

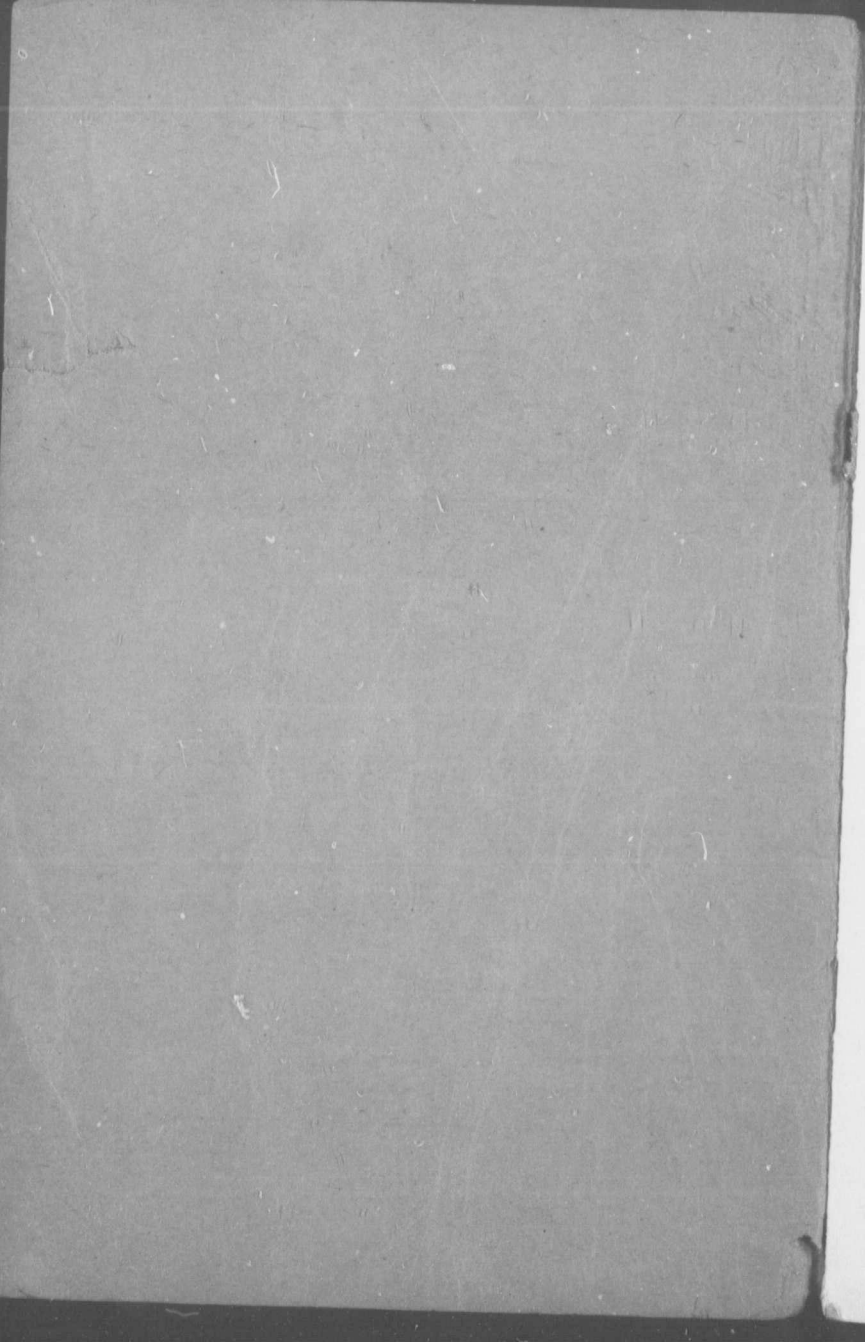
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102

Canadian Patriotic Fund

**Federal Emergency
Appropriation Department**

REGULATIONS



Canadian Patriotic Fund

**Federal Emergency
Appropriation Department**

REGULATIONS

STRENGTH UNIVERSALITY

Gift

20.3.36

Mr. Hugh Nickle

By Order-in-Council, P C. 2469, of December 9th, 1919, the Canadian Patriotic Fund, through the medium of its several Branches, was authorized to administer the Appropriation made during the last session of Parliament to provide assistance for all necessitous cases of "Unemployment" among ex-members of the Forces. This Appropriation which the Canadian Patriotic Fund have undertaken to administer shall be known as the Federal Emergency Appropriation for ex-members of the Forces. The said Appropriation is to be administered in accordance with the terms and conditions set forth in the above mentioned Order-in-Council, a copy of which is printed at the end of these Regulations.

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METHODS AND POLICY.

Chief Administrator.

1. The Chief Administrative Officer of the Canadian Patriotic Fund, Ottawa, for this work, shall be designated as the Administrator of the Federal Emergency Appropriation for ex-members of the Forces.

2. That for the purpose outlined above there shall be formed a **separate Department** of the Canadian Patriotic Fund for the administration of the Appropriation, and an ex-member of the Forces shall be a member of each Local Committee dealing with the administration of this Department of the Fund's activities.

Ex-Members of the Forces.

3. Wherever the term "Ex-member of the Forces" or "Applicant" is referred to, it shall represent and include any person domiciled in Canada who was enrolled or drafted during the late war.

(a) For service in the Military Forces of Canada.

(b) For service on the High Seas, in the Naval Forces of Canada.

(c) For service in the Air Forces of Canada.

(d) For service in any other Forces of His Majesty or of His Majesty's Allies or any associated Power.

Provided that such persons have seen service Overseas, or in the opinion of the Local Committee of the Canadian Patriotic Fund, are in need of assistance by reason of their Military Service.

DOMICILED means a man who was living in Canada prior to the outbreak of war, and has returned to Canada, or any of the foregoing, who have lived in Canada for a period of two (2) months prior to making application for assistance.

Period for Assistance.

4. Financial assistance to ex-members of the Forces for the purposes referred to shall be given only during or for the months of December, 1919, January, 1920, February, 1920, March, 1920, provided, however, that in cases where extreme hardship may otherwise prevail, an officer or officers to be designated by

the Canadian Patriotic Fund with the concurrence of the Government representative, may extend such assistance for the month of April, 1920.

RULES AND REGULATIONS GOVERNING CLAIMS FOR ASSISTANCE.

1. Those entitled to assistance from this Appropriation shall be necessitous cases among the ex-members of the Forces, arising from unavailability of employment, or enforced inadequate employment during the winter of 1919-20.

2. No assistance shall be given unless the applicant submits a certificate issued by the duly authorized Information and Service Branch Representative of the Department of Soldiers Civil Re-Establishment, to the effect that employment is not available for him, provided that the Government in each district shall name such representative.

That the actual necessity for assistance shall be enquired into in each individual case by Officers of the Canadian Patriotic Fund, who shall determine (see schedule of assistance Page No. 8) the amount from time to time, of assistance, if any, to be given, and the duration of the same.

Issuing of Allowance.

In the first instance assistance shall not be for a period exceeding two weeks, provided however that thereafter further assistance may be given on the presentation weekly of a card from the said representative of the Department of Soldiers Civil Re-Establishment that there is no employment available for the applicant.

Definition of a Necessitous Case.

Wherever the term "necessity" or "necessitous case" is referred to herein, it shall be deemed to include and mean the case of an ex-member of the Forces who is unable to secure such employment as will yield sufficient remuneration to provide for himself and his dependents or for whom such employment cannot

be secured by reason of there being no employment available as certified by the Representative of the Department of Soldiers' Civil Re-Establishment. It shall also include the case of an ex-member of the Forces for whom employment can be found, but at a rate of remuneration insufficient for him to provide for himself and his dependents, provided that the amount of any assistance granted in such case shall with the earnings of the applicant, not exceed the maximum amount which may be granted under the regulations to an ex-member of the Forces who is unable to secure employment of any kind.

Form of Payment.

5. All payments of financial assistance shall be made by cheque, drawn on a special form provided by Head Office.

Employment away from home.

6. Where employment can be obtained by an applicant away from his home, the Federal Emergency Appropriation Department may provide transportation for the applicant, and, if necessary, for his dependents. Before any financial assistance of this nature is given, the applicant must submit a certificate from the Department of Soldiers' Civil Re-Establishment, to the effect that definite employment for a reasonably long period is immediately available at the place to which he is to be transferred.

Application for reduced transportation certificate shall be made by the Canadian Patriotic Fund to the nearest office of the Department of Soldiers' Civil Re-Establishment.

Retroactive Payments.

In all probability, the administration of the Fund may not be under way until the 1st of January, 1920. If an applicant thereafter appears at a Branch for assistance, an allowance may be paid for the month of December, 1919, or a portion thereof, if the applicant was by reason of non-employment actually in need during that month.

1607

SCHEDULE OF ASSISTANCE.

A. Man and wife	\$75.00
1st child under boy 16 (girl 17)	12.00
2nd child under boy 16 (girl 17)	10.00
Maximum payable	100.00

Provided however that in cases of emergency further assistance may be given where the family is unusually large.

- B. Single man without dependents, maximum allowance of \$50.00 per month.
- C. Single man with dependents, same as schedule for married man.

Administrative Staff.

In the event of additional paid staff being required by a Local Branch of the Canadian Patriotic Fund to administer the Funds of the Federal Emergency Appropriation, the Chief Executive Officer of the Canadian Patriotic Fund Ottawa is empowered by the Government to authorize employment of such persons as are necessary to meet the present emergency, their remuneration being paid from the said Appropriation.

REQUISITIONING AND ACCOUNTING.

Note Carefully.

1. (a) All advances made by the Honorary Treasurer, Ottawa, to the several Branches of the Fund upon requisition, shall be deposited in a special account by the officers of the Local Branches, and kept separate from all other monies received from the Honorary Treasurer, Ottawa.

(b) An entirely separate set of records shall be kept of all expenditures made from the Federal Emergency Appropriation.

2. Local Committees of the Federal Emergency Appropriation shall requisition the Honorary Treasurer of the Canadian Patriotic Fund, Ottawa, on special forms supplied by the Head

Office, for the sums required to meet the estimated expenditure under this Appropriation. These requisitions shall reach the Honorary Treasurer within a reasonable time before the money is required.

3. At the end of each month, a statement showing how the money has been expended shall be drawn up on special forms (Disbursement Sheets) supplied by the Head Office. These statements are to be mailed by the Branch to the Honorary Treasurer immediately after the close of each month. In compiling these monthly Disbursement Statements, care must be exercised to give all information requested on the form.

4. Forms, etc., for the purpose of keeping an accurate and explanatory record of all expenditures made will be supplied by Head Office.

5. The Local Administrative Staff shall have their records kept in a manner which will enable them to furnish the Chief Executive Officer, Head Office, Ottawa, from time to time, with such statements of its expenditure as may be required.

ORDER IN COUNCIL, P. C. 2469.

Tuesday, the 9th day of December, 1919.

PRESENT:

HIS EXCELLENCY THE GOVERNOR GENERAL IN COUNCIL:

WHEREAS during the last Session of Parliament a special committee was appointed to consider various matters relating to the re-establishment in, civil life of persons who have served in the Canadian Expeditionary Force including British Reservists from Canada, etc.;

AND WHEREAS the said Special Committee in its report referred to the problem of unemployment among ex-members of the Forces and recommend that during the winter months of 1919-20 the Federal Government should assume the responsibility for making such provision as is deemed necessary to meet the emergency; that steps be taken to provide assistance for all necessitous cases; that for the purpose of handling the problem the necessary administrative machinery should be organized, and that whatever appropriation is required to reasonably provide such financial assistance as may be necessary should be made available;

AND WHEREAS in pursuance of the foregoing recommendation the necessary appropriation was made by Parliament to carry out the same;

AND WHEREAS by Order in Council P.C. 2394, dated 1st December, 1919, a Committee of the Privy Council was appointed to confer with the Executive Officers of the Canadian Patriotic Fund for the purpose of determining the feasibility of having the Fund administer the appropriation made available by Parliament, in pursuance of the following recommendation:

AND WHEREAS in pursuance of the recommendation in the said Order in Council a conference was held on the 4th and 5th days of December, 1919, at which it was agreed that the Canadian Patriotic Fund should undertake the administration of the said appropriation which shall be known as the Federal Emergency Appropriation for ex-members of the Forces, subject to the conditions hereinafter set forth,—

THEREFORE His Excellency the Governor General in Council is pleased to order and it is hereby ordered that the administration of the Federal Emergency Appropriation for ex-members of the Forces, made available by Parliament, be entrusted to the Canadian Patriotic Fund, subject to the following conditions:—

(1) That those entitled to assistance from this Fund shall be necessitous cases among ex-members of the Forces, arising from unavailability of employment during the winter 1919-20;

(2) That wherever the terms "ex-members of the Forces" or "applicant" are referred to herein they shall represent and include any person domiciled in Canada who was enlisted, enrolled or drafted during the late war (i) for service in the Military Forces of Canada (ii) for service on the High Seas in the Naval Forces of Canada (iii) for service in the Air Forces of Canada (iv) for service in any other Forces of His Majesty or of His Majesty's Allies, or any Associated Power; provided that such persons have seen service overseas or in the opinion of the Canadian Patriotic Fund are in need of assistance within the meaning of this Order in Council, by reason of their military service;

(3) That in order that the Government may ensure that the funds referred to are expended for the purpose intended by Parliament, the Honourable J. A. Calder, after consultation with the Chief Executive Officer of the Canadian Patriotic Fund, shall submit to the Governor General in Council for approval the names of such persons as may be deemed necessary to represent the Government on the Central and Provincial administrative organizations of the Canadian Patriotic Fund and that the duties and powers of such representatives shall be defined and approved by Order in Council after conference with the said representative of the Canadian Patriotic Fund.

(4) That in the event of additional paid staff being required by the Canadian Patriotic Fund to administer the said appropriation, the Chief Executive Officer of the Canadian Patriotic Fund shall be authorized to employ such persons as are necessary to meet the present emergency, their remuneration being paid from the said appropriation;

(5) That with a view to securing uniformity of administration the Canadian Patriotic Fund shall be authorized to appoint such supervising officers as may be necessary.

(6) That standard forms of application by ex-members of the Forces for assistance, also vouchers for all payments shall be prepared, and shall be approved by the Auditor General, who shall give instructions as to the form and nature of all records to be issued or kept for the purpose of clearly and accurately indicating expenditures incurred;

(7) That from time to time the Minister of Finance shall place at the disposal of the Canadian Patriotic Fund such monies as may be required out of the said appropriation in order that the said Fund may carry out the work entrusted to it;

(8) That the Canadian Patriotic Fund shall furnish to the Minister of Finance from time to time such statements of its disbursements in every Province as he may require;

(9) That financial assistance to ex-members of the Forces for the purpose herein referred to shall be given only during or for the months of December, 1919, January, 1920, February, 1920 and March 1920, provided, however, that in any case where extreme hardship might otherwise prevail an officer or officers, to be designated by the Canadian Patriotic Fund with the concurrence

of the Government Representative, may extend such assistance for the month of April, 1920;

(10) That all payments of financial assistance shall be made by cheque;

(11) That no application, except as hereinafter provided in Clause 18 hereof, shall be considered unless accompanied by a certificate of the Information and Service Representative of the Department of Soldiers' Civil Re-Establishment in the nearest Government employment office, operated in conjunction with the Dominion Provincial or Dominion Employment Service of Canada, to the effect that employment is not available for the applicant either at his home or elsewhere;

(12) That in any case where the representative of the Department of Soldiers' Civil Re-Establishment certifies to the Canadian Patriotic Fund that definite employment for a reasonably long period can be immediately secured by an ex-member of the Forces with dependents, at a place away from his home, provision may be made by the Canadian Patriotic Fund, in its discretion, out of the said appropriation, either as a gift or on a repayment basis, according to the circumstances of the applicant, for transportation for such applicant, and, if deemed advisable, for his dependents, to the place where employment is available, and the Canadian Patriotic Fund shall also, where necessary, make a contribution from the said appropriation to assist in the maintenance of the home;

(13) That financial assistance shall be given only in cases of necessity among ex-members of the Forces arising from un-availability of employment for the applicant or enforced inadequate employment;

(14) That the actual necessity for assistance shall be enquired into in each individual case by officers of the Canadian Patriotic Fund, who shall determine the amount, from time to time, of assistance, if any, to be given and the duration of the same;

(15) That the form of application for assistance shall indicate whether or not the applicant is in receipt of pension, or of any benefit from the Department of Soldiers' Civil Re-Establishment, or of income from any other source, and shall contain a statement as to his general financial condition;

(16) That for the purpose herein outlined there shall be constituted a separate Department of the Canadian Patriotic Fund for the administration of the said appropriation, and that an ex-member of the Force shall be a member of each local Committee dealing with the administration of the provisions of this Order in Council.

(17) That the Chief Officer of the Canadian Patriotic Fund, Ottawa, for this work, shall be designated as the Administrator of the Federal Emergency Appropriation for ex-members of the Forces;

(18) That wherever the term "necessity" or "necessitous case" is referred to herein, it shall be deemed to include and mean the case of an ex-member of

the Forces who is unable to secure such employment as will yield sufficient remuneration to provide for himself and his dependents or for whom such employment cannot be secured by reason of there being no employment available as certified by the Representative of the Department of Soldiers' Civil Re-Establishment as per clause 11 thereof. It shall be deemed also to include the case of an ex-member of the Forces for whom employment can be found but at a rate of remuneration insufficient for him to provide for himself and his dependents, provided that the amount of any assistance granted in such case shall with the earnings of the applicant, not exceed the minimum amount which might be granted under the regulations to an ex-member of the Force who is unable to secure employment of any kind;

(19) That the Canadian Patriotic Fund shall prepare such rules and regulations as may be deemed necessary, setting forth clearly and definitely the conditions under which financial assistance shall be given in accordance with this Order in Council, and the maximum amount of such financial assistance, provided that before the issue of such regulations they shall be submitted to the Minister of Soldiers' Civil Re-Establishment for his concurrence and subsequently to the Governor General in Council for approval; provided also that, with the concurrence of the Governor General in Council, such regulations may be changed from time to time.

RODOLPHE BOUDREAU,
Clerk of the Privy Council.