

R
CAL EA
T22
1969

Department of External Affairs -
Telephone Directory - 1969

LIBRARY
MINISTRE DES AFFAIRES EXTERIEURES

DEPARTMENTAL OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

January 15, 1969

ENQUIRIES:

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2380
Press and Broadcasting	2-3598	Conference Rooms, Reservations.....	2-1584
Publications by External Affairs ...	2-6170	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	2-0442
Security Guard Room, East Block	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE
FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard (Executive Assistant)	2-6735
Dugal Miss Jeannette (Private Secretary)	2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard (Executive Assistant)	2-1646
Gervais Richard (Special Assistant)	2-4151
Dugal Miss Jeannette (Private Secretary)	2-5074
Mrs. I Winkler (Assoc. Private Secretary)	2-0439
McGill A S (Sr. Departmental Assistant) ...	2-2150
Moore R (Departmental Assistant)	6-4140
Lefebvre Miss F (Divisional Secretary)	2-2150
Brown W R (Minister's Registry)	2-3483

UNDER-SECRETARY OF STATE
FOR EXTERNAL AFFAIRS (G)

East Block

CADIEUX M	2-4803
Sabourin Miss P	2-4803
Yalden M F (Special Assistant)	6-1025
Simard A S S	6-2863
Plezia Miss J	6-1025

DEPUTY UNDER-SECRETARY OF STATE
FOR EXTERNAL AFFAIRS

ROBINSON H B	2-3894
Mackay Miss M M	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A	2-6876
Hamon Miss A.-M.	2-6876
LANGLEY J C	2-4804
Hall Miss M A	2-4804
STARNES J K	2-7590
Shearer Miss N J	2-7590

Mail Register: Philion Miss S (Room 277)	2-8841
---	--------

CHIEF OF PROTOCOL (B)

BERLIS N F H	2-2344
--------------------	--------

CENTRAL PLANNING STAFF (GP)

317 Postal Stn "B"

MATHEWSON A de W	2-8878
Latreille Mrs I	2-5382

163
*

*Porter
Bylles*

23

STAFEUR (SA) 358 East Block

Co-Chairmen 2-9782
 HOOTON F G 2-9782
 Connick Miss S 2-9782
 Schioler J P 6-2581
 Whittmire Miss L 6-2581

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

RIDDELL G G 2-7133
 Middle Eastern Section
 Rau G A 2-5879
 Bergbusch E J 2-8869
 Buckley B 6-4606
 Gagné G L 6-4606

Africa Section 1

Harman G R 2-8614
 Heeney S H 6-1669
 Mitchell R H G 2-3982
 Skrabec E A 2-8252
 Malara M 6-1669

Africa Section 2

Rejhon G 2-9588
 Hébert E 6-2932
 Simard J 6-5403

Divisional Secretary -

Dohlen Miss A 2-9220 2-7133

Stenographic Section 6-1207

COMMONWEALTH DIVISION (K)

220 Langevin Block

CORNETT D M 2-6356
 Dench Miss M Q 2-2756
 Bell M D 6-1995
 Clifford Wayne 2-2424
 Devlin J T 6-2056
 Hampson H G 2-0440
 Pardy H G 6-2056
 Richardson H W 2-9252

Divisional Secretary -

Craig Miss N 2-1734 2-6356

CONSULAR DIVISION (C)

M-28 Daly Bldg

GILMOUR E H 2-6470

Joly de Lotbinière E 2-7154

Divisional Secretary -

Hughes Miss A L 2-6470

Stenographic Section 6-4376

Registry 6-2442

Consular Services Section I

Hyndman Miss A M 2-7992

O'Connor T 6-4283

Sarrazin L L 2-5460

Stock Miss C J 2-3414

Thompson W W 2-3414

Consular Services Section II

Bull G B 2-0918

Fournier J R R 2-0977

Gregor C J 2-3705

Lapointe M H 2-0977

Napier A 2-6540

Regulations

Kirk F M 2-7167

McFarlane Miss M 2-7167

Wilson G J 6-4374

Plans and Operations

Cook C H 2-1152

Haworth Miss J 2-6540

CO-ORDINATION DIVISION (CO)

550 Daly Bldg

Gwyn Nicholas 2-2294

Bilodeau Jacques 2-8717

Richards Peter 6-1973

Divisional Secretary -

Gingras Mlle E 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520A, Congill Bldg
275 Slater Street

GIGNAC Jacques 2-1557
Couvrette André 2-6104
Jennings Peter R 2-5359
Divisional Secretary -
Lavoie Miss C 2-1557
Stenographic Section 6-3649 2-9939

Arts Section

Tanguay Fernand 2-6746
Checkland Kenneth L 6-1471
D'Iberville-Moreau Luc 6-2153
Jacques Jean 6-3197
O'Hagan Richard C O 2-4349

Cultural Programmes Section

Couvrette André 2-6104
Asselin Pierre 2-9947
Martel Emile 6-3253
Thornton Miss Jennifer 6-3642

Education Liaison Section

Jennings Peter R 2-5359
Bonnezen A B 2-6668
Girouard Miss Esme 2-9919
Martel Réal 6-3638

International Organizations & Conferences

Dolgin Marc I 6-1014

Finance Control

de LaDurantaye Pierre 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block

RETTIE E R 2-7051
Johnston P A E 2-6391
McIlwraith K D
(Dept. Security Officer) 2-5124
Banks S A 2-7996
Brook R E 2-3881
Cousineau Jacques 2-7809

Doherty M C 2-0163
Elie W M 2-2817
Galpin E T 2-5009
Hancock P J A 2-0552
Keyes F K E 2-1150
Oldham P A 2-3881
Palmer R H D 6-4063
Reimer G H 2-5218
Rose J D 6-1139
Singleton H B 2-3293
Ward F A E 2-1905
Divisional Secretary -
Murray Mrs J M 2-7051
NATO Document Centre 6-2536

DIRECTION DES RELATIONS ENTRE PAYS

FRANCOPHONES (FR) 102 Postal Stn "B"

BLANCHETTE Arthur 6-3906
Tardif L P 6-4846
Pelletier M 6-3904
Divisional Secretary -
Boisvert Miss C 6-3906

DISARMAMENT DIVISION (N)

404 Daly Bldg

BOW M N 2-5039
Clark R W 2-1892
Bernier A 2-3815
Morgan A D 6-1082
Divisional Secretary -
Marshall Miss L S 2-5039

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H 2-6149
Eastern Section
Brown K C 2-5303
Booth Miss A 2-0606
Caskey Miss J 6-3606
Hearn G L 2-7001
Murray R W 2-6225

Peel H D6-2633 2-7991
Wade S A 2-7991

Western Section

Roquet C 2-8333
Gilbert R 2-2783
Jarvis W M 2-4798
Licari W G 6-2727
Lonergan T 6-1892
Periard G 2-0871
Tessier R 6-4484
Divisional Secretary -
Davidson Miss J2-9425 2-6149

FAR EASTERN DIVISION (Y)

505 Postal Stn "B"

SEABORN J B 2-2991
Harrington J M 2-3372
Chistoff O A 2-0497
Delworth W T 2-6807
Fraser John M 2-6129
Kristianson G L 2-7359
Ohlsen G 6-1989
Fieldhouse J 2-1743
Divisional Secretary 2-2991
Stenographers' Section 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald 2-8785
Hilborn G W 2-8448
Inglis A I 6-4090
Blanchet G R 2-7381
Divisional Secretary -
McLachlan Miss A M 6-4090
Special Duties -
Pearson Geoffrey A H 2-7549
Archives -
Fast J 2-7722
Graham W 2-7722

Library Section 604 Postal Stn "B"

Reference -

Hart Miss G 2-8733
Cataloguing -
Mascaro Mrs B 2-5788
Government publications -
Arnell Miss M 2-4715
Wood Mrs H 2-4715
Purchase of Publications -
Munro Mrs J 2-1336
Ferguson Miss L M 2-1336

Circulation -

St George Miss L - Books 2-7687
Duchesne Miss Y 2-7687
Periodicals 2-7687
Law Books 2-4383
Press Clipping Service 115 Postal Stn "B"
Barrette Miss Y 2-6879

INFORMATION DIVISION (J)

637 Congill Bldg

STEPHENS L A D 2-8262
Bellemare E R 2-6939
Divisional Secretary -
Ashton Miss E B 6-3045 2-8262
Information Division Enquiries .. 2-6170
Telephone numbers and addresses . 2-9260
Typing Section 2-7331
Academic Relations
Williamson K B 6-4551
External Policy Information
Arcand T J 6-4527
Paquet G E 6-2143
Inter-Departmental and Parliamentary Relations
Boehm J T 2-4068
Kennedy Miss B 2-1316
Visits Programme
Hardy Miss A T 2-7621

Siegrist M 6-5396
 Thibault C 6-2115
 Parrington B G 2-7025

Special Programmes (USA)

Romeril P E A 6-1745

NFB-CBC Liaison

Publicover E F 5-6811

Kendrick R 5-6928

Gallien Miss B 2-7218

Exhibitions

Rodger Miss R C 2-3506

Sparks Miss J 2-3506

Information Services

Bryce A D 2-7925

Lyon Mrs J 2-9580

Drew-Brook Miss A 5-6941

(Editorial English)

Gillan P A Q 2-6312

Groves Miss J M 2-9505

Sheldon Mrs M B 2-9579

(Editorial French)

Boudreault Miss G 2-9598

Du Sault Miss Y 6-1153

Bisson Mrs L 2-6647

(Enquiries)

Bennett Miss A (Posts) 2-9557

Morley Miss M (Canada) 2-6170

(Financial Control)

Brennan Miss D 2-5849

(Photographs & Supplies)

Carisse A 2-6820

Dumais J P 2-9568

INSPECTION SERVICE (Q)

533A Congill Bldg

LEITH B. A 2-6565

Gregson R H 2-2440

Divisional Secretary -

Douglas Miss M 2-6565

Special Projects 201-202 Postal Stn "B"

Maybee J R 6-3256

Trudeau Miss M 6-3256

Brennan Miss N 6-3449

LATIN AMERICAN DIVISION (XL)

204 Langevin Block

Bridle P A 2-7175

Dier O W 2-2480

Temple M C 2-7595

Morton F W O 6-3270

Doyle Miss A M 6-4626

Waterfall D E 6-4568

Carrière J.-P. 6-1611

Divisional Secretary 6-1317

LEGAL DIVISION (L)

520 Daly Bldg

BEESELEY J A 2-2728

Kingstone H G (Deputy Head) 2-6692

Copithorne M (Deputy Head) 6-1940

Claims Section

Copithorne M D 6-1940

Burke K L 2-2486

Bourgeau P G 2-0976

Girard Mlle M C M 2-1990

Parks G 2-1990

Sleeth G J 2-0976

Torobin A 2-2467

Enquiries 2-2467 2-0968

General Section

Legault L H J 2-2002

April S 6-1913

Legal Planning Section

Miller D M 2-2104

Clark L S 2-7738

Treaty and Economic Section	Mawhinney B	2-9555	
Stanford J S	2-5406	Scott B B	2-8926
Applebaum B	2-8658	Divisional Secretary	
Auger R	6-1916	Freeman Miss J	
		(General Enquiries).....	2-2728
		Legal Library	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

<u>Head</u>	334 Langevin Block
KIRKWOOD D H W	2-3793
Mueller Miss R B	2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

334 Langevin Block

SMITH L A H	2-2148
MacLaren R W (Deputy Head)	2-3926
Livingston F G	2-7107
Ducharme P	2-4158
Fraser H P G	2-5421
Divisional Secretary -	
Vallières Mrs M D	2-8731 2-2148

Shannon G E	2-1556
Pedersen C C	2-9424
Bryce A D	2-8327
Dymond W A	2-9236
Divisional Secretary -	
Joubert Miss D	2-8731

TRANSPORT, COMMUNICATIONS AND

ENERGY DIVISION (EE) 324 Langevin Block

COMMERCIAL POLICY DIVISION (EC)

333 Langevin Block

MCPHAIL D S	2-7498
Roy J R (Deputy Head)	2-2088

REYNOLDS R E	2-6901
Gadd C S (Deputy Head)	6-2391
Millard J A	2-5640
Fogerty C D	6-2057
Ahrens H-C	2-3952
Divisional Secretary -	
Grandy Miss S	5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

<u>Head</u>	302 Langevin Block
NUTT J S	2-3402
MacLeod Mrs P M	2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P	2-7921
North American and Special Projects Sect	
Harris J G	2-5251
Robinson J	2-1706
Villeneuve L	2-9263
NATO Section	
Marshall C J	2-3795
Vernon G C	2-6205

Bishop D G	2-4843
Divisional Secretary -	
MacLeod Mrs P M	2-3402
NATO Document Centre	6-2536

PEACEKEEPING AND MILITARY ASSISTANCE

DIVISION (DP) 302 Langevin Block

SHENSTONE M	2-2796
Boyd A R	2-71
Anderson P A	6-1425
Merklinger K J	2-9368
Newlands Lt Col W J	2-5010

Divisional Secretary -	
MacLeod Mrs P M	2-3402
<u>PASSPORT OFFICE (CP)</u>	Blackburn Bldg
Chief Passport Officer	
DURDIN W S	2-6653
Deputy Passport Officer (Operations)	
Bélanger C	2-4168
Deputy Passport Officer (Policy)	
Greenwood Miss M W	2-6772
Financial Management Officer	
Carter M E	2-9868
Personnel Officer	
Van Sickle W H	5-6647
Chief Examiner	
Royce Miss H R	2-1847
Assistant Chief Examiner	
Gravelle Miss M	2-9890
Security Officer	
Flumerfelt B E	2-1675
Administrative Officer	
Whelan J R	2-0537
Diplomatic and Special Passport Sect	
Leclerc Miss C	2-6406
Senior Examiners	
Smith Miss M	2-4135
Jobin Miss H	2-4135
Pool of Senior Examiners	2-9763
Passport Division Registry	
Butler Mrs J	2-8035
Transcription Services Supervisor (Divisional Secretary)	
Vaive Mrs M	2-9800
Facilitation Supervisor	6-3442
Foreign Operations & Training	
Krivens R - Larmour Miss V	2-9892
Accounts & Supply Supervisor	2-1088
In-Mail & Cash Supervisor	2-5192
Microfilm Library	2-9870

Enquiries

Telephone Enquiry Section	2-4711
Public Counter Section	2-3816
Certificates of Identity Sect .	2-3378
<u>PRESS OFFICE - SERVICE DE PRESSE (W)</u>	
	371 East Block
FRANCIS J R	2-6507
Plourde R	2-3598
Divisional Secretary	2-5028
<u>PROTOCOL DIVISION (B)</u>	Hope Bldg
BERLIS N F H	2-2344
LaFlèche Paul R	2-6436
Invitations	2-3731
Read T H W	6-2065
Clark H F	6-4039
Protocol Section	
Cole Dacre P	2-6882
Morrow Miss T	6-2738
Ladouceur Roger (Accreditation)	2-8838
Morin A (Diplomatic & Consular Appts) .	2-8277
Burns Miss H M (Privileges and Visas)	2-0889
Divisional Secretary - Caron Miss Janine	2-2344
Government Hospitality Committee	
Corbet Mrs A A G	2-8162
Enquiries	2-8055
7 Rideau Gate	
Blair Mrs G J	745-9811
<u>UNITED NATIONS DIVISION (V)</u>	
	418 Daly Bldg
BARTON W H	2-4341
Political Section	
Parry J O	2-7993
Sharpe J	2-9523
Svoboda C V	2-8842

Granger P 2-2580
Hall Miss 2-9512
Quinn M R 2-9509
Economic and Social Section
Bruce G F 2-6836
Roberts R H N 2-8040
Wright A R 2-1578
Sterling R P 2-5643
Green L 6-1720
Thibault P J 6-4536
Special Assignment
Ignatieff G 2-3430
Macpherson Miss M 5-6960
Hopps Miss N 2-8842

Divisional Secretary -
McCuaig Miss H E 2-3852
UN Documents
Cain Miss C 2-6865
USA DIVISION (X) 236 Langevin Block
BURBRIDGE K J 2-6172
Barker J R (Deputy Head) 2-6574
Anderson P A 2-4993
Boundary Waters Section
Whittaker J N 2-1738
Scott J J 2-6329
Policy Co-ordination Section
Berry L M 6-4583
Consulate Activities & Programme Planning
Blair D 6-4628
Divisional Secretary -
Russell Miss J W B 2-6172
Steno Section 6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

Director General Room 301 PS "B"
BENNETT T H 2-2388-2-6109
Carpenter Miss M V 2-2388-2-6109
Assistant to the Director-General Room 302 PS "B"
O'Toole L J 6-4736
Area Comptrollers Room 317 PS "B"
Agnes W M 2-8981
Lavigne J C E 5-6736

CENTRAL SERVICES DIVISION (CS)

248 Daly Bldg
GRANT M 6-4328
Divisional Secretary -
Low Miss M E 6-4328
Administrative Publications Section
Haner W E 2-4201
Leffler Mrs E M 2-4418
Michaud B 2-4418
Authorities Index & Circular
Documents 2-1579

Headquarters Accommodation Section

Adams N C 2-7095
Dixon L L 6-4406

Production Services Section

444 Langevin Block
Kingsley J L 2-4307
Enquiries - Circular Documents . 2-0563
Typist Pool 2-7812
Varitype 6-5886
Printing 2-6484
Distribution 6-5208

Special Services Section

McLeod W P 6-4037

*See
F. 67. 29
4.00*

FINANCE DIVISION (R)

410 Copeland Bldg

MATHESON A J 2-4786

Warren B R
(Deputy-Program Planning) 6-3175

Young A J (Deputy-Operations) .. 2-7395

Bryson G L 2-9336

Cloutier S 6-1667

Cowling Miss M 2-8158

Graham W G 2-7388

Jenkins W A 2-2971

Leith A M 2-4731

Ouellette Miss M A C 6-3173

O'Rourke Miss J 2-4828

Ryan L V 2-8115

York J D 2-0127

Divisional Secretary -
Farmer Miss B 2-9664 2-4786

Audit Section 6-3173

Accounts Section 2-7690

Departmental Cashier (103A Langevin) 2-5790

Estimates Section 2-9336

Travel Section

Travel Plans 6-2672-2-0797 2-7388

Travel Claims 2-8158 6-1668

International Conferences 2-9339

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Bldg

VAIL Lawrence E 2-0965

Divisional Secretary -
Robinson Miss M 2-0965

General Enquiries 6-1429

Financial Control & Admin Officer

Kirk Harold M 2-9331

Automotive and Electrical

Wildman E J 2-5620

Electrical & Electronics

Beckett G W 2-8905

Mechanical Equipment

Perry H R 2-7743

Vehicles - Jackson H C 6-1947

Enquiries 6-2041

Furnishings Abroad

McLenaghan M A 2-7190

Jaquith W C 2-9332

Enquiries 2-7190

Sample Room 6-4099

Inventories Abroad

Walker R J P 2-5726

General Purchasing Office

Cousineau W J 2-6185

Enquiries - Kirkpatrick W J 2-2096

Customs - Hughes C J 6-4048

Accounts Payable 2-9280

Office Machine Repairs 2-6469

Stores and Shipping 47 Young St

Laundriault J J 4-5029

Requisitions for Stationery 4-5252

Receiving and Stock Room 4-5640

General Office 4-5791

PROPERTY MANAGEMENT DIVISION (PR)

302 Daly Bldg

WILSON Douglas R 2-3586

Divisional Secretary -

MacDonald Miss A 2-3586

Programme Planning

Smith L J 2-9289

Property Acquisition

Scott John A (Section Head) 2-0293

Gilmour J A 6-4286

Cole C C 2-9291

Gillies D S 2-9291

Hunter R J 6-3908
 Gill W J 6-3908
 Property Leasing and Maintenance
 Sweetmen T K (Section Head) 2-3979
 Gooding Bernard F 2-8172
 MacAulay A G 2-8172
 Knox J H 6-3980
 Chisholm F G 6-3980
 Property Records 6-4375

ORGANIZATION AND METHODS UNIT (MA)
 532 Daly Bldg
 PARENT L A 2-3744
 General Projects Section
 Coutu J B 2-1223
 Clayton A W 2-1223
 Simpson D C 2-1223
 Forms Management Section
 Regalbuto J C G 2-1223

PERSONNEL BRANCH (P)

Director General

TOVELL F M 2-0762
 Woods Mrs J M 2-8369

CLASSIFICATION AND ESTABLISHMENT (PE)

Murray J K 2-7470
 Baird Miss A J 2-9445
 Nicholson Miss T I 2-2506
 Reid Miss K 2-9448
 Sinclair J M 2-9258
 Webb D R 2-3492
 Divisional Secretary -
 Palichuk Miss G 2-9801

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Bldg
 For information re addresses,
 movements and telephone numbers 2-9260
 COOK J M 2-5317
 Assignments Section
 Haffey N 2-3051
 Roy J S (FSOs) 2-1021
 Williams T A (FSOs and ATs) 2-9253
 Turenne R E 2-9375
 Hobbs Miss O E (Admin Services
 Officers) 2-6003
 Woodyard E H (Clerks) 2-4840
 Shea Miss M (Stenos) 2-7501
 Plouffe Miss S (Stenos) 2-4840
 Robineault J-M (Security Guards,
 Communicators Technicians and
 Messengers) 2-7480
 Jarvis Miss E (Appoint of other
 Govt. Dept. Reps Abroad and
 Designations) 2-5496

PERSONNEL PLANNING AND DEVELOPMENT
DIVISION (PD)

SINCLAIR J G 6-2889
Training and Development Section
 Cyr J 2-9446
 Bourdeau G J 6-1929
 Johnston P R W 6-1086
 Greenway W J 6-1086
 Leclerc J L 6-1946
 Enquiries 6-1946

Employment Section
 Alasco Mrs C 2-9308
 Gagnon Miss F 2-1276
 Laplante Miss G 2-9447
 Hallman D 2-4892

Projects
 Advokaat T 2-2572

Commitment Control
 Edington R J 2-9377
 Divisional Secretary 2-5317
 Pool 2-9251
 Records 2-9260
 Medical Appointments 2-9376

STAFF RELATIONS AND COMPENSATION
DIVISION (PA)

2nd and 3rd floors, Copeland Bldg

WILSON David 2-6497
 Le Feuvre S G 2-0515
 Divisional Secretary -
 Fahey Mrs 2-6497

Staff Relations Section

Kirkland P 2-9907
 Bell R A 6-4182
 Belair N 2-9309
 Martin Miss J 2-9844

Heads of Post Section

Ouellette J L T M 6-2803

Allowance Policy Section

Laidman Miss E R 2-4174

Whitelaw D J 6-4645
 McAuley Miss J 6-4645

Education Allowances -
 Pochopsky L C 2-5098

Representation Allowances 2-9941

Accommodation Abroad Section

Zoubie J A 6-2749
 Enquiries - Shaw D 2-9761

Posting Arrangements -

McGoff Miss E 2-9266

Estimates and Control Section

England R W 2-0442

Locally Engaged Staff Abroad Section

Davis R W 2-9828
 Grimes Miss M 2-2495
 Nesbitt Miss P 2-2495

Employee Services Section

Ouellette J L T M 6-2803
 Mackie Miss L 6-1791

Pay and Allowances Abroad

Clement R 2-3540 6-2073

Pay - Ottawa

Verreault Miss J 2-5562 2-7642

Superannuation -

Hodgson Miss D 2-0410

Leave (Regulations Enquiries)

Peden Miss M 6-2744

Leave (Records Enquiries) 2-5562 2-7642

Health Insurance - Archambault R .. 2-6167

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

Langevin Bldg

CHARETTE R L P 2-8678
 Belanger J R (Deputy Head) 2-7437
 Berlet - Post Liaison Officer .. 2-7532
 Stafford J C - Records
 Scheduling Officer 2-5038

Divisional Secretary -
 Shortell Miss M 2-8678

Training - Renou Mrs R 6-1779

Central Records

Mahoney C J - Supervisor 6-1779

Classification Control 2-6859

Index Control 2-8724

Mail Opening 2-8043

<u>Classification Inquiries by Division</u>	
African & Middle Eastern	2-4164
Central Planning Staff	2-4164
Central Services	6-2459
Commonwealth	2-4164
Consular	6-2442
Co-ordination	6-1406
Cultural Affairs	2-6032
Defence Liaison (2)	2-7959
Disarmament	2-6157
Economic Affairs	2-6664
European	2-4164
Far Eastern	2-4164
Finance	6-2523
Historical	2-4164
Information	2-5988
Inspection Service	6-1406
Latin American	2-4164
Legal	6-1406
Materiel Management	6-2459
Organization & Methods	6-1406
Personnel Branch	2-7962
Personnel Branch - Staff Relations and Compensation	6-2523
Politico Military Affairs	2-6032
Press Office	2-7959
Property Management	6-2459
Protocol	6-2878
Relations entre Pays francophones..	2-4164
Stafeur.....	2-7959
Telecommunications.....	2-4164
United Nations	2-6157
USA	2-4164
Dormant Records	2-6614

<u>Messenger Service</u>	99B Daly Bldg
Meagher J J - Supervisor	2-7827
Copeland Unit	6-1402
East Block Unit	6-1137
Hope Bldg Unit	6-2878
Langevin Block Unit	6-1138
NATO Documents Centre	27 Langevin Bldg
Matthewman Mrs H - Supervisor	6-2536
Records Unit	101 Copeland Bldg
Fraser Miss H - Supervisor	2-7962
Requests for files	2-7962
Records Unit	B11 Copeland Bldg
Potvin Mrs G - Supervisor	6-2523
Requests for files	6-4693
Records Unit	99A Daly Bldg
Vanasse J M - Supervisor	2-6157
Requests for files	2-7474
Records Unit	343 East Block
d'Ornano C J - Supervisor	2-7959
Requests for files	2-3222
Records Unit	207 Hope Bldg
Lapensée M - Supervisor	6-2878
Requests for files	6-2878
Records Unit	101 Lanvegin Bldg
Ready Miss L - Supervisor	2-2217
Requests for files	2-8529
Records Unit	301 Langevin Bldg
McDermott Miss M - Supervisor	2-6664
Requests for files	2-5325
Special Records	215 Langevin Bldg
Langevin N - Supervisor	2-1411

TELECOMMUNICATIONS DIVISION (SX)

407 Postal Stn "B"

BELANGER J E (Acting Head) 2-8433
Divisional Secretary -
Pothier Miss L..... 2-8433
Accounts -
O'Keefe Miss C 2-3781
Ryan Miss E 2-3781
Admin Personnel & International Mail
(Policy) - Henderson D J 2-5112
Personal Mail Services 2-8491
Courier Section -
Dolan J G 2-8078
Documents Section -
Bleau J C 2-2255
Drafting Section -
Grichen T O C 6-3358
Operational Planning -
Warren E L 2-0228
Operator Training Section -
McCorquodale Miss C 2-2053
Stores Section -
Jeddie J 2-2647
Technical Plans Section -
Lewis R 2-2650
Technical Services Section -
Smith J 2-6912
Technical Training Section -
Woodham S J 2-7317
Telephone Section -
Smith G J 2-8047
Telegraphic Section (Policy) -
Matthews A C 6-3118
Workshop Section -
Tierney E A C 2-2846

TELECOMMUNICATION CENTRE (SXC)

East Block

Head of Centre -
Daley S C 2-7522
Deputy Head -
Burns J A 2-9968
Chief Supervisor -
McKendry F 2-3844
Duplicating Section 2-6877
Incoming Telegrams 2-4698
Outgoing Telegrams 2-2920
Diplomatic Mail Section (SXM)
Supervisor -
Forcier Ronald 2-5598
Bag Services 6-2535
Personal Mail Services 2-8491
Technical Maintenance Section
Head of Section -
Scott T R 2-9978
Chief Supervisor -
Clark T J 2-1255

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency (CIDA)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Stewart Miss J 2-7644
Gagné G 6-4480
Willer E A 2-4568

National Defence College, Kingston

Jay R H 189-9-546-5591
Nutting C H 189-9-546-5591
Jackson R D 189-9-546-5591

Government House

Walker P F 749-5933

Department of National Defence

Wang E 2-6575

Privy Council Office

Chretien R A J 6-2846
McKinnon R 2-6793

Task Force on Government Information

Chairman -
Fortier D'Iberville 6-5451

SPECIAL RESEARCH BUREAU (SR)

Böwen I - Director 2-7400
Secretary -
Brown Mrs K 2-7400

Estimates & Research Division

Camfield D A - Chief 2-4025
Secretary -
Brown Mrs K 2-4035

Ablett R 2-3690
Atkins Miss F E 2-6884
Carnall H B 2-3471
Cureton E A 2-6884
Frebold B 2-7984
Johnson Miss J M 2-3471
MacKenzie G A 2-3690
Mullins W J 2-3690
Northwood Miss M C 2-3471
Rogalsky G R 2-7984
Steen J D 2-7984
Stowell H 2-3471
van Snellenberg Miss E 2-7606
Whitmore Miss E 2-7606

General Division

McGibbon R L - Chief 2-0906
Secretary -
Casey Mrs D 2-0906
Haigh F 2-6120
Heath D J 2-6120
Iswolsky M I 2-6120
Landon G R P 2-6926
Namiesniowki C F 2-6120
Special Documents -
Georgiles Mrs J R 2-5835
Registry -
Goodeve Miss A 2-4080
Library -
Turner Mrs H M 2-6480
Drafting -
Roberts J B 2-6884
Map Library -
Houlahan E J 2-6480
General Inquiries -
Carkner M A 2-4080

OFFICE OF
OTHER GOVERNMENTS DEPARTMENTS

AUDITOR GENERAL'S OFFICE

Copeland Bldg

Wake J H 2-5641

FIRST AID

Nursing Counsellor -

Mrs D Sutherland

Confederation Bldg Room 16 2-0474

If no answer call Medical Centre 2-4841

Health Unit Services for
Departmental Employees

East Block, Langevin Block,
Postal Station "B", Hope Bldg.,
Blackburn Bldg.,

Health Unit Location:

Confederation Bldg.,

Room 16, Basement 2-0474

Copeland Bldg.,

Health Unit Location:

Jackson Bldg.,

Annex, Ground floor 2-0532

Daly Bldg.,

Health Unit Location:

Connaught Bldg.,

Room 124A 2-5744

Stores & Shipping, 47 Young Street,

Health Unit Location:

Geological Bldg.,

Room 100, Ground floor,

601 Booth Street 2-5834

MEDICAL EMERGENCY

402 Albert Street 2-4841

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896

Commissionaire - Daly Bldg 2-3769

Commissionaire - East Block 2-3594

Commissionaire - Langevin Block . 2-4065

Commissionaire - Postal Stn "B" . 2-4118

Commissionaire - Copeland Bldg ... 6-1998

TRANSLATION BUREAU

202 Daly Bldg

FLEURY J D 2-6193

Assistants 2-5351

TREASURY OFFICE

Copeland Bldg

MATTHEWS R H (C T O) 2-3861

McNab S A B (Ass't C T O) 2-5340

Grenier M E (Admin Asst) 2-3392

Personnel and Divisional Secretary 2-5340

AUDIT Hutchinson H R 2-0471

General Accounts -

Delaney G L 2-6171

Travel & Removal 2-3841

Post Accounts -

Reid G F 2-6084

Enquiries 2-1717

ACCOUNTING McKenna R J 2-8853

Allotment Control -

Allard Mrs R A 2-8853

Revenue, Assets & Liabilities -

Pearce R L 2-6456

TRANSCRIBING & CHEQUE ISSUE

Marks Mrs L K 2-9422

OFFICE SERVICES

Simpson C A 2-9422

C.I.D.A. SUB-OFFICE

Nicol Bldg

Edgehill H I (Treasury Officer) ... 2-4034

AUDIT Dole Miss A M 2-4034

Technical Assistance Accts

Anderson Miss A 2-4962

Capital Projects Accts

Connolly G W 6-5993

ACCOUNTING Marion J C 6-5993

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

February 1, 1969

ENQUIRIES:

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2380
Press and Broadcasting	2-3598	Conference Rooms, Reservations	2-1584
Publications by External Affairs	2-6170	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	2-0442
Security Guard Room, East Block	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE

FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard (Executive Assistant).....	2-6735
Dugal Miss Jeannette (Private Secretary).....	2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard (Executive Assistant).....	2-1646
Gervais Richard (Special Assistant).....	2-4151
Dugal Miss Jeannette (Private Secretary).....	2-5074
Mrs. I Winkler (Assoc. Private Secretary).....	2-0439
McGill A S (Sr. Departmental Assistant).....	2-2150
Moore R (Departmental Assistant).....	6-4140
Lefebvre Miss F (Divisional Secretary).....	2-2150
Brown W R (Minister's Registry).....	2-3483

UNDER-SECRETARY OF STATE

FOR EXTERNAL AFFAIRS (G)

East Block

CADIEUX M	2-4803
Sabourin Miss P	2-4803
Yalden M F (Special Assistant).....	6-1025
Simard A S S.....	6-2863
Plezia Miss J.....	6-1025

DEPUTY UNDER-SECRETARY OF STATE

FOR EXTERNAL AFFAIRS

ROBINSON H B	2-3894
Mackay Miss M M	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A	2-6876
Hamon Miss A.-M.....	2-6876
LANGLEY J C	2-4804
Hall Miss M A	2-4804
STARNES J K	2-7590
Shearer Miss N J	2-7590

Mail Register:

Phillion Miss S (Room 277).....	2-8841
---------------------------------	--------

CHIEF OF PROTOCOL (B)

BERLIS N F H	2-2344
--------------------	--------

CENTRAL PLANNING STAFF (GP)

317 Postal Stn "B"

MATHEWSON A de W	2-8878
Chesson M J	2-5382
Latreille Mrs I	2-5382

STAFEUR (SA) 358 East Block
 Co-Chairmen 2-9782
 HOOTON F G 2-9782
 Schioler J P 6-2581 2-1475
 Divisional Secretary 2-9782

AFRICAN AND MIDDLE EASTERN DIVISION (ME)
 102 Langevin Block

RIDDELL G G 2-7133
 Middle Eastern Section
 Rau G A 2-5879
 Bergbusch E J 2-8869
 Buckley B 6-4606

Africa Section 1
 Harman G R 2-8614
 Heeney S H 6-1669
 Mitchell R H G 2-3982
 Skrabec E A 2-8252
 Malara M 6-1669

Africa Section 2
 Rejhon G 2-9588
 Hébert E 6-2932
 Simard J 6-5403
 Despres A 6-2932
 Divisional Secretary -
 Dohlen Miss A 2-9220 2-7133
 Stenographic Section 6-1207

COMMONWEALTH DIVISION (K)
 220 Langevin Block

CORNETT D M 2-6356
 Dench Miss M Q 2-2756
 Bell M D 6-1995
 Clifford Wayne 2-2424
 Hampson H G 2-0440
 Pardy H G 6-2056
 Whittleton J A 2-9252
 Divisional Secretary -
 Craig Miss N 2-1734 2-6356

CONSULAR DIVISION (C) M-28 Daly Bldg

GILMOUR E H 2-6470
 Joly de Lotbinière E 2-7154
 Divisional Secretary -
 Hughes Miss A L 2-6470
 Stenographic Section 6-4376
 Registry 6-2442
 Consular Services Section I
 Hyndman Miss A M 2-7992
 O'Connor T 6-4283
 Sarrazin L L 2-5460
 Stock Miss C J 2-3414
 Thompson W W 2-3414

Consular Services Section II
 Bull G B 2-0918
 Fournier J R R 2-0977
 Gregor C J 2-3705
 Lapointe M H 2-0977
 Napier A 2-6540

Regulations
 Kirk F M 2-7167
 McFarlane Miss M 2-7167
 Wilson G J 6-4374

Plans and Operations
 Cook C H 2-1152

CO-ORDINATION DIVISION (CO) 550 Daly Bldg

STANSFIELD David 2-7917
 Gwyn Nicholas 2-2294
 Bilodeau Jacques 2-8717
 Richards Peter 6-1973
 Divisional Secretary -
 Gingras Miss E 2-9443

CULTURAL AFFAIRS DIVISION (CA)
 Room 520Z, Congill Bldg
 275 Slater Street

GIGNAC Jacques 2-15
 Couvrette André 2-6104

Jennings Peter R 2-5359

Divisional Secretary -

Lavoie Miss C 2-1557

Stenographic Section 6-3649 2-9939

Arts Section

Tanguay Fernand 2-6746

Checkland Kenneth L 6-1471

D'Iberville-Moreau Luc 6-2153

Jacques Jean 6-3197

O'Hagan Richard C O 2-4349

Cultural Programmes Section

Couvrette André 2-6104

Asselin Pierre 2-9947

Martel Emile 6-3253

Thornton Miss Jennifer 6-3642

Education Liaison Section

Jennings Peter R 2-5359

Bonnezen A B 2-6668

Girouard Miss Esme 2-9919

Martel Réal 6-3638

International Organizations & Conferences

Dolgin Marc I 6-1014

Finance Control

de LaDurantaye Pierre 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block

RETTIE E R 2-7051

Johnston P A E 2-6391

McIlwraith K D

(Dept. Security Officer) 2-5124

Banks S A 2-7996

Brook R E 2-3881

Cousineau Jacques 2-7809

Doherty M C 2-0163

Elie W M 2-2817

Galpin E T 2-5009

Hancock P J A 2-0552

Keyes F K E 2-1150

Oldham P A 2-3881

Palmer R H D 6-4063

Reimer G H 2-5218

Rose J D 6-1139

Singleton H B 2-3293

Ward F A E 2-1905

Wilkinson W C 6-4738

Divisional Secretary -

Murray Mrs J M 2-7051

NATO Document Centre 6-2536

DIRECTION DES RELATIONS ENTRE PAYS

FRANCOPHONES (FR)

102 Postal Stn "B"

BLANCHETTE Arthur 6-3906

Tardif L P 6-4846

Pelletier M 6-3904

Divisional Secretary -

Boisvert Miss C 6-3906

DISARMAMENT DIVISION (N)

404 Daly Bldg

BOW M N 2-5039

Clark R W 2-1892

Bernier A 2-3815

Morgan A D 6-1082

Divisional Secretary -

Marshall Miss L S 2-3430 2-5039

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H 2-6149

Eastern Section

Brown K C 2-5303

Szlazak Miss A 2-0606

Caskey Miss J 6-3606

Hearn G L 2-7001

Murray R W 2-6225

Peel H D (Sec. Visits Panel) 6-2633 2-7991

Wade S A (Asst. Sec., Visits Panel) 2-7991

Western Section

Roquet C 2-8333
 Gilbert R 2-2783
 Jarvis W M 2-4798
 Licari W G 6-2727
 Lonergan T 6-1892
 Periard G 2-0871
 Tessier R 6-4484

Divisional Secretary -

Davidson Miss J 2-9425 2-6149

FAR EASTERN DIVISION (Y) 505 Postal Stn "B"

SEABORN J B 2-2991
 Harrington J M 2-3372
 Chistoff O A 2-0497
 Delworth W T 2-6807
 Fieldhouse J 2-1743
 Fraser John M 2-6129
 Kristianson G L 2-7359
 Valiquette J G 6-1989
 Divisional Secretary 2-2991
 Stenographers' Section 2-1614

HISTORICAL DIVISION (H) 105 Postal Stn "B"

DAY Archibald 2-8785
 Hilborn G W 2-8448
 Inglis A I 6-4090
 Blanchet G R 2-7381
 Divisional Secretary -
 McLachlan Miss A M 6-4090
 Special Duties -
 Pearson Geoffrey A H 2-7549

Archives -

Fast J 2-7722
 Graham W 2-7722

Library Section 604 Postal Stn "B"

Reference -

Hart Miss G 2-8733

Cataloguing -

Mascaro Mrs B 2-5788

Government publications -

Arkell Miss M 2-4715
 Wood Mrs H 2-4715

Purchase of Publications -

Munro Mrs J 2-1336
 Ferguson Miss L M 2-1336

Circulation -

St George Miss L - Books 2-7687
 Duchesne Miss Y 2-7687
 Periodicals 2-7687
 Law Books 2-4383

Press Clipping Service 115 Postal Stn "B"

Barrette Miss Y 2-6879

INFORMATION DIVISION (J) 637 Congill Bldg

STEPHENS L A D 2-8262
 Bellemare E R 2-6939
 Divisional Secretary -
 Ashton Miss E B 2-8262
 Information Division Enquiries 2-6170
 Telephone numbers and addresses ... 2-9260
 Typing Section 2-7331

Academic Relations

Williamson K B 6-4551

External Policy Information

Arcand T J 5-6590
 Paquet G E 6-2143

Inter-Departmental & Parliamentary Relations

Boehm J T 6-4527
 Kennedy Miss B 2-1316

Visits Programme

Hardy Miss A T 2-7621
 Siegrist M 6-5396
 Thibault C 6-2115
 Parrington B G 2-7025

Special Programmes (USA)

Romeril P E A 6-1745

<u>CBC Liaison</u>	
Publicover E F	5-6811
Kendrick R	5-6928
Gallien Miss B	2-7218
Exhibitions	
Rodger Miss R C	2-3506
Sparks Miss J	2-4068
Information Services	
Bryce A D	2-7925
Lyon Mrs J	2-9580
Graham A L	5-6916
Drew-Brook Miss A	5-6941
(Editorial English)	
Gillan P A Q	2-6312
Groves Miss J M	2-9505
Sheldon Mrs M B	2-9579
(Editorial French)	
Boudreault Miss G	2-9598
Du Sault Miss Y	6-1153
Bisson Mrs L	2-6647
(Enquiries)	
Bennett Miss A (Posts)	2-9557
Morley Miss M (Canada)	2-6170
(Financial Control)	
Brennan Miss D	2-5849
(Photographs & Supplies)	
Carisse A	2-6820
Dumais J P	2-9568
<u>INSPECTION SERVICE (Q)</u> 532A Congill Bldg	
KEITH B A	2-6565
Gregson R H	2-2440
Divisional Secretary -	
Douglas Miss M	2-6565
Special Projects 201-202 Postal Stn "B"	
Maybee J R	6-3256
Trudeau Miss M	6-3256
Brennan Miss N	6-3449
Olivier W M (534 Congill Bldg)	2-9412

<u>LATIN AMERICAN DIVISION (XL)</u>	
204 Langevin Block	
BRIDLE P A	2-7175
Dier O W	2-2480
Temple M C	2-7595
Morton F W O	6-3270
Doyle Miss A M	6-4626
Waterfall D E	6-4568
Divisional Secretary	6-1317
<u>LEGAL DIVISION (L)</u> 520 Daly Bldg	
BEESLEY J A	2-2728
Kingstone H G (Deputy Head)	2-6692
Copithorne M (Deputy Head)	6-1940
Claims Section	
Copithorne M D	6-1940
Burke K L	2-2486
Bourgeau P G	2-0976
Girard Mlle M C M	2-0976
Parks G	2-1990
Sleeth G J	2-0976
Torobin A	2-2467
Enquiries	2-2467 2-0968
General Section	
Legault L H J	2-2002
April S	6-1913
Legal Planning Section	
Miller D M	2-2104
Clark L S	2-7738
Treaty and Economic Section	
Stanford J S	2-5406
Applebaum B	2-8658
Auger R	6-1916
Mawhinney B	2-9553
Scott B B	2-8926
Divisional Secretary -	
Freeman Miss J	
(General Enquiries)	2-2728
Legal Library	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

Head 334 Langevin Block
KIRKWOOD D H W 2-3793
Mueller Miss R B 2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

334 Langevin Block
SMITH L A H 2-2148
MacLaren R W (Deputy Head) 2-3926
Jenkins W J 2-3926
Livingston F G 2-7107
Ducharme P 2-4158
Fraser H P G 2-5421
Divisional Secretary -
Vallières Mrs M D 2-8731 2-2148

Fagan R J de M 2-3280
Dymond W A 2-9236
Loneragan T P J 2-8327
Divisional Secretary -
Joubert Miss D 2-8731

TRANSPORT, COMMUNICATIONS AND ENERGY DIVISION (EE)

324 Langevin Block

COMMERCIAL POLICY DIVISION (EC)

333 Langevin Block
McPHAIL D S 2-7498
Roy J R (Deputy Head) 2-2088
Shannon G E 2-1556
Pedersen C C 2-9424

REYNOLDS R E 2-6901
Gadd C S (Deputy Head) 6-2391
Millard J A 2-5640
Fogerty C D 6-2057
Wade S A 2-3952
Divisional Secretary -
Grandy Miss S L 5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

Head 302 Langevin Block
NUTT J S 2-3402
MacLeod Mrs P M 2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block
CAMERON R P 2-7921
North American & Special Projects Section
Harris J G 2-5251
Robinson J 2-1706
Villeneuve L 2-9263
NATO Section
Marshall C J 2-3795
Vernon G C 2-6205
Bishop D G 2-4843
Divisional Secretary -
MacLeod Mrs P M 2-3402

NATO Document Centre 6-2536

PEACEKEEPING & MILITARY ASSISTANCE DIVISION (DP)

302 Langevin Block

SHENSTONE M 2-2796
Boyd A R 2-7509
Military Assistance
Newlands Lt Col W J 2-5010
Peacekeeping and Cyprus
Merklinger K J 2-9368
Overflights, naval visits, military colleges
Watson B K 6-1455
Divisional Secretary -
MacLeod Mrs P M 2-3402

PASSPORT OFFICE (CP) Blackburn Bldg
Chief Passport Officer
DURDIN W S 2-6653
Deputy Passport Officer (Operations)
Bélanger C 2-4168
Deputy Passport Officer (Policy)
Greenwood Miss M W 2-6772
Financial Management Officer
Carter M E 2-9868
Personnel Officer
Van Sickle W H 5-6647
Chief Examiner
Royce Miss H R 2-1847
Assistant Chief Examiner
Gravelle Miss M 2-9890
Security Officer
Flumerfelt B E 2-1675
Administrative Officer
Whelan J R 2-0537
Diplomatic & Special Passport Section
Leclerc Miss C 2-6406
Senior Examiners
Smith Miss M 2-4135
Jobin Miss H 2-4135
Pool of Senior Examiners 2-9763
Passport Division Registry
Butler Mrs J 2-8035
Transcription Services Supervisor
(Divisional Secretary)
Vaive Mrs M 2-9800
Facilitation Supervisor 6-3442
Foreign Operations & Training
Krivens R - Larmour Miss V 2-9892
Accounts & Supply Supervisor 2-1088
In-Mail & Cash Supervisor 2-5192
Microfilm Library 2-9870
Enquiries
Telephone Enquiry Section 2-4711
Public Counter Section 2-3816
Certificates of Identity Section 2-3378

PRESS OFFICE - SERVICE DE PRESSE (W) 371 East Block
FRANCIS J R 2-6507
Plourde R 2-3598
Divisional Secretary 2-5028
PROTOCOL DIVISION (B) Hope Bldg
BERLIS N F H 2-2344
LaFlèche Paul R 2-6436
Invitations 2-3731
Read T H W 6-2065
Clark H F 6-4039
Protocol Section
Cole Dacre P 2-6882
Boles S J 6-2738
Ladouceur Roger (Accreditations) . 2-8838
Morin André (Diplomatic and
Consular Appts) 2-8277
Burns Miss H M (Privileges and
Visas) 2-0889
Divisional Secretary -
Caron Miss Janine 2-2344
Government Hospitality Committee
Corbet Mrs A A G 2-8162
Enquiries 2-8055
7 Rideau Gate
Blair Mrs G J 745-9811 6-3343
UNITED NATIONS DIVISION (V) 418 Daly Bldg
BARTON W H 2-4341
Political Section
Parry J O 2-7993
Sharpe J 2-9523
Svoboda C V 2-8842
Hall Miss 2-9512
Quinn M R 2-9509
Economic and Social Section
Bruce G F 2-6836
Roberts R H N 2-8040
Wright A R 2-1578
Sterling R P 2-5643

Green L 6-1720
 Thibault P J 6-4536
 Special Assignement
 Ignatieff G 2-3430
 Macpherson Miss M 5-6960
 Hopps Miss N 2-8842
 Divisional Secretary -
 McCuaig Miss H E 2-3852
 UN Documents
 Cain Miss C 2-6865
 USA DIVISION (X) 236 Langevin Block
 BURBRIDGE K J 2-6172

Barker J R (Deputy Head) 2-65
 Anderson P A 2-4993
 Boundary Waters Section
 Whittaker J N 2-1738
 Warren M K 2-6329
 Policy Co-ordination Section
 Berry L M 6-4583
 Consulate Activities & Programme Planning Sect
 Blair D 2-9682
 Divisional Secretary -
 Russell Miss J W B 2-6172
 Steno Section 6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

Director General Room 301 PS "B"
 BENNETT T H 2-2388 2-6109
 Carpenter Miss M V 2-2388 2-6109
Assistant to the Director-General Room 302 PS "B"
 O'Toole L J 6-4736
Area Comptrollers Room 317 PS "B"
 Agnes W M 2-8981
 Lavigne J C E 5-6736

CENTRAL SERVICES DIVISION (CS) 248 Daly Bldg
 GRANT M 6-4328
 Divisional Secretary -
 Low Miss M E 6-4328
 Administrative Publications Section
 Haner W E 2-4201
 Leffler Mrs E M 2-4418
 Michaud B 2-4418
 Authorities Index & Circular Documents 2-1579
 Headquarters Accommodation Section
 Adams N C 2-7095
 Dixon L L 6-4406
 Production Services Section 444 Langevin
 Kingsley J L 2-4307
 Enquiries - Circular Documents 2-0563
 Typist Pool 2-7812
 Varitype 6-5886

Printing 2-6484
 Distribution 6-5208
 Special Services Section
 McLeod W P 6-4037
FINANCE DIVISION (R) 410 Copeland Bldg
 MATHESON A J 2-4786
 Warren B R (Deputy-Program Planning) 6-3175
 Young A J (Deputy-Operations) 2-7395
 Bryson G L 2-9336
 Cloutier S 6-1667
 Cowling Miss M 2-8158
 Graham W G 2-7388
 Jenkins W A 2-2971
 Leith A M 2-47
 Ouellette Miss M A C 6-3173
 O'Rourke Miss J 2-4828

Ryan L V 2-8115
York J D 2-0127
Divisional Secretary -
Farmer Miss B 2-9664 2-4786
Audit Section 6-3173
Accounts Section 2-7690
Departmental Cashier (103A Langevin). 2-5790
Estimates Section 2-9336
Travel Section
Travel Plans 6-2672 - 2-0797 2-7388
Travel Claims 2-8158 6-1668
International Conferences 2-9339
MATERIEL MANAGEMENT DIVISION (F)
346 Daly Bldg
VAIL Lawrence E 2-0965
Divisional Secretary -
Robinson Miss M 2-0965
General Enquiries 6-1429
Financial Control & Admin Officer
Kirk Harold M 2-9331
Automotive and Electrical
Wildman E J 2-5620
Electrical & Electronics
Beckett G W 2-8905
Mechanical Equipment
Perry H R 2-7743
Vehicles - Jackson H C 6-1947
Enquiries 6-2041
Furnishings Abroad
MacLenaghan M A 2-7190
Jaquith W C 2-9332
Enquiries 2-7190
Sample Room 6-4099
Inventories Abroad
Walker R J P 2-5726
General Purchasing Office
Cousineau W J 2-6185
Enquiries - Kirkpatrick W J 2-2096

Customs - Hughes C J 6-4048
Accounts Payable 2-9280
Office Machine Repairs 2-6469
Stores and Shipping 47 Young St
Laundriault J J 4-5029
Requisitions for Stationery 4-5252
Receiving and Stock Room 4-5640
General Office 4-5791

PROPERTY MANAGEMENT DIVISION (PR)

302 Daly Bldg

WILSON Douglas R 2-3586
Divisional Secretary -
MacDonald Miss A 2-3586
Programme Planning
Smith L J 2-9289
Property Acquisition
Scott John A. (Section Head) 2-0293
Gilmour J A 6-4286
Cole C C 2-9291
Hunter R J 6-3908
Gill W J 6-3908
Property Leasing and Maintenance
Sweetman T K (Section Head) 2-3979
Gooding Bernard F 2-8172
MacAulay A G 2-8172
MacCormack M A 2-8172
Knox J H 6-3980
Chisholm F G 6-3980
Property Records 6-4375

ORGANIZATION AND METHODS UNIT (MA)

532 Daly Bldg

PARENT L A 2-3744
General Projects Section
Coutu J B 2-1223
Clayton A W 2-1223
Simpson D C 2-1223
Forms Management Section
Regalbuto J C G 5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M 2-0762

Woods Mrs J M 2-8369

CLASSIFICATION AND ESTABLISHMENT (PE)

Murray J K 2-7470

Baird Miss A J 2-9445

Nicholson Miss T I 2-2506

Reid Miss K 2-9448

Sinclair J M 2-9258

Webb D R 2-3492

Divisional Secretary -

Palichuk Miss G 2-9801

PERSONNEL PLANNING & DEVELOPMENT

DIVISION (PD)

SINCLAIR J G 6-2889

Training and Development Section

Cyr J 2-9446

Bourdeau G J 6-1929

Johnston P R W 6-1086

Greenway W J 6-1086

Leclerc J L 6-1946

Enquiries 6-1946

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Bldg

For information re addresses,
movements and telephone numbers ... 2-9260

COOK J M 2-5317

Assignments Section

Haffey N 2-3051

Roy J S (FSOs) 2-1021

Williams T A (FSOs and ATs) 2-9253

Turenne R E 2-9375

Hobbs Miss O E (Admin Services
Officers) 2-6003

Woodyard E H (Clerks) 2-6954

Shea Miss M (Stenos) 2-7501

Plouffe Miss S (Stenos) 2-4840

Robineault J-M (Security Guards,
Communicators Technicians and
Messengers) 2-7480

Jarvis Miss E (Appoint of other
Govt. Dept. Repts Abroad and
Designations) 2-5496

Employment Section

Alasco Mrs C 2-9308

Gagnon Miss F 2-1276

Laplante Miss G 2-9447

Hallman D 2-4892

Projects

Advokaat A 2-2572

Commitment Control

Edington R J 2-9377

Divisional Secretary 2-5317

Pool 2-9251

Records 2-9260

Medical Appointments 2-9376

STAFF RELATIONS AND COMPENSATION

DIVISION (PA) 2nd & 3rd floors, Copeland

WILSON David 2-6497

Le Feuvre S G 2-0515

Divisional Secretary 2-6497

Staff Relations Section

Kirkland P 2-9907

Fleming E H 6-4182

Belair N 2-9309

Martin Miss J 2-9844

Heads of Post Section

Ouellette J L T M 6-2803

Allowance Policy Section

Laidman Miss E R 2-41

Whitelaw D J 6-4645

McAuley Miss J 6-4645

Education Allowances -	
Pochopsky L C	2-5098
Representation Allowances -	
Blenkarn N F	2-9941
<u>Accommodation Abroad Section</u>	
Zoubie J A	6-2749
Enquiries - Shaw D	2-9761
Posting Arrangements -	
Wells Miss S	2-9266
<u>Estimates and Control Section</u>	
England R W	2-0442
<u>Locally Engaged Staff Abroad Section</u>	
Davis R W	2-9828
Grimes Miss M	2-2495
Nesbitt Miss P	2-2495

<u>Employee Services Section</u>	
Ouellette J L T M	6-2803
Mackie Miss L	6-1791
Pay and Allowances Abroad	
Clement R	2-3540 6-2073
Pay - Ottawa	
Verreault Miss J	2-5562 2-7642
Superannuation -	
Hodgson Miss D	2-0410
Leave (Regulations Enquiries)	
Penden Miss M	6-2744
Leave Records Enquiries ...	2-5562 2-7642
Health Insurance -	
Archambault R	2-6167

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

<u>RECORDS MANAGEMENT DIVISION (AR)</u>	
Langevin Bldg	
CHARETTE R L P	2-8678
Bélanger J R (Deputy Head)	2-7437
Berlet - Post Liaison Officer	2-7532
Stafford J C - Records Scheduling Officer	2-5038
Divisional Secretary -	
Shortell Miss M	2-8678
Training - Renou Mrs R	5-6836
Central Records	
Mañoney C J - Supervisor	6-1779
Classification Control	2-6859
Index Control	2-8724
Mail Opening	2-8043
<u>Classification Inquiries by Division</u>	
African & Middle Eastern	2-4164
Central Planning Staff	2-4164
Central Services	6-2459
Commonwealth	2-4164
Consular	6-2442

Co-ordination	6-1406
Cultural Affairs.....	5-6615
Defence Liaison (2)	2-7959
Disarmament	2-6157
Economic Affairs	2-6664
European	2-4164
Far Eastern	2-4164
Finance.....	6-2523
Historical.....	2-4164
Information.....	5-6615
Inspection Service	5-6615
Latin American.....	2-4164
Legal	6-1406
Materiel Management	6-2459
Organization & Methods	6-1406
Personnel Branch.....	2-7962
Personnel Branch - Staff Relations and Compensation	6-2523
Politico Military Affairs	2-6032
Press Office	2-7959
Property Management	6-2459

Protocol	6-2878	Records Unit	301 Langevin Bldg
Relations entre Pays francophones ..	2-4164	McDermott Miss M - Supervisor	2-6664
Stafeur	2-7959	Requests for files	2-5325
Telecommunications	2-4164	Special Records	215 Langevin Bldg
United Nations	2-6157	Langevin N - Supervisor	2-1411
USA	2-4164	<u>TELECOMMUNICATIONS DIVISION</u> (SX)	
Dormant Records	2-6614		407 Postal Stn "B"
<u>Messenger Service</u>	99B Daly Bldg	BELANGER J E (Acting Head)	2-8433
Meagher J J - Supervisor	2-7827	Divisional Secretary -	
Congill Unit	5-6615	Pothier Miss L	2-8433
Copeland Unit	6-1402	Accounts	2-3781
East Block Unit	6-1137	International Mail Policy and	
Hope Bldg Unit	6-2878	Personnel	
Langevin Block Unit	6-1138	Henderson D J	2-5112
NATO Documents Centre	27 Langevin Bldg	Personal Mail	2-8491
Matthewman Mrs H - Supervisor	6-2536	Operational Planning and Training	
Records Unit	537 Congill Bldg	Warren E L	2-0228
Basset Miss F E - Supervisor	5-6615	Documents	2-2255
Requests for files	5-6934	Operator Training	2-2053
Records Unit	101 Copeland Bldg	Purchase, Supply and Technical	
Fraser Miss H - Supervisor	2-7962	Training	
Requests for files	2-7962	Woodham S J	2-7317
Records Unit	B11 Copeland Bldg	Stores	2-2647
Potvin Mrs G - Supervisor	6-2523	Technician Training	2-7317
Requests for files	6-4693	Technical Services and Telephones	
Records Unit	99A Daly Bldg	Smith J	2-6912
Vanasse J M - Supervisor	2-6157	Drafting	6-3358
Requests for files	2-7474	Technical Plans	2-2650
Records Unit	343 East Block	Telephones	2-8047
d'Ornano C J - Supervisor	2-7959	Telegraphic Policy and Courier	
Requests for files	2-3222	Services	
Records Unit	207 Hope Bldg	Matthews A C	6-3118
Lapensée M - Supervisor	6-2878	Couriers	2-8078
Requests for files	6-2878	Workshop	2-2846
Records Unit	101 Langevin Bldg	<u>Telecommunication Centre</u> (SXC)	East Block
Ready Miss L - Supervisor	2-2217	Head of Centre Daley S C	2-7522
Requests for files	2-8529	Deputy Head Burns J A	2-99
		Chief Supervisor	2-3844

● duplicating 2-6877
Incoming Telegrams 2-4698
Outgoing Telegrams 2-2920
Technical Maintenance
Scott T R 2-9978

Supervisor 2-1255
Diplomatic Mail (SXM)
Supervisor 2-5598
Bag Service 6-2535
Mail Service 2-5598

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency
(CIDA)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Stewart Miss J 6-1442
Gagné G 6-4444
Willer E A 2-4568
Gagnon J 2-9709

National Defence College, Kingston

Jay R H 189-9-546-5591
Nutting C H 189-9-546-5591
Jackson R D 189-9-546-5591

Government House

Walker P F 749-5933

Department of National Defence

Wang E 2-6575

Privy Council Office

Chretien R A J 6-2846
McKinnon R 2-1879

Task Force on Government Information

Chairman - Fortier D' Iberville 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen I - Director 2-7400
Secretary - Brown Mrs K 2-7400

Estimates & Research Division

Secretary - Brown Mrs K 2-4035

Ablett R 2-3800
Atkins Miss F E 2-6884
Carnall H B 2-3471
Cureton E A 2-6884
Frebold B 2-7984
Johnson Miss J M 2-3471
MacKenzie G A 2-3690
Mullins W J 2-3690
Northwood Miss M C 2-3471
Rogalsky G R 2-7984
Steen J D 2-7984
Stowell H 2-3471
van Snellenberg Miss E 2-7606
Whitmore Miss E 2-7606

General Division

McGibbon R L - Chief 2-0906
Secretary - Casey Mrs D 2-0906
Haigh F 2-6120
Heath D J 2-6120
Iswolsky M I 2-6120
Landon G R P 2-6926
Namiesniowski C F 2-6120
Special Documents -
Georgiles Mrs J R 2-5835
Registry -
Goodeve Miss A 2-4080
Library -
Turner Mrs H M 2-6480
Drafting -
Roberts J B 2-6884
Map Library -
Houlahan E J 2-6480
General Inquiries -
Carkner M A 2-4080

OFFICE OF

OTHER GOVERNMENTS DEPARTMENTS

AUDITOR GENERAL'S OFFICE Copeland Bldg

Wake J H 2-5641

FIRST AID

Nursing Counsellor - Mrs D Sutherland

Confederation Bldg Room 16 2-0474

If no answer call Medical Centre .. 2-4841

Health Unit Services for
Departmental Employees

East Block, Langevin Block, Postal Stn
"B", Hope Bldg., Blackburn Bldg.,

Health Unit Location:
Confederation Bldg.,
Room 16, Basement 2-0474

Copeland Bldg.,
Health Unit Location:
Jackson Bldg.,
Annex, Ground floor 2-0532

Daly Bldg.,
Health Unit Location:
Connaught Bldg.,
Room 124A 2-5744

Stores & Shipping, 47 Young Street,
Health Unit Location:
Geological Bldg.,
Room 100, Ground floor,
601 Booth Street 2-5834

Medical Emergency
402 Albert Street 2-4841

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896
Commissionaire - Daly Bldg 2-3769
Commissionaire - East Block 2-3594
Commissionaire - Langevin Block ... 2-4065
Commissionaire - Postal Stn "B" ... 2-4118
Commissionaire - Copeland Bldg 6-1998

TRANSLATION BUREAU 202 Daly Bldg

FLEURY J D 2-6193

Assistants 2-5351

TREASURY OFFICE Copeland Bldg

MATTHEWS R H (C T O) 2-3861

McNab S A B (Ass't C T O) 2-5340

Grenier M E (Admin Asst) 2-3392

Personnel and Divisional Secretary. 2-5340

AUDIT Hutchinson H R 2-0471-

General Accounts - Delaney G L 2-6171

Travel & Removal 2-3841

Post Accounts - Reid G F 2-6084

Enquiries 2-1717

ACCOUNTING 2-8853

Allotment Control - Allard Mrs R A. 2-8853

Revenue, Assets & Liabilities -
Pearce R L 2-6456

TRANSCRIBING & CHEQUE ISSUE

Marks Mrs L K 2-9422

OFFICE SERVICES

Simpson C A 2-9422

C.I.D.A. SUB-OFFICE Nicol Bldg

Edgehill H I (Treasury Officer) 2-4034

AUDIT Dole Miss A M 2-4034

Technical Assistance Accts

Anderson Miss A 2-4962

Capital Projects Accts

Connolly G W 6-5993

ACCOUNTING Marion J C 6-5993

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

MARCH 1, 1969

ENQUIRIES:

Employment.....	2-1276	Telephone Repairs.....	9-4104
C.I.D.A.....	2-0863	Enquiries during Evenings, Weekends and Holidays.....	2-2920
Passport.....	2-4711	Conference Room, 151 East Block.....	2-2308
Press and Broadcasting.....	2-3598	Conference Rooms, Reservations.....	2-1584
Publications by External Affairs.....	2-6170	EA Contribution Fund.....	2-7722 2-8678
Telephone Numbers and Addresses.....	2-9260	EA Recreation Organization.....	2-0442
Security Guard Room, East Block.....	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE
FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block.....	2-5074
Room 315S House of Commons.....	2-1518

PARLIAMENTARY SECRETARY

Goyer J. -P.	
Room 137S House of Commons.....	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard (Executive Assistant).....	2-6735
Dugal Miss Jeannette (Private Secretary).....	2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard (Executive Assistant).....	2-1646
Gervais Richard (Special Assistant).....	2-4151
Dugal Miss Jeannette (Private Secretary).....	2-5074
Mrs. I. Winkler (Assoc. Private Secretary).....	2-0439
McGill A S (Sr. Departmental Assistant).....	2-2150
Moore R (Departmental Assistant).....	6-4140
Robinson J M (Departmental Assistant).....	6-4140
Lefebvre Miss F (Divisional Secretary).....	2-2150
Brown W R (Minister's Registry).....	2-3483

UNDER-SECRETARY OF STATE

<u>FOR EXTERNAL AFFAIRS (G)</u>	East Block
CADIEUX M.....	2-4803
Sabourin Miss P.....	2-4803
Yalden M E (Special Assistant)....	6-1025
Simard A S S.....	6-2863
Plezia Miss J.....	6-1025

DEPUTY UNDER-SECRETARY OF STATE
FOR EXTERNAL AFFAIRS

ROBINSON H B.....	2-3894
Mackay Miss M M.....	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E.....	2-4805
Milne Miss E M.....	2-4805
BISSONNETTE P A (Acting).....	2-6876
Drouin Miss J.....	2-6876
LANGLEY J C.....	2-4804
Hall Miss M A.....	2-4804
STARNE J K.....	2-7590
Shearer Miss N J.....	2-7590

Mail Register:

Philon Miss S (Room 277).....	2-8841
-------------------------------	--------

CHIEF OF PROTOCOL (B)

BERLIS N F H.....	2-2344
-------------------	--------

CENTRAL PLANNING STAFF (GP)

301 Postal Stn "B"

MATHEWSON A de W..... 2-8878
Chesson M J..... 2-5382
Latreille Mrs I..... 2-5382

STAFEUR (SA) 358 East Block

Co-Chairmen..... 2-9782
HOOTON F G..... 2-9782
Schioler J P..... 6-2581 2-1475
Divisional Secretary..... 2-9782

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

RIDDELL G G..... 2-7133

Middle Eastern Section

Rau G A..... 2-5879
Bergbusch E J..... 2-8869
Buckley B..... 6-4606

Africa Section 1

Harman G R..... 2-8614
Delvoie L A..... 2-3982
Heeney S H..... 6-1669
Malara M..... 6-1669
Skrabec E A..... 2-8252

Africa Section 2

Mitchell R H G..... 2-9588
Hébert E..... 6-2932
Simard J..... 6-5403
Despres A..... 6-2932

Divisional Secretary -
Dohlen Miss A..... 2-9220 2-7133
Stenographic Section..... 6-1207

COMMONWEALTH DIVISION (K)

220 Langevin Block

CORNETT D M..... 2-6356
Dench Miss M Q..... 2-2756
Bell M D..... 6-1995
Clifford Wayne..... 2-2424

Hampson H G..... 2-04
Pardy H G..... 6-2056
Whittleton J A..... 2-9252
Divisional Secretary -
Craig Miss N..... 2-1734 2-6356

CONSULAR DIVISION (C) M-28 Daly Bldg

GILMOUR E H..... 2-6470
Joly de Lotbinière E..... 2-7154
Divisional Secretary -
Hughes Miss A L..... 2-6470
Stenographic Section..... 6-4376
Registry..... 6-2442

Consular Services Section I

Hyndman Miss A M..... 2-7992
Fournier J R R..... 2-3414
O'Connor T..... 6-4283
Sarrazin L L..... 2-5460
Sutton Miss J..... 2-3414
Walker L J C..... 6-4374

Consular Services Section II

Bull G B..... 2-0918
Brennan Miss N A..... 2-0977
Gregor C J..... 2-3705
Lapointe M H..... 2-6540
McAuley Miss J..... 2-6540

Régulations

Kirk F M..... 2-7167
McFarlane Miss M..... 2-7167
Napier A..... 6-4106

Plans and Operations

Cook C H..... 2-1152

CO-ORDINATION DIVISION (CO) 550 Daly Bldg

STANSFIELD David..... 2-7917
Gwyn Nicholas..... 2-2294
Bilodeau Jacques..... 2-8717
Richards Peter..... 6-15
Divisional Secretary -
Gingras Miss E..... 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520Z, Congill Bldg
275 Slater Street

GIGNAC Jacques..... 2-1557
Couvrette André..... 2-6104
Jennings Peter R..... 2-5359
Divisional Secretary -
Leblanc Miss M..... 2-1557
Stenographic Section..... 6-3649 2-9939

Arts Section

Tanguay Fernand..... 2-6746
Booth Anne..... 6-3197
Checkland Kenneth L..... 6-1471
D'Iberville-Moreau Luc..... 6-2153
O'Hagan Richard C O..... 2-4349

Cultural Programmes Section

Couvrette André..... 2-6104
Asselin Pierre..... 2-9947
Gagné Gilles L..... 6-5293
Granger Pierre..... 6-3119
Thornton Miss Jennifer..... 6-3642

Education Liaison Section

Jennings Peter R..... 2-5359
Bonnezen A B..... 2-6668
Carrier Jean-Paul..... 6-3638
Girouard Miss Esme..... 2-9919

International Organizations & Conferences

Dolgin Marc I..... 6-1014

Finance Control

de LaDurantaye Pierre..... 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block

RETTIE E R..... 2-7051
Johnston P A E..... 2-6391
McIlwraith K D
(Dept. Security Officer)..... 2-5124

Banks S A..... 2-7996
Brook R E..... 2-3881
Cousineau Jacques..... 2-7809
Cowling Miss M..... 6-4063
Doherty M C..... 2-0163
Elie W M..... 2-2817
Galpin E T..... 2-5009
Hancock P J A..... 2-0552
Keyes F K E..... 2-1150
Oldham P A..... 2-3881
Reimer G H..... 2-5218
Rose J D..... 6-1139
Singleton H B..... 2-3293
Ward F A E..... 2-1905
Wilkinson W C..... 6-4738
Divisional Secretary -
Murray Mrs J M..... 2-7051
NATO Document Centre..... 6-2536

DIRECTION DES RELATIONS ENTRE PAYS
FRANCOPHONES (FR)

102 Postal Stn "B"

BLANCHETTE Arthur..... 6-3906
Tardif L P..... 6-4846
Pelletier M..... 6-3904
Divisional Secretary -
Boisvert Miss C..... 6-3906

DISARMEMENT DIVISION (N)

404 Daly Bldg

BOW M N..... 5-6689
Clark R W..... 2-1892
Bernier A..... 2-3815
Smith G J..... 6-1082

Divisional Secretary -

Marshall Miss L S..... 2-3430 2-5039

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H..... 2-6149

Eastern Section

Brown K C..... 2-5303
 Szlazak Miss A..... 2-0606
 Caskey Miss J..... 6-3606
 Hearn G L..... 2-7001
 Murray R W..... 2-6225
 Peel H D (Sec. Visits Panel).6-2633 2-7991
 Wade S A (Asst. Sec., Visits Panel) 2-7991

Western Section

Roquet C..... 2-8333
 Gilbert R..... 2-2783
 Jarvis W M..... 2-4798
 Licari W G..... 6-2727
 Lonergan T..... 6-1892
 Periard G..... 2-0871
 Tessier R..... 6-4484
 Divisional Secretary -
 Davidson Miss J..... 2-9425 2-6149

FAR EASTERN DIVISION (Y)

505 Postal Stn "B"

SEABORN J B..... 2-2991
 Harrington J M..... 2-3372
 Buchan R J..... 2-0959
 Chistoff O A..... 2-0497
 Delworth W T..... 2-6807
 Fieldhouse J..... 2-1743
 Fraser John M..... 2-6129
 Hall Miss I M..... 6-1989
 Kristianson G L..... 2-7359
 Divisional Secretary..... 2-2991
 Stenographers' Section..... 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald..... 2-8785
 Hilborn G W..... 2-8448
 Inglis A I..... 6-4090
 Blanchet G R..... 2-7381

Divisional Secretary -

McLachlan Miss A M..... 6-4090

Special Duties -

Pearson Geoffrey A H..... 2-7549

Archives -

Fast J..... 2-7722

Graham W..... 2-7722

Library Section 604 Postal Stn "B"

Reference -

Hart Miss G..... 2-8733

Cataloguing -

Mascaro Mrs B - UNESCO - IMF 2-5788

Government publications -

Arkell Miss M..... 2-4715

Wood Mrs H..... 2-4715

Purchase of Publications -

Munro Mrs J..... 2-1336

Ferguson Miss L M..... 2-1336

Circulation -

St George Miss L - Books..... 2-7687

Duchesne Miss Y..... 2-7687

Periodicals..... 2-7687

Law Books..... 2-4383

Press Clipping Service 115 Postal Stn "B"

Barrette Miss Y..... 2-6879

INFORMATION DIVISION (J)

637 Congill Bldg

STEPHENS L A D..... 2-8262

Bellemare E R..... 2-6939

Divisional Secretary -

Ashton Miss E B..... 2-8262

Information Division Enquiries.... 2-6170

Telephone numbers and addresses... 2-9260

Typing Section..... 2-7331

Academic Relations

Williamson K B..... 6-4551

External Policy Information		Morley Miss M (Canada).....	2-6170
Arcand T J.....	5-6590	(Financial Control)	
Tessier R.....	6-2143	Brennan Miss D.....	2-5849
Inter-Departmental & Parliamentary Relations		(Photographs & Supplies)	
Boehm J T.....	6-4527	Carisse A.....	2-6820
Jacques J.....	2-7656	Dumais J P.....	2-9568
Visits Programme		<u>INSPECTION SERVICE</u> (Q)	
Hardy Miss A T.....	2-7621	532A Congill Bldg	
Siegrist M.....	6-5396	KEITH B A.....	2-6565
Stewart Miss J.....	2-1316	Gregson R H.....	2-2440
Thibault C.....	6-2115	Divisional Secretary -	
Parrington B G.....	2-7025	Douglas Miss M.....	2-6565
Special Programmes (USA)		Special Projects 201-202 Postal Stn "B"	
Romeril P E A.....	6-1745	Maybee J R.....	6-3256
NFB-CBC Liaison		Trudeau Miss M.....	6-3256
Publicover E F.....	5-6811	<u>LATIN AMERICAN DIVISION</u> (XL)	
Kendrick R.....	5-6928	204 Langevin Block	
Gallien Miss B.....	2-7218	BRIDLE P A.....	2-7175
Exhibitions		Dier O W.....	2-2480
Rodger Miss R C.....	2-3506	Temple M C.....	2-7595
Sparks Miss J.....	6-3045	Morton F W O.....	6-3270
Information Services		Korn H G.....	6-4626
Bryce A D.....	2-7925	Waterfall D E.....	6-4568
Lyon Mrs J.....	2-9580	Ahrens H-C.....	6-1611
Graham A L.....	5-6916	Divisional Secretary.....	6-1317
Drew-Brook Miss A.....	2-4068	<u>LEGAL DIVISION</u> (L)	
(Editorial English)		520 Daly Bldg	
Gillan P A Q.....	2-9579	BEESLEY J A.....	2-2728
Groves Miss J M.....	2-9505	Kingstone H G (Deputy Head).....	2-6692
Sheldon Mrs M B.....	2-6312	Copithorne M (Deputy Head).....	6-1940
(Editorial French)		Claims Section	
Boudreault Miss G.....	2-9598	Copithorne M D.....	6-1940
Du Sault Miss Y.....	6-1153	Burke K L.....	2-2486
Bisson Mrs L.....	2-6647	Bourgeau P G.....	5-8508
(Inquiries)		Girard Miss M C M.....	2-0967
Bennett Miss A (Posts).....	2-9557	Parks G.....	2-1990
		Sleeth G J.....	2-8508

Torobin A.....	2-2467	Treaty and Economic Section	
Enquiries.....	5-7511	Stanford J S.....	2-5406
General Section		Applebaum B.....	2-8658
Legault L H J.....	2-2002	Auger R.....	5-7707
April S.....	6-1913	Mawhinney B.....	2-9553
Legal Planning Section		Scott B B.....	2-8926
Miller D M.....	2-2104	Divisional Secretary -	
Clark L S.....	2-7738	Freeman Miss J	
		(General Enquiries).....	2-2728
		Legal Library.....	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

<u>Head</u>	334 Langevin Block
KIRKWOOD D H W.....	2-3793
Mueller Miss R B.....	2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

330 & 334 Langevin Block

SMITH L A H.....	2-2148
Jenkins W J (Deputy Head).....	2-3926
Livingston F G.....	2-7107
Ducharme P.....	2-4158
Fraser H P G.....	2-5421
Doyle Miss A M.....	2-8731
Divisional Secretary -	
Vallières Mrs M D.....	2-8731 2-2148

Shannon G E.....	2-1556
Pedersen C C.....	2-9424
Fagan R J de M.....	2-3280
Dymond W A.....	2-9236
Lonergan T P J.....	2-8327
Divisional Secretary -	
Joubert Miss D.....	2-8731

TRANSPORT, COMMUNICATIONS AND ENERGY DIVISION (EE)

324 Langevin Block

COMMERCIAL POLICY DIVISION (EC)

333 Langevin Block

McPHAIL D S.....	2-7498
Roy J R (Deputy Head).....	2-2088

REYNOLDS R E.....	2-6901
Gadd C S (Deputy Head).....	6-2391
Millard J A.....	2-5640
Fogerty C D.....	6-2057
Wade S A.....	2-3952
Divisional Secretary -	
Grandy Miss S L.....	5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

<u>Head</u>	302 Langevin Block
NUTT J S.....	2-3402
MacLeod Mrs P M.....	2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P.....	2-7921
------------------	--------

North American & Special Projects Section

Harris J G.....	2-5251
Robinson J.....	2-1706

Villeneuve L..... 2-9263
NATO Section
Marshall C J..... 2-3795
Vernon G C..... 2-6205
Bishop D G..... 2-4843
Divisional Secretary -
MacLeod Mrs P M..... 2-3402
NATO Document Centre..... 6-2536
PEACEKEEPING & MILITARY ASSISTANCE
DIVISION (DP) 314 Langevin Block
SHENSTONE M..... 2-2796

Boyd A R..... 2-7509
Military Assistance
Newlands Lt Col W J..... 2-5010
Peacekeeping and Cyprus
Merklinger K J..... 2-9368
Overflights, naval visits, military colleges
Watson B K..... 6-1425
Divisional Secretary -
MacLeod Mrs P M..... 2-3402

PASSPORT OFFICE (CP) Blackburn Bldg
Chief Passport Officer
DURDIN W S..... 2-6653
Deputy Passport Officer (Operations)
Bélanger C..... 2-4168
Deputy Passport Officer (Policy)
Greenwood Miss M W..... 2-6772
Financial Management Officer
Carter M E..... 2-9868
Personnel Officer
Van Sickle W H..... 5-6647
Chief Examiner
Royce Miss H R..... 2-1847
Assistant Chief Examiner
Gravelle Miss M..... 2-9890
Security Officer
Flumerfelt B E..... 2-1675
Administrative Officer
Whelan J R..... 2-0537
Diplomatic & Special Passport Section
Leclerc Miss C..... 2-6406
Senior Examiners
Smith Miss M..... 2-4135

Jobin Miss H..... 2-4135
Pool of Senior Examiners..... 2-9763
Passport Division Registry
Butler Mrs J..... 2-8035
Transcription Services Supervisor
(Divisional Secretary)
Vaive Mrs M..... 2-9800
Facilitation Supervisor..... 6-3442
Foreign Operations & Training
Krivens R - Larmour Miss V..... 2-9892
Accounts & Supply Supervisor..... 2-1088
In-Mail & Cash Supervisor..... 2-5192
Microfilm Library..... 2-9870
Enquiries
Telephone Enquiry Section..... 2-4711
Public Counter Section..... 2-1537
Certificates of Identity Section.. 2-3378
PRESS OFFICE - SERVICE DE PRESSE (W)
371 East Block
FRANCIS J R..... 2-6507
Plourde R..... 2-3598
Haggan R..... 2-5028
Divisional Secretary..... 2-6507

PROTOCOL DIVISION (B) Hope Bldg

BERLIS N F H..... 2-2344

LaFlèche Paul R..... 2-6436

Invitations..... 2-3731

Read T H W..... 6-2065

Clark H F..... 6-4039

Protocol Section

Cole Dacre P..... 2-6882

Boles S J..... 6-2738

Ladouceur Roger (Accreditations)... 2-8838

Morin André (Diplomatic and
Consular Appts)..... 2-8277

Burns Miss H M (Privileges and
Visas)..... 2-0889

Divisional Secretary -
Caron Miss Janine..... 2-2344

Government Hospitality Committee

Corbet Mrs A A G..... 2-8162

Enquiries..... 2-8055

7 Rideau Gate

Blair Mrs G J..... 745-9811 6-3343

UNITED NATIONS DIVISION (V) 418 Daly Bldg

BARTON W H..... 2-4341

Political Section

Parry J O..... 2-7993

Sharpe J..... 2-9523

Svoboda C V..... 2-8842

Hall Miss..... 2-9512

Quinn M R..... 2-9509

Economic and Social Section

Bruce G F..... 2-6836

Roberts R H N..... 2-8040

Wright A R..... 2-1578

Sterling R P..... 2-5643

Green L..... 6-1720

Thibault P J..... 6-4536

Special Assignment

Ignatieff G..... 2-3430

Macpherson Miss M..... 5-6960

Hopps Miss N..... 2-8842

Divisional Secretary -
McCuaig Miss H E..... 2-3852

UN Documents

Cain Miss C..... 2-6865

USA DIVISION (X) 236 Langevin Block

BURBRIDGE K J..... 2-6172

Barker J R (Deputy Head)..... 2-6574

Policy Co-ordination Section

Berry L M..... 6-4583

P A Anderson..... 2-4993

Boundary Waters Section

Whittaker J N..... 2-1738

Warren M K..... 2-6329

Consulate Programme Planning

Blair D..... 2-9682

Divisional Secretary -
Russell Miss J W B..... 2-6172

Steno Section..... 6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

Director General Room 301 PS "B"

BENNETT T H..... 2-2388 2-6109

Carpenter Miss M V..... 2-2388 2-6109

Assistant to the Director-General

Room 302 PS "B"

O'Toole L J..... 6-4736

Area Comptrollers

Room 317 PS "B"

Agnes W M..... 2-8981
 Lavigne J C E..... 5-6736

CENTRAL SERVICES DIVISION

(CS)

248 Daly Bldg

GRANT M..... 6-4328
 Divisional Secretary -
 Low Miss M E..... 6-4328

Administrative Publications Section

Haner W E..... 2-4201
 Leffler Mrs E M..... 2-4418
 Michaud B..... 2-4418

Authorities Index & Circular Documents 2-1579

Headquarters Accommodation Section

Adams N C..... 2-7095
 Dixon L L..... 6-4406

PRODUCTION SERVICES SECTION

444 Langevin Block

Kingsley J Lucien..... 2-4307
 Proulx C Marcel..... 5-8501
 Gravel R Jacques - Printing..... 2-6484
 McCloskey Mrs C - Enquiries -
 Circular Documents..... 2-0563
 Morin Mrs E - Typist Pool..... 2-7812
 Noel Mrs R - Varitype..... 6-5886
 Parsons Kenneth - Outgoing Mail.... 5-7009
 Bradley Mrs S - Mailing Lists -
 Addressograph..... 6-5208

Special Services Section

McLeod W P..... 6-4037

FINANCE DIVISION (R)

410 Copeland Bldg

MATHESON A J..... 2-4786
 Warren B R (Deputy-Program Planning) 6-3175
 Young A J (Deputy-Operations)..... 2-7395
 Bryson G L..... 2-4731 2-9336
 Cloutier S..... 6-1667
 Sagné G..... 2-8158

Geltman H..... 2-4828
 Graham W G..... 2-7388
 Jenkins W A..... 2-2971
 Ouellette Miss M A C..... 6-3173
 Ryan L V..... 2-8115
 Thompson W W..... 6-2672
 Wilson G J..... 2-4828
 York J D..... 2-0127
 Divisional Secretary -
 Farmer Miss B..... 2-9664 2-4786
 Audit Section..... 6-3173
 Accounts Section..... 2-7690
 Departmental Cashier (103A Langevin) 2-5790
 Estimates Section..... 2-9336
 Travel Section
 Travel Plans.... 6-2672 - 2-0797 2-7388
 Travel Claims..... 2-8158 6-1668
 International Conferences..... 2-9339

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Bldg

VAIL Lawrence E..... 2-0965
 Divisional Secretary -
 Robinson Miss M..... 2-0965
 General Enquiries..... 6-1429
 Financial Control & Admin Officer
 Kirk Harold M..... 2-9331
 Automotive and Electrical
 Wildman E J..... 2-5620
 Electrical & Electronics
 Beckett G W..... 2-8905
 Mechanical Equipment
 Perry H R..... 2-7743
 Vehicles - Jackson H C..... 6-1947

Enquiries..... 6-2041

Furnishings Abroad

 MacLenaghan M A..... 2-7190

 Jaquith W C..... 2-9332

 Enquiries..... 2-7190

 Sample Room..... 6-4099

Inventories Abroad

 Walker R J P..... 2-5726

General Purchasing Office

 Cousineau W J..... 2-6185

 Enquiries - Kirkpatrick W J..... 2-2096

 Customs - Hughes C J..... 6-4048

 Accounts Payable..... 2-9280

 Office Machine Repairs..... 2-6469

Stores and Shipping 47 Young St

 Laundriault J J..... 4-5029

Requisitions for Stationery..... 4-5252

Receiving and Stock Room..... 4-5640

General Office..... 4-5791

PROPERTY MANAGEMENT DIVISION (PR)

 302 Daly Bldg

WILSON Douglas R..... 2-3586

 Divisional Secretary -

 MacDonald Miss A..... 2-3586

Programme Planning

 Smith L J..... 2-9289

Property Acquisition

 Scott John A (Section Head)..... 2-0293

 Gilmour J A..... 6-4286

 Cole C C..... 2-9291

 Gillies D S..... 2-9291

 Hunter R J..... 6-3908

 Gill W J..... 6-3908

Property Leasing and Maintenance

 Sweetman T K (Section Head)..... 2-3979

 Gooding Bernard F..... 2-8172

 MacAulay A G..... 2-8172

 MacCormack M A..... 2-8172

 Knox J H..... 6-3980

 Chisholm F G..... 6-3980

 Property Records..... 6-4375

ORGANIZATION AND METHODS UNIT (MA)

 532 Daly Bldg

PARENT L A..... 2-3744

General Projects Section

 Coutu J B..... 2-1223

 Clayton A W..... 2-1223

 Simpson D C..... 2-1223

Forms Management Section

 Regalbuto J C G..... 5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M..... 2-0762

 Woods Mrs J M..... 2-8369

Special Assistant -

 W. G. M. Olivier. 6-2204

Classification and Establishment Section (PE)

 Murray J K..... 2-7470

 Baird Miss A J..... 2-9445

 Nicholson Miss T I..... 2-2506

 Reid Miss K..... 2-9448

 Sinclair J M..... 2-9258

 Webb D R..... 2-34

 Divisional Secretary -

 Palichuk Miss G..... 2-9801

<u>PERSONNEL PLANNING & DEVELOPMENT DIVISION (PD)</u>		<u>Commitment Control</u>	
SINCLAIR J G.....	6-2889	Edington R J.....	2-9377
<u>Training and Development Section</u>		<u>Divisional Secretary</u>	
Cyr J.....	2-9446	Reagh Miss N.....	2-5317
Bourdeau G J.....	6-1929	Pool.....	2-9251
Johnston P R W.....	6-1086	Records.....	2-9260
Greenway W J.....	6-1086	Medical Appointments.....	2-9376
Leclerc J L.....	6-1946	<u>STAFF RELATIONS AND COMPENSATION</u>	
Enquiries.....	6-1946	<u>DIVISION (PA) 2nd & 3rd floors, Copeland</u>	
<u>PERSONNEL OPERATIONS DIVISION (PO)</u>		WILSON David..... 2-6497	
	Copeland Bldg	Le Feuvre S G..... 2-0515	
For information re addresses, movements and telephone numbers....		Divisional Secretary..... 2-6497	
	2-9260	<u>Staff Relations Section</u>	
COOK J M.....	2-5317	Kirkland P..... 2-9907	
<u>Assignments Section</u>		Whitelaw David..... 6-4182	
Haffey N.....	2-3051	Bélair N..... 2-9309	
Roy J S (FSOs).....	2-1021	Martin Miss J..... 2-9844	
Williams T A (FSOs and ATs).....	2-9253	<u>Heads of Post Section</u>	
Turenne R E.....	2-9375	Ouellette J L T M..... 6-2803	
Hobbs Miss O E (Admin Services Officers).....	2-6003	<u>Allowance Policy Section</u>	
Woodyard E H (Clerks).....	2-6954	Laidman Miss E R..... 2-4174	
Shea Miss M (Stenos).....	2-7501	Fleming E H..... 6-4645	
Plouffe Miss S (Stenos).....	2-4840	Education Allowances -	
Robineault J-M (Security Guards, Communicators Technicians and Messengers).....	2-7480	Pochopsky L C..... 2-5098	
Jarvis Miss E (Appoint of other Govt. Dept. Repts Abroad and Designations).....	2-5496	Representation Allowances -	
<u>Employment Section</u>		Blenkarn N F..... 2-5098	
Alasco Mrs C.....	2-9308	<u>Accommodation Abroad Section</u>	
Gagnon Miss F.....	2-1276	Zoubie J A..... 6-2749	
Laplante Miss G.....	2-9447	Enquiries - Shaw D..... 2-9761	
Hallman D.....	2-4892	Posting Arrangements -	
<u>Projects</u>		Wells Miss S..... 2-9266	
Advokaat A.....	2-2572	<u>Estimates and Control Section</u>	
		England R W..... 2-0442	
		<u>Locally Engaged Staff Abroad Section</u>	
		Davis R W..... 2-9828	
		Grimes Miss M..... 2-2495	
		Nesbitt Miss P..... 2-2495	

Employee Services Section for

Quellette J.L.T.M.....	6-2803
Mackie Miss L.....	6-1791
<u>Pay and Allowances Abroad</u>	
Clement R.....	2-3540 6-2073
<u>Pay - Ottawa</u>	
Verreault Miss J.....	2-5562 2-7642
<u>Superannuation -</u>	
Hodgson Miss D.....	2-0410

Leave (Regulations Enquiries)

Peden Miss M - Cummings Miss E...	6-2744
Leave Records Enquiries...	2-5562 2-7642
<u>Health Insurance -</u>	
Archambault R.....	2-6167
<u>Officers in Training</u>	
Stock Miss Celia J.....	2-4274
Martel R.....	2-4274

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

	Langevin Bldg
CHARETTE R L P.....	2-8678
Bélanger J R (Deputy Head).....	2-7437
Berlet L - Post Liaison Officer.....	2-7532
Stafford J C - Records Scheduling Officer.....	2-5038
<u>Divisional Secretary -</u>	
Shortell Miss M.....	2-8678
Training - Renou Mrs R.....	5-6836
<u>Central Records</u>	
Mahoney C J - Supervisor.....	6-1779
Classification Control.....	2-6859
Index Control.....	2-8724
Mail Opening.....	2-8043

Classification Inquiries by Division

African & Middle Eastern.....	2-4164
Central Planning Staff.....	2-4164
Central Services.....	6-2459
Commonwealth.....	2-4164
Consular.....	6-2442
Co-ordination.....	6-1406
Cultural Affairs.....	5-6615
Defence Liaison (2).....	2-7959

Disarmament.....	2-6157
Economic Affairs.....	2-6664
European.....	2-4164
Far Eastern.....	2-4164
Finance.....	6-2523
Historical.....	2-4164
Information.....	5-6817
Inspection Service.....	5-6615
Latin American.....	2-4164
Legal.....	6-1406
Materiel Management.....	6-2459
Organization & Methods.....	6-1406
Personnel Branch.....	2-7962
Personnel Branch - Staff Relations and Compensation.....	6-2523
Politico Military Affairs.....	2-6032
Press Office.....	2-7959
Property Management.....	6-2459
Protocol.....	6-2878
Records Management.....	2-4164
Relations entre Pays francophones.	2-4164
Stafeur.....	2-7959
Telecommunications.....	2-4164
United Nations.....	2-61

USA.....	2-4164	Special Records	215 Langevin Bldg
Dormant Records.....	2-6614	Langevin N - Supervisor.....	2-1411
<u>Messenger Service</u>	99B Daly Bldg	<u>TELECOMMUNICATIONS DIVISION (SX)</u>	
Meagher J J - Supervisor.....	2-7827		407 Postal Stn "B"
Congill Unit.....	5-6922	BELANGER J E (Acting Head).....	2-8433
Copeland Unit.....	6-1402	Divisional Secretary -	
East Block Unit.....	6-1137	Pothier Miss L.....	2-8433
Hope Bldg Unit.....	6-2878	Accounts.....	2-3781
Langevin Block Unit.....	6-1138	International Mail Policy and	
NATO Documents Centre	27 Langevin Bldg	Personnel	
Matthewman Mrs H - Supervisor.....	6-2536	Henderson D J.....	2-5112
Records Unit	537 Congill Bldg	Personal Mail.....	2-8491
Basset Miss F E - Supervisor.....	5-6615	Operational Planning and Training	
Requests for files.....	5-6922	Warren E L.....	2-0228
Records Unit	101 Copeland Bldg	Documents.....	2-2255
Fraser Miss H - Supervisor.....	2-7962	Operator Training.....	2-2053
Requests for files.....	2-7962	Purchase, Supply and Technical	
Records Unit	B11 Copeland Bldg	Training	
Potvin Mrs. G - Supervisor.....	6-2523	Woodham S J.....	2-7317
Requests for files.....	6-4693	Stores.....	2-2647
Records Unit	99A Daly Bldg	Technician Training.....	2-7317
Vanasse J M - Supervisor.....	2-6157	Technical Services and Telephones	
Requests for files.....	2-7474	Smith J.....	2-6912
Records Unit	343 East Block	Drafting.....	6-3358
d'Ornano C J - Supervisor.....	2-7959	Technical Plans.....	2-2650
Requests for files.....	2-3222	Telephones.....	2-8047
Records Unit	207 Hope Bldg	Telegraphic Policy and Courier	
Roy Miss M-A - Supervisor.....	6-2878	Services	
Requests for files.....	6-2878	Matthews A C.....	6-3118
Records Unit	101 Langevin Bldg	Couriers.....	2-8078
Ready Miss L - Supervisor.....	2-2217	Workshop.....	2-2846
Requests for files.....	2-8529	<u>Telecommunication Centre (SXC)</u>	East Block
Records Unit	301 Langevin Bldg	Head of Centre - Daley S C.....	2-7522
McDermott Miss M - Supervisor.....	2-6664	Deputy Head - Burns J A.....	2-9968
Requests for files.....	2-5325	Chief Supervisor.....	2-3844
		Duplicating.....	2-6877

Incoming Telegrams.....	2-4698	<u>Diplomatic Mail</u> (SXM)	
Outgoing Telegrams.....	2-2920	Supervisor.....	2-5598
Technical Maintenance		Bag Service.....	6-2535
Scott T R.....	2-9978	Mail Service.....	2-5598
Supervisor.....	2-1255		

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency
(CIDA)

Kidd G P..... 2-0587
Hart A F..... 6-5277
Brady P F..... 6-5142
Slyfield P..... 6-2747
Woolcombe G S M..... 6-3427
Bolduc G..... 6-1442
O'Rourke Miss J..... 6-5142
Willer E A..... 2-4568

National Defence College, Kingston

Jay R H.....189-9-546-5591
Nutting C H.....189-9-546-5591
Jackson R D.....189-9-546-5591

Government House

Walker P F.....749-5933

Department of National Defence

Wang E..... 2-6575

Privy Council Office

Chretien R A J..... 6-2846
McKinnon R..... 2-1879

Task Force on Government Information

Chairman - Fortier D'Iberville..... 6-5451
Abrahams S..... 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen I - Director..... 2-7400
Secretary - Brown Mrs K..... 2-7400

Estimates & Research Division

Secretary - Brown Mrs K..... 2-4035
Ablett R..... 2-3690
Atkins Miss F E..... 2-6884
Carnall H B..... 2-3471
Cureton E A..... 2-6884

Frebold B..... 2-7984
Johnson Miss J M..... 2-3471
MacKenzie G A..... 2-3690
Mullins W J..... 2-3690
Northwood Miss M C..... 2-3471
Rogalsky G R..... 2-7984
Steen J D..... 2-7984
Stowell H..... 2-3471
van Snellenberg Miss E..... 2-7606
Whitmore Miss E..... 2-7606

General Division

McGibbon R L - Chief..... 2-0906
Secretary - Casey Mrs D..... 2-0906
Haigh F..... 2-6120
Heath D J..... 2-6120
Iswolsky M I..... 2-6120
Landon G R P..... 2-6926
Namiesniowski C F..... 2-6120

Special Documents -

Georgiles Mrs J R..... 2-5835

Registry -

Goodeve Miss A..... 2-4080

Library -

Turner Mrs H M..... 2-6480

Drafting -

Roberts J B..... 2-6884

Map Library -

Houlahan E J..... 2-6480

General Inquiries -

Carkner M A..... 2-4080

OFFICE OF

OTHER GOVERNMENT DEPARTMENTS

<u>AUDITOR GENERAL'S OFFICE</u>	Copeland Bldg	<u>TRANSLATION BUREAU</u>	202 Daly Bldg
Wake J H.....	2-5641	FLEURY J D.....	2-6193
<u>FIRST AID</u>		Assistants.....	2-5351
Nursing Counsellor - Mrs D Sutherland		<u>TREASURY OFFICE</u>	Copeland Bldg
Confederation Bldg Room 16.....	2-0474	MATTHEWS R H (C T O).....	2-3861
If no answer call Medical Centre...	2-4841	McNab S A B (Ass't C T O).....	2-5340
<u>Health Unit Services for</u>		Grenier M E (Admin Asst).....	2-3392
<u>Departmental Employees</u>		Personnel and Divisional Secretary	2-5340
East Block, Langevin Block, Postal Stn "B",		AUDIT - Hutchinson H R.....	2-0471
Hope Bldg., Blackburn Bldg.,		General Accounts - Delaney G L....	2-6171
Health Unit Location:		Travel & Removal.....	2-3841
Confederation Bldg.,		Post Accounts - Reid G F.....	2-6084
Room 16, Basement.....	2-0474	Enquiries.....	2-1717
Copeland Bldg.,		ACCOUNTING.....	2-8853
Health Unit Location:		Allotment Control - Allard Mrs R A	2-8853
Jackson Bldg.,		Revenue, Assets & Liabilities -	
Annex, Ground floor.....	2-0532	Pearce R L.....	2-6456
Daly Bldg.,		<u>TRANSCRIBING & CHEQUE ISSUE</u>	
Health Unit Location:		Marks Mrs L K.....	2-9422
Connaught Bldg.,		<u>OFFICE SERVICES</u>	
Room 124A.....	2-5744	Simpson C A.....	2-9422
Stores & Shipping, 47 Young Street,		C.I.D.A. SUB-OFFICE	Nicol Bldg
Health Unit Location:		Edgehill H I (Treasury Officer).....	2-4034
Geological Bldg.,		AUDIT - Dole Miss A M.....	2-4034
Room 100, Ground floor,		Technical Assistance Accts	
601 Booth Street.....	2-5834	Anderson Miss A.....	2-4962
Medical Emergency		Capital Projects Accts	
402 Albert Street.....	2-4841	Connolly G W.....	6-5993
<u>RCMP AND COMMISSIONAIRES</u>		ACCOUNTING Marion J C.....	6-5993
R C M P - East Block.....	2-0896		
Commissionaire - Daly Bldg.....	2-3769		
Commissionaire - East Block.....	2-3594		
Commissionaire - Langevin Block....	2-4065		
Commissionaire - Postal Stn "B"....	2-4118		
Commissionaire - Copeland Bldg.....	6-1998		

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

APRIL 1, 1969

ENQUIRIES:

Employment.....	2-1276	Telephone Repairs.....	9-4104
C.I.D.A.....	2-0863	Enquiries during Evenings, Weekends and Holidays.....	2-2920
Passport.....	2-4711	Conference Room, 151 East Block.....	2-2308
Press and Broadcasting.....	2-3598	Conference Rooms, Reservations.....	2-1584
Publications by External Affairs.....	2-6170	EA Contribution Fund.....	2-7722 2-8678
Telephone Numbers and Addresses.....	2-9260	EA Recreation Organization.....	2-0442
Security Guard Room, East Block.....	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE

FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell

Room 202 East Block..... 2-5074

Room 315S House of Commons..... 2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.

Room 137S House of Commons..... 2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard
(Executive Assistant)..... 2-6735

Dugal Miss Jeannette
(Private Secretary)..... 2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard
(Executive Assistant)..... 2-1646

Gervais Richard
(Special Assistant)..... 2-4151

Dugal Miss Jeannette
(Private Secretary)..... 2-5074

Mrs. I. Winkler
(Assoc. Private Secretary)..... 2-0439

McGill A S
(Sr. Departmental Assistant)..... 2-2150

Moore R
(Departmental Assistant)..... 6-4140

Robinson J M
(Departmental Assistant)..... 6-4140

Lefebvre Miss F
(Divisional Secretary)..... 2-2150

Brown W R (Minister's Registry)..... 2-3483

UNDER-SECRETARY OF STATE

FOR EXTERNAL AFFAIRS (G)

East Block

CADIEUX M..... 2-4803

Sabourin Miss P..... 2-4803

Roquet C (Special Assistant).... 6-1025

Simard A S S..... 6-2863

Plezia Miss J..... 6-1025

DEPUTY UNDER-SECRETARY OF STATE

FOR EXTERNAL AFFAIRS

ROBINSON H B..... 2-3894

Mackay Miss M M..... 2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E..... 2-4805

Milne Miss E M..... 2-4805

BISSONNETTE P A (Acting)..... 2-6876

Drouin Miss J..... 2-6876

LANGLEY J C..... 2-4804

Hall Miss M A..... 2-4804

STARNES J K..... 2-7590

Shearer Miss N J..... 2-7590

Mail Register:

Philon Miss S (Room 277)..... 2-8841

CHIEF OF PROTOCOL (B)

BERLIS N F H..... 2-2344

CENTRAL PLANNING STAFF (GP)

102 Postal Stn "B"

MATHEWSON A de W..... 2-8878
Chesson M J..... 2-5382
Latreille Mrs I..... 2-5382
STAFEUR (SA) 358 East Block
Co-Chairmen..... 2-9782
HOOTON F G..... 2-9782
Schioler J P..... 6-2581 2-1475
Divisional Secretary..... 2-9782

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

RIDDELL G G..... 2-7133
Middle Eastern Section
Rau G A..... 2-5879
Bergbusch E J..... 2-8869
Buckley B..... 6-4606

Africa Section 1

Harman G R..... 2-8614
Delvoie L A..... 2-3982
Heeney S H..... 6-1669
Malara M..... 6-1669
Skrabec E A..... 2-8252

Africa Section 2

Mitchell R H G..... 2-9588
Hébert E..... 6-2932
Simard J..... 6-5403
Despres A..... 6-2932
Divisional Secretary -
Dohlen Miss A..... 2-9220 2-7133
Stenographic Section..... 6-1207

COMMONWEALTH DIVISION (K)

220 Langevin Block

CORNETT D M..... 2-6356
Dench Miss M Q..... 2-2756
Clifford Wayne 2-2424

Hampson H G..... 2-04
Pardy H G..... 6-2056
Whittleton J A..... 2-9252
Divisional Secretary -
Craig Miss N..... 2-1734 2-6356

CONSULAR DIVISION (C) M-28 Daly Bldg

GILMOUR E H..... 2-6470
Joly de Lotbinière E..... 2-7154
Divisional Secretary -
Hughes Miss A L..... 2-6470
Stenographic Section..... 6-4376
Registry..... 6-2442

Consular Services Section I

Hyndman Miss A M..... 2-7992
Brennan Miss N A..... 2-3414
O'Connor T..... 6-4283
Sarrazin L L..... 2-5460
Sutton Miss J..... 2-3414
Walker L J C..... 6-4374

Consular Services Section II

Bull G B 2-0918
Gregor C J 2-3705
Lapointe M H 2-6540
McAuley Miss J 2-0977

Regulations

McFarlane Miss M 2-7167
Napier A 6-4106

Plans and Operations

Cook C H 2-1152

CO-ORDINATION DIVISION (CO) 550 Daly Bldg

STANSFIELD David..... 2-7917
Gwyn Nicholas..... 2-2294
Richards Peter 6-1977
Thibault Paul 2-8717
Divisional Secretary -
Gingras Miss E..... 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520Z, Congill Bldg
275 Slater Street

GIGNAC Jacques..... 2-1557
Couvrette André..... 2-6104
Jennings Peter R..... 2-5359
Divisional Secretary -
Leblanc Miss M..... 2-1557
Stenographic Section..... 6-3649 2-9939

Arts Section

Tanguay Fernand..... 2-6746
Booth Anne..... 6-3197
Checkland Kenneth L..... 6-1471
D'Iberville-Moreau Luc..... 6-2153
O'Hagan Richard C O..... 2-4349

Cultural Programmes Section

Couvrette André..... 2-6104
Asselin Pierre..... 2-9947
Gagné Gilles L..... 6-5293
Granger Pierre..... 6-3119
Thornton Miss Jennifer..... 6-3642

Education Liaison Section

Jennings Peter R..... 2-5359
Bonnezen A B..... 2-6668
Carrier Jean-Paul..... 6-3638
Girouard Miss Esme..... 2-9919

International Organizations & Conferences

Dolgin Marc I..... 6-1014

Finance Control

de LaDurantaye Pierre..... 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block

RETTIE E R..... 2-7051
Johnston P A E..... 2-6391
McIlwraith K D
(Dept. Security Officer)..... 2-5124

Banks S A..... 2-7996
Brook R E..... 2-3881
Cousineau Jacques..... 2-7809
Cowling Miss M..... 6-4063
Doherty M C..... 2-0163
Elie W M..... 2-2817
Galpin E T..... 2-5009
Hancock P J A..... 2-0552
Keyes F K E..... 2-1150
Oldham P A..... 2-3881
Reimer G H..... 2-5218
Rose J D..... 6-1139
Singleton H B..... 2-3293
Ward F A E..... 2-1905
Wilkinson W C..... 6-4738

Divisional Secretary -
Murray Mrs J M..... 2-7051
NATO Document Centre..... 6-2536

DIRECTION DES RELATIONS ENTRE PAYS

FRANCOPHONES (FR) 248 Daly Bldg

BLANCHETTE Arthur..... 6-3906
Tardif L P..... 6-4846
Pelletier M..... 6-3904
Divisional Secretary -
Boisvert Miss C..... 6-3906

DISARMAMENT DIVISION (N)

404 Daly Bldg

BOW M N..... 5-6689
Clark R W..... 2-1892
Bernier A..... 2-3815
Smith G J..... 6-1082
Divisional Secretary -
Marshall Miss L S..... 2-3430 2-5039

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H..... 2-6149

Eastern Section

Brown K C 2-5303
 Caskey Miss J 6-1892
 Hearn G L 2-7001
 McLean I W 2-7991
 Murray R W 2-6225
 Peel H D 6-2633
 Szlazak Miss A 2-0606
 Visits Panel 2-7991 6-2633

Western Section

Roy J R 2-8333
 Gilbert R P 2-2783
 Jarvis W M 2-4798
 Licari W G 6-2727
 Paquet G 6-3606
 Périard G 2-0871
 Smith F D 6-4484

Divisional Secretary
 (Milne Miss F) 2-9425 2-6149

FAR EASTERN DIVISION (Y)

505 Postal Stn "B"

SEABORN J B 2-2991
 Harrington J M 2-3372
 Buchan R J 2-0959
 Chistoff O A 2-0497
 Dagg C J 2-0952
 Delworth W T..... 2-6807
 Fieldhouse J 2-1743
 Fraser John M 2-6129
 Hall Miss I M 6-1989
 Kristianson G L 2-7359
 Divisional Secretary 2-2991
 Stenographers' Section 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald 2-8785

Hilborn G W 2-8448
 Inglis A I 2-4090
 Blanchet G R 2-7381

Divisional Secretary-
 McLachlan Miss A M 6-4090

Special Duties -
 Pearson Geoffrey A H..... 2-7549

Archives -
 Fast J 2-7722
 Graham W 2-7722

Library Section

Reference - 604 Postal Stn "B"
 Hart Miss G 2-8733

Cataloguing -
 Mascaro Mrs B - UNESCO - IMF..... 2-5788

Government publications -
 Arkell Miss M 2-4715
 Wood Mrs H 2-4715

Purchase of Publications -
 Munro Mrs J 2-1336
 Ferguson Miss L M 2-1336

Circulation -
 St George Miss L - Books..... 2-7687
 Duchesne Miss Y - Periodicals 2-7687
 Law Books 2-4383
 Press Clipping Service 115 Postal Stn "B"
 Barrette Miss Y 2-6879

INFORMATION DIVISION (J)

637 Congill Bldg

STEPHENS L A D 2-8262
 Bellemare E R 2-6939
 Divisional Secretary 2-8262
 Information Division Enquiries 2-6170
 Telephone numbers and addresses 2-9260
 Typing Section 2-7331

Academic Relation

Williamson K B 6-4551

External Policy Information

Arcand T J..... 5-6590
Tessier R..... 6-2143

Inter-Departmental & Parliamentary Relations

Boehm J T..... 6-4527
Jacques J..... 2-7656

Visits Programme

Hardy Miss A T..... 2-7621
Siegrist M..... 6-5396
Thibault C 6-2115
Parrington B G 2-7025

Special Programmes (USA)

Romeril P E A..... 6-1745

NFB-CBC Liaison

Publicover E F..... 5-6811
Kendrick R..... 5-6928
Gallien Miss B..... 2-7218

Exhibitions

Rodger Miss R C..... 2-3506
Sparks Miss J..... 6-3045

Information Services

Bryce A D..... 2-7925
Lyon Mrs J..... 2-9580
Graham A L..... 5-6916
Drew-Brook Miss A..... 2-4068

(Editorial English)

Gillan P A Q..... 2-9579
Groves Miss J M..... 2-9505
Sheldon Mrs M B..... 2-6312

(Editorial French)

Boudreault Miss G..... 2-9598
Du Sault Miss Y..... 6-1153
Bisson Mrs L..... 2-6647

(Inquiries)

Bennett Miss A (Posts)..... 2-9557

Morley Miss M (Canada)..... 2-6170
(Financial Control)

Brennan Miss D..... 2-5849
(Photographs & Supplies)

Carisse A..... 2-6820
Dumais J P..... 2-9568

INSPECTION SERVICE (Q)

532A Congill Bldg

KEITH B A..... 2-6565
Gregson R H..... 2-2440

Divisional Secretary -
Douglas Miss M..... 2-6565

Special Projects 201-202 Postal Stn "B"

Maybee J R..... 6-3256
Trudeau Miss M..... 6-3256

LATIN AMERICAN DIVISION (XL)

204 Langevin Block

BRIDLE P A..... 2-7175
Dier O W..... 2-2480

Temple M C..... 2-7595
Morton F W O..... 6-3270

Korn H G..... 6-4626
Martel E 6-4568

Ahrens H-C..... 6-1611
Divisional Secretary..... 6-1317

LEGAL DIVISION (L)

520 Daly Bldg

BEESELY J A..... 2-2728
Kingstone H G (Deputy Head)..... 2-6692

Copithorne M (Deputy Head)..... 6-1940

Claims Section

Copithorne M D..... 6-1940
Burke K L..... 2-2486

Bourgeau P G..... 5-8508
Girard Miss M C M..... 2-0976

Parks G..... 2-1990
Sleeth G J..... 2-8508

Torobin A.....	2-2467	Treaty and Economic Section	
Enquiries.....	5-7511	Stanford J S.....	2-5406
General Section		Applebaum B.....	2-8658
Legault L H J.....	2-2002	Auger R.....	5-7707
April S.....	6-1913	Mawhinney B.....	2-9553
Legal Planning Section		Scott B B.....	2-8926
Miller D M.....	2-2104	Divisional Secretary -	
Clark L S.....	2-7738	Freeman Miss J	
		(General Enquiries).....	2-2728
		Legal Library.....	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

Head 334 Langevin Block

KIRKWOOD D H W..... 2-3793

Mueller Miss R B..... 2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

330 & 334 Langevin Block

SMITH L A H..... 2-2148

Jenkins W J (Deputy Head)..... 2-3926

Livingston F G..... 2-7107

Ducharme P..... 2-4158

Fraser H P G..... 2-5421

Doyle Miss A M..... 2-8731

Divisional Secretary -
Vallières Mrs M D..... 2-8731 2-2148

COMMERCIAL POLICY DIVISION (EC)

333 Langevin Block

McPHAIL D S..... 2-7498

Roy J R (Deputy Head)..... 2-2088

Shannon G E..... 2-1556

Pedersen C C..... 2-9424

Fagan R J de M..... 2-3280

Dymond W A..... 2-9236

Lonergan T P J..... 2-8327

Divisional Secretary -
Joubert Miss D..... 2-8731

TRANSPORT, COMMUNICATIONS AND ENERGY DIVISION (EE)

324 Langevin Block

REYNOLDS R E..... 2-6901

Gadd C S (Deputy Head)..... 6-2391

Millard J A..... 2-5640

Fogerty C D..... 6-2057

Wade S A..... 2-3952

Divisional Secretary -
Grandy Miss S L..... 5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

Head 302 Langevin Block

NUTT J S..... 2-3402

MacLeod Mrs P M..... 2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P..... 2-7921

North American & Special Projects Section

Harris J G..... 2-5251

Ohlsen G L..... 2-1706

Villeneuve L..... 2-9263
 NATO Section
 Marshall C J..... 2-3795
 Vernon G C..... 2-6205
 Bishop D G..... 2-4843
 Divisional Secretary -
 MacLeod Mrs P M..... 2-3402
 NATO Document Centre..... 6-2536
PEACEKEEPING & MILITARY ASSISTANCE
DIVISION (DP) 314 Langevin Block
 SHENSTONE M..... 2-2796

Boyd A R..... 2-7509
 Military Assistance
 Newlands Lt Col W J..... 2-5010
 Peacekeeping and Cyprus
 Merklinger K J..... 2-9368
 Overflights, naval visits, military colleges
 Watson B K..... 6-1425
 Divisional Secretary -
 MacLeod Mrs P M..... 2-3402

PASSPORT OFFICE (CP) Blackburn Bldg
 Chief Passport Officer
 DURDIN W S..... 2-6653
 Deputy Passport Officer (Operations)
 Bélanger C..... 2-4168
 Deputy Passport Officer (Policy)
 Greenwood Miss M W..... 2-6772
 Financial Management Officer
 Carter M E..... 2-9868
 Personnel Officer
 Van Sickle W H..... 5-6647
 Chief Examiner
 Royce Miss H R..... 2-1847
 Assistant Chief Examiner
 Gravelle Miss M..... 2-9890
 Security Officer
 Flumerfelt B E..... 2-1675
 Administrative Officer
 Whelan J R..... 2-0537
 Diplomatic & Special Passport Section
 Leclerc Miss C..... 2-6406
 Senior Examiners
 Smith Miss M..... 2-4135

Jobin Miss H..... 2-4135
 Pool of Senior Examiners..... 2-9763
 Passport Division Registry
 Butler Mrs J..... 2-8035
 Transcription Services Supervisor
 (Divisional Secretary)
 Vaive Mrs M..... 2-9800
 Facilitation Supervisor..... 6-3442
 Foreign Operations & Training
 Krivens R - Larmour Miss V..... 2-9892
 Accounts & Supply Supervisor..... 2-1088
 In-Mail & Cash Supervisor..... 2-5192
 Microfilm Library..... 2-9870
Enquiries
 Telephone Enquiry Section..... 2-4711
 Public Counter Section..... 2-1537
 Certificates of Identity Section.. 2-3378

PRESS OFFICE - SERVICE DE PRESSE (W)
 371 East Block
 FRANCIS J R..... 2-6507
 Plourde R..... 2-3598
 On Special Assignment
 Haggan R 5-7817
 Divisional Secretary 2-5028

<u>PROTOCOL DIVISION (B)</u>	Hope Bldg	Economic and Social Section	
BERLIS N G H	2-2344	Bruce G F	2-6836
LaFlèche Paul R	2-6436	Roberts R H N	2-8040
Invitations	2-3731	Wright A R	2-1578
Read T H W	6-2065	Sterling R P	2-5643
Clark H F	6-4039	Green L	6-1720
Protocol Section		Special Assignment	
Cole Dacre P	2-6882	Barton W H	2-4341
Boles Miss S J	6-2738	Merklinger K	5-6960
Ladouceur Roger (Accreditations)....	2-8838	Divisional Secretary -	
Morin André (Diplomatic and Consular Appts)	2-8277	McCuaig Miss H E	2-3852
Burns Miss H M (Privileges and Visas)	2-0889	UN Documents	
Divisional Secretary -		Cain Miss C	2-6865
Caron Miss Janine	2-2344	<u>USA DIVISION (X)</u>	236 Langevin Block
Government Hospitality Committee		BURBRIDGE K J	2-6172
Corbet Mrs A A G	2-8162	Barker J R (Deputy Head)	2-6574
Enquiries	2-8055	Policy Co-ordination Section	
7 Rideau Gate		Berry L M	6-4583
Blair Mrs G J 745-9811	6-3343	Wise Miss S M	6-4628
<u>UNITED NATIONS DIVISION (V)</u>	418 Daly Bldg	Anderson P A	2-4993
Acting Head		Boundary Waters Section	
PARRY J O	2-7993	Whittaker J N	2-1738
Political Section		Warren M K	2-6329
Sharpe J	2-9523	Consulate Programme Planning	
Svoboda C V	2-8842	Bair D	2-9682
Quinn M R	2-9509	Divisional Secretary -	
Gagnon J	2-2580	Russelle Miss J W B	2-6172
		Steno Section	6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

<u>Director General</u>	426 Daly Bldg
BENNETT T H	2-2388 2-6109
Carpenter Miss M V	2-2388 2-6109
<u>Assistant to the Director-General</u>	302 PS "B"
O'Toole L J	6-4736
<u>Area Comptrollers</u>	426 Daly Bldg
Agnes W M	2-8981

Lavigne J C E 5-6736
Leith A M 5-6736

CENTRAL SERVICES DIVISION (CS)

432 Daly Bldg

GRANT M..... 6-4328
Divisional Secretary -
Low Miss M E..... 6-4328

Administrative Publications Section

Haner W E..... 2-4201
Leffler Mrs E M..... 2-4418
Michaud B..... 2-4418

Authorities Index & Circular Documents 2-1579

Headquarters Accommodation Section

Adams N C..... 2-7095
Dixon L L..... 6-4406

PRODUCTION SERVICES SECTION

444 Langevin Block

Kingsley J L 2-4307
Proulx C M 5-8501
Gravel R J - Printing 2-6484
McCloskey Mrs C - Enquiries -
Circular Documents..... 2-0563

Morin Mrs E - Typist Pool..... 2-7812
Noel Mrs R - Varitype..... 6-5886
Parsons K - Outgoing Mail 5-7009
Bradley Mrs S - Mailing Lists -
Addressograph..... 6-5208

Special Services Section

McLeod W P..... 6-4037

FINANCE DIVISION (R) 410 Copeland Bldg

MATHESON A J..... 2-4786
Warren B R (Deputy-Program Planning) 6-3175
Young A J (Deputy-Operations)..... 2-7395
Bryson G L..... 2-4731
Cloutier S..... 6-1667
Gagné G..... 2-8158

Graham W G..... 2-7388
Jenkins W A..... 2-2971
Ouellette Miss M A C..... 6-3173
Ryan L V..... 2-8115
Thompson W W..... 6-2672
Morrow Miss T..... 2-4828
York J D..... 2-0127

Divisional Secretary -
Farmer Miss B..... 2-9664 2-4786

Audit Section..... 6-3173

Accounts Section..... 2-7690

Departmental Cashier (103A Langevin) 2-5790

Estimates Section..... 2-9336

Travel Section

Travel Plans.... 6-2672 - 2-0797 2-7388
Travel Claims..... 2-8158 6-1668
International Conferences..... 2-9339

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Bldg

VAIL Lawrence E..... 2-0965

Divisional Secretary -
Robinson Miss M..... 2-0965

General Enquiries..... 6-1429

Financial Control & Admin Officer

Kirk Harold M..... 2-9331

Automotive and Electrical

Wildman E J..... 2-5620

Electrical & Electronics

Beckett G W..... 2-8905

Mechanical Equipment

Perry H R..... 2-7743

Vehicles - Jackson H C..... 6-1947

Enquiries.....	6-2041
Furnishings Abroad	
MacLenaghan M A.....	2-7190
Jaquith W C.....	2-9332
Enquiries.....	2-7190
Sample Room.....	6-4099
Distribution Accounts (Inventories)	
Wright G	2-5726
General Purchasing Office	
Cousineau W J.....	2-6185
Enquiries - Kirkpatrick W J.....	2-2096
Customs - Hughes C J.....	6-4048
Accounts Payable.....	2-9280
Office Machine Repairs.....	2-6469
Stores and Shipping	47 Young St
Laundriault J J.....	4-5029
Requisitions for Stationery.....	4-5252
Receiving and Stock Room.....	4-5640
General Office.....	4-5791
<u>PROPERTY MANAGEMENT DIVISION (PR)</u>	
	302 Daly Bldg
WILSON Douglas R.....	2-3586
Divisional Secretary -	
MacDonald Miss A.....	2-3586
Programme Planning	
Smith L J.....	2-9289

Property Acquisition	
Scott John A (Section Head).....	2-0293
Gilmour J A.....	6-4286
Cole C C.....	2-9291
Gillies D S.....	2-9291
Hunter R J.....	6-3908
Gill W J.....	6-3908
Property Leasing and Maintenance	
Sweetman T K (Section Head).....	2-3979
Gooding Bernard F.....	2-8172
MacAulay A G.....	2-8172
MacCormack M A.....	2-8172
Knox J H.....	6-3980
Chisholm F G.....	6-3980
Property Records.....	6-4375
<u>ORGANIZATION AND METHODS UNIT (MA)</u>	
	532 Daly Bldg
PARENT L A.....	2-3744
General Projects Section	
Coutu J B.....	2-1223
Clayton A W.....	2-1223
Simpson D C.....	2-1223
Milloy Mrs C	2-1223
Forms Management Section	
Regalbuto J C G	5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M.....	2-0762
Woods Mrs J M.....	2-8369
Special Assistant -	
Olivier W G M	6-2204

PERSONNEL PLANNING & DEVELOPMENT DIVISION (PD)

SINCLAIR J G	6-2889
Training and Development Section	
Cyr J	2-9446

Bourdeau G J	6-1929
Johnston P R W	6-1086
Greenway W J	6-1086
Leclerc J L	6-1946
Enquiries	6-1946

Classification and Establishment Section

Murray J K 2-7470
 Baird Miss A J 2-9445
 Nicholson Miss T I 2-2506
 Reid Miss K 2-9448
 Sinclair J M 2-9258
 Webb D R 2-3492
 Divisional Secretary -
 Palichuk Miss G 2-9801

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Bldg

For information re addresses, movements and telephone numbers.... 2-9260

COOK J M..... 2-5317

Assignments Section

Haffey N..... 2-3051
 Roy J S (FSOs)..... 2-1021
 Williams T A (FSOs and ATs)..... 2-9253
 Turenne R E..... 2-9375
 Hobbs Miss O E (Admin Services Officers)..... 2-6003
 Woodyard E H (Clerks)..... 2-6954
 Shea Miss M (Stenos)..... 2-7501
 Plouffe Miss S (Stenos)..... 2-4840
 Robineault J-M (Security Guards, Communicators Technicians and Messengers)..... 2-7480
 Jarvis Miss E (Appoint of other Govt. Dept. Repts Abroad and Designations)..... 2-5496

Employment Section

Alasco Mrs C..... 2-9308
 Gagnon Miss F..... 2-1276
 Laplante Miss G..... 2-9447
 Hallman D..... 2-4892

Projects

Advokaat A..... 2-2572

Commitment Control

Edington R J..... 2-9377
 Divisional Secretary
 Reagh Miss N..... 2-5317
 Pool..... 2-9251
 Records..... 2-9260
 Medical Appointments..... 2-9376

STAFF RELATIONS AND COMPENSATION

DIVISION (PA) 2nd & 3rd floors, Copeland

WILSON David..... 2-6497
 Le Feuvre S G..... 2-0515
 Divisional Secretary..... 2-6497

Staff Relations Section

Kirkland P..... 2-9907
 Whitelaw David..... 6-4182
 Bélair N..... 2-9309
 Martin Miss J..... 2-9844

Heads of Post Section

Ouellette J L T M..... 6-2803

Allowance Policy Section

Laidman Miss E R..... 2-4174
 Fleming E H..... 6-4645

Education Allowances -

Pochopsky L C..... 2-5098

Representation Allowances -

Blenkarn N F..... 2-5098

Accommodation Abroad Section

Zoubie J A..... 6-2749
 Enquiries - Shaw D..... 2-9761

Posting Arrangements -

Wells Miss S..... 2-9266

Estimates and Control Section

England R W..... 2-0442

Locally Engaged Staff Abroad Section

Davis R W..... 2-9828
 Grimes Miss M..... 2-2495
 Nesbitt Miss P..... 2-2495

Employee Services Section

Ouellette J L T M..... 6-2803
Mackie Miss L..... 6-1791
Pay and Allowances Abroad
Clement R..... 2-3540 6-2073
Pay - Ottawa
Verreault Miss J..... 2-5562 2-7642
Superannuation -
Hodgson Miss D..... 2-0410

Leave (Regulations Enquiries)

Peden Miss M - Cummings Miss E... 6-2744
Leave Records Enquiries... 2-5562 2-7642
Health Insurance -
Archambault R..... 2-6167
Officers in Training
Stock Miss Celia J..... 2-4274
Martel R..... 2-4274

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

Langevin Bldg

CHARETTE R L P..... 2-8678
Bélanger J R (Deputy Head)..... 2-7437
Berlet L - Post Liaison Officer..... 2-7532
Stafford J C - Records Scheduling
Officer..... 2-5038
Divisional Secretary -
Shortell Miss M..... 2-8678
Training - Renou Mrs R..... 5-6836
Central Records
Mahoney C J - Supervisor..... 6-1779
Classification Control..... 2-6859
Index Control..... 2-8724
Mail Opening..... 2-8043

Classification Inquiries by Division

African & Middle Eastern..... 2-2217
Central Planning Staff..... 2-4164
Central Services..... 6-2459
Commonwealth..... 2-2217
Consular..... 6-2442
Co-ordination..... 6-1406
Cultural Affairs..... 5-6615
Defence Liaison (2)..... 2-7959

Disarmament..... 2-6157
Economic Affairs..... 2-6664
European..... 2-4164
Far Eastern..... 2-4164
Finance..... 6-2523
Historical..... 2-4164
Information..... 5-6817
Inspection Service..... 5-6615
Latin American..... 2-2217
Legal..... 6-1406
Materiel Management..... 6-2459
Organization & Methods..... 6-1406
Personnel Branch..... 2-7962
Personnel Branch - Staff Relations
and Compensation..... 6-2523
Politico Military Affairs..... 2-6032
Press Office..... 2-7959
Property Management..... 6-2459
Protocol..... 6-2878
Records Management..... 2-2217
Relations entre Pays francophones. 2-2217
Stafeur..... 2-7959
Telecommunications..... 2-4164
United Nations..... 2-6157

USA.....	2-2217	Special Records	215 Langevin Bldg
Dormant Records.....	2-6614	Langevin N - Supervisor.....	2-1411
<u>Messenger Service</u>	99B Daly Bldg	<u>TELECOMMUNICATIONS DIVISION (SX)</u>	
Meagher J J - Supervisor.....	2-7827		407 Postal Stn "B"
Congill Unit.....	5-6934	BELANGER J E (Acting Head).....	2-8433
Copeland Unit.....	6-1402	Divisional Secretary -	
East Block Unit.....	6-1137	Pothier Miss L.....	2-8433
Hope Bldg Unit.....	6-2878	Accounts.....	2-3781
Langevin Block Unit.....	6-1138	International Mail Policy and Personnel	
NATO Documents Centre	27 Langevin Bldg	Henderson D J.....	2-5112
Matthewman Mrs H - Supervisor.....	6-2536	Personal Mail.....	2-8491
Records Unit	537 Congill Bldg	Operational Planning and Training	
Basset Miss F E - Supervisor.....	5-6615	Warren E L.....	2-0228
Requests for files.....	5-6922	Documents.....	2-2255
Records Unit	101 Copeland Bldg	Operator Training.....	2-2053
Fraser Miss H - Supervisor.....	2-7962	Purchase, Supply and Technical Training	
Requests for files.....	2-7962	Woodham S J.....	2-7317
Records Unit	B11 Copeland Bldg	Stores.....	2-2647
Potvin Mrs G - Supervisor.....	6-2523	Technician Training.....	2-7317
Requests for files.....	6-4693	Technical Services and Telephones	
Records Unit	99A Daly Bldg	Smith J.....	2-6912
Vanasse J M - Supervisor.....	2-6157	Drafting.....	6-3358
Requests for files.....	2-7474	Technical Plans.....	2-2650
Records Unit	343 East Block	Telephones.....	2-8047
d'Ornano C J - Supervisor.....	2-7959	Telegraphic Policy and Courier Services	
Requests for files.....	2-3222	Matthews A C.....	6-3118
Records Unit	207 Hope Bldg	Couriers.....	2-8078
Roy Miss M-A - Supervisor.....	6-2878	Workshop.....	2-2846
Requests for files.....	6-2878	<u>Telecommunication Centre (SXC)</u>	East Block
Records Unit	101 Langevin Bldg	Head of Centre - Daley S C.....	2-7522
Ready Miss L - Supervisor.....	2-2217	Deputy Head - Burns J A.....	2-9968
Requests for files.....	2-8529	Chief Supervisor.....	2-3844
Records Unit	301 Langevin Bldg	Duplicating.....	2-6877
McDermott Miss M - Supervisor.....	2-6664		
Requests for files.....	2-5325		

Incoming Telegrams.....	2-4698	<u>Diplomatic Mail</u> (SXM)	
Outgoing Telegrams.....	2-2920	Supervisor.....	2-5598
Technical Maintenance		Bag Service.....	6-2535
Scott T R.....	2-9978	Mail Service.....	2-5598
Supervisor.....	2-1255		

DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency
(CIDA)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Bolduc G 6-1442
O'Rourke Miss J 6-5142
Willer E A 2-4568

National Defence College, Kingston

Jay R H 189-9-546-5591
Nutting C H 189-9-546-5591
Jackson R D 189-9-546-5591

Government House

Walker P F 749-5933

Department of National Defence

Wang E 2-6575

Privy Council Office

Chretien R A J 6-2846
McKinnon R 2-1879

Task Force on Government Information

Chairman - Fortier D'Iberville 6-5451
Abrahams S 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen Ivor - Director 2-7400
Brown Mrs Kathleen - Secretary 2-7400

Estimates & Research Division

Agriculture & General

MacKenzie Geo A 2-3690
Ablett Richard 5-7800
Mullins Wayne 2-3690

Trade & Finance

van Snellenberg Miss Elayne 2-7606
Whitmore Miss Edith 2-7606

USSR Arctic

Stowell Hugh 2-3471
Frebald Burkhard 2-3471
Johnson Miss Jane 2-3471

Southeast Asia

Rogalsky G Rudolph 2-7984
Steen John D 2-7984

East & SE Asia

Carnall H Bruce 5-8001

African Middle East & Western Hemisphere

Cureton H Allan 2-6884
Atkins Miss Frances 2-6884
Northwood Miss Marget 2-6884

General Division

McGibbon Robert L - Chief 2-0906
Casey Mrs Diane - Secretary 2-0906

Domestic Contact

Landon Chas R P 2-6926
Iswolsky Michel 2-6120
Namiesniowski Conrad 2-6926
Heath Douglas J 2-6120
Haigh Frank 2-6120

Special Documents

Georgiles Mrs Jeanne 2-5835

Registry

Goodeve Miss Anne 2-4080

Library

Turner Mrs Helen 2-6480

Map Library

Houlahan Ernest 5-7602

Drafting Room

Roberts John 5-7706

General Clerk

Carkner Merve 5-7703

Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

<u>AUDITOR GENERAL'S OFFICE</u>	Copeland Bldg	<u>TRANSLATION BUREAU</u>	202 Daly Bldg
Wake J H.....	2-5641	FLEURY J D.....	2-6193
<u>FIRST AID</u>		Assistants.....	2-5351
Nursing Counsellor - Mrs D Sutherland		<u>TREASURY OFFICE</u>	Copeland Bldg
Confederation Bldg Room 16.....	2-0474	MATTHEWS R H (C T O).....	2-3861
If no answer call Medical Centre...	2-4841	McNab S A B (Ass't C T O).....	2-5340
<u>Health Unit Services for</u>		Grenier M E (Admin Asst).....	2-3392
<u>Departmental Employees</u>		Personnel and Divisional Secretary	2-5340
East Block, Langevin Block, Postal Stn "B", Hope Bldg., Blackburn Bldg.,		AUDIT - Hutchinson H R.....	2-0471
Health Unit Location:		General Accounts - Delaney G L....	2-6171
Confederation Bldg.,		Travel & Removal.....	2-3841
Room 16, Basement.....	2-0474	Post Accounts - Reid G F.....	2-6084
Copeland Bldg.,		Enquiries.....	2-1717
Health Unit Location:		ACCOUNTING.....	2-8853
Jackson Bldg.,		Allotment Control - Allard Mrs R A	2-8853
Annex, Ground floor.....	2-0532	Revenue, Assets & Liabilities -	
Daly Bldg.,		Pearce R L.....	2-6456
Health Unit Location:		<u>TRANSCRIBING & CHEQUE ISSUE</u>	
Connaught Bldg.,		Marks Mrs L K.....	2-9422
Room 124A.....	2-5744	<u>OFFICE SERVICES</u>	
Stores & Shipping, 47 Young Street,		Simpson C A.....	2-9422
Health Unit Location:		<u>C.I.D.A. SUB-OFFICE</u>	Nicol Bldg
Geological Bldg.,		Edgehill H I (Treasury Officer).....	2-4034
Room 100, Ground floor,		AUDIT - Dole Miss A M.....	2-4034
601 Booth Street.....	2-5834	Technical Assistance Accts	
Medical Emergency		Anderson Miss A.....	2-4962
402 Albert Street.....	2-4841	Capital Projects Accts	
<u>RCMP AND COMMISSIONAIRES</u>		Connolly G W.....	6-5993
R C M P - East Block.....	2-0896	ACCOUNTING	6-5993
Commissionaire - Daly Bldg.....	2-3769		
Commissionaire - East Block.....	2-3594		
Commissionaire - Langevin Block....	2-4065		
Commissionaire - Postal Stn "B"....	2-4118		
Commissionaire - Copeland Bldg.....	6-1998		

M. MacC...

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

MAY 1, 1969

ENQUIRIES:

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2308
Press and Broadcasting	2-3598	Conference Rooms, REservations	2-1584
Publications by External Affairs	2-6170	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	2-0442
Security Guard Room, East Block	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE
FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell

Room 202 East Block 2-5074

Room 315S House of Commons 2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.

Room 137S House of Commons 2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard
(Executive Assistant) 2-6735

Dugal Miss Jeannette
(Private Secretary) 2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard
(Executive Assistant) 2-1646

Gervais Richard
(Special Assistant) 2-4151

Dugal Miss Jeannette
(Private Secretary) 2-5074

Winkler Mrs. I
(Assoc. Private Secretary) 2-0439

McGill A S
(Sr. Departmental Assistant) 2-2150

Robinson J M
(Departmental Assistant) 6-4140

Licari W G
(Departmental Assistant) 6-4140

Lefebvre Miss F
(Divisional Secretary) 2-2150

Brown W R (Minister's Registry) ... 2-3483

UNDER-SECRETARY OF STATE FOR
EXTERNAL AFFAIRS (G)

East Block

CADIEUX M 2-4803

Sabourin Miss P 2-4803

Roquet C (Special Assistant) 6-1025

Simard A S S 6-2863

Plezia Miss J 6-1025

DEPUTY UNDER-SECRETARY OF STATE FOR
EXTERNAL AFFAIRS

ROBINSON H B 2-3894

Mackay Miss M M 2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E 2-4805

Milne Miss E M 2-4805

BISSONNETTE P A (Acting) 2-6876

Drouin Miss J 2-6876

LANGLEY J C 2-4804

Hall Miss M A 2-4804

STARNES J K 2-7590

Shearer Miss N J 2-7590

Mail Register:

Philion Miss S (Room 277) 2-8841

CHIEF OF PROTOCOL (B)

BERLIS N F H 2-2344

CENTRAL PLANNING STAFF (GP)

102 Postal Stn "B"
MATHEWSON A de W 2-8878
Chesson M J 2-5382
Divisional Secretary
(Learmonth Miss R) 2-5382

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block
RIDDELL G G 2-7133
Middle Eastern Section
Rau G A 2-5879
Bergbusch E J 2-8869
Buckley B 6-4606
Hopps N J 6-4606

Africa Section 1

Harman G R 2-8614
Delvoie L A 2-3982
Heeney S H 6-1669
Malara M 6-1669
Skrabec E A 2-8252

Africa Section 2

Mitchell R H G 2-9588
Hébert E 6-2932
Simard J 6-5403
Despres A 6-2932

Divisional Secretary

(Larabie Miss E 2-7133 2-9220

Stenographic Section 6-1207

COMMONWEALTH DIVISION (K)

220 Langevin Block
CORNETT D M 2-6356
Dench Miss M Q 2-2756
Hampson H G 2-0440
Pardy H G 6-2056
Richards Peter 6-1995
Whittleton J A 2-9252
Divisional Secretary
(Craig Miss N) 2-1734 2-6356

CONSULAR DIVISION (C)

M-28 Daly Bldg

GILMOUR E H 2-6470
Joly de Lotbinière E 2-7154
Divisional Secretary
(Hughes Miss A L) 2-6470
Stenographic Section 6-4376
Registry 6-2442

Consular Services Section I

Hyndman Miss A M 2-7992
Brennan Miss N A 2-3414
O'Connor T 6-4283
Sarrazin L L 2-5460
Sutton Miss J 2-3414
Walker L J C 2-7167

Consular Services Section II

Bull G B 2-0918
Fleming E H 2-3705
Geltman H M 6-4374
Gregor C J 2-0977
Lapointe M H 2-6540

Regulations

McFarlane Miss M 2-7167
Napier A 6-4106

Plans and Operations

Cook C H 2-1152

CO-ORDINATION DIVISION (CO) 550 Daly Bldg

STANSFIELD David 2-7917
Gwyn Nicholas 2-2294
Fowler Robert 6-1973
Thibault Paul 2-8717

Divisional Secretary

(Gingras Miss E) 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520A, Congill Bldg
275 Slater Street

GIGNAC Jacques 2-1557
Couvrette André 2-6104
Jennings Peter R 2-5359

Divisional Secretary
(Leblanc Miss M) 2-1557
Stenographic Section 6-3649 2-9939
Arts Section
Tanguay Fernand 2-6746
Booth Anne 6-3197
Checkland Kenneth L 6-1471
D'Iberville-Moreau Luc 6-2153
O'Hagan Richard C O 2-4349
Cultural Prgrammes Section
Couvrette André 2-6104
Asselin Pierre 2-9947
Gagné Gilles L 6-5293
Granger Pierre 6-3119
Thornton Miss Jennifer 6-3642
Education Liaison Section
Jennings Peter R 2-5359
Carrier Jean-Paul 6-3638
Girouard Miss Esme 2-9919
International Organizations & Conferences
Dolgin Marc I 6-1014
Finance Control
de LaDurantaye Pierre 2-9307
DEFENCE LIAISON (2) DIVISION (DS)
247 East Block
RETTIE E R 2-7051
Johnston P A E 2-6391
McIlwraith K D
(Dept. Security Officer) 2-5124
Banks S A 2-7996
Brook R E 2-3881
Cousineau Jacques 2-7809
Cowling Miss M 6-4063
O'oherty M C 2-0163
Elie W M 2-2817
Galpin E T 2-5009

Hancock P J A 2-0552
Keyes F K E 2-1150
Oldham P A 2-3881
Reimer G H 2-5218
Rose J D 6-1139
Singleton H B 2-3293
Ward F A E 2-1905
Wilkinson W C 6-4738
Divisional Secretary
(Murray Mrs J M 2-7051
NATO Document Centre 6-2536
DIRECTION DES RELATIONS ENTRE PAYS
FRANCOPHONES (FR) 248 Daly Bldg
BLANCHETTE Arthur 6-3906
Tardif L P 6-4846
Pelletier M 6-3904
Divisional Secretary
(Boisvert Miss C) 6-3906
DISARMAMENT DIVISION (N) 404 Daly Bldg
BOW M N 5-6689
Clark R W 2-1892
Bernier A 2-3815
Smith G J 6-1082
Divisional Secretary
(Marshall Miss L S).... 2-3430 2-5039
EUROPEAN DIVISION (S) 120 Langevin Block
HALSTEAD J G H 2-6149
Eastern Section
Brown K C 2-5303
Caskey Miss J 6-1892
Hearn G L 2-7001
McLean I W 2-7991
Murray R W 2-6225
Peel H D 6-2633
Szlazak Miss A 2-0606
Visits Panel 2-7991 6-2633

Western Section

Roy J R 2-8333
Castonguay J 6-2727
Gilbert R P 2-2783
Jarvis W M 2-4798
Licari W G 6-2727
Paquet G 6-3606
Périard G 2-0871
Smith F D 6-4484

Divisional Secretary

(Milne Miss F)2-9425 2-6149

FAR EASTERN DIVISION (Y) 505 Postal Stn "B"

SEABORN J B 2-2991
Harrington J M 2-3372
Buchan R J 2-0959
Chistoff O A 2-0497
Dagg C J 2-0952
Delworth W T 2-6807
Fieldhouse J 2-1743
Fraser John M 2-6129
Hall Miss I M 6-1989
Kristianson G L 2-7359
Divisional Secretary 2-2991
Stenographers' Section 2-1614

HISTORICAL DIVISION (H) 105 Postal Stn "B"

DAY Archibald 2-8785
Hilborn G W 2-8448
Inglis A I 6-4090
Blanchet G R 2-7381
Divisional Secretary
(McLachlan Miss A M) 6-4090
Special Duties -
Pearson Geoffrey A H 2-7549
Archives -
Fast J 2-7722
Graham W 2-7722

Library Section

Reference - 604 Postal Stn "B"
Hart Miss G 2-8733
Cataloguing -
Mascaro Mrs B - UNESCO - IMF 2-5788
Government publications -
Arkell Miss M 2-4715
Wood Mrs H 2-4715
Purchase of Publications -
Munro Mrs J 2-1336
Ferguson Miss L M 2-1336
Circulation -
St George Miss L - Books 2-7687
Duchesne Miss Y - Periodicals 2-7687
Law Books 2-4383
Press Clipping Service 115 Postal Stn "B"
Barrette Miss Y 2-6879

INFORMATION DIVISION (J) 637 Congill Bldg

STEPHENS L A D 2-8262
Bellemare E R 2-6939
Divisional Secretary
(McLaughlin Miss M M) 2-8262
Information Division Enquiries 2-6170
Telephone numbers and addresses 2-9260
Typing Section 2-7331

Academic Relation

Williamson K B 6-4551

External Policy Information

Arcand T J 5-6590
Charron Régis 6-2143

Inter-Departmental & Parliamentary Relations

Boehm J T 6-4527
Jacques J 2-7656

Visits Programme

Hardy Miss A T 2-7
Siegrist M 6-5396
Palmer R 6-2115

Parrington B G 2-7025

Special Programmes (USA)

Romeril P E A 6-1745

NFB-CBC Liaison

Publicover E F 5-6811

Kendrick R 5-6928

Gallien Miss B 2-7218

Exhibitions

Rodger Miss R C 2-3506

Sparks Miss J 6-3045

Information Services

Bryce A D 2-7925

Lyon Mrs J 2-9580

Drew-Brook Miss A 2-4068

(Editorial English)

Gillan P A Q 2-9579

Groves Miss J M 2-9505

Sheldon Mrs M B 2-6312

(Editorial French)

Boudreault Miss G 2-9598

Du Sault Miss Y 6-1153

Bisson Mrs L 2-6647

(Enquiries)

Bennett Miss A (Posts) 2-9557

Morley Miss M (Canada) 2-6170

(Financial Control)

Brennan Miss D 2-5849

(Photographs & Supplies)

Carisse A 2-6820

Dumais J P 2-9568

INSPECTION SERVICE (Q) 532A Congill Bldg

KEITH B A 2-6565

Gregson R H 2-2440

Divisional Secretary

(Douglas Miss M) 2-6565

Special Projects 229-231 Langevin Block

Maybee J R 6-3256

Trudeau Miss M 6-3256

Wilson Gardiner J 6-3449

LATIN AMERICAN DIVISION (XL)

204 Langevin Block

BRIDLE P A 2-7175

Dier O W 2-2480

Temple M C 2-7595

Morton F W O 6-3270

Korn H G 6-4626

Martel E 6-4568

Ahrens H-C 6-1611

Divisional Secretary 6-1317

LEGAL DIVISION (L) 520 Daly Bldg

BEESLEY J A 2-2728

Kingstone H G (Deputy Head) ... 2-6692

Copithorne M (Deputy Head) ... 6-1940

Claims Section

Copithorne M D 6-1940

Burke K L 2-2486

Bourgeau P G 5-8508

Girard Miss M C M 2-0976

Parks G 2-1990

Sleeth G J 2-8508

Torobin A 2-2467

Enquiries 5-7511

General Section

Legault L H J 2-2002

April S 6-1913

Legal Planning Section

Miller D M 2-2104

Clark L S 2-7738

Treaty and Economic Section

Stanford J S 2-5406

Applebaum B 2-8658

Auger R 5-7707

Mawhinney B 2-9553

Scott B B 2-8926

Divisional Secretary	(General Enquiries)	2-2728
(Freeman Miss J)	Legal Library	2-4283

OFFICE OF ECONOMIC AFFAIRS (E)

334 Langevin Block

Head

Mueller Miss R B 2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

334 & 335 Langevin Block

SMITH L A H 2-2148

Jenkins W J (Deputy Head) 2-3926

Linvingston F G 2-7107

Ducharme P 2-4158

Fraser H P G 2-5421

Doyle Miss A M 5-8526

Divisional Secretary

(Vallières Mrs M D).....2-8731 2-2148

COMMERCIAL POLICY DIVISION (EC)

330 Langevin Block

MCPHAIL D S 2-7498

Laberge P E (Deputy Head) 2-2088

Shannon G E 2-1556

Pedersen C C 2-9424

Fagan R J de M 2-3280

Dymond W A 2-9236

Lonergan T P J 2-8327

Divisional Secretary

(Joubert Miss D) 5-8727 2-8731

TRANSPORT, COMMUNICATIONS AND ENERGY DIVISION (EE) 324 Langevin Block

REYNOLDS R E 2-6901

Gadd C S (Deputy Head) 6-2391

Millard J A 2-5640

Fogerty C D 6-2057

Wade S A 2-3952

Divisional Secretary

(Grandy Miss S L) 5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

Head 302 Langevin Block

NUTT J S 2-3402

MacLeod Mrs P M 2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P 2-7921

North American & Special Projects Section

Harris J G 2-5251

Ohlsen G L 2-1706

Abrahams S L 2-9263

NATO Section

Marshall C J 2-3795

Vernon G C 2-6205

Bishop D G 2-4843

Divisional Secretary

(MacLeod Mrs P M) 2-3402

NATO Document Centre 6-2536

PEACEKEEPING & MILITARY ASSISTANCE DIVISION 314 Langevin Block

SHENSTONE M 2-2796

Boyd A R 2-7509

Military Assistance
 Newlands Lt Col W J 2-5010
 Peacekeeping and Cyprus
 Godfrey M 2-9368

PASSPORT OFFICE (CP) Blackburn Bldg
 Chief Passport Officer
 DURDIN W S 2-6653
 Deputy Passport Officer (Operations)
 Bélanger C 2-4168
 Deputy Passport Officer (Policy)
 Greenwood Miss M W 2-6772
 Administrative Officer
 Whelan J R 5-7626
 Diplomatic & Special Passport Section
 Leclerc Miss C 2-6406

PRESS OFFICE - SERVICE DE PRESSE (W)
 371 East Block
 FRANCIS J R 2-6507
 Plourde R 2-3598
 On Special Assignment
 Haggan R 5-7817
 Divisional Secretary 2-5028

PROTOCOL DIVISION (B) Centennial Towers,
 400 Laurier Ave, West
 BERLIS N F H 2-2344
 LaFlèche Paul R 2-6436
 Invitations 2-3731
 Read T H W 6-2065
 Clark H F 6-4039
 Protocol Section
 Cole Dacre P 2-6882
 Boles Miss S J 6-2738
 Ladouceur Roger (Accreditations) . 2-8838
 Chartrand L (Diplomatic and
 Consular Appts) 2-8277

Overflights, naval visits, military colleges
 Watson B K 6-1425
 Divisional Secretary
 MacLeod Mrs P M 2-3402

 Burns Miss H M (Privileges and
 Visas) 2-0889
 Divisional Secretary
 (Caron Miss Janine) 2-2344
 Government Hospitality Committee
 Corbet Mrs A A G 2-8162
 Enquiries 2-8055
 7 Rideau Gate
 Blair Mrs G J 745-9811 6-3343

UNITED NATIONS DIVISION (V) 418 Daly Bldg
 Acting Head
 PARRY J O 2-7993
 Political Section
 Sharpe J 2-9523
 Wright A R 2-1578
 Quinn M R 2-9512
 Gagnon J 2-2580

Economic and Social Section
 Bruce G F 2-6836
 Roberts R H N 2-8040
 Svoboda C V 2-8842
 Sterling R P 2-5643
 Green L 6-1720

Special Assignment
 Barton W H 2-4341
 Merklinger K 5-6960
 Divisional Secretary
 (McCuaig Miss H E) 2-3852

UN Documents
 Cain Miss C 2-6865

USA DIVISION (X) 236 Langevin Block

BURBRIDGE K J 2-6172

Barker J R (Deputy Head) 2-6574

Policy Co-ordination Section

Berry L M 6-4583

Wise Miss S M 6-4628

Anderson P A 2-4993

Boundary Waters Section

Whittaker J N 2-1738

Warren M K 2-6329

Consulate Programme Planning

Blair D 2-9682

Divisional Secretary

Russell Miss J W B 2-6172

Steno Section 6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

Director General 426 Daly Bldg

BENNETT T H 2-2388 2-6109

Carpenter Miss M V 2-2388 2-6109

Assistant to the Director-General 426 Daly Bldg

O'Toole L J 6-4736

Area Comptrollers 426 Daly Bldg

Agnes W M 2-8981

Lavigne J C E 5-6736

Leith A M 5-6736

CENTRAL SERVICES DIVISION (CS)

432 Daly Bldg

GRANT M 6-4328

Divisional Secretary

(Low Miss M E) 6-4328

Administrative Publications Section

Haner W E 2-4201

Leffler Mrs E M 2-4418

Michaud B 2-4418

Authorities Index & Circular

Documents 2-1579

Headquarters Accommodation Section

Adams N C 2-7095

Dixon L L 6-4406

PRODUCTION SERVICES SECTION

444 Langevin Block

Kingsley J L 2-4307

Proulx C M 5-8501

Gravel R J - Printing 2-6484

McCloskey Mrs C - Enquiries -
Circular Documents 2-0563

Morin Mrs E - Typist Pool 2-7812

Noel Mrs R - Varitype 6-5886

Parsons K - Outgoing Mail 5-7009

Bradley Mrs S - Mailing Lists -
Addressograph 6-5208

Special Services Section

McLeod W P 6-4037

FINANCE DIVISION (R) 410 Copeland Bldg

METHESON A J 2-4786

Warren B R (Deputy-Program
Planning) 6-3175

Young A J (Deputy-Operations) 2-7395

Bryson G L 2-4731

Cloutier S 6-1600

Fournier J R 2-8158

Gagné G 2-4828

Graham W G 2-7388
 Jenkins W A 2-2971
 Kennedy Miss B 2-4828
 McAuley Miss J 2-4828
 Ouellette Miss M A C 6-3173
 Ryan L V 2-8115
 Thompson W W 6-2672
 Morrow Miss T 2-4828
 York J D 2-0127
 Divisional Secretary
 (Farmer Miss B) 2-9664 2-4786
 Audit Section 6-3173
 Accounts Section 2-7690
 Departmental Cashier (103A Langevin) . 2-5790
 Estimates Section 2-9336
 Travel Section
 Travel Plans 6-2672 - 2-0797 2-7388
 Travel Claims 2-8158 6-1668
 International Conferences 2-9339
MATERIEL MANAGEMENT DIVISION (F) 346 Daly Bldg
 VAIL Lawrence E 2-0965
 Divisional Secretary
 (Robinson Miss M) 2-0965
 General Enquiries 6-1429
 Financial Control & Admin Officer
 Kirk Harold M 2-9331
 Automotive and Electrical
 Wildman E J 2-5620
 Electrical & Electronics
 Beckett G W 2-8905
 Mechanical Equipment
 Perry H R 2-7743
 Vehicles
 Jackson H C 6-1947
 Enquiries 6-2041

Furnishings Abroad
 MacLenaghan M A 2-7190
 Jaquith W C 2-9332
 Enquiries 2-7190
 Sample Room 6-4099
 Distribution Accounts (Inventories)
 Wright G 2-5726
 General Purchasing Office
 Cousineau W J 2-6185
 Enquiries - Kirkpatrick W J 2-2096
 Customs - Hughes C J 6-4048
 Accounts Payable 2-9280
 Office Machine Repairs 2-6469
 Stores and Shipping 47 Young St
 Laundriault J J 4-5029
 Requisitions for Stationery 4-5252
 Receiving and Stock Room 4-5640
 General Office 4-5791
PROPERTY MANAGEMENT DIVISION (PR)
 302 Daly Bldg
 WILSON Douglas R 2-3586
 Divisional Secretary
 (MacDonald Miss A) 2-3586
 Programme Planning
 Smith L J 2-9289
 Property Acquisition
 Scott John A (Section Head) 2-0293
 Gilmour J A 6-4286
 Cole C C 2-9291
 Gillies D S 2-9291
 Hunter R J 6-3908
 Gill W J 6-3908
 Property Leasing and Maintenance
 Sweetman T K (Section Head) 2-3979
 Gooding Bernard F 2-8172
 MacAulay A G 2-8172

MacCormack M A	2-8172	General Projects Section	
Knox J H	6-3980	Coutu J B	2-1223
Chisholm F G	6-3980	Clayton A W	2-1223
Property Records	6-4375	Simpson D C	2-1223
<u>ORGANIZATION & METHODS DIVISION (MA)</u>		Milloy Mrs C	2-1223
	532 Daly Bldg	Forms Management Section	
PARENT L A	2-3744	Regalbuto J C G	5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M 2-0762

Woods Mrs J M 2-8369

Special Assistant

Olivier W G M 6-2204

PERSONNEL PLANNING & DEVELOPMENT DIVISION (PD)

SINCLAIR J G 6-2889

Training and Development Section

Cyr J 2-9446

Bourdeau G J 6-1929

Johnston P R W 6-1086

Greenway W J 6-1929

Leclerc J L 6-1946

Enquiries 5-8708

Classification and Establishment Section

Murray J K 2-7470

Baird Miss A J 2-9445

Nicholson Miss T I 2-2506

Reid Miss K 6-2879

Sinclair J M 2-9258

Webb D R 2-3492

Divisional Secretary

(Palichuk Miss G) 2-9801

Personnel Planning Group

Macpherson Miss M A 2-9448

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Bldg.

For information re addresses, movements and telephone numbers 2-9260

COOK J M 2-5317

Assignments Section

Haffey N 2-3051

Roy J S (FSOs) 2-1021

Williams T A (FSOs and ATs) 2-9253

Turenne R E 2-9375

Hobbs Miss O E (Admin Services Officers) 2-6003

Woodyard E H (Clerks) 2-6954

Shea Miss M (Stenos) 2-7501

Plouffe Miss S (Stenos) 2-4840

Robineault J-M (Security Guards, Communicators Technicians and Messengers) 2-7480

Parvis Miss E (Appoint of other
Govt. Dept. Repts Abroad and
Designations) 2-5496

Employment Section

Alasco Mrs C 2-9308
Gagnon Miss F 2-1276
Laplante Miss G 2-9447
Hallman D 2-4892

Projects

Advokaat A 2-2572

Commitment Control

Edington R J 2-9377

Divisional Secretary

(Reagh Miss N) 2-5317

Pool 2-9251

Records 2-9260

Medical Appointments 2-9376

STAFF RELATIONS AND COMPENSATION

DIVISION (PA) 2nd & 3rd floors, Copeland

WILSON David 2-6497

Le Feuvre S G 2-0515

Divisional Secretary 2-6497

Staff Relations Section

Kirkland P 2-9907

Whitelaw David 6-4182

Bélair N 2-9309

Martin Miss J 2-9844

Heads of Post Section

Ouellette J L T M 6-2803

Allowance Policy Section

Laidman Miss E R 2-4174

Education Allowances -

Pochopsky L C 2-5098

Representation Allowances -

Blenkarn N F 2-5098

Accommodation Abroad Section

Zoubie J A 6-2749

Enquiries - Shaw D 2-9761

Posting Arrangements -

Phillips Miss T 2-9266

Estimates and Control Section

England R W 2-0442

Locally Engaged Staff Abroad Section

Davis R W 2-9828

Grimes Miss M 2-2495

Nesbitt Miss P 2-2495

Employee Services Section

Ouellette J L T M 6-2803

Mackie Miss L 6-1791

Pay and Allowances Abroad

Clement R 2-3540 6-2073

Pay - Ottawa

Verreault Miss J 2-5562 2-7642

Superannuation -

Hodgson Miss D 2-0410

Leave (Regulations Enquiries)

Cummings Miss E 6-2744

Leave Records Enquiries . 2-5562 2-7642

Health Insurance -

Archambault R 2-6167

Officers in Training

Stock Miss Celia J 2-4274

Martel R 2-4274

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

	Langevin Bldg	Materiel Management	6-2459
		Organization & Methods	6-1406
CHARETTE R L P	2-8678	Personnel Branch	2-7962
Bélanger J R (Deputy Head)	2-7437	Personnel Branch - Staff Relations and Compensation	6-2523
Berlet L - Post Liaison Officer	2-7532	Politico Military Affairs	2-6032
Stafford J C - Records Scheduling Officer	2-5038	Press Office	2-7959
Division Secretary - Shortell Miss M	2-8678	Property Management	6-2459
Training - Renou Mrs R	5-6836	Protocol	6-2878
Central Records		Records Management	2-2217
Mahoney C J - Supervisor	6-1779	Relations entre Pays francophones.	2-2217
Classification Control	2-6859	Stafeur	2-7959
Index Control	2-8724	Telecommunications	2-4164
Mail Opening	2-8043	United Nations	2-6157
<u>Classification Inquiries by Division</u>		USA	2-2217
African & Middle Eastern	2-2217	Dormant Records	2-6614
Central Planning Staff	2-4164	<u>Messenger Service</u>	99B Daly Bldg
Central Services	6-2459	Meagher J J - Supervisor	2-7827
Commonwealth	2-2217	Congill Unit	5-6934
Consular	6-2442	Copeland Unit	6-1402
Co-ordination	6-1406	East Block Unit	6-1137
Cultural Affairs	5-6615	Hope Bldg Unit	6-2878
Defence Liaison (2)	2-7959	Langevin Block Unit	6-1138
Disarmament	2-6157	NATO Documents Centre	27 Langevin Bldg
Economic Affairs	2-6664	Matthewman Mrs H - Supervisor	6-2536
European	2-4164	Records Unit	537 Congill Bldg
Far Eastern	2-4164	Basset Miss F E - Supervisor	5-6615
Finance	6-2523	Requests for files	5-6922
Historical	2-4164	Records Unit	101 Copeland Bldg
Information	5-6817	Fraser Miss H - Supervisor	2-7962
Inspection Service	5-6615	Requests for files	2-7962
Latin American	2-2217	Records Unit	B11 Copeland Bldg
Legal	6-1406	Potvin Mrs G - Supervisor	6-2536
		Requests for files	6-4693

Records Unit 99A Daly Bldg
Vanasse J M - Supervisor 2-6157
Requests for files 2-7474
Records Unit 343 East Block
d'Ornano C J - Supervisor 2-7959
Requests for files 2-3222
Records Unit 207 Hope Bldg
Roy Miss M-A - Supervisor 6-2878
Requests for files 6-2878
Records Unit 101 Langevin Bldg
Ready Miss L - Supervisor 2-2217
Requests for files 2-8529
Records Unit 301 Langevin Bldg
McDermott Miss M - Supervisor 2-6664
Requests for files 2-5325
Special Records 215 Langevin Bldg
Langevin N - Supervisor 2-1411
TELECOMMUNICATIONS DIVISION (SX)
407 Postal Stn "B"
WARREN E L (Acting Head) 2-8433
Divisional Secretary -
Pothier Miss L 2-8433
Accounts 2-3781
International Mail Policy and
Personnel
Henderson D J 2-5112
Personal Mail 2-8491
Operational Planning and Training
Warren E L 2-0228
Documents 2-2255
Operator Training 2-2053
Purchase, Supply and Technical
Training
Woodham S J 2-7317
Stores 2-2647
Technician Training 2-7317

Special Technical Services
Smith J 2-6912
Drafting 6-3358
Technical Plans 2-2650
Telephones 2-8047
Telegraphic Policy and Courier
Services
Matthews A C 6-3118
Couriers 2-8078
Workshop 2-2846
Telecommunication Centre (SXC) East Block
Head of Centre - Daley S C 2-7522
Deputy Head - Burns J A 2-9968
Chief Supervisor 2-3844
Incoming Telegrams 2-4698
Outgoing Telegrams 2-2920
Technical Maintenance Service
Scott T R 5-8611 2-9978
Supervisor 2-1255
Diplomatic Mail (SXM)
Supervisor 2-5598
Bag Service 6-2535
Mail Service 2-5598
Personal Mail 2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency
(CIDA)

Kidd G P 2-0587
 Hart A F 6-5277
 Brady P F 6-5142
 Slyfield P 6-2747
 Woolcombe G S M 6-3427
 Bolduc G 6-1442
 O'Rourke Miss J 6-5142
 Willer E A 2-4568

National Defence College, Kingston

Jay R H 189-9-546-5591
 Nutting C H 189-9-546-5591
 Jackson R D 189-9-546-5591

Government House

Walker P F 749-5933

Department of National Defence

Wang E 2-6575

Privy Council Office

Chretien R A J 6-2846
 McKinnon R 2-1879

Task Force on Government Information

Chairman - Fortier D'Iberville 6-5451
 Abrahams S 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen Ivor - Director 2-7400
 Brown Mrs Kathleen - Secretary 2-7400

Estimates & Research Division

Agriculture & General

MacKenzie Geo A 2-3690
 Ablett Richard 5-7800
 MacKenzie D Blake 5-7800
 Mullins Wayne 2-3690

Trade & Finance

van Snellenberg Miss Elayne 2-7606
 Belanger Marcel D 5-7005
 Whitmore Miss Edith 2-7606

USSR Arctic

Stowell Hugh 2-3471
 Frebold Burkhard 2-3471
 Johnson Miss Jane 2-3471

Southeast Asia

Rogalsky G Rudolph 2-7984
 Steen John D 2-7984

East & SE Asia

Carnall H Bruce 5-8001

African Middle East & Western Hemisphere

Cureton H Allan 2-6884
 Atkins Miss Frances 2-6884
 Northwood Miss Marget 2-6884

General Division

McGibbon Robert L - Chief 2-0906
 Casey Mrs Diane - Secretary 2-0906

Domestic Contact

Landon Chas R P 2-6926
 Iswolsky Michel 2-6120
 Namiesniowski Conrad 2-6926
 Heath Douglas J 2-6120
 Haigh Frank 2-6120

Special Documents

Georgiles Mrs Jeanne 2-5835

Registry

Goodeve Miss Anne 2-4080

Library

Turner Mrs Helen 2-6480

Map Library

Houlahan Ernest 5-7602

Drafting Room

Roberts John 5-7706

General Clerk

Carkner Merve 5-7706
 Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

AUDITOR GENERAL'S OFFICE Copeland Bldg
Wake J H 2-5641

FIRST AID

Nursing Counsellor - Mrs D Sutherland
Confederation Bldg Room 16 2-0474
If no answer call Medical Centre ... 2-4841

Health Unit Services for
Departmental Employees

East Block, Langevin Block, Postal Stn "B",
Hope Bldg., Blackburn Bldg.,
Health Unit Location:
Confederation Bldg.,
Room 16, Basement 2-0474

Copeland Bldg.,
Health Unit Location:
Jackson Bldg.,
Annex, Ground Floor 2-0532

Daly Bldg.,
Health Unit Location:
Connaught Bldg.,
Room 124A 2-5744

Stores & Shipping, 47 Young Street,
Health Unit Location:
Geological Bldg.,
Room 100, Ground floor,
601 Booth Street 2-5834

Medical Emergency
402 Albert Street 2-4841

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896
Commissionaire - Daly Bldg 2-3769
Commissionaire - East Block 2-3594
Commissionaire - Langevin Block 2-4065
Commissionaire - Postal Stn "B" 2-4118
Commissionaire - Copeland Bldg 6-1998

TRANSLATION BUREAU 202 Daly Bldg
FLEURY J D 2-6193
Assistants 2-5351

DEPARTMENTAL SERVICES OFFICE

Copeland Bldg

MATTHEWS R H (D S O) 2-3861
McNab S A B (Ass't D S O) 2-5340
Grenier M E (Admin Ass't) 2-3392
Personnel and Divisional Secretary 2-5340

AUDIT - Hutchinson H R 2-0471
General Accounts - Delaney G L ... 2-6171
Travel & Removal 2-3841
Post Accounts - Reid G F 2-6084
Enquiries 2-1717

ACCOUNTING - Richer A A 2-8853
Allotment Control - Allard Mrs R A 2-8853
Revenue, Asséts & Liabilities -
Pearce R L 2-6456

TRANSCRIBING & CHEQUE ISSUE

Marks Mrs L K 2-9422

OFFICE SERVICES

Simpson C A 2-9422

C.I.D.A. SUB-OFFICE Nicol Bldg
Edgehill H I (Services Officer) 2-4034

AUDIT - Dole Miss A M 2-4034
Technical Assistance Accts
Anderson Miss A 2-4962

Capital Projects Accts
Connolly G W 6-5993

ACCOUNTING 6-5993

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

JUNE 1, 1969

ENQUIRIES:

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2308
Press and Broadcasting	2-3598	Conference Rooms, REservations	2-1584
Publications by External Affairs	2-6170	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	2-0442
Security Guard Room, East Block	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE
FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard (Executive Assistant)	2-6735
Dugal Miss Jeannette (Private Secretary)	2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard (Executive Assistant)	2-1646
Gervais Richard (Special Assistant)	2-4151
Dugal Miss Jeannette (Private Secretary)	2-5074
Winkler Mrs. I (Assoc. Private Secretary)	2-0439
McGill A S (Sr. Departmental Assistant)	2-2150
Robinson J M (Departmental Assistant)	6-4140
Licari W G (Departmental Assistant)	6-4140
Lefebvre Miss F (Divisional Secretary)	2-2150
Brown W R (Minister's Registry) ...	2-3483

UNDER-SECRETARY OF STATE FOR
EXTERNAL AFFAIRS (G)

	East Block
CADIEUX M	2-4803
Sabourin Miss P	2-4803
Roquet C (Special Assistant)	6-1025
Villeneuve L J	6-2863
Plezia Miss J	6-1025

DEPUTY UNDER-SECRETARY OF STATE FOR
EXTERNAL AFFAIRS

ROBINSON H B	2-3894
Mackay Miss M M	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A (Acting)	2-6876
Drouin Miss J	2-6876
LANGLEY J C	2-4804
Hall Miss M A	2-4804
STARNES J K	2-7590
Shearer Miss N J	2-7590

Mail Register:

Philion Miss S (Room 277)	2-8841
---------------------------------	--------

CHIEF OF PROTOCOL (B)

BERLIS N F H	2-2344
--------------------	--------

*Obs. Post master et alie
Air Base
Concession
39
52%*

CENTRAL PLANNING STAFF (GP)

102 Postal Stn "B"

MATHEWSON A de W 2-8878
Chesson M J 2-5382
Divisional Secretary
(Learmonth Miss R) 2-5382

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

RIDDELL G G 2-7133
Middle Eastern Section
Rau G A 2-5879
Bergbusch E J 2-8869
Buckley B 6-4606
Hopps N J 6-4606

Africa Section 1

Harman G R 2-8614
Delvoie L A 2-3982
Heeney S H 6-1669
Skrabec E A 2-8252
Malara M 6-1669

Africa Section 2

Mitchell Graham 2-9588
Hébert Ernest 6-2932
Simard J 6-5403
Despres A 6-2932
Ohlsen G L 6-2932
Divisional Secretary
(Larabie Miss E) 2-7133 2-9220
Stenographic Section 6-1207

COMMONWEALTH DIVISION (K) 220 Langevin Block

CORNETT D M 2-6356
Dench Miss M Q 2-2756
Hampson H G 2-0440
Pardy H G 6-2056
Richards Peter 2-2424

Rochon R J 6-1995
Whittleton J A 2-9252
Divisional Secretary
(Craig Miss N) 2-1734 2-6356

CONSULAR DIVISION (C) M-28 Daly Bldg

GILMOUR E H 2-6470
Joly de Lotbinière E 2-7154
Divisional Secretary
(Hughes Miss A L) 2-6470
Stenographic Section 6-4376
Registry 6-2442

Consular Services Section I

Hyndman Miss A M 2-7992
Brennan Miss N A 2-3414
O'Connor T 6-4283
Sarrazin L L 2-5460
Sutton Miss J 2-3414
Walker L J C 2-7167

Consular Services Section II

Bull G B 2-0918
Fleming E H 2-3705
Geltman H M 2-0977
Lapointe M H 2-6540

Regulations

Napier A 6-4106
McFarlane Miss M 2-7167

Plans and Operations

Cook C H 2-1152

CO-ORDINATION DIVISION (CO) 550 Daly Bldg

STANSFIELD David 2-7917
Gwyn Nicholas 2-2294
Fowler Robert 2-8717
Thibault Paul 6-1973
Divisional Secretary
(Gingras Miss E) 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520A, Congill Bldg
275 Slater Street

GIGNAC Jacques 2-1557
Couvrette André 2-6104
Jennings Peter R 2-5359
Divisional Secretary
(Leblanc Miss M) 2-1557
Stenographic Section 6-3649 2-9939

Arts Section

Tanguay Fernand 2-6746
Booth Anne 6-3197
Checkland Kenneth L 6-1471
D'Iberville-Moreau Luc 6-2153
O'Hagan Richard C O 2-4349

Cultural Programmes Section

Couvrette André 2-6104
Asselin Pierre 2-9947
Gagné Gilles L 6-5293
Thornton Miss Jennifer 6-3642

Education Liaison Section

Jennings Peter R 2-5359
Carrier Jean-Paul 6-3638
Girouard Miss Esme 2-9919

International Organizations & Conferences

Dolgin Marc I 6-1014

Finance Control

de LaDurantaye Pierre 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block

RETTIE E R 2-7051
Johnston P A E 2-6391
McIlwraith K D (Dept. Security
officer) 2-5124
Banks S A 2-7996

Brook R E 2-3881
Cousineau Jacques 2-7809
Cowling Miss M 6-4063
Doherty M C 2-0163
Elie W M 2-2817
Galpin E T 2-5009
Hancock P J A 2-0552
Keyes F K E 2-1150
Reimer G H 2-5218
Rose J D 6-1139
Singleton H B 2-3293
Thibault Claude 2-3881
Ward F A E 2-1905
Wilkinson W C 6-4738
Divisional Secretary
(Murray Mrs J M) 2-7051
NATO Document Centre 6-2536

DIRECTION DES RELATIONS ENTRE PAYS

FRANCOPHONES (FR) 248 Daly Bldg

BLANCHETTE Arthur 6-3906
Tardif L P 6-4846
Pelletier M 6-3904
Bradet L 6-3904
Divisional Secretary
(Boisvert Miss C) 6-3906

DISARMAMENT DIVISION (N) 404 Daly Bldg

BOW M N 5-6689
Clark R W 2-1892
Smith G J 6-1082
Divisional Secretary
(Rybak Miss M C) 2-3430 2-5039

EUROPEAN DIVISION (S) 120 Langevin Block

HALSTEAD J G H 2-6149
Eastern Section
Brown K C 2-5303

Applebaum B 2-0606
Hearn G L 2-7001
McLean I W 2-7991
Murray R W 2-6225
Peel H D 6-2633
Visits Panel 2-7991 6-2633

Western Section

Roy J R 2-8333
Castonguay J 6-2727
Gilbert R P 2-2783
Jarvis W M 2-4798
Paquet G 6-3606
Périard G 2-0871
Smith F D 6-4484

Divisional Secretary
(Milne Miss F) 2-9425 2-6149

FAR EASTERN DIVISION (Y)

505 Postal Stn "B"

SEABORN J B 2-2991
Harrington J M 2-3372
Buchan R J 2-7359
Chistoff O A 2-0497
Dagg C J 2-0952
Delworth W T 2-6807
Fieldhouse J 2-1743
Fraser John M 2-6129
Hall Miss I M 6-1989
Divisional Secretary 2-2991
Stenographers' Section 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald 2-8785
Hilborn G W 2-8448
Inglis A I - State Papers 6-4090
Blanchet G R 2-7381

Divisional Secretary
(McLachlan Miss A M) 6-4090

Special Duties -

Pearson Geoffrey A H 2-7549
Fast J 2-7722
Graham W 2-7722

Library Section 604 Postal Stn "B"

Reference -

Hart Miss G 2-8733

Cataloguing -

Mascaro Mrs B - UNESCO - IMF .. 2-5788

Government publications -

Arkell Miss M 2-4715
Wood Mrs H 2-4715

Purchase of Publications -

Munro Mrs J 2-1336
Ferguson Miss L M 2-1336

Circulation -

St George Miss L - Books 2-7687
Periodicals 2-7687
Law Books 2-4383
Press Clipping Service-115 Postal Stn "B"
Barrette Miss Y 2-6879

INFORMATION DIVISION (J) 637 Congill Bldg

STEPHENS L A D 2-8262
Bellemare E R 2-6939

Divisional Secretary

(McLaughlin Miss M M) 2-8262

Information Division Enquiries .. 2-6170

Telephone numbers and addresses .. 2-9260

Typing Section 2-7331

Academic Relation

Williamson K B 6-4551

External Policy Information

Arcand T J 5-6590

Charron Régis 6-2143
Inter-Departmental & Parliamentary Relations
Boehm J T 6-4527
Jacques J 2-7656
Visits Programme
Hardy Miss A T 2-7621
Siegrist M 6-5396
Palmer R 6-2115
Kendrick R 5-6928
Cummings Miss E 2-7025
Special Programmes (USA)
Romeril P E A 6-1745
NFB-CBC Liaison
Publicover E F 5-6811
Gallien Miss B 2-7218
Exhibitions
Rodger Miss R C 2-3506
Sparks Miss J 6-3045
Information Services
Bryce A D 2-7925
Lyon Mrs J 2-9580
Drew-Brook Miss A 2-4068
(Editorial English)
Gillan P A Q 2-9579
Groves Miss J M 2-9505
Sheldon Mrs M B 2-6312
(Editorial French)
Boudreault Miss G 2-9598
Du Sault Miss Y 6-1153
Bisson Mrs L 2-6647
(Enquiries)
Bennett Miss A (Posts) 2-9557
Morley Miss M (Canada) 2-6170
(Financial Control)
Brennan Miss D 2-5849
(Photographs & Supplies)
Carisse A 2-6820
Parrington B 2-9568

INSPECTION SERVICE (Q) 532A Congill Bldg
KEITH B A 2-6565
Gregson R H 2-2440
Divisional Secretary
(Douglas Miss M) 2-6565
Special Projects 229-231 Langevin Block
Maybee J R 6-3256
Trudeau Miss M 6-3256
Wilson Gardiner J 6-3449
LATIN AMERICAN DIVISION (XL)
204 Langevin Block
BRIDLE P A 2-7175
Dier O W 2-2480
Temple M C 2-7595
Morton F W O 6-3270
Korn H G 6-4626
Martel E 6-4568
Beaudry L 6-1611
Divisional Secretary 6-1317
LEGAL DIVISION (L) 520 Daly Bldg
BEESLEY J A 2-2728
Kingstone H G (Deputy Head) 2-6692
Copithorne M (Deputy Head) 6-1940
(General Enquiries) 2-2728
Divisional Secretary
(Saldanha Mrs J) 2-2728
Claims Section
Copithorne M D 6-1940
Burke K L 2-2486
Bourgeau P G 5-8508
Girard Miss M C M 2-0976
Parks G 2-1990
Sleeth G J 2-8508
Torobin A 2-2467
Enquiries 5-7511
Law of the Sea and General Section
Legault L H J 2-2002
April S 6-1913

Legal Planning Section		Auger R	5-7707
Miller D M	2-1204	Mawhinney B	2-9553
Clark L S	2-7738	Whitley W E	2-8658
Treaty and Economic Section		Scott B B	2-8926
Stanford J S	2-5406	Legal Library	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

334 Langevin Block

Head

Jefferson Miss J P 2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

334 & 335 Langevin Block

SMITH L A H	2-2148
Jenkins W J (Deputy Head)	2-3926
Livingston F G	2-7107
Ducharme P	2-4158
Fraser H P G	2-5421
Schram J R	5-8526
Divisional Secretary (Vallières Mrs M D)	6-2021

COMMERCIAL POLICY DIVISION (EC)

330 Langevin Block

MCPHAIL D S	2-7498
Laberge P E (Deputy Head)	2-2088
Shannon G E	2-1556

Pedersen C C	2-9424
Fagan R J de M	2-3280
Dymond W A	2-9236
Loneragan T P J	2-8327
Divisional Secretary (Joubert Miss D)	5-8727
After 5:15 p.m.	2-8731

TRANSPORT, COMMUNICATIONS AND

ENERGY DIVISION (EE) 324 Langevin Block

REYNOLDS R E	2-6901
Gadd C S (Deputy Head)	6-2391
Millard J A	2-5640
Fogerty C D	6-2057
Wade S A	2-3952
Divisional Secretary (Grandy Miss S L)	5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

302 Langevin Block

Head

NUTT J S

MacLeod Mrs P M

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P	2-7921
North American & Special Projects Section	
Harris J G	2-5251
Abrahams S L	2-9263

NATO Section

Marshall C J	2-3795
Vernon G C	2-6205
Bishop D G	2-484
Divisional Secretary (MacLeod Mrs P M)	2-3402
NATO Document Centre	6-2536

PEACEKEEPING & MILITARY ASSISTANCE
DIVISION (DP) 314 Langevin Block

SHENSTONE M 2-2796
Boyd A R 2-7509
Military Assistance
Newlands Lt Col W J 2-5010

PASSPORT OFFICE (CP) Blackburn Bldg

Chief Passport Officer
DURDIN W S 2-6653
Deputy Passport Officer (Operations)
Bélanger C 2-4168
Deputy Passport Officer (Policy)
Greenwood Miss M W 2-6772

Administrative Officer
Whelan J R 5-7626

Diplomatic & Special Passport Section
Leclerc Miss C 2-6406

PRESS OFFICE (W) 371 East Block

FRANCIS J R 2-6507
Plourde R 2-3598
On Special Assignment
Haggan R 5-7817
Divisional Secretary 2-5028

PROTOCOL DIVISION (B) Centennial Towers
400 Laurier Ave, West

BERLIS N F H 2-2344
LaFlèche Paul R 2-6436
Invitations 2-3731
Read T H W 6-2065

Protocol Section
Cole Dacre P 2-6882
Boles Miss S J 6-2738
Ladouceur Roger (Accreditations) 2-8838

Chartrand L (Diplomatic and
Consular Appts) ... 2-8277

Peacekeeping and Cyprus

Godfrey M 2-9368
Overflights, naval visits, military colleges
Watson B K 6-1425
Divisional Secretary
(MacLeod Mrs P M) 2-3402

Burns Miss H M (Privileges and
Visas) 2-0889

Divisional Secretary
(Caron Miss Janine) 2-2344

Government Hospitality Committee
Corbet Mrs A A G 2-8162
Enquiries 2-8055

7 Rideau Gate
Blair Mrs G J 745-9811 6-3343
Commissionnaire 5-7614

UNITED NATIONS DIVISION (V) 418 Daly Bldg
PARRY J O (Acting Head) 2-7993

Political, Social & Human Rights Section
Sharpe J 2-9523
Gagnon J 2-2580
Pocock C 6-4536
Quinn M R 2-9512
Wright A R 2-1578

Economic Section
Bruce G F 2-6836
Green L 6-1720
Hazen J 2-5643
Roberts R H N 2-8040
Sterling R P 2-5643
Svoboda C V 2-8842

Special Assignment
Barton W H 2-4341
Merklinger K 5-6960
Divisional Secretary
(McCuaig Miss H E) 2-3852

UN Documents - Cain Miss C 2-6865

<u>USA DIVISION (X)</u>	236 Langevin Block	Warren M K	2-6329
BURBRIDGE K J	2-6172	Consulate Programme Planning	
Barker J R (Deputy Head)	2-6574	Blair D	2-9682
Policy Co-ordination Section		Special Projects	
Berry L M	6-4583	Steinbart Miss A	6-4566
Wise Miss S M	6-4628	Divisional Secretary	
Tessier Réjean	2-4993	(Russell Miss J W B)	2-6172
Boundary Waters Section		Steno Section	6-4566
Whittaker J N	2-1738		

FINANCE AND ADMINISTRATION BRANCH (FA)

426 Daly Bldg

Director General

BENNETT T H 2-2388 2-6109

Carpenter Miss M V 2-2388 2-6109

Assistant to the Director-General 426 Daly Bldg

O'Toole L J 6-4736

Area Comptrollers 426 Daly Bldg

Agnes W M 2-8981

Leith A M 5-8024

CENTRAL SERVICES DIVISION (CS)

432 Daly Bldg

GRANT M 6-4328

Divisional Secretary
(Low Miss M E) 6-4328

Administrative Publications Section

Hanner W E 2-4201

Leffler Mrs E M 2-4418

Michaud B 2-4418

Special Services Section

McLeod W P 6-4037

Authorities Index 2-1579

Headquarters Accommodation Section

Adams N C 2-7095

Dixon L L 6-4406

Production Services Section

444 Langevin Block

Kingsley J L 2-4307

Proulx C M 5-8501

Gravel R J - Printing 2-6484

McCloskey Mrs C - Enquiries -
Circular Documents 2-0563

Morin Mrs E - Typist Pool 2-7812

Noel Mrs R - Varitype 6-5886

Parsons K - Outgoing Mail 5-7009

Bradley Mrs S - Mailing Lists -
Addressograph 6-5208

FINANCE DIVISION (R) 410 Copeland Bldg

MATHESON A J 2-4786
Warren B R (Deputy-Program
Planning) 6-3175
Young A J (Deputy-Operations) .. 2-7395
Bryson G L 2-4731
Cloutier S 6-1667
Fournier J R 2-8158
Jenkins W A 2-2971
Kennedy Miss B 2-4828
O'Connor Miss L 2-7388
Ouellette Miss M A C 6-3173
Ryan L V 2-8115
Spence H K 6-1668
Morrow Miss T 2-4828
York J D 2-0127
Divisional Secretary
(Farmer Miss B) 2-9664 2-4786
Audit Section 6-3173
Departmental Cashier 2-5790
Estimates Section 2-9336
Post Accounts 2-7690
Recoverable Accounts 6-2675
Travel Section
Travel Plans ... 6-2672 - 2-0797 2-7388
Travel Claims 2-8158 6-1668
International Conferences 2-9339

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Bldg

VAIL Lawrence E 2-0965
Divisional Secretary
(Robinson Miss M) 2-0965
General Enquiries 6-1429
Financial Control & Admin Officer
Kirk Harold M 2-9331
Automotive and Electrical
Wildman E J 2-5620

Electrical and Electronics

Beckett G W 2-8905
Mechanical Equipment
Perry H R 2-7743
Vehicles
Jackson H C 6-1947
Enquiries 6-2041
Furnishings Abroad
MacLenaghan M A 2-7190
Jaquith W C 2-9332
Enquiries 2-7190
Sample Room 6-4099
Distribution Accounts (Inventories)
Wright G 2-5726
General Purchasing Office
Cousineau W J 2-6185
Enquiries - Kirkpatrick W J 2-2096
Customs - Hughes C J 6-4048
Accounts Payable 2-9280
Office Machine Repairs 2-6469
Stores and Shipping 47 Young St
Laundriault J J 4-5029
Requisitions for Stationery 4-5252
Receiving and Stock Room 4-5640
General Office 4-5791

PROPERTY MANAGEMENT DIVISION (PR)

302 Daly Bldg

WILSON Douglas R 2-3586
Divisional Secretary
(MacDonald Miss A) 2-3586
Programme Planning
Smith L J 2-9289
Property Acquisition
Scott John A (Section Head) 2-0293
Gilmour J A 6-4286
Cole C C 2-9291

Gillies D S	2-9291	<u>ORGANIZATION AND METHODS DIVISION (MA)</u>
Hunter R J	6-3908	532 Daly Bldg
Gill W J	6-3908	PARENT L A
Property Leasing and Maintenance		2-3744
		General Projects Section
Sweetman T K (Section Head)	2-3979	Coutu J B
Gooding Bernard F	2-8172	2-1223
MacAulay A G	2-8172	Clayton A W
MacCormack M A	2-8172	2-1223
Knox J H	6-3980	Simpson D C
Chisholm F G	6-3980	2-1223
Property Records	6-4375	Milloy Mrs C
		2-1223
		Forms Management Section
		Regalbuto J C G
		5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M	2-0762
Woods Mrs J M	2-8369

Special Assistant

Olivier W G M	6-2204
---------------------	--------

ADVISER ON BILINGUALISM

Roussin M	2-9941
-----------------	--------

PERSONNEL PLANNING & DEVELOPMENT DIVISION (PD)

SINCLAIR J G	6-2889
--------------------	--------

Training and Development Section

Cyr J	2-9446
Bourdeau G J	6-1929
Johnston P R W	6-1086
Greenway W J	6-1929
Leclerc J L	6-1946
Enquiries	5-8708

Classification Section

Murray J K	2-7470
Nicholson Miss T I	2-2506
Webb D R	2-3492

Manpower Planning & Forecasting Section

Sinclair J M	2-9258
Baird Miss A J	2-9445
Reid Miss K	6-2879

Personnel Planning Group

Macpherson Miss M A	2-9448
Divisional Secretary	6-2889

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Bldg

For information re addresses, movements and telephone numbers 2-9260

COOK J M	2-5317
----------------	--------

Assignments Section

Haffey N	2-3051
----------------	--------

Roy J S (FSOs)	2-1021	Bélair N	2-9309
Williams T A (FSOs and ATs)	2-9253	Martin Miss J	2-9844
Waterfall D E	2-9375	<u>Heads of Post Section</u>	
Hobbs Miss O E (Admin Services Officers)	2-6003	Ouellette J L T M	6-2803
Woodyard E H (Clerks)	2-6954	<u>Allowance Policy Section</u>	
Shea Miss M (Stenos)	2-7501	Laidman Miss E R	2-4174
Plouffe Miss S (Stenos)	2-4840	Education Allowances -	
Robineault J-M (Security Guards, Communicators Technicians and Messengers)	2-7480	Pochopsky L C	2-5098
Jarvis Miss E (Appoint of other Govt. Dept. Repts Abroad and Designations)	2-5496	Representation Allowances	2-5098
Lapointe R E	2-7869	<u>Accommodation Abroad Section</u>	
Employment Section		Zoubie J A	6-2749
Alasco Mrs C	2-9308	Enquiries - Shaw D	2-9761
Gagnon Miss F	2-1276	Posting Arrangements -	
Laplante Miss G	2-9447	Phillips Miss T	2-9266
Hallman D	2-4892	<u>Estimates and Control Section</u>	
Projects		England R W	2-0442
Stewart Miss J	2-2572	<u>Locally Engaged Staff Abroad Section</u>	
Commitment Control		Davis R W	2-9828
Edington R J	2-9377	Grimes Miss M	2-2495
Divisional Secretary		<u>Employee Services Section</u>	
(Reagh Miss N)	2-5317	Ouellette J L T M	6-2803
Pool	2-9251	Mackie Miss L	6-1791
Records	2-9260	Pay and Allowances Abroad	
Medical Appointments	2-9376	Clement R	2-3540 6-2073
<u>STAFF RELATIONS AND COMPENSATION</u>		Pay - Ottawa	
<u>DIVISION (PA) 2nd & 3rd floors, Copeland</u>		Verreault Miss J	2-5562 2-7642
WILSON David	2-6497	Superannuation -	
Le Feuvre S G	2-0515	Hodgson Miss D	2-0410
Divisional Secretary		Leave Regulations Enquiries)	
(Mayer Miss A)	2-0515	Blenkarn N F	6-2744
<u>Staff Relations Section</u>		Leave Records Enquiries	2-5562 2-7642
Kirkland P	2-9907	Health Insurance	
Whitelaw David	6-4182	Archambault R	2-6167
		<u>Officer in Training</u>	
		Stock Miss Celia J	2-4279

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

Langevin Bldg

CHARETTE R L P 2-8678
Bélanger J R (Deputy Head) 2-7437
Berlet L - Post Liaison Officer. 2-7532
Stafford J C -
Records Scheduling Officer ... 2-5038
Divisional Secretary -
Shortell Miss M 2-8678
Training - Renou Mrs R 5-6836

Central Records

Mahoney C J - Supervisor 6-1779
Classification Control 2-6859
Index Control 2-8724
Mail Opening 2-8043

Classification Inquiries by Division

African & Middle Eastern 2-2217
Arms Control and Disarmament ... 2-5988
Central Planning Staff 2-4164
Central Services 6-2459
Commonwealth 2-2217
Consular 6-2442
Co-ordination 6-1406
Cultural Affairs 5-6615
Defence Liaison (2) 2-7959
Economic Affairs 2-6664
European 2-4164
Far Eastern 2-4164
Finance 6-2523
Historical 2-4164
Information 5-6817
Inspection Service 5-6615
Latin American 2-2217
Legal 6-1406
Materiel Management 6-2459

Organization & Methods 6-1406
Personnel Branch 2-7962
Personnel Branch - Staff
Relations and Compensation ... 6-2523
Political Military Affairs 2-6032
Press Office 2-7959
Property Management 6-2459
Protocol 6-2878
Records Management 2-2217
Relations entre Pays
francophones 6-1406
Telecommunications 2-4164
United Nations 2-5988
USA 2-2217
Dormant Records 2-6614

Messenger Service

99B Daly Bldg

Meagher J J - Supervisor 2-7827
Centennial Towers 6-2878
Congill Unit 5-6934
Copeland Unit 6-1402
East Block Unit 6-1137
Langevin Block Unit 6-1138
NATO Documents Centre 27 Langevin Bldg
Matthewman Mrs H - Supervisor .. 6-2536
Records Unit 331 Centennial Towers
Roy Miss M-A - Supervisor 6-2878
Requests for files 6-2878
Records Unit 537 Congill Bldg
Basset Miss F E - Supervisor ... 5-6615
Requests for files 5-6922
Records Unit 101 Copeland Bldg
Fraser Miss H - Supervisor 2-7962
Requests for files 2-7962
Records Unit B11 Copeland Bldg
Potvin Mrs G - Supervisor 6-2523
Requests for files 6-4693

Records Unit 99A Daly Bldg
Vanasse J M - Supervisor 2-6157
Requests for files 2-7474
Records Unit 343 East Block
d'Ornano C J - Supervisor 2-7959
Requests for files 2-3222
Records Unit 101 Langevin Bldg
Ready Miss L - Supervisor 2-2217
Requests for files 2-8529
Records Unit 301 Langevin Bldg
McDermott Miss M - Supervisor . 2-6664
Requests for files 2-5325
Special Records 215 Langevin Bldg
Langevin N - Supervisor 2-1411

TELECOMMUNICATIONS DIVISION (SX)

407 Postal Stn "B"
WARREN E L 2-8433
Divisional Secretary -
Pothier Miss L 2-8433
Accounts 2-3781
International Mail Policy and
Personnel
Henderson D J 2-5112
Personal Mail 2-8491
Operational Planning and Training
Documents 2-2255
Operator Training 2-2053
Purchase, Supply and Technical
Training
Woodham S J 2-7317
Stores 2-2647
Technician Training 2-7317
Special Technical Services
Smith J 2-6912
Drafting 6-3358

Technical Plans 2-2650
Telephones 2-8047
Telegraphic Policy and Courier
Services
Matthews A C 6-3118
Couriers 2-8078
Workshop 2-2846
Telecommunication Centre (SXC) East Block
Head of Centre - Daley S C 2-7522
Deputy Head - Burns J A 2-9968
Chief Supervisor 2-3844
Duplicating 2-6877
Incoming Telegrams 2-4698
Outgoing Telegrams 2-2920
Technical Maintenance Service
Scott T R 5-8611 2-9978
Supervisor 2-1255
Diplomatic Mail (SXM)
Supervisor 2-5598
Bag Service 6-2535
Mail Service 2-5598
Personal Mail 2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency
(CIDA)

Kidd G P 2-0587
 Hart A F 6-5277
 Brady P F 6-5142
 Slyfield P 6-2747
 Woolcombe G S M 6-3427
 Bolduc G 6-1442
 O'Rourke Miss J 6-5142
 Willer E A 2-4568

National Defence College, Kingston

Jay R H 189-9-546-5591
 Nutting C H 189-9-546-5591
 Jackson R D 189-9-546-5591

Government House

Walker P F 749-5933

Department of National Defence

Wang E 2-6575

Privy Council Office

Chretien R A J 6-2846
 McKinnon R 2-1879

Task Force on Government Information

Chairman - Fortier D'Iberville 6-5451
 Abrahams S 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen I - Director 2-7400
 Brown Mrs K - Secretary 2-7400

Estimates & Research Division

Agriculture & General

MacKenzie G A 2-3690
 Ablett R 5-7800
 Forrester G 5-8001
 MacKenzie D B 5-7800
 Mullins W 2-3690

Trade & Finance

van Snellenberg Miss E 2-7606
 Belanger M D 5-7005
 Whitmore Miss E 2-7606

USSR Arctic

Stowell H 2-3471
 Frebold B 2-3471
 Johnson Miss J 2-3471

South Asia

Rogalsky G R 2-7984
 Steen J D 2-7984

East & SE Asia

Carnall H B 5-8001

African Middle East & Western Hemisphere

Cureton H A 2-6884
 Atkins Miss F E 2-6884
 Northwood Miss M C 2-6884

General Division

McGibbon R L - Chief 2-0906
 Casey Mrs D - Secretary 2-0906

Domestic Contact

Landon C R P 2-6926
 Iswolsky M 2-6120
 Namiesniowski C F 2-6926
 Heath D J 2-6120
 Haigh F 2-6120

Special Documents

Georgiles Mrs J 2-5835

Registry

Goodeve Miss A 2-4080

Library

Turner Mrs H 2-6480

Map Library

Houlahan E 5-7602

Drafting Room

Roberts J 5-7706

General Clerk

Carkner M A 5-7706
 Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

<u>AUDITOR GENERAL'S OFFICE</u>	Copeland Bldg	<u>TRANSLATION BUREAU</u>	202 Daly Bldg
Wake J H	2-5641	FLEURY J D	2-6193
<u>FIRST AID</u>		Assistants	2-5351
Nursing Counsellor - Mrs D Sutherland		<u>DEPARTMENTAL SERVICES OFFICE</u>	Copeland Bldg
Confederation Bldg Room 16	2-0474	MATTHEWS R H (D S O)	2-3861
If no answer call Medical Centre ...	2-4841	McNab S A B (Ass't D S O)	2-5340
<u>Health Unit Services for</u>		Grenier M E (Admin Ass't)	2-3392
<u>Departmental Employees</u>		Personnel and Divisional Secretary	2-5340
East Block, Langevin Block, Postal Stn "B",		AUDIT - Hutchinson H R	2-0471
Hope Bldg., Blackburn Bldg.,		General Accounts - Delaney G L ...	2-6171
Health Unit Location:		Travel & Removal	2-3841
Confederation Bldg.,		Post Accounts - Reid G F	2-6084
Room 16, Basement	2-0474	Enquiries	2-1717
Copeland Bldg.,		ACCOUNTING - Richer A A	2-8853
Health Unit Location:		Allotment Control - Allard Mrs R A	2-8853
Jackson Bldg.,		Revenue, Assets & Liabilities -	
Annex, Ground Floor	2-0532	Pearce R L	2-6456
Daly Bldg.,		<u>TRANSCRIBING & CHEQUE ISSUE</u>	
Health Unit Location:		Marks Mrs L K	2-9422
Connaught Bldg.,		<u>OFFICE SERVICES</u>	
Room 124A	2-5744	Simpson C A	2-9422
Stores & Shipping, 47 Young Street,		C.I.D.A. SUB-OFFICE	Nicol Bldg
Health Unit Location:		Edgehill H I (Services Officer) ...	2-4034
Geological Bldg.,		AUDIT - Dole Miss A M	2-4034
Room 100, Ground floor,		Technical Assistance Accts	
601 Booth Street	2-5834	Anderson Miss A	2-4962
Medical Emergency		Capital Projects Accts	
402 Albert Street	2-4841	Connolly G W	6-5993
<u>RCMP AND COMMISSIONAIRES</u>		ACCOUNTING	6-5993
R C M P - East Block	2-0896		
Commissionaire - Daly Bldg	2-3769		
Commissionaire - East Block	2-3594		
Commissionaire - Langevin Block	2-4065		
Commissionaire - Postal Stn "B"	2-4118		
Commissionaire - Copeland Bldg	6-1998		

Department of External Affairs
Telephone Directory

Index-June, 1969

2 African & Middle Eastern Division
6 Aid and Development Division
3 Arms Control & Disarmament Division
1 Assistant Under-Secretaries
15 Auditor General's Office

2 Central Planning Staff
8 Central Services Division
1 Chief of Protocol
6 Commercial Policy Division
2 Commonwealth Division
12 Communications & Information
2 Consular Division
2 Co-ordination Division

3 Defence Liaison (2) Division
1 Deputy Under-Secretary of State
14 Duty Outside the Department in Canada

6 Economic Affairs Office of
3 European Division

4 Far Eastern Division
8 Finance & Administration
9 Finance Division
15 First Aid
3 Francophonie Division

15 Health Unit Services
4 Historical Division

4 Information Division
5 Inspection Services

5 Latin American Division
5 Legal Division

9 Materiel Management Division
1 Minister's Office

6 North American Defence and NATO

10 Organization & Methods Unit

1 Parliamentary Secretary
7 Passport Division
7 Peacekeeping & Military Assistance
10 Personnel Branch
10 Personnel Operations Division
10 Personnel Planning & Development
6 Politico-Military Affairs Office of
7 Press Office
9 Property Management Division
7 Protocol Division

12 Records Management Division
15 R.C.M.P. & Commissionaires

1 Secretary of State
14 Special Research Board
11 Staff Relations & Compensation Division

13 Telecommunications Division
15 Translation Bureau
6 Transport, Communications & Energy Division
15 Departmental Services Office

1 Under-Secretary of State
7 United Nations Division
8 U.S.A. Division

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

JULY 2, 1969

ENQUIRIES:

Employment.....	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings,	
Passport	2-4711	Weekends and Holidays	2-2920
Press and Broadcasting	2-3598	Conference Room, 151 East Block ..	2-2308
Publications by External Affairs	2-6170	Conference Rooms, Reservations ...	2-1584
Telephone Numbers and Addresses.	2-9260	EA Contribution Fund	2-7722 2-8678
Security Guard Room, East Block.	2-5452	EA Recreation Organization	2-0442

For long distance calls see Government Directory

SECRETARY OF STATE FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons ...	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons ...	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Kroft Richard (Executive Assistant)	2-6735
Dugal Miss Jeannette (Private Secretary)	2-1518

MINISTER'S OFFICE EAST BLOCK

Kroft Richard (Executive Assistant)	2-1646
Gervais Richard (Special Assistant)	2-4151
Dugal Miss Jeannette (Private Secretary)	2-5074
Winkler Mrs. I (Assoc. Private Secretary)	2-0439
McGill A S (Sr. Departmental Assistant)	2-2150
Robinson J M (Departmental Assistant)	6-4140
Licari W G (Departmental Assistant)	6-4140
Divisional Secretary	2-2150
Brown W R (Minister's Registry).	2-3483

UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS (G)

	East Block
CADIEUX M	2-4803
Sabourin Miss P	2-4803
Roquet C (Special Assistant) ...	6-1025
Villeneuve L J	6-2863

DEPUTY UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS

ROBINSON H B	2-3894
Mackay Miss M M	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A (Acting)	2-6876
Drouin Miss J	2-6876
LANGLEY J C	2-4804
Hall Miss M A	2-4804
STARNES J K	2-7590
Shearer Miss N J	2-7590
Mail Register:	
Phillion Miss S (Room 277)	2-8841

CHIEF OF PROTOCOL (B)

BERLIS N F H	2-2344
--------------------	--------

CENTRAL PLANNING STAFF (GP)

102 Postal Stn "B"

MATHEWSON A de W 2-8878

Chesson M J 2-5382

Divisional Secretary -

Learmonth Miss R 2-5382

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

RIDDELL G G 2-7133

Middle Eastern Section

Elliott R L 2-5879

Delvoie L A 2-8869

Buckley B 6-4606

Hopps N J 6-4606

Juneau J.-P 6-4606

MacNab R 2-3982

Africa Section 1

Harman G R 2-8614

Heeney S H 6-1669

Skrabec E A 2-8252

Malara M 6-1669

Yendall E P 2-3982

Africa Section 2

Mitchell Graham 2-9588

Hébert Ernest 6-2932

Simard J 6-5403

Ohlsen G L 6-2932

Divisional Secretary -

Larabie Miss E 2-7133 2-9220

Stenographic Section 6-1207

ARMS CONTROL AND DISARMAMENT DIVISION (N)

404 Daly Building

BOW M N 5-6689

Campbell D W 2-1892

Mooney T L 2-3815

Smith G J 6-1082

Divisional Secretary -

Rybak Miss M C 2-3430 5-6689

COMMONWEALTH DIVISION (K)

220 Langevin Block

CORNETT D M 2-6356

Dench Miss M Q 2-2756

Hampson H G 2-0440

Richards Peter 2-2424

Rochon R J 6-1995

Sleeth Graham 6-2056

Whittleton J A 2-9252

Divisional Secretary -

Craig Miss N 2-1734 2-6356

CONSULAR DIVISION (C)

M-28 Daly Building

GILMOUR E H 2-6470

Joly de Lotbinière E 2-7154

Divisional Secretary -

Hughes Miss A L 2-6470

Stenographic Section 6-4376

Registry 6-2442

Consular Services Section I

Hyndman Miss A M 2-7992

Tessier R 6-4283

Sarrazin L L 2-5460

Sutton Miss J 2-3414

Walker L J C 2-7167

Consular Services Section II

Bull G B 2-0918

Fleming E H 2-3705

Lapointe M H 2-6540

Smith B 2-0977

Regulations

Napier A 6-4106

McFarlane Miss M 2-7167

Plans and Operations

Cook C H 2-1152

CO-ORDINATION DIVISION (CO)

550 Daly Building

STANSFIELD David 2-7917

Gwyn Nicholas 2-2294

Fowler Robert 2-8717

Thibault Paul 6-1973

Fournier Pierre 6-5407

Divisional Secretary -

Gingras Miss E 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520A, Congill Building
275 Slater Street

GIGNAC Jacques 2-1557

Couvrette André 2-6104

Jennings Peter R 2-5359

Divisional Secretary -

LeBlanc Miss Martine 2-1557

Stenographic Section .. 6-3649 2-9939

Arts Section

Tanguay Fernand 2-6746

Booth Anne 6-3197

Checkland Kenneth L 6-1471

D'Iberville-Moreau Luc 6-2153

O'Hagan Richard C O 2-4349

Cultural Programmes Section

Couvrette André 2-6104

Asselin Pierre 2-9947

Gagné Gilles L 6-5293

Picard René (summer's trainee) 6-3253

Thornton Miss Jennifer 6-3642

Education Liaison Section

Jennings Peter R 2-5359

Carrier Jean-Paul 6-3638

Girouard Miss Esme 2-9919

International Organizations and
Conferences

Dolgin Marc I 6-1014

Finance Control

de LaDurantaye Pierre 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block

RETTIE E R 2-7051

Johnston P A E 2-6391

McIlwraith K.D (Dept. Security
officer) 2-5124

Banks S A 2-7996

Brook R E 2-3881

Cousineau Jacques 2-7809

Doherty M C 2-0163

Elie W M 2-2817

Galpin E T 2-5009

Hancock P J A 2-0552

Keyes F K E 2-1150

Reimer G H 2-5218

Rose J D 6-1139

Rowe A D 2-5009

Singleton H B 2-3293

Thibault Claude 2-3881

Ward F A E 2-1905

Wilkinson W C 6-4738

Divisional Secretary -

Murray Mrs J M 2-7051

NATO Document Centre 6-2536

DIRECTION DES RELATIONS ENTRE PAYS
FRANCOPHONES (F)

248 Daly Building

BLANCHETTE Arthur 6-3906

Tardif L P 6-4846

Pelletier M 6-3904

Bradet L 6-3904

Divisional Secretary -
Boisvert Miss C 6-3906

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H 2-6149

Eastern Section

Brown K C 2-5303

Applebaum B 2-0606

Caskey Miss J 6-1892

McLean I W 2-7991

Murray R W 2-6225

Peel H D 6-2633

Turner V G 2-7001

Visits Panel 2-7991 6-2633

Western Section

Roy J R 2-8333

Castonguay J 6-2727

Despres A 6-3606

Gilbert R P 2-2783

Hingston W 6-4484

Jarvis W M 2-4798

Moore R 6-3606

Périard G 2-0871

Robichaud O 6-1824

Divisional Secretary -

Milne Miss F 2-9425 2-6149

FAR EASTERN DIVISION (Y)

505, Postal Stn "B"

SEABORN J B 2-2991

Harrington J M 2-3372

Buchan R J 2-7359

Chistoff O A 2-0497

Dagg C J 2-0952

Delworth W T 2-6807

Fieldhouse J 2-1743

Fraser John M 2-6129

Hall Miss I M 6-1989

Divisional Secretary 2-2991

Stenographers' Section 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald 2-8785

Hilborn G W 2-8448

Inglis A I - State papers 6-4090

Blanchet G R 2-7381

Divisional Secretary -

McLachlan Miss A M 6-4090

Special Duties -

Pearson Geoffrey A H 2-7549

Fast J 2-7722

Graham W 2-7722

Library Section

604 Postal Stn "B"

Reference -

Hart Miss G 2-8733

Cataloguing -

Mascaro Mrs B - UNESCO - IMF. 2-5788

Government publications -

Arkell Miss M 2-4715

Wood Mrs H 2-4715

Purchase of Publications -

Munro Mrs J 2-1336

Ferguson Miss L M 2-1336

Circulation -

St George Miss L - Books 2-7687

Periodicals 2-7687

Law Books 2-4383

Press Clipping Service 115 P.S. "B"

Barrette Miss Y 2-6879

INFORMATION DIVISION (J)

637 Congill Building

STEPHENS L A D 2-8262

Bellemare E R 2-6939

Divisional Secretary -		Sheldon Mrs M B	2-6312
McLaughlin Miss M M	2-8262	(Editorial French)	
Information Division Enquiries.	2-6170	Boudreault Miss G	2-9598
Telephone numbers and addresses	2-9260	Du Sault Miss Y	6-1153
Typing Section	2-7331	Bisson Mrs L	2-6647
Academic Relation		(Enquiries)	
Williamson K B	6-4551	Bennett Miss A (Posts).....	2-9557
If no answer, call	5-7866	Morley Miss M (Canada)	2-6170
External Policy Information		(Financial Control)	
Arcand T J	5-6590	Brennan Miss D	2-5849
Charron Régis	6-2143	(Photographs & Supplies)	
Inter-Departmental and Parliamentary Relations		Carisse A	2-6820
Boehm J T	6-4527	Parrington B	2-9568
Clifford W	2-7656	<u>INSPECTION SERVICE (Q)</u>	
Visits Programme		532A Congill Building	
Hardy Miss A T	2-7621	KEITH B A	2-6565
Siegrist M	6-5396	Gregson R H	2-2440
Palmer R	6-2115	Divisional Secretary -	
Stock Miss C	5-6928	Douglas Miss M	2-6565
Cummings Miss E	2-7025	Special Projects 229-231 Langevin Block	
Special Programmes (USA)		Maybee J R	6-3256
Romeril P E A	6-1745	Trudeau Miss M	6-3256
NFB-CBC Liaison		Wilson Gardiner J	6-3449
Publicover E F	5-6811	<u>LATIN AMERICAN DIVISION (XL)</u>	
Gallien Miss B	2-7218	204 Langevin Block	
Exhibitions		BRIDLE P A	2-7175
Rodger Miss R C	2-3506	Dier O W	2-2480
Sparks Miss J	6-3045	Temple M C	2-7595
Information Services		Morton F W O	6-3270
Bryce A D	2-7925	Korn H G	6-4626
Lyon Mrs J	2-9580	Sirois C	6-4568
Drew-Brook Miss A	2-4068	Beaudry L	6-1611
(Editorial English)		Frechette Mme M	6-1611
Gillan P A Q	2-9579	Divisional Secretary	6-1317
Groves Miss J M	2-9505	<u>LEGAL DIVISION (L)</u>	520 Daly Building
		BEESLEY J A	2-2728

Copithorne M (Deputy Head) ... 6-1940	Law of the Sea and General Section
(General Enquiries) 2-2728	Legault L H J 2-2002
Divisional Secretary -	April S 6-1913
Saldanha Mrs J 5-8751 2-2728	Legal Planning Section
Claims Section	Miller D M 2-2104
Copithorne M D 6-1940	Clark L S 2-7738
Bourgeau P G 5-8508	Treaty and Economic Section
Girard Miss M C M 2-0976	Stanford J S 2-5406
Parks G 2-1990	Auger R 5-7707
Smith R 2-8508	Mawhinney B 2-9553
Torobin A 2-2467	Whitley W E 2-8658
Whittaker J N 2-2486	Scott B B 2-8926
Enquiries 5-7511	Legal Library 2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

334 Langevin Block

Head 2-3793

Jefferson Miss J P ..2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

334 & 335 Langevin Block

SMITH L A H 2-2148

Jenkins W J (Deputy Head) 2-3926

Livingston F G 2-7107

Fraser H P G 2-5421

Paquet G E 2-4158

Schram J R 5-8526

Divisional Secretary -

 Vallières Mrs M D 6-2021

COMMERCIAL POLICY DIVISION (EC)

330 Langevin Block

MCPHAIL D S 2-7498

Laberge P E (Deputy Head) 2-2088

Shannon G E 2-1556

Pedersen C C 2-9424

Fagan R J de M 2-3280

Dymond W A 2-9236

Lonergan T P J 2-8327

Lachance Miss G 2-8327

Divisional Secretary -

 Joubert Miss D 5-8727

 After 5:15 p.m. 2-8731

TRANSPORT, COMMUNICATIONS AND ENERGY

DIVISION (EE)

324 Langevin Block

REYNOLDS R E 2-6901

Gadd C S (Deputy Head) 6-2391

Millard J A 2-5640

Fogerty C D 6-2057

Heller Miss K J 2-3952

Divisional Secretary -

 Grandy Miss S L 5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

302 Langevin Block

Head

NUTT J S 2-3402

MacLeod Mrs P M 2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P 2-7921

North American & Special Projects Section

Harris J G 2-5251

Abrahams S L 2-9263

NATO Section

Marshall C J 2-3795

Vernon G C 2-6205

Bishop D G 2-4843

Lyman R 2-1706

Divisional Secretary -

MacLeod Mrs P M 2-3402

NATO Document Centre 6-2536

PEACEKEEPING AND MILITARY ASSISTANCE
DIVISION (DP)

302 Langevin Block

SHENSTONE M 2-2796

Boyd A R 2-7509

Military Assistance

Newlands Lt Col W J 2-5010

Peacekeeping and Cyprus

Godfrey M 2-9368

Overflights, naval visits, military colleges

Licharson J 6-1425

Divisional Secretary -

MacLeod Mrs P M 2-3402

PASSPORT OFFICE (CP) Blackburn Building

Chief Passport Officer

DURDIN W S 2-6653

Deputy Passport Officer

(Operations) Bélanger C 2-4168

Deputy Passport Officer (Policy)

Greenwood Miss Marion 2-6772

Financial Management Officer

Carter M E 2-9868

Financial Services

Marion J 5-7032

Personnel Officer

Van Sickle W H 5-6647

Chief Examiner

Royce Miss H R 5-7743

Assistant Chief Examiner

Gravelle Miss M 5-6717

Security Officer

Flumerfelt B E 2-1675

Administrative Officer

Whelan J R 5-7626

Diplomatic & Special Passport Section

Leclerc Miss C 2-6406

Senior Examiners

Smith Miss M 2-8271

Elliott Mrs D 2-8271

St George Mrs G 2-8271

Drennan Miss M 2-8271

Mainville Miss F 2-8271

Hyndman Mrs H 2-8271

New G 2-3378
 Passport Registry
 Butler Mrs J 2-8035
 Transcription Services Supervisor
 Divisional Secretary -
 Vaive Mrs M 5-7463
 Foreign Operations Supervisor
 Larmour Miss V 2-9892
 Training Section Supervisor
 Krivens R 5-7525
 Facilitation Supervisor 6-3117
 Supplies Supervisor 5-7462
 In-Mail & Cash Supervisor 5-7461
 Microfilm Library 2-9870

Enquiries

Telephone Enquiry Section ... 5-8481
 Public Counter Section 5-8826
 Certificates of Identity Sec. 2-3378
 Personnel Section 5-7087

PRESS OFFICE (W) 371 East Block

FRANCIS J R 2-6507
 Plourde R 2-3598
 On Special Assignment
 Haggan R 5-7817
 Divisional Secretary 2-5028

PROTOCOL DIVISION (B)

Centennial Towers
 400 Laurier Ave, West

BERLIS N F H 2-2344
 LaFlèche Paul R 2-6436
 (Invitations) 2-3731
 Read T H W 6-2065
 Kennedy Miss B 6-4039
 Protocol Section
 Cole Dacre P 2-6882
 Boles Miss S J 6-2738

Ladouceur Roger (Accreditations) 2-8838
 Chartrand L (Diplomatic and Con-
 sular Appts) 2-8277
 Burns Miss H M (Privileges and
 Visas) 2-0889
 Divisional Secretary -
 Caron Miss Janine 2-2344
 Government Hospitality Committee
 Corbet Mrs A A G 2-8162
 7 Rideau Gate
 Blair Mrs G J 745-9811 6-3343
 Commissionaire 5-7614

UNITED NATIONS DIVISION (V)

418 Daly Building

PARRY JO (Acting Head) 2-7993
 Political, Social & Human Rights
 Section
 Sharpe J 2-9523
 Gagnon J 2-2580
 Pocock C 6-4536
 Quinn M R 2-9512
 Wright A R 2-1578

Economic Section

Bruce G F 2-6836
 Green L 6-1720
 Hazen J 6-4536
 Roberts R H N 2-8040
 Sterling R P 2-5643
 Svoboda C V 2-8842

Special Assignment

Barton W H 2-4341
 Merklinger K 5-6960
 Divisional Secretary -
 McCuaig Miss H E 2-3852

UN Documents -

Cain Miss C 2-6800

<u>USA DIVISION (X)</u>	236 Langevin Block	Wise Miss S M	6-4583
BURBRIDGE K J	2-6172	Consulate Programme Planning	
Barker J R (Deputy Head)	2-6574	Wilson P de W	2-9682
Fairweather W M M	2-4993	Special Projects	
Boundary Waters Section		Steinbart Miss A	6-4566
Kingstone H C (Deputy Head) ...	6-4628	Smith Raymond	6-4566
Warren M K	2-6329	Divisional Secretary -	
Policy Co-ordination Section		Russell Miss J W B	2-6172
Berry L M	6-4583	Steno Section	6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

426 Daly Building

Director General

BENNETT T H 2-2388 2-6109

Carpenter Miss M V 2-2388 2-6109

Assistant to the Director-General

426 Daly Building

O'Toole L J 6-4736 |

Area Comptrollers 426 Daly Building

Agnes W M 2-8981 |

Leith A M 5-8024 |

CENTRAL SERVICES DIVISION (CS)

432 Daly Building

GRANT M 6-4328 |

Divisional Secretary -

Low Miss M E 6-4328 |

Administrative Publications Section

Haner W E 2-4201 |

Leffler Mrs E M 2-4418 |

Michaud B 2-4418 |

Special Services Section

McLeod W P 6-4037 |

Authorities Index 2-1579 |

Headquarters Accommodation Section

Adams N C 2-7095 |

Dixon L L 6-4406 |

Production Services Section

444 Langevin Block

Kingsley J L 2-4307 |

Proulx C M 5-8501 |

Gravel R J - Printing 2-6484 |

McCloskey Mrs C - Enquiries -
Circular Documents 2-0563 |

Morin Mrs E - Typist Pool 2-7812 |

Noel Mrs R - Varitype 6-5886 |

Parsons K - Outgoing Mail 5-7009
 Bradley Mrs S - Mailing Lists
 - addressograph 6-5208

FINANCE DIVISION (R)

410 Copeland Building

MATHESON A J 2-4786
 Warren B R (Deputy-Program
 Planning) 6-3175
 (Deputy-Operations) 2-7395
 Bryson G L 2-4731
 Jenkins W A 2-2971
 Kendrick R 2-7690
 La Vigne J C E 2-8158
 Morrow Miss T 2-4828
 O'Connor Miss L 2-7388
 Ouellette Miss M A C 6-3173
 Ryan L V 2-8115
 Spence H K 6-1668
 York J D 2-0127

Divisional Secretary -

Farmer Miss B 2-9664 2-4786

Audit Section 6-3173
 Departmental Cashier 2-5790
 Estimates Section 2-9336
 Post Accounts 2-7690
 Recoverable Accounts 6-2675
 Travel Section
 Travel Plans 6-2672 2-0797
 Travel Claims 2-8158 6-1668
 International Conferences 2-9336

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Building

VAIL Lawrence E 2-0965
 Divisional Secretary -
 Robinson Miss M 2-0965
 General Enquiries 6-1429

Financial Control & Admin Officer

Kirk Harold M 2-9331
 Automotive and Electrical
 Wildman E J 2-5620
 Electrical and Electronics
 Beckett G W 2-8905
 Mechanical Equipment
 Perry H R 2-7743
 Vehicles
 Jackson H C 6-1947
 Enquiries 6-2041
 Furnishings Abroad
 MacLenaghan M A 2-7190
 Jaquith W C 2-9332
 Enquiries 2-7190
 Sample Room 6-4099
 Distribution Accounts (Inventories)
 Wright G 2-5726
 General Purchasing Office
 Cousineau W J 2-6185
 Enquiries - Kirkpatrick W J ... 2-2096
 Customs - Hughes C J 6-4048
 Accounts Payable 2-9280
 Office Machine Repairs 2-6469
 Stores and Shipping 47 Young St
 Laundriault J J 4-5029
 Requisitions for Stationery 4-5252
 Receiving and Stock Room 4-5640
 General Office 4-5791
PROPERTY MANAGEMENT DIVISION (PR)

302 Daly Building

WILSON Douglas R 2-3586
 Divisional Secretary 2-3586
 Programme Planning
 Smith L J 2-9289

Property Acquisition	Chisholm F G 2-8172
Scott John A (Section Head) ... 2-0293	Property Records 6-4375
Gilmour J A 6-4286	<u>ORGANIZATION AND METHODS DIVISION (MA)</u>
Cole C C 2-9291	532 Daly Building
Gillies D S 2-9291	PARENT L A 2-3744
Hunter R J 6-3908	General Projects Section
Gill W J 6-3908	Coutu J B 2-1223
Property Leasing and Maintenance	Clayton A W 2-1223
Sweetman T K (Section Head) ... 2-3979	Simpson D C 2-1223
Gooding Bernard F 2-8172	Milloy Mrs C 2-1223
MacAulay A G 6-3980	Forms Management Section
MacCormack M A 6-3980	Regalbuto J C G 5-6574
Knox J H 2-8172	

PERSONNEL BRANCH (P)

Director General

TOVELL F M 2-0762

Woods Mrs J M 2-8369

Special Assistant

Olivier W G M 6-2204

ADVISER ON BILINGUALISM

Roussin M 2-9941

PERSONNEL PLANNING & DEVELOPMENT

DIVISION (PD)

SINCLAIR J G 6-2889

Training and Development Section

Cyr J 2-9446

Bourdeau G J 6-1929

Johnston P R W 6-1086

Greenway W J 6-1929

Leclerc J L 6-1946

Enquiries 5-8708

Classification Section

Murray J K 2-7470

Nicholson Miss T I 2-2506

Webb D R 2-3492

Manpower Planning & Forecasting Section

Sinclair J M 2-9258

Baird Miss A J 2-9445

Reid Miss K 6-2879

Personnel Planning Group

MacPherson Miss M A 2-9448

Divisional Secretary -

Lindsay Miss M J 2-9801

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Building

For information re addresses,
movements and telephone numbers 2-9260

COOK J M 2-5317

Assignments Section

Haffey N 2-3051

Roy J S (FSOs) 2-1021

Williams T A (FSOs and ATs) ... 2-9253

Waterfall D E 2-9375

Hobbs Miss O E (Admin Services
Officers) 2-6003

Woodyard E H (Clerks) 2-6954

Shea Miss M (Stenos) 2-7501

Plouffe Miss S (Stenos) 2-4840

Robineault J-M (Security Guards
Communicators Technicians and
Messengers) 2-7480

Jarvis Miss E (Appoint of other
Govt. Dept. Repts. Abroad and
Designations) 2-5496

Lapointe R E 2-7869

Employment Section

Alasco Mrs C 2-9308

Gagnon Miss F 2-1276

Laplante Miss G 2-9447

Hallman D 2-4892

Projects

Stewart Miss J 2-2572

Commitment Control

Edington R J 2-9377

Divisional Secretary -

Reagh Miss N 2-5317

Pool 2-9251

Records 2-9260

Medical Appointments 2-9376

STAFF RELATIONS AND COMPENSATION

DIVISION (PA) 2nd & 3rd floors, Copeland

WILSON David 2-6497

Le Feuvre S G 2-0515

Divisional Secretary -

Mayer Miss A 2-0515

Staff Relations Section

Kirkland P 2-9907

Whitelaw D 6-4182

Bélair N 2-9309

Martin Miss J 2-9844

Heads of Post Section

Ouellette J L T M 6-2803

Allowance Policy Section

Laidman Miss E R 2-4174

Education Allowances -

Pochopsky L C 2-5098

Representation Allowances 2-5098

Accommodation Abroad Section

Zoubie J A 6-2749

Enquiries - Shaw D 2-9761

Posting Arrangements -

Phillips Miss T 2-9266

Estimates and Control Section

England R W 2-0442

Locally Engaged Staff Abroad Section

Davis R W 2-9828

Grimes Miss M 2-2495

Employee Services Section

Ouellette J L T M 6-2803

Mackie Miss L 6-1791

Pay and Allowances Abroad

Clement R 2-3540 6-2073

Pay - Ottawa

Verreault Miss J 2-5562 2-7642

Superannuation - Hodgson Miss D .. 2-0410

Leave (Regulations Enquiries)

Blenkarn N F 6-2744

Leave Records Enquiries 2-5562 2-7642

Health Insurance

Archambault R 2-6167

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

Langevin Building
CHARETTE R L P 2-8678
Bélanger J R - Deputy Head 2-7437
Berlet L - Post Liaison Officer 2-7532
Stafford J C - Records
Scheduling Officer 2-5038
Divisional Secretary -
Shortell Miss M 2-8678
Training - Renou Mrs R 5-6836
Central Records
Mahoney C J - Supervisor 6-1779
Classification Control 2-6859
Index Control 2-8724
Mail Opening 2-8043
Classification Inquiries by Division
African & Middle Eastern 2-2217
Arms Control and Disarmament .. 2-5988
Central Planning Staff 2-4164
Central Services 6-2459
Commonwealth 2-2217
Consular 6-2442
Co-ordination 6-1406
Cultural Affairs 5-6615
Defence Liaison (2) 2-7959
Economic Affairs 2-6664
European 2-4164
Far Eastern 2-4164
Finance 6-2523
Historical 2-4164
Information 5-6817
Inspection Service 5-6615
Latin American 2-2217
Legal 6-1406
Materiel Management 6-2459

Organization & Methods 6-1406
Personnel Branch 2-7962
Personnel Branch - Staff
Relations and Compensation .. 2-2523
Political Military Affairs 2-6032
Press Office 2-7959
Property Management 6-2459
Protocol 6-2878
Records Management 2-2217
Relations entre Pays
francophones 6-1406
Telecommunications 2-4164
United Nations 2-5988
USA 2-2217
Dormant Records 2-6614

Messenger Service 99B Daly Building
Meagher J J - Supervisor 5-7538
Assistant-Supervisor 5-8034
Centennial Towers 6-2878
Congill Unit 5-6934
Copeland Unit 6-1402
Daly Unit 2-7827
East Block Unit 6-1137
Langevin Block Unit 6-1138

NATO Documents Centre
27 Langevin Building
Matthewman Mrs H - Supervisor . 6-2536

Records Unit
331 Centennial Towers
Roy Miss M-A - Supervisor 6-2878
Requests for files 6-2878

Records Unit
537 Congill Building
Basset Miss F E - Supervisor .. 5-6615
Requests for files 5-6922

Records Unit 101 Copeland Building
Fraser Miss H - Supervisor 2-7962
Requests for files 2-7962

Records Unit B-11 Copeland Building
Potvin Mrs G - Supervisor 6-2523
Requests for files 6-4693

Records Unit 99-A Daly Building
Vanasse J M - Supervisor 2-6157
Requests for files 2-7474

Records Unit 343 East Block
d'Ornano C J - Supervisor 2-7959
Requests for files 2-3222

Records Unit 101 Langevin Building
Ready Miss L - Supervisor 2-2217
Requests for files 2-8529

Records Unit 301 Langevin Building
McDermott Miss M - Supervisor : 2-6664
Requests for files 2-5325

Special Records 215 Langevin Building
Langevin N - Supervisor 2-1411

TELECOMMUNICATIONS DIVISION (SX)

 407 Postal Station "B"
WARREN E L 2-8433
Divisional Secretary -
Pothier Miss L 2-8433
Accounts 2-3781

International Mail Policy and Personnel
Henderson D J 2-5112
Personal Mail 2-8491

Operational Planning and Training
Documents 2-2255
Operator Training 2-2053

Purchase, Supply and Technical Training
Woodham S J 2-7317
Stores 2-2647
Technician Training 2-7317

Special Technical Services
Smith J 2-6912
Drafting 6-3358
Technical Plans 2-2650
Telephones 2-8047

Telegraphic Policy and Courier Services
Matthews A C 6-3118
Couriers 2-8078
Workshop 2-2846

Telecommunication Centre (SXC)

 East Block
Daley S C - Head of Centre 2-7522
Burns J A - Deputy Head 2-9968
Chief Supervisor 2-3844
Duplicating 2-6877
Incoming Telegrams 2-4698
Outgoing Telegrams 2-2920

Technical Maintenance Service
Supervisor 2-1255

Diplomatic Mail (SXM)
Supervisor 2-5598
Bag Service 6-2535
Mail Service 2-5598
Personal Mail 2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency (C.I.D.A.)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Bolduc G 6-1617
O'Rourke Miss J 6-5142
Willer E A 2-4568

National Defence College, Kingston

Jay R H (External Affairs member,
Directing Staff) 189-9-545-5841
Nutting C H 189-9-546-5591
Jackson R D 189-9-546-5591

Government House

Walker P F 749-5933

Department of National Defence

Wang E 5-6950

Privy Council Office

Chretien R A J 6-2846
McKinnon R 2-1829

Task Force on Government Information

Fortier D'Iberville - Chairman 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen I - Director 2-7400
Brown Mrs K - Secretary 2-7400

Estimates & Research Division

Agriculture and General

MacKenzie G A 2-3690
Ablett R 5-7800
Forrester G 5-8001
MacKenzie D B 5-7800
Mullins W 2-3690

Trade and Finance

van Snellenberg Miss E 2-7606
Belanger M D 5-7005

Whitmore Miss E 2-7606

USSR Arctic

Stowell H 2-3471
Frebald B 2-3471
Johnson Miss J 2-3471

South Asia

Rogalsky G R 2-7984
Steen J D 2-7984

East Asia

Carnall H B 5-8001

African Middle East & Western Hemisphere

Cureton H A 2-6884
Atkins Miss F E 2-6884
Northwood Miss M C 2-6884

General Division

McGibbon R L - Chief 2-0906
Casey Mrs D - Secretary 2-0906

Domestic Contact

Landon C R P 2-6926
Iswolsky M 2-6120
Namiesniowski C F 2-6926
Heath D J 2-6120
Haigh F 2-6120

Special Documents

Georgiles Mrs J 2-5835

Registry

Goodeve Miss A 2-4080

Library

Turner Mrs H 2-6480

Map Library

Houlahan E 5-7602

Drafting Room

Roberts J 5-7706

General Clerk

Carkner M A 5-7703

Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

AUDITOR GENERAL'S OFFICE

Copeland Building

Wake J H 2-5641

FIRST AID

Nursing Counsellor -
Mrs D Sutherland

Confederation Bldg, Room 16 .. 2-0474

If no answer call Medical
Center 2-4841

Health Unit Services for
Departmental Employees

East Block, Langevin Block,
Postal Station "B", Hope Building,
Blackburn Building,

Health Unit Location:

Confederation Building,
Room 16, Basement 2-0474

Copeland Building,

Health Unit Location:

Jackson Building,
Annex, Ground Floor 2-0532

Daly Building,

Health Unit Location:

Connaught Building,
Room 124A 2-5744

Stores and Shipping, 47 Young St

Health Unit Location:

Geological Building,
Room 100, Ground floor,
601 Booth Street 2-5834

Medical Emergency

402 Albert Street 2-4841

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896

Commissionaire - Daly Building 2-3769

Commissionaire - East Block .. 2-3594

Commissionaire - Langevin Block 2-4065

Commissionaire - Postal Stn "B" 2-4118

Commissionaire - Copeland Bldg. 6-1998

DEPARTMENTAL SERVICES OFFICE

Copeland Building

MATTHEWS R H (D S O) 2-3861

McNab S A B (Ass't D S O) 2-5340

Grenier M E (Admin Ass't) 2-3392

Personnel and Divisional
Secretary 2-5340

AUDIT - Hutchinson H R 2-0471

General Accounts - Delaney G L. 2-6171

Travel and Removal 2-3841

Post Accounts - Reid G F 2-6084

Enquiries 2-1717

ACCOUNTING - Richer A A 2-8853

Allotment Control -
Allard Mrs R A 2-8853

Revenue, Assets & Liabilities -
Pearce R L 2-6456

TRANSCRIBING AND CHEQUE ISSUE

Marks Mrs L K 2-9422

OFFICE SERVICES

Simpson C A 2-9422

C.I.D.A. SUB-OFFICE Nicol Building

Edgehill H I (Services Officer).. 2-4034

AUDIT - Dole Miss A M 2-4034

Technical Assistance Accts

Anderson Miss A 2-4962

Capital Projects Accts

Connolly G W 6-5993

ACCOUNTING 6-5993

TRANSLATION BUREAU 202 Daly Building

FLEURY J D 2-6193

Assistants 2-5351

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

INDEX-JULY, 1969

	<u>PAGE</u>
African & Middle Eastern Division	2
Aid and Development Division	6
Arms Control & Disarmament Division	2
Assistant Under-Secretaries	1
Auditor General's Office	16
Central Planning Staff	2
Central Services Division	9
Chief of Protocol	1
Commercial Policy Division	6
Commonwealth Division.....	2
Communications and Information Systems Branch	13
Consular Division	2
Co-ordination Division	3
Cultural Affairs Division	3
Defence Liaison (2) Division	3
Departmental Services Office	16
Deputy Under-Secretary of State	1
Duty Outside the Department in Canada	15
Economic Affairs Office of	6
European Division	4
Far Eastern Division	4
Finance and Administration Branch	9
Finance Division	10
First Aid	16
Francophonie Division	3
Health Unit Services	16
Historical Division	4
Information Division	4
Inspection Services	5
Latin American Division	5
Leave - Regulations Enquiries	12
Legal Division	5
Materiel Management Division	10
Minister's Office	1
North American Defence and NATO	7
Organization and Methods Unit	11
Parliamentary Secretary	1
Passport Division	7
Pay - Ottawa	12
Peacekeeping and Military Assistance	7
Personnel Branch	11
Personnel Operations Division	12
Personnel Planning and Development	11
Politico-Military Affairs, Office of	7
Press Office	8
Production Services	9
Property Management Division	10
Protocol Division	8
Records Management Division	13
R.C.M.P. and Commissionaires	16
Secretary of State	1
Special Research Board	15
Staff Relations and Compensation Division	12
Stores and Shipping, 47 Young St., (Depot)	10
Telecommunications Division	14
Translation Bureau	16
Transport, Communications and Energy Division	6
Under-Secretary of State	1
United Nations Division	8
U.S.A. Division	9

D. H. H. H. H. H.

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

AUGUST 1, 1969

ENQUIRIES:

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2308
Press and Broadcasting	2-3598	Conference Rooms, Reservations	2-1584
Publications by External Affairs	2-6170	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	2-0442
Security Guard Room, East Block	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Church Jon (Executive Assistant)	2-6735
Dugal Miss Jeannette (Private Secretary)	2-1518

MINISTER'S OFFICE EAST BLOCK

Church Jon (Executive Assistant)	2-1646
Gervais Richard (Special Assistant) .	2-4151
Dugal Miss Jeannette (Private Secretary)	2-5074
Winkler Mrs. I. (Assoc. Private Secretary)	2-0439
McGill A S (Sr. Departmental Assistant)	2-2150
Haggan Reeves (Departmental Assistant)	5-7817
Robinson J M (Departmental Assistant)	6-4140
Licari W G (Departmental Assistant) .	6-4140
Divisional Secretary	2-2150
Brown W R (Minister's Registry)	2-3483

UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS (G)

East Block

CADIEUX M	2-4803
Sabourin Miss P	2-4803
Roquet C (Special Assistant)	6-1025
Villeneuve L J	6-2863

DEPUTY UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS

ROBINSON H B	2-3894
Mackay Miss M M	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A (Acting)	2-6876
Drouin Miss J	2-6876
LANGLEY J C	2-4804
Hall Miss M A	2-4804
STARNES J K	2-7590
Jeffrey Miss M F	2-7590

Mail Register:

Philion Miss S (Room 277)	2-8841
---------------------------------	--------

CHIEF OF PROTOCOL (B)

BERLIS N F H	2-2344
--------------------	--------

8.25
10.30 P.M.

APR 20

g

CENTRAL PLANNING STAFF (GP)

102 Postal Stn "B"

MATHEWSON A de W 2-8878
Jacques Jean 2-5382
Divisional Secretary
(Learmonth Miss R) 2-5382

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

RIDDELL G G 2-7133

Middle Eastern Section

Elliott R L 2-5879
Delvoie L A 2-8869
Buckley B 6-4606
Hopps N J 6-4606
Juneau J.-P 6-4606
MacNab R 2-3982

Africa Section 1

Harman G R 2-8614
Heeney S H 6-1669
Skrabec E A 2-8252
Malara M 6-1669
Yendall E P 2-3982

Africa Section 2

Mitchell Graham 2-9588
Hébert Ernest 6-2932
Simard J 6-5403
Ohlsen G L 6-2932
Divisional Secretary
(Larabie Miss E) 2-7133 2-9220
Stenographic Section 6-1207

ARMS CONTROL AND DISARMAMENT DIVISION (N)

404 Daly Building

BOW M N 5-6689
HAMMOND T C (Deputy Head) 2-5039
Campbell D W 2-1892
Mooney T L 2-3815

Smith G J 6-1082

Divisional Secretary

Rybak Miss M C 2-3430 5-6689

COMMONWEALTH DIVISION (K)

220 Langevin Block

CORNETT D M 2-6356

Dench Miss M Q 2-2756

Richards Peter 2-2424

Rochon R J 6-1995

Sleeth Graham 6-2056

Whittleton J A 2-9252

Divisional Secretary

(Craig Miss N) 2-1734 2-6356

CONSULAR DIVISION (C)

M-28 Daly Building

GILMOUR E H 2-6470

Divisional Secretary

(Hughes Miss A L) 2-6470

Stenographic Section 6-4376

Registry 6-2442

Consular Services Section I

Hyndman Miss A M 2-7992

Tessier R 6-4283

Sarrazin L L 2-5460

Sutton Miss J 2-3414

Walker L J C 2-7167

Consular Services Section II

Bull G B 2-0918

Fleming E H 2-3705

Lapointe M H 2-6540

Smith B 2-0977

Regulations

Napier A 6-4106

McFarlane Miss M 2-7167

Plans and Operations

Cook C H 2-115

CO-ORDINATION DIVISION (CO)

550 Daly Building
STANSFIELD David 2-7917
Gwyn Nicholas 2-2294
Fowler Robert 2-8717
Thibault Paul 6-1973
Fournier Pierre 6-5407
Divisional Secretary
Gingras Miss E 2-9443

CULTURAL AFFAIRS DIVISION (CA)

Room 520A, Congill Building
275 Slater Street
GIGNAC Jacques 2-1557
Couvrette André 2-6104
Jennings Peter R 2-5359
Divisional Secretary
(LeBlanc Miss Martine) 2-1557
Stenographic Section 6-3649 2-9939
Arts Section
Tanguay Fernand 2-6746
Booth Anne 6-3197
Checkland Kenneth L 6-1471
D'Iberville-Moreau Luc 6-2153
2-4349
Cultural Programmes Section
Couvrette André 2-6104
Asselin Pierre 2-9947
6-5293
Picard René (summer's trainee) 6-3253
Thornton Miss Jennifer 6-3642
Education Liaison Section
Jennings Peter R 2-5359
6-3638
Girouard Miss Esme 2-9919
International Organizations and
Conferences
Dolgin Marc I 6-1014

Finance Control

de LaDurantaye Pierre 2-9307

DEFENCE LIAISON (2) DIVISION (DS)

247 East Block
RETTIE E R 2-7051
Johnston P A E 2-6391
McIlwraith K D (Dept. Security
officer) 2-5124
Banks S A 2-7996
Brook R E 2-3881
Cousineau Jacques 2-7809
Doherty M C 2-0163
Elie W M 2-2817
Galpin E T 2-5009
Hancock P J A 2-0552
Keyes F K E 2-1150
Reimer G H 2-5218
Rose J D 6-1139
Rowe A D 2-5009
Singleton H B 2-3293
Thibault Claude 2-3881
Ward F A E 2-1905
Wilkinson W C 6-4738
Divisional Secretary
(Murray Mrs J M) 2-7051
NATO Document Centre 6-2536

DIRECTION DES RELATIONS ENTRE PAYS
FRANCOPHONES (F)

248 Daly Building
BLANCHETTE Arthur 6-3906
Tardif L P 6-4846
April S 6-3904
Bradet L 5-7765
Divisional Secretary
(Lalonde Miss L) 6-3906

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H 2-6149

Eastern Section

Brown K C 2-5303

Applebaum B 2-0606

Caskey Miss J 2-7991

McLean I W 6-2633

Murray R W 2-6225

Peel H D 6-2633

Turner V G 2-7001

Visits Panel 2-7991 6-2633

Western Section

Castonguay J 6-2727

Despres A 6-3606

Sherwood A P 2-2783

Hingston W 6-4484

Jarvis W M 2-4798

Moore R 6-3606

Périard G 2-0871

Montpetit J 2-0871

Robichaud O 6-1824

Divisional Secretary
(Milne Miss F) 2-9425 2-6149

FAR EASTERN DIVISION (Y)

505 Postal Stn "B"

SEABORN J B 2-2991

Harrington J M 2-3372

Buchan R J 2-7359

Chistoff O A 2-0497

Dagg C J 2-0952

Delworth W T 2-6807

Fieldhouse J 2-1743

Fraser John M 2-6129

Hall Miss I M 6-1989

Simard A S 2-0959

Divisional Secretary 2-2991

Stenographers' Section 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald 2-8785

Hilborn G W 2-8448

Inglis A I - State papers 6-4090

Blanchet G R 2-7381

Divisional Secretary
(McLachlan Miss A M) 6-4090

Special Duties -

Pearson Geoffrey A H 2-7549

Fast J 2-7722

Graham W 2-7722

Library Section

604 Postal Stn "B"

Reference -

Hart Miss G 2-8733

Cataloguing -

Mascaro Mrs B - UNESCO - IMF 2-5788

Government publications -

Arkell Miss M 2-4715

Wood Mrs H 2-4715

Purchase of Publications -

Munro Mrs J 2-1336

Ferguson Miss L M 2-1336

Circulation -

St George Miss L - Books 2-7687

Periodicals 2-7687

Law Books 2-4383

Press Clipping Service 115 P.S. "B"

Barrette Miss Y 2-6879

INFORMATION DIVISION (J)

637 Congill Building

STEPHENS L A D 2-8262

Bellemare E R 2-6939

Divisional Secretary
(McLaughlin Miss M M) 2-82

Information Division Enquiries 2-6170

Telephone numbers and addresses 2-9260

Typing Section 2-7331

Academic Relation		(Enquiries)	
Williamson K B	6-4551	Bennett Miss A (Posts)	2-9557
If no answer, call	5-7866	Morley Miss M (Canada)	2-6170
External Policy Information		(Financial Control)	
Arcand T J	5-6590	Brennan Miss D	2-5849
Charron Régis	6-2143	(Photographs & Supplies)	
Inter-Departmental and Parliamentary Relations		Carisse A	2-6820
Boehm J T	6-4527	Parrington B	2-9568
Clifford W	2-7656	<u>INSPECTION SERVICE (Q)</u>	
Visits Programme		532A Congill Building	
Hardy Miss A T	2-7621	KEITH B A	2-6565
Siegrist M	6-5396	Gregson R H	2-2440
Palmer R	6-2115	Divisional Secretary (Douglas Miss M)	2-6565
Stock Miss C	5-6928	Special Projects 229-231 Langevin Block	
Cummings Miss E	2-7025	Maybee J R	6-3256
Special Programmes (USA)		Trudeau Miss M	6-3256
Romeril P E A	6-1745	Wilson Gardiner J	6-3449
NFB-CBC Liaison		<u>LATIN AMERICAN DIVISION (XL)</u>	
Publicover E F	5-6811	204 Langevin Block	
Gallien Miss B	2-7218	BRIDLE P A	2-7175
Exhibitions		Dier O W	2-2480
Rodger Miss R C	2-3506	Ahrens H C	2-7595
Sparks Miss J	6-3045	Morton F W O	6-3270
Information Services		Korn H G	6-4626
Bryce A D	2-7925	Sirois C	6-4568
Lyon Mrs J	2-9580	Beaudry L (Summer trainee)	6-1611
Drew-Brook Miss A	2-4068	Frechette Mme M (Summer trainee) .	6-1611
(Editorial English)		Divisional Secretary	6-1317
Gillan P A Q	2-9579	<u>LEGAL DIVISION (L)</u> 520 Daly Building	
Groves Miss J M	2-9505	BEESLEY J A	2-2728
Sheldon Mrs M B	2-6312	Copithorne M (Deputy Head)	6-1940
(Editorial French)		(General Enquiries)	2-2728
Boudreault Miss G	2-9598	Divisional Secretary	
Du Sault Miss Y	6-1153	(Saldanha Mrs J)	5-8751 2-2728
Bisson Mrs L	2-6647		

Claims Section		G. Gingras	6-1913
Copithorne M D	6-1940	Legal Planning Section	
Bourgeau P G	5-8508	Miller D M	2-2104
Girard Miss M C M	2-0976	Clark L S	2-7738
Parks G	2-1990	Treaty and Economic Section	
Smith R	5-8508	Stanford J S	2-5406
Torobin A	2-2467	Auger R	5-7707
Whittaker J N	2-2486	Mawhinney B	2-9553
Enquiries	5-7511	Whitley W E	2-8658
Law of the Sea and General Section		Scott B B	2-8926
Legault L H J	2-2002	Legal Library	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

334 Langevin Block

Head

Jefferson Miss J P . 2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

334 & 335 Langevin Block

SMITH L A H	2-2148
Jenkins W J (Deputy Head)	2-3926
Livingston F G	2-7107
Paquet G E	2-4158
Schram J R	5-8526

On Special Assignment:

Hooton F G	2-3793
Bergbusch E J	6-2021
Divisional Secretary (Vallières Mrs M D)	6-2021

COMMERCIAL POLICY DIVISION (EC)

330 Langevin Block

MCPHAIL D S	2-7498
Laberge P E (Deputy Head)	2-2088
Shannon G E	2-1556

Pedersen C C	2-9424
Fagan R J de M	2-3280
Dymond W A	2-9236
Lonergan T P J	2-8327
Lachance Miss G	2-8327
Divisional Secretary (Joubert Miss D)	5-8727
(After 5:15 p.m.)	2-8731

TRANSPORT, COMMUNICATIONS AND ENERGY
DIVISION (EE)

324 Langevin Block

REYNOLDS R E	2-6901
Gadd C S (Deputy Head)	6-2391
Millard J A	2-5640
Fogerty C D	6-2057
Heller Miss K J	2-3952
Divisional Secretary (Grandy Miss S L)	5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

302 Langevin Block

Head

Cameron, R.P. ~~NUPT~~ J S 2-3402
MacLeod Mrs P M 2-3402

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

CAMERON R P 2-7921
North American & Special Projects Section
Harris J G 2-5251
Abrahams S L 2-9263
Lyman R 2-1706
NATO Section
Marshall C J 2-3795
Vernon G C 2-6205
Bishop D G 2-4843
Divisional Secretary
(MacLeod Mrs P M) 2-3402
NATO Document Centre 6-2536

PEACEKEEPING AND MILITARY ASSISTANCE
DIVISION (DP)

302 Langevin Block

SHENSTONE M 2-2796
Boyd A R 2-7509
Military Assistance
Newlands Lt Col W J 2-5010
Peacekeeping and Cyprus
Godfrey M 2-9368
Overflights, naval visits, military
colleges
Licharson J 6-1425
Divisional Secretary
(MacLeod Mrs P M) 2-3402

PASSPORT OFFICE (CP) Blackburn Building

Chief Passport Officer
DURDIN W S 2-6653
Deputy Passport Officer
(Operations) Bélanger C 2-4168
Deputy Passport Officer (Policy)
Greenwood Miss Marion 2-6772
Financial Management Officer
Carter M E 2-9868
Financial Services
Marion J 5-7032
Personnel Officer
Van Sickle W H 5-6647
Chief Examiner
Royce Miss H R 5-7743
Burke K L 5-7743

Assistant Chief Examiner

Gravelle Miss M 5-6717
Security Officer
Flumerfelt B E 2-1675
Organization and Methods Officer
Milloy Mrs C 5-7526
Administrative Officer
Whelan J R 5-7626
Diplomatic & Special Passport Section
Leclerc Miss C 2-6406
Senior Examiners
Smith Miss M 5-8271
Caron M A 5-8271
St George Mrs G 5-8271
Drennan Miss M 5-8271
Mainville Miss F 5-8271

Hyndman Mrs H 5-8271
New G 2-3378
Passport Registry
Butler Mrs J 2-8035
Transcription Services Supervisor
Divisional Secretary
(Vaive Mrs M) 5-7463
Foreign Operations Supervisor
Larmour Miss V 2-9892
Training Section Supervisor
Krivens R 5-7526
Facilitation Supervisor 6-3117
Supplies Supervisor 5-7462
In-Mail & Cash Supervisor 5-7461
Microfilm Library 2-9870
Enquiries
Telephone Enquiry Section 5-8481
Public Counter Section 5-8826
Certificates of Identity Section... 2-3378
Personnel Section 5-7087
PRESS OFFICE (W) 371 East Block
FRANCIS J R 2-6507
Plourde R 2-3598
Divisional Secretary 2-5028
PROTOCOL DIVISION (B) Centennial Towers
400 Laurier Ave, West
BERLIS N F H 2-2344
LaFlèche Paul R 2-6436
(Invitations) 2-3731
Read T H W 6-2065
Kennedy Miss B 6-4039
Protocol Section
Cole Dacre P 2-6882
Boles Miss S J 6-2738
Ladouceur Roger (Accreditations) .. 2-8838
Pelletier L (Diplomatic and
Consular Appts) 2-8277

Burns Miss H M (Privileges and
Visas) 2-0889
Divisional Secretary
(Caron Miss Janine) 2-2344
Government Hospitality Committee
Corbet Mrs A A G 2-8162
7 Rideau Gate
Blair Mrs G J 745-9811 6-3343
Commissionaire 5-7614
UNITED NATIONS DIVISION (V) 418 Daly Building
BARTON W H 2-4341
Parry J O (Deputy Head) 2-7993
Political, Social & Human Rights
Section
Sharpe J 2-9523
Gagnon J 2-2580
Pocock C 6-4536
Quinn M R 2-9512
Wright A R 2-1578
Economic Section
Bruce G F 2-6836
Green L 6-1720
Hazen J 6-4536
Roberts R H N 2-8040
Sterling R P 2-5643
Svoboda C V 2-8842
Special Assignment
Merklinger K 5-6960
Divisional Secretary
(McCuaig Miss H E) 2-3852
UN Documents
Cain Miss C 2-6865
USA DIVISION (X) 236 Langevin Block
BURBRIDGE K J 2-6172
Barker J R (Deputy Head) 2-6574
Fairweather W M M 2-4993

Boundary Waters Section		Special Projects	
Kingstone H C (Deputy Head)	6-4628	Steinhart Miss A	6-4566
Warren M K	2-6329	Smith Raymond	6-4566
Policy Co-ordination Section		McTavish Miss J	6-4566
Szlazak Miss A	6-4583	Divisional Secretary	
Consulate Programme Planning		(Matthews Miss R E)	2-6172
Wilson P de W	2-9682	Steno Section	6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

426 Daly Building

Director General

BENNETT T H

2-2388	2-6109
--------	--------

Carpenter Miss M V

2-2388	2-6109
--------	--------

Assistant to the Director-General

426 Daly Building

O'Toole L J

6-4736

Area Comptrollers

426 Daly Building

Agnes W M

2-8981

Leith A M

5-8024

CENTRAL SERVICES DIVISION (CS)

432 Daly Building

GRANT M

6-4328

Divisional Secretary

(Low Miss M E)

6-4328

Administrative Publications Section

Haner W E

2-4201

Leffler Mrs E M

2-4418

Michaud B

2-4418

Special Services Section

McLeod W P

6-4037

Authorities Index

2-1579

Headquarters Accommodation Section

Adams N C

2-7095

Dixon L L

6-4406

Production Services Section

444 Langevin Block

Kingsley J L

2-4307

Proulx C M

5-8501

Gravel R J - Printing

2-6484

McCloskey Mrs C - Enquiries -

Circular Documents

2-0563

Morin Mrs E - Typist Pool

2-7812

Noel Mrs R - Varitype

6-5886

Parsons K - Outgoing Mail

5-7009

Bradley Mrs S - Mailing Lists

- addressograph

6-5208

FINANCE DIVISION (R)

410 Copeland Building

MATTHEWS R H	2-4786
Warren B R (Deputy-Program Planning).....	6-3175
(Deputy-Operations)	2-7395
Bourgeois R	6-1667
Bryson G L	2-4731
Jenkins W A	2-2971
Morrow Miss T	2-4828
O'Connor Miss L	2-7388
Ouellette Miss M A C	6-3173
Ryan L V	2-8115
York J D	2-0127
Divisional Secretary (Farmer Miss B W)	2-9664
AUDIT SECTION	6-3173
DEPARTMENTAL CASHIER	2-5790
ESTIMATES SECTION	2-9336
POST ACCOUNTS	2-7690
RECOVERABLE ACCOUNTS	6-2675
TRAVEL SECTION	
Travel Plans	6-2672 2-0797
Travel Claims	2-8158 6-1668
International Conferences	2-9336
TREASURY SERVICES	
	606 Copeland Building
McNab S A B (Officer in Charge) ...	2-5340
Grenier M E (Admin Ass't)	2-3392
Personnel - Mrs P Day	2-5340
AUDIT - Hutchinson H R	2-0471
General Accounts - Delaney G L	2-6171
Travel and Removal	2-3841
Post Accounts - Reid G F	2-6084
Enquiries	2-1717
ACCOUNTING - Richer A A	2-8853
Allotment Control -	
Allard Mrs R A	2-8853

Revenue, Assets & Liabilities -

Pearce R L	2-6456
TRANSCRIBING AND CHEQUE ISSUE	
Marks Mrs L K	2-9422
OFFICE SERVICES	
Simpson C A	2-9422

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Building

VAIL Lawrence E	2-0965
Divisional Secretary (Robinson Miss M)	2-0965
General Enquiries	6-1429
Financial Control & Admin Officer	
Kirk Harold M	2-9331
Automotive and Electrical	
Wildman E J	2-5620
Electrical and Electronics	
Beckett G W	2-8905
Mechanical Equipment	
Perry H R	2-7743
Vehicles	
Jackson H C	6-1947
Enquiries	6-2041
Furnishings Abroad	
MacLenaghan M A	2-7190
Jaquith W C	2-9332
Enquiries	2-7190
Sample Room	6-4099
Distribution Accounts (Inventories)	
Wright G	2-5726
General Purchasing Office	
Cousineau W J	2-6185
Enquiries - Kirkpatrick W J	2-2096
Customs - Hughes C J	6-4048
Accounts Payable	2-92
Office Machine Repairs	2-6469

Stores and Shipping 47 Young St
Laundriault J J 4-5029
Requisitions for Stationery 4-5252
Receiving and Stock Room 4-5640
General Office 4-5791

PROPERTY MANAGEMENT DIVISION (PR)

302 Daly Building

WILSON Douglas R 2-3586
Divisional Secretary 2-3586

Programme Planning

Smith L J 2-9289

Property Acquisition

Scott John A (Section Head) 2-0293
Gilmour J A 6-4286
Cole C C 2-9291
Gillies D S 6-3908
Hunter R J 6-3908
Gill W J 2-9291

Property Leasing and Maintenance

Sweetman T K (Section Head) 2-3979
Gooding Bernard F 2-9291
MacAulay A G 6-3980
MacCormack M A 6-3980
Knox J H 6-4375
Chisholm F G 6-4375
Property Records 2-8172
Property Records - R L Bray 2-8172

ORGANIZATION AND METHODS DIVISION (MA)

532 Daly Building

PARENT L A 2-3744

General Projects Section

Coutu J B 2-1223
Clayton A W 2-1223
Simpson D C 2-1223

Forms Management Section

Regalbuto J C G 5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M 2-0762
Woods Mrs J M 2-8369

Special Assistant

Olivier W G M 6-2204

ADVISER ON BILINGUALISM

Roussin M 2-9941

PERSONNEL PLANNING & DEVELOPMENT
DIVISION (PD)

SINCLAIR J G 6-2889

Training and Development Section

Cyr J 2-9446
Bourdeau G J 6-1929
Johnston P R W 6-1086
Greenway W J 6-1929

Leclerc J L 6-1946

Enquiries 5-8708

Classification Section

Murray J K 2-7470
Nicholson Miss T I 2-2506
Dick G 6-4204
Webb D R 2-3492

Manpower Planning & Forecasting Section

Sinclair J M 2-9258
Baird Miss A J 2-9445
Reid Miss K 6-2879

Personnel Planning Group

MacPherson Miss M A 2-9448
Divisional Secretary
(Lindsay Miss M J) 2-9801

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Building

For information re addresses,
movements and telephone numbers ... 2-9260

COOK J M 2-5317

Assignments Section

Haffey N 2-3051
Roy J S (FSOs and ATs) 2-1021
Berry L M (FSOs) 2-9253
Waterfall D E 2-9375
Hobbs Miss O E (Admin Services
Officers) 2-6003
Woodyard E H (Clerks) 2-6954
Shea Miss M (Stenos) 2-7501
Plouffe Miss S (Stenos) 2-4840
Robineault J-M (Security Guards
Communicators Technicians and
Messengers) 2-7480

Jarvis Miss E (Appoint of other
Govt. Dept. Repts. Abroad and
Designations) 2-5496

Lapointe R E 2-7869

Employment Section

Alasco Mrs C 2-9308
Gagnon Miss F 2-1276
Laplante Miss G 2-9447
Hallman D 2-4892

Projects

Stewart Miss J 2-2572

Commitment Control

Edington R J 2-9377

Divisional Secretary

(Reagh Miss N) 2-5317

Pool 2-9251

Records 2-9260

Medical Appointments 2-9376

STAFF RELATIONS AND COMPENSATION

DIVISION (PA)

2nd & 3rd floors, Copeland

WILSON David 2-6497

Le Feuvre S G 2-0515

Divisional Secretary

(Mayer Miss A) 2-0515

Staff Relations Section

Kirkland P 2-9907

Whitelaw D 6-4182

Bélair N 2-9309

Martin Miss J 2-9844

Heads of Post Section

Ouellette J L T M 6-2803

Allowance Policy Section

Laidman Miss E R 2-4174

Education Allowances -

Pochopsky L C 2-5098

Representation Allowances 2-5098

Accommodation Abroad Section

Zoubie J A 6-2749

Enquiries - Shaw D 2-9761

Posting Arrangements

Phillips Miss T 2-9266

Estimates and Control Section

England R W 2-0442

Locally Engaged Staff Abroad Section

Davis R W 2-9828

Grimes Miss M 2-2495

Employee Services Section

Ouellette J L T M 6-2803

Mackie Miss L 6-1791

Pay and Allowances Abroad			Leave Records Enquiries ..	2-5562	2-7642
Clement R	2-3540	6-2073	Health Insurance		
Pay - Ottawa			Archambault R		2-6167
Verreault Miss J	2-5562	2-7642	<u>Officer in Training</u>		
Superannuation - Hodgson Miss D	2-0410		Kendrick R		6-4645
Leave (Regulations Enquiries)					
Blenkarn N F		6-2744			

COMMUNICATIONS AND INFORMATION SYSTEMS BRANCH

RECORDS MANAGEMENT DIVISION (AR)

Langevin Building

CHARETTE R L P	2-8678
Bélanger J R - Deputy Head	2-7437
Berlet L - Post Liaison Officer ...	2-7532
Stafford J C - Records Scheduling Officer	2-5038
Divisional Secretary (Shortell Miss M)	2-8678
Training - Renou Mrs R	5-6836
Central Records	
Mahoney C J - Supervisor	6-1779
Classification Control	2-6859
Index Control	2-8724
Mail Opening	2-8043
<u>Classification Inquiries by Division</u>	
African & Middle Eastern	2-2217
Arms Control and Disarmament	2-5988
Central Planning Staff	2-4164
Central Services	6-2459
Commonwealth	2-2217
Consular	6-2442
Co-ordination	6-1406
Cultural Affairs	5-6615
Defence Liaison (2)	2-7959
Economic Affairs	2-6664

European	2-4164
Far Eastern	2-4164
Finance	6-2523
Historical	2-4164
Information	5-6817
Inspection Service	5-6615
Latin American	2-2217
Legal	6-1406
Materiel Management	6-2459
Organization & Methods	6-1406
Personnel Branch	2-7962
Personnel Branch - Staff Relations and Compensation	6-2523
Political Military Affairs	2-6032
Press Office	2-7959
Property Management	6-2459
Protocol	6-2878
Records Management	2-2217
Relations entre Pays francophones	6-1406
Telecommunications	2-4164
United Nations	2-5988
USA	2-2217
Dormant Records	2-6614
<u>Messenger Service</u>	99B Daly Building
Meagher J J - Supervisor	5-7538

Assistant Supervisor	5-8034	<u>TELECOMMUNICATIONS DIVISION (SX)</u>	
Centennial Tower	6-2878		350 East Block
Congill Unit	5-6934	WARREN E L	2-8433
Copeland Unit	6-1402	Divisional Secretary	
Daly Unit	2-7827	(Pothier Miss L)	2-8433
East Block Unit	6-1137	Accounts	2-3781
Langevin Block Unit	6-1138	International Mail Policy and Personnel	
<u>NATO Documents Centre</u>		Henderson D J	2-5112
	27 Langevin Building	Personal Mail	2-8491
Matthewman Mrs H - Supervisor	6-2536	Operational Planning and Training	
<u>Records Unit</u>	331 Centennial Tower	Documents	2-2255
Roy Miss M-A - Supervisor	6-2878	Operator Training	2-2053
Requests for files	6-2878	Purchase, Supply and Technical Training	
<u>Records Unit</u>	537 Congill Building	Woodham S J	2-7317
Basset Miss F E - Supervisor	5-6615	Stores	2-2647
Request for files	5-6922	Technician Training	2-7317
<u>Records Unit</u>	101 Copeland Building	Special Technical Services	
Fraser Miss H - Supervisor	2-7962	Smith J	2-6912
Requests for files	2-7962	Drafting	6-3358
<u>Records Unit</u>	B-11 Copeland Building	Technical Plans	2-2650
Potvin Mrs G - Supervisor	6-2523	Telephones	2-8047
Requests for files	6-4693	Telegraphic Policy and Courier Services	
<u>Records Unit</u>	99-A Daly Building	Matthews A C	6-3118
Vanasse J M - Supervisor	2-6157	Couriers	2-8078
Requests for files	2-7474	Workshop	2-2846
<u>Records Unit</u>	343 East Block	<u>Telecommunication Centre (SXC)</u>	
d'Ornano C J - Supervisor	2-7959		East Block
Requests for files	2-3222	Daley S C - Head of Centre	2-7522
<u>Records Unit</u>	101 Langevin Building	Burns J A - Deputy Head	2-9968
Ready Miss L - Supervisor	2-2217	Chief Supervisor	2-3844
Requests for files	2-8529	Duplicating	2-6877
<u>Records Unit</u>	301 Langevin Building	Incoming Telegrams	2-4698
McDermott Miss M - Supervisor	2-6664	Outgoing Telegrams	2-2920
Requests for files	2-5325	Technical Maintenance Service	
<u>Special Records</u>	215 Langevin Building	Supervisor	2-12
Langevin N - Supervisor	2-1411	<u>Diplomatic Mail (SXM)</u>	
		Supervisor	2-5598
		Bag Service	6-2535
		Mail Service	2-5598
		Personal Mail	2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development

Agency (C.I.D.A.)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Bolduc G 6-1617
O'Rourke Miss J 6-5142
Willer E A 2-4568

National Defence College, Kingston

Jay R H (External Affairs member,
Directing Staff) 189-9-545-5841

Government House

Walker P F 749-5933

Department of National Defence

Wang E 5-6950

Privy Council Office

Chretien R A J 6-2846
McKinnon R 2-1829

Task Force on Government Information

Fortier D'Iberville - Chairman 6-5451

SPECIAL RESEARCH BUREAU (SR)

Bowen I - Director 2-7400
Brown Mrs K - Secretary 2-7400

Estimates & Research Division

Agriculture and General

Mackenzie G A 2-3690
Ablett R 5-7800
Forrester G 5-8001
Mackenzie D B 5-7800
Mullins W 2-3690

Trade and Finance

van Snellenberg Miss E 2-7606
Belanger M D 5-7005
Whitmore Miss E 2-7606

USSR Arctic

Stowell H 2-3471
Frebald B 2-3471
Johnson Miss J 2-3471

South Asia

Rogalsky G R 2-7984
Steen J D 2-7984

East Asia

Carnall H B 5-8001

African Middle East & Western Hemisphere

Cureton H A 2-6884
Atkins Miss F E 2-6884
Northwood Miss M C 2-6884

General Division

McGibbon R L - Chief 2-0906
Casey Mrs D - Secretary 2-0906

Domestic Contact

Landon C R P 2-6926
Iswolsky M 2-6120
Namiesniowski C F 2-6926
Heath D J 2-6120
Haigh F 2-6120

Special Documents

Georgiles Mrs J 2-5835

Registry

Goodeve Miss A 2-4080

Library

Turner Mrs H 2-6480

Map Library

Houlahan E 5-7602

Drafting Room

Roberts J 5-7706

General Clerk

Carkner M A 5-7703
Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

AUDITOR GENERAL'S OFFICE

Copeland Building

Wake J H 2-5641

FIRST AID

Nursing Counsellor -
Mrs D Sutherland

Confederation Bldg., Room 16 2-0474

If no answer call Medical Center .. 2-4841

Health Unit Services for
Departmental Employees

East Block, Langevin Block,
Postal Station "B", Hope Building,
Blackburn Building,

Health Unit Location:

Confederation Building,
Room 16, Basement 2-0474

Centennial Towers,
Room 731

Copeland Building,

Health Unit Location:

Jackson Building,
Annex, Ground Floor 2-0532

Daly Building,

Health Unit Location:

Connaught Building,
Room 124A 2-5744

Stores and Shipping, 47 Young St

Health Unit Location:

Geological Building,
Room 100, Ground floor,
601 Booth Street 2-5834

Medical Emergency

402 Albert Street 2-4841

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896

Commissionaire - Daly Building ... 2-3769

Commissionaire - East Block 2-3594

Commissionaire - Langevin Block .. 2-4065

Commissionaire - Postal Stn "B" .. 2-4118

Commissionaire - Copeland Bldg ... 6-1998

TRANSLATION BUREAU

202 Daly Building

FLEURY J D 2-6193

Assistants 2-5351

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

INDEX-AUGUST, 1969

	<u>PAGE</u>
African & Middle Eastern Division	2
Aid and Development Division	6
Arms Control & Disarmament Division	2
Assistant Under-Secretaries	1
Auditor General's Office	16
Central Planning Staff	2
Central Services Division	9
Chief of Protocol	1
Commercial Policy Division	6
Commonwealth Division.....	2
Communications and Information Systems Branch	13
Consular Division	2
Co-ordination Division	3
Cultural Affairs Division	3
Defence Liaison (2) Division	3
Deputy Under-Secretary of State	1
Duty Outside the Department in Canada	15
Economic Affairs Office of	6
European Division	4
Far Eastern Division	4
Finance and Administration Branch	9
Finance Division	10
First Aid	16
Francophonie Division	3
Health Unit Services	16
Historical Division	4
Information Division	4
Inspection Services	5
Latin American Division	5
Leave - Regulations Enquiries	12
Legal Division	5
Materiel Management Division	10
Minister's Office	1
North American Defence and NATO	7
Organization and Methods Unit	11
Parliamentary Secretary	1
Passport Division	7
Pay - Ottawa	13
Peacekeeping and Military Assistance	7
Personnel Branch	11
Personnel Operations Division	12
Personnel Planning and Development	11
Politico-Military Affairs, Office of	7
Press Office	8
Production Services	9
Property Management Division	11
Protocol Division	8
Records Management Division	13
R.C.M.P. and Commissionaires	16
Secretary of State	1
Special Research Bureau	15
Staff Relations and Compensation Division	12
Stores and Shipping, 47 Young St., (Depot)	11
Telecommunications Division	14
Translation Bureau	16
Transport, Communications and Energy Division	6
Treasury Office (Finance Div.)	10
Under-Secretary of State	1
United Nations Division	8
U.S.A. Division	8

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

OCTOBER 1, 1969

ENQUIRIES:

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2308
Press and Broadcasting	2-3598	Conference Rooms, Reservations	2-1584
Publications by External Affairs	2-6170	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	2-0442
Security Guard Room, East Block	2-5452		

For long distance calls see Government Directory

SECRETARY OF STATE FOR EXTERNAL AFFAIRS (M)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons	2-0331

MINISTER'S OFFICE HOUSE OF COMMONS

Church Jon (Executive Assistant)	2-6735
Dugal Miss Jeannette (Private Secretary)	2-1518

MINISTER'S OFFICE EAST BLOCK

Church Jon (Executive Assistant)	2-1646
Gervais Richard (Special Assistant) .	2-4151
Dugal Miss Jeannette (Private Secretary)	2-5074
Winkler Mrs. I. (Assoc. Private Secretary)	2-0439
McGill A S (Sr. Departmental Assistant)	2-2150
Haggan Reeves (Departmental Assistant)	5-7817
Robinson J M (Departmental Assistant)	6-4140
Hopps Miss N J (Departmental Assistant)	6-4140
Divisional Secretary	2-2150
Brown W R (Minister's Registry)	2-3483

UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS (G)

East Block

CADIEUX M	2-4803
Sabourin Miss P	2-4803
Roquet C (Special Assistant)	6-1025
Villeneuve L J	6-2863

DEPUTY UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS

ROBINSON H B	2-3894
Mackay Miss M M	2-3894

ASSISTANT UNDER-SECRETARIES

COLLINS R E	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A	2-6876
Drouin Miss J	2-6876
LANGLEY J C	2-4804
Hall Miss M A	2-4804
STARNEs J K	2-7590
Jeffrey Miss M F	2-7590

Mail Register:

Philion Miss S (Room 277)	2-8841
---------------------------------	--------

CHIEF OF PROTOCOL (B)

BERLIS N F H	2-2344
--------------------	--------

OPERATIONS CENTRE PLANNING (POP)

BARKER J R	5-6107
------------------	--------

CENTRAL PLANNING STAFF (GP)

102 Postal Stn "B"

MATHEWSON A de W 2-8878
Jacques Jean 2-5382
Divisional Secretary -
Learmonth Miss R 2-5382

OPERATIONS CENTRE PLANNING (POP)

BARKER J R 5-6107
..... 5-6331
Chapin P H 5-6261
Baldwin Miss P 5-6435

POLICY ANALYSIS GROUP (PAG)

228 Langevin Block

BARTON W H 5-7694 2-4341
Houzer L 5-7791
Merklinger K J 6-3256
Divisional Secretary 5-7694

Adviser on BILINGUALISM (PB)

ROUSSIN M 2-9941
Léger Miss Bernadette 2-9941

AFRICAN AND MIDDLE EASTERN DIVISION (ME)

102 Langevin Block

MAYBEE J R 2-7133
Middle Eastern Section
Elliott R L 2-5879
Delvoie L A 2-8869
Chesson M J 6-4606
Juneau J.-P 6-4606

Africa Section I

Harman G R 2-8614
Heeney S H 6-1669
Skrabec E A 2-8252
Bolduc G 6-1669
Mitchell Graham 2-3982

Africa Section 2

Grenon J.-Y 2-9588
Hébert Ernest 6-2932
Carrier J.-P 6-5403
Ohlsen G L 6-2932
Divisional Secretary -
Dohlen Miss A 2-7133 2-9220
Stenographic Section 6-1207

ARMS CONTROL AND DISARMAMENT DIVISION (N)

404 Daly Building

BOW M N 5-6689
Hammond T C (Deputy Head) 2-5039
Campbell D W 2-1892
Mooney T L 2-3815
Divisional Secretary -
Rybak Miss M C 2-3430 5-6689

COMMONWEALTH DIVISION (K)

220 Langevin Block

CORNETT D M 2-6356
Nutting S H 2-0440
Dench Miss M Q 2-2756
Richards Peter 2-2424
Robinson A N 6-1995
Sleeth Graham 6-2056
Whittleton J A 2-9252
Divisional Secretary -
Craig Miss N 2-1734 2-6356

CONSULAR DIVISION (C)

M-28 Daly Building

GILMOUR E H 2-6470
Holmes W H 2-7154
Divisional Secretary -
Hughes Miss A L 2-6470
Stenographic Section 6-4376
Registry 6-2442

Consular Services Section I

Hyndman Miss A M 2-7992
 Charlebois Miss M 6-4374
 Sarrazin L L 2-5460
 Sutton Miss J 2-3414
 Tessier R 6-4283
 Walker L J C 2-7167

Consular Services Section II

Munro Miss J E 2-0918
 Fleming E H 2-3414
 Lapointe M H 2-6540
 Shaw Miss M J 2-3414
 Smith B 2-0977

Regulations

Napier A 6-4106
 McFarlane Miss M 2-7167

Plans and Operations

Cook C H 2-1152

CO-ORDINATION DIVISION (CO)

550 Daly Building

STANSFIELD David 2-7917
 Gwyn Nicholas 2-2294
 Fowler Robert 2-8717
 Thibault Paul 6-1973
 Marcoux Serge 6-3735
 Divisional Secretary -
 Gingras Miss E 2-9443

CULTURAL AFFAIRS DIVISION (CA)

520A Congill Building
275 Slater Street

GIGNAC Jacques 2-1557
 Couvrette André 2-6104
 Jennings Peter R 2-5359
 Divisional Secretary -
 LeBlanc Miss Martine 2-1557
 Stenographic Section 6-3649 2-9939

Arts Section

Plourde Roger 2-6746
 D'Iberville-Moreau Luc 6-2153
 Fletcher Miss Mary 2-4349
 Lapointe Charles 6-3197

Cultural Programmes Section

Couvrette André 2-6104
 Booth Miss Anne 6-5293
 Tanguay Fernand 6-3253
 Wood John-C 2-9947

Education Liaison Section

Jennings Peter R 2-5359
 Dumoulin Miss Marcelle 2-6668
 Girouard Miss Esmé 2-9919
 O'Rourke Miss Judith 6-1471

International Organizations and Conferences

Dolgin Marc I 6-1014
 Turenne Roger 6-3638

Finance Control

Deschênes André 2-9307

Direction des relations entre PAYS

FRANCOPHONES (FR)

248 Daly Building

BLANCHETTE Arthur 6-3906
 Déry J.M 6-4846
 April S 6-3904
 Bradet L 5-7765
 Divisional Secretary -
 Fowler Mrs L 5-7765

EUROPEAN DIVISION (S)

120 Langevin Block

HALSTEAD J G H 2-6149

Eastern Section

Brown K C 2-5303
 Applebaum B 2-0606

Caskey Miss J 2-0606
 McLean I W 2-7991
 Murray R W 2-6225
 Peel H D 6-2633
 Turner V G 2-7001
 Visits Panel 2-7991 6-2633

Western Section

Mathieu G 2-8333
 Castonguay J 6-2727
 Despres A 6-3606
 Hingston W 6-4484
 Jarvis W M 2-4798
 Montpetit J 2-0871
 Moore R 6-3606
 Sherwood A P 2-2783
 Divisional Secretary 2-9425 2-6149

FAR EASTERN DIVISION (Y)

505 Postal Stn "B"

SEABORN J B 2-2991
 Harrington J M 2-3372
 Buchan R J 2-7359
 Chistoff O A 2-0497
 Dagg C J 2-0952
 Delworth W T 2-6807
 Fieldhouse J 2-1743
 Fraser John M 2-6129
 Hall Miss I M 2-0952
 Simard A S 2-0959
 Thomson R K 6-1989
 Divisional Secretary 2-2991
 Stenographers' Section 2-1614

HISTORICAL DIVISION (H)

105 Postal Stn "B"

DAY Archibald 2-8785
 Hilborn G W 2-8448

Inglis A I - State papers 6-46
 Blanchet G R 2-7381
 Divisional Secretary -
 McLachlan Miss A M 6-4090

Archives Unit

Fast J 2-7722
 Graham W 2-7722

Library Section

604 Postal Stn "B"

Reference - Hart Miss G 2-8733
 Cataloguing -
 Mascaro Mrs B - UNESCO - IMF ... 2-5788
 Government publications -
 Arkell Miss M 2-4715
 Wood Mrs H 2-4715
 Purchase of Publications -
 Munro Mrs J 2-1336
 Ferguson Miss L M 2-1336

Circulation -

St George Miss L - Books 2-7687

Periodicals -

Lacelle Miss C A 2-7687

Law Books 2-4383

Press Clipping Service 115 Postal Stn "B"

Barrette Miss Y 2-6879

INFORMATION DIVISION (J)

637 Congill Building

STEPHENS L A D 2-8262

Bellemare E R 2-6939

Divisional Secretary -

Hughes Miss R 2-8262

Information Division Inquiries ... 2-6170

Telephone numbers and addresses .. 2-9260

Typing Section 2-7331

Academic Relation

Williamson K B 6-4551

If no answer, call 5-7

External Policy Information

Arcand T J 5-6590
Asselin Pierre 6-2143

Inter-Departmental and Parliamentary Relations

Boehm J T 6-4527

Visits Programme

Hardy Miss A T 2-7621
Cordingly Miss P 6-5396
Palmer R 2-7025
Stock Miss C 6-2115
Cummings Miss E 5-6928

Special Programmes (USA)

Romeril P E A 6-1745

NFB-CBC Liaison

Poirier W 5-6811
Gallien Miss B 2-7218

Exhibitions

Rodger Miss R C 2-3506
Armstrong Miss B 2-7656
Sparks Miss J 6-3045

Information Services

Bryce A D 2-7925
Checkland K 2-9580
Drew-Brook Miss A 2-4068

(Editorial English)

Gillan P A Q 2-9579
Groves Miss J M 2-9505
Sheldon Mrs M B 2-6312

(Editorial French)

Boudreault Miss G 2-9598
Du Sault Miss Y 6-1153
Bisson Mrs L 2-6647

(Enquiries)

Bennett Miss A (Posts) 5-6916

Morley Miss M (Canada) 2-6170
(Financial Control)

Brennan Miss D 2-5849
(Photographs and Supplies)

Labreche A 2-6820
Dumais P 2-9568

INSPECTION SERVICE (Q)

532A Congill Building

Head 2-6565
Gregson R H 2-2440
Divisional Secretary -
Douglas Miss M 2-6565

Special Projects 229-231 Langevin Block
Geltman H M 6-3449
Trudeau Miss M 6-3256

LATIN AMERICAN DIVISION (XL)

206 Langevin Block

BRIDLE P A 2-7175
Dier O W (Deputy Head) 2-2480
Morton F W O 6-3270
Buckley-Jones Miss D 2-7595
Granger P 6-4626
Sirois C 6-4568
Derksen J 6-1611
Divisional Secretary 6-1317

LEGAL DIVISION (L)

520 Daly Building

BEESELY J A 2-2728
Copithorne M (Deputy Head) 6-1940
Lee E G (Deputy Head) 2-2104
(General Enquiries) 2-2728
Divisional Secretary -
Saldanha Mrs J 5-8751 2-2728

Claims Section

Copithorne M D 6-1940

Bourgeau P G	5-8508	Legal Planning Section	
Girard Miss M C M	2-0976	Lee E G	2-2104
Parks G	2-1990	Clark L S	2-7738
Smith R	5-8508		
Torobin A	2-2467	Treaty and Economic Section	
Whittaker J N	2-2486	Stanford J S	2-5406
Enquiries	5-7511	Mawhinney B	2-9553
Law of the Sea and General Section		Vechsler M	5-7707
Legault L H J	2-2002	Whitley W E	2-8658
Smith R C	2-6692	Scott B B	2-8926
Gingras G	6-1913	Legal Library	2-4383

OFFICE OF ECONOMIC AFFAIRS (E)

322 Langevin Block

Head

Jefferson Miss J P .. 2-8731 2-3793

AID AND DEVELOPMENT DIVISION (ED)

330 Langevin Block

SMITH L A H	2-2148
Jenkins W J (Deputy Head)	2-3926
Livingston F G	2-7107
Paquet G E	5-8526
Schram J R	5-8591
Vincent A G	2-5421

On Special Assignment

Hooton F G	6-2021
Divisional Secretary - Vallières Mrs M D	6-2021

COMMERCIAL POLICY DIVISION (EC)

334 Langevin Block

McPHAIL D S	2-7498
Roy J R (Deputy Head)	2-2088
Lee P D	2-1556
Pedersen C C	2-9424
MacDonald C T	5-7095

Fagan R J deM	2-3280
Loneragan T P J	2-8327
Moyer N B	2-9236
Divisional Secretary	5-8727

TRANSPORT, COMMUNICATIONS AND ENERGY
DIVISION (EE)

236 Langevin Block

REYNOLDS R E	2-6901
Fulford D W (Deputy Head)	6-2391
Millard J A	2-5640
Hepner E M	2-3952
Burnet C R	5-6813
Smith A C H	6-2057
Divisional Secretary - Byle Miss D E	5-6813

OFFICE OF POLITICO-MILITARY AFFAIRS (DL)

302 Langevin Block

Head

Cameron R P 2-3402
MacLeod Mrs P M 2-3402
Nutt J S (on language training). 6-1251

NORTH AMERICAN DEFENCE & NATO DIVISION (DN)

302 Langevin Block

SHENSTONE M 2-7921
North American and Special Projects Section
Harris J G 2-5251
Warren M K 2-9263
Lyman R 2-1706
NATO Section
Marshall C J 2-3795
Vernon G C 2-6205
Divisional Secretary -
MacLeod Mrs P M 2-3402
NATO Document Centre 6-2536

PEACEKEEPING AND MILITARY ASSISTANCE
DIVISION (DP)

302 Langevin Block

TAIT R M 2-2796
Boyd A R 2-7509
Military Assistance
Newlands Lt Col W J 2-5010
Peacekeeping and Cyprus
Godfrey M 2-9368
Overflights, naval visits, military colleges
Licharson J 6-1425
Divisional Secretary -
MacLeod Mrs P M 2-3402

PASSPORT OFFICE (CP)

Blackburn Building

Chief Passport Officer -
DURDIN W S 2-6653
Deputy Passport Officer (Operations)-
Bélanger C 2-4168
Director Regional Operations -
Greenwood Miss M 2-6772
Divisional Secretary -
Broad Miss P 2-6653
Divisional Registry -
Butler Mrs J 2-8035

Policy Section

Deputy Passport Officer (Policy) -
Burke K L (Acting) 5-7633
Security Officer -
Flumerfelt B E 2-1675

Assistance Supervisor -

Surtees D 2-1675
Diplomatic and Special Passport Section
Supervisor - Leclerc Miss C 2-6406
Assistant Supervisor -
Despard Miss F 2-6406

OPERATIONS

Examination Services

Chief Examiners - Royce Miss H 5-7743
Senior Examiners
Smith Miss M 5-8271
Cardinal Mrs L 5-8271
Caron M 5-8271
Fauchaux Mrs R 5-8271
Hyndman Mrs H 5-8271

Mainville Miss F 5-8271
 New G 2-3378
 Steffanson Miss D 5-8271
 Verner Mrs J 5-8271
 Wilson Miss S..... 5-8271
 Examiners Supervisor -
 Lemieux J..... 5-7631
 Audit-Foreign Operations Supervisor -
 Larmour Miss V 2-9892
 Assistant Chief Examiner -
 Gravelle Miss M 5-6717
 Facilitation Section 6-3117
 Telephone Enquiries Supervisor -
 Clavel J 5-8481
 Public Counter Supervisor -
 Doucet A 5-8826
 C of I Supervisor -
 Montgomery Mrs B 2-3378
 Telex Operator 5-7461
Production Services
 Manager - Whelan J R 5-7626
 Regional Offices Co-Ordination
 Supervisor - Hawkins M
 Passport Registry Supervisor -
 Soucy Y 5-7461
 In-Mail and cash section Supervisor
 Burnet R 5-7461
 Assistant Supervisor -
 Zakshevski Mrs L 5-7461
 Passport Writers Section Supervisor
 Lebeau R 5-7461
 Assistant Supervisor -
 Choquette Mrs D 5-7461
 Outmail Section Supervisor -
 McGibbon R 5-7461
 File Storage Section Supervisor -
 Riley J 6-1065

Transcription Section Supervisor -
 Vaive Mrs M 5-7463
 Microfilm Section Supervisor -
 Brebanov Mrs 2-9870
Support Services
Finance and Supplies Sections
 Financial Management Officer -
 Carter E 2-9868
 Financial Services -
 Marion J C 5-7032
 Supplies Section Supervisor -
 Thibault F 5-7462
Organization and Methods Officer -
 Milloy Mrs C 5-8048
Personnel Section
 Personnel Officer -
 Van Sickle W H 5-6647
 Personnel Services Supervisor -
 Lefebvre R 5-7087
 Training Officer -
 Nadon L A 5-7526
 Training Assistant -
 Krivens R 5-7526
PRESS OFFICE (W) 371 East Block
 FRANCIS J R 2-6507
 Bonthron W J 2-3598
 Divisional Secretary 2-5028
PROTOCOL DIVISION (B)
 Centennial Tower
 400 Laurier Ave., West
 BERLIS N F H 2-2344
 Kennedy Miss B J 6-4039
 Divisional Secretary -
 Caron Miss Janine 2-2344

Records and Documentation Section

LaFlèche Paul R (Deputy Chief of Protocol) 2-6436
 Burns Miss H M (Visas, Licences and Exemptions) 2-0889
 Pelletier L (Diplomatic and Consular Appts) 2-8277

Accreditation, Privileges & Immunities Section

Read T H W (Head of Section) 2-6882
 MacKinnon D 6-2065
 Brennan Miss N 6-2738
 Ladouceur Roger (Accreditations) .. 2-8838

Visits and Hospitality Section

Corbet Mrs A A G (Head of Section). 2-8162
 General Information 2-8055
 Blair Mrs G J (7 Rideau Gate) 6-3343
 745-9811

Invitations 2-3731
 Commissionaire 5-7614

SECURITY AND INTELLIGENCE LIAISON DIVISION (DS)

208 Postal Stn "B"

RETTIE E R 2-7051
 Johnston P A E 2-6391
 McIlwraith K D (Dept. Security Officer) 2-5124
 Banks S A 2-7996
 Brook R E 2-3881
 Cousineau Jacques 2-7809
 Doherty M C 2-0163
 Elie W M 2-2817
 Halman D K 6-4063
 Hancock P J A 2-0552
 Keyes F K E 2-1150
 Reimer G H 2-5218
 Rose J D 6-1139

Rowe A D 2-5009
 Singleton H B 2-3293
 Thibault Claude 2-3881
 Ward F A E 2-1905
 Wilkinson W C 6-4738
 Divisional Secretary -
 Murray Mrs J M 2-7051
 Special Registry 2-0163
 NATO Document Centre 6-2536

UNITED NATIONS DIVISION (V)

418 Daly Building

BARTON W H 2-4341
 Parry J O (Deputy Head) 2-7993

Political, Social and Human Rights Section

Sharpe J R 2-9523
 Gagnon J 2-2580
 Quinn M R 2-9512
 Wright A R 2-1578

Economic Section

Bruce G F 2-6836
 Green L 6-1720
 Roberts R H N 2-8040
 Sterling R P 2-5643
 Svoboda C V 2-8842
 Divisional Secretary -
 Grandy Miss S L 2-3852
 U N Documents -
 Cain Miss C 2-6865

USA DIVISION (X)

406 Postal Stn "B"

BURBRIDGE K J 2-6172
 Policy Co-ordination Section
 Langill Craig (Deputy Head) 2-6574
 Szlazak Miss A 6-4583
 Fairweather W M M 2-6329

Boundary Waters and International Bridges
Section

Kingstone H C (Deputy Head) 6-4628

Northgrave B 2-1738

Ezrin H E 2-4993

Consulate Programme Planning Section

Wilson P deW 2-9682

Divisional Secretary -
Matthews Miss R E 5-8864

Steno Section 6-4566

FINANCE AND ADMINISTRATION BRANCH (FA)

426 Daly Building

Director General

BENNETT T H 2-2388 2-6109

Carpenter Miss M V 2-2388 2-6109

Assistant to the Director-General

426 Daly Building

O'Toole L J 6-4736

Area Comptrollers

426 Daly Building

Agnes W M 2-8981

Leith A M 5-8024

CENTRAL SERVICES DIVISION (CS)

432 Daly Building

GRANT M 6-4328

Divisional Secretary -

Low Miss M E 6-4328

Administrative Publications Section

Haner W E 2-4201

Leffler Mrs E M 2-4418

Michaud B 2-4418

Special Services Section

McLeod W P 6-4037

Authorities Index 2-1579

Headquarters Accommodation Section

Adams N C 2-7095

Dixon L L 6-4406

Production Services Section

444 Langevin Block

Kingsley J L 2-4307

Proulx C M 5-8501

Gravel R J - Printing 2-6484

McCloskey Mrs C - Enquiries -
Circular Documents 2-0563

Morin Mrs E - Typist Pool 2-7812

Noel Mrs R - Varitype 6-5886

Parsons K - Outgoing Mail 5-7009

Bradley Mrs S - Mailing Lists -
addressograph 6-5208

FINANCE DIVISION (R)

410 Copeland Building

MATTHEWS R H 2-4786

Warren B R (Deputy-Program Planning) 6-3175

Ryan L V (A/Deputy-Operations) 2-7395

Divisional Secretary -
Farmer Miss B W 2-9664

Typist Pool -
Marks Mrs L K 2-9422

Bourgeois R 6-7

Bryson G L	2-9336
Grenier M E	2-4731
Jenkins W A	2-2971
McNab S A B	2-0127
O'Connor Miss L	2-7388
York J D	2-5340
Accounting (Richer A A)	2-8853
Accounts - General (Delaney G L)	2-0127
- Post (Hutchinson H R)	2-0471
- Recoverable	2-6456
Allotment Control (Allard Mrs R A) ..	2-8853
Cashier - Departmental	2-5790
Estimates (Campbell G D)	2-9336
Office Services (Simpson C A)	2-9422
Revenue & Open Accounts (Pearce R L).	2-6456
Travel and Removal Section	
Arrangements	6-2672 2-0797
Audit Removal (Brummond Mrs I M) ..	6-3173
Audit Travel (Ouellette Miss M A C)	6-3173
Claims (Boulet R)	2-8158 6-1668
International Conferences (Patterson Miss E R)	2-9339
Officer in Training (Villeneuve R) ..	2-4828

MATERIEL MANAGEMENT DIVISION (F)

346 Daly Building

VAIL Lawrence E	2-0965
Divisional Secretary - Breton Miss J	2-0965
Procedures and Policies	
Lemon Floyd S	6-1429
Financial Control & Admin Officer	
Kirk Harold M	2-9331
Automotive and Electrical	
Wildman E Jackson	2-5620
Electrical and Electronics	
Beckett G W	2-8905

Mechanical Equipment	
Perry H R	2-7743
Vehicles	
Jackson H C	6-1947
Enquiries	6-2041
Furnishings Abroad	
MacLenaghan M A	2-7190
Decorators	
Jacquith W Carlyle	2-9332
Blair J E.....	2-9292
Gosselin L R	2-9338
Gower H R	2-9338
Grant Miss J B	2-7114
Hall A D	6-4097
Kutcher T	2-9292
McKiechan Miss M A	2-9292
Morrow D J F	6-4098
Schell Miss D	6-4097
Enquiries	2-7190
Sample Room	6-4099
Distribution Accounts (Inventories)	
Wright G	2-5726
General Purchasing Office	
Cousineau William J	2-6185
Landriault J J	6-4048
Accounts Payable	2-9280
Office Machine Repairs	2-6469
Enquiries - Kirkpatrick W J	2-2096
Stores and Shipping	47 Young
Shane Raymond	4-5029
Requisitions for Stationery	4-5252
Receiving and Stock Room	4-5640
General Office	4-5791

PROPERTY MANAGEMENT DIVISION (PR)

302 Daly Building

WILSON Douglas R 2-3586
 Divisional Secretary 2-3586

Programme Planning

Smith L J 2-9289

Property Acquisition

Scott John A (Section Head) 2-0293
 Gilmour J A 6-4286
 Cole C C 2-9291
 Gillies D S 6-3908
 Hunter R J 6-3908
 Gill W J 2-9291

Property Leasing and Maintenance

Sweetman T K (Section Head) 2-3979
 Gooding Bernard F 2-9291

MacAulay A G 6-3980
 MacCormack M A 6-3980
 Knox J H 6-4375
 Chisholm F G 6-4375

Property Records -

Bray R L 2-8172

ORGANIZATION AND METHODS DIVISION (MA)

532 Daly Building

PARENT L A 2-3744

General Projects Section

Coutu J B 2-1223
 Clayton A W 2-1223
 Simpson D C 2-1223

Forms Management Section

Regalbuto J C G 5-6574

PERSONNEL BRANCH (P)

Director General

TOVELL F M 2-0762
 Woods Mrs J M 2-8369

PERSONNEL PLANNING & DEVELOPMENT DIVISION (PD)

SINCLAIR J G 6-2889

Training and Development Section

Cyr J 2-9446
 Bourdeau G J 6-1929
 Johnston P R W 6-1086
 Greenway W J 6-1929
 Leclerc J L 6-1946
 Enquiries 5-8708

Classification Section

Murray J K 2-7470
 Nicholson Miss T I 2-2506

Dick G 6-4204
 Webb D R 2-3492

Manpower Planning and Forecasting Section

Sinclair J M 2-9258
 Baird Miss A J 2-9445
 Reid Miss K 6-2879

Personnel Planning Group

MacPherson Miss M A 2-9448
 Divisional Secretary -
 Lindsay Miss M J 2-9801

PERSONNEL OPERATIONS DIVISION (PO)

Copeland Building

For information re addresses, movements and telephone numbers 2-9260

OLIVIER W G M 2-5317

Assignments Section

Haffey N 2-3051

Roy J S (FSOs and ATs) 2-1021

Berry L M (FSOs) 2-9253

Waterfall D E 2-9375

Hobbs Miss O E (Admin Services Officers) 2-6003

Bull G B (Clerks) 2-6954

Shea Miss M (Stenos) 2-7501

Plouffe Miss S (Stenos) 2-4840

Robineault J-M (Security Guards Communicators Technicians and Messengers) 2-7480

Jarvis Miss E (Appoint of other Govt. Dept. Repts. Abroad and Designations) 2-5496

Lapointe R E 2-7869

Employment Section

Alasco Mrs C 2-9308

Gagnon Miss F 2-1276

Laplante Miss G 2-9447

Devlin J T 2-4892

Projects 2-2572

Commitment Control

Edington R J 2-9377

Divisional Secretary -

Reagh Miss N 2-5317

Pool 2-9251

Records 2-9260

Reception 2-9376

Posting Arrangements and Medical Appointments 2-9266

STAFF RELATIONS AND COMPENSATION DIVISION (PA)

2nd & 3rd floors, Copeland

WILSON David 2-6497

Le Feuvre S G 2-0515

Divisional Secretary -

Mayer Miss A 2-0515

Staff Relations Section

Whitelaw D 2-9907

Bélair N 2-9309

Martin Miss J 2-9844

Heads of Post Section

Ouellette J L T M 6-2803

Allowance Policy Section

Laidman Miss E R 2-4174

Education Allowances -

Pochopsky L C 2-5098

Prepresentation Allowances 2-4279

Accommodation Abroad Section

Zoubie J A 6-2749

Coyle D N 6-2749

Enquiries - Bergeron J C 2-9761

Estimates and Control Section

England R W 2-0442

Locally Engaged Staff Abroad Section

Davis R W 2-9828

Grimes Miss M 2-2495

Employee Services Section

Ouellette J L T M 6-2803

Mackie Miss L 6-1791

Pay and Allowances Abroad

Clement R 2-3540 6-2073

Pay - Ottawa

Verreault Miss J 2-5562 2-7642

Superannuation - Hodgson Miss D 2-0410

Leave Regulations Enquiries 6-1791

(Records Enquiries) 2-5562 2-7642

Health Insurance

Archambault R 2-6167

Officers in Training

Kendrick R 6-4182

Boles Miss S J 6-4645

COMMUNICATIONS AND INFORMATION SYSTEM BRANCH

<u>INFORMATION SYSTEMS DIVISION</u>		Historical	2-4164
	417 Daly Building	Information	5-6817
BENNETT R M	5-8642	Inspection Service	5-6615
Bélanger J E	5-8050	Latin American	2-2217
Divisional Secretary	5-8642 5-8050	Legal	6-1406
<u>RECORDS MANAGEMENT DIVISION (AR)</u>		Materiel Management	6-2459
	Langevin Building	Organization and Methods	6-1406
CHARETTE R L P	2-8678	Personnel Branch	2-7962
Bélanger J R - Deputy Head.....	2-7437	Personnel Branch - Staff Relations and Compensation	6-2523
Berlet L - Post Liaison Officer ...	2-7532	Politico-Military Affairs	2-3222
Stafford J C - Records Scheduling Officer	2-5038	Press Office	2-3222
Divisional Secretary -		Property Management	6-2459
Sellen Miss J	2-8678	Protocol	6-2878
Training - Renou Mrs R	5-6836	Records Management	2-2217
Central Records		Relations entre Pays Francophones .	6-1406
Mahoney C J - Supervisor	6-1779	Telecommunications	2-4164
Classification Control	2-6859	United Nations	2-5988
Index Control	2-8724	USA	2-2217
Mail Opening	2-8043	Dormant Records	2-6614
<u>Classification Inquiries by Division</u>		<u>Messenger Service</u> 99B Daly Building	
African & Middle Eastern	2-2217	Meagher J J - Supervisor	5-7538
Arms Control and Disarmament	2-5988	Assistant Supervisor	5-8034
Central Planning Staff	2-4164	Centennial Tower	6-2878
Central Services	6-2459	Congill Unit	5-6934
Commonwealth	2-2217	Copeland Unit	6-1402
Consular	6-2442	Daly Unit	2-7827
Co-ordination	6-1406	East Block Unit	6-1137
Cultural Affairs	5-6615	Langevin Block Unit	6-1138
Defence Liaison (2)	2-3222	<u>NATO Documents Centre</u> 27 Langevin Building	
Economic Affairs	2-6664 2-6032	Matthewman Mrs H - Supervisor	6-2536
European	2-4164	<u>Records Unit</u> 331 Centennial Tower	
Far Eastern	2-4164	Roy Miss M A - Supervisor	6-2878
Finance	6-2523	Requests for files	6-2878

Records Unit 537 Congill Building
Basset Miss F E - Supervisor 5-6615

Request for files 5-6922

Records Unit 101 Copeland Building

Fraser Miss H - Supervisor 2-7962

Requests for files 2-7962

Records Units B-11 Copeland Building

Potvin Mrs G - Supervisor 6-2523

Requests for files 6-4693

Records Unit 99-A Daly Building

Vanasse J M - Supervisor 2-6157

Requests for files 2-7474

Records Unit 101 Langevin Building

Ready Miss L - Supervisor 2-2217

Requests for files 2-8529

Records Unit 301 Langevin Building

McDermott Miss M - Supervisor 2-6664

Requests for files 2-5325

Special Records 215 Langevin Building

Langevin N - Supervisor 2-1411

TELECOMMUNICATIONS DIVISION (SX)

350 East Block

WARREN E L 2-8433

Divisional Secretary -

Pothier Miss L 2-8433

Accounts 2-3781

International Mail Policy and Personnel

Henderson D J 2-5112

Personal Mail 2-8491

Operational Planning and Training

Documents 2-2255

Operator Training 2-2053

Purchase, Supply and Technical Training

Woodham S J 2-7317

Stores 2-2647

Technician Training 2-7317

Special Technical Services

Smith J 2-6912

Drafting 6-3358

Technical Plans 2-2650

Telephones 2-8047

Technical Maintenance Services

Arbuckle T E 5-8611

Workshop 2-2846

Telegraphic Policy and Courier Services

Matthews A C 6-3118

Dolan J G 2-8078

Couriers 2-8078

Telecommunication Centre (SXC)

East Block

Daley S C - Head of Centre 2-7522

Burns J A - Deputy Head 2-9968

Chief Supervisor 2-3844

Duplicating 2-6877

Incoming Telegrams 2-4698

Outgoing Telegrams 2-2920

Technical Maintenance Service

Supervisor 2-1255

Diplomatic Mail (SXM)

Supervisor 2-5598

Bag Service 6-2535

Mail Service 2-5598

Personal Mail 2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development Agency (C.I.D.A.)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
O'Rourke Miss J 6-5142
Anderson P R 2-9769

National Defence College, Kingston

Jay R H (External Affairs member,
Directing Staff) 189-9-545-5841

Government House

Walker P F 749-5933

Department of National Defence

Wang E 5-6950

Prices and Incomes Commission

Dymond W A 5-7476

Privy Council Office

Chretien R A J 6-2846
McKinnon R 2-1829

UNIVERSITY OF TORONTO

Mr. A. Andrew 362-6211
University of Toronto (between 8am & 5pm)
c/o International Studies Programme
Sidney Smith Building 923-3516
Toronto (between 8am & 5pm)

LAVAL UNIVERSITY

Mr. P. Charpentier
Laval University
c/o Department of Political Science
Quebec City 692-1354

SPECIAL RESEARCH BUREAU (SR)

Bowen I - Director 2-7400
Brown Mrs K - Secretary 2-7400

Estimates & Research Division

Agriculture and General

Mackenzie G A 2-3690

Ablett R 5-7800

Forrester G 5-8001

MacKenzie D B 5-7800

Trade and Finance

Punter D 2-7606

Belanger M D 5-7005

Whitmore Miss E 2-7606

USSR Arctic

Stowell H 2-3471

Frebald B 2-3471

Johnson Miss J 2-3471

South Asia

Rogalsky G R 2-7984

Steen J D 2-7984

East Asia

Kelso B F 5-8001

African Middle East & Western Hemisphere

Cureton H A 2-6884

Atkins Miss F E 2-6884

Northwood Miss M C 2-6884

General Division

McGibbon R L - Chief 2-0906

Casey Mrs D - Secretary 2-0906

Domestic Contact

Landon C R P 2-6926

Iswolsky M 2-6120

Heath D J 2-6120

Haigh F 2-6120

Special Documents

Georgiles Mrs J 2-5835

Registry

Goodeve Miss A 2-4080

Library

Turner Mrs H 2-6480

Map Library

Houlahan E 5-7602

Drafting Room

Roberts J 5-7706

General Clerk

Carkner M A 5-7703

Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

AUDITOR GENERAL'S OFFICE

Copeland Building

Wake J H 2-5641

FIRST AID

Nursing Counsellor -
Mrs D Sutherland

Confederation Bldg., Room 16 2-0474

If no answer call Medical Center . 2-4841

Health Unit Services for
Departmental Employees

East Block, Langevin Block,
Postal Station "B", Hope Building,
Blackburn Building,

Health Unit Location:

Confederation Building,
Room 16, Basement 2-0474

Centennial Towers,
Room 731

Copeland Building,

Health Unit Location:

Jackson Building,
Annex, Ground Floor 2-0532

Daly Building,

Health Unit Location:

Connaught Building,
Room 124A 2-5744

Stores and Shipping, 47 Young St

Health Unit Location:

Geological Building,
Room 100, Ground floor,
601 Booth Street 2-5834

Medical Emergency

402 Albert Street 2-4841

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896

Commissionaire - Daly Building ... 2-3769

Commissionaire - East Block 2-3594

Commissionaire - Langevin Block ... 2-4065

Commissionaire - Postal Stn "B" ... 2-4118

Commissionaire - Copeland Bldg 6-1998

TRANSLATION BUREAU 202 Daly Building

FLEURY J D 2-6193

Assistants 2-5351

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

INDEX-OCTOBER, 1969

	<u>PAGE</u>
African & Middle Eastern Division (ME)	2
Aid and Development Division (ED).....	6
Arms Control & Disarmament Division (N)	2
Assistant Under-Secretaries (G)	1
Auditor General's Office	18
Bilingualism, Adviser on (PB)	2
Central Planning Staff (GP)	2
Central Services Division (CS)	10
Chief of Protocol (B)	1
Commercial Policy Division (EC)	6
Commonwealth Division (K).....	2
Communications and Information Systems Branch	14
Consular Division (C)	2
Co-ordination Division (CO)	3
Cultural Affairs Division (CA)	3
Deputy Under-Secretary of State (G)	1
Duty Outside the Department in Canada	16
Economic Affairs, Office of (E)	6
European Division (S)	3
Far Eastern Division (Y)	4
Finance and Administration Branch (FA)	10
Finance Division (R)	10
First Aid	18
Francophonie Division (FR)	3
Health Unit Services	18
Historical Division (H)	4
Information Division (J)	4
Information Systems Division	14
Inspection Services (Q)	5
Latin American Division (XL)	5
Leave - Regulations Enquiries (PA)	13
Legal Division (L)	5
Matériel Management Division (F)	11
Messenger Service (AR)	14
Minister's Office (M)	1
North American Defence and NATO Division (DN)	7
Operations Centre Planning (POP)	2
Organization and Methods Unit (MA)	12
Parliamentary Secretary (M)	1
Passport Division (CP).....	7
Pay - Ottawa (PA)	13
Peacekeeping and Military Assistance Division (DP).....	7
Personnel Branch (P)	12
Personnel Operations Division (PO).....	12
Personnel Planning and Development (PD)	12
Policy Analysis Group (PAG)	2
Politico-Military Affairs, Office of (DL)	7
Press Office (W)	8
Production Services (CS)	10
Property Management Division (PR).....	12
Protocol Division (B)	8
Records Management Division (AR)	14
R.C.M.P. and Commissionaires	18
Secretary of State (M)	1
Security and Intelligence Liaison Division (DS)	9
Special Research Bureau (SR)	16
Staff Relations and Compensation Division (PA)	13
Stores and Shipping, 47 Young St., (Depot) (F)	11
Telecommunications Division (SX)	15
Translation Bureau	18
Transport, Communications and Energy Division (EE)	6
Under-Secretary of State (G)	1
United Nations Division (V)	9
U.S.A. Division (X)	9

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

NOVEMBER 1, 1969

Miss Ferguson

ENQUIRIES

Employment	2-1276	Telephone Repairs	9-4104
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends and Holidays	2-2920
Passport	2-4711	Conference Room, 151 East Block	2-2308
Press and Broadcasting	2-3598	Conference Rooms, Reservations	2-1559
Publications by External Affairs	2-6170	EA Contribution Fund	2-7722 2-8678
Security Guard Room, East Block	2-5452	EA Recreation Organization	6-2749
Telephone Numbers and Addresses	2-9260		

For long distance calls see Government Directory

SECRETARY OF STATE FOR EXTERNAL AFFAIRS (MIN)

SHARP Hon. Mitchell	
Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P.	
Room 137S House of Commons	2-0331

MINISTER'S OFFICE - HOUSE OF COMMONS

Church Jon (Executive Assistant) ..	2-6735
Dugal Miss Jeannette (Private Secretary)	2-1518

MINISTER'S OFFICE - EAST BLOCK

Church Jon (Executive Assistant) ..	2-1646
Gervais Richard (Special Assistant)	2-4151
Dugal Miss Jeannette (Private Secretary)	2-5074
Winkler Mrs. I (Assoc. Private Secretary)	2-0439
McGill A S (Sr. Departmental Assistant)	2-2150
Haggan Reeves (Departmental Assistant)	5-7817
Robinson J M (Departmental Assistant)	6-4140
Hopps Miss N J (Departmental Assistant)	6-4140
Divisional Secretary	2-2150
Brown W R (Minister's Registry) ...	2-3483

UNDER-SECRETARY OF STATE FOR EXTERNAL
AFFAIRS (PDM)

CADIEUX M	2-4803
Sabourin Miss P	2-4803
Roquet C (Special Assistant)	6-1025
Murray S (Special Assistant) Daly Building	5-8572

DEPUTY UNDER-SECRETARY OF STATE FOR
EXTERNAL AFFAIRS (PDS)

ROBINSON H B	2-3894
Mackay Miss M M	2-3894
Mathewson A de W (Sec. Sr. Cttee) (PGP)	5-8208

ASSISTANT UNDER-SECRETARIES

COLLINS R E (PDG)	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A (PDF)	2-6876
Drouin Miss J	2-6876
LANGLEY J C (PDE)	2-4804
Hall Miss M A	2-4804
STARNES J K (DA)	2-7590
Jeffrey Miss M F	2-7590
Mail Register:	
Philion Miss S (Room 277)	2-8841

CHIEF OF PROTOCOL (PPR)

BERLIS N F H	2-2344
--------------------	--------

Adviser on BILINGUALISM (ABC)
 205 Copeland Building
 ROUSSIN M 2-9941
 Léger Miss Bernadette 2-9941

OPERATIONS CENTRE (POP)
 247 East Block
 BARKER J R 5-6107
 Hancock P J A 5-6261
 Chapin P H 5-6331
 Johnston Miss L K 5-6435

POLICY ANALYSIS GROUP (PAG)
 228 Langevin Block
 BARTON W H 5-7694 2-4341
 Houzer L 5-7791
 Merklinger K J 5-7694
 Divisional Secretary -
 Camsell Miss W M 5-7694

AFRICA AND MIDDLE EAST (GAF)
 102 Langevin Block
 MAYBEE J R 2-7133
 Middle East
 Elliott R L 2-5879
 Delvoie L A 2-8869
 Higginbotham J 6-4606
 Juneau J.-P. 6-4606

Africa Section I
 Harman G R 2-8614
 Heeney S H 6-1669
 Rose J D L 2-8252
 Phillips M B 6-1669
 Mitchell Graham 2-3982
 Davidson R H 6-5403

Africa Section 2
 Grenon J.-Y. 2-9588
 Bolduc G 6-2932

Carrier J.-P. 6-5403
 Ohlsen G L 6-2932
 Divisional Secretary -
 Dohlen Miss A 2-7133 2-9220
 Stenographic Section 6-1207

ARMS CONTROL AND DISARMAMENT (OAD)
 404 Daly Building
 BOW M N 5-6689
 Hammond T C (Deputy Head) 2-5039
 Campbell D W 2-1892
 Mooney T L 2-3815
 Divisional Secretary -
 Rybak Miss M C 2-3430 5-6689

COMMONWEALTH (GCO)
 220 Langevin Block
 CORNETT D M 2-6356
 Nutting S H 2-0440
 Dench Miss M O 2-2756
 Puddington J D 2-2424
 Robinson A N 6-1995
 Sleeth Graham 6-2056
 Whittleton J A 2-9252
 Divisional Secretary -
 Craig Miss N 2-1734 2-6356

CONSULAR (FCN)
 M-28 Daly Building
 GILMOUR E H 2-6470
 Holmes W H 2-7154
 Divisional Secretary -
 Hughes Miss A L 2-6470
 Stenographic Section 6-4376
 Registry 6-2442
 Consular Services I
 Hyndman Miss A M 2-7992
 Charlebois Miss M 6-4374
 Poirier W J C 2-34

Sarrazin L L	2-5460	Lapointe Charles	6-3197
Sutton Miss J	2-3414	Cultural Programmes	
Tessier R	6-4283	Couvrette André	2-6104
Wright D S	2-7167	Tanguay Fernand	2-9939
Consular Services II		Warren M K	6-5293
Munro Miss J E	2-0918	Wood John-C	2-9947
Kelley Miss M C	2-3705	Education Liaison	
Lapointe M H	2-6540	Jennings Peter R	2-5359
Palmer R	2-0977	Dumoulin Miss Marcelle	2-6668
Shaw Miss M J	2-0977	Girouard Miss Esmé	2-9919
Regulations		O'Rourke Miss Judith	6-1471
Napier A	6-4106	International Organizations and Conferences	
McFarlane Miss M	2-7167	Dolgin Marc I	6-1014
Plans and Operations		6-3638
Cook C H	2-1152	Finance Control	
<u>CO-ORDINATION (FCO)</u> 550 Daly Building		Deschênes André	2-9307
STANSFIELD David	2-7917	<u>PAYS FRANCOPHONES, RELATIONS (GRF)</u>	
Gwyn Nicolas	2-2294	248 Daly Building	
Marcoux Serge	6-3735	BLANCHETTE Arthur	6-3906
Thibault Paul	6-1973	Déry J M	6-4846
Villeneuve Lucien	6-5407	April S	6-3904
Divisional Secretary -		Castonguay J	5-7765
Gingras Miss E	2-9443	Divisional Secretary -	
<u>CULTURAL AFFAIRS (FAC)</u> 520A Congill Building		Fowler Mrs L	5-7765
275 Slater Street		<u>EUROPEAN (GEU)</u> 120 Langevin Block	
GIGNAC Jacques	2-1557	HALSTEAD J G H	2-6149
Couvrette André	2-6104	<u>Eastern (GEUE)</u>	
Jennings Peter R	2-5359	Brown K C	2-5303
Divisional Secretary -		Applebaum B	6-3606
LeBlanc Miss Martine	2-1557	Caskey Miss J	2-0606
Stenographic Section	6-3649 2-9939	McLean I W	2-7991
Arts		Murray R W	2-6225
Plourde Roger	2-6746	Peel H D	6-2633
D'Iberville-Moreau Luc	6-2153	Turner V G	2-7001
Hetcher Miss Mary	2-4349	Visits Panel	2-7991 6-2633

Western (GEUW)

Mathieu G 2-8333
 Despres A 6-4484
 Hingston W 6-1824
 Jarvis W M 2-4798
 Montpetit J 2-0871
 Moore R 6-1892
 Sherwood A P 2-2783
 Divisional Secretary 2-9425

FAR EASTERN (GFE) 505 Postal Stn. "B"

SEABORN J B 2-2991
 Harrington J M 2-3372
 Buchan R J 2-7359
 Burger A F 2-7359
 Christoff O A 2-0497
 Dagg C J 2-0952
 DeIworth W T 2-6807
 Fieldhouse J 2-1743
 Fraser John M 2-6129
 Simard A S 2-0959
 Thomson R K 6-1989
 Divisional Secretary 2-2991
 Stenographers' Section 2-1614

Pacific Study 512 Postal Stn "B"

Menzies A R 5-8363
 Brett W G 5-8476
 Smith B A 5-8946

HISTORICAL PUBLICATIONS (FHI)

105 Postal Stn "B"

DAY Archibald 2-8785
 Hilborn G W 2-8448
 Divisional Secretary -
 McLachlan Miss A M 6-4090

State Papers

Inglis A I 6-4090

Munro J A 6-4090

Blanchet G R 2-7381
 Fast J 2-7722
 Graham W 2-7722

Library (FHIL) 604 Postal Stn "B"

Reference - Hart Miss G 2-8733
 Cataloguing - Mascaro Mrs B -
 UNESCO - IMF 2-5788
 Government publications -
 Arkell Miss M 2-4715
 Wood Mrs H 2-4715

Purchase of Publications -
 Munro Mrs J 2-1336
 Ferguson Miss L M 2-1336
 Circulation - St George Miss L -
 Books 2-7687
 Periodicals - Lacelle Miss C A ... 2-7687
 Law Books 2-4383

Press Clipping (FHIC) 115 Postal Stn "B"

Barrette Miss Y 2-6879

INFORMATION (FIS) 637 Congill Building

STEPHENS L A D 2-8262
 Bellemare E R 2-6939
 Divisional Secretary -
 Hughes Miss R 2-8262
 Information Division Inquiries ... 2-6170
 Telephone numbers and addresses .. 2-9260
 Typing Section 2-7331

Academic Relations

Williamson K B 6-4551
 Trottier P 2-9557

External Policy Information

Arcand T J 5-6590
 6-2143

Inter-Departmental and Parliamentary Relations

Booth Miss A 6-4527

Visits Programme

Hardy Miss A T 2-7621
 Cordingley Miss P 6-5396
 Cummings Miss E A 5-6928
 Stock Miss C 6-2115
 Calkin G 2-7025

Special Programmes (USA)

Romeril P E A 6-1745

NFB-CBC Liaison

Thériault R 5-6811
 Gallien Miss B 2-7218

Exhibitions and Fairs

Rodger Miss R C 2-3506
 Armstrong Miss B E 2-7656
 Sparks Miss J 6-3045

Information Services

Bryce A D 2-7925
 Checkland K 2-9580
 Drew-Brook Miss A 2-4068
 (Editorial English)
 Gillan P A Q 2-9579
 Groves Miss J M 2-9505
 Sheldon Mrs M B 2-6312

(Editorial French)

Boudreault Miss G 2-9598
 Du Sault Miss Y 6-1153
 Bisson Mrs L 2-6647

(Enquiries)

Bennett Miss A (Posts) 5-6916
 Morley Miss M (Canada) 2-6170

(Financial Control)

Brennan Miss D 2-5849

(Photographs and Supplies)

Labreche A 2-6820
 Dumais P 2-9568

INSPECTION SERVICE (PIN)

532A Congill Building

Head 2-6565
 Gregson R H 2-2440
 Divisional Secretary -
 Douglas Miss M 2-6565

Special Projects 229-231 Langevin Block

Geltman H M 6-3449

LATIN AMERICAN (GLA) 206 Langevin Block

BRIDLE P A 2-7175
 Dier O W (Deputy Head) 2-2480
 Morton F W O 6-3270
 Buckley-Jones Miss D 2-7595
 Granger P 6-4626
 Sirois C 6-4568
 Derksen J 6-1611
 Divisional Secretary 6-1317

LEGAL (FLE) 520 Daly Building

BEESELEY J A 2-2728
 Copithorne M (Deputy Head) 6-1940
 Lee E G (Deputy Head) 2-2104
 (General Enquiries) 2-2728
 Divisional Secretary -
 Saldanha Mrs J 5-8751 2-2728

Claims (FLEC)

Copithorne M D 6-1940
 Bourgeau P G 5-8508
 Girard Miss M C M 2-0976
 Parks G 2-1990
 Smith O W 5-8508
 Torobin A 2-2467
 Whittaker J N 2-2486
 Enquiries 5-7511

Law of the Sea and General

Legault L H J 2-2002
 Smith R C 2-6692

Gingras G	6-1913	Mawhinney B	2-9553
Legal Planning		Vechsler M	5-8702
Lee E G	2-2104	Whitley W E	2-8658
Clark L S	2-7738	Scott B B	2-8926
Treaty and Economics			
Stanford J S	2-5406	Legal Library	2-4383

ECONOMIC AFFAIRS (ECP)

322 Langevin Block

Director General

DUPUY Michel 2-3793

Trudeau Miss Marie 2-8731

2-3793

AID AND DEVELOPMENT (ECD)

330 Langevin Block

SMITH L A H	2-2148
Jenkins W J (Deputy Head)	2-3926
Skrabec E A	2-4158
Livingston F G	2-7107
Hébert E	5-8028
Paquet G E	5-8526
Schram J R	5-8591
Vincent A G	2-5421

On Special Assignment

Hooton F G 6-1251

Divisional Secretary -

Vallières Mrs M D 6-2021

COMMERCIAL POLICY (ECL)

334 Langevin Block

McPHAIL D S	2-7498
Roy J R (Deputy Head)	2-2088

Lee P D	2-1556
Pedersen C C	2-9424
MacDonald C T	5-7095
Fagan R J deM	2-3280
Lonergan T P J	2-8327
Moyer N B	2-9236

Divisional Secretary -

Stiell Miss R 5-8727

TRANSPORT, COMMUNICATIONS AND ENERGY (ECT)

236 Langevin Block

REYNOLDS R E	2-6901
Fulford D W (Deputy Head)	6-2391
Millard J A	2-5640
Hepner E M	2-3952
Burnet C R	5-7140
Smith A C H	6-2057
Divisional Secretary -	
Byle Miss D E	5-6813

POLITICO-MILITARY AFFAIRS (OMP)

302 Langevin Block

Head

Cameron R P 2-3402
MacLeod Mrs P M 2-3402
Nutt J S (on language training). 2-3402

NORTH AMERICAN DEFENCE & NATO (OMD)

302 Langevin Block

SUENSTONE M 2-7921
North American and Special Projects Section
Harris J G 2-5251
Chesson M 2-9263
Lyman R 2-1706
NATO Section
Marshall C J 2-3795
Vernon G C 2-6205
Divisional Secretary -
MacLeod Mrs P M 2-3402
NATO Document Centre 6-2536

PEACEKEEPING AND MILITARY ASSISTANCE (OMA)

302 Langevin Block

TAIT R M 2-2796
Boyd A R 2-7509
Military Assistance
Newlands Lt Col W J 2-5010
Peacekeeping and Cyprus
Godfrey M 2-9368
Overflights, naval visits, military colleges
Edwards L 6-1425
Divisional Secretary -
MacLeod Mrs P M 2-3402

PASSPORTS (FPO)

Blackburn Building

Chief Passport Officer -
DURDIN W S 2-6653
Deputy Passport Officer (Operations)-
Bélanger C 2-4168
Director Regional Operations -
Greenwood Miss M 2-6772
Divisional Secretary -
Broad Miss P 2-6653
Divisional Registry -
Butler Mrs J 2-8035
Policy Section
Deputy Passport Officer (Policy) -
Burke K L (Acting) 5-7633
Security Officer -
Flumerfelt B E 2-1675

Assistance Supervisor -

Surtees D 2-1675
Diplomatic and Special Passports
Supervisor - Leclerc Miss C 2-6406
Assistant Supervisor -
Despard Miss F 2-6406

OPERATIONS

Examination Services

Chief Examiners - Royce Miss H 5-7743
Senior Examiners
Smith Miss M 5-8271
Cardinal Mrs L 5-8271
Caron M 5-8271
Faucheux Mrs R 5-8271
Hyndman Mrs H 5-8271

Mainville Miss F 5-8271
 Steffanson Miss D 5-8271
 Verner Mrs J 5-8271
 Wilson Miss S 5-8271
 Examiners Supervisor - Lemieux J ... 5-7631
 Audit-Foreign Operations Supervisor-
 Larmour Miss V 2-9892
 Assistant Chief Examiner -
 Gravelle Miss M 5-6717
 Facilitation Section 6-3117
 Telephone Enquiries Supervisor -
 Clavel J 5-8481
 Public Counter Supervisor -
 Doucet A 5-8826
 C of I Supervisor - Montgomery Mrs B 2-3378
 Telex Operator 5-7461
Production Services
 Manager - Whelan J R 5-7626
 Regional Offices Co-Ordination
 Supervisor - Hawkins M
 Passport Registry Supervisor -
 Soucy Y 5-7461
 In-Mail and cash section
 Supervisor - Burnet R 5-7461
 Assistant Supervisor -
 Zakshevski Mrs L 5-7461
 Passport Writers Section
 Supervisor - Lebeau R 5-7461
 Assistant Supervisor -
 Choquette Mrs D 5-7461
 Outmail Section Supervisor -
 McGibbon R 5-7461
 File Storage Section Supervisor -
 Riley J 6-1065
 Transcription Section Supervisor -
 Vaive Mrs M 5-7463
 Microfilm Section Supervisor -
 Brebanov Mrs 2-9870

Support Services

Finance and Supplies Sections

Financial Management Officer -
 Carter E 2-9868
 Financial Services - Marion J C .. 5-7032
 Supplies Section Supervisor -
 Thibault F 5-7462

Organization and Methods Officer

Milloy Mrs C 5-8048

Personnel Section

Personnel Officer - Van Sickle W H 5-6647
 Personnel Services Supervisor -
 Lefebvre R 5-7087
 Training Officer - Nadon L A 5-7526
 Training Assistant - Krivens R ... 5-7526

PRESS OFFICE (FPR) 371 East Block

FRANCIS J R 2-6507
 Bonthron W J 2-3598
 Divisional Secretary -
 Valentino Miss N 2-5028

PROTOCOL (PPR) Centennial Tower
400 Laurier Ave., West

BERLIS N F H 2-2344
 Kennedy Miss B J 6-4039
 Divisional Secretary -
 Caron Miss Janine 2-2344

Records and Documentation

LaFlèche Paul R (Deputy Chief of
 Protocol and Head of Section) .. 2-6436
 Burns Miss H M (Visas, Licences
 and Exemptions) 2-0889
 Pelletier L (Diplomatic and
 Consular Appts) 2-8277

Accreditation, Privileges & Immunities

Read T H W (Head of Section) 2-6882
 MacKinnon D 6-2065

Kennan Miss N 6-2738
 Ladouceur Roger (Accreditations) .. 2-8838
 Visits and Hospitality
 Corbet Mrs A A G (Head of Section). 2-8162
 General Information 2-8055
 Blair Mrs G J 6-3343
 (7 Rideau Gate) 745-9811
 Invitations 2-3731
 Commissionaire 5-7614

SECURITY AND INTELLIGENCE LIAISON (PSI)

208 Postal Stn "B"

RETTIE E R 2-7051
 Johnston P A E 2-6391
 McIlwraith K D -
 Dept. Security Officer (PSIS) ... 2-5124
 Banks S A 2-7996
 Boehm J T 6-1139
 Brook R E 2-3881
 Cousineau Jacques 2-7809
 Doherty M C 2-0163
 Elie W M 2-2817
 Halman D K 6-4063
 Hancock P J A 2-0552
 Keyes P K E 2-1150
 Reimer G H 2-5218
 Rowe A D 2-5009
 Singleton H B 2-3293
 Thibault Claude 2-3881
 Ward F A E 2-1905
 Wilkinson W C 6-4738
 Divisional Secretary -
 Murray Mrs J M 2-7051
 Special Registry (PSIR) 2-0163
 Guard Room (PSIG) 2-5452
 NATO Documents ((ACRN) 6-2536

UNITED NATIONS (OUN) 418 Daly Building

BARTON W H 2-4341
 Parry J O (Deputy Head) 2-7993
 Political, Social and Human Rights
 Sharpe J R 2-9523
 Wright A R 2-1578
 Haynal G 5-6960

Economic

Bruce G F 2-6536
 Roberts R H N 2-8040
 Svoboda C V 2-8842
 Sterling R P 2-5643
 Green L 6-1720
 Divisional Secretary -
 Grandy Miss S L 2-3852

U N Documents (OUND)

Cain Miss C 2-6865

USA (GUS)

406 Postal Stn "B"

BURBRIDGE K J 2-6172

Policy Co-ordination

Langille Craig (Deputy Head) 2-6574
 Szlajak Miss A 6-4583
 Fairweather W M M 2-4993

Boundary Waters and International Bridges

Kingstone H C (Deputy Head) 6-4628
 Northgrave B 2-1738
 Ezrin H E 2-6329

Consulate Programme Planning

Wilson P deW 2-9682

Divisional Secretary -

Matthews Miss R E 5-8864

Steno Section 6-4566

FINANCE AND ADMINISTRATION (AFP)

426 Daly Building

Director General

BENNETT T H 2-2388 2-6109
 Carpenter Miss M V 2-2388 2-6109

Assistant to the Director-General

O'Toole L J 6-4736

Area Comptrollers

Agnes W M 2-8981
 Leith A M 5-8024

CENTRAL SERVICES (AFC) 432 Daly Building

GRANT M 6-4328
 Divisional Secretary -
 Low Miss M E 6-4328

Administrative Publications

Haner W E 2-4201
 Leffler Mrs E M 2-4418
 Michaud B 2-4418

Special Services

McLeod W P 6-4037
 Authorities Index 2-1579

Headquarters Accommodation

Adams N C 2-7095
 Dixon L L 6-4406

Production Services (AFCP)

444 Langevin Block

Kingsley J L 2-4307
 Proulx C M 5-8501
 Gravel R J - Printing 2-6484
 McCloskey Mrs C - Enquiries -
 Circular Documents 2-0563
 Morin Mrs E - Typist Pool 2-7812
 Noel Mrs R - Varitype 6-5886
 Parsons K - Outgoing Mail 5-7009
 Bradley Mrs S - Mailing Lists -
 addressograph 6-5208

FINANCE (AFF)

410 Copeland Building

MATTHEWS R H 2-4786
 Warren B R (Deputy-Estimates and
 Accounting) 6-3175

Ryan L V (Deputy-Operations) 2-7395

Divisional Secretary -

Farmer Miss B W 2-9664

Transcribing -

Marks Mrs L K 2-9422

Bryson G L 2-9336

Grenier M E 2-4731

Jenkins W A 2-2971

McNab S A B 2-0127

O'Connor Miss L 2-7388

Riethman S E 6-1667

York J D 2-5340

Accounting - Richer A A 2-8853

Accounts - General (Delaney G L) .. 2-0127

- Post (Hutchinson H R) .. 2-0471

- Recoverable 2-6456

Allotment Control (Allard Mrs R A . 2-8853

Cashier (AFFC) 2-5790

Estimates - Campbell G D 2-9336

Office Services (AFFT)

Simpson C A 2-9422

Revenue & Open Accounts -
Pearce R L 2-6456

Travel and Removal
Arrangements 6-2572 2-0797
Removal Audit -
Drummond Mrs I M 6-3173
Travel Audit -
Ouellette Miss M A C 6-3173
Claims -
Boulet R 2-8158 6-1668
International Conferences -
Patterson Miss E R 2-9339

Officers in Training -
Fleming E H 2-4828
Jacques J 2-4828
Villeneuve R 2-4828

MATERIEL MANAGEMENT (AFM) 346 Daly Building
VAIL Lawrence E 2-0965
Divisional Secretary -
Breton Miss J 2-0965
Procedures and Policies -
Lemon Floyd S 6-1429
Financial Control & Admin Officer-
Kirk Harold M 2-9331
Automotive and Electrical (AFMA) -
Wildman E Jackson 2-5620
Electrical and Electronics -
Beckett G W 2-8905
Mechanical Equipment -
Perry H R 2-7743
Vehicles - Jackson H C 6-1947
Enquiries 6-2041
Furnishings Abroad (AFMF) -
MacLenaghan M A 2-7190
Decorators
Jacquith W Carlyle 2-9332
Blair J E 2-9292
Gosselin L R 2-9338
Gower H R 2-9338

Grant Miss J B 2-7114
Hall A D 6-4097
Kutcher T 2-9292
McKiechan Miss M A 2-9292
Morrow D J F 6-4098
Schell Miss D 6-4097
Enquiries 2-7190
Sample Room 6-4099

Distribution Accounts (Inventories)
Wright G 2-5726

General Purchasing (AFMG)
Cousineau William J 2-6185
Landriault J J 6-4048
Accounts Payable 2-9280
Enquiries 2-6469 2-2096

Stores and Shipping (AFMS) 47 Young
Shane Raymond 4-5029
Requisitions for Stationery 4-5252
Receiving and Stock Room 4-5640
General Office 4-5791

PROPERTY MANAGEMENT (AFB)
302 Daly Building
WILSON Douglas R 2-3586
Divisional Secretary 2-3586
Programme Planning
Smith L J 2-9289
Property Acquisition
Scott John A (Section Head) 2-0293
Gilmour J A 6-4286
Cole C C 2-9291
Gillies D S 6-3908
Hunter R J 6-3908
Gill W J 2-9291

Property Leasing and Maintenance
Sweetman T K (Section Head) 2-3979

Gooding Bernard F 2-3979
 MacAulay A G 6-3980
 MacCormack M A 6-3980
 Knox J H 6-4375
 Chisholm F G 6-4375
 Property Records - Bray R L 2-8172

ORGANIZATION AND METHODS (AFO)
 532 Daly Building
 PARENT L A 2-3744
 General Projects
 Coutu J B 2-1223
 Clayton A W 2-1223
 Simpson D C 2-1223
 Forms Management - Regalbuto J C G . 5-6574

PERSONNEL (APP)

Director General

TOVELL F M 2-0762
 Woods Mrs J M 2-8369

Special Assistant

Wardroper W K 6-2204

PERSONNEL PLANNING & DEVELOPMENT (APD)

SINCLAIR J G 6-2889

Training and Development (APDT)

Cyr J 2-9446
 Bourdeau G J 6-1929
 Johnston P R W 6-1086
 Greenway W J 6-1929
 Leclerc J L 6-1946
 Enquiries 5-8708

Classification

Murray J K 2-7470
 Nicholson Miss T I 2-2506
 Dick G 2-3492
 Webb D R 6-4204

Manpower Planning and Forecasting

Sinclair J M 2-9258
 Baird Miss A J 2-9445
 Reid Miss K 6-2879

Personnel Planning Group

Ferguson S T 2-9801
 Macpherson Miss M A 2-9448
 Burkle Miss G 2-9801
 Divisional Secretary -
 Lindsay Miss M J 2-9801

PERSONNEL OPERATIONS (APO) Copeland Building

For information re addresses,
 movements and telephone numbers ... 2-9260

OLIVIER W G M 2-5317

Assignments

Haffey N 2-3051
 Roy J S (FSOs and ATs) 2-1021
 Berry L M (FSOs) 2-9253
 Waterfall D E 2-9375
 Hobbs Miss O E (Admin Services
 Officers) 2-6003
 Bull G B (Clerks) 2-6954
 Edington R J (Clerks) 2-9377
 Shea Miss M (Stenos) 2-75

Blouffe Miss S (Stenos)	2-4840
Robineault J-M (Security Guards Communicators Technicians and Messengers)	2-7480
Jarvis Miss E (Appoint of other Govt. Dept. Repts. Abroad and Designations)	2-5496
Lapointe R E	2-7869
Employment	
Alasco Mrs C	2-9308
Gagnon Miss F	2-1276
Laplante Miss G	2-9447
Devlin J T	2-4892
Chagnon Miss J I	2-4770
Projects	
Auger R	2-2572
Commitment Control	
Lepage L P	2-9377
Divisional Secretary -	
Reagh Miss N	2-5317
Pool	2-9251
Records	2-9260
Reception	2-9376
Posting Arrangements and Medical Appointments	
	2-9266

STAFF RELATIONS AND COMPENSATION (APR)

2nd & 3rd floors, Copeland Building

WILSON David	2-6497
Le Feuvre S G	2-0515
Divisional Secretary -	
Mayer Miss A	2-0515
Staff Relations	
Whitelaw D	2-9907
Bélair N	2-9309
Martin Miss J	2-9844

Heads of Post

Ouellette J L T M	6-2803
Allowance Policy	
Laidman Miss E R	2-4174
Education Allowances -	
Pochopsky L C	2-5098
Representation Allowances	2-4279
Accommodation Abroad	
Zoubie J A	6-2749
Coyle D N	6-2749
Enquiries -	
Bergeron J C	2-9761
Estimates and Control	
England R W	2-0442
Locally Engaged Staff Abroad	
Davis R W	2-9828
Grimes Miss M	2-2495
Employee Services (APRE)	
Ouellette J L T M	6-2803
Mackie Miss L	6-1791
Pay and Allowances Abroad	
Clement R	2-3540 6-2073
Pay - Ottawa	
Verreault Miss J	2-5562 2-7642
Superannuation -	
Hodgson Miss D	2-0410
Leave (Regulations Enquiries)	6-1791
(Records Enquiries)	2-5562 2-7642
Health Insurance	
Archambault R	2-6167
Officers in Training	
Kendrick R	6-4182
Boles Miss S J	6-4645

COMMUNICATIONS AND INFORMATION SYSTEM BRANCH (ACP)

<u>INFORMATION SYSTEMS (ACI)</u> 417 Daly Building	Operations Centre	2-2217		
BENNETT R M	5-8642	Organization & Methods	6-1406	
Bélanger J E	5-8050	Personnel Branch	2-7962	
Divisional Secretary	5-8642 5-8050	Personnel Branch - Staff Relations and Compensation	6-2523	
<u>RECORDS MANAGEMENT (ACR)</u> Langevin Building	CHARETTE R L P	5-8678	Policy Analysis	2-2217
Bélanger J R - Deputy Head	2-7437	Politico-Military Affairs	2-7959	
Berlet L - Post Liaison Officer ...	2-7532	Press Office	2-3222	
Stafford J C - Records Scheduling Officer	2-5036	Property Management	6-2459	
Divisional Secretary - Werba Miss C	2-8678	Protocol	6-2878	
Training - Renou Mrs R	5-6836	Records Management	2-2217	
Central Records (ACRC)		Relations entre Pays Francophones.	6-1406	
Mahoney C J - Supervisor	6-1779	Security & Intelligence	2-3222	
Classification Control	2-6859	Telecommunications	2-4164	
Index Control (ACRX)	2-8724	United Nations	2-5988	
Mail Opening (ACRO)	2-8043	USA	2-2217	
<u>Classification Inquiries by Division</u>		<u>Dormant Records (ACRI)</u>	2-6614	
African & Middle Eastern	2-2217	<u>Messenger Service</u> 99B Daly Building		
Arms Control & Disarmament	2-5988	Meagher J J - Supervisor	5-7538	
Central Services	6-2459	Assistant Supervisor	5-8034	
Commonwealth	2-2217	Centennial Tower	6-2878	
Consular	6-2442	Congill Unit	5-6934	
Co-ordination	6-1406	Copeland Unit	6-1402	
Cultural Affairs	5-6615	Daly Unit	2-7827	
Economic Affairs	2-6664 2-6032	East Block Unit	6-1137	
European	2-4164	Langevin Block Unit	6-1138	
Far Eastern	2-2217	<u>NATO Documents (ACRN)</u> 27 Langevin Building		
Finance	6-2523	Matthewman Mrs H - Supervisor	6-2536	
Historical	2-4164	<u>Records Unit (ACRT)</u> 331 Centennial Tower		
Information	5-6817	Roy Miss M A - Supervisor	6-2878	
Inspection Service	5-6615	Request for files	6-2878	
Latin American	2-2217	<u>Records Unit (ACRG)</u> 537 Congill Building		
Legal	6-1406	Basset Miss F E - Supervisor	5-6615	
Materiel Management	6-2459	Request for files	5-69	
		<u>Records Unit (ACRP)</u> 101 Copeland Building		

Fraser Miss H - Supervisor 2-7962
Requests for files 2-7962
Records Unit (ACRB) B11 Copeland Building
Potvin Mrs G - Supervisor 6-2523
Requests for files 6-4693
Records Unit (ACRD) 99A Daly Building
Vanasse J M - Supervisor 2-6157
Requests for files 2-7474
Records Unit (ACRL) 101 Langevin Building
Ready Miss L - Supervisor 2-2217
Requests for files 2-8529
Records Unit (ACRE) 301 Langevin Building
McDermott Miss M - Supervisor 2-6664
Requests for files 2-5325
Special Records (ACRS) 215 Langevin Building
Langevin N _ Supervisor 2-1411
TELECOMMUNICATIONS (ACT) 350 East Block
WARREN E L 2-8433
Divisional Secretary -
Pothier Miss L 2-8433
Accounts 2-3781
International Mail Policy and Personnel
Henderson D J 2-5112
Personal Mail 2-8491
Operational Planning and Training
Documents 2-2255
Operator Training 2-2053

Purchase, Supply and Technical
Training (ACTP)
Woodham S J 2-7317
Stores 2-2647
Technician Training 2-7317
Special Technical Services
Smith J 2-6912
Drafting 6-3358
Technical Plans 2-2650
Telephones 2-8047
Technical Maintenance Services
Arbuckle T E 5-8611
Workshop 2-2846
Telegraphic Policy and Courier Services
Matthews A C 6-3118
Dolan J G 2-8078
Couriers 2-8078
Telecommunication Centre (ACTC) East Block
Daley S C - Head of Centre 2-7522
Burns J A - Deputy Head 2-9968
Chief Supervisor 2-3844
Duplicating 2-6877
Incoming Telegrams 2-4698
Outgoing Telegrams 2-2920
Technical Maintenance Service
Supervisor 2-1255
Diplomatic Mail (ACTM)
Supervisor 2-5598
Bag Service 6-2535
Mail Service 2-5598
Personal Mail 2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development

Agency (CIDA)

Kidd G P 2-0587
Hart A F 6-5277
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Anderson P R 6-4340

National Defence College, Kingston

Jay R H (External Affairs member,
Directing Staff) 189-9-545-5841
Cook G C 189-9-545-5828

Government House (GGH)

Walker P F 749-5933

Department of National Defence

Wang E 5-6950

Prices and Incomes Commission

Dymond W A 5-7476

Privy Council Office (PCO)

Chretien R A J 6-2846
McKinnon R 2-1829

Foreign Operations Task Force

Mathewson A de W 5-8208

University of Toronto

Mr. A Andrew (between 8am & 5 pm) 362-6211
(between 8am & 5 pm) 923-3516

University of Toronto
c/o International Studies Programme
Sidney Smith Building
Toronto, Ontario.

Laval University

Mr. P. Charpentier 692-1354
Laval University
c/o Department of Political Science
Quebec City, Quebec.

SPECIAL RESEARCH (SRB)

Bowen I - Director 2-7400
Brown Mrs K - Secretary 2-7400

Estimates & Research Division

Agriculture and General

MacKenzie G A 2-3690
Ablett R 5-7800
Forrester G 5-8001
MacKenzie D B 5-7800

Trade and Finance

Punter D 2-7606
Belanger M D 5-7005
Whitmore Miss E 2-7606

USSR Arctic

Stowell H 2-3471
Frebald B 2-3471
Johnson Miss J 2-3471

South Asia

Rogalsky G R 2-7984
Steen J D 2-7984

East Asia

Kelso B F 5-8001

African Middle East & Western Hemisphere

Cureton H A 2-6884
Atkins Miss F E 2-6884
Northwood Miss M C 2-6884

General Division

McGibbon R L - Chief 2-0906
Casey Mrs D - Secretary 2-0906

Domestic Contact

Landon C R P 2-6926
Iswolsky M 2-6120
Heath D J 2-6120
Haigh F 2-6120

Special Documents

Georgiles Mrs J 2-5835

Registry

Goodeve Miss A 2-4080

Library

Turner Mrs H 2-6480

Map Library

Houlahan E 5-7602

Drafting Room

Roberts J 5-7706

General Clerk

Carkner M A 5-7703

Commissionaire 5-7613

OFFICE OF
OTHER GOVERNMENT DEPARTMENTS

AUDITOR GENERAL'S OFFICE (AUDG)

Copeland Building

Wake J H 2-5641

Health Unit Services for
Departmental Employees

Medical Emergency

402 Albert Street 2-4841

East Block, Langevin Block,
Postal Station "B", Blackburn Building,

Health Unit Location:

Confederation Building,
Room 16, Basement 2-0474

Centennial Towers,
Room 731 6-1902

Congill Building, Copeland Building

Health Unit Location:

Hunter Building, O'Connor
& Queen Sts. Room 677 2-6153

Daly Building,

Health Unit Location:

Connaught Building,
Room 124A 2-5744

Stores and Shipping, 47 Young St

Health Unit Location:

Geological Building,
Room 100, Ground floor,
601 Booth Street 2-5834

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896

Commissionaire - Daly Building 2-3769

Commissionaire - East Block 2-3594

Commissionaire - Langevin Block ... 2-4065

Commissionaire - Postal Stn "B" ... 2-4118

Commissionaire - Copeland Bldg 6-1998

TRANSLATION (TRAN) 202 Daly Building

FLEURY J D 2-6193

Assistants 2-5351

INDEX-NOVEMBER 1969

	<u>SYMBOL</u>	<u>PAGE</u>
Africa & Middle East	GAF	2
Aid & Development	ECD	6
Arms Control & Disarmament	OAD	2
Assistant Under-Secretary, Administration	PDA	1
Assistant Under-Secretary, Economics	PDE	1
Assistant Under-Secretary, Functional	PDF	1
Assistant Under-Secretary, Geographical	PDG	1
Auditor General	AUDG	18
Bilingualism, advisor	ABC	2
Canadian International Development Agency	CIDA	16
Central Services	AFC	10
Production Services	AFCP	10
Chief of Protocol	PPR	1
Commercial Policy	ECL	6
Commonwealth	GCO	2
Communication & Information Systems	ACP	14
Consular Affairs	FCN	2
Coordination	FCO	3
Cultural Affairs	FAC	3
Deputy Under-Secretary of State	FDS	1
Economic Affairs	ECP	6
Europe	GEU	3
Eastern	GEUE	3
Western	FEUW	4
Far East	GFE	4
Finance & Administration	AFP	10
Finance	AFF	10
Cashier, 103 Langevin	AFFC	10
Office Services	AFFT	10
First Aid	18
Government House	GGH	16
Historical Publications	FHI	4
Library	PHIL	4
Press Clipping	PHIC	4
Information	FIS	4
Information Systems	ACI	14
Inspection Services	PIN	5
Latin America	GLA	5
Legal	FLE	5
Claims	FLEC	5

	<u>SYMBOL</u>	<u>PAGE</u>
Material Management	AFM	11
Automotive & Electrical	AFMA	11
Furnishings Abroad	AFMA	11
General Purchasing	AFMG	11
Stores & Shipping	AFMS	11
National Arts Centre	CCPS
North American Defence & NATO	OMD	7
Operations Centre	POP	2
Organization & Methods	AFO	12
Passports	FPO	7
Pays Francophones, relations entre	GRF	3
Peacekeeping & Military Assistance	OMA	7
Personnel	APP	12
Personnel Operations	APO	12
Personnel Planning & Development	APD	12
Training & Development	APDT	12
Policy Analysis	PAG	2
Politico-Military Affairs	OMP	7
Press Office	FPR	8
Privy Council	PCO	16
Property Management	AFB	11
Protocol	PPR	8
Records Management	ACR	14
Central Records	ACRC	14
Dormant Records	ACRI	14
Mail Opening	ACRO	14
Index Control	ACRX	14
NATO Documents	ACRN	14
Records Unit, 331 Centennial	ACRT	14
Records Unit, 537 Congill	ACRG	14
Records Unit, 101 Copeland	ACRP	14
Records Unit, B11 Copeland	ACRB	15
Records Unit, 99A Daly	ACRD	15
Records Unit, 101 Langevin	ACRL	15
Records Unit, 301 Langevin	ACRE	15
Special Records	ACRS	15
Secretary Senior Committee	PGP	1
Secretary of State for External Affairs	MIN	1
Security & Intelligence Liaison	PSI	9
Guard Room	PSIG	9
Security	PSIS	9
Special Registry	PSIR	9
Special Research	SRB	16
Staff Relations & Compensation	APR	13
Telecommunications	ACT	15
Diplomatic Mail	ACTM	15
Purchase, Supply & Technical Training	ACTP	15
Telecommunications Centre	ACTC	15

	<u>SYMBOL</u>	<u>PAGE</u>
Translation	TRAN	18
Transportation, Communications & Energy	ECT	6
Under-Secretary of State for External Affairs	PDM	1
United Nations	OUN	9
UN Documents	OUND	9
USA	GUS	9

Bm

DEPARTMENT OF EXTERNAL AFFAIRS

TELEPHONE DIRECTORY

DECEMBER 1, 1969

ENQUIRIES

Employment	2-1276	Telephone Repairs	9-611
C.I.D.A.	2-0863	Enquiries during Evenings, Weekends	
Passport	2-4711	and Holidays	2-2920
Press and Broadcasting	2-3598	Conference Room, 151 East Block	2-2308
Publications by External Affairs	2-6170	Conference Rooms, Reservations	2-5582
Security Guard Room, East Block	2-5452	EA Contribution Fund	2-7722 2-8678
Telephone Numbers and Addresses	2-9260	EA Recreation Organization	6-2749

For long distance calls see Government Directory

SECRETARY OF STATE FOR EXTERNAL AFFAIRS (MIN)

SHARP Hon Mitchell

Room 202 East Block	2-5074
Room 315S House of Commons	2-1518

PARLIAMENTARY SECRETARY

Goyer J.-P - Room 137S House of Commons	2-0331
---	--------

MINISTER'S OFFICE - HOUSE OF COMMONS

Church Jon (Executive Assistant) ...	2-6735
Dugal Miss Jeannette - Private Secretary	2-1518

MINISTER'S OFFICE - EAST BLOCK

Church Jon (Executive Assistant) ...	2-1646
Gervais Richard (Special Assistant).	2-4151
Dugal Miss Jeannette - Private Secretary	2-5074
Winkler Mrs I - Assoc. Private Secretary	2-0439
McGill A S (Sr. Departmental Assistant)	2-2150
Haggan Reeves (Departmental Assistant)	5-7817
Robinson J M (Departmental Assistant)	6-4140
Fowler R R (Departmental Assistant).	6-4140
Divisional Secretary	2-2150
Down W R - Minister's Registry	2-3483

UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS (PDM)

CADIEUX M	2-4803
Sabourin Miss P	2-4803
Roquet C (Special Assistant)	6-1025
Montembault Miss R	6-1025
Murray G S (Special Assistant) Daly Building	5-8572

DEPUTY UNDER-SECRETARY OF STATE FOR EXTERNAL AFFAIRS (PDS)

ROBINSON H B	2-3894
Mackay Miss M M	2-3894
Mathewson A de W (Secretary Senior Committee) (PGP)	5-8208

ASSISTANT UNDER-SECRETARIES

COLLINS R E (PDG)	2-4805
Milne Miss E M	2-4805
BISSONNETTE P A (PDF)	2-6876
Drouin Miss J	2-6876
LANGLEY J C (PDE)	2-4804
Fripps Miss J K	2-4804
STARNEs J K (PDA)	2-7590
Jeffrey Miss M P	2-7590
Mail Register: Philion Miss S (Room 277)	2-8841

CHIEF OF PROTOCOL (PPR)

BERLIS N F H	2-2344
--------------------	--------

Adviser on BILINGUALISM (ABC)

205 Copeland Building

ROUSSIN M 2-9941
Léger Miss Bernadette 2-9941

OPERATIONS CENTRE (POP) 247 East Block

BARKER J R 5-6107
Hancock P J A 5-6261
Chapin P H 5-6331
Johnston Miss L K 5-6435

POLICY ANALYSIS GROUP (PAG)

228 Langevin Block

BARTON W H 2-6342 2-4341
Harris J G 2-6342
Houzer L 5-7791
Merklinger K J 5-7694
Camsell Miss W M 5-7694

AFRICA AND MIDDLE EAST (GAF)

102 Langevin Block

MAYBEE J R 2-7133
Middle East
Elliott R L 2-5879
Delvoie L A 2-8869
Higginbotham J 6-4606
Juneau J.-P 6-4606

Africa Section I

Harman G R 2-8614
Bolduc G 6-1669
Rose J D L 2-8252
Phillips M B 6-1669
Davidson R H 2-3982

Africa Section 2

Grenon J.-Y 2-9588
Leduc L H 6-2932
Carrier J.-P 6-5403
Ohlsen G L 6-5403

Divisional Secretary -

Dohlen Miss A 2-7133 2-9220

Stenographic Section 6-1207

ARMS CONTROL AND DISARMAMENT (OAD)

404 Daly Building

BOW M N 5-6689
Hammond T C (Député Head) 2-5039
Campbell D W 2-1892
Mooney T L 2-3815
Divisional Secretary -
Rybak Miss M C 2-3430 5-6689

COMMONWEALTH (GCO)

220 Langevin Block

CORNETT D M 2-6356
Millard J A 2-0440
Dench Miss M O 2-2756
Puddington J D 2-2424
Robinson A N 6-1995
Sleeth Graham 6-2056
Whittleton J A 2-9252
Divisional Secretary -
Craig Miss N 2-1734 2-6356

CONSULAR (FCN)

M-28 Daly Building

GILMOUR E H 2-6470
Holmes W H 2-7154
Cole D P 2-7167
Divisional Secretary -
Hughes Miss A L 2-6470
Stenographic Section 6-4376
Registry 6-2442

Consular Services I

Hyndman Miss A M 2-7992
Charlebois Miss M 6-4374
Poirier W J C 2-3414
Sarrazin L L 2-5460
Sutton Miss J 2-14
Villeneuve R 6-4283

Wright D S 6-4283
Consular Services II
Munro Miss J E 2-0918
Kelley Miss M C 2-3705
Lapointe M H 2-6540
Palmer R 2-0977
Shaw Miss M J 2-6540

Regulations

Napier A 6-4106
McFarlane Miss M 2-7167

Plans and Operations

Cook C H 2-1152

CO-ORDINATION (FCO) 550 Daly Building

STANSFIED David 2-7917
Gwyn Nicholas 2-2294
Sullivan Alan 2-8717
Thibault Paul 6-1973
Villeneuve Lucien 6-5407
Marcoux Serge 6-3735
Sirois Claude 6-1973
Divisional Secretary -
Gingras Miss E 2-9443

CULTURAL AFFAIRS (FAC) 520A Congill Building
275 Slater Street

GIGNAC Jacques 2-1557
Couvrette André 2-6104
Jennings Peter R 2-5359
Divisional Secretary -
LeBlanc Miss Martine 2-1557
Stenographic Section 6-3649

Arts

Plourde Roger 2-6746
D'Iberville-Moreau Luc 6-2153
Fletcher Miss Mary 2-4349
Lapointe Charles 6-3197

Cultural Programmes

Couvrette André 2-6104
Tanguay Fernand 2-9939
Warren M K 6-5293
Wood John-C 2-9947

Education Liaison

Jennings Peter R 2-5359
Dumoulin Miss Marcelle 2-6668
Girouard Miss Esmé 2-9919
O'Rourke Miss Judith 6-3119

International Organizations and Conferences

Dolgin Marc I 6-1014
..... 6-3638

Finance Control

Deschênes André 2-9307

ECONOMIC AFFAIRS (ECP) 322 Langevin Block

DUPUY Michel (Director General) ... 2-3793
Trudeau Miss Marie 2-8731 2-3793

AID AND DEVELOPMENT (ECD)

DAC Docs 330 Langevin Block

SMITH L A H 2-2148
Jenkins W J (Deputy Head) 2-3926
Skrabec E A 2-4158
Livingston F G 2-7107
Mitchell R H G 5-8028
Paquet G E 5-8526
Schram J R 5-8591
Vincent A G 2-5421

On Special Assignment

Hooton F G 6-1251
Divisional Secretary -
Vallières Mrs M D 6-2021

COMMERCIAL POLICY (ECL)

334 Langevin Block

McPHAIL D S 2-7498
Roy J R (Deputy Head) 2-2088

Lee P D 2-1556
 Pedersen C C 2-9424
 MacDonald C T 5-7095
 Fagan R J deM 2-3280
 Lonergan T P J 2-8327
 Moyer N B 2-9236
 Divisional Secretary -
 Stiell Miss R 5-8727

TRANSPORT, COMMUNICATIONS AND ENERGY (ECT)

324 Langevin Block

RÉYNOLDS R E 2-6901
 Fulford D W (Deputy Head) 6-2391
 Burnet C R 5-7140
 Hepner E M 2-3952
 Smith A C H 6-2057
 Szlazak Miss A 2-5640
 Divisional Secretary -
 Byle Miss D E 5-6813

EUROPEAN (GEU) 120 Langevin Block

HALSTEAD J G H 2-6149

Eastern (GEUE)

Brown K C 2-5303
 Applebaum B 2-0606
 McLean I W 2-7991
 Murray R W 2-6225
 Peel H D 6-2633
 Turner V G 2-7001
 Visits Panel 2-7991 6-2633

Western (GEUW)

Mathieu G 2-8333
 Charron R 6-2727
 Despres A 6-4484
 Jarvis W M 2-4798
 Montpetit J 2-0871
 Moore R 6-1892
 Sherwood A P 2-2783

Sleeth G 6-1824
 Divisional Secretary 2-9425

FAR EASTERN (GFE) 505 Postal Stn "B"

SEABORN J B 2-2991
 Harrington J M 2-3372
 Buchan R J 2-7359
 Burger A F 2-0952
 Chistoff O A 2-0497
 Dagg C J 2-0952
 Delworth W T 2-6807
 Fieldhouse J 2-1743
 Fraser John M 2-6129
 Thomson R K 6-1989
 Divisional Secretary -
 Stewart Miss M 2-2991
 Stenographers' Section 2-1614

Pacific Study 512 Postal Stn "B"

Menzies A R 5-8363
 Brett W G 5-8476
 Smith B A 5-8946

FINANCE AND ADMINISTRATION (AFP)

426 Daly Building

BENNETT T H (Director General) ... 2-2388
 2-6109
 Carpenter Miss M V 2-2388 2-6109
 O'Toole L J (Assistant to the
 director general) 6-4736

Area Comptrollers

Agnes W M 2-8981
 Leith A M 5-8024

CENTRAL SERVICES (AFC) 432 Daly Building

GRANT M 6-4328
 Divisional Secretary -
 Low Miss M E 6-4328

Administrative Publications (AFCA)

Haner W E 2-4201

Leffler Mrs E M	2-4418	Accounts - General (Delaney G L)	2-0127
Michaud B	2-4418	- Post (Hutchinson H R)	2-0471
Special Services		- Recoverable	2-6456
McLeod W P	6-4037	Allotment Control	
Authorities Index	2-1579	(Allard Mrs R A)	2-8853
Headquarters Accommodation		Cashier (AFFC)	2-5790
Adams N C	2-7095	Estimates - Campbell G D	2-9336
Dixon L L	6-4406	Office Services (AFFT)	
Production Services (AFCP)		Simpson C A	2-9422
444 Langevin Block		Revenue & Open Accounts -	
Kingsley J L	2-4307	Pearce R L	2-6456
Proulx C M	5-8501	Travel and Removal	
Gravel R J - Printing	2-6484	Arrangements	2-0797 6-2672
McCloskey Mrs C - Enquiries		Removal Audit - Drummond Mrs I M	6-2675
Circular Documents	2-0563	Travel Audit -	
Morin Mrs E - Typist Pool	2-7812	Ouellette Miss M A C	6-3173
Noel Mrs R - Varitype	6-5886	Claims - Boulet R	2-8158 6-1668
Parsons K - Outgoing Mail	5-7009	International Conferences -	
Bradley Mrs S - Mailing lists		Patterson Miss E R	2-9339
addressograph	6-5208	Officers in Training	
FINANCE (AFF) 410 Copeland Building		Fleming E H	2-4828
MATTHEWS R H	2-4786	Jacques J	2-4828
Warren B R (Deputy-Estimates and		MATERIEL MANAGEMENT (AFM)	
Accounting)	6-3175	346 Daly Building	
Ryan L V (Deputy-Operations)	2-7395	VAIL Lawrence E	2-0965
Divisional Secretary -		Divisional Secretary -	
Farmer Miss B W	2-9664	Breton Miss J	2-0965
Transcribing - Marks Mrs L K	2-9422	Procedures and Policies (AFMD)	
Bryson G L	2-9336	Lemon Floyd S	6-1429
Cloutier S	2-2971	Financial Control & Admin Officer (AFMB)	
Grenier M E	2-4731	Kirk Harold M	2-9331
Jenkins W A	2-2971	Automotive and Electrical (AFMA)	
McNab S A B	2-0127	Wildman E Jackson	2-5620
O'Connor Miss L	2-7388	Electrical and Electronics	
Riethman S E	6-1667	Beckett G W	2-8905
York J D	2-5340	Mechanical Equipment	
Accounting - Richer A A	2-8853	Perry H R	2-7743

Vehicles - Jackson H C 6-1947
 Enquiries 6-2041
 Furnishings Abroad (AFMF)
 McLenaghan M A 2-7190
 Interior Designers
 Jacquith Wm Carlyle 2-9332
 Blair J E 2-9292
 Gosselin L R 2-9338
 Gower H R 2-9338
 Hall A D 6-4097
 Kutcher T 2-9292
 McKiechan Miss M A 6-4098
 Morrow D J F 6-4098
 Schell Miss D 6-4097
 Enquiries 2-7190
 Sample Room 6-4099
 Distribution Accounts (Inventories)
 Wright G 2-5726
 General Purchasing (AFMG)
 Cousineau William J 2-6185
 Landriault J J 6-4048
 Accounts Payable 2-9280
 Enquiries 2-6469 2-2096
 Stores and Shipping (AFMS) 47 Young
 Shane Raymond 4-5029
 Requisitions for Stationery ... 4-5252
 Receiving and Stock Room 4-5640
 General Office 4-5791

PROPERTY MANAGEMENT (AFB)

302 Daly Building

WILSON Douglas R 2-3586
 Divisional Secretary 2-3586
 Programme Planning
 Smith L J 2-9289
 Property Acquisition
 Scott John A (Section Head) 2-0293

Gilmour J A 6-4286
 Cole C C 2-9291
 Gillies D S 6-3908
 Hunter R J 6-3908
 Gill W J 2-9291
 Property Leasing and Maintenance
 Sweetman T K (Section Head) ... 2-3979
 Gooding Bernard F 2-3979
 MacAulay A G 6-4375
 MacCormack M A 6-3980
 Knox J H 6-4375
 Chisholm F G 6-3980
 Property Records - Bray R L ... 2-8172

ORGANIZATION AND METHODS (AFO)

532 Daly Building

PARENT L A 2-3744
 General Projects
 Coutu J B 2-1223
 Clayton A W 2-1223
 Forms Management
 Regalbuto J C G 5-6574

HISTORICAL PUBLICATIONS (FHI)

105 Postal Stn "B"

DAY Archibald 2-8785
 Hilborn G W 2-8448
 Divisional Secretary -
 McLachlan Miss A M 6-4090
 State Papers
 Inglis A I 6-4090
 Munro J A 6-4090
 Blanchet G R 2-7381
 Fast J 2-7722
 Graham W 2-7722
 Library (FHIL) 604 Postal Stn "B"
 Reference - Hart Miss G 2-8737
 Cataloguing - Mascaro Mrs B -
 UNESCO - IMF 2-5788

Morton F W O 6-3270
Buckley-Jones Miss D 2-7595
Granger P 6-4626
Sirois C 6-4568
Derksen J 6-1611
Divisional Secretary 6-1317

LEGAL (FLE) 520 Daly Building
BEESLEY J A 2-2728
Copithorne M (Deputy Head) 6-1940
Lee E G (Deputy Head) 2-2104
(General Enquiries) 2-2728
Divisional Secretary -
Saldanha Mrs J 5-8751 2-2728

Claims (FLEC)
Copithorne M D 6-1940
Bourgeau P G 5-8508
Girard Miss M C M 2-0976
Parks G 2-1990
Smith D W 5-8508
Torobin A 2-2467
Whittaker J N 2-2486
Enquiries 5-7511

Law of the Sea
Legault L H J 2-2002
Smith R C 2-6692

Legal Planning and General
Lee E G 2-2104
Clark L S 2-7738
Vechsler M J 5-8702

Treaty and Economic
Stanford J S 2-5406
Mawhinney B 2-9553
Richards P 6-1913
Whitley W E 2-8658
Scott B B (Treaty Registration) ... 2-8926

Legal Library 2-4383

PASSPORTS (FPO) Blackburn Building
DURDIN W S - Chief Passport Officer 2-6653
Bélanger C - Deputy Passport
Officer (Operations) 2-4168
Greenwood Miss M - Director
Regional Operations 2-6772
Divisional Secretary -
Broad Miss P 2-6653
Divisional Registry -
Butler Mrs J 2-8035

Policy Section
Burke K L (Acting) - Deputy
Passport Officer (Policy) 5-7633
Flumerfelt B E - Security Officer 2-1675
Surtees D - Assistance Supervisor 2-1675

Diplomatic and Special Passports
Supervisor - Leclerc Miss C ... 2-6406
Assistant Supervisor -
Despard Miss F 2-6406

OPERATIONS
Examination Services
Chief Examiners - Royce Miss H .. 5-7743

Senior Examiners
Smith Miss M 5-8271
Caron M 5-8271
Fauchoux Mrs R 5-8271
Hyndman Mrs H 5-8271
Mainville Miss F 5-8271
Steffanson Miss D 5-8271
Verner Mrs J 5-8271
Wilson Miss S 5-8271

Examiners Supervisor - Lemieux J .. 5-7631
Audit-Foreign Operations Supervisor -
Larmour Miss V 2-9892

Assistant Chief Examiner -
Gravelle Miss M 5-6717

Facilitation Section 6-3117
Telephone Enquiries Supervisor -
Clavel J 5-8481

Public Counter Supervisor -
St. Jacques P 5-8826
C of I Supervisor -
Montgomery Mrs B 2-3378
Telex Operator 5-7461
Production Services
Manager - Whelan J R 5-7626
Regional Offices Co-Ordination Supervisor -
Hawkins M
Passport Registry Supervisor -
Soucy Y 5-7461
In-Mail and cash section Supervisor -
Brunet R 5-7461
Assistant Supervisor -
Zakshevski Mrs L 5-7461
Passport Writers Section Supervisor -
Lebeau R 5-7461
Assistant Supervisor -
Choquette Mrs D 5-7461
Outmail Section Supervisor -
Millette Mrs M 5-7461
File Storage Section Supervisor -
Riley J 6-1065
Transcription Section Supervisor -
Vaive Mrs M 5-7463
Microfilm Section Supervisor -
Brebanov Mrs 2-9870
Support Services
Finance and Supplies Sections
Financial Management Officer -
Carter E 2-9868
Financial Services -
Marion J C 5-7032
Supplies Section Supervisor -
Thibault F 5-7462

Organization and Methods Officer -
Milloy Mrs C 5-8048
Personnel Section
Personnel Officer -
Van Sickle W H 5-6647
Personnel Services Supervisor -
Lefebvre R 5-7087
Training Officer - Nadon L A 5-7526
Training Assistant - Krivens R .. 5-7526
PAYS FRANCOPHONES, relations entre (GRF)
248 Daly Building
BLANCHETTE Arthur 6-3906
Déry J M 6-4846
April S 6-3904
Castonguay J 5-7765
Divisional Secretary -
Turcotte Miss D 5-7765
PERSONNEL (APP)
TOVELL F M - Director General 2-0762
Woods Mrs J M 2-8369
Special Assistant
Wardroper W K 6-2204
PERSONNEL PLANNING & DEVELOPMENT (APD)
SINCLAIR J G 6-2889
Training and Development (APDT)
Cyr J 2-9446
Bourdeau G J 6-1929
Johnston P R W 6-1086
Greenway W J 6-1929
Leclerc J L 6-1946
Enquiries 5-8708
Classification
Murray J K 2-7470
Nicholson Miss T I 2-2506

Dick G	2-3492
Webb D R	6-4204
Manpower Planning and Forecasting	
Sinclair J M	2-9258
Baird Miss A J	2-9445
Reid Miss K	6-2879
Personnel Planning Group	
Ferguson S T	2-9907
Macpherson Miss M A	2-9448
Buerkle Miss G	6-4182
Divisional Secretary -	
Lindsay Miss M J	2-9801

PERSONNEL OPERATIONS (APO)

Copeland Building

For information re addresses, movements and telephone numbers .	2-9260
OËIVIER W G M	2-5317

Assignments

Roy J S (FSOs and ATs)	2-3051
Berry L M (FSOs)	2-9253
Waterfall D E	2-9375
Hobbs Miss O E (Admin Services Officers)	2-6003
Bull G B (Clerks)	2-6954
Edington R J (Clerks)	2-1021
Shea Miss M (Stenos)	2-7501
Plouffe Miss S (Stenos)	2-4840
Robineault J-M (Security Guards Communicators Technicians and Messengers)	2-7480
Jarvis Miss E (Appoint of other Govt. Dept. Repts. Abroad and Designations)	2-5496
Lapointe R E	2-7869

Employment

Alasco Mrs C	2-9308
Gagnon Miss F	2-1276
Laplante Miss G	2-9447

Devlin J T	2-4892
Chagnon Miss J I	2-4770
Projects	
Auger R	2-2572
Commitment Control	
Lepage L P	2-9377
Divisional Secretary -	
Reagh Miss N	2-5317
Pool	2-9251
Records	2-9260
Reception	2-9376
Posting Arrangements and Medical Appointments	
	2-9266

STAFF RELATIONS AND COMPENSATION (APR)

2nd & 3rd floors, Copeland Building

WILSON David	2-6497
Le Feuvre S G	2-0515
Divisional Secretary -	
Mayer Miss A	2-0515
Staff Relations (APRS)	
Whitelaw D	2-9844
Bélair N	2-9309
Martin Miss J	2-9844

Heads of Post

Ouellette J L T M	6-2803
-------------------------	--------

Allowance Policy

Laidman Miss E R	2-4174
Education Allowances -	
Pochopsky L C	2-5098
Representation Allowances	2-4279

Accommodation Abroad

Zoubie J A	6-2749
Coyle D N	2-9761
Enquiries - Bergeron J C	2-9761

Estimates and Control

England R W	2-0442
-------------------	--------

Locally Engaged Staff Abroad

Davis R W	2-9828
-----------------	--------

Grimes Miss M 2-2495
Employee Services (APRE)
Ouellette J L T M 6-2803
Mackie Miss L 6-1791
Pay and Allowances Abroad
Clement R 2-3540 6-2073
Pay - Ottawa
Verreault Miss J 2-5562 2-7642
Superannuation - Hodgson Miss D. 2-0410
Leave Enquiries
Regulations 6-1791
Records 2-5562 2-7642
Health Insurance
Archambault R 2-6167
Officers in Training
Kendrick R 2-4279
Thibault C 6-4645

POLITICO-MILITARY AFFAIRS (OMP)

302 Langevin Block

CAMERON R P 2-3402
MacLeod Mrs P M 2-3402
Nutt J S (on language training) .. 2-3402

NORTH AMERICAN DEFENCE & NATO (OMD)

302 Langevin Block

SHENSTONE M 2-7921
North American Section
Wang E 2-5457
Lyman R 2-9263
NATO Section
Marshall C J 2-3795
Vernon G C 2-6205
Divisional Secretary -
MacLeod Mrs P M 2-3402
NATO Document Centre 6-2536
NATO Document Distribution 2-4600

PEACEKEEPING AND MILITARY ASSISTANCE (OMA)

302 Langevin Block

TAIT R M 2-2796
Boyd A R 2-7509
Military Assistance
Newlands Lt Col W J 2-5010
Peacekeeping and Cyprus
Godfrey M 2-9368
Overflights, naval visits, military colleges
Edwards L 6-1425
Divisional Secretary -
MacLeod Mrs P M 2-3402

PRESS OFFICE (FPR)

371 East Block

FRANCIS J R 2-6507
Bonthron W J 2-3598
Divisional Secretary -
Valentino Miss N 2-5028

PROTOCOL (PPR)

Centennial Tower
400 Laurier Ave., West

BERLIS N F H 2-2344
Divisional Secretary -
Caron Miss Janine 2-2344
Lewycky L M 2-8277

Records and Documentation

LaFlèche Paul R (Deputy Chief of Protocol and Head of Section) .. 2-6436
Burns Miss H M (Visas, Licences and Exemptions) 2-0889
Pelletier L (Diplomatic and Consular Appts) 2-8277

Accreditation, Privileges & Immunities

Read T H W (Head of Section) 2-6882
MacKinnon D 6-2065
Brennan Miss N 6-2738
Ladouceur Roger (Accreditations) . 2-8838

Visits and Hospitality

Corbet Mrs A A G (Head of Section) 2-8162

General Information 2-8055
 Blair Mrs G J 6-3343
 7 Rideau Gate 745-9811
 Invitations 2-3731
 Commissionaire 5-7614

SECURITY AND INTELLIGENCE LIAISON (PSI)

208 Postal Stn "B"

RETTIE E R 2-7051

PSIS

Johnston P A E 2-6391
 McIlwraith K D 2-5124
 Banks S A 2-7996
 Boehm J T 6-1139
 Branscombe R E 2-0552
 Brook R E 2-3881
 Cousineau Jacques 2-7809
 Doherty M C 2-0163
 Elie W M 2-2817
 Hallman D K 6-4063
 Keyes F K E 2-1150
 Kennedy Miss Barbara 5-7982
 Reimer G H (local security
 officer) 2-5218
 Rowe A D 2-5009
 Singleton H B 2-3293
 Ward F A E 2-1905
 Wilkinson W C 6-4738

Divisional Secretary -

Murray Mrs J M 2-7051
 Special Registry (PSIR) 2-0163
 Guard Room (PSIG) 2-5452

UNITED NATIONS (OUN) 418 Daly Building

BARTON W H 2-4341
 Parry J O (Deputy Head) 2-7993
 Political, Social and Human Rights
 Sharpe J R 2-9523

Wright A R 2-1578
 Bradet L 2-9512

Economic

Bruce G F 2-6836
 Roberts R H N 2-8040
 Svoboda C V 2-8842
 Green L 5-6960

Divisional Secretary -

Grandy Miss S L 2-3852
 U N Documents (OUND)
 Cain Miss C 2-5486

USA (GUS)

406 Postal Stn "B"

BURBRIDGE K J 2-6172

Policy Co-ordination

Mr. D. G. ...
 Langille Craig (Deputy Head) 2-6574
 Szlazak Miss A 6-4583
 Fairweather W M M 2-4993

Boundary Waters and International Bridges

Kingstone H C (Deputy Head) 6-4628
 Wilson P deW 2-1738
 Ezrin H E 2-6329

Consulate Programme Planning

Northgrave B 2-9682
 Divisional Secretary -
 Matthews Miss R E 5-8864
 Steno Section 6-4566

COMMUNICATIONS AND INFORMATION SYSTEM
 BRANCH (ACP)

INFORMATION SYSTEMS (ACI)

417 Daly Building

BENNETT R M 5-8642
 Bélanger J E 5-8050
 Divisional Secretary -
 Pajunen Miss S E 5-8642 5-8050

RECORDS MANAGEMENT (ACR)

Langevin Block

CHARETTE R L P 5-8678

Bélanger J R - Deputy Head	2-7437	Politico-Military Affairs	2-7959
Berlet L - Post Liaison Officer .	2-7532	Press Office	2-3222
Stafford J C - Records Scheduling Officer	2-5036	Property Management	6-2459
Divisional Secretary - Werba Miss C	2-8678	Protocol	6-2878
Training - Renou Mrs R	5-6836	Records Management	2-2217
Central Records (ACRC)		Relations entre Pays Francophones	6-1406
Mahoney C J - Supervisor	6-1779	Security & Intelligence	2-3222
Classification Control	2-6859	Telecommunications	2-4164
Index Control (ACRX)	2-8724	United Nations	2-5988
Mail Opening (ACRO)	2-8043	USA	2-2217
Classification Inquiries by Division		Dormant Records (ACRI)	2-6614
African & Middle Eastern	2-2217	Messenger Service	99B Daly Building
Arms Control & Disarmament	2-5988	Meagher J J - Supervisor	5-7538
Central Services	6-2459	Assistant Supervisor	5-8034
Commonwealth	2-2217	Centennial Tower	6-2878
Consular	6-2442	Congill Unit	5-6934
Co-ordination	6-1406	Copeland Unit	6-1402
Cultural Affairs	5-6615	Daly Unit	2-7827
Economic Affairs	2-6664 2-6032	East Block Unit	6-1137
European	2-4164	Langevin Block Unit	6-1138
Far Eastern	2-2217	NATO Documents (ACRN)	27 Langevin
Finance	6-2523	Matthewman Mrs H - Supervisor ..	6-2536
Historical	2-4164	Records Unit (ACRT) 331 Centennial Tower	
Information	5-6817	Roy Miss M A - Supervisor	6-2878
Inspection Service	5-6615	Request for files	6-2878
Latin American	2-2217	Records Unit (ACRG)	537 Congill
Legal	6-1406	Basset Miss F E - Supervisor ...	5-6615
Materiel Management	6-2459	Request for files	5-6922
Operations Centre	2-2217	Records Unit (ACRP)	101 Copeland
Organization & Methods	6-1406	Fraser Miss H - Supervisor	2-7962
Personnel Branch	2-7962	Requests for files	2-7962
Personnel Branch - Staff Relations and Compensation	6-2523	Records Unit (ACRB)	11B Copeland
Policy Analysis	2-2217	Potvin Mrs G - Supervisor	6-2523
		Requests for files	6-4693
		Records Unit (ACRD)	99A Daly

Vanasse J M - Supervisor 2-6157
 Requests for files 2-7474
 Records Unit (ACRL) 101 Langevin
 Ready Miss L - Supervisor 2-2217
 Requests for files 2-8529
 Records Unit (ACRE) 301 Langevin
 McDermott Miss M - Supervisor ... 2-6664
 Requests for files 2-5325
 Special Records (ACRS) 215 Langevin
 Langevin N - Supervisor 2-1411

TELECOMMUNICATIONS (ACT)

350 East Block

WARREN E L 2-8433
 Divisional Secretary -
 Pothier Miss L 2-8433
 Accounts 2-3781

International Mail Policy and Personnel

Henderson D J 2-5112
 Patrick G J 5-7064
 Personal Mail 2-8491

Operational Planning and Training

Documents (ACTD) 2-2255
 Operator Training 2-2053

Purchase, Supply and Technical Training (ACTP)

Woodham S J 2-7317
 Stores 2-2647
 Technician Training 2-7317

Special Technical Services

Smith J 2-6912
 Drafting 6-3358
 Technical Plans 2-2650
 Telephones 2-8047

Technical Maintenance Services

Arbuckle T E 5-8611
 Workshop 2-2846

Telegraphic Policy and Courier Services

Matthews A C 6-3118
 Dolan J G 2-8078
 Couriers 2-8078

Telecommunication Centre (ACTC)

East Block

Daley S C - Head of Centre ... 2-7522
 Burns J A - Deputy Head 2-9968
 Chief Supervisor 2-3844
 Duplicating 2-6877
 Incoming Telegrams 2-4698
 Outgoing Telegrams..... 2-2920

Technical Maintenance Service

Supervisor 2-1255

Diplomatic Mail (ACTM)

Supervisor 2-5598
 Bag Service 6-2535
 Mail Service 2-5598
 Personal Mail 2-8491

ON DUTY OUTSIDE THE DEPARTMENT IN CANADA

Canadian International Development

Agency (CIDA)

Kidd G P 2-0587
Brady P F 6-5142
Slyfield P 6-2747
Woolcombe G S M 6-3427
Anderson P R 6-4340

National Defence College, Kingston

Jay R H (External Affairs
member, Directing Staff) 189-9-545-5841
Cook G C 189-9-545-5828

Government House (GGH)

Walker P F 749-5933

Department of National Defence

Wang E 5-6950

Prices and Incomes Commission

Dymond W A 5-7476

Privy Council Office (PCO)

Chretien R A J 6-2846
McKinnon R 2-1829

Foreign Operations Task Force

Mathewson A deW 5-8208
Haffey N 2-7607
Hingston W 2-7607

University of Toronto

Mr. A Andrew (between 8am & 5pm) ... 362-6211
(between 5pm & 8am) ... 923-3516

University of Toronto
c/o International Studies Programme
Sidney Smith Building
Toronto, Ontario.

Laval University

Mr. P. Charpentier 692-1354
Laval University
c/o Department of Political Science
Quebec City, Quebec.

SPECIAL RESEARCH (SRB)

Bowen I - Director 2-7400
Brown Mrs K - Secretary 2-7400

Estimates & Research Division

Agriculture and General

MacKenzie G A 2-3690
Ablett R 5-7800
MacKenzie D B 5-7800

Trade and Finance

Punter D 2-7606
Bélanger M D 5-7005
Whitmore Miss E 2-7606

USSR Arctic

Stowell H 2-3471
Frebald B 2-3471
Johnson Miss J 2-3471

South Asia

Rogalsky G R 2-7984
Steen J D 2-7984

East Asia

Kelso B F 5-8001
Forrester G 5-8001

African Middle East & Western Hemisphere

Cureton H A 2-6884
Atkins Miss F E 2-6884
Northwood Miss M C 2-6884

General Division

McGibbon R L - Chief 2-0906
Casey Mrs D - Secretary 2-0906

Domestic Contact

Landon C R P 2-6926
Iswolsky M 2-6120
Heath D J 2-6120

Haigh F 2-6120
 Special Documents
 Georgiles Mrs J 2-5835
 Registry
 Goodeve Miss A 2-4080
 Library
 Turner Mrs H 2-6480

Map Library
 Houlahan E 5-7602
 Drafting Room
 Roberts J 5-7706
 General Clerk
 Carkner M A 5-7703
 Commissionaire 5-7613

OFFICE OF OTHER GOVERNMENT DEPARTMENTS

AUDITOR GENERAL'S OFFICE (AUDG)

Copeland Building
 Wake J H 2-5641

HEALTH UNIT SERVICES FOR DEPARTMENTAL EMPLOYEES

Medical Emergency
 402 Albert Street 2-4841

East Block, Langevin Block, Postal Station "B", Blackburn Building,
 Health Unit Location:
 Confederation Building,
 Room 16, Basement 2-0474
 Centennial Towers,
 Room 731 6-1902

Congill Building, Copeland Building
 Health Unit Location:
 Hunter Building, O'Connor & Queen Streets, Room 677 2-6153

Daly Building,
 Health Unit Location:
 Connaught Building,
 Room 124A 2-5744

Stores and Shipping, 47 Young St.
 Health Unit Location:
 Geological Building,
 Room 100, Ground floor,
 601 Booth Street 2-5834

RCMP AND COMMISSIONAIRES

R C M P - East Block 2-0896
 Commissionaire - Daly Building .. 2-5769
 Commissionaire - East Block 2-3594
 Commissionaire - Langevin Block . 2-4065
 Commissionaire - Postal Stn "B" . 2-4118
 Commissionaire - Copeland Bldg .. 6-1998

TRANSLATION (TRAN)

202 Daly Building

FLEURY J D 2-6193
 Assistants 2-5351

REVISED INDEX DECEMBER 1969

	<u>SYMBOL</u>	<u>PAGE</u>
Africa & Middle East	GAF	2
Aid & Development	ECD	3
Arms Control & Disarmament	OAD	3
Assistant Under-Secretary, Administration	PDA	1
Assistant Under-Secretary, Economics	PDE	1
Assistant Under-Secretary, Functional	PDF	1
Assistant Under-Secretary, Geographical	PDG	1
Auditor General	AUDG	16
Bilingualism, Advisor	ABC	2
Canadian International Development Agency	CIDA	15
Central Services	AFC	4
Admin. Publications	AFCA	4
Production Services	AFCP	5
Chief of Protocol	PPR	1
Commercial Policy	ECL	3
Commonwealth	GCO	2
Communications & Information Systems Branch ...	ACP	12
Consular Affairs	FCN	2
Co-ordination	FCO	3
Cultural Affairs	FAC	3
Deputy Under-Secretary of State	PDS	1
Economic Affairs	ECP	3
Europe	GEU	4
Eastern	GEUE	4
Western	GEUW	4
Far East	GFE	4
Finance & Administration	AFP	4
Finance	AFF	5
Cashier, 103 Langevin	AFFC	5
Office Services	AFFT	5
First Aid		16
Government House	GGH	15
Historical	FHI	6
Library	FHIL	6
Press Clipping	FHIC	7
Information	FIS	7
Information Systems	ACI	12
Inspection Services	PIN	7
Latin America	GLA	7
Legal	FLE	8
Claims	FLEC	8

	<u>SYMBOL</u>	<u>PAGE</u>
Materiel Management	AFM	5
Automotive & Electrical	AFMA	5
Furnishings Abroad	AFMF	6
General Purchasing	AFMG	6
Stores & Shipping	AFMS	6
National Arts Centre	CCPS	
North American Defence & NATO	OMD	11
Operations Centre	POP	2
Organization & Methods	AFO	6
Passports	FPO	8
Pays Francophones, relations entre	GRF	9
Peacekeeping & Military Assistance	OMA	11
Personnel	APP	9
Personnel Operations	APO	10
Personnel Planning & Development	APD	9
Training & Development	APDT	9
Policy Analysis	PAG	2
Politico-Military Affairs	OMP	11
Press Office	FPR	11
Privy Council	PCO	15
Property Management	AFB	6
Protocol	PPR	11
Records Management	ACR	12
Central Records	ACRC	13
Dormant Records	ACRI	13
Mail Opening	ACRO	13
Index Control	ACRX	13
NATO Documents	ACRN	13
Records Unit, 331 Centennial	ACRT	13
Records Unit, 537 Congill	ACRG	13
Records Unit, 101 Copeland	ACRP	13
Records Unit, B11 Copeland	ACRB	13
Records Unit, 99A Daly	ACRD	13
Records Unit, 101 Langevin	ACRL	14
Records Unit, 301 Langevin	ACRE	14
Special Records	ACRS	14
Secretary Senior Committee	PGP	1
Secretary of State for External Affairs	MIN	1
Security & Intelligence Liaison	PSI	12
Guard Room	PSIG	12
Security	PSIS	12
Special Registry	PSIR	12
Special Research	SRB	15
Staff Relations & Compensation	APR	10
Employee Services Section, 301 Copeland	APRE	11
Staff Relations Section, 301 Copeland	APRS	10

	<u>SYMBOL</u>		<u>PAGE</u>
Telecommunications	ACT	14
Diplomatic Mail	ACTM	14
Purchase, Supply & Technical Training	ACTP	14
Telecommunications Centre	ACTC	14
Documents Centre	ACTD	14
Translation	TRAN	16
Transportation, Communications & Energy	ECT	4
Under-Secretary of State for External Affairs	PDM	1
United Nations	OUN	12
UN Documents	OUND	12
USA	GUS	12



ACCOPRESS 2507



- | | |
|------------|--------------------|
| BF - RED | BY - YELLOW |
| BG - BLACK | BA - TANGERINE |
| BD - GREY | BB - ROYAL BLUE |
| BU - BLUE | BX - EXECUTIVE RED |
| BP - GREEN | |

SPECIFY NO. & COLOR CODE

ACCO CANADIAN COMPANY LTD.
TORONTO CANADA