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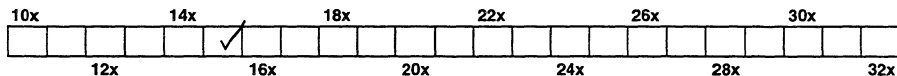
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## REGULATIONS

FOR THE

# SCHOOLS OF MILITARY INSTRUCTION

FOR THE

## ACTIVE MILITIA

OF THE

## DOMINION OF CANADA

1884.

521. Schools of Military Instruction are established in connection with corps enlisted for continuous service, for the purpose of affording officers, non-commissioned officers and men of the Active Militia, opportunities of joining for courses of study and training, and to enable them to obtain certificates of qualification. The Troop of Cavalry, Batteries of Artillery and Companies of Infantry embodied for continuous service will each form a School of Military Instruction.

(2). It will be the duty of those on the permanent strength of the establishment to maintain an efficient corps, to afford the best possible instructional facilities, and to treat with consideration all who are attached for instruction, and to conform to the regulations of the school.

522. The instructional year for these schools is divided into three "Short Courses" of three months each, commencing on 1st of January, April and September.

Officers desiring to join for a special course may be permitted to do so at any time when there are vacancies.

523. The School for Cavalry is at Quebec.

The Schools for Artillery are at Kingston, Ont., Quebec and Victoria, B.C.

The Schools for Infantry are at Toronto, Ont., St. John's, Que., and Fredericton, N.B.

524. Unless otherwise directed individuals desiring instruction will be required to join the School for the branch of the service to which they belong nearest to the Head Quarters of their corps.

525. Officers, non-commissioned officers and men of the Engineers will, for the present, be attached to the School of Artillery at Kingston, and be included with those receiving instruction at the Royal Military College.

### Command.

526. These Schools of Instruction will be under the immediate command of their respective Commandants. The Commandants of "A," "B" and "C" Batteries of Artillery will report to Head Quarters through the officer commanding the Regiment of Canadian Artillery; the Commandant of the Troop of Cavalry, and the Commandants of "A," "B" and "C" Companies of Infantry will report direct to Head Quarters.

527. When required to turn out in aid of the civil power, or for service in any part of the Dominion, these corps being part of the Active Militia Force of Canada, are subject to the regulations which govern that force.

### Discipline.

528. The instruction, drill and discipline of the Schools will be carried out under the supervision of their respective Commandants.

529. The officers, non-commissioned officers and men attached from time to time for instruction, shall for purposes of discipline, be held to be called out for active service, and be subject to the laws and regulations which under the provisions of the "*Consolidated Militia Act of 1883*," apply to officers, non-commissioned officers, and men called out for such service.

530. The Commandants may dismiss from their respective Schools, attached non-commissioned officers or men, who, at any time by their conduct, character, or from other causes, are not likely to benefit the service by their retention in Schools of Instruction, reporting each case to Head Quarters.

### Courses of Instruction.

531. Ten officers and twenty non-commissioned officers or men (previously recommended) are authorized to join each Cavalry, Artillery and Infantry School for a "Short Course" of instruction, to last three months; on the termination of which the Commandant of the School may select from these officers and non-commissioned officers, one or more of the most efficient and retain them for a "Long Course," being an additional period of twelve months, but in no case is the establishment to be exceeded.

(2.) In order to afford all the facilities possible Commandants of Schools may, without reference to Head Quarters, permit officers, non-commissioned officers and men belonging to the Active Militia who prefer to reside at their homes or in lodgings, to receive instruction in their respective Schools by daily attendance thereat, during specified hours; but it is to be understood that no person attached for instruction who does not reside in barracks, will receive either transport, pay, rations or any other allowance to be made a charge against the public.

The number authorized to receive instruction with permission to reside at their homes or in lodgings, may be in addition to the ten officers and twenty non commissioned officers or men authorized to be "attached for instruction."

532. The officers and non-commissioned officers attached for instruction, those referred to in 531 (2) excepted, will be members of the established regimental messes. The officers will rank among themselves according to their Militia rank and the dates of their commissions; but on all duties connected with the Schools they will, whatever rank they may hold, be considered as junior to the permanent officers of the corps composing the Schools.

### Officers Joining.

533. Officers who desire to join for a course of instruction are required to forward their applications through the ordinary channel of communication to the Deputy Adjutant General of the district in which they reside, who will refer it to the Commandant of the school for report as to when there will be a vacancy and for transmission to the Adjutant General. If their admission is authorized, their names will be communicated to the Commandant of the School and to the Deputy Adjutant General of the Military District. The Commandant will notify the applicants of such approval, and of the date they are to join for the required course of instruction. No officer is to proceed to join a School of Military Instruction until he has received such notification.

(2.) If any individual applies to join a School of an arm of the service other than his own, or to join a school of his arm other than the one nearest to the Head Quarters of his corps, such application with explanations relating thereto, are to be forwarded by the Deputy Adjutant General of the District direct to the Adjutant General.

(3.) Subject to the provisions of paragraphs 544 and 546 temporary leave of absence may be granted by the Commandant to any attached officer, requiring such, who gives valid reasons in writing showing the necessity for it. Permission to rejoin at a subsequent date will however be conditional upon there being a vacancy.

## N. C. Officers and men Joining.

534. Officers commanding corps of active militia will make application to the Commandant at least a fortnight before the commencement of each short course, stating the number of N. C. officers and men of their corps wishing to join. Upon receiving a notification from the Commandant of the number of vacancies which can be allotted to their corps, the officer commanding the corps will apply to the Commandant of the School for transport for the required number.

### Dates for "Short Courses."

535. The instructional year for these Schools will be divided into three "Short Courses" commencing respectively: in January, April and September. Non-commissioned officers and men for "Short Courses," will join on the 1st or 2nd of the month specified, so as to begin the course at its commencement. Officers commanding corps are requested to exercise care and judgment in the selection and recommendation of the non-commissioned officers and men they are desirous of sending for a course of instruction; they should in all cases be able to read and write fairly.

536. Commanding officers are *not to appoint* members of their corps, about to join a School, *non-commissioned officers* merely to give them rank.

(2.) Persons who cannot read and write fairly, do not possess the requisite qualification for non commissioned officers, and should not therefore be sent for instruction. These Schools are instructional in military subjects, not educational in the sense of teaching persons to read and write.

(3.) A primary object in imparting this instruction is that those instructed may become the instructors of others when they return to their several corps. It will thus be seen how necessary it is to send only persons to the Schools

who possess requisite qualifications, physical and mental, for the acquirement of instructional ability.

### **Certificates of Captains and Surgeons.**

537. Each non-commissioned officer or man proceeding to join a School must be provided with a certificate (on printed form) from the Captain of his corps, of residence and of his having taken the oath of allegiance to the Sovereign. Also, on same form, a Surgeon's certificate of required standard, state of health and fitness for service. These certificates are to be produced on joining a school, to the officer in command.

538. The certificate of required standard, state of health and fitness for service, of men belonging to corps at a city or place where a School is maintained, is to be given only by the respective Surgeons of those Schools. This order applies also in cases where the person to be examined belongs to a different arm of the service and is about to proceed to another station to join a school of his arm of the service. No fee will be charged for any such examination and certificate.

539. The allowance for the medical examination and certificate in places where no school is maintained will be one dollar for each man examined and accepted. The fee must be paid in the first instance by the man examined. The amount will be refunded him by its being made a charge in the pay list after he has joined the school for a course of instruction.

540. The printed form of certificate (No. 350) will be supplied by Deputy Adjutants General of Military Districts and by Commandants of Schools.

### **Transport Expenses.**

541. Officers authorized to join a School will be entitled to requisitions for First Class Fares. The requisitions,

when for transport by railway, must be exchanged for a ticket at the Railway Station *prior* to entering the car.

(2) It is to be understood that Officers authorized to join a School for a few days for the purpose of passing the examination only, required for "Special" Course, will not be entitled to Transport Expenses unless successful in passing the examination.

542. Non-commissioned officers and men proceeding from their Troop, Battery or Company Head Quarters to join, or returning thereto after completing their course of instruction in the School, will be entitled to "Transport Requisitions" for Second Class fares by Railroad or Steamboat.

543. When proceeding to or returning from the School, the requisitions will be issued by the Commandant of the School. Officers issuing a requisition to non-commissioned officers and men, are to state on the face thereof that the passages required are for "Second Class," and that it must be exchanged for a regular ticket at the Railway Station *prior* to entering the cars.

544. It is to be understood that no person is entitled to receive free transport for more than one journey going to the School and one journey returning from it, during the whole of the period or periods he is attached for instruction, and that no travelling expense beyond the transport covered by the requisition will be paid by the public.

### **Pay, Rations and Allowances.**

545. Commissioned officers attached for a 3 months (Short Course) instruction. \$1 00 per diem.

Non-commissioned officers and men attached for a 3 months' (Short Course) instruction..... 0 50 per diem.

Trumpeters or Buglers under 18 years of age, attached for a (Short) Course of instruction, 30 cents per diem.

546. Officers and non-commissioned officers attached for a "Long Course" will be paid at the same rates as those



attached for a "Short Course." In either case, pay is only to be drawn for the days the person is actually present at the School.

547. Rations, Barrack accommodation, and allowances of fuel and light will be in the same proportions as detailed for officers, N. C. officers and men belonging to the Permanent Corps.

### Uniform.

548. The officers of the Schools of Military Instruction and those attached for instruction, are at all times to appear in uniform in barracks or camp, or in the streets of the city or town near which they are quartered. The exception being when plain clothes are worn for boating, athletic exercises, walks, rides or drives in the country, or evening entertainments of a private or unofficial character.

549. Officers joining for a short course will be required to provide themselves with the following articles of uniform, viz: Tunic, patrol jacket, undress trousers, undress belts, sword and knot, forage cap and gloves. Pantaloon and high boots, with spurs for mounted duties. Additional for winter months: great coat, fur cap and gloves, winter boots.

550. The use of mess jacket, and-waiscoat, and full dress trousers for wearing at mess, is left optional for officers attending for a Short Course.

551. Non-commissioned officers and men joining for a Short Course must take with them the tunic, trousers and forage cap issued to them in the corps to which they belong. Upon joining the School they will only be provided free of charge with a serge jacket and a pair of serge trousers. Great coats will be issued at the school for wear during course of instruction, also fur caps during winter course.

### Certificates.

552. The standard of military education and competency for which certificates are granted will be the same in all schools of the same arm of the service.

553. The Certificates to be issued will be "Long," "Short" and "Special" Course. The "Long and "Short" Course will be each of two "Grades:" "A" for officers, and "B" for non-commissioned officers and men; and each grade will be of two "Classes:" 1st and 2nd. The "Special" Course will be restricted to officers, and will be divided into two "Classes:" 1st and 2nd.

(2.) To obtain a "Long Course" certificate of either grade, the candidate will be required to be in possession of a Short Course certificate obtained after three months attendance at a permanent Military School, and to pass such a further examination as may be considered necessary, in subjects detailed in paragraph 556.

(3.) To obtain a "Short Course" certificate of either grade, the candidate will be required to pass the necessary examination after attendance of not less than three months at a permanent School of Military Instruction, or by passing the prescribed examination only, after having served in actual command of his corps for not less than five years.

(4.) 1st Class Grade "A" Short Course certificates must be held by all Field officers and adjutants in the Cavalry, Artillery, Engineers, and by Adjutants of Infantry who do not now hold 1st Class certificates; and 2nd Class, Short Course, Grade "A" or Special Course certificates, by all officers permanently appointed, with the exception, that the possession of a 1st Class "Short Course" grade "B" certificate will qualify the holder for the rank of Lieutenant.

(5.) All certificates issued are to be in duplicate, one copy for the person entitled to it, the other for file in the office of the Adjutant General. The names of the successful candidates will be published in General Orders.

554. Certificates heretofore obtained at Military Schools or from Boards of Officers by individuals who have failed to join the Active Militia as officers within the last five years, will be considered as of no value in future.

555. "Long Course" certificates, except under very exceptional circumstances, will be required to be held by all officers, and by non-commissioned officers of Artillery and Engineers, recommended for Staff employment, and must be obtained by all subaltern officers appointed to permanent corps before such appointments are confirmed.

556. In order to qualify for Long Course certificates, grade "A," it is considered indispensable that officers holding Short Course certificates, of either grade, should attend a further course of instruction of at least three months' duration attached to the Royal School for Artillery, Kingston, during which time they will be required to attend courses of instruction at the Royal Military College, in *Military Engineering, Strategy, Tactics, Military administration, Military Surveying and Reconnoissance*; and at the Royal School for Artillery in *Riding*, and practical Drills and Signalling. Artillery and Engineer officers and non-commissioned officers who may wish and be permitted to remain at the R.S.A. for a longer additional course than the three months previously prescribed, will, in addition to the foregoing subjects, be examined and required to qualify in such further drills and exercises as they may have had the opportunity of being instructed in.

557. The Diploma of graduation at the Royal Military College, will entitle the holder to the same rank and promotion as the possession of a 1st Class "Long Course" certificate. Grade A.

(2.) A certificate of "Military Qualification" *only* may, if merited, be issued by the Commandant of the Royal Military College of Canada to former Gentlemen Cadets who have left the College with the permission of the Commandant for reasons satisfactory to him, having completed not less than two years service thereat, whose conduct has been good and who have qualified in all the *obligatory* portions, *theoretical and practical*, of the Military Subjects comprised in the first two years of the course of instruction at the College. Such Certificate, a duplicate of which will

be filed in the office of the Adjutant General of Militia, will entitle the holder to the same substantive rank in the Active Militia as the possession of a "1st Class, Short Course, Grade A Certificate" of a permanent School of Military Instruction.

558. Both grades of certificates for each course will be on the same general form, and will be applicable only for those branches of the Service in which the qualifying number of marks have been obtained.

559. Inspecting officers will be responsible that uniformity of system is adopted at the different Schools of their respective branches.

560. The Commandants of the several Schools will certify to the result of the examination in the subjects taught at their respective Schools.

561. "Special Course" certificates will be obtainable by officers only after passing the required examination for Short Course Certificate after not less than seven days residence at one of the Permanent Schools of Military instruction. Until further orders, these certificates will be considered as sufficient qualification for Field rank in the Infantry, and for the rank of Captain in the other branches of the Service.

## INSTRUCTIONAL.

The Commandants will detail the days and hours during which instruction will be given in the different subjects in their several schools, and will be held responsible for the maintenance of regularity and order therein, as well in the system of instruction as in attendances at the various instructional exercises.

## SYLLABUS.

The following is a list of the subjects which will be taught and the full number of marks allotted to each subject. Each person under instruction will be awarded

marks in each subject according to the degree of merit shown at the examinations.

Twenty-five hours practical and three hours theoretical instruction will be given each week during each "Short Course" of three months, consisting of seventy-five drill days.

### *Theoretical Instruction.*

This instruction, apart from that given during the hours of actual drill, will be comprised in a course of 36 lectures of about one hour each—three to be given during each week by the Commandant, or in his absence by such of the Officers or Sergeant Instructors as are detailed by him; and the Lecturers are to pay particular attention to illustrating the subject in hand by diagrams, and models when available, and refer their Squads to the particular portion of the "Regulations or Manuals" which are being illustrated.

These lectures will include the following subjects, viz :

*In Schools of Cavalry* :—Discipline—The line of March—Reconnoitring—Outpost duty—and Patrolling—Scouting duties—Modern Tactics—Management and Care of Horses and Stables—Veterinary training—and the Employment of Cavalry with Field Artillery, Interior Economy, &c.

*In Schools of Artillery* :—*Ammunition*.—Twelve lectures. As comprised in the Manual for Siege and Garrison Artillery. Vol. 1, and the Canadian Field Artillery Manual. This subject includes gunpowder, cartridges, projectiles, fuzes, tubes, &c. *Gunnery*.—Twelve lectures. As comprised in the above Manuals—including all details relative to the flight and effect of projectiles; Artillery fire; Range finding, &c. *Artillery*.—Twelve lectures. Comprising description of service ordnance; Sighting and Rifling; Carriages; Material and appliances; Machines and Transporting Carriages; Field equipment and details of packing, entrenching Field Gun.

*In Schools of Infantry* :—*Drill and Exercises*—Discipline and Law—Interior Economy—*Regimental Duties*, &c.

*Duties in aid of Civil Power*, and the mode of conducting *Official Correspondence* as laid down in the Regulations and Orders for the Militia, shall form an obligatory portion of each Course of Instruction. In the correspondence which comprises letters, reports, &c., on official subjects and the preparation of returns and states, conciseness and correctness of expression, and the mode of addressing officers of different ranks are to be insisted on.

Gymnastic Exercises will be encouraged in all the Schools.

## CAVALRY SUBJECTS, SHORT COURSE.

*Dismounted, 30 days.*

*Squad drill—Carbine Exercises—Sword Exercises—Signalling, each 5 days.*

*Marching, 3 days—Troop drill and formations, 7 days.*

*Mounted, 33 days.*

*Military Equitation and Stable duties, 20 days.*

*Formation and movements of the Troop and Squadron, 5 days.*

*Outposts, Reconnoissance, Patrolling, Scouting, 8 days.*

*Regimental duties, 12 days.*

With the exception that the first month will be devoted to instructing the Cavalry Soldier on foot previous to his commencing mounted exercises, it is not to be considered obligatory that the above drills shall all be completed in the order mentioned.—A sufficient number of afternoon dismounted drills may be given on such days as mornings are required for Riding School—in order that the total number of 75 days of actual drill be not exceeded.

All Officers going through a course of instruction, will invariably attend (unless otherwise employed) daily at mid-day stable hour; and take their ordinary tour of duty

whenever considered qualified therefor by the Commandant—they will also attend the Orderly room daily until dismissed—and all Courts Martial. All Non-Commissioned Officers and men will attend all stable hours unless otherwise employed and take their tour of duty whenever considered qualified.

Officers attached for instruction who shew sufficient aptitude in Cavalry drill, may be permitted to attend a special course of instruction in Military Law, Queen's and Militia Regulations and Orders, Interior Economy, Military Topography, Reports and Reconnoissance.

*Examinations—(Practical)—Values.*

*Dismounted Exercises—Full Marks, 150.*

Distributed as follows:—*Foot Drill* includes Troop Drill, 25. *Carbine Exercises*, includes Manual and Firing Exercises, 25. *Sword Exercise*, includes practices in attack and defence, 25. *Stable Duties*, including the detail of saddling and mode of fitting saddle and bridle, 50. *Signalling*, 25.

*Mounted Exercises—Full Marks, 250.*

Distributed as follows:—*Military Equitation*, includes Single and Double ride. Post practice and training horses. 100. *Formation and movements of Troops and Squadron*, including Escort duty on State occasions, and for Stores, Baggage, &c., 50. *Sword Exercise*, 25. *Carbine and Pistol Exercise*, 25. *Outpost and Reconnoissance*, includes Patrolling and Scouting duties, 50 marks.

*Instructional Ability—Full Marks, 100*

*Theoretical—Full Marks, 200.*

*Drills and Exercises—Dismounted, 50.*

*Drills and Exercises—Mounted, 50.*

*Discipline, Militia Law and Interior Economy, 50.*

*Regimental duties, 50.*

## ARTILLERY SUBJECTS, SHORT COURSE.

*Garrison Artillery.*

*Squad drill—Company drill—Traversing platform drill*, each 5 days. *Rifle Exercises—Shifting Ordnance*, each 8 days. *Standing gun drill*, 10 days. *B. L. Siege gun drill*, 7 days. *Elementary Exercises—Transporting Ordnance—Gyn drill*, each 4 days. *Knotting and lashing*, 3 days. *Regimental duties*, 12 days. Total, 75 days.

*Field Artillery.*

*Squad drill—Mounting and dismounting field gun—Sword drill*, each 5 days. *Rifle Exercises—Field manœuvres—Riding*, each 8 days. *Company drill*, 2 days. *Standing gun drill*, 14 days. *Disabled Ordnance—Harnessing*, each 4 days. *Regimental duties*, 12 days. Total, 75 days.

*Engineers.*

*Squad drill—Company drill*, each 5 days. *Rifle Exercises*, 8 days. *Regimental duties*, 12 days. Course of Instruction at the Royal Military College, 45 days. Total, 75 days.

With the exception of squad drill and rifle exercises which should be completed before artillery exercises are commenced, it is not to be considered obligatory that the above drills should be all completed in the order mentioned. Company drill for instance may advantageously be practised at the weekly marching order drills throughout the course. In the Garrison Artillery course, Drill with transporting carriages, and in the Field Artillery course, riding and sword drill may be omitted in the case of attached men who are backward in the remainder of their drills.

*Examinationz—Garrison Artillery—Full marks, 500.*

*Infantry Exercises*, including manual and firing exercises, and Company drill, 60. *Gun Drill*, Standing Gun drill on Ground and Traversing Platform, 100. *Siege Gun*



*Drill with 40 pr. B. L.*, includes coming into action and limbering up, and mounting and dismounting Gun—100. *Shifting Ordnance*, mounting or dismounting Gun, by parbuckling, or by the rear, and elementary exercises—100. *Gyn Drill*, as detailed in Manual, 40. *Instructional ability*, 100.

*Field Artillery - Full marks*, 500.

*Infantry Exercises*, including manual and firing exercises and company drill—30. *Gun Drill*. Standing Gun drill, post of detachments, limbering up and coming into action, 100. *Disabled Ordnance*, includes mounting and dismounting gun and carriage, changing wheels—and disabled ordnance—100. *Field Manœuvres*, mounting detachment and not less than six field manœuvres—30. *Harnessing*, as detailed in Manual—30. *Sword Drill*—50. *Riding*—40. *Instructional ability*—100.

*Theoretical—Full marks*, 300.

*Ammunition—Gunnery - Artillery*—100 each.

## ENGINEERS.

The Short Course of Instruction for Officers, Non Commissioned Officers and men of Engineers will cover a period of 75 actual drill days, *i. e.* Sundays and days of joining and leaving, exclusive.

The Infantry Instruction, including examination, will occupy 30 drill days.

The Engineer Instruction, 45 drill days.

In accordance with paragraph 525, Regulations and Orders for the Militia, 1883, Engineers will, for the present, be attached to the Royal School of Artillery, Kingston, for Quarters, Rations, Pay and Discipline; and for Instruction in Infantry drill, Musketry, Regimental duty and Interior Economy.

They will receive Instruction in Military Engineering at the Royal Military College.

The course will commence annually on 1st day of February.