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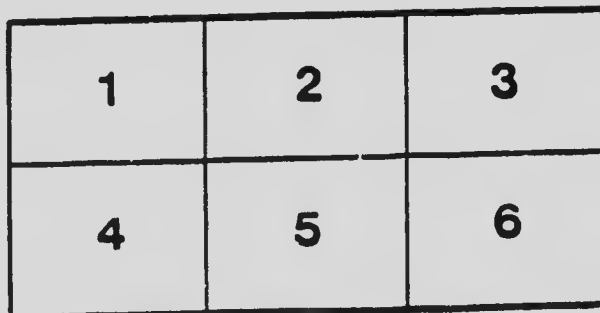
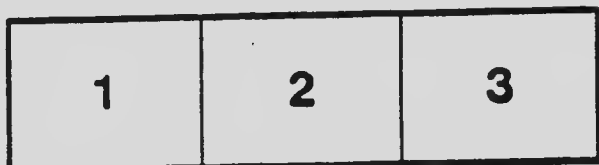
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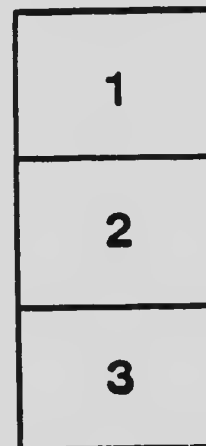
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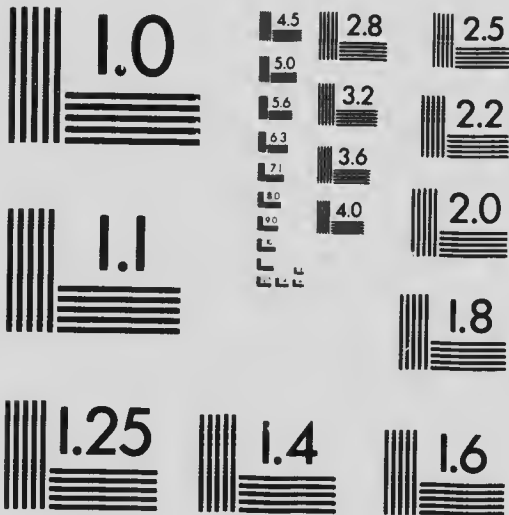
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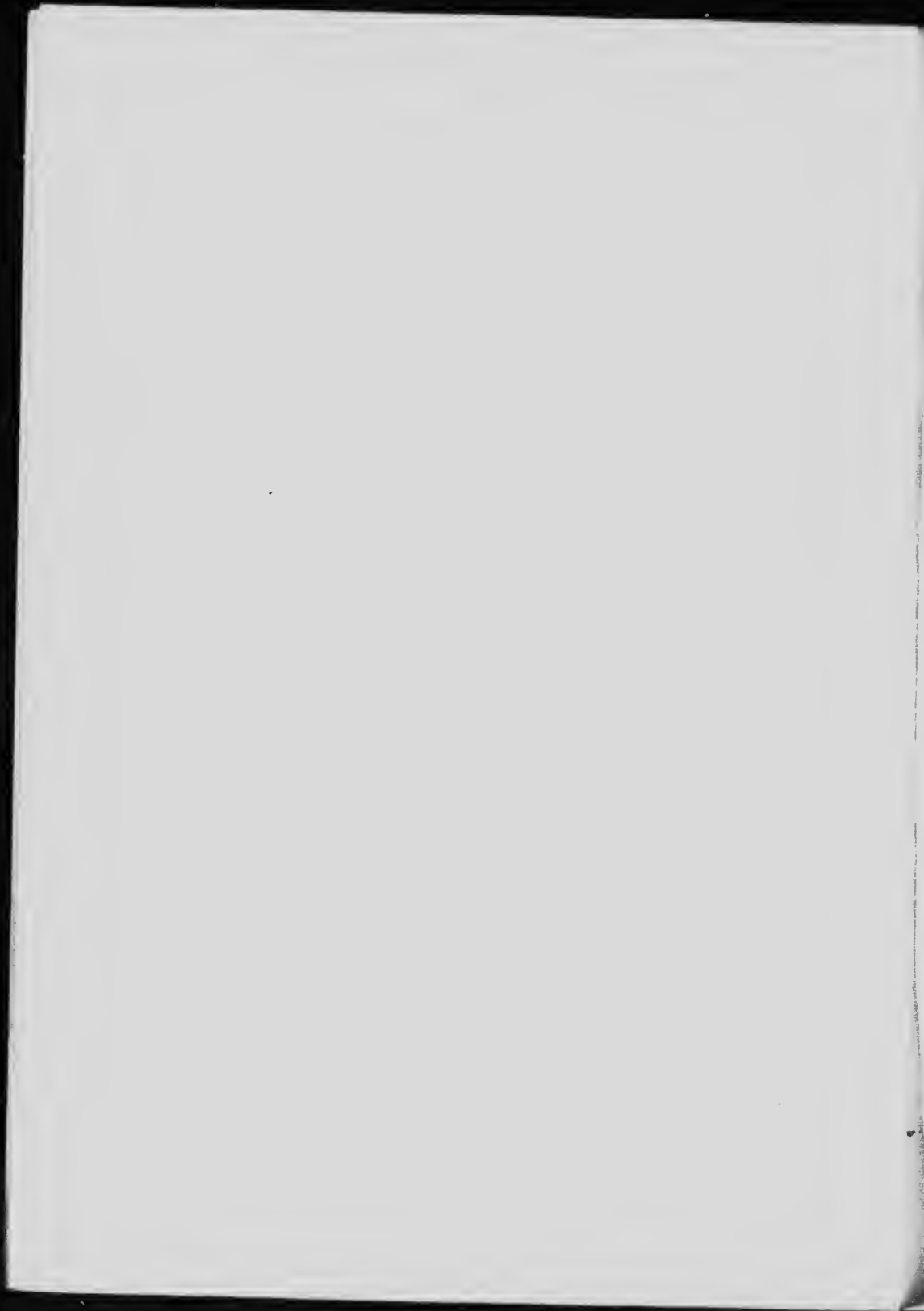
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# RULES

SUGGESTED  
FOR THE

**Governance of Electoral District**

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**Associations**

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AND THE

**Holding of Conventions.**

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ISSUED BY THE

**LIBERAL CONSERVATIVE UNION**

**OF ONTARIO.**

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# RULES

*Suggested for the Governance of Electoral District  
Associations and the holding of Conventions,*

ISSUED BY THE

**Liberal Conservative Union of Ontario.**

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NAME, OBJECT, ETC.

This Association shall be called the Electoral District Association of

The objects of the Association shall be :—

1st. To secure thorough organization in every Polling Sub-Division.

2nd. To distribute forms for adding or removing names from the Voters, Lists.

3rd. To see that the party is properly represented at all Courts of Revision.

4th. To call Conventions for the nomination of candidates.

5th. To have the general oversight of the interests of the Liberal Conservative party in the Electoral District.



## MEMBERSHIP.

This Association shall consist of the member of the House of Commons and Legislative Assembly, if a Conservative, or if the party candidate was defeated at the last General Election then of the defeated candidate at such election for either the House of Commons or Legislative Assembly, and of the five representatives selected by each Polling Sub-Division in the District.

## OFFICERS AND DUTIES.

The officers of this Association shall consist of a President, Vice-President, and Secretary-Treasurer who shall be elected by ballot at the Annual Meeting.

## DUTIES OF THE PRESIDENT.

The President shall preside over all meetings of the Association, enforce the due observance of the Constitution, decide all questions of order, announce the result of all voting; and give the casting vote in case of a tie. He shall appoint all Standing Committees. In the absence of the President, the Vice-President shall preside. If the President and Vice-President are both absent, a Chairman shall be selected from among the members present.

The Secretary-Treasurer shall keep full and correct minutes of all meetings of the Association, and forward to the Polling Sub-Division the necessary forms required by the Polling Sub-Division Associations.

He shall send out notices for all meetings and perform such other duties as the Association may require.

As Treasurer he shall receive and account for all moneys belonging to the Association, and under the direction of the President pay all debts incurred by the Association.

### EXECUTIVE COMMITTEE.

The Executive of this Association shall consist of its officers, the members of the House of Commons and Legislative Assembly, or last defeated candidates, together with the Chairman of the Polling Sub-Division Associations.

In the intervals between the meetings the Executive shall have an oversight over the affairs of the Association.

### TIME AND PLACE OF MEETING.

The Annual Meeting of this Association shall be held on the anniversary of Sir John Macdonald's birthday (Jan. 11) to be called

#### MACDONALD DAY,

but when this day falls on Sunday then the meeting shall be held on the following Monday, at such place as may be selected by the President of the Executive Committee.

The meeting shall be called to order at the hour of one o'clock in the afternoon.

Special meetings of the Association may be called by the President at any time or place he may appoint by giving at least one week's notice to the Chairman of each Polling Sub-Division: but no business, other than that for which the meeting has been called, shall be transacted. All notice for such meeting shall specify the business for which it is called.

### COMMITTEES.

Committees of not less than three members may be appointed for any purpose, and such Committee shall remain in office until discharged by a vote of the Association. The first named member of any Committee shall be the

convener thereof, but at its first meeting the Committee shall appoint a Chairman and Secretary. A majority of a Committee shall constitute a quorum.

#### FINANCE.

Each representative shall contribute at the Annual Meeting the sum of twenty-five cents and upwards to support the Association.

#### ALTERATION OF THESE LAWS.

Alteration of these Laws shall only be discussed at the Annual Meeting or at a special meeting held for that purpose, and no alteration shall be made unless two-thirds of those present vote in favor of such change.

#### ORDER OF BUSINESS.

The order of Business at Annual Meetings of the Association shall be as follows :—

1. Reading minutes of previous meeting and special meetings.
2. Reading report of Secretary-Treasurer.
3. Receiving reports of Standing Committees in order of appointment, and special Committees who are to report at this meeting.
4. Reading of Communications.
5. Election of the representative to the Liberal Conservative Union of Ontario.
6. Election of officers.
7. Selection of next place of meeting.
8. Speeches by members and visitors.
9. Adjournment.

Cases not provided for in these Rules shall be governed as far as possible by Parliamentary practice.

## CONVENTIONS FOR THE SELECTION OF CANDIDATES.

All conventions for the selection of candidates for the House of Commons or Legislative Assembly shall be held under the auspices of this Association, and shall be called by the Executive Committee thereof. Each Polling Sub-Division shall have the right to send five delegates to such Convention.

### SELECTION OF DELEGATES.

These delegates shall be selected by the Polling Sub-Division Association at meetings to be held simultaneously throughout the Electoral District not more than one week before the date of such Convention. In the absence of delegates regularly appointed substitutes may sit and vote as delegates.

### RULES OF ORDER FOR CONVENTIONS.

1. Each candidate must be proposed and seconded by two delegates.
2. Before the ballot is taken the Convention by a standing vote shall pledge themselves to support the nominee of the Convention.
3. In this as well as in all voting by ballot the President shall appoint two persons to act as scrutineers.
4. Before the ballot is taken each candidate must pledge himself, or if absent, his nominators must pledge themselves for him, that he will abide by and will cordially support whoever may be the nominee of the Convention.
5. Any candidate proposed shall have the privilege of withdrawing before a vote is taken or at any time during the balloting.
6. Vote by ballot shall be taken on all proposed.

7. Majority ballot shall be necessary for election, but after three ballots have been taken should there be no choice the name having the smallest number shall be dropped, and so on until one candidate receives a majority of the votes cast.

8. In the case of the non-acceptance of the nomination by the candidate first selected, another shall be selected in the same manner.

# RULES

SUGGESTED  
FOR THE

Governance of Polling Sub-

Division Associations.



ISSUED BY THE

LIBERAL CONSERVATIVE UNION

OF ONTARIO.



# RULES

## *Suggested for the Governance of Polling Sub-Division Associations,*

ISSUED BY THE

**Liberal Conservative Union of Ontario.**

The following are suggested as Rules for the governance of Polling Sub-Division Association :

### NAME AND OBJECT.

1. This organization shall be known as the Liberal Conservative Association for Polling Sub-Division No. \_\_\_\_\_ of the Electoral District of \_\_\_\_\_ for the (House of Commons or Legislature.

2. Its objects shall be :—

To secure thorough organization by seeing that the name of every Liberal Conservative is placed on both the Dominion and Local House Voter's Lists ; and that the names of all Reformers who are not entitled to be on said lists are appealed against at the proper Courts in that behalf.



### MEMBERSHIP.

Every known Conservative in the Sub-Division, the sons of all Conservatives (whether voters or not) if in sympathy with the cause are members of the Polling Sub-Division Association, and should be cordially invited to attend and take part in all the meetings.

### ANNUAL MEETING.

The regular Annual Meeting is to be held (if possible) on the last Wednesday in December, unless Christmas Day falls on Wednesday—in which case the meeting shall be held on the Wednesday following.

It is suggested that notice of the time and place of holding the Annual Meeting should be given by the Secretary-Treasurer, by sending a postal card to those who are entitled to attend.

### OFFICERS AND DUTIES.

The Officers of this Association shall be a Chairman and Secretary-Treasurer together with a Committee of at least three others, all of whom are to be elected or appointed at the Annual Meeting.

### THE EXECUTIVE COMMITTEE.

The Chairman, Secretary-Treasurer and the Committee so elected shall be known as the Executive Committee, and should have charge of the affairs of the Polling Sub-Division, and should meet frequently for the purpose of attending to party matters in the Sub-Division.

### DUTIES OF THE EXECUTIVE COMMITTEE.

To this Committee shall be assigned the special duty of looking after the Dominion and Local lists for the Sub-Division. This Committee should exercise great care in seeing that the names of all party friends are placed on these lists.

As the Assessment Roll is the basis of the List for the House of Commons as well as for the Legislative Assembly, the importance of seeing that the name of every qualified friendly elector is on it needs only to be stated to be fully recognized. More especially is this so in the case of new residents, or of young men who are just of or about the age of twenty-one.

When the name is once on the Assessor's list there is no more trouble about it, it takes care of itself afterwards, unless through the fraud of the Town or Township Clerk. Whereas, if omitted there is a good deal of trouble afterwards in making application to have the name put on.

### FINANCIAL.

As funds will be required to carry on the work, a Committee of three or four of whom the Secretary should be one, should be appointed to wait on every Liberal Conservative in the Sub-Division, to collect from him his contribution toward the work.

A contribution of a few cents or a dollar from those who are able to afford it, will place the Liberal Conservative Associations of Ontario in a position to perform a vast amount of new and important work.

Each Polling Sub-Division Association is required to pay annually to the Liberal Conservative Union of Ontario, at least one dollar in order to entitle the Association to receive

forms for having names put on, and for objecting against those on the list, etc.

Such payment is to be made to the Secretary-Treasurer of the Liberal Conservative Union, Toronto, as early in the year as possible, and not later than the first day of February.

#### REPRESENTATION IN THE ELECTORAL DISTRICT ASSOCIATION.

At the Annual Meeting of the Polling Sub-Division Association, those present shall select five members to represent the Division in the Electoral District Association for the then ensuing year.

#### CONVENTIONS.

When a Convention is summoned for the nomination of a Candidate for the House of Commons or the Legislative Assembly (as the case may be), it shall be the duty of the Secretary-Treasurer of the Polling Sub-Division Association to call a meeting at a convenient time and place of all the members of the Association to select delegates to attend the Convention.

Each Polling Sub-Division shall at such meeting appoint five of their members to attend the Convention; whose appointment shall be certified to a suitable form to be prepared for the purpose, by the Chairman of the Division or of the meeting, and by the Secretary-Treasurer. Three substitutes should also be appointed to act in the event of the failure of all the delegates to attend. Their appointment should also be certified to, but as substitutes.

#### CANVASSING.

When an election is on, the work of the Association

really commences, and upon the manner in which that work is preformed, the result in many if not in most cases largely depends.

1. The Association should be assembled at the earliest practicable time, and at this meeting arrangements should be made for carrying on the canvass.

2. The Executive should secure lists of the voters of the Division, sufficient for the efficient prosecution of the canvass.

3. The Polling Division should be divided up as seems best to those present at the meeting, and the duty of canvassing the different parts of it to be assigned to those best qualified from acquaintanceship or otherwise to influence the electors to be canvassed.

4. The canvass should be promptly made and the result reported at an adjourned meeting of the Association, and the ground should be again gone over from time to time as the necessity of the case requires.

5. Between nomination and polling day a full meeting should be held, at which the final arrangement for polling day must be made, and for seeing (and this is all important) that the voter is brought to the polls.

(a) Inside and outside scrutineers should be selected, and both should be furnished with voter's lists, marked as far as known with, "for," "against," "doubtful," without this the scrutineers cannot efficiently discharge their duties.

(b) Volunteer teams should be secured and their route fixed for their work on polling day.

(c) Particular attention should be paid to picking up the doubtful vote as early in the morning as possible, before he can be tampered with by the other side.

6. In addition the Executive Committee must arrange for such meetings as the Electoral District Association appoint to be held in the Division.

