



*Solomon Jones*

CONSTITUTION,

*Amended by James L. Jones*

BY-LAWS AND RULES OF ORDER,

OF

MAITLAND DIVISION,

*S. J. Jones*  
Number 71,

OF THE

SONS OF TEMPERANCE,

CANADA WEST.

Instituted March 4, 1850.

BROCKVILLE:

WYLIE AND SUTTON, PRINTERS.

1850.

*LP F5012  
1850  
S71*

*120 8811*

be  
th  
ai  
su  
lif  
no  
de  
in  
dir  
To  
of  
are  
an  
ins  
bro  
fluc  
nov  
soc  
of  
one  
mer  
bro  
cal  
unit  
thei  
O  
in g  
A b  
shar  
his v

## INTRODUCTION.

---

THE Order of "SONS OF TEMPERANCE" has been instituted for the purpose of uniting more closely the friends of Total Abstinence, and to afford mutual aid in the hour of affliction. It is an Institution of such a character, that while none are so elevated in life, as not to be honoured by a connection with it, so none are so humble, if honest and upright, as to be debarred its immunities and blessings; an Institution in which are needed no undue excitement, or extraordinary efforts, to keep alive those principles of the Total Abstinence Reform, so essential to the welfare of mankind; an Institution in which honors and labors are so admirably distributed as to create and maintain an interest which secures the greatest harmony, and insures habits of sobriety and industry. "It has brought into the field a great body of men whose influence might otherwise have been lost, and who are now advocating, in public and in private, at their social meetings, and in all places, the great principles of Temperance and love to mankind; has united in one noble phalanx a host of efficient and enterprising men, who are living witnesses to its benefits, and brought together men of different religious and political opinions, who by a systematic organization are unitedly labouring for the public good, as well as for their own mutual benefit."

Our beneficence is not that of beneficial societies in general—limited to our own particular members. A brother, though a stranger—when in distress, shares our munificence, and receives such succor as his wants may require, and our circumstances admit.

The sick among our own brethren are not left to the cold hand of public charity. They are visited, and their wants provided for, out of funds which they have contributed to raise, and which, in time of need, they can honourably claim, without the humiliation of either parochial or individual relief—from which the free born mind recoils with disdain until overwhelmed in insufferable want and misery.

The desolate and friendless claim from us not only pecuniary aid, but personal attention; nor does our duty terminate with life—our care is extended to the remains of our departed brethren; we are to attend, if need be, to the last solemn offices of the dead—to see them consigned with respectful decency to the bosom of our mother earth, where the last of human attention ceases.

To the living, our fraternal solicitude is not less exercised; it is our enjoined duty to watch over the conduct of our brethren, even in their common intercourse with men, as well as with one another, and remonstrate with those who wander from the path of temperance, or trespass on the rules of morality.

Such we profess to be; and those who doubt, we respectfully invite to come and prove for themselves the excellency of a UNION secured by the ties of LOVE, PURITY and FIDELITY, for the purpose of rescuing our fellow men from the degradation and ruin produced by INTEMPERANCE, and in spreading the principles of TEMPERANCE from the "Rivers to the ends of the earth."

M

W

a soc  
affor  
our  
gover

Th

LAND  
PERA

No

rage,

\* Tl

of the  
session  
" R  
decla  
Pledge  
and us  
bevera  
or not.

# CONSTITUTION

OF

## MAITLAND DIVISION, NO. 71.

SONS OF TEMPERANCE.

---

### PREAMBLE.

WE, whose names are annexed, desirous of forming a society to shield us from the evils of intemperance, afford mutual assistance in case of sickness, and elevate our characters as men—do pledge ourselves to be governed by the following Constitution and By-Laws.

---

### ARTICLE I.—NAME.

This Association shall be known as the MAITLAND DIVISION, No. 71, OF THE SONS OF TEMPERANCE, of Canada West.

### ARTICLE II.—PLEDGE.

No brother shall make, buy, sell, or use, as a beverage, any Spirituous or Malt Liquors, Wine or Cider.\*

---

\* The following resolution, explanatory of the Pledge of the Order, was unanimously adopted at the recent session of the National Division.

“Resolved, That the National Division hereby declare that the true intent and meaning of the Pledge is to prohibit the manufacture, purchase, sale and use of all alcoholic or intoxicating liquors as a beverage, whether enumerated by name in the Pledge or not.”

M. W. S.

## ARTICLE III.—OFFICERS.

The officers shall consist of a W. P., W. A., R. S., A. R. S., F. S., T., C., A. C., I. S., and O. S., all of whom shall be elected by ballot every three months, viz: last regular meetings in September, December, March, and June; and installed the first regular meetings in October, January, April and July.

## ARTICLE IV.—DUTIES OF OFFICERS.

SEC. 1. It shall be the duty of the W. P. to preside in the Division, enforce a due observance of the Constitution and By-Laws, and exact a compliance to the Rules and Usages of the Order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for; give the casting vote on all matters before the Division when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings when application shall be made in writing, by five members of the Division; draw upon the T. for all sums necessary to pay the benefits provided for by the Constitution and By-Laws, and other appropriations made by the Division. He shall, on the night he vacates the chair, see that the Quarterly Returns are prepared for the Grand Division, and the percentage appropriated, and forward the same in time for the Quarterly Session, certified by him, with the seal of the Division. He shall perform such other duties as the Division or his charge shall require.

SEC. 2. It shall be the duty of the W. A. to render the W. P. such assistance as he may require of him, and in the absence of the W. P., the W. A. shall perform his duties.

SEC. 3. The R. S. shall keep a fair and impartial record of the proceedings of the Division; write communications; notify all Subordinate Divisions not more than ten miles off its place of meeting, within one week after, of the name, occupation and residence of every person suspended, rejected or expelled from

this  
me  
mo  
no  
for  
his  
Div  
init  
sus  
dur  
tion  
the  
viol  
mar  
and  
bers  
dues  
—th  
on h  
He s  
of h  
to hi  
of h  
his p  
St  
unde  
such  
dutie  
St  
just  
mem  
over  
shall  
every  
of the  
to ea  
out f  
R. S.  
dues

this Division. He shall fill up certificates; notify meetings when ordered by the W. P.; attest to all monies ordered to be paid at a regular meeting, and none other. He shall make out at the end of his term, for the Division, a full report of the proceedings during his term; and also the quarterly returns to the Grand Division, which shall embrace the number of members initiated, admitted by card, initiated by dispensation, suspended, reinstated, and who have withdrawn, during his term—together with the names and occupations of those suspended, expelled, and rejected, with the dates, and causes of expulsion, the number who violate the pledge, how many sign over, and how many violate it the second time, the number of deaths, and the whole number of actual contributing members—the amount of receipts for initiation fees and dues, with the percentage due the Grand Division—the amount expended for benefits, with the amount on hand—and, with the W. P., certify to the same. He shall perform such other duties as may be required of him by the Division or his charge; and deliver up to his successor, within one week from the expiration of his term, all books, papers, or other property in his possession belonging to his office.

SEC. 4. The A. R. S. shall be an aid to the R. S., under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties, as he or the Division may require of him.

SEC. 5. It shall be the duty of the F. S. to keep just and true accounts between the Division and its members; credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is two months or more in arrears, of the amount due by him to the Division, adding  $7\frac{1}{2}d.$  to each notice. At the end of his term, he shall make out for the Division a full report; and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information con-



nected with his office necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge may require of him. He shall deliver up to his successor all matters appertaining to his office in his possession.

SEC. 6. It shall be the duty of the T. to pay all orders drawn on him by the W. P., attested by the R. S., and none others; he shall receive all moneys of the Division, and hold the same until the expiration of his term, unless otherwise ordered by the Division. He shall keep a full and correct account of all moneys received and expended. He shall give the Division a monthly statement of the funds; and deliver up when called upon, all moneys, books, papers, and other property of the Division, to his successor in office, or to whom the Division may especially appoint. He shall perform such other duties as may be required of him by the Division or his charge.

SEC. 7. It shall be the duty of the C. to introduce for initiation persons who have been previously elected. He shall also introduce visitors, and furnish them with suitable regalia. He shall, with the aid of the A. C., examine those present at the opening of the Division. He shall see that the officers' regalia are in their proper places at the opening of the Division, and take charge of the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

SEC. 8. It shall be the duty of the A. C. to render such services as the C. or the Division may require of him.

SEC. 9. It shall be the duty of the I. S. to attend the door—to admit none but members of the Order, and candidates for initiation.

SEC. 10. The O. S. shall guard the door outside, and keep off intruders.

#### ARTICLE V.—ELIGIBILITY FOR MEMBERSHIP.

SEC. 1. No person shall be initiated into the Divi-

sion under eighteen years of age, nor for a less sum than ten shillings.

SEC. 2. No person shall be admitted into this Division who does not possess a good moral character, or who is in any way incapacitated from earning a livelihood, or who has no visible means of support.

SEC. 3. The name of a person offered for membership, must be proposed by a member in writing, stating age, residence and business, which must be entered on the record, and the subject referred to their brothers for investigation, who shall report in writing at a succeeding meeting, when the candidate shall be balloted for with ball ballots, and if not more than *four* black balls appear against him, he shall be declared elected: but if *five* or more black balls appear, he shall be rejected, and so declared. No person so rejected shall be again proposed in any Division of the Order under six months.

SEC. 4. A proposition for membership shall not be withdrawn after it has been referred to a committee for investigation, without the consent of a majority of the members present.

SEC. 5. A vote of rejection may be reconsidered within three meetings, exclusive of the meeting at which the vote was taken. But a vote that has resulted in an election, shall not be reconsidered.

SEC. 6. The name of a candidate or brother constitutionally suspended, rejected, or expelled, shall not be published in any other manner than the usual notice to the Divisions.

SEC. 7. Any brother applying for membership by deposit of card, shall be subject to the same ballot as a new applicant.

#### ARTICLE VI.—CONTRIBUTIONS AND BENEFITS.

SEC. 1. The regular dues to this Division shall not be less than *3d.* per week.

SEC. 2. Every *bona fide* member, who shall be qualified as required by the Constitution and By-Laws

of this Division, shall, in case of sickness or disability, be entitled to, and receive weekly, not less than five shillings; except it be shown that such sickness or disability be brought on by his own improper conduct. Nevertheless, this Division may suspend benefits by a two third vote of the members present at a regular meeting, after two weeks notice of such action.

SEC. 3. No brother residing within five miles of the Division of which he is a member, shall be entitled to benefits for more than one week previous to his case being reported to such Division. No benefits shall be granted for a less time than one week. All arrears, either for dues or fines shall, in every case, be deducted from the first payment.

SEC. 4. In case of the death of a brother entitled to benefits, the sum of not less than £3 15, shall be appropriated as a funeral benefit. The W. P., in the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

SEC. 5. On the death of the wife of a brother, also beneficial, he shall be entitled to the sum of not less than £2 10, as a funeral benefit.

#### ARTICLE VII.—OFFENCE.

SEC. 1. Any member who shall offend against these Articles, or the By-Laws, shall be subject to be fined, reprimanded, suspended or expelled, as two-thirds of the members present, at any regular meeting, may determine:

SEC. 2. Every member shall be entitled to a fair trial for any offence involving reprimand, suspension, or expulsion; but no member shall be put on trial unless charges, duly specifying his offence, be submitted in writing by a member of the Division.

SEC. 3. When charges have been preferred against a brother in a proper manner, or any matters of grievance between brothers are brought before the Division, they shall be referred to a special committee of five

m  
w  
m  
nc  
an  
sh  
m  
ex  
th  
  
pe  
for  
pro  
be  
the  
sid  
cat  
pro  
the  
sha  
pet  
va  
  
S  
ted  
not  
ted  
sion  
the  
the  
the  
bef  
the  
maj  
S  
not  
from  
S  
exte

members, who shall, with as little delay as the case will admit, summon the parties, examine and determine the matter in question; and if their decision does not involve the suspension or expulsion of a member, and no appeal be taken from it to the Division, it shall be final, without other action. Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Division, for action.

SEC. 4. When a motion for the expulsion or suspension of a member shall have been submitted in due form, it shall be announced at one regular meeting previous to action being taken; and the accused shall be summoned to be in attendance at the Division, at the time when it may have been determined to consider the question—at which time, whether the implicated member be present or not, the Division may proceed to consider and determine it. Two-thirds of the members present voting in favour of the motion, it shall be carried; but the Division shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.

SEC. 5. When the decision of a committee appointed under Sec. 3 of this Article, otherwise final, shall not be satisfactory to all parties, either of those interested shall have the privilege of an appeal to the Division: and at the time appointed for trying the appeal, the committee shall present to the Division in writing, the grounds on which their decision was founded; and the parties shall have the privilege of being heard before the Division; and the Division shall determine the correctness of the decision of the committee by a majority of the votes present.

SEC. 6. Any member, having been expelled, shall not be proposed for membership, under six months from the date of expulsion.

SEC. 7. The provisions of this Article shall not extend to violation of Article 2.

## ARTICLE VIII.—TERMS.

Regular Quarterly Terms shall commence on the first of October, January, April and July. Officers elected previous to the expiration of half the Term shall be entitled to the full honours of the Term; those elected after half the term has expired shall not count the honors, except where they be elected to fill vacancies occasioned by resignation, suspension, expulsion, or death, in which case the brother who serves the residue of the Term shall be entitled to the full honors, and he who resigns, or is suspended, or expelled, shall forfeit his claim.

## ARTICLE IX.—ELIGIBILITY FOR CHIEF OFFICERS.

SEC. 1. After a Division has been instituted three terms no brother shall be eligible to the office of W. P., unless he has served a regular quarterly term as W. A., nor shall any brother be eligible to the office of W. A., unless he has served two terms in a subordinate office or offices.

SEC. 2. No brother shall serve two terms in the same office, during the term of one year, except in the offices of R. S., F. S., and T.

SEC. 3. No brother shall be eligible to the office of W. P., W. A., or T., who is under twenty-one years of age.

## ARTICLE X.—VIOLATING ARTICLE II.

SEC. 1. Any member who knows a brother to have violated Article 2, and neglects to prefer the charge and specify the offence to the Division within three weeks after the violation shall have come to his knowledge, shall be fined five shillings.

SEC. 2. The charge for violation of Article 2, shall be presented in writing, duly signed, when it shall be referred to a committee of five members, who shall, as soon as practicable, summon the parties and investigate the matter.

SEC. 3. The committee shall organize by appointing a chairman and secretary. The secretary shall make a correct record of the proceedings, with such testimony as may be presented, which record shall be produced to the Division on the call of any member, after the committee have reported.

SEC. 4. If the committee agree that the charge is sustained, they shall report the fact to the Division by resolution, with a second resolution to the effect that the brother be reinstated or expelled, as the case may be—which report and resolutions shall lie upon the table at least one week, and the offending brother shall be notified of the character of the resolutions by the R. S., and requested to be present at the time appointed for considering the same, with a view of giving him an opportunity to make a defence.

SEC. 5. If the committee agree that the charge is not sustained, they shall report a resolution to that effect, and if the resolution be adopted the charge shall be dismissed.

SEC. 6. When the committee report the charge sustained, and a majority of the members present at a regular meeting ballot in favor thereof, the offending person shall forfeit his membership, and the W. P. shall direct his name to be erased from the Constitution. If a majority of the Division vote in opposition to the resolution, all further proceedings shall be stayed, subject to appeal.

SEC. 7. If two-thirds of those voting are in favour of reinstating a member who has been found guilty of violating Article 2, he shall be restored to membership by re-signing the Constitution, and paying, for the first offence, five shillings, and for the second offence, ten shillings, which shall be paid to the F. S. by the meeting succeeding the vote, or the member to stand suspended until the fine is paid. The power to reinstate, however, shall not extend over the term of one month from the time the offence was proven.

SEC. 8. When the Division vote in favour of reinstatement, and the member neglects to come forward to sign the Constitution for one month thereafter, he may be declared expelled by a two-third vote.

SEC. 9. If a Division refuse to reinstate a member, he shall be declared expelled by the W. P., and the R. S. shall give the usual notice.

SEC. 10. A member convicted for the third time of having violated Article 2, shall lose the privilege of reinstatement, and shall be declared expelled; and the R. S. shall give the usual notice.

SEC. 11. If a brother come forward and acknowledge that he has violated Article 2, (except it be the third offence,) the Division, after erasure of name, &c., may at their option reinstate him on the same evening, if two-thirds of the members voting are in favour thereof.

SEC. 12. An officer or representative to the Grand Division violating Article 2, shall not be eligible to fill any official position for twelve months from the time he is reinstated.

SEC. 13. A member expelled under this Article shall not be eligible for membership under six months thereafter.

#### ARTICLE XI.

No alteration or addition shall be made to this Constitution unless by a two third vote of the National Division.

day  
bus  
int  
A  
1st  
7 o  
Ma  
the  
of 1  
S  
min  
sen  
pres  
per  
proc

S  
cand  
the l  
two  
jecte  
he n  
notic  
All  
the t

**BY-LAWS**  
**OF**  
**MAITLAND DIVISION, No. 71, S. of T.**

---

**ARTICLE I.—MEETINGS.**

*Sec. 1st.* The Division shall assemble on Saturday evening of each week, for the transaction of general business; no sectarian or political business shall be introduced at the meeting of the Division.

*Sec. 2d.* The hour of meeting shall be from the 1st of August until the 12th of October, at half-past 7 o'clock; from the 12th of October until the 1st of March, 7 o'clock; and from the 1st of March until the 1st of May, half-past 7 o'clock; and from the 1st of May until the first of August, half-past 7 o'clock.

*Sec. 3d.* The Division shall be opened within ten minutes of the appointed time. In case of the absence of the W. P., the W. A. or a P. W. P shall preside in his place, pro. tem. No brother shall be permitted to remain in the Division, or take part in the proceedings unless in regalia.

**ARTICLE II.—MEMBERSHIP.**

*Sec. 1st.* Every Brother at the time of proposing a candidate for membership shall deposite 5s. with the F. S. as a part of the initiation fee, and shall give two respectable references. If the candidate be rejected the amount shall be returned—if elected and he neglect to appear for initiation for one month after notice of his election, the amount shall be forfeited. All moneys received on propositions shall pass into the treasury as other monies.



*Sec. 2d.* The initiation fee—including use of regalia—shall be as follows :

From the age of 18 to 25 years,.....	£0	10	0
“ “ 25 to 35 “ .....	0	15	0
“ “ 35 to 40 “ .....	1	0	0
And for each year thereafter,.....	0	5	0

All above the age of 40 years admitted as members of this Division, shall, upon paying £1 0 0, part of the initiation fee, have the privilege of giving their bond, with interest, for the balance due by them after such payments. The amount of said bonds to be deducted from the first benefits to which they may be entitled. Every person admitted a member of this Division, either by initiation or card, shall, previous to his admission, pay the full amount of his initiation or admission fee, as provided by these By-Laws, except as excepted in this section. All moneys paid for fees, dues, fines, or taxes, shall be in current money, such as will be received in the banks of the Province, at par.

*Sec. 3d.* When a proposition for membership is made to the Division, the same shall be referred to a committee of investigation, who shall, if possible, see the candidate in person, and strictly inquire into his health and character—said committee or a majority thereof, shall report in writing, on the next night of meeting, when—unless the Division should deem it advisable to allow farther inquiries—the candidate shall be ballotted for.

*Sec. 4th.* Should a candidate be rejected, no reconsideration of such rejection can be had on the same evening, nor shall a vote of rejection be reconsidered more than *once*.

*Sec. 5th.* Propositions for membership by deposit of card shall be referred to a Committee for investigation, who shall report, and the matter be disposed of as provided in Section third of this Article. Members of the Order may be received by card into this Divi-

sion on paying half of the initiation of the Brothers, according to age.

*Sec. 6th.* Every member on being admitted shall sign the Constitution and By-Laws of this Division, he shall, also, sign a certificate in the following form, "I agree to support the Constitution and By-Laws of this Division, and to pay all legal demands against me so long as I remain a member thereof; and I certify that I am at this time in good health, and am not subject to hereditary or periodical disease." Should it at any time appear, to the satisfaction of this Division, on motion made in writing to that effect, that misrepresentation has been made as to the age, or to any of the qualifications for membership required by Article 5, Sec. 2 of the Constitution and the foregoing part of this Section, in favour of any person admitted as a member of this Division, such admission shall forthwith become and be held null and void to all intents and purposes: Provided always, that if there be no evidence of fraudulent intent on the part of such person, and if he be then in fact eligible under the requirements above mentioned, such annulling of his previous admission shall not be held to prevent the Division from confirming and making good the same, after observance of all formalities, and taking of a ballot vote upon the question, as though for the admission of a person newly proposed for membership.

*Sec. 7th.* No Brother shall take part in the proceedings on the night of his admission to membership.

*Sec. 8th.* When a Brother desires to withdraw from fellowship with this Division, he shall signify the same in open Division, or if impracticable to do so in person, he shall apply in writing; and if he be clear of the books he shall be entitled to a *card of withdrawal*, on his paying for the same to the F. S. the sum of one shilling and three pence, unless there be a charge pending against him, or in the opinion of two thirds of the members present, he has been guilty of conduct which renders him liable to a charge.

Should a member wish to dissolve his connection with the Order, he shall pay all demands against him on the books of the Division, and then tender a written resignation, which resignation shall lay upon the table one week, when if still desired, it shall be granted, unless there be a charge pending against him, or in the opinion of two thirds of the members present, he has been guilty of conduct which renders him liable to a charge: Provided, however, that such resignation shall not take effect until the expiration of the quarter in which such resignation is tendered.

*Sec. 9th.* Every suspended member on being reinstated shall pay the amount standing against him at the time of his suspension, together with the whole sum to which he would have been subject had he not been suspended. Every Brother, during the time of his suspension from membership, shall not be permitted to enter the Division.

*Sec. 10th.* Beneficial card members may receive the usual benefits allowed in these laws in three months after they have been admitted members of this Division, provided, nevertheless, that they have been a member in good standing in some other Division for nine months previous.

*Sec. 11th.* When the A. C. retires to ascertain who are in waiting to be initiated, it shall be the duty of the F. S. to retire with him, and obtain the initiation Fees of all candidates previous to their being introduced.

#### ARTICLE III.—COMMITTEES.

*Sec. 1st.* The W. P. on the night of his installation, shall appoint the following standing Committees:

1st. A Committee of Finance, to consist of three members.

2nd. A Property Committee, to consist of three members, including the C., who shall be Chairman thereof, ex-officio.

*Sec. 2d.* It shall be the duty of the Committee of

Finance to audit the accounts of the F. S. and Treasurer of the quarter last past; and also all claims against the Division for the current quarter, and report the same in writing at the next regular meeting of the Division.

*Sec. 3d.* It shall be the duty of the Property Committee to take charge of all regalia and other effects of the Division, not specially entrusted to particular officers, or to other Committees; to procure for the Division such articles as may be necessary, not to exceed the sum of three pounds in any one quarter, or as the Division may direct; to cause to be made all such repairs to the regalia or other property of the Division as to them may seem requisite, or as the Division may direct, and to make a full report of their proceedings at the last meeting in each quarterly term.

*Sec. 4th.* It shall be the duty of a Committee of Investigation to see that all persons proposed for membership, are qualified to become members according to the Constitution and By-Laws of this Division, and to report upon all propositions for membership, as specified in Sec. 3 of Article 2 of the Constitution.

*Sec. 5th.* The W. P., W. A., T. C., A. C., A. R. S., and I. S., shall constitute a standing Committee of Visitation, of which the W. P. shall be Chairman.

*Sec. 6th.* It shall be the duty of the Chairman of said Committee to visit all Brothers reported sick or in distress, residing within the bounds of the village of Maitland, and not more than one mile beyond, within 24 hours after receiving information of the same. The members of said Committee shall continue to visit such sick Brothers, and render them such assistance as these laws provide, and each member make a verbal or written report at each regular meeting. Should watchers be required, the W. P. shall cause to be notified—the A. R. S. shall serve such notices—two Brothers, in rotation, (officers excepted) as their names stand on the roll, to attend each

sick member during the night, to administer such assistance as may be in their power: in cases of contagious or infectious disease, it shall not be incumbent on members of the Committee personally to visit the sick Brother: and should attendance be required, instead of calling upon Brothers, as above provided, the Committee shall employ a nurse, to be paid from the funds of the Division.

*Sec. 7th.* All Committees of three shall be appointed by the W. P., unless otherwise directed by the Division.

*Sec. 8th.* All reports of special Committees shall be made in writing, and signed by a majority of the Committee.

#### ARTICLE IV.—DUES AND TAXES.

*Sec. 1st.* Every brother shall pay into the funds of this Division six pence per week, which payment, together with all other indebtedness to the Division, shall, in all cases, be made to the F. S. at or before the last regular meeting in each and every quarterly term.

*Sec. 2d.* The Widow and Orphan Fund shall be formed by setting apart twenty-five per cent. of the amount received for dues, and by all fines, and by such donations as are made for that purpose. It shall not be used for the contingent expenses of the Division, but shall be held separate from the general Fund, pledged only for the relief of the widow and orphans of deceased brothers who, at the time of their decease, were entitled to benefits from the Division.

*Sec. 3d.* When a funeral benefit has been paid, or the Division made liable therefor, each brother shall be equally assessed by the Financial Scribe to refund the amount, provided there should be less than £25 in money in the contingent fund.

*Sec. 4th.* The Revenue of this Division shall be derived from the amounts received for initiation fees, for quarterly dues, for fines and amounts received from

members reinstated, and such contributions (if any) as it may from time to time receive from members or otherwise, which said revenue and the fund thereby created shall be held for the payment of benefits, the Widow and Orphan fund and the legitimate expenses of the Division, and shall not be used for any other purpose whatever, except so ordered by a two-thirds vote of the members present at a regular meeting.

*Sec. 5th.* At the last regular meeting in each and every quarter, the F. S. shall balance his books and have each member's account made out, which said account shall contain a true statement of the indebtedness of each member, whether for dues, fines, or otherwise, up to the close of the then present quarter, and in open Division call over the names (omitting such as have previously paid) of the members as they are entered in his Ledger, and report to the W. P. in writing the names of all such that are in arrears, together with the amount of their indebtedness.

*Sec. 4th.* No brother, who is in arrears, or does not comply with the requirements of Sec. 1st of this Article, shall be allowed to speak or vote on any question before the Division, nor shall the Q. P. W. be given to him during the time he remains so disqualified.

#### ARTICLE V.—BENEFITS.

*Sec. 1st.* Beneficial members, except those admitted by card, shall be those who have been twelve months members of this Division, and who are not disqualified by Article 6th of the Constitution, who shall through sickness or accident be rendered incapable of following, superintending or performing their accustomed labor, or doing any business of profit, shall receive weekly the sum of 15s. during such incapacity, dating not more than one week prior to their being reported to the Division sick, excepting brothers who may be at a distance of ten miles or more

from this village, provided such disability does not proceed from improper conduct on their part.

*Sec. 2d.* No benefit shall be paid by the Treasurer unless a majority of the Committee of Visitation assent thereto in writing, and should a majority of said Committee decline, allowing the payment of benefits to any brother, they shall report the same to the Division with their reason therefor.

*Sec. 3d.* A Brother residing more than ten miles from Maitland shall, in case of sickness, send to the W. P. a true statement of his case, signed by him and certified to be correct by his attending physician or the W. P. of the nearest Division, or by a Justice of the Peace. Should such a statement be satisfactory, the Brother will be allowed benefits during his sickness.

*Sec. 4th.* The widow of a Brother who at the time of his decease was entitled to benefits, shall, upon recommendation of a committee, after a proper investigation of her circumstances, receive from the Widow and Orphan Fund, such sum or sums as the Division may direct, while she remains his widow, conducts herself properly, and strictly adheres to the Total Abstinence Pledge.

*Sec. 5th.* Orphans of a deceased Brother, who, at the time of his death, was entitled to benefits, upon the recommendation of a Committee shall be entitled to receive until 14 years of age, such sum or sums as the Division may determine; and when such orphans have no guardian, they shall be under the charge of the Visiting Committee, who shall watch over them with parental care, and from time to time report their circumstances to the Division.

*Sec. 6th.* No Brother shall be entitled to receive benefits for a shorter period than one week.

*Sec. 7th.* In case of the death of a brother entitled to benefits, the sum of £5, and on the death of the wife of a brother, also beneficial, £3 shall be applied as a funeral benefit.

## RELIEF IN SPECIAL CASES.

*Sec. 8th.* Whenever it may become known to the Division that any Brother of this Division has been reduced to a state of pecuniary distress, by any sudden and unlooked for dispensation, his case shall be referred to a special Committee of three brothers, whose duty it shall be to examine into the same and report to the Division whether any, and what sum, in their opinion, should be granted for his relief, from the Division; and it shall be competent for the Division, at a regular meeting, by a vote of not less than two thirds of the brothers present, to grant him any sum not exceeding such amount as may be recommended by said Committee.

*Sec. 9th.* Should a brother of another or a distant Division apply to this Division for relief, on presentation of his Card, his case shall be referred to a Committee of three or more brothers—which Committee shall consist of the W. P. and P. W. P.'s, if a sufficient number be present in the Division, whose duty it shall be to examine into the same, and report to the Division in writing, whether any, and what sum, in their opinion, should be granted for his relief from the funds of the Division; and it shall be competent for the Division, by a vote of not less than two thirds of the brothers present at a regular meeting, to grant him any sum not exceeding such amount as may be thus recommended.

*Sec. 10th.* Should the case of any such brother of this Division, or from a distant Division appear to the W. P. to be too urgent to admit of the delay which a formal application to the Division would require, the W. P. shall have power to grant either of them any sum not exceeding one pound, from the funds of the Division, reporting, always, such grant to the Division in writing, at its next regular meeting.

## ARTICLE VI.—FUNERALS.

*Sec. 1st.* In case of the death of a Brother, a



Brother's wife, daughter or Cadet of Temperance, the W. P. shall direct the R. S. to call a special meeting of this Division to attend the funeral, if in the village of Maitland.

*Sec. 2d.* The members shall assemble one hour previous to the time appointed for the funeral, and proceed to the house of the deceased, wearing the mourning badge of the Order, which shall be worn at funeral processions by the members of the same.

#### ARTICLE VII.—PAYMENT OF MONEY.

*Sec. 1st.* No money shall be paid out of the Treasury except by a vote of the Division, or for sick or funeral benefits, except as before provided. All orders for money voted by the Division shall be signed by the W. P. and attested by the R. S. All orders for benefits shall be signed by the W. P. and one other member of the visiting committee, and attested by the R. S. The Treasurer shall take receipts in all cases of money paid out by him as his vouchers for such payments.

*Sec. 2d.* The Treasurer shall, prior to his installation, give to the Worthy Patriarch and W. A. a joint and several bond with two sureties, in the sum of £400, to be approved by the Division, conditioned for the true and faithful discharge of the duties of his office. He shall retain in his hands a sum not exceeding £12 10s., at all times, to meet drafts made on him. All sums over £12 10s., shall be deposited in such Bank as the Division shall direct; and such funds shall not be drawn from deposit, only upon a two-thirds vote of the members of the Division present. The T. shall submit the Bank-book of the Division to the W. P. on demand, who shall report the same to the Division.

#### ARTICLE VIII.—ELECTIONS.

*Sec. 1st.* Nomination for officers of this Division, except in cases of vacancies, shall be made at a regular

meeting one week previous to the election. All Elections for Officers of this Division shall be by ballot.

*Sec. 2d.* At the time of holding any Election for officers required by these laws, the W. P. shall appoint three Inspectors, who shall be denominated Inspectors of Election.

*Sec. 3d.* The ballot shall be a paper ticket, which shall contain written or printed, or partly written and partly printed, the names of the persons for whom the elector intends to vote, and shall designate the office to which each person so named is intended by him to be chosen; but no ballot shall contain a greater number of names of persons as designated to any office than there are persons to be chosen at the election to fill such office.

*Sec. 4th.* No nomination for officers shall be received unless the brother nominated signify his consent thereto; nor shall any nomination be held to be of force at the time of proceeding to election, unless such brother be then present or have sent the Division a sufficient excuse in writing.

*Sec. 5th.* Every officer must be clear of the books of the Division, and otherwise in good standing, at the time of his installation.

*Sec. 6th.* It shall be the duty of the Inspectors to see that the election is fairly conducted; they shall settle all disagreements that may arise during the election; the decision of a majority being final, and canvass the votes announcing the result to the W. P., a majority of votes in all cases being decisive of an election; provided always, that where only one brother shall be nominated for an office it shall be the duty of the W. P. to declare him duly elected, without the formality of a ballot.

*Sec. 7th.* It shall be the duty of the R. S. and A. R. S., to keep a regular poll list, on which they shall enter the name of each elector, and should there appear on canvassing more ballots than electors, the excess, not exceeding three ballots, one of the In-

spectors shall draw indifferently from the box, and the election shall be declared regular; but should the excess of ballots over the poll list exceed three, the W. P. shall order a new election immediately.

*Sec. 8th.* No officer shall receive any fee or salary for services rendered to this Division.

*Sec. 9th.* Every officer who may be required to state his duties, or to deliver any charge, except the W. P., shall commit his part to memory within two weeks from the time of his installation, and in default thereof, shall be fined one shilling and three pence for each and every week so remaining unqualified.

**ARTICLE IX.—FINES, PENALTIES, & DISABILITIES.**

*Sec. 1st.* The seat of any Officer of this Division may be declared vacant for neglect of duty for three successive meetings, by a vote of two thirds of the members present at a regular meeting, after one week's previous notice has been given, and the W. P., after such notice, shall order a new election to fill such vacancy, to be held immediately. Any Officer of this Division, who shall be absent at any regular meeting of the Division at Roll call, may be fined 1s. 3d., unless he can satisfy the Division that his absence was unavoidable.

*Sec. 2d.* Every Brother who shall accept an appointment on a Committee, and not attend to its duties, shall be fined 1s. 3d.

*Sec. 3d.* Every Brother who has been notified of the death of a Brother of this Division, and fails to attend the funeral, shall be fined 2s. 6d., unless a satisfactory excuse be given to the Division.

*Sec. 4th.* Should a Brother ascertain that another Brother is sick, and not report him to the Division, or a member of the Committee of Visitation within twenty-four hours after, he shall be fined 2s. 6d.

*Sec. 5th.* Any Brother making use of any profane or indecent language in the Division, or refuse to obey the commands of the W. P. when called to order, or

use disrespectful expressions towards the Officers or Brothers, shall be fined 2s. 6d.

*Sec. 6th.* Every Brother who, on changing his residence, does not report the same to the F. S., within four weeks after such removal, shall be fined 1s. 3d.

*Sec. 7th.* Any Brother who shall be notified by the A. R. S. to attend a sick Brother during the night, and neglects to perform such duty, shall be fined 5s. Sickness or unavoidable absence from home, shall be deemed a sufficient excuse for non-attendance, but other unavoidable circumstances or reasonable cause may be received as an excuse in all cases when submitted to the Division at a regular meeting, which shall be decided by a vote of a majority present.

*Sec. 8th.* No Brother, while under charges duly preferred against him, shall be permitted to speak in the Division on any subject other than such charges, nor to vote on any question whatever. No Brother, who may be more than thirteen weeks in arrears for any Division dues, shall be permitted to speak or vote in the Division until such arrears are paid in full. No Brother while under charges duly preferred against him, shall be held entitled to any benefit, unless under a special two thirds vote of the members then present in the Division (entitled to vote) to that effect; but if afterwards acquitted in due course, such Brother shall be then forthwith entitled to any benefit or benefits which for such charges might of right become payable to him, while the same were pending. Should any Brother be more than thirteen weeks in arrears for dues at any time, he shall not be entitled to receive any benefits for six months after he has paid all arrears in full. Any Brother convicted of violating Article 2, of the Constitution, shall not be entitled to receive any benefits for six months after being reinstated.

*Sec. 9th.* Every member who is six months in arrears for dues, taxes or fines, shall be notified thereof by the F. S., if practicable, and if at the end of seven

months his accounts remain unsettled, he shall be suspended during the pleasure of the Division, or expelled.

*Sec. 10th.* Any Brother feigning sickness or disability for the purpose of receiving benefits, or being convicted of felony, fraud, or other crimes; or following any notoriously wicked practices, or gambling, or using any unlawful means to obtain a livelihood, or guilty of any conduct, either in or out of the Division, that is calculated to mar the proceedings, by which the most prominent objects of our institution, Temperance, Benevolence, Harmony, and Brotherly Love, may be diminished, or who shall knowingly misrepresent the qualifications of any Candidate for admission, or who shall abuse a Brother, or attempt to abuse in any way the benevolent intentions of the Order, shall be fined, suspended or expelled, as the Division may determine.

*Sec. 11th.* Any member who shall divulge the name of a Brother who has voted against any candidate for membership, or misrepresent the discussions of the Division, or reveal the business done in the Division, shall be fined not less than 5s., suspended or expelled, as a majority may determine.

*Sec. 12th.* Any member who shall maliciously bring charges against a Brother, which he is unable to prove, or shall knowingly propose unworthy characters, shall be subject to fine, suspension or expulsion, according to the offence.

*Sec. 13th.* Any Brother knowing of an Officer or Brother having violated Article 2d of the Constitution, and who shall neglect to inform the W. P. for two weeks after, shall be fined 5s.

*Sec. 14th.* No fines shall be remitted except by a two-third vote of the members present at a regular meeting.

*Sec. 15th.* Any Officer of this Division while under charges, duly preferred against him, shall be immediately suspended from office, during the time of

the investigation of such charge, and all books, papers, moneys, documents, securities, or other property in his possession or under his control, belonging to the Division, shall forthwith be delivered by him to the W. P. or officer presiding.

#### ARTICLE X.—TRIAL.

*Sec. 1st.* When there are strong grounds of belief that the illness or disability of a Brother is feigned, or has arisen from immoral conduct on his part, the Division shall appoint a committee to investigate the matter, and report as speedily as possible: and should there be found evidence that the Brother is guilty, it shall be the duty of said committee to prefer charges against him to the Division, which charges shall be disposed of in accordance with Article 7th, Sec. 3d, of the Constitution of this Division, and the Brother shall be suspended from all benefits until the result of such investigation shall become known.

*Sec. 2d.* It shall be the duty of the Chairman of every Committee to whom charges against a Brother are preferred, to serve on the implicated Brother a copy of the charges and specifications, and a minute of the proceedings shall be kept for the use of the Division, and shall be filed with the R. S.

#### ARTICLE XI.—FUNDS.

Should the funds of this Division at any time be exhausted, there shall be an equal assessment upon every member for the relief of any sick or distressed Brother or Brothers entitled to benefits.

#### ARTICLE XII.—TAX.

This Division shall have the power to tax its members a sum not exceeding 2s. 6d., for any object, by a vote of two-thirds of the Division present at any regular meeting, after one week's notice shall have been given to the Division.

#### ARTICLE XIII.—NOTICES.

All notices required to be served by this Division, shall be served by the A. R. S.

**ARTICLE XIV.—REPRESENTATIVES TO THE GRAND DIVISION, HOW AND WHEN ELECTED.**

*Sec. 1st.* The Division shall, at the first regular meeting in October annually, ballot separately, and with ball ballots, for Representatives to the Grand Division. All acting and Past Worthy Patriarchs shall be eligible—but such only shall be entitled to seats in the Grand Division (except those holding offices in the Grand or National Division,) as shall receive a majority of the votes cast: the same being set forth in their credentials as follows:

MAITLAND DIVISION, No. 71, S. of T., }  
 MAITLAND, October , 185 . }

To the Grand Division of the Province of Canada West:

This is to certify, that W. P. (or P. W. P., and if more than one, the credentials may be made out together or separately,) has been duly elected to represent this Division in the Grand Division for one year from the date hereof.

IN WITNESS WHEREOF, we have caused  
 [L. S.] this to be signed by our R. S., and the Seal  
 of the Division to be attached.

— — —, R. S.

*Sec. 2d.* The Division shall pay, to not more than two of the representatives to the Grand Division, a sum sufficient to defray his or their reasonable expenses, incurred while attending the Grand Division. Immediately after the election of the representatives of this Division to the Grand Division, all the representatives so elected shall be put in nomination and balloted for with paper Tickets, and the two receiving the highest number of votes shall be the paid representatives of this Division. Should it appear, on canvassing, that two brothers have not been elected, in consequence of two or more brothers having received the same number of votes, the paper tickets of those brothers having the majority of votes and being equal in

number shall be replaced into the ballot box, and one of the Inspectors shall draw indifferently from the box until the requisite number of paid representatives are elected. Any Brother accepting the nomination of a paid representative, and being duly elected, neglecting to attend the regular meetings of the said Grand Division, shall be fined a sum not less than one pound, unless a satisfactory reason can be given.

ARTICLE XV.—OF HARMONY.

*Sec. 1st.* It is particularly enjoined that all members of this Division shall treat each other during its sittings with all true delicacy and respect, and that ungenerous remarks, personal allusions, or sarcastic language, be carefully avoided, by which the feelings of any brother may be wounded, and the most prominent objects of our Institution, Temperance, Benevolence and Harmony, be diminished or interrupted, and that all our discussions be conducted in that spirit of candor, moderation and open generosity, which leads men to the altar of concord and good fellowship; and it shall be the duty of the W. P. to repress every thing to the contrary.

ARTICLE XVI.—ACCOUNTS.

*Sec. 1st.* All accounts or bills, ordered to be paid by this Division, shall be handed by the R. S. to the W. A., whose duty it shall be to deliver the said bills or accounts to the parties entitled to receive the amount thereof, immediately after entering the names of the parties, the amounts of the bills or accounts, and the date when ordered paid, into a book, by him kept for that purpose; he shall, also, enter in said book the amount of Division receipts at each meeting, and all monies ordered paid by the Division and to whom paid; which book he shall regularly balance at the end of each quarter—and shall be the property of the Division, and open at every regular meeting to the



inspection of every member thereof, and the W. A. failing or neglecting to attend to the said duties shall be fined one shilling and three pence for each offence.

ARTICLE XVII.—AMENDMENTS.

No additions, alterations, or amendments, shall be made to these By-Laws, nor shall any part of them be repealed or suspended, unless a proposition for that purpose be presented in writing to the Division, at least two regular meetings previous to the discussion, when, if two-thirds of the members present, voting, agree thereto, it shall be adopted.

The above is a correct copy of the By-Laws of this Division, adopted the 16th March, 1850.

WM. GARVEY, Jr., R. S.

[L. S.]

---

DUNHAM JONES,  
J. B. WELLS,  
GEORGE LONGLEY,  
JAMES HALL,  
JOHN BOYD,

*Committee on By-Laws.*

---

The above By-Laws have been examined and approved.

W. H. ELLERBECK,  
C. LEGGO,  
A. B. PARDEE,

*Committee of G. D. on By-Laws of Subordinates.*

## RULES OF ORDER.

---

*Rule 1st.* The order of Business as here arranged, may at any time or occasion be suspended, changed or be dispensed with, by a special two-third vote of the Division. Nine members shall constitute a *quorum* for the transaction of business.

*Rule 2d.* The Division shall be opened by singing and by reading the Scriptures, or by prayer, during which the doors shall be kept closed.

*Rule 3d.* During the reading of the minutes, and continuance of the meeting, silence must be observed, the officers and Brothers retaining their respective seats, unless when necessary to leave them, and no one leaving the room without the retiring password.

*Rule 4th.* Every elected Officer and brother shall be designated in debate or otherwise, by his proper office or title.

### DUTIES AND PRIVILEGE OF W. P.

*Rule 1st.* It shall be the duty of the W. P. to preserve order, and to endeavour to conduct all business before the Division to a speedy and proper result.

*Rule 2d.* He shall state every question properly presented to the Division; and, before putting it to vote, shall ask, "Is the Division ready for the question?" Should no member offer to speak, he shall rise to put it, and after he has risen no member shall be permitted to speak upon it.

*Rule 3d.* The W. P. shall have a casting vote in case of a tie, but in ordinary shall not vote. He shall announce all votes and decisions. His decisions on

points of order shall not be debateable, unless entertaining doubts on the subject, he invite discussion.

*Rule 4.* He may speak to points of order, in preference to other members of the Division, rising from his seat for that purpose; and shall decide questions of order, subject to an appeal to the Division by any two members, which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

*Rule 5th.* When an appeal is made from the decision of the W. P., he shall put the question thus, "Shall the decision of the chair be sustained?"

*Rule 6th.* It shall be the duty of the presiding officer, and the privilege of any member of the Division to call a member to order who violates an established Rule of Order.

#### MOTIONS.

*Rule 7th.* A motion must be seconded, and afterwards repeated from the chair, or read aloud before it is debated. A motion shall be reduced to writing, if any brother require it.

*Rule 8th.* All resolutions shall be submitted in writing.

*Rule 9th.* Any brother having made a motion may withdraw it, with leave of his second, before it is debated, but not afterwards without leave of the Division.

*Rule 10th.* A motion to amend an amendment, shall be in order, but to amend an amendment to an amendment, shall not be entertained.

*Rule 11th.* An amendment destroying, or altering the intention of a motion shall be in order; but an amendment relating to a different subject shall not be in order.

*Rule 12th.* On an amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the words proposed to be struck

out and those to be inserted, and finally the paragraph as it would stand if so amended.

*Rule 13th.* On the call for a division of the question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

## DEBATE.

*Rule 14th.* When a member speaks, or offers a motion, he shall rise in his place, and respectfully addressing the W. P., confine himself to the question under consideration, and avoid personality, or unbecoming language.

*Rule 15th.* When a member is called to order, he shall take his seat until the point is determined.

*Rule 16th.* When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

*Rule 17th.* No brother shall speak more than twice, nor longer than ten minutes each time, on any question, without leave of the Division, which leave shall be granted or refused without debate. No member shall speak more than once on any question until every member choosing to speak, shall have spoken. No brother shall speak or vote unless clothed in Regalia.

*Rule 18th.* While a brother is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question. A brother allowed "to explain," shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

*Rule 19th.* For any brother in speaking to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer, or of the Division.

*Rule 20th.* If any brother shall deem himself personally aggrieved by a decision of the chair, he may appeal from said decision.

*Rule 21st.* Any conversation, by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

#### PRIVILEGED QUESTIONS.

*Rule 22d.* When a question is before the Division, the only motions in order shall be, 1st, to adjourn; 2d, the previous question; 3d, to lay on the table; 4th, to postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide, if the sense will admit of it; or, 8th, to amend—to take precedence as herein arranged, and the first three to be decided without debate.

*Rule 23d.* When the previous question is moved and seconded, it shall be put in this form; "Shall the main question be now put?" If this is carried, all further amendments, and debate shall be excluded, and the question be put without delay. If the question has been amended, the question shall be taken on the amendment first. If more than one amendment has been made, the last made amendment in order shall take precedence in the vote. It shall not be in order to reconsider the agreement to take the "previous question."

*Rule 24th.* When a motion is postponed indefinitely, it shall not come up again during the session.

#### ADJOURNMENT.

*Rule 25th.* A motion to adjourn shall always be in order, except—1st, when a member is in possession of the floor; 2d, while the yeas or nays are being called; 3d, when the members are voting; 4th, when adjournment was the last preceding motion; or, 5th, when it has been decided that the previous question shall be taken.

*Rule 26th.* A motion to adjourn simply, cannot be amended, but a motion to adjourn to a given time may be, and is open to debate.

QUESTIONS NOT DEBATEABLE.

*Rule 27th.* 1. A motion to adjourn, when to adjourn simply. 2. A motion to lie on the table when claiming privilege over another motion. 3. A motion for the previous question. 4. A motion to reconsider. 5. A motion to read a paper. 6. A motion to take up particular items of business. 7. Questions of order whilst the previous question is pending. 8. Questions of order when not appealed from the decision of the W. P. or not submitted by him to the Division.

READING OF PAPERS.

*Rule 28th.* The reading of any paper called for relating to the subject under debate, shall always be in order. When any petition, memorial or communication is presented by a brother of this Division, before it is read or any vote taken on it, a brief statement of its contents shall be made by the introducer, or the W. P., and after it has been read, if approved, a brief notice of the purport shall be entered on the minutes.

TAKING THE VOTE.

*Rule 29th.* When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made; in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

*Rule 30th.* When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

*Rule 31st.* The yeas and nays upon any question before the Division may be called for by two members, and upon the assent of one-third of the members present, shall be so taken. They may be called

for at any time before a peremptory decision of the vote by the chair.

*Rule 32d.* In taking the yeas and nays, the R. S. shall call the roll and record the yeas and nays; after the roll is called the result shall be read aloud to rectify mistakes, if any, after which the R. S. shall hand the vote to the W. P., who shall announce the same.

*Rule 33d.* In voting by yeas and nays, all present in regular standing in the Division must vote, unless excused by the Division, but no member shall vote who was not in the room at the time the question was put. A motion to excuse shall be decided without debate.

#### FILLING BLANKS.

*Rule 34th.* When any blank is to be filled, by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the largest sum and the most remote time.

#### RE-CONSIDERATION AND REPEAL.

*Rule 35th.* A question may be re-considered any time during the session, or at the first regular session held thereafter; but a motion for re-consideration being once made and decided in the negative, shall not be renewed before the next regular session.

*Rule 36th.* A motion to re-consider must be made and seconded by members who voted in the majority, except in the case of a rejection of a candidate by the black balls, when it shall be competent to any members to move and second a re-consideration. No question shall be re-considered more than once; nor shall a vote to re-consider be re-considered. To re-consider any resolution, &c., the decision of which has *officially* passed out of the Division, shall not be in order.

*Rule 37th.* A motion to repeal or rescind a resolution shall be offered in writing, and announced at a

regular session one week before action shall be taken on the same, and shall only be in order when the motion to re-consider is no longer available.

COMMITTEES AND THEIR REPORTS.

*Rule 38th.* All Committees shall be appointed by the W. P., unless otherwise ordered by the Division. No absent member shall be appointed on any Committee. The brother first named in the appointment of a committee shall be chairman of the same, and shall call the committee together at such time and place as he may elect; but when thus convened, any committee may elect its own chairman and scribe.

*Rule 39th.* The Division may consider questions as in Committee of the whole, when the chairman shall be invested with full power to enforce these rules. On the rise of the committee, its report shall be entered on the minutes.

*Rule 40th.* All reports of committees, except reports of progress, shall be made in writing, and signed by a majority.

*Rule 41st.* When a majority report is followed by a report from the minority of a committee, the former, after being read, shall lie upon the table until the latter is presented; after which, on motion, either may be considered.

*Rule 42d.* When a report has been read, it shall be considered as properly before the Division without a motion to accept.



## ORDER OF BUSINESS.

---

1. Opening Division.
2. Roll of Officers called.
3. Services of Chaplain.
4. Receiving Cards of Visiting Brothers.
5. Reading Minutes of previous meeting.
6. Reports of Investigating Committees.
7. Balloting for Candidates.
8. Initiation of Candidates.
9. Reception of Communications.
10. Attending to unfinished business on the docket.
11. New business.
12. Election of Officers.
13. The W. P. shall inquire: 1st, Are any of the Brethren sick? 2d, Has any Brother violated his Pledge? 3rd, Has any Brother a friend to propose, as a proper person to become a Son of Temperance?
14. Reports of Visiting Committees.
15. Reports of Standing Committees.
16. Report of Special Committees.
17. Has any Brother anything to offer for the benefit of our Institution?
18. Miscellaneous Business.
19. Adjournment.

