs, in the Cemetery.

11. Any person disturbing the quiet and good order of the place by noise, or other improper conduct, or who shall violate any of the foregoing rules, will be compelled instantly to leave the grounds, and will subject themselves to prosecution.

12. The Superintendent has the care of the Cemetery, and is authorized to remove all those who violate these regulations or commit trespasses.

