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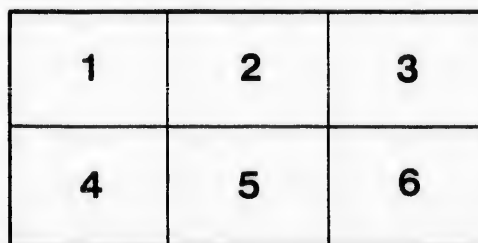
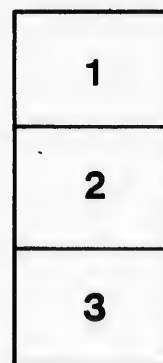
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MONTREAL LITERARY CLUB.

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BY-LAWS.



# BY-LAWS.

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## CHAPTER I.

### *Of the Officers.*

ARTICLE I.—The President, when present, presides at all meetings of the Club.

In the absence of the President, the Vice-President present who was elected by the greatest number of votes, presides.

In the absence of the President and the Vice-Presidents, the Members present choose from their number a Chairman.

ARTICLE II.—The President is the convener of the Club. He may call a special meeting for the transaction of special business on his own motion. On the requisition of any ten Members, setting forth the object of such meeting, it is the duty of the President, or in his absence, the Vice-President present who was elected by the greatest number of votes, to call such special meeting. Should the President, or in his absence, the said Vice-President, refuse to call such special meeting, on the requisition of ten Members, then it is the duty of the Secretary to call such special meeting, the requisition of the ten Members and the refusal of the President, or, in his absence, the said Vice-President, being signified to him.

ARTICLE III.—It is the duty of the Secretary to keep the Minutes of the Club, and, with the presiding Officer, to certify them when approved, to preserve the records, to conduct the correspondence, to issue notices, and call all meetings of the Club, to prepare diplomas, and do all those

things which are specially required by the Constitution or the By-Laws, or which ordinarily pertain to the office of Secretary.

ARTICLE IV.—The Treasurer has charge of all the moneys of the Club, collects all moneys due to the Club, and pays all the expenses from the funds so placed in his hands. He is not entitled to make any payments unless authorized by the Council.

ARTICLE V.—The Council has charge of the Club-house, and of all the property of the Club (except in so far as it is otherwise specially provided by the By-Laws); and the servants of the Club are under the direction and control of the Council.

#### CHAPTER II.

##### *Of the Members.*

ARTICLE I.—Every Ordinary Member receives a diploma of Membership, for which he pays a fee of one dollar.

In the event of any Ordinary Member becoming a Life Member or a Fellow, a new diploma is issued to him without any fee.

ARTICLE II.—If any Member misconduct himself in the Club, or bring scandal and discredit on the Club, he may be expelled on the vote of two-thirds of the Members present at any meeting, specially called to take such misconduct into consideration; provided that at such meeting twenty members must be present.

ARTICLE III.—Any complaint against a Member must be in writing, signed by the Member complaining, and sent into the Secretary for the information of the Council.

ARTICLE IV.—The Secretary at once transmits to the Member complained of, a certified copy of the complaint made against him.



ARTICLE V.—If the Council be of opinion that the complaint is frivolous, a resolution is passed by it to that effect ; but if it be thought sufficient to justify further measures, then the President, or, in his absence, the Vice-President, who was elected by the greatest number of votes, proceeds to call a special meeting in the ordinary manner ; provided that if the complainant be not satisfied with the decision of the Council, which is forthwith communicated to him, he may have a special meeting of the Club called to test the decision of the Council, on the requisition of ten Members.

ARTICLE VI.—The paid up subscriptions and dues of any member expelled are forfeited by him and are vested in and become the property of the Club.

#### CHAPTER III.

##### Of the Meetings of the Club.

ARTICLE I.—The meetings of the Club are Regular and Special.

Regular monthly Meetings are held on the 3rd Monday of every month, save the months of May, July and August ; and the Annual Meetings on the 3rd Monday of May, to commence on the said Monday of May, 1865.

Special Meetings are called as regulated by Article II, Chapter I, of these By-Laws.

ARTICLE II.—At the Regular Meetings of the Club any business within the scope of Article II of the Constitution is in order.

ARTICLE III.—At the Regular Meetings of the Club, the routine business is conducted in the following order, unless otherwise ordered by the presiding officer :

- a. Reading of Minutes.
- b. Introduction of New Members.

- c.* Notices.
- d.* Motions.
- e.* Nomination of Ordinary Members.
- f.* Reports of Board of Fellows.
- g.* Reports of Office Bearers.
- h.* Reports of Council.
- i.* Reports of Committees.
- k.* Questions.
- l.* Ballotting for New Members.

ARTICLE IV.—The literary or other business of the Club is taken up immediately after the routine business at any Regular Meeting.

ARTICLE V.—At Special Meetings, no business but that of which notice has been given can be taken up.

ARTICLE VI.—At the annual meeting, the Office Bearers and the Council make their yearly Reports, as do also the Board of Fellows.

ARTICLE VII.—Notice of each Regular Meeting should be forwarded to each Ordinary Member at least four and twenty hours previous to such meeting; and no Special Meeting can be held unless notice thereof has been so given as aforesaid, and the said notices contain the time and place of such meeting, and in case of a Special Meeting, the special object for which it is called.

ARTICLE VIII.—Ten Ordinary Members form a quorum at meetings of the Club, except in the cases otherwise specially provided for; and no business, save adjournment, can be transacted without such quorum; but at any adjourned meeting, all business which it would have been in order to transact on the day from which such meeting was adjourned, may be proceeded with, if there be a quorum.

ARTICLE IX.—If the Annual Meeting do not take place on the day fixed as aforesaid, it is held to have been adjourned till the Monday following, and so on from Monday to Monday until the meeting is held, and the Office Bearers and twelve members of Council fulfil the duties imposed upon them until their successors are appointed.

#### CHAPTER IV.

##### General Provisions.

ARTICLE 1.—Members leave their address at the Club-house ; and all notices for those who fail so to do will be left in the Club-house for them.

ARTICLE II.—Any Member injuring any of the property of the Club, must pay for the damage done at such rate as may be assessed by the Council ; but every member accused of doing any such damage has a right to make such representations to the Council, before the damage is assessed, as he may deem proper. If any Member against whom any such damage has been assessed fails to pay the sum fixed within a reasonable time, it is the duty of the Council to cause his name to be posted up in some conspicuous part of the Club until such sum is paid.

ARTICLE III.—The name of any Member in arrear for the payment of any fee may be posted in some conspicuous part of the Club-house, until such fee in arrear is paid.

ARTICLE IV.—The seal of the Club is such as the Council may from time to time ordain, and it is in the official charge of the President.

ARTICLE V.—The Rules and Regulations of the Club-house are made by the Council, and they may be altered and amended from time to time by it, according to its discretion.

ARTICLE VI.—The By-Laws of the Club cannot be altered, amended or added to, until notice of the alteration, amendment, or addition has been affixed in the Club-house for the space of at least one month.

ARTICLE VII.—With the exception of the last preceding article, any By-Law may be suspended at any Ordinary Meeting for a special occasion set forth in the motion to suspend.

ARTICLE VIII.—Members sign the Constitution and By-Laws and agree to be bound thereby as also by any amendments, alterations or changes lawfully made thereto.

