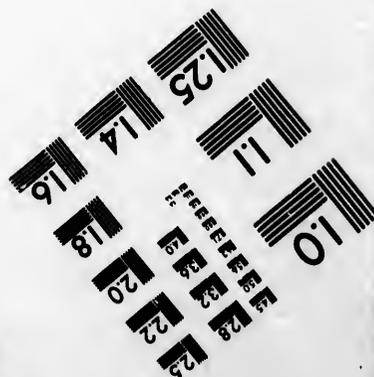
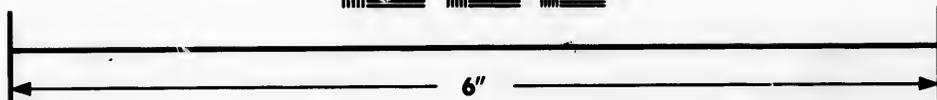
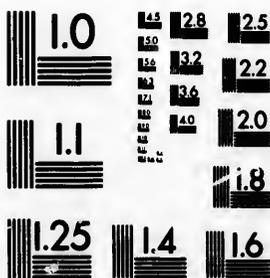


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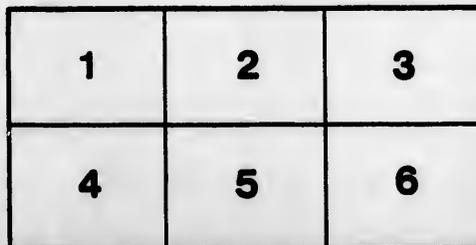
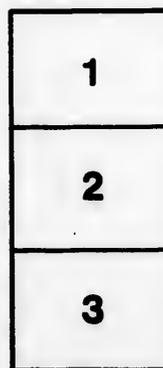
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CONSTITUTION,
CODE OF LAWS,
Rules of Order, and By-Laws
OF THE
ST. LAWRENCE DIVISION,

No. 16, SONS OF TEMPERANCE.

INSTITUTED 15th FEBRUARY, 1862.



QUEBEC :

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CONSTITUTION,
CODE OF LAWS,
Rules of Order, and By-Laws
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Quebec :

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CONSTITUTION.

PREAMBLE.

WE, whose names are annexed, desirous of forming an Association to enable us more effectually to protect ourselves and others from the evils of intemperance, afford mutual assistance, and elevate our characters, do pledge ourselves to be governed by the following Constitution and By-Laws.

ARTICLE I.

NAME.

This Association shall be known as ST. LAWRENCE DIVISION, No. 16, OF THE SONS OF TEMPERANCE, of the Province of Quebec, located in the City of Quebec.

ARTICLE II.

PLEDGE.

No member shall make, buy, sell, or use as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

ARTICLE III.

MEMBERSHIP.

Section 1.—Persons, fourteen years of age and upwards, possessing a character for integrity, and who have not been rejected by, or expelled from, any other Division within six months, shall be eligible to membership; but no member shall be allowed to vote in the Division who is under eighteen years of age. Provided that females shall not be admitted to membership within the jurisdiction of Grand Division, unless permission be

first granted by a two-thirds vote of the Grand Division, nor in any subordinate Division, unless the Division by a two-thirds vote will so decide, after two weeks' notice. And provided further, that members between the age of 14 and 18 may be allowed to vote by a By-Law of subordinate Divisions, permission having been first obtained from their Grand Division for enactment of such a By-Law.

VISITORS.

Section 2.—Divisions having decided so to do by a two-thirds vote, after two weeks' notice, may admit females fourteen years of age and upwards, as VISITORS, at such times, and under such regulations as may be prescribed by law, subject to the same form of proposition, investigation, and ballot, as in the case of members.

ARTICLE IV.

OFFICERS.

Section 1.—The Officers shall consist of a Worthy Patriarch, Worthy Associate, Recording Scribe, Assistant Recording Scribe, Financial Scribe, Treasurer, Chaplain, Conductor, Assistant Conductor, Inside Sentinel and Outside Sentinel; all of whom shall be elected by ballot, which must be a written or printed ticket, every three months, viz., last regular meeting in September, December, March, and June, and installed, the first regular meeting in October, January, April and July.

Section 2.—Subordinate Divisions admitting Lady Visitors, may elect quarterly by ballot, at the time prescribed for election of other officers, a Lady Sentinel, Lady Conductor, and three Lady Assistants. Lady Visitors shall be entitled to participate in the balloting.

Section 3.—No member shall be eligible to the offices of W. P., W. A., Treasurer, and Chaplain, who is under twenty-one years of age, except by dispensation from the Grand Division: *provided*, that no person elevated to

the office of W. P. by such dispensation shall be elected a representative to the Grand Division under twenty-one years of age.

Section 4.—Each officer shall perform the duties laid down in his obligation and charge at installation, and such other duties as his Grand or Subordinate Division may require of him.

ARTICLE V.

FINANCE.

Section 1.—The minimum amount to be paid for initiation fees, and dues or assessments, may be regulated by each Grand Division.

Section 2.—The question of payment of weekly benefits in cases of sickness, or funeral benefits, and the amount to be paid *shall* be regulated by each Division.

ARTICLE VI.

OFFENCES.

Any member offending against the Constitution, Code, or By-Laws, or who shall be convicted of crime by a judicial tribunal, or be guilty of any conduct unbecoming a Son of Temperance, shall be fined, reprimanded, suspended, or expelled, as the law may prescribe, and the nature of the case require.

ARTICLE VII.

CARDS, PASS-WORDS, CEREMONIES, AND REGALIA.

The Cards, Pass-words, Ceremonies, and Regalia, prescribed and established by the National Division shall be the only ones recognized or used by the Division.

ARTICLE VIII.

RESIGNATIONS AND WITHDRAWALS.

Members can dissolve their connection with the Division or the Order only in such manner as may be prescribed by law.

CONSTITUTION.

ARTICLE IX.

TERMS.

Regular Quarterly terms shall commence on the first of October, January, April, and July. Members holding office at the close of the term shall be entitled to the full honors of the term.

ARTICLE X.

PROTESTS AND APPEALS.

Every member shall have the right to respectfully protest against the action of the Division, or appeal from its decision to the Grand Division, and through the Grand Division to the National Division. All decisions of the acting Body shall, however, be and remain in force until reversed by the superior body in the case. No appeal shall be taken after one year from the date of the action appealed from.

ARTICLE XI.

CHARTERS.

A proposition to surrender the Charter of a Division shall lie on the table at least four weeks, the members being duly notified; and the Charter shall not be surrendered as long as seven members will sustain the Division.

ARTICLE XII.

AMENDMENTS.

This Constitution may be altered and amended by a two-thirds vote of the National Division, to be taken by Grand Divisions, in regular annual session; but By-Laws which do not conflict with this Constitution, and the Code, or the established rules and usages of the Order, may be enacted by each Division.

CODE OF LAWS.

CHAPTER I.

NAME.

The name, number or location of a Division shall be designated, and may be changed by the Grand Division.

CHAPTER II.

PLEDGE.

SEC. 1.—The manufacture, sale and use of cider or wine, fermented or unfermented, or any kind of spirituous or malt liquors, or any kind of intoxicating drinks as a beverage, whether enumerated in the pledge or not, is a violation of the same; and the simple fact of the manufacture, sale or use of such drinks by a member, shall be *prima facie* evidence against such member on trial for violation of the pledge, so as to devolve on the accused the necessity of proving that they were not manufactured, sold or used as a beverage.

SEC. 2.—A physician's certificate or prescription shall not necessarily relieve a member from a *charge* for violation of the pledge, as the internal use of the liquors prohibited by the pledge is in no way provided for by our laws; but the Subordinate Division in the case, shall be the judge of any wantonness or collusion which may appear in relation to the matter.

SEC. 3.—Any member who makes, buys or sells any of the liquors prohibited by the pledge, to be used as a beverage, for the accommodation of a customer, or friend, although he may not design to make any profit thereon; or any member acting as salesman in such liquors, as a beverage; or any member buying or selling such

liquors, in any manner, as a beverage, or letting buildings for making, buying or selling such liquors, as a beverage, except an agent, or officer of the law acting officially, or an auctioneer required to sell by the terms of his license, violates the pledge.

SEC. 4.—In a trial for violation of the pledge, or any other offence, it is the duty of the *committee* to notify the accused of the time and place of meeting for the trial, and a notice by mail after a reasonable time, is a legal and sufficient notice.

SEC. 5.—A Division shall have no right to require its members to take any pledge other than that adopted by the National Division: neither shall it inflict any penalty for a violation of the pledge, except that laid down in the Constitution, or Code.

SEC. 6.—An acknowledgment, personally or in writing, by a member, of a violation of the pledge, is in accordance with the spirit of the Constitution.

CHAPTER III.

MEMBERS.

SEC. 1.—The Constitution provides the terms of eligibility to membership, and no Division shall have the right to enlarge or prescribe those terms, except that Division paying benefits may require a *health* qualification to defend them from imposition and loss.

SEC. 2.—The name of a candidate for admission must be proposed by a member, in writing, stating age, residence and business, which must be entered on the record, and the subject referred to three members for investigation, who shall report in writing at the next succeeding regular meeting, unless granted further time by the Division, when the candidate shall be balloted for with ball ballots, and if a majority of white balls, and not more than *four* black balls appear, shall be declared elected; but if *five* or more black balls appear, shall be

rejected, and so declared. In cases where there is not a majority of white balls, and less than five black balls, the Division, on motion, may proceed to another ballot. A ballot for a candidate who has been rejected may be reconsidered, and the proposition may be withdrawn by a majority vote of the Division.

SEC. 3.—A proposition for membership shall not be withdrawn, after it has been referred to a Committee for investigation, without the consent of a majority of the members present.

SEC. 4.—The name of a person constitutionally rejected, suspended, or expelled, shall not be published in any other manner than the usual notice to Divisions.

SEC. 5.—The character of a candidate for membership may be discussed in the Division any time after the report of the committee of investigation, and previous to the ballot being taken; but the *ballot* is a secret vote, and it is improper to call on any member for the reasons of his or her vote. The name to be balloted for should always be read openly to the Division.

SEC. 6.—Any action of a Division in reference to an individual proposed for membership therein, without his consent, is invalid and void; but any person having been proposed, after giving such consent, cannot, previous to election or rejection, be proposed in any other Division.

SEC. 7.—The name of any person applying for membership by deposit of card, shall be subject to the same proposition, investigation and ballot, as a new applicant.

SEC. 8.—On the admission of any member to the Division, by card, the Recording Scribe shall immediately notify the Division granting the card, of the fact.

SEC. 9.—A candidate may be proposed, balloted for, and initiated, at any regular meeting, by the unanimous consent of the members present.

SEC. 10.—A suspended member is under the control and jurisdiction of the Subordinate Division, and subject to their judgment, during such suspension:

VISITORS.

SEC. 11.—Visitors shall not be entitled to participate in the special business deliberations of the Order, or vote, except to ballot on the admission of Visitors and for Lady Officers.

SEC. 12.—Visitors may propose persons for visitors, assist in the ceremonies of introduction and initiation of visitors, and take part in exercises and discussions under the head of "the good of the Order."

SEC. 13.—The privileges of any or all visitors may be withdrawn or suspended for the time, or permanently, by a two-thirds vote of the Division.

SEC. 14.—No formal trial of a visitor shall be had unless demanded by herself, and the demand sustained by a majority vote of the members present; and in case of trial, the mode for the trial of members shall be conformed to as near as may be.

CHAPTER IV.

OFFICERS AND HONORS

SEC. 1.—If a Division fails to elect or install its Officers at the time named in Article IV., section I, of the Constitution, such election or installation may be had subsequently, by leave of the G. W. P. or his Deputy.

SEC. 2.—If a Division has no member constitutionally qualified or willing to accept the office of W. P., it shall be taken charge of by the G. W. P. or his Deputy, who shall preside over the same until the disability is removed.

SEC. 3.—In case of the absence of the W. P. and W. A. of a Division, the senior P. W. P. present shall preside, which seniority shall be governed by the date of service as W. P.

SEC. 4.—A vacancy, occurring during the term, may be filled at any time by election and installation.

SEC. 5.—The seat of any officer may be declared vacant for neglect of duty three successive meetings, by a majority vote, provided one week's notice is given in the Division, and three days' notice given him personally, or by mail, by the R. S.

SEC. 6.—A member joining a Division by Card carries with him, and is entitled to, all his unforfeited honors.

SEC. 7.—A member losing his connection with the Order, by suspension, expulsion, or voluntary resignation, cannot claim any honors when he *again* connects himself with the Order; and any member acknowledging, or convicted of a violation of the pledge, shall forfeit all honors previously earned.

CHAPTER V.

FINANCE.

SEC. 1.—The initiation fee, quarterly dues, assessments or fines of any member, may be remitted by a vote of the Division

SEC. 2.—When a member is six months in arrears for dues, and the F. S. shall have duly notified the delinquent, and he fails to pay his dues for one month thereafter, the Division may, without charge or trial, suspend him. Any member who has been suspended for more than six months, may be admitted as a new member.

CHAPTER VI.

OFFENCES.

SEC. 1.—Any member convicted of a crime by any judicial tribunal may be suspended or expelled by a vote of the Division, without any formal charge, notice, or trial.

SEC. 2.—If a member acknowledge a violation of the pledge, the W. P. shall declare forfeited all honors

previously earned by such member, and then proceed immediately to call for a ballot on the question of expulsion. If a majority ballot in favour, the W. P. shall declare the member expelled, and order the F. S. to erase the name from the books. If a majority do not ballot in favor of expulsion, the membership of the offender shall be retained, and no further action shall be taken, except that the offender shall be re-obligated. Provided, that in case of failure to appear for re-obligation within thirty days after notification the vote may be rescinded, and the ballot again taken on the question of expulsion.

SEC. 3.—Any member of the Order who has good reason to believe that a member has violated the Pledge, proved false to any of the obligations of a Son of Temperance, or been guilty of conduct unbecoming a member of the Order, shall prefer a charge in writing, stating the nature of the offence, the time, place, and circumstances, as near as may be, of its commission.

SEC. 4.—When such a charge shall have been preferred, the W. P. shall appoint a committee of five members, who shall as soon as practicable, summon the accused and witnesses *pro* and *con*, and investigate the matter.

SEC. 5.—The Committee shall organize by appointing a Chairman and Secretary; and they may receive the testimony of those who are not members. The Secretary shall keep a correct record of the proceedings, with such testimony as may be presented; which record shall be produced to the Division, on the call of any member, after the committee have reported.

SEC. 6.—The Committee shall report the charge "*sustained*," or "*not sustained*," as is warranted by the evidence before them.

SEC. 7.—If the Committee report the charge "*not sustained*," and the Division adopt the report, all further

proceedings shall be stayed. If they report the charge "sustained," or if there is a majority and a minority report, the subject shall be laid upon the table until the next meeting, and the accused notified to be present.

SEC. 8.—Upon a final hearing of the case in the Division, a ballot shall be had, when, if a majority vote against sustaining the charge, the case shall be dismissed; if a majority vote in favour of sustaining the charge, the penalty shall be fixed by a vote of the Division, unless the law prescribes the penalty, in which case it shall be enforced by order of the W. P.

SEC. 9.—If the accused is found guilty of violating the Pledge, the W. P., after declaring forfeited all honors previously earned by such member, shall proceed to ballot as in section 2nd of this Chapter.

SEC. 10.—In cases of expulsion, the vote shall always be taken by ballot; and in no case shall a member be present when a vote or ballot is taken on his case, under this chapter, either by the Committee or the Division.

CHAPTER VII.

CARDS, PASS-WORDS, CEREMONIES, AND REGALIA.

SEC. 1.—Before a member shall be entitled to a Travelling Card, he must pay all dues in advance for the full time such Card is desired, not exceeding one year, and the fee for the Card.

SEC. 2.—A member with a Travelling Card shall be allowed to visit on his giving the Travelling Pass-word which was in use at the date of its issue.

SEC. 3.—A member shall not be entitled to a Withdrawal Card until the Division shall have voted the same, after payment of all dues and the fee for the Card; *but after a vote has been passed granting a Card, the membership of the applicant shall be severed, and the Division shall have no right to reconsider such vote, or to withhold the Card from such member.* A Subordinate

Division cannot refuse a Withdrawal Card to a member having complied with all the provisions of our Laws. The Division shall have jurisdiction over the conduct of a member to whom such Card is granted, until he shall have become a member of another Division, and for sufficient cause may revoke the Card.

SEC. 4.—If a Subordinate Division surrenders or forfeits its Charter, or is suspended, the Grand Division having jurisdiction shall have the right to grant a Clearance Card to each of the members of the said Division making written application for the same, who may be deemed worthy by said Grand Division; and the said Card shall be of the same value as a Withdrawal Card.

SEC. 5.—If a member in possession of a Clearance Card shall be guilty of an offence, a charge shall be made to the G. W. P., or his Deputy, who shall transfer the same to a Subordinate Division in the vicinity of the accused, for trial in the usual form; and in case of a conviction, the G. D. granting such Card shall be notified of the action.

SEC. 6.—A member who has taken a Withdrawal or Clearance Card is not entitled to the Pass-word, nor can he claim a right to enter a Division

SEC. 7.—Visiting members not being able to give the Quarterly Pass-word may be admitted if vouched for, as prescribed in the B. B.; but a Division shall have the right to refuse admission to a visiting member who can work his way, upon being satisfied that he has lost his membership, or been irregularly admitted, or has previously deported himself improperly in the Division.

SEC. 8.—The Pass-word may be withheld from a member against whom a charge has been preferred.

SEC. 9.—A W. P. may communicate the Quarterly or Travelling Pass-word to a travelling brother, when

requested so to do by the W. P. of his Division, in writing, under the seal of the Division.

SEC. 10.—Every member, during the session of the Division, shall be clothed in appropriate regalia, unless excused by a vote of the Division. The Representative to the G. D. and N. D. present, may wear the regalia of their respective bodies, unless they are serving in some office, in which case they must be clothed in the proper official regalia.

SEC. 11.—The mourning badge shall be black crape, and worn on the left arm. The official badges, and emblems, and staffs of office may be draped in mourning.

SEC. 12.—Portions of the ceremonies of initiation may be omitted by a two-thirds vote of the Division; provided that in no one case shall the obligations be dispensed with.

CHAPTER VIII.

RESIGNATIONS.

SEC. 1.—A member may dissolve his connection with the Order by paying all demands against him on the books of the Division, and tendering his written resignation; such resignation shall lie upon the table one week, when, if not withdrawn, the request shall be granted, unless there be a charge preferred against him, or notice that such will be done at that or the following meeting.

SEC. 2.—A member who has resigned may be restored to membership by the usual ballot, without initiation, within three months, by re-signing the Constitution, and paying the initiation fee.

CHAPTER IX.

CHARTERS.

SEC. 1.—If applicants for a Charter fail to present themselves for initiation within three months after the organization of the Division, their names shall be erased

from the Charter, and the first names signed to the Constitution, after the Charter members, shall be inserted in place thereof, in case the constitutional number is deficient.

SEC. 2.—The name of a regularly admitted member shall in no event be erased from the Charter.

SEC. 3.—At the opening of a new Division, the officiating brother shall be authorised to add to the number of the Charter members, at the request of the applicants, returning the names so added in his Report.

CHAPTER X.

AMENDMENTS.

This Code of Laws shall not be repealed or amended, nor any part thereof, except by a two-thirds vote of the National Division.



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RULES OF ORDER.

DUTIES AND PRIVILEGES OF W. P.

RULE 1.—It shall be the duty of the W. P. to preserve order, and to endeavour to conduct all business before the Division to a speedy and proper result.

RULE 2.—He shall state every question properly presented to the Division, and before putting it to the vote shall ask—“Is the Division ready for the question?” Should no member offer to speak, he shall rise to put it, and after he has risen, no member shall be permitted to speak upon it.

RULE 3.—The W. P. shall have a casting vote in case of a tie, but in ordinary he shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debatable, unless, entertaining doubts on the subject, he invite discussion.

RULE 4.—He may speak to points of order in preference to other members of the Division, rising from his seat for that purpose; and shall decide questions of order subject to an appeal to the Division, by any two members, which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

RULE 5.—When an appeal is made from the decision of the W. P., he shall put the question thus—“Shall the decision of the chair be sustained?”

RULE 6.—It shall be the duty of the presiding officer, and the privilege of any member of the Division, to call a member to order who violates an established rule of order.

MOTIONS.

RULE 7.—A motion must be seconded, and afterwards

repeated from the chair, or read aloud before it is debated. A motion shall be reduced to writing, on the request of any member.

RULE 8.—All resolutions shall be submitted in writing.

RULE 9.—Any member having made a motion may withdraw it with leave of the seconder, before it is debated, but not afterwards, without leave of the Division.

RULE 10.—A motion to amend an amendment shall be in order ; but to amend an amendment to an amendment, shall not be entertained.

RULE 11.—An amendment destroying or altering the intention of a motion shall be in order ; but an amendment relating to a different subject shall not be in order.

RULE 12.—On an amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the words proposed to be struck out and those to be inserted, and finally the paragraph as it would stand, if so amended.

RULE 13.—On the call for a division on a question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

DEBATE.

RULE 14.—When a member speaks or offers a motion, he shall rise in his place, and, respectfully addressing the W. P., confine himself to the question under consideration, and avoid personality and unbecoming language.

RULE 15.—When a member is called to order he shall take his seat until the point is determined.

RULE 16.—When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

RULE 17.—No member shall speak more than twice, nor longer than ten minutes each time on any question,

without leave of the Division, which leave shall be granted or refused without debate.

RULE 18.—While a member is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question. A member allowed "to explain" shall only have the right to explain on actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

RULE 19.—For any member to impeach the motives of a fellow-member, or treat him with personal disrespect, or pass between him and the chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer, or of the Division.

RULE 20.—Should any member deem himself personally aggrieved by a decision of the Chair, he may appeal from said decision.

RULE 21.—Any conversation by whispering or otherwise, which is calculated to disturb a member while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

PRIVILEGED QUESTIONS.

RULE 22.—When a question is before the Division, the only motions in order shall be—1st, to adjourn; 2nd, the previous question; 3rd, to lay on the table; 4th, to postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide, if the sense will admit of it; or, 8th, to amend—to take precedence as herein arranged, and the first three to be decided without debate.

RULE 23.—When the previous question is moved and seconded, it shall be put in this form—"Shall the main question be now put?" If this be carried all further motions, amendments and debate shall be excluded, and the

question be put without delay. If the question has been amended, the question shall be taken on the amendment first; if more than one amendment has been made, the last made amendment in order shall take precedence in the vote. It shall not be in order to reconsider the agreement to take the "previous question."

RULE 24.—When a motion is postponed indefinitely, it shall not come up again during the session.

ADJOURNMENT.

RULE 25.—A motion to adjourn shall always be in order; except, 1st, when a member is in possession of the floor; 2nd, while the yeas or nays are being called; 3rd, when the members are voting; 4th, when the adjournment was the last preceding motion; or, 5th, when it has been decided that the previous question shall be taken.

RULE 26.—A motion to adjourn simply, cannot be amended, but a motion to adjourn to a given time, may be and is open to debate.

QUESTIONS NOT DEBATEABLE.

RULE 27.—1, A motion to adjourn, when to adjourn simply; 2, a motion to lie on the table, when claiming privileges over another motion; 3, a motion to reconsider; 4, a motion to read a paper; 5, a motion to take up particular items of business; 6, questions of order, whilst the previous question is pending; 7, questions of order, when not appealed from the decision of the W. P., or not submitted by him to the Division.

READING OF PAPERS.

RULE 28.—The reading of any paper called for, relating to the subject under debate, shall always be in order.

RULE 29.—When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made, in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

RULE 30.—When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

RULE 31.—The yeas and nays upon any question before the Division may be called for by two members, and upon the assent of one-third of the members present, shall be so taken. They may be called for at any time before a peremptory decision of the vote by the chair.

RULE 32.—In taken the yeas and nays, the R. S. shall call the roll and record the yeas and nays; after the roll is called, the result shall be read aloud to certify mistakes, if any; after which the R. S. shall hand the vote to the W. P., who shall announce the same.

RULE 33.—In voting by yeas and nays, all present in regular standing in the Division must vote, unless excused by the Division, but no member shall vote who was not in the room at the time that the question was put. A motion to excuse shall be decided without debate.

FILLING BLANKS.

RULE 34.—When any blank is to be filled by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the largest sum of money and the most remote time.

RECONSIDERATION AND REPEAL.

RULE 35.—A question may be reconsidered at the meeting when it was decided, if reconsideration be moved and seconded by two members of the majority on the decision. A question may be re-considered at the next meeting after its decision, on motion of any two members;—provided that notice of such motion be given at the meeting when the question was taken. A vote rejecting a candidate may be reconsidered by motion of any member, at any period subsequent to the announcement

of the vote. The reconsideration of a question places it before the meeting. If reconsideration be not allowed by any action affecting the question, it remains as previously decided. No question shall be reconsidered more than once during the same quarterly term, nor shall a vote to reconsider be reconsidered.

RULE 36.—A motion “to rescind” or repeal, shall not be received, except notice of the same has been given at least one week previously; such motion shall be submitted at the next meeting, and shall then have priority over other miscellaneous business.

The term “to rescind” has reference to resolutions not embodied in the constitution, by-laws, or rules. The term “to repeal” refers to the by-laws, or rules, or to resolutions intended to form part of these.

Repeal of any part of the Constitution can only be effected by the regular appeal; but preparation for such appeal shall be conducted as questions of repeal of by laws.

COMMITTEES AND THEIR REPORTS.

RULE 37.—The member first named in the appointment of a committee shall be convener of the same, and shall call the committee together at such time and place as he may select; but when thus convened, the committee may elect its own chairman and secretary.

RULE 38.—All reports of committees, except reports of progress, shall be made in writing, and signed by a majority.

RULE 39.—When a majority report is followed by a report from the minority of a committee, the former, after being read, shall lie on the table until the latter is presented; after which, on motion, either may be considered.

RULE 40.—When a report has been read, it shall be considered as properly before the Division, without a motion to accept.

BY-LAWS.

RULE 1.—The order of business, as here arranged, may at any time or occasion be suspended, changed, or be dispensed with, by a special two-thirds vote of the Division.

RULE 2.—During the reading of the minutes, and continuance of the meeting, silence must be preserved, the officers and brothers retaining their respective seats, unless when necessary to leave them.

RULE 3.—Every elected officer and brother shall be designated in debate or otherwise, by his proper office or title.

ARTICLE I.

MEETINGS.

SEC. 1.—The regular meetings of this Division shall take place every Monday evening; but for special reasons a meeting may be adjourned to some other evening.

The W. P., or in his absence the W. A., or if neither be present, the Senior P. W. P. in attendance, shall take the chair at half-past seven o'clock, precisely, from 1st Dec. to 1st May, and at eight o'clock, precisely, during the remainder of the year.

SEC. 2.—Five members shall form a quorum.

SEC. 3.—This Division shall close its meetings at ten o'clock, unless an extension of time be moved, seconded, and passed prior to the hour named. But on no consideration shall a money vote of future expenditure be brought before the Division after 10 o'clock, but a money vote brought up before ten P. M. may be decided on after that hour, a week's notice of such money vote having been given.

SEC. 4.—The business of the Division shall be transacted in the following order:—

1. Opening of the Division by the W. P.
2. Calling the Roll of Officers.
3. Reading Minutes of previous meeting by R. S.
4. Ques.—Has any Member a friend to propose as a proper person to become a Member of this Division.
5. Reports of Investigating Committee.
6. Ballotting for Candidates.
7. Initiation of Candidates.
8. Reports of Visiting Committee.
9. Ques.—Are any of the Members sick?
10. Ques.—Have any present violated the pledge?
11. Ques.—Does any member know of a member who has violated the pledge?
12. Reports of Standing Committees.
13. Reports of Special Committees.
14. Reception of Communications and Bills.
15. Have the Officers who absented themselves from last meeting any excuse to offer for such absence?
16. Payment of Dues.
17. Unfinished Business.
18. New Business.
19. What have you done for the good of the Order and the benefit of your fellow men, since last we met? or have you any suggestion to make for the good of the Order, or anything to report?
20. Closing the Division.

ARTICLE II.

FEEs AND DUES.

SEC. 1.—The initiation fee of the Division shall be sixty cents. The initiation fee and one quarter's dues in all cases shall be paid in advance.

SEC. 2.—The regular dues to the Division shall be fifty cents per quarter, payable on the first Regular

Meeting in each Quarter. Any member may, however, pay any number of months in advance.

SEC. 3.—Persons elected under eighteen years of age, and members joining by card, shall pay thirty-five cents initiation fee. The dues of minors under eighteen years of age and females, shall be twenty-five cents per quarter.

SEC. 4.—Any member three months or more in arrears of dues, shall not be entitled to vote on any question, or at the election of Officers, until the same is paid in full. The quarter to be completed on the last regular meeting in September, December, March and June, on the call for the payment of dues, and prior to the election of the officers.

ARTICLE III.

FINES AND PENALTIES.

SEC. 1.—If any member be convicted of felony, fraud, or any disgraceful crime, or be guilty of any conduct bringing disgrace or reproach upon the Order, if proof be made thereof, he shall be fined, suspended or expelled, as the Division may direct.

SEC. 2.—Any member who shall in the Division make use of any profane or indecent language, or refuse to obey the commands of the W. P. when called to order, or use disrespectful expressions towards the officers or members, shall be subject to a fine, for each offence, not exceeding one dollar.

SEC. 3.—Any member who shall divulge the name of a brother who has voted against any person proposed to become a Son of Temperance, or misrepresent the discussions of the Division, so as to cause disturbance or angry feeling among the members, or reveal private business done in this or any other Division, to a person not a Son of Temperance, shall be fined not less than fifty cents, suspended or expelled, as the Division may determine.

SEC. 4.—Any and all members violating the pledge, and retained, shall be re-obligated; and failing to appear within four weeks' notice of retention, to be re-obligated, shall be then considered expelled.

SEC. 5.—Any member not an officer, refusing or neglecting to obey the legal summons of the Division, or any committee appointed by the Division, shall be liable to a fine not exceeding one dollar.

SEC. 6.—Any member found smoking in the Division room or Ante-rooms, during, or immediately preceding the hours of business, shall be subjected to a fine not exceeding fifty cents, for each and every offence.

ARTICLE IV.

NOMINATION AND ELECTION OF OFFICERS.

SEC. 1.—*Nomination.*—Officers shall be nominated at the meeting preceding, and on the night of the election, previous to its taking place; but no nomination shall be received unless the member be present and assent, or being absent, the Division shall be satisfied of his acquiescence in the nomination.

SEC. 2.—*Election.*—The election of each officer shall be separately, and by written or printed ballots. At the appointed time of election, the R. S. shall read the names of the nominees for the office of W. P., and the members may then make further nominations for that office. The W. P. shall then announce the names of all the candidates for the office, and appoint two tellers to assist the C. in scrutinizing the votes. The C., assisted by the tellers, shall then scrutinize the votes given, and report the state of the balloting to the W. P., who shall announce the result to the Division.

SEC. 3.—*Votes.*—The election of the other officers shall be conducted in the same manner as that of the W. P. A majority of the members present in the Division shall be necessary to a choice, for all officers; but blank ballots

and ballots for persons not properly in nomination, shall not be considered or counted as votes.

SEC. 4.—No Choice.—If no choice be made at the first balloting, the second balloting shall be confined to the three highest candidates; and if no choice be then made, the third balloting shall be confined to the two highest.

SEC. 5.—Installation.—No officer shall be installed into his office unless he is clear of all dues and demands against him, up to date, on the F. S.'s books.

SEC. 6.—No member shall be elected a Representative to the Grand Division who is three months in arrears of dues.

ARTICLE V.

DUTIES OF OFFICERS.

SEC. 1.—The duties of the P. W. P. shall be discharged by the junior P. W. P. of the Division present.

SEC. 2.—It shall be the duty of the W. P. to preside in the Division, enforce a due observance of the Constitution and By-Laws, and exact compliance with the rules and usages of the Order; to see that all Officers perform their respective duties; and appoint the following Committees on the night of his installation, viz. :—

Investigating, Visiting, Auditing and Finance, naming the chairman for each; he shall appoint all special and other Committees during his term of Office; and give the casting vote on all matters before the Division, when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings, when application shall be made in writing by five or more members of the Division; draw upon the Treasurer for all sums necessary to pay appropriations made by the Division; receive the bonds of the Trustees and Treasurer, and hold the same in trust for the Division. He shall, in case of sickness, if necessary, on report of the Visiting Committee, appoint two members to act as watchers over members or transient brethren.

He shall on the night he vacates the chair, see that the quarterly returns are prepared, and per-capita tax appropriated for the Grand Division. He shall perform such other duties as the Division or his Charge shall require.

SEC. 3.—It shall be the duty of the W. A. to render the W. P. such assistance as he may require of him, and in the absence of the W. P. shall perform his duties.

SEC. 4.—The R. S. shall keep a fair and impartial record of the proceedings of the Division, and any alterations made shall be placed in the margin of the Minute Book; and the whole, after approval by the Division, shall be certified by the W. P., or presiding officer for the time being. He shall write communications, notify all subordinate Divisions not more than ten miles off its place of meeting, within four weeks after, of the name, occupation and residence of every person rejected, suspended or expelled from this Division. He shall also keep a black book, to record therein the names and residence of all persons rejected, suspended, or expelled from this Division, with the dates and causes of rejection, suspension or expulsion, and also the names of parties reported from other Divisions as rejected, suspended, or expelled. He shall, upon the election of any person as member of this Division, forthwith give written notice thereof to the individual so elected, and such election shall stand good for six weeks and no longer, unless the Candidate is unavoidably absent from town, disabled by sickness, or give a satisfactory reason. He shall fill up certificates, notify meetings when ordered by the W. P., attest to all monies ordered to be paid at a regular meeting, and none other. He shall make out at the end of his term the quarterly returns to the Grand Division, and perform such other duties as may be required of him by the Division or his Charge, and deliver up to his successor, within one week from the expiration of his

term of office, all books, papers, or other property in his possession belonging to the Division.

SEC. 5.—The A. R. S. shall be aid to the R. S., under whose direction he shall act, and render him such assistance in the performance of his duty as he or the Division may require.

SEC. 6.—It shall be the duty of the F. S. to keep just and true accounts between the Division and its members; when a Candidate is admitted for initiation, he shall receive from him, in the ante-room, his initiation fee, and first quarter's dues; credit the amounts paid and pay the same over to the Treasurer immediately, taking his receipt. He shall just previous to the close of his term, notify every member who is three months or more in arrears, of the amount due by him to the Division; at the end of his term he shall make out for the Division a full report, and furnish the R. S. with the amount of receipts for initiation fees and dues during the term, and any other information connected with his office, necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division and his charge shall require of him, and deliver up to his successor all matters appertaining to his office in his possession.

SEC. 7.—The Treasurer, prior to his installation in office, shall give a Bond to the W. P., in the sum of forty dollars, with two sureties for the payment of the amount, to be approved of by the Division, and for the faithful performance of his duty as Treasurer.

It shall be his duty to pay all orders drawn on him by the W. P., attested by the R. S., and none other. He shall receive all monies of the Division, and hold the same until the expiration of his term, unless the sum exceed twenty dollars, the excess of which he shall pay over to the Trustees, receiving a receipt for every payment. He shall keep a full and correct account of all

monies received and expended. He shall give the Division a monthly statement of the funds, and at the expiration of his term, a statement for the quarter, and deliver up, when legally called upon, all monies, books, papers, and other property of the Division, to his successor in office, or to whom the Division may specially appoint. He shall perform such other duties as may be required of him by the Division and his Charge.

SEC. 8.—*Chaplain.*—It shall be the duty of the Chaplain, previous to the Division proceeding to business, to read a portion of Scripture, and repeat the Lord's Prayer; perform that part of the initiation Service as is appropriated to him; and perform such duties as may properly be expected of him by the Division.

SEC. 9.—It shall be the duty of the Conductor to introduce for initiation persons previously elected. He shall also introduce visitors, and furnish them with suitable regalia. He shall, with the aid of the A. C., examine those present at the opening of the Division. He shall see that the Officers' Regalia are in their proper places at the opening of the Division, as also the Officers' Cards for the initiation ceremony, and collect the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

SEC. 10.—It shall be the duty of the A. C. to render such services as the C. or the Division may require of him.

SEC. 11.—It shall be the duty of the I. S. to attend the inner door;—to admit none unless members of the Order, and candidates for initiation.

SEC. 12.—The O. S. shall guard the outer door, and keep off intruders; require the members at once to enter the Division, and not to congregate in the ante-room.

SEC. 13.—The Officers shall attend every regular

meeting; and when duly notified, every special meeting; they shall be present at the call of the Roll of Officers by the F. S.

SEC. 14.—The seat of any Officer may be declared vacant for absence at three successive meetings, by a two-thirds vote of members present at any regular meeting, after one week's notice has been given.

SEC. 15.—No Officer shall leave his post during the meetings of the Division, without leave first obtained from the W. P.

ARTICLE VI.

TRUSTEES.

SEC. 1.—Three Trustees shall be elected annually, at the first regular meeting in January, by a majority of votes; they shall perform the following duties:

1st. Invest, or pay, as the Division may decide at a regular meeting, by a vote of two-thirds of the members present, all monies which they may from time to time receive from the Treasurer;—the fact of which investment or payment shall be communicated to the Division, in writing, at the next regular meeting.

2nd. Keep a book, in which shall be entered full particulars of all investments made—together with the amount of interest drawn on each investment; which book, together with any money then in hand, vouchers, &c., shall be submitted to the Auditing Committee, quarterly, for examination.

3rd. On the next regular night of meeting after receipt thereof, pay over to the F. S. any sum or sums which they may receive from time to time as interest on capital invested by the Division.

SEC. 2.—The said Trustees, previous to entering upon their duties, shall give a joint and several Bond to the Division, in such sums as the Division may from time to time require, with two sureties, to be approved by the Division, for the faithful performance of their duties.

SEC. 3.—Neither the W. P., W. A., R. S., F. S., or T., shall be eligible to serve as Trustees.

SEC. 4.—The funds of this Division shall not be appropriated for any purpose, except incidental expenses, and the furtherance of the cause of Temperance, and then only by a vote of two-thirds of the members present; provided, however, that if a committee appointed by the W. P. should recommend a sum of money for a brother or the family of a deceased brother, in distress, such an appropriation may be made by a two-thirds vote of the Division. No appropriation of money for any other purpose, shall be granted, unless a proposal in writing be presented to the Division at least two regular meetings previous, when if an unanimous vote of the members present is given in favour of the motion, it shall be granted.

SEC. 5.—No appropriation for any purpose save such as are provided for in the preceding section, shall be made unless there shall remain, after such appropriation, a sum in the Treasurer's hands of not less than ten dollars.

SEC. 6.—For neglect of duty a Trustee may be removed from office, by a motion which has laid on the table one week, and which has been sanctioned by a vote of two-thirds of the members present.

SEC. 7.—Upon the removal of a Trustee, another shall be appointed in his place, giving the stated bonds.

ARTICLE VII.

DUTIES OF COMMITTEES AND WATCHERS.

SEC. 1.—The Investigating Committee, consisting of three members, shall examine the Black Book; carefully ascertain the age, health, profession, and general character of the Candidates for membership; and make a faithful report.

SEC. 2.—The visiting Committee shall consist of three members, together with the W. P., W. A., R. S., and

T., at least three of whom, when directed by the W. P., shall visit every sick member who does not reside more than three miles from the Division Room, within twenty-four hours after notice is given of his illness; report his case to the Division, and continue to render him such assistance as the By-Laws require; and, when necessary, request the W. P. to appoint watchers.

SEC. 3.—The Auditing and Finance Committee, consisting of three members, shall superintend the expenditure, examine the bills against the Division, and shall examine the accounts of the F. S., T., and Trustees, for the previous quarter; and report within three weeks.

SEC. 4.—Committees' Reports shall be written and signed by Majorities; Minority Reports shall also be received.

SEC. 5.—If a vacancy occur in a Committee, it shall be supplied by nomination of the W. P.

SEC. 6.—Watchers, when appointed, shall attend the sick member, either personally or by substitute; unless the sickness be contagious or infectious; in which case the visiting Committee shall, if requisite, provide a Nurse, who shall be paid by the Division.

ARTICLE VIII.

DUTIES OF MEMBERS.

SEC. 1.—Every member shall pledge himself, at his initiation, to support the Constitution and By-Laws, by subscribing his name to them—stating at the same time his place of residence.

It is particularly enjoined that the members of this Division appear early in their places, when practicable; properly clothed, as becometh Sons of Temperance; and that they treat all members of the Order with courtesy and respect; that all discussions be conducted in a spirit of candour and moderation, and that all personal allusions and sarcastic language, by which a member may be in-

jured, be carefully avoided,—that in “Love, Purity and Fidelity,” we may cherish and preserve the most prominent objects of our Order,—Temperance and Benevolence.

SEC. 2.—Every member, not absent at sea, or in some distant place, whose dues and fines remain unpaid for six months, shall be served with a notice by the F. S., if practicable; after notice, if a further period of four weeks elapse without his accounts being settled, he shall become liable to suspension or expulsion, in accordance with chapter 5, Code of Laws.

SEC. 3.—A suspended member, when reinstated, shall pay all arrears of dues, or a new initiation fee, as the Division shall decide.

SEC. 4.—A member acknowledging the violation of Art. II., Constitution, and reinstated, shall pay all arrears of dues and fines against him to the financial scribe before entering the Division room for reobligation, as in case of initiation into the Order.

SEC. 5.—When a member claims a Withdrawal Card at a regular meeting, it shall be granted after payment of all monies due by him to the Division; and the further sum of thirteen cents for such Card—in accordance with provisions of chapter 7, Code of Laws.

ARTICLE IX.

FUNERALS.

In the event of the death of a member, unless his relatives object, the W. P. shall direct the R. S. to invite the members of this and other Divisions to meet at the Division Room, or the member's residence, (if the disease of which he died be not contagious) at least half an hour prior to the time, and attend the funeral in a body; each member wearing black crape on the left arm.

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ARTICLE X.**DEBATES, DISCUSSIONS AND RESOLUTIONS.**

SEC. 1.—No member of any other Division shall interfere or be heard in any debate, in any of the meetings of this Division, without first obtaining permission from the W. P.

SEC. 2.—No subject of a sectarian, religious, or political nature, shall be introduced for discussion in this Division.

SEC. 3.—All resolutions carried by a vote of the majority of the Division, (provided that such resolution does not conflict with any of the provisions of the Constitution and Code of Laws), shall be binding on the Division; and if any member refuse to yield obedience thereto, he shall be subject to a fine of fifty cents.

ARTICLE XI.**ELECTIONS.**

SEC. 1.—In balloting, the ballot-box shall be placed in full view of the W. P., and shall be examined by him and the W. A.

SEC. 2.—In balloting for officers, "which shall be with written or printed ballots," every member in good standing shall be entitled to one vote. A majority of all the members present shall be necessary to constitute a choice. In case of a tie, the balloting shall continue until a choice is made. The name of the member receiving the lowest number of votes at each balloting shall be withdrawn.

ARTICLE XII.**VIGILANCE COMMITTEE.**

It shall be the duty of the W. P., as early as possible after his installation into office, each term, to appoint five members, who shall be denominated a Vigilance Committee, whose duty it shall be to visit all persons who may be reported to them, at any Regular Meeting

of the Division, as suffering from the evil effects of intemperance, and who, in the opinion of those reporting, may, on a fair representation of the benefits of our Order, be induced to abandon their evil ways and join our ranks. It shall also be the duty of this Committee to make suggestions from time to time for the benefit of the members, and attend to the getting up of Temperance Lectures, Soirees or Pic-Nic parties, (unless the Division see fit to appoint special Committees to carry out any of the above enumerated objects); and attend to all other matters and things that may be considered necessary or calculated to advance the principles of Love, Purity, and Fidelity.

ARTICLE XIII.

GOOD STANDING.

Good Standing in this Division shall be understood to mean, a member not under charge or suspension, and not indebted to the Division for dues and fines to the amount of fifty cents. All dues to be paid before getting the quarterly password.

ARTICLE XIV.

AMENDMENTS.

No part of these By-laws shall be replaced, annul, or altered, unless a proposal in writing be presented to the Division at least two regular meetings previous to the discussion; when, if two-thirds of the members present vote in favor of the motion, it shall be adopted. To meet a peculiar case, however, any By-law may be superseded by a unanimous vote for that meeting.

Examined

JOHN S. HALL,
JOHN GALBRAITH, } COMMITTEE.
THOMAS GALES,

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