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Canadian Federation A.
"University Women

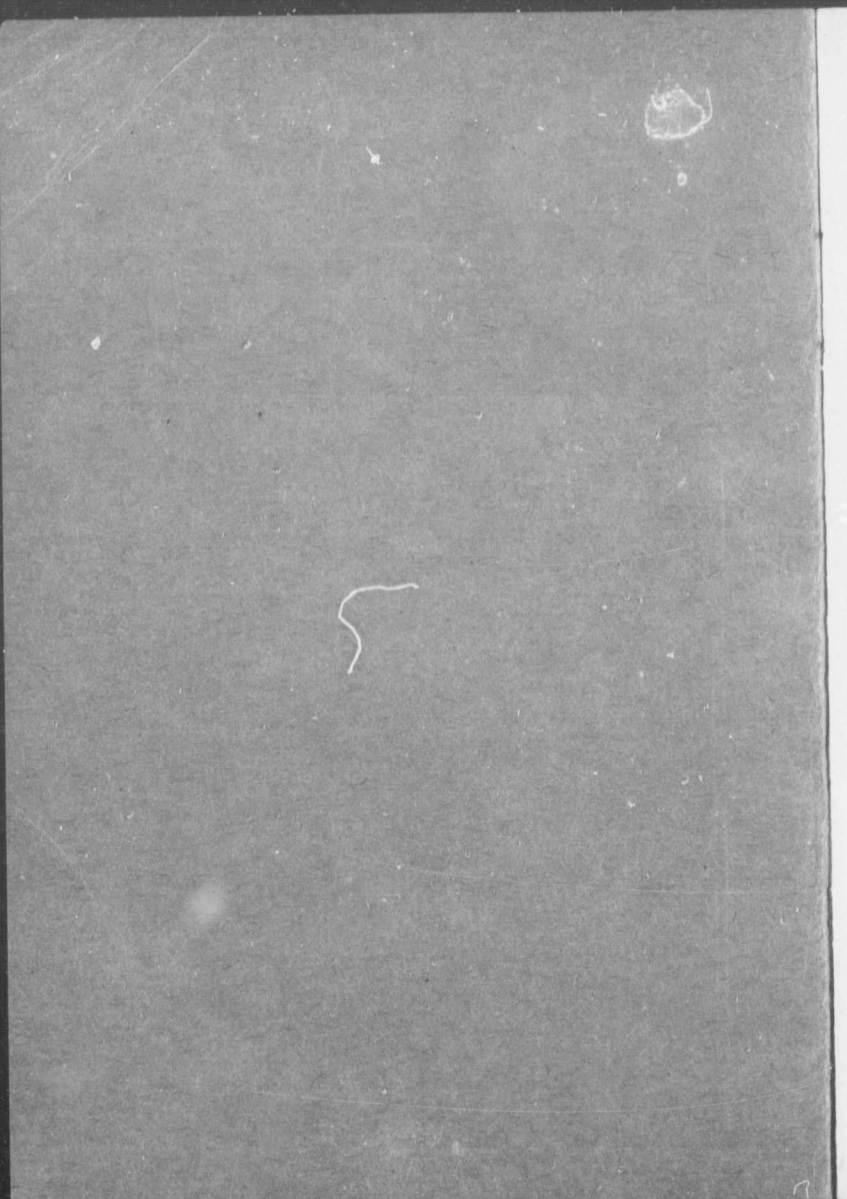
CONSTITUTION

OF

The Federation of University Women in Canada



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THE FEDERATION OF UNIVERSITY WOMEN IN CANADA

CONSTITUTION

ARTICLE 1.—NAME

The name shall be The Federation of University Women in Canada.

*changed later to
Canadian Fedn. etc.*

ARTICLE 2.—PURPOSE

(a) To stimulate the interest of University women in public affairs, and to afford an opportunity for the expression of united opinion.

(b) To promote the higher education of women, and especially to encourage research work.

(c) To facilitate social intercourse and co-operation between the women of different universities.

ARTICLE 3.—MEMBERSHIP

(a) The Federation shall consist of organizations of university women, each member of which, for purposes of representation in the

Federation, must hold a degree from a recognized university, or its academic equivalent.

(b) A recognized university shall be one put on the list of the Federation by a three-fourths vote of the Executive Committee, confirmed by a three-fourths vote of the members present at any general meeting.

(c) Ten or more women graduates of recognized universities may form an organization.

(d) Organizations entering the Federation shall co-operate with the Federation in its general work.

ARTICLE 4.—FEES

(a) Each organization shall pay to the Federation an annual fee proportionate to its representation, at the rate of Five (\$5.00) dollars per twenty-five members, or major fraction thereof.

(b) All fees shall be payable before the first of December to the Treasurer of the Federation.

(c) Any woman eligible for active membership may become a sustaining member on payment of an annual fee of Ten (\$10.00) dollars. Such members may attend meetings of the Federation.

ARTICLE 5.—MEETINGS

General meetings of the Federation shall be

held at such times and in such places as the Executive may determine, provided that not less than one month's notice be given of the time and place, and provided that a meeting for the election of officers be held every third year.

ARTICLE 6.—EXECUTIVE COMMITTEE

(a) The Executive Committee shall consist of the officers of the Federation, of the Retiring President, of the Chairmen of Standing and Special Committees, and of one representative of each federated organization duly elected by that organization.

(b) The officers of the Federation shall be a President, two Vice-Presidents, a Recording Secretary, a Corresponding Secretary, and a Treasurer. They shall be elected by ballot at the tri-ennial meeting of the Federation to hold office until the next tri-ennial meeting.

(c) The officers shall form a sub-executive. They shall conduct all routine Federation business between Executive meetings, but shall, on all important business arising, take a vote of the Executive by mail before committing the Federation to any action. They shall meet at the call of the President.

(d) The Executive shall meet once a year at such time and place as the Sub-Executive, after consulting the Executive by mail, shall decide. The Executive shall conduct the business of the Federation between the tri-ennial meetings.

(e) In the case of the resignation or death of an officer during her term of office, a successor shall be elected by the Executive Committee to serve during the remainder of such term.

(f) No officer shall hold the same office for more than two consecutive terms.

(g) A quorum shall be as regulated in the by-laws.

ARTICLE 7.—VOTING BODY

The Voting Body of the Federation shall be made up of:

(a) The Executive Committee.

(b) Additional representatives of the Federated organizations. These representatives shall be graduates of a recognized university and shall be elected by members of the Federated organizations, as provided in article three, on the basis of one representative to every twenty-five such members up to two hundred members, and one additional representative for every additional hundred members, or major fraction thereof.

ARTICLE 8.—AMENDMENTS

(a) These articles may be altered by a three-fourths vote of the voting body present at the tri-ennial meeting of the Federation, provided that two months' notice of such pro-

posed alterations be submitted to the federated organizations.

(b) The Executive Committee shall have power to make, by a vote taken by mail or at any general meeting, by-laws for the conduct of the Federation's routine business.

BY-LAWS

1.—GENERAL MEETINGS

The tri-ennial meeting of the Federation shall be held in August, at such time and place as shall be decided upon by the Executive Committee.

2.—FISCAL YEAR

The Fiscal Year of the Federations shall close on June 1st.

3.—QUORUM

(a) A quorum for a meeting of the Executive Committee shall be fifteen per cent. of the members.

(b) A quorum for a general meeting of the Federation shall be twenty per cent. of the voting body for that meeting.

4.—NOMINATIONS

(a) Six months before the general meeting the Corresponding Secretary of the Federation shall notify each federated organization to send in by May fifteenth nominations for officers and for conveners of standing committees, after having ascertained that their candidates are willing to stand for election. By June fifteenth, the Secretary shall return to each federated organization a complete list of those who are standing for election.

(b) The Executive Committee shall be empowered to act as a nominating committee at the time of a general meeting, in case of failure to nominate on the part of federated organizations, or in the case of withdrawal of candidates.

(c) In case of vacancies occurring between general meetings, the Sub-Executive shall be empowered to appoint substitute officers and conveners.

(d) Conveners of Standing Committees shall be empowered to select their own committees subject to ratification by the Sub-Executive. Conveners may invite lay members, either men or women, to act in an advisory capacity on these committees.

5.—SPECIAL COMMITTEES

Special Committees may be appointed by the Sub-Executive Committee either at a meeting or upon a vote by mail.

6.—ASSISTANT SECRETARIES

The Sub-Executive Committee shall be empowered to appoint one or more assistant Secretaries, who may attend the meetings of the Executive Committee, but shall have no vote.

7.—In a general meeting no delegate shall be entitled to more than one vote.

8.—Organizations unable to send delegates to the meetings of the Federation, may register by mail one vote as to the election of officers and conveners.

9.—Any member of a federated organization may attend a general meeting of the Federation, and may take part in discussion, but may not vote unless she is a delegate for her organization.

10. General meetings of the Federation may be thrown open to all University women at the direction of the Executive Committee.

11. The Corresponding Secretary shall send to each federated organization by May 1st of the year of the general meeting a provisional agenda paper covering the main business to be taken up at that meeting.

