

BY-LAWS AND REGULATIONS
OF THE
TORONTO
Public School Board,

WITH EXTRACTS FROM

The various Statutes of the Province of Ontario,
as far as they appear to be applicable
to the Toronto Public School
Board.

Prepared and submitted by a Special Committee of the
Board, appointed April 21st, 1892.

WM. DAVID McPHERSON,
CHAIRMAN OF THE BOARD.

Adopted January 5th. 1893.

Toronto :
J. S. Williams, Printer, 73 Adelaide St. West,
1893.

On the 21st day of April, 1892, Mr. Hambly, seconded by Mr. Hodgson, moved,

That a Committee be appointed to revise, consolidate, classify and index the By-laws and Regulations of the Board, and that in such revision, the amended School Law and the Regulations of the Educational Department referring to Public Schools be observed, which was carried.

The Chairman named as a Committee, the Committee on Finance, consisting of Messrs. Hagerman (Chairman), Kent, Hodgson, Kerr, Lee, Brown, and W. D. McPherson (*ex officio*)

On the 15th day of December, 1892, Mr. Hambly presented the Report, which was carried.

On the 29th day of December, 1892, Mr. Hambly, seconded by Mr. Hagerman, moved,

That the Report of the Special Committee on By-laws and Regulations be referred to the Chairman of the Board, the Chairman of the Committee, Mr. Hambly, and the Solicitor of the Board, with instructions to have same, with preface and index, and extracts from the Statutes relating to the Board printed, with power to make such changes and re-arrangements in any By law or Regulation as may be deemed necessary to clearly express the intention thereof, or correct errors, provided the sense of the By-law or regulation be not altered, and that the same be adopted and signed by the Chairman, and come into force on the 5th of January, A.D. 1893: which was carried.

MEMBERS OF THE
Public School Board, 1893

Wm. David McPherson, Chairman.

WARD No. 1.

A. E. Harman. Edmund O. Weston.
J. C. Clarke. Edwin Jenkinson.

WARD No. 2.

Thos. R. Whiteside. E. P. Roden.
W. J. Hambly. S. G. Thompson, M.D.

WARD No. 3.

C. A. B. Brown. Walter S. Lee.
R. S. Baird. R. U. McPherson.

WARD No. 4.

E. J. T. Fisher, M.D. Augusta Stowe Gullen, M.D.
W. W. Ogden, M.D. Herbert A. E. Kent.

WARD No. 5.

Wm. David McPherson. Wm. A. Reid.
Wm. Kerr W. W. Hodgson.

WARD No. 6.

A. T. Middleton. Thos. Hurst.
Mrs. Mary McDonell. John Douglas.

OFFICERS OF THE BOARD.

. . . 1893 . . .

WM. DAVID MCPHERSON, . . . *Chairman.*
W. C. WILKINSON, . . . *Secy-Treasurer.*
JAMES L. HUGHES, . . . } *Inspectors.*
W. F. CHAPMAN, }
W. B. McMURRICH, B.A., Q.C., *Solicitor.*
C. H. BISHOP, . . . *Supt. of Buildings.*

BOARD OFFICES.

Corner of York and Richmond Streets.

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Chairmen of the Board

From Organization to 1892 inclusive,

JOSEPH WORKMAN, M.D.....	1850, 1851, 1852
J. G. BEARD.....	1853 to 1864, inclusive
HON. JOHN McMURRICH.....	1865 1866, 1867. 1871
JOHN BAXTER.....	1868, 1869
H. H. WRIGHT, M.D.....	1871, 1872
E. COATSWORTH.....	1873
WALTER S. LEE.....	1874, 1875
W. W. OGDEN, M.D.....	1876, 1877
GEO. WRIGHT, A.M., M.B.....	1878, 1879
JAMES BAIN.....	1880, 1881
E. GALLEY.....	1882, 1883
F. JOHNSTON.....	1884
E. P. RODEN.....	1885
G. McMURRICH.....	1886
C. A. B. BROWN.....	1887
R. A. PYNE, M.D.....	1888
HERBERT A. E. KENT.....	1889
FRANCIS SOMERS.....	1890
T. R. WHITESIDE.....	1891
WM. DAVID MCPHERSON.....	1892

CHAIRMEN OF COMMITTEES FROM ORGANIZATION TO 1898.

NAME.	FINANCE.	MANAGEMENT.	PROPERTY.	SUPPLY.	NIGHT SCHOOLS
Adams, D. J., M.D.		1868-69			
Armstrong, R			1866		
Bain, James	1868-69	1878-79	1874-75		
Baird, R. S.	1888				1890
Baxter, John		1865 67	1870		
Beard, J. G.	1864				
Bell, William			1886-87		1885
Boustead, J. B.	1867				
Boxall, George				1883-85	
Brett, R. H.	1856-57				
Brown, C. A. B.	'85-86, 90-93				
Burns, James			1877-78		
Coatsworth, E.			1858-59		
Cumberland, F. W.		1857-59			

Davidson, Thomas	1877				1881
Douglas, John		1893			
Downard, George				1887-88	
Dredge, Alfred				1876	
Evans, G. M.	1874				
Galley, E			1876-79		
Gooderham, W		1852-53			
Grand, James		1855			
Hagerman, A. E.	1892				
Hambly, W. J.				1893	
Hastings, T. A.	1891				
Henderson, J. B.	1889				
Henning, Thomas	1865	1860-64			
Hodson, William			1863		
Hodgson, W. W.			1892-93		
Howland, H. S., Jr					1889
James, J					1884
Jardine, A	-		'60-62,65		
Johnston, Follis				'77-78, 80-82	
Joseph, F. J.	1860 61				
Kent, H. A. E		'87-88, 90-92			
Kent, John	1881		1880		
Kerr, James			1890	1889	
Kerr, William				1892	
Knowlton, W. H.	1879				

CHAIRMEN OF COMMITTEES—Continued.

NAME.	FINANCE.	MANAGEMENT.	PROPERTY.	SUPPLY.	NIGHT SCHOOLS
Lee, Walter S	1870-73, 76	1880-81, 86			
Lesslie, James	1852	'50-51, 54-55			
Lyon, W. A.				1886	
McCracken, R. A.			1891		
McMaster, William	1854-55				
McMurrich, John	1858-59, 62				
McMurrich, W. B.			1871-72		
McMurrich, George	1878	1882-85, 89			
McPherson, W. D.		1891			
Mara, William	1882-84			1879	
Maitland, D.	1853				
Marshall, N. G. L.					1891
Milligan, Arch'd	1866				
Mills, J. A.			1881-82		
Ogden, W. W., M. D.		'71-72, 74-75	'67-69, 73		
Patterson, D.			1850-55		
Price, James	1850 51				
Pyne, R. A., M. L.	1887				

Roden, E. P.			1883		1887-92
Ross, James, M. D.		1873			
Somers, F.			'84 5, 88-9		1882-83
Stuart, John	1863				
Swan, Henry	1880				

Roden, E. P.....			1883		1887-92
Ross, James, M.D...		1873			
Somers, F.....			'84 5, 88-9		1882-83
Stuart, John.....	1863				
Swan, Henry.....	1880				
Taylor, John.....	1875				
Tully, K.....			1856-57		
Vair, George.....					1886-88
Weston, E. O.....					1893
Whiteside, T. R.....				1890	
Williams, J. S.....				1891	
Wright, H. H., M.D.		1870	1864		
Wright, George, M.D.		1876-77			

TRUSTEES

FROM ORGANIZATION TO 1893.

TRUSTEES.	YEARS.
Adams, J., M.D	1864-73.
Adamson, William	1875-76.
Agnew, John, M.D.	1871-72.
Armstrong, Robert	1862-67.
Armstrong, William	1865.
Bain, James	1867-82.
Baird, R. S	1887-93.
Baxter, John	1857-70.
Bageley, John	1871-72.
Beard, J. G.	1850-65.
Bell, William	1878-81, 1884-88.
Bishop, Charles H.	1887-88.
Boustead, J. B.	1867-68.
Boxall, George	1882-87, 1890-91.
Brett, R. H	1856-57.
Brent, J. W	1860-63.
Brewer, Richard	1851-54.
Brown, Thomas	1858-59.
Brown, C. A. B.	1882-93.
Brooke, C. J.	1864-65.
Buggess, J. A., M.D.	1889-91.
Burns, James	1873-81.

Campbel
 Carrier,
 Clarke, J
 Clements
 Coatswo
 Coyne. S
 Crombie,
 Crowther
 Cumberl
 Davids n
 DeGrassi
 Denison,
 Denison,
 Donovan
 Douglas,
 Downard
 Douzard,
 Dredge,
 Edwards
 Evans, G
 Evans, V
 Farley, V
 Fisher, E
 Fisher, C
 Fitzgibb
 Galley,
 Geikie, J
 Grand Ja
 Greenles
 Godson,
 Gooderh

TRUSTEES.

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TRUSTEES.	YEARS.
Campbell, William	1874-76
Carrier, William	1861-62
Clarke, J. C.	1892-93
Clements, John	1875
Coatsworth, E.	1858-73
Coyne, Samuel	1870-71
Crombie, Marcellus	1882-85
Crowther, James	1864
Cumberland, W. F.	1857-58
Davidson, Thomas	1876-81
DeGrassi, P. G., M.D.	1874-76
Denison, R. B.	1854-57
Denison, A. R.	1887-89
Donovan, T.	1882-86
Douglas, J.	1892-93
Downard, George	1885-90
Douzard, William	1859-64
Dredge, Alfred	1875-76
Edwards, John	1866-67
Evans, G. M.	1873-74
Evans, William	1859-60
Farley, W. W.	1873-74
Fisher, E. J. T., M.D.	1891-93
Fisher, Charles	1852-54, 1872-75
Fitzgibbons, Charles	1854
Galley, Edward	1873-84
Geikie, J. C.	1858-59
Grand James	1855-56
Greenless, John	1853-65
Godson, Henry	1857-60, 1867-70
Gooderham, William	1850-58

393.

84-88.

90-91.

TRUSTEES.	YEARS.
Gullen, Augusta Stowe, M. D	1892-93
Hagerman, A. E	1890-93
Hagarty, J. H	1850
Hall, William	1851-54
Hambly, W. J	1892-93
Hamilton, R. B.	1882-88
Harrison, Mrs. J. A.	1892
Hastings, T. A.	1888-91
Henderson, J. B.	1887-91
Henning, Thomas	1855-66
Hill, W. J.	1881-86
Hodgson, W. W	1892-93
Hodson, William	1861-63
Howland, jr. H. S	1888-89
Hurst, Thomas	1892-93
James, J.	1883-84
Jardine, A.	1855-70
Jenkinson, E	1892-93
Johnston, Follis	1876-84
Johnston, W. C	1889
Joseph, F. J	1858-61
Kent, H. A. E	1885-93
Kent, John	1876-81, 1888-90
Kennedy, J. E., M. D	1883-84
Kerr, James	1886-91
Kerr, William	1890-93
Knowlton, W. H	1878-81
Lamb, Wm.	1882-83
Lee, Walter S.	1868-93
Lesslie, James	1851-52, 1854-57
Lyon, W. A	1883-86

McCaffrey
 McClain,
 McCracke
 McDonell
 McGlasha
 McGowar
 McMaster
 McMurrice
 McMurrice
 McMurrice
 McPherso
 McPherso
 McSpadde
 McDonald
 McDonald
 Maitland,
 Mara, Th
 Mara, W
 Maughan,
 Marshall,
 Medcalf,
 Meredith,
 Middleton
 Milligan,
 Mills, Joh
 Mingay, C
 Morrow, J
 Ogden, W
 Olivér, Jos
 Paterson,
 Pearson, 1

TRUSTEES.

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TRUSTEES.	YEARS.
McCaffrey, Charles	1874
McClain, S	1853-54
McCracken, R. A	1888-91
McDonell, Mrs. M	1892-93
McGlashan, A	1852-53
McGowan, S	1871-74
McMaster, William	1852-57
McMurrich, Hon. John	1858-59, 1862-70
McMurrich, W. B	1868-75
McMurrich, George	1876-90
McPherson, W. D	1890-93
McPherson, R. U	1892-93
McSpadden, William	1889-91
McDonald, Alexander	1850
McDonald, Peter	1884-88
Maitland, David	1852-53
Mara, Thomas	1853
Mara, William	1877-84
Maughan, Jno	1880-81
Marshall, N. G. L	1890-91
Medcalf, Alfred	1883-86
Meredith, H	1884-87
Middleton, A. T	1889-93
Milligan, A	1865-66
Mills, John A	1877-82
Mingay, G. W	1890-91
Morrow, James	1856
Ogden, W. W., M. D	1866-93
Oliver, Joseph	1889-91
Paterson, D	1850-55
Pearson, E. P	1875-78

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854-57

TRUSTEES.	YEARS.
Platt, John.....	1854-55
Platt, George	1855-56
Potter, J. W	1884
Poulton, W B	1885-88
Price, James	1850-51
Piper, G. A.	1859-61
Pyne, R. A., M.D.	1885-89
Reid, W. A.	1892-93
Riddell, A. A., M.D	1850-55
Ridout, J. D.	1850
Ridout, George P.	1850-51
Robinson, I. T.	1850-51
Robinson, Joseph	1871-74
Roden, E. P.	1874-93
Rogers, W B.	1831
Ross, James M.D	1866-73
Schoff, Elgin	1888-89
Scott, George	1883
Scott, John, M.D.	1860-61
Shepperd, W	1852-53, 1856-57
Sloan, James	1876-77
Somers, Francis	1881-91
Spence, Thomas	1866-69
Spence, John	1862-65, 1872-73
Spence, F. S.	1887-88
Stuart, J.	1860-63
Swan, Henry	1878-81
Taylor, John	1874-75
Thompson S. G , M.D	1893
Tully, Kivas	1854-58
Unitt, F. W	1875-76

Vatr, Geo
Westman,
Weston, E
Whiteside
Whittemo
Wincheste
Winfield,
Williams,
Willcock,
Workman,
Wright, H
Wright, G

TRUSTEES.

TRUSTEES.	YEARS.
Vatr, George.....	1885-91
Westman, E.....	1884 87
Weston, E. O.....	1892-93
Whiteside, T. R.....	1883-86, 1889-93
Whitemore, E. T.....	1850-51
Winchester, John.....	1876-77
Winfield, Thomas.....	1869-72
Williams, J. S.....	1889-91
Willcock, S.....	1885-90
Workman, Joseph, M.D.....	1850-54
Wright, H. H., M.D.....	1863 72
Wright, George, M.D.....	1875-82

1856 57

1872-73



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Preface.

IT was not until the year 1858, that the Board of School Trustees of the City of Toronto commenced to print their Annual Reports for the use of the rate-payers. Happily for those living in later days a committee of the Board of that year had the duty imposed upon them of investigating and reporting upon the records from the inception of the schools and their practical commencement in 1844, up to the date of the Report, which they did by summarizing the main features now embodied in the Report of Proceedings, 1858.

The task was ably done, and the facts as presented show under what difficulties the present system so extended, was commenced, and the great obstacles that had to be overcome before success crowned the efforts of the earlier Boards of School Trustees.

Under the School Act of 1843, a Board of Examiners was empowered to grant certificates to teachers, whilst it devolved upon the municipality to provide the necessary funds for the erection of school-houses and for

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payment of teachers' salaries. The work of the Board was well done, and teachers duly qualified were prepared to teach, but the City Council omitted to provide the required funds, so that no practical steps could be taken.

In 1844, the school law was amended, and the City Council was empowered to appoint an officer, to be designated the Local Superintendent of the city schools; whose duty it should be to examine the teachers and grant certificates, and in conjunction with the clerk of the City Council, divide the city into a suitable number of school sections on the basis of population.

The funds for the maintaining of the schools were to be raised by a Government Grant, but to enable the City Council to share therein, it was necessary for them to contribute an amount at least equal to the Government Grant, the united amount forming what was termed the "School Fund," which was to be exclusively applied to the payment of teachers' salaries. The city was divided into twelve sections, and Trustees were elected for each section. The City Council would, however, raise no more money than the law allowed, so that without assuming personal obligations for renting rooms, the Trustees, in order to avoid the difficulty, were compelled to close the schools for the first six or seven months, and then apply all money of the school fund for the rent and furniture of school premises, and the other in payment of teachers' salaries,—a case of the letter of the law being

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violated, while the spirit of it was carried out. In addition, however, to the school fund, the Trustees of the sections authorized their teachers to collect a rate bill from the parents of 1s. 3d. and 1s. 10½ d. per child, according to age and proficiency.

It is estimated that the population of the city at this time amounted to 18,500. The schools commenced with an attendance of 1,194 scholars and twelve teachers, and at a cost for maintenance for the four and a half months of \$6,595.26, of which sum \$1,155.32 was the product of the rate bills. The same school system was continued during the years 1845, 1846, and 1848, the only change being the division of the city into fifteen instead of twelve school sections.

In 1847, the law was again amended, adopting the principle of centralization, by which provision was made for the establishment in each city and town of one general Board of School Trustees, to be nominated by the City Council. On the 20th November, 1847, the new Board as appointed, met for organization. The gentlemen comprising this, the first general Board of Trustees for the city were:—

W. H. BOULTON, Managing Chairman, *ex officio*.

HON. J. ELMSLEY, F. W. BARRON, ESQ.

W. CAWTHRA, ESQ. J. W. BOWES, ESQ.

J. McMURRICH, ESQ. JOHN CAMERON, ESQ.

The Board was met at the very threshold of their work by the refusal of the city to provide funds. The amended bill gave no authority for a rate bill, consequently the schools had to be free schools, and the Government grant and city assessment together only amounting to £1,000, it was impossible to carry on the schools. The request of the Board for more funds having been refused by the City Council, the schools were closed on the 30th June, 1848, and were not re-opened until the 1st July, 1849, when they were re-opened free to all. This continued under this system until 1850, when the School Act of 1850 (13 and 14 Vic.) was enacted, by which the elective principle was adopted, and each ward was entitled to elect its own representatives, the Trustees so elected to form a Board, and elect a Chairman from among themselves.

The first election for Trustees was held on the 3rd September, 1850, and a board was constituted, the present Board being the direct successors. It may be interesting to note the names of the first candidates elected to the office by their fellow rate-payers by open vote. The wards and representatives were as follows :

ST. GEORGE.

*J. L. ROBINSON, ESQ., E. F. WHITTEMORE, ESQ.

ST. LAWRENCE.

J. G. BEARD, ESQ., W. GOODERHAM, ESQ.

* Now Sir James Lukin Robinson.

PREFACE.

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ST. ANDREW.

G. P. RIDOUT, ESQ., A. MACDONALD, ESQ.

ST. PATRICK.

*J. H. HAGARTY, ESQ., JAMES PRICE, ESQ.

ST. DAVID.

JOS. WORKMAN, M.D. A. A. RIDDELL, ESQ.

ST. JAMES.

J. D. RIDOUT, ESQ., D. PATERSON, ESQ.

Dr. Workman was chosen Chairman. The new Board found themselves no longer hampered, as they had full power to purchase land for school sites, build school-houses, provide school furniture, and appoint and fix salaries for teachers. The Trustees enjoyed the further power to make out and send to the City Council an estimate of the amount required by them as necessary for properly maintaining the schools under their charge, and for this estimate the City Council was obliged to provide funds.

On the 15th March, 1851, the Board after considerable discussion, adopted the principle of free admission to all the schools of the City, notwithstanding much opposition

* Now The Hon. John Hawkins Hagarty, Chief Justice of Ontario

of ratepayers,—a departure which time has shown the wisdom of, as it has been in continuation ever since.

In November 1851, the Board decided upon the erection of the first buildings for use as Public Schools in the City of Toronto. Three sites were purchased, one on Louisa Street, near the Church of the Holy Trinity, one on George Street, and one in the Park or eastern portion of the City, the total cost amounting to \$6,104.16. The buildings were commenced about July, 1852, and were formally opened for the work of education after the Easter holidays in April, 1853. Further accommodation being required, sites for schools were purchased on Phœbe, John and Victoria Streets, and school-houses were erected thereon. Work was commenced early in 1854, and the schools on John and Victoria Streets were completed about the end of the year, and Phœbe Street school about the following May.

In 1854, with an estimated population of 41,500, the average registered attendance in the schools was 1,971, the average daily attendance being 1,439. The number of teachers was 21, with an average of 69 pupils to each teacher. The cost of maintaining the schools amounted to \$4,176.00

The first movement in favor of evening schools was initiated by the Board in October, 1855. At the outset, the attendance was large, not less than 260 young men having entered their names as pupils. Curiosity, however, evidently induced a number to attend, as the

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average attendance for November was only 91, and for the rest of the year but 56.

In the year 1858, the first Annual Report was printed for submission to the ratepayers, and it may be interesting to call attention to certain of the statistics appearing therein. Number of schools 8, namely, 6 large central schools, and two smaller auxiliary schools. Number of teachers on the staff 36, namely, 6 Head Masters, 2 male assistants, 4 Head Mistresses, 7 senior female assistants, 6 junior female assistants (male department), 6 junior female assistants (female department), 3 monitor teachers, and 1 occasional teacher. Average registered attendance 2662, average daily attendance 1987, namely, boys 1070, girls 917.

During the year 1859, the school-house on the corner of Palace and Cherry Streets was erected (since sold by the Board), and a very excellent frame school-house built on the corner of Cedar and Givins Streets.

The year 1860 was made memorable by the visit of H. R. H. the Prince of Wales to Canada, and the great event of the school year was the part played by the school children at the reception to him in the amphitheatre on the 7th day of September. So pleasing was the reception to His Royal Highness, that at his request, a repetition of the spectacle and its accompaniments took place on the following day. The "National Anthem" and "Rule Britannia" were among the pieces sung by the children on this occasion.

At the close of the second decade, the report of 1864 shows that there were nine schools and 39 teachers, average daily attendance of pupils 2,400, and the cost of maintenance \$26,187.00.

It is worthy of note that about this time, the initiative was taken in the matter of gymnastic exercises in the schools, as also military training and drilling, the latter being undertaken by Col. R. B. Denison, Brigade Major of the district.

During the month of February, 1865, the school site on Elizabeth Street was purchased to relieve the overcrowded condition of the Louisa Street School, and the erection of a school building thereon was begun in the latter part of June, 1867. The school was ready for occupation on the re-opening after the Christmas holidays.

During the year 1868, the Local Legislature, on the petition of the Board praying for the changes, passed a special Act, granting special privileges to the Board of Trustees of Toronto, as to the mode of the election of Trustees, procedure thereat, contested elections, duties of the Board, etc., which, subsequently, became the general legislation for all cities, towns, and incorporated villages in Ontario.

During the month of June, 1869, the school site on the corner of Church and Alexander Streets was purchased for the sum of \$3,800.00, and during the same month that on the corner of York and Richmond Streets for the sum of \$3,200.00.

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Secretar

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The late Sir Daniel Wilson, President of Toronto University, had for several years been urging upon the Board the great necessity that existed for the establishment of an Industrial School, to meet the wants of the neglected and criminal classes, and during the year 1871, the Board sent a deputation to the United States to visit schools of this character in operation there. The exhaustive report submitted to the Board by the delegates on their return, was largely instrumental in passing the Industrial School Act at present in the Statute Book, regulating the school now so ably conducted under its provisions. It also led to the introduction of Truancy regulations during the following year, and the appointment of a Truant Officer.

In 1872 the present building containing the Head Offices was erected—the Board Room and Offices occupying the space in the mansard roof, the lower stories being used for school purposes.

During the year 1873, the Board was called upon to mourn the loss of its two leading officers—Rev. James Porter, for fifteen years the local superintendent, and George Anthony Barber, the Secretary of, and intimately associated with the Board since its establishment. Their places were filled by the appointment of Mr. James L. Hughes as Inspector, and Mr. W. C. Wilkinson as Secretary.

In 1874, the end of the third decade, the position of

the schools was as follows:—Estimated population 62,000; number of schools, 17; number of teachers, 75; average daily attendance of pupils, 4814; total cost of maintenance \$52,000. During this year the following new schools were erected—Wellesley, Winchester, Niagara, and Borden Streets, also Leslieville. The accommodation being still insufficient, further efforts were made during the ensuing year to add rooms to the schools already built.

During this latter year, on the invitation of the Education Department, Miss Blow and Mrs. Hubbard of St. Louis, visited the city in connection with Kindergarten work, and gave practical lectures on the system, which led to the appointment of Miss Ada Marean, as the first Kindergarten Directress. Miss Marean was subsequently sent to St. Louis to receive further training from the ladies above mentioned.

In 1880, Night Schools, which had fallen into disuse, were again commenced with very satisfactory results and have with varying success, been continued ever since. The average attendance during this year was 601, or 46.5 per cent of the total registered number.

The following year saw two new schools completed, Hope and Brant Streets, and Borden and Elizabeth Street Schools enlarged by the addition of two rooms each.

In 1882, additions were made to Givins, Wellesley, Church and Bathurst Street Schools, in the hope of

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giving the necessary accommodation, and the introduction of Kindergarten methods into the schools was recommended. This year was also made memorable by the part taken by the children in the civic reception of His Excellency the Governor-General the Marquis of Lorne, and H. R. H. the Princess Louise. Those who were privileged to be present, cannot fail to remember the grand spectacle of 8000 pupils, filling the galleries on each side of Lorne Street to overflowing. The creditable manner in which they conducted themselves won golden opinions not only from the visitors, but from the citizens as well, and was deemed worthy of record in a special resolution subsequently passed by the Board.

In 1883, the Rose Avenue School was built, Hope Street (now Manning Ave.) School enlarged by the addition of six rooms, and the Jesse Ketchum School enlarged by four rooms.

In September of the same year, the present Kindergarten system was commenced in Victoria Street School, under the direction of Miss Marean,—the attendance averaging 80. From this small beginning the present system of primary education has successfully emerged.

During the ensuing two years, 1884 and 1885, schools with regular teachers were formed in connection with three of our important City Charities, the Boys' Home, the Girls' Home, and the Orphans' Home.

At the end of the fourth decade, 1884, the number of schools was 34 ; number of teachers 227, exclusive of the special teachers in Music, Drawing, Drill and Calisthenics; total number of pupils registered during the year 17,579, with an average attendance of 11,758, or more than double that of ten years previous, the total cost of maintenance being \$194,629,27.

During this year, two new wards, St. Matthew's and St. Mark's, were added to the city. In the former, there were two school buildings, one on Bolton Ave. and one on Leslie Street ; and in the latter there were also two, one on Mabel and one on Howard Street. A new school on Dewson Street was erected during the year, and four schools were re-modeled and enlarged, namely, Rose Ave., Victoria, Borden, Elizabeth and Niagara Streets.

The new Bolton Avenue and Morse Street Schools were erected in 1885, the former at a cost of \$17,500, the latter of \$9,500.00. The succeeding year saw the erection of the Brock Avenue School, and the enlargement by four rooms, of the Ryerson, Dufferin and Givins Street Schools.

In 1887 a very large expenditure was incurred in the erection of new, and increasing the accommodation of existing schools. The Lansdowne, Gladstone Avenue, Clinton Street, Sackville Street and Duke Street Schools were all commenced, and large additions were made to

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the Park, Cottingham, Wellesley and Rose Avenue Schools. The new schools, embracing as they do, all the latest modern improvements and accessories, are a standing evidence of the advance made all along the line, giving to Toronto a foremost place in matters educational.

The office of Superintendent of Buildings was created by the Board during the year 1888, and the necessary accommodation built adjoining the York Street School. The present Superintendent, Mr. C. H. Bishop received the appointment.

The only new school opened this year was one on the Island.

In 1889, work was commenced on a large number of schools, and others were completed; among them Queen Victoria School, Crawford, Grace, George, Hamilton, Huron and Leslie Streets, Perth Avenue, Palmerton Avenue and McCaul Schools were commenced, and additions were made to eleven other schools.

Prior to this the attendance per teacher was in most cases greatly in excess of that allowed by law.

In 1891 the Legislature amended the Act regarding Public School inspection, whereby Boards of School Trustees, where more than 300 teachers are employed, should appoint an additional Inspector. In compliance with this, in October of this year Mr. W. F. Chapman, who was then Principal of Niagara Street School, was appointed Associate Inspector.

In consequence of a re-distribution of the Wards of the city, whereby the number was reduced from thirteen to six, the number of Public School Trustees was changed from twenty-six to twenty-four, being a representation of four from each of the new Wards. This change took effect in January, 1892, and the Board as then constituted was dissolved, and an entirely new Board elected. For the first time in the history of the Board it became possible for women to be elected as Trustees, and when the returns were in Dr. Augusta Stowe-Gullen, Mrs. Mary McDonell, and Mrs. J. A. Harrison were found to be elected to represent Wards 4, 6, and 2 respectively.

On the 13th of October, 1892, the Lieutenant-Governor of Ontario, Hon. George A. Kirkpatrick, with Mrs. Kirkpatrick, and the Hon. McKenzie Bowell, Minister of Militia visited Church Street and Wellesley Schools, and afterwards witnessed in the Queen's Park the general review of the Drill Companies of the Schools which is held on that day. The Lieutenant Governor and the Hon. Mr. Bowell addressed the boys, complimenting them on their steady marching, and the general excellence with which they executed the various military movements.

In December, of the same year, His Excellency Lord Stanley, (since Earl of Derby,) Governor-General of Canada, and Lady Stanley, accompanied by His Honor Lieutenant-Governor Kirkpatrick, Mrs. Kirkpatrick, and Mrs. Dobell, visited several of the schools. The

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senior boys received the distinguished visitors with becoming military honor. His Excellency and party, in passing from room to room, found the pupils pursuing their regular work,—showing the schools in a normal condition. His Excellency was pleased, at a later hour in the day, to address all the teachers of the city and their friends, at a meeting presided over by Mr. W. D. McPherson, Chairman of the Board, held in the Hall of the Young Women's Christian Guild.

During the past two years, with the exception of the erection of caretakers' cottages, little has been done in the way of building, only one school-house having been erected, that at the Orphans' Home, while only two enlargements have been made, one of the Dovercourt School, the other of the Shirley Street School.

At the end of the year 1892, the Board was possessed of 53 schools, 47 school-houses and 13 cottages, with Board offices,—property valued at \$1,403,236.00; employed 44 male and 512 female teachers; the registered attendance was 32,017; the daily average attendance was 21,091; and the cost of maintenance was \$360,-827.40.

This short and necessarily imperfect sketch of the history of the Board since 1844, may prove of interest in the future, as it shows the gradual growth and development of our school system, and it may be of service as a guide to events which have happened during the various years.

As the growth of schools has kept pace with the population, so in the matter of educational training, the methods have kept up with the times. No improvement that can be adopted either as regards the buildings or what is more important, the method of teaching, is overlooked, but carefully considered, and if of value, readily adopted. The able legislation of past Trustees will prove but an earnest of the work to be done in the future.



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I.

PROCEEDINGS AT THE INAUGURAL MEETING.

1. The Inaugural Meeting of the Board shall be held on the third Wednesday in January, at the hour of seven o'clock in the afternoon, or at such other hour on the same day as may have been fixed by resolution of the former Board, at the usual place of meeting of the Board. The Secretary of the Board shall preside at the election of Chairman, and read the returns of elections to the Board as certified to him by the City Clerk.

2. The Board shall then proceed to elect a Chairman. The vote shall be by ballot, without nominations. A majority of the votes cast shall be necessary to an election, and in case of an equality of votes the member who is assessed as a ratepayer for the largest sum on the last revised assessment roll shall have a second or casting vote in addition to his or her vote as a member.

3. Immediately following the election of Chairman the Board shall adjourn for a short time, and the senior members present shall be a Special Committee to meet at once for the purpose of striking the Standing Committees. The Board resuming, the report of the Special Committee shall be presented. The Standing Committees shall be constituted as follows :

- (1) Finance, the Chairmen of the Standing Committees and three other members.
- (2) Management, two members from each ward.
- (3) Property, two members from each ward.
- (4) Supply, six members.
- (5) Night School, six members.

4. Immediately following the adjournment of the Board the Chairman of the Board shall call each of the Standing Committees to order, and each Committee shall then appoint a Chairman for the ensuing year.

5. The Chairman of the Board shall be *ex-officio* a member of all Committees.

II.

OFFICERS OF THE BOARD.

The officers of the Board shall consist of a Chairman and the following salaried officials:—Two Inspectors,

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Secretary-Treasurer, Superintendent of Buildings, and Solicitor, who shall hold office during pleasure.

III.

MEETINGS OF THE BOARD.

1. Regular meetings of the Board shall be held on the first and third Thursday of each month, commencing at 7.45 o'clock p.m. unless otherwise ordered by special motion, or unless such Thursday shall fall on a statutory or civic holiday, in which case the Board shall meet on the evening of the following day at the same hour.

2. Unless there shall be a quorum present within one-quarter of an hour after the time appointed for the meeting of the Board, it shall stand adjourned until the next day of meeting; and the Secretary shall record the names of the members present at the expiration of such quarter-hour.

3. The Board shall not remain in session later than 11 o'clock p.m., unless it is otherwise determined by a two-thirds vote of the members present.

4. Special meetings of the Board may be called by the Chairman on his own responsibility at any time, and it

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shall be his duty, or in his absence, the duty of the Secretary, to convene such special meetings whenever requested to do so by a written requisition, signed by nine members of the Board.

IV.

RULES OF ORDER.

1. A majority of the members of the Board, when present at any meeting, shall constitute a quorum, and the vote of the majority of such quorum shall be necessary to bind the Board.

2. At the hour of meeting the Chairman shall take the Chair, and the members shall be called to order.

3. In case the Chairman shall not be in attendance the Secretary shall call the meeting to order until a chairman shall be chosen, who shall preside until the arrival of the Chairman.

4. In the absence of the Chairman any person appointed to act as Chairman by the majority of those present shall preside, and the Chairman or person so acting may vote with the other members on all questions, and any question on which there is an equality of votes shall be deemed to be negatived.

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5. When the Chairman is called on to decide a point of order or practice he shall state the rule applicable to the case, without argument or comment.

6. The ruling of the Chairman shall be subject to an appeal to the Board without debate.

7. Upon a division of the Board the names of those who vote for and of those who vote against the question shall be entered upon the Minutes when any member demands the yeas and nays before the vote shall have been taken

8. If the Chairman desires to leave the chair for the purpose of taking part in the debate, or for any other purpose, he shall call one of the members to fill his place until he resumes the chair.

9. Any member desiring to speak must rise in his or her place, and standing uncovered, address the Chairman. The latter, on being thus addressed, shall call the member by name, and such member may then, but not before, proceed to address the Board.

10. No member while speaking shall be interrupted by another, except upon a point of order, or for the purpose of explanation. The member so interrupting shall confine himself strictly to the point of order or the explanation.

11. Any member called to order from the chair shall sit down, but may afterwards explain, and the Board, if appealed to, shall decide the case, but without debate; if there be no appeal the decision of the Chairman shall be final.

12. No member shall speak longer than a quarter of an hour on the same subject without leave of the Board, nor shall any member, except in explanation, speak more than once upon any question or motion; but the mover shall be allowed to reply.

13. Any member of the Board may require the question under discussion to be read at any part of the debate, but not so as to interrupt a speaker.

14. Notice in writing shall be given of all motions for introducing new matter, other than matters of privilege and petitions, at a meeting previous to that at which it comes up for discussion, unless such notice be dispensed with by a two-thirds vote of the members present.

15. Any matter, when once decided by the Board, shall not be re-introduced during the year, unless by a two-thirds vote of the members then present.

16. No matter shall be entertained and considered by the Board until it has been referred to the Committee

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having proper cognizance of the same, and until such Committee has reported thereon, unless by a two-thirds vote of the members present.

17. A motion must be put in writing, and seconded, before it is stated by the Chairman, and then it shall be disposed of only by a vote of the Board, unless the mover, by permission of the Board, withdraws it.

18. Any member who has given notice of a motion may withdraw the same with the unanimous leave of the Board, or in like manner it may be allowed to stand.

19. No member of the Board shall have more than one vote on any question, whether in Committee of the Whole, or any other Committee.

20. The Order of Business shall be as follows :

- (1) Calling Roll and Noting Members Absent.
- (2) Prayer.
- (3) Reading the Minutes.
- (4) Reading Communications, Petitions, &c., to the Board.
- (5) Reports of Standing and Special Committees, and of the Inspectors.
- (6) Enquiries.
- (7) Notices of Motion.

(8) Consideration of Reports.

(9) Unfinished Business from Previous Meetings.

(10) Motions.

(11) General Business.

No variation in the foregoing Order of Business shall be permitted, unless by a two-thirds vote of the members present, which shall be taken without debate.

21. When a question is under debate no motion shall be received except—

- (1) To adjourn.
- (2) The previous question.
- (3) To lay on the table.
- (4) To postpone.
- (5) To commit.
- (6) To amend.

A motion to adjourn, for the previous question, or to lay on the table, shall be put without debate.

22. A motion to adjourn shall always be in order, but no second motion to the same effect shall be made until some business shall have intervened

23. A motion for commitment, until it is decided, shall preclude all amendments of the main question.

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24 The previous question, until it is decided, shall preclude all amendment of the main question, and shall be put without debate in the following words: "Shall this question be now put?" and if the motion be carried the original question shall be put forthwith, without any amendment or debate.

25. All amendments shall be put in the reverse order in which they are moved, except in filling up blanks, when the longest time and the largest sum shall be put first; and every amendment submitted shall be in writing, and be decided upon, or withdrawn, before the main question is put to the vote. Only one amendment shall be allowed to an amendment, and any amendment more than one must be to the main question.

26. In all motions for the appointment of any member of the Board, or of any other person, to any office other than that of Chairman, the names of all candidates shall be submitted before any vote is taken, and the candidates shall be voted on separately in the order in which they are proposed.

27. When the question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately, upon the request of any member.

28. No member shall speak to the question after it is finally put by the Chairman, nor shall any other motion

be made until after the result is declared ; and the decision of the Chairman as to whether the question has been finally put shall be conclusive.

29. Whenever the Chairman is of opinion that a motion offered to the Board is contrary to the rules and privileges thereof, he shall apprise the members immediately before putting the question thereon, and quote the rule or authority applicable to the case, without argument or comment.

30. A report from the Committee of the Whole may be amended by a majority of the Board, before its adoption, without going back into Committee of the Whole for that purpose.

31. Whenever the Chairman shall adjourn the Board for want of a quorum the time of adjournment and the names of the members then present shall be recorded in the Minutes.

32. When the Board shall determine to go into Committee of the Whole the Chairman shall name, in alphabetical order, the member who shall take the chair.

33. The member introducing a petition or motion upon any subject which may be referred to a Special Committee, shall be one of the Committee without being named by the Board, and be the Chairman thereof. Any member of the Board may be placed upon a committee.

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34. All petitions or communications on any subject within the cognizance of a Standing Committee shall, on presentation be referred by the Chairman, to the proper committee without any motion ; but it shall be competent for the Board, by a two-thirds vote, to enter upon the immediate consideration thereof.

35. The rules of parliamentary practice not inconsistent with these rules shall govern the Board in all cases to which they are applicable.

V.

COMMITTEES.

1. The rules of the Board shall be observed in Committee of the Whole, except the rules respecting the yeas and nays, and limiting the number of times of speaking ; and no motion for the previous question, or for an adjournment, can be received ; but a member may at any time move that the Chairman leave the chair, or report progress, or ask leave to sit again ; and all original motions shall be put in the order in which they are proposed ; and shall not require to be seconded.

2. On motion in Committee to rise and report, the question shall be decided without debate.

3. Committees appointed to report on any subject referred to them by the Board shall report a statement of facts, and also their opinion thereon in writing; and it shall be the duty of the Chairman, or acting Chairman, to sign and present the report.

4. A minority of any Committee may have a Minority Report presented by the Chairman of the Committee in the same manner as the Majority Report is presented.

5. Committees shall have power, in cases of emergency, to spend an amount not exceeding fifty dollars, but no Committee shall enter into any contract or agreement involving the payment of money to an amount exceeding fifty dollars until such contract or agreement has been approved of by the Board.

6. No Committee shall exceed the appropriation made to such Committee for any purpose, nor shall a Committee, without the approval of the Finance Committee and of the Board, expend money appropriated to any one purpose on any other work or service.

7. The Secretary shall produce to the respective Committees all documents referred to such committees.

8. Reports of all Standing Committees shall be printed before presentation to the Board, and shall contain the names of the members of such Committees present at the

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meetings at which such reports were adopted ; and if at any time a meeting of any of the Committees shall be called, but at the time appointed a quorum is not present, the Chairman, or in his absence the Secretary, shall report the fact to the Board at the next meeting, giving the names of the members present.

9. A majority of the members appointed to compose any Standing or Special Committee, exclusive of any *ex-officio* member, shall be a quorum, competent to transact business.

10. Special meetings of a Standing Committee may be called by the Chairman thereof whenever he shall consider it necessary to do so ; and it shall be the duty of the Chairman, or in his absence, of the Secretary, to summon a special meeting of a Committee whenever requested in writing to do so by a majority of the members thereof.

11. The business of the respective Standing and Special Committees shall be conducted under the following regulations :

- (1) The Rules of the Board as far as may be applicable, shall be observed.
- (2) No motion shall require to be seconded.
- (3) No motion for the previous question shall be allowed.

- (4) The number of times of speaking on any question shall not be limited.
- (5) The Chairman shall preside at every meeting, and vote on all questions submitted.
- (6) Any question on which there is an equality of votes shall be deemed to be negatived.
- (7) In the absence of the Chairman one of the other members shall be elected to preside, and shall discharge the duties of the Chairman for the meeting or until the arrival of the Chairman.
- (8) The Chairman shall sign all such orders and documents as the Committee may properly order.
- (9) The minutes of all transactions of every Committee shall be accurately entered in a book provided for that purpose, and at each meeting the minutes of the preceding meeting shall be submitted for confirmation or amendment, and after they have received the approval of a majority of the members present they shall be signed by the Chairman.
- (10) Each minute so recorded shall have attached to it a progressive number for reference, and an analytical index shall be kept for each minute book.
- (11) When a division takes place on any question the votes of the members shall be recorded if required by one of the members.

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(12) No order or authority shall be recognized as emanating from any Committee unless it is in writing, signed by the Chairman or acting Chairman, or Secretary, and refers to the minute of the Committee under which it is issued.

12. In case any contract, order, engagement, report, recommendation, instruction, nomination, claim, account or proceeding of any Committee shall be objected to by the Finance Committee on any of the grounds set forth in Section 6, Article VI. (page 16) of these by-laws, and the same is appealed against by any member of the Board, the subject so appealed shall only be adopted or passed by the Board upon a two-thirds vote of the Board being recorded in favour thereof.

13. All reports of Committees involving the expenditure of money shall be submitted to the Finance Committee before presentation to the Board. The minutes of proceedings and reports of committees shall be furnished to the Finance Committee from time to time, if required by the Finance Committee. A summarized statement of all expenditures made, and estimated and ascertained liabilities incurred during the previous month, shall be furnished by such other committee to the Finance Committee up to the end of the last day of the month, and at most not later than the fifth day of every

month thereafter, in the form, or to the effect of Schedule A. (See page 40.)

VI.

FINANCE COMMITTEE.

The Finance Committee shall :—

1. Have the supervision of all the fiscal concerns of the Board, and report the condition of the various funds.
2. Prepare a detailed statement of the estimates of money necessary to be raised by the City Council for the support of the schools, and report the same for the action of the Board not later than the first regular meeting in April.
3. Examine all accounts presented to the Board, and consider and report on all matters referred for report.
4. Audit bills and accounts when countersigned by the Chairman of the Committee having such bills or accounts in charge.
5. Insure school property and report the same to the Board.
6. Have power to report against any contract, order, engagement, report, recommendation, instruction, nom-

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ination, claim, account, or proceeding involving the expenditure of money, in case the same shall ;

- (a) Not comply with the Law, or with the By-Laws or Regulations of the Board ;
- (b) Exceed the appropriation made to the committee reporting ;
- (c) Exceed the appropriation for the special work or service reported on ;
- (d) Require the expenditure of money beyond the Estimates for the year for any work or service;
- (e) When an instruction contemplating an expenditure of the funds of the Board shall have been given to the committee by a majority of less than two-thirds of the members then present and voting.

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7. Forbid the signing or delivery of any cheques, or of any security, or the payment of any money, if deemed expedient so to do, until the matter be further considered or be referred to the Board.

8. Have the supervision of the Treasurer and officers in his department ; of the books, accounts, documents vouchers, money, debentures and securities of the Board see that all duties and services which ought to be per

formed by the Treasurer, and officers in his department, are performed, and advise the Treasurer when required, in all matters pertaining to his office.

9. Regulate all matters connected with the receipt and payment of money ; order the adoption of such regulations in connection therewith as may be deemed necessary for the prevention of any payment being made in contravention of the By-Laws, and generally manage the financial affairs of the Board.

10. Cause to be furnished to the Board, not later than the second meeting of the Board in every month, after the passage of the Estimates, a report as per Schedule B. (See page 41.)

VII.

MANAGEMENT COMMITTEE.

The Management Committee shall :—

1. Be divided into the following sub-committees, each consisting of three members, except the sub-committee on teachers, which shall consist of six members, one from each ward.

- (a) Discipline, Health, and Physical Development,
- (b) Programme of Study,
- (c) School Limits, Grading, and Transfers of Pupils.
- (d) Teachers.

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2. Have supervision of the examination of all applications for situations as teachers in the day schools.

3. Make nominations to fill all vacancies whenever they occur, subject to the approval of the Board.

4. Have power to suspend teachers for misconduct, and make temporary appointments in case of vacancies; but such action shall be reported to the Board for approval at the next meeting.

5. At the second regular meeting in February of each year present to the Board a report stating the various localities in which additional school accommodation is required.

6. Visit the schools as frequently as possible, noting the character of the discipline and system of instruction adopted, and the progress made by the pupils, and present a report to the Board of the result of such visits.

7. Submit such regulations for the efficient management of the schools as may be deemed expedient, having regard to the arrangement of classes, the course of study, and the order and decorum of the pupils.

Pupils.

VIII.

PROPERTY COMMITTEE.

The Property Committee shall :—

1. Be divided into the following sub-committees, consisting of four members each :—

- (a) Sites and New Buildings.
- (b) Warming and Ventilation.
- (c) Repairs and Alterations.

2. Have the general supervision of school buildings and grounds.

3. Report to the Board from time to time upon the expediency of purchasing, building, altering, repairing, enlarging or improving any school property.

4. Make nominations for the position of caretaker, subject to the approval of the Board.

5. Have charge of all buildings, and study the most economical and desirable changes that may be necessary, and report the same to the Board.

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6. Have charge of all warming apparatus in the schools.
7. At the first regular meeting in April make a detailed report in writing of the character and extent of the repairs and improvements recommended to be made to the schools and premises during the current year.

IX.

SUPPLY COMMITTEE.

The Supply Committee shall :—

1. Report to the Board all matters that ought to be printed.
2. Superintend all printing ordered by the Board.
3. Have charge of all movable school furniture and apparatus except stoves, and the providing of all necessary supplies for the schools.
4. Make at the close of each year a complete list of the movable property of the Board, with a detailed statement of the transactions for the year, giving the amount of purchases, the cost per scholar of the same, and the value of the stock on hand, with a statement of the aggregate cost of supplies as compared with the previous year.

5. Report upon all books, stationery and other supplies proposed to be used in the schools, and advertise for tenders for furnishing the schools with books, stationery and other supplies for the year.

X.

NIGHT SCHOOL COMMITTEE.

The Night School Committee shall :—

1. Have supervision of the examination of all applications for situations as teachers in the night schools.

2. Make nominations to fill all vacancies whenever they occur, subject to the approval of the Board.

3. Have power to suspend teachers for misconduct, make temporary appointments in case of vacancies; but such action shall be reported to the Board for approval at the next meeting.

4. Visit the schools as frequently as possible, noting the character of the discipline and system of instruction adopted, and the progress made by the pupils, and present a report to the Board of the result of such visits.

5. Submit such regulations for the efficient management of the schools as may be deemed expedient, having regard to the arrangement of classes, the course of study, and the order and decorum of the pupils.

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XI.

MONEY APPROPRIATIONS, ACCOUNTS, EXPENDITURES,
CONTRACTS AND IMPROVEMENTS.

1. All appropriations of money shall be submitted to the Board in Committee of the Whole before adoption by the Board.

2. Every contract with the Board shall be in writing, and when the amount exceeds \$100 the performance thereof shall be secured by bond, with two sureties in double the amount, to the satisfaction of the Board; and when the amount is less than \$100 the bond may be taken if deemed advisable.

3. No contract for an amount exceeding \$100 shall be entered into by the Board until tenders shall have been called for, and no tender shall be considered unless accompanied by an accepted cheque, payable to the order of the Secretary-Treasurer, or a cash deposit equal to five per cent of the amount of tender, and the deposit shall remain in the custody of the Board until the contract to which such tender relates is awarded, and the deposits of the unsuccessful tenderers shall then be returned to them, but the deposit of the successful tenderer shall not be returned until the receipt by the Board of the contract and

bond, properly executed. In case a tender has been accepted, and the tenderer fails to execute the contract and requisite bond the deposit shall be forfeited to the use of the Board.

4. Prior to the introduction and passing of the Annual Estimates of Receipts and Expenditure all resolutions of the Board proposing to authorize the expenditure of money shall only be passed subject to a reference to the Finance Committee, to estimate for the same; and after the introduction and passing of the Estimates such By-Laws or resolutions shall only be passed subject to a two-thirds vote of the Board for such reference, in order that the said Committee may consider the means of providing funds for the same; and in neither case shall any Committee, or officer of the Board, act upon any such By-Law or resolution until a report of the Finance Committee, certifying the mode of providing funds, has been adopted by the Board.

5. No work or improvement shall be authorized by the Board without either an estimate of the probable cost thereof, or (in the absence of an estimate) limiting an amount therefor: and no contract shall be entered into for such work or improvement at a larger sum, or involving a greater expenditure than the amount so estimated or limited, until funds therefor shall be reported by the Finance Committee to the Board.

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6. When money is duly authorized to be expended for any purpose the amount to be expended shall be credited to an account to be opened for the object for which the money is voted, and all expenditures in respect thereof shall be charged to such account.

7. When all amounts properly chargeable against an account have been charged any balance remaining shall, on resolution of the Board, be transferred to an account to be called "Surplus Account."

XII.

DUTIES OF THE INSPECTORS.

The Inspectors shall :—

1. Attend all meetings of the Board and Management Committee; and other Committees to which they or either of them may be summoned.

2. Make monthly reports to the Board of the attendance of teachers and pupils, and give the names of teachers absent, the cause of such absence, and such other matter as should be reported, including a tabular statement showing the attendance of each department during the preceding month, and the number of pupils suspended from each school during the month.

3. Make an Annual Report, and submit the same to the Board on or before the 31st day of January in each year, recording the position of the schools in regard to statistics, cost, system of teaching, examinations, and such other matters as should be reported.

4. Make arrangements for a regular exchange of reports between this and other Boards, and cause all such reports to be properly classified and preserved.

5. Prepare all Departmental Reports.

6. Direct the work of the Supervising Principals and special teachers.

7. Report on the fitness of teachers on trial for permanent appointment.

8. Investigate charges against teachers.

9. Prepare recommendations for the Management Committee, said recommendations to be sent out so as to reach the members of the Committee one day before the meeting of the Committee.

The Senior Inspector shall, under the direction of the Management Committee :—

1. Attend to the correspondence of the office.

2. Have the special direction of the classes below the Third Book.

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3. Have supervision of methods of teaching Reading, Spelling, Arithmetic, Writing, Geography, Book-Keeping, Hygiene, and Object Lessons.

4. Direct the work of teachers on trial.

5. Conduct the promotion examinations in the schools.

6. Approve of orders for Free Text Books and Supplies before they are filled by the Secretary-Treasurer.

7. Supervise the teaching in the Industrial Schools.

8. Consult with the Police Commissioners in carrying out the Truancy and Compulsory Regulations.

9. Direct the work of Kindergarten Supervision and Training.

10. Attend the meetings of the Supply Committee.

11. Hold meetings of all teachers four times each year, on Fridays at 4.15 p.m., and special meetings of grades or principals, provided that no teacher shall be required to attend meetings oftener than once a month.

12. Visit schools when not in the office.

13. Perform such other duties as the Management Committee or the Board may direct.

14. Be in the office on Saturday from 9 to 1; on Wed-

nesday from 9 to 9.30, and from 3.30 to 6 ; and on every other school day from 9 to 9.30 and from 2 to 4.30

The Junior Inspector shall, under the direction of the Management and Night School Committees :—

1. Deal with appeals from the decisions of the Supervising Principals.
2. Have special direction of the classes above the Second Book.
3. Have supervision of methods of teaching Literature, Grammar, Composition, History, Algebra and Geometry.
4. Superintend the preparation of the Teachers' monthly Time Sheet, and the reductions to be made on account of absence.
5. Conduct the Departmental and Night School Examinations.
6. Hold special meetings of Principals or of teachers above the Second Book when necessary.
7. Supervise the work of the Night Schools and attend all meetings of the Night School Committee.
8. Visit schools when not in the office.
9. Perform such other duties as the Management Committee, the Night School Committee, or the Board may direct.

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10. Be in the office on Saturday from 9 to 1 ; on Wednesday from 3 to 6 ; and on every other school day from 3 to 4.30.

XIII.

DUTIES OF THE SECRETARY-TREASURER.

The Secretary-Treasurer shall :—

1. Attend all meetings of the Board, and Committees thereof.
2. Record the minutes of the proceedings of such meetings.
3. Keep books of accounts showing the Income, Expenditure, and Liabilities of the Board, and the state of its accounts with the City Treasurer.
4. In conjunction with the Chairman of the Board, sign all cheques and orders upon the City Treasurer.
5. Notify each member of each meeting of the Board at least twenty-four hours previous to the time at which such meeting is to take place.
6. Notify each member of a committee of each meeting of the committee to which such member may belong.
7. Conduct the correspondence of the Board, except that pertaining to the duties of the other officers of the Board.

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8. Receive, classify, and submit, all letters, accounts, and other documents for the Board and committees.

9. Prepare and take charge of all reports except those of other officers of the Board.

10. Make returns of salaries ; prepare orders for payment, and keep detailed accounts of all expenditure which may be necessary to show clearly from day to day the receipts and disbursements, and all other reckonings of every nature and kind connected with the financial transactions of the Board.

11. Superintend the distribution of school supplies and requisites, under the direction of the Supply Committee.

12. Collect and receive from the various schools, books and supplies to be returned to the Board.

13. Keep two books in connection with the issue of Free Text Books ; one a Stock Book, showing the total amount of books purchased, the books delivered to the several schools, the books returned, the books rebound, and the books on hand at the close of the year ; and the other a Ledger, in which an account shall be kept with each school, showing the books issued, the books (new and old) returned, and the books still on hand in each school.

14. Issue orders of the Board and Committees, and generally act under the authority of the Board, the Chairman, the Committees and Chairmen thereof respectively.

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15. Deliver copies of all reports to each member of the Board at least twenty-four hours prior to the meeting at which said reports are to be considered, provided always that this rule may be suspended in special cases by a two-thirds vote of the members present.

16. Keep a book in which all orders of the Board and references to committees, officers, or employees, shall be regularly noted, with date of entry and time when each is to be considered or reported back, as the case may be, and present such book to the Chairman of the Board or committee thereof, as the case may be.

17. Endorse and promptly submit for consideration and report every matter referred to any officer or committee.

18. Advise the Finance Committee in all matters relating to the financial operations of the Board.

19. Give security as required by law, to the satisfaction of the Board, either by bond, with good and sufficient personal sureties, or by the covenant and undertaking of any good and sufficient company or association, duly incorporated for granting bonds or suretyship for parties holding positions of trust, to an amount to be fixed by the Finance Committee.

20. Act as custodian of all evidences of title, deeds, mortgages, leases, bonds, agreements, or other instru-

ments relating to the property and rentals of the Board, and only allow the same to be taken from his office on the order of the Board, or of the Chairman, or on the requisition and receipt of the Solicitor, for use in any legal procedure, or on an order to produce of any Court of law or equity.

21. Act as custodian of all bonds and securities of fidelity given for the discharge of the duties of the officials and servants of the Board, save his own, which shall be deposited with the Solicitor.

22. Make payments and disbursements according to the By-laws, Rules and Regulations of the Board, or by statutory or other authority, and advise with the Finance Committee or the Board when appropriations therefor are exhausted.

23. Superintend the transactions of his department and of his subordinates, and duly compare, check, and verify the entries of receipts and disbursements with the accounts and vouchers for the same, and with the books of the office.

24. Prepare the accounts and transactions of his department for monthly audit by the City Auditors.

25. Supply all information relative to the finances of the Board, and all other matters connected with his office, when required.

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26. Conform to all directions of the Finance Committee, consistent with law and to the By-laws of the Board.

27. Attend in his office from 9 a.m. to 4 p.m. except on Saturdays, when he shall attend there from 9 a.m. to 1 p.m. During the summer vacation his office shall be open to the public daily until 1 o'clock p.m.

XIV.

AUDITORS.

The Auditors shall :—

1. Be the Auditors for the time being in the employ of the corporation of the City of Toronto.

2. Audit monthly the accounts and transactions of the Board, and also verify, attest and report yearly on the annual abstract and report of receipts and expenditures.

XV.

DUTIES OF THE SOLICITOR.

The Solicitor shall :—

1. Attend all meetings of the Board and Standing Committees to which he may be summoned.

2. Draft all such petitions or memorials as may be presented by the Board to the Lieutenant-Governor, or the Legislature, and all Acts of Parliament which may be

required by the Board : give all the necessary notices of application for such Acts, and attend to the passage thereof through the Legislature.

3. Prepare all contracts as hereinafter provided, and agreements between the Board and the officers, teachers and caretakers.

4. Prepare all contracts for building and repairing in duplicate ; when completed, deposit one with the Secretary-Treasurer and the other with the Superintendent of Buildings. Contracts for supplies need not be in duplicate, and when completed will be lodged with the Secretary-Treasurer.

5. Prepare or revise all advertisements for tenders before the same are published, revise all draft reports of committees recommending the acceptance of tenders before same is signed, and generally revise and promptly report upon every contract matter or act by which the Board could in any way incur liability before the same has been finally passed upon by the Board

6. With the Secretary attend at the office of the Assessment Commissioner, or other proper officer, at the proper times in each year and examine the names and addresses of all persons and corporations rated as supporters of other than Public Schools, and see that all persons and corporations who should be rated as supporters of Public Schools are so rated, and report at the earliest possible

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date to the Finance Committee the result of his investigations. In the absence of special instructions to the contrary it shall be the duty of the Solicitor in each case of incorrect assessment to take all necessary steps to appeal therefrom, and have all errors rectified and forthwith report to the Finance Committee that he has done so.

7. Advise the Board and Committees, and the Chairman of the Board, on any question of law submitted for that purpose; and generally give due and proper attention to all the business pertaining to the Law Department of the Board, as may be required.

XVI.

DUTIES OF THE SUPERINTENDENT OF BUILDINGS.

The Superintendent of Buildings shall :

1. Attend all meetings of the Board and of the Property and Supply Committees, and of any other Committee to which he may be called.

2. Make an Annual Report and submit the same to the Board on or before the 15th day of January in each year, recording the value of the school buildings, sites, and furniture of the Board, noting the increase or depreciation in value as compared with the report of the previous year; how each school is seated, and the condition of the seats and desks; the system of heating and the amount of fuel consumed, and such other matters as should be reported.

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3. Have charge of all supplies for the use of caretakers in the performance of their duties, and under the Supply Committee superintend the distribution of the same; and keep a separate account thereof with each school.

4. Have, under the said Committee, the care of the furniture of the schools, and see that all furniture supplied to the schools is strictly according to the contract under which it is purchased.

5. Report in detail to the Property Committee on or before the first day of April in each year, the improvements and repairs which, in his opinion, should be undertaken by the Board during the year.

6. Prepare all necessary plans and specifications, and working drawings with proper tracings, estimates, etc., for all buildings of whatever kind to be erected by the Board, and also of the repairs when ordered by the Property Committee, such plans to be the exclusive property of the Board.

7. Superintend all buildings in course of erection, visit them as often as may be deemed advisable, and see that all work and materials conform strictly to contract.

8. Report to the Property Committee at meetings thereof the progress of buildings in course of erection, and that in respect to character and time they are being erected according to the contract, as the case may be.

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9. Certify all accounts passing through his office, and be responsible for the correctness thereof.

10. Superintend all repairs ordered by the Property and Supply Committees.

11. Have authority to order any small repairs requiring immediate attention, not involving an expenditure of more than ten dollars, and report the same to the proper committee at the next meeting thereof.

12. Have charge, under the proper Committee, of all the supplies and materials for repairs, superintend the distribution of the same, keeping a proper record thereof for each school, in books provided for the purpose.

13. Have the supervision and control, under the direction of the Property Committee, of all caretakers employed by the Board.

14. Have authority, with the approval of the Chairman of the Board, to suspend any caretaker neglecting duty, supply the vacancy, and report the same to the Property Committee at the next meeting thereof.

15. See that all buildings, grounds, and other property belonging to the Board, in charge of caretakers, are kept in a good and cleanly condition, and that the caretakers fulfil their duties in all respects according to the By-Laws.

16. Attend to the proper warming and ventilation of

the schools, and to repairs in steam-heating apparatus, furnaces, stoves, and stove-pipes.

17. Inspect all school buildings periodically, and keep a record of the condition thereof at the time of such visit in a book to be kept for that purpose.

18. Provide himself with a horse and conveyance, and keep and maintain the same at his own expense.

19. Have charge, under the direction of the Property Committee, of all mechanics and laborers employed by the Board, and keep a record of their services.

20. Attend in his office from 2 to 4 p.m. on Mondays, Wednesdays, and Fridays.

XVII.

DUTIES OF THE SPECIAL TEACHERS AND THE DRILL INSTRUCTOR.

1. Each of the special teachers shall, at the close of each term, report fully to the Senior Inspector upon the work under the charge of the teacher during the term.

2. The Drill Instructor shall :

(a) Give instruction in drill to the pupils of the Public Schools, under the direction of the Management Committee.

(b) Attend all meetings of the Board and perform such other duties as may be required of him.

XVIII.

AMENDMENTS.

No amendment or addition to any By-law or regulation, or resolution of the Board shall be made, unless due notice, setting forth the proposed amendment or addition, shall have been given at a meeting previous to that at which the same comes up for discussion, and it shall require a two-thirds vote to carry any amendment or addition, and all by-laws, regulations and resolutions of the Board inconsistent with these By-laws are hereby repealed.

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SCHEDULE "A."

Return of Expenditure and Liabilities incurred by Committee on up
to 18....

SERVICE.	AVAILABLE.			EXPENDED.	Ascer- tained and Estimated Liabilities.	Total Ex- penditure and Liabilities.	BALANCE.	
	Balance from 18	Appropriations 18	TOTAL.				Surplus	Deficit.

I certify the above to be a correct Return.

COMMITTEE ROOM,

Toronto, 18....

Chairman.

SCHEDULE "B."

Return by the Finance Committee of the Expenditure and Liabilities incurred by
the several Committees up to

I certify the above to be a correct Return.

COMMITTEE ROOM,

Toronto, 18....

Chairman,

SCHEDULE "B."

Return by the Finance Committee of the Expenditure and Liabilities incurred by the several Committees up to 18....

SERVICE.	(Part 1. Per TREASURER'S BOOKS)			EXPENDED.	(Part 2, Per RETURNS from COMMITTEES, &c.)			
	AVAILABLE.				Ascer- tained and Estimated Liabilities.	Total Ex- penditure and Liabilities	BALANCE.	
	Balance from 18	Appro- priations. 18	TOTAL.				Surplus	Deficit.

TREASURER'S OFFICE,

Toronto, 18....

Chairman,

REGULATIONS
RELATING TO PUPILS.

I.—CONDITIONS OF ADMISSION TO SCHOOL.

Each applicant for admission shall—

1. Be accompanied by his parent or guardian.
2. Apply for admission before 9 a.m., or between 3.30 and 4 p.m.
3. Have attained the age of five years, except for Kindergarten classes; children four years of age may be admitted to a Kindergarten where there is room, preference being given in all cases to the elder children.
4. Present and file a written certificate of age and successful vaccination, signed by his parent or guardian.
5. Be the child of a Public School supporter. In case the parent or guardian is a Roman Catholic, a certificate from the assessment commissioner must be presented, stating that he is a supporter of Public Schools.

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II.—CONDITIONS OF ATTENDANCE.

All pupils shall—

1. Come to school neat and clean in person and apparel, or be sent home by the Principal to receive proper attention.

2. Form in line in the yard at five minutes before the time for opening school, when the weather is favorable. At 9 a.m., and at 1.30 p.m., the doors of the class-rooms shall be closed. The outside doors shall not be locked against pupils who may arrive late.

3. Be allowed to enter their rooms at 8.45 a.m., from October to April, inclusive, and outside doors must not be shut against them after 8.30 a.m. in damp or cold weather. Caretakers shall take charge of them in rooms set apart for that purpose until the Principal arrives. The same regulation applies to the other six months of the year during inclement weather.

4. Be registered "late" if not in the school building at 9 a.m., or at 1.30 p.m. Pupils must not be sent home for a note explaining lateness at the time the lateness occurs.

5. Attend till the regular time for dismissal, except in case of sickness or some pressing

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emergency, and then the Principal's consent to leave must first be obtained, but pupils shall not be allowed to be absent from or to leave school for the purpose of taking lessons elsewhere.

6. Be dismissed at 12 o'clock noon, and not later than 4 o'clock in the afternoon.

7. Remain on the school premises during noon recess if they bring lunch. All other pupils are subject to this rule after they return to school at noon.

8. Remain away from school whenever a case of small-pox, cholera, scarlatina, diphtheria, whooping cough, measles, mumps, glanders, or other contagious disease exists in the house or household to which they belong, until a certificate has been obtained from the Medical Health Officer, or legally qualified medical practitioner, that infection no longer exists in the house, and that the sick person, house, clothing, and other effects have been disinfected to his satisfaction. In case of typhoid fever a medical certificate must be produced, stating that proper sanitary measures have been taken, and continue to be taken, and that there is no danger to others from contagion. In cases of doubtful character the Principal shall have power to send pupils home

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9. Attend the half-yearly and other examinations conducted under the authority of the Board. Pupils absent from examinations without permission shall not be re-admitted without an explanation, satisfactory to the Principal.

10. Attend the school in the limit to which he belongs, unless special permission be granted to attend elsewhere. In case of removal the current term may be completed without a transfer to another school.

NOTE A—Pupils who have given satisfaction to their teachers during the day in conduct, recitation and study, may be dismissed at half-past three o'clock, except, however, not less than five of each class, who shall be kept till four o'clock each day, for instruction in subjects in which their education is especially deficient, owing to absence from school or other causes.

III.—DUTIES OF PUPILS.

All pupils shall—

1. Obey their teachers.
2. Conform to the regulations of the Board.
3. Be attentive, quiet, and orderly in school.

4. Be respectful to their teachers and all persons in authority, and kind and obliging to each other

5. Promote, as far as possible, the comfort and improvement of others.

6. Speak the truth on all occasions.

7. Refrain from playing games likely to excite ill feeling.

8. Refrain from indelicate or profane language, from mocking or nick-naming their school-fellows or others ; from chewing or spitting in school, and from other improper practices.

IV.—DISCIPLINE.

1. Pupils may be suspended for any of the following reasons :

(1) Truancy, persisted in.

(2) Absence for six half-days in four consecutive weeks, without a reason satisfactory to the Principal, showing that the absence was caused by the sickness of the pupil, sickness in the family, or other urgent reason.

- (3) Lateness, if repeated after four notifications have been sent to the parent or guardian in a session.
- (4) Leaving school without permission.
- (5) Determined opposition to authority.
- (6) Repetition of any offence after notice.
- (7) Habitual neglect of duty.
- (8) The use of profane, obscene, or other improper language.
- (9) General bad conduct, and bad example, to the injury of the school.
- (10) Writing any obscene or improper words on the fences, out-buildings, or any part of the school premises.
- (11) Bad conduct on the way to or from school.
- (12) Throwing stones or other dangerous missiles while under school control.
- (13) Bringing tobacco, lucifer matches, fire-arms, fireworks, or any explosives to school, or having them in possession there.
- (14) Destroying or injuring school property, if their parents or guardians refuse to repair or make good the damage

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(15) Pupils may be suspended for a first offence under sub-sections 5, 12 13, or 14 above, but in other cases parents or guardians shall be notified on the proper form concerning the misconduct of their children before suspension.

2. Principals may re-admit pupils suspended for the first time. Pupils who have been previously suspended shall be re-admitted by one of the Inspectors. Suspended pupils shall be re-admitted only on the personal application of the parent or guardian. Pupils who have been suspended for misconduct shall not receive medals, prizes, or honor certificates.

3 Any pupil adjudged so refractory by the Board that his presence in school is considered injurious to the other pupils, or who has been convicted of crime by the Police Magistrate, or in any Court, may be expelled from school, and sent to an Industrial School, or other special school.

V.—RECESSES.

1. There shall be a recess of 15 minutes in the morning session, from 10.45 to 11 o'clock.

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to have two intervals of five minutes each for music or calisthenics, or one recess of ten minutes.

3. Principals shall have authority to allow certain pupils to remain in at recess, for special reasons.

4. On days considered too inclement by the Principal, the pupils shall not be required to go out at recess. The following rules apply to recesses on days when the pupils are not sent out:

- (a) Pupils who wish to go out will be allowed to do so.
- (b) They shall be allowed to come in as soon as they wish to do so.
- (c) Those who stay in shall not be allowed to leave their seats without permission from the teacher. They should march or exercise in some way under the guidance of the teacher.

VI.—CERTIFICATES OF HONOR

1. Certificates of Honor and Medals shall be awarded at the Christmas examination to such pupils as have not been once absent or late during the year, and whose conduct has been

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uniformly good. Pupils whose absence has been occasioned by their own sickness of not more than six weeks, certified in writing by their parents or guardians, or who have been kept out of school on account of contagious diseases in their families, shall receive certificates.

2. Bronze Medals shall be awarded to such pupils as have received four Honor Certificates.

3. Silver Medals shall be awarded to such pupils, as have received eight Honor Certificates.

4. Pupils will be allowed to attend one picnic of the Sunday School to which they belong, and to assist two days in moving, without losing their claim to a certificate.

5. A pupil will not lose his certificate by being absent in case of the death of a member of his family.

6. Jewish children are allowed to be absent seven days in a year, on Jewish holidays, without losing their certificates.

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REGULATIONS RELATING TO TEACHERS.

I.—APPOINTMENT AND SALARIES.

1. No teacher shall be appointed on the staff without an approved medical certificate.
 2. No teacher under eighteen, or over forty years of age shall be appointed on the staff.
 3. All teachers shall serve six months on trial before being regularly appointed.
 4. Each teacher in the employ of the Board on the regular staff shall, on or before the first day of December, if re-appointed, enter into an agreement with the Board for one year, such agreement to be prepared by the Solicitor under the instructions of the Board.
 5. The names of all teachers who have not given satisfaction during the preceding year shall be placed on a probation list.
- STAMPTON PUBLIC LIBRARY

6. The name of any teacher may be removed from the probation list at any time, after a period of six months, by the Management Committee.

7. Teachers whose names are placed on the probation list shall not receive an increase of salary during the time their names continue on the list.

8. Teachers in receipt of the maximum salary shall receive the salary next below that which they would otherwise receive if their names are placed on the probation list.

9. No teacher shall be absent from school without permission from the Chairman of the Board and the Senior Inspector, except in case of sickness, in which case the absence of such teacher shall be reported to the Inspector by the Principal.

10. All cases of absence shall be reported to the Board.

11. Teachers absent from school, except on account of sickness, duly certified, shall not be paid for the time of such absence, unless special circumstances shall lead the Board to decide otherwise.

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12. Teachers shall be paid their salaries in ten equal instalments as follows: on or about the first day of February, March, April, May, June, July, October, November, and December, and at the close of the school term in December.

13. Teachers shall not receive payment from, or on account of, any pupil attending the Public Schools except from the Board.

14. Assistant teachers may be released from their agreements with the Board by giving four weeks notice.

15. Principals may be released from their agreements with the Board by giving four months notice.

16. The Board reserves the right to suspend or dismiss any teacher for violation of rules, or incompetence, at any time.

17. Principals or Assistants who are absent on the re-opening day after vacation, shall not resume duty until officially authorized to do so.

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II.—DUTIES OF PRINCIPALS AND ASSISTANTS.

All teachers shall :—

1. Devote themselves exclusively to their work during school hours
2. Refrain from employing their time after school hours in any manner which will interfere with the efficient performance of their duties.
3. Avail themselves of every means for improvement in their work.
4. Attend such meetings as may be called by the Inspectors, or either of them. Absence from, or lateness at, such meetings shall be reported to the Management Committee.
5. Enter the exact time of their arrival at school in a book kept for that purpose. Any teacher who shall be late three or more times in one month shall be summoned to appear before the Management Committee, to explain the cause of such lateness.
6. Instruct their pupils in good manners, and pay strict attention to their morals, cleanliness, and habits.

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7. Have a watchful care over the conduct and habits of the pupils during the time for play, before school, and during the recesses, both in the school buildings and on the play-grounds.

8. Co-operate with the Senior Inspector in conducting Examinations.

9. Attend to the physical training and comfort of the pupils under their care. Pay special attention to the ventilation and temperature of their school rooms, and endeavour to see that the temperature shall not fall below 60 nor rise above 68 degrees Fahrenheit.

10. Have the temperature, as indicated by a thermometer, observed and recorded on the black-board, and in a book kept for that purpose, three times daily—9.30 o'clock a.m., 11.30 o'clock a.m., and 2 o'clock p. m., from October to May inclusive.

11. Prepare all necessary reports, and do all work in registers at times other than during school hours, except entering the daily record.

12. Practise such discipline in the schools as would be exercised by a kind and judicious parent; and avoid corporal punishment in all cases where good discipline can be maintained by milder measures.

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13. Refrain from inflicting corporal punishment on any pupil who refuses to submit to it.

14. Avoid such methods of punishing as shaking, pulling the ear, slapping with the hand, striking with a pointer or hitting the pupil without warning.

15. Administer corporal punishment on the hands, and with the strap supplied by the Board, which shall be kept in the Principal's room.

NOTE—The pupil to be punished shall not be sent for the strap.

16. Record all cases of corporal punishment in their rooms in a book supplied to the Principal for that purpose. In reporting the cases of corporal punishment monthly the following rules shall be observed :

(1) One or more slaps given for the same offence, to the same pupil, at the same time, constitutes a case of corporal punishment.

(2) If the same pupil be whipped more than once in a month, each whipping must be reported as a case of corporal punishment.

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(3) If more than one pupil be whipped for the same offence, at the same time, each whipping shall be reported specifically as a case of corporal punishment.

17. Refrain from the discussion of political and ecclesiastical questions in the schools.

18. See that no collection be taken up, or subscription solicited for any purpose; or notices of shows, exhibitions, or lectures, given in any school without the consent of the Board.

19. Decline to receive presents unless presented to them on leaving the school.

20. Give no medals or other prizes to the pupils under their charge without permission of the Board.

21. Conduct the daily exercises of each school in accordance with the Programme of Studies and Time Table adopted by the Board.

22. Observe and enforce the Regulations established by the Board.

23. Send to parents monthly reports of the attendance, punctuality, conduct, and class-standing of pupils in classes above the first book.

MANCHESTER PUBLIC LIBRARY

24 Read the regulations relating to pupils on the first morning in each month.

III —DUTIES OF PRINCIPALS.

Principals shall--

1. Direct all assistants in all matters pertaining to their departments.
2. Organize the school over which he or she presides in all its departments.
3. See that the assistant teachers are prompt in their attendance, and that they perform faithfully the duties assigned to them.
4. Examine every class under his or her charge as often as possible.
5. Exercise strict supervision over the work and discipline of the various classes in their schools.
6. Endeavour to secure the co-operation of their assistants, and seek to inspire them with an ambition to excel in their profession.
7. See that the school bell is rung precisely at fifteen minutes before the specified time for beginning school in the morning and afternoon ;

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at the commencement and close of the recesses, and at the times for closing school in the forenoon and afternoon.

8. Require the pupils to leave the premises immediately after the close of school; and, if the caretaker is not present and in charge, see that the doors of the school-houses are locked, and the windows shut and fastened, every day after the close of school.

9. Shall be held responsible for the preservation of the school house furniture, apparatus, yards, and appurtenances, and for maintaining them in clean, neat, and proper condition.

10. Dismiss any class if the temperature in the room cannot be raised to 60° before ten o'clock. If the temperature is below 50° pupils should not be allowed to remain seated at their desks, but should be exercised while waiting for the temperature to rise.

11. Notify the Superintendent of Buildings promptly in all cases of difficulty in raising the temperature to the degree required by the Board.

12. Keep the General Register supplied by the School Board.

WASHINGTON PUBLIC LIBRARY

13 Report monthly to the Superintendent of Buildings the absences of caretakers, and transmit to him from time to time a list of all repairs and supplies which may be required from his department.

14. Make a report at the close of each year to the Superintendent of Buildings of all supplies, apparatus, and furniture on hand at the beginning of the year, the amount received, consumed, or worn out during the year, and an inventory of what is on hand in their respective schools at the close of the year, and an estimate of the probable amounts needed for the next succeeding year, all in accordance with the requirements of the forms prescribed by the Board.

15. Make a monthly report at the close of each month to the Senior Inspector,

- (a) Of the number of children in the school.
- (b) The number admitted and withdrawn.
- (c) The average attendance.
- (d) The number of cases of corporal punishment.
- (e) The number of cases of suspension, with reasons.
- (f) The time lost by each teacher.

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(g) The number of visits by Trustees and Inspectors

(h) Such other information as may be required by the Management Committee or the Inspectors.

16. Keep a copy of their monthly reports on file in their respective schools.

17. Make an annual report on or before the 24th day of December in each year to the Senior Inspector, on the forms provided by the Education Department.

18. Report to the Senior Inspector the time when they expect to be able to return to their duties, in case they are absent. Any Principal neglecting to do so, and thereby causing the attendance of an occasional teacher, unnecessarily, shall pay the salary of the occasional teacher for one half day more than she actually taught.

19. Telephone to the Senior Inspector in case any teacher shall not be present at 9 a.m., or 1 30 p.m.

20. Allow no use to be made of the school buildings or premises, except as authorized by the School Board.

21. See that no books are used, or studies pursued in the schools, but those authorized by the School Board

22. Have the power to suspend pupils for a first offence, and report monthly to the Senior Inspector the number of suspensions made in their respective schools, with the reasons for suspension.

23. Approve of all music and selections for recitation intended for use on closing days, or other public occasions.

24. Conduct fire drills once a month in conformity with the following rules :

- (1) They should not be held at regular times.
- (2) There should be a special signal given with the bell, which should be given only for Fire Drill.
- (3) Teachers should dismiss pupils at once, and always in the same way, on hearing the signal.
- (4) Pupils should not wait to put on clothing.
- (5) They should be urged to *walk* quickly, but they must keep in line, and avoid crowding.

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- (6) Teachers and large pupils should be stationed at the foot of stairways, and in other important positions, to assist any who may fall. They should be specially trained in taking their positions with great promptness.
- (7) The object of the Fire Drills being to prevent a panic in case of fire, it is desirable, occasionally, to cause a smoke by some means in the halls before giving the signal. No risk of fire should be run in causing this smoke.
- (8) It is advisable to confine the pupils to one means of exit occasionally, so as to be prepared for the contingency of having the other cut off by fire.
- (9) Principals should sometimes halt the pupils in the midst of a Fire Drill, so as to train them to stop instantaneously in case of an emergency.

25. Call his teachers together at least once a month, after 4 p.m., to consider matters relating to the teaching, management, and discipline of the school, and keep a record, showing the names of the teachers present, and the business

transacted, in a minute book provided by the Board.

26. Give every parent, on making application for the admission of his children, a copy of the regulations relating to pupils.

27. Prepare a requisition on the Secretary of the Public School Board, at the close of each term, on the form provided by the Board, showing the text books and supplies required for use in his or her school during the next term.

28. Keep an account book showing the condition of Free Text Books.

- (a) Books on hand at the close of the year, ending in June of each year.
- (b) The number of books received during the year.
- (c) Books returned during the year.
- (d) Books to be accounted for at the close of the year.
- (e) Books missing, if any.
- (f) Books on hand at the close of the year.
- (g) Number of worn out books returned at the end of the year.
- (h) Books on hand fit for use.

29. Record the names of all pupils in his or her class, and enter opposite to each pupil's name the books supplied to him or her.

30. Make out, at the close of each term, a statement showing the number of books unfit for use in each class in his or her school. (Form 1).

31. See that Free Text Books are properly covered and labelled.

32. Return at the close of each term the Free Text Books unfit for use.



Regulations as to Caretakers.

1. Each applicant for the position of caretaker of a school building shall :—

- (a) Be under 45 years of age.
- (b) Produce a physician's certificate that he and each member of his family has been vaccinated.
- (c) Be qualified to properly manage the apparatus used in warming and ventilating the building
- (d) Have sufficient mechanical skill to make ordinary repairs, and provide so far as practicable against damage to any part of the property.

2. No woman shall be appointed to the position of caretaker, and no person shall be appointed as caretaker without a certificate of qualification from the Superintendent of Buildings, approved by the Property Committee.

3. The salary of each caretaker shall be paid monthly as follows :—One-twelfth of the annual salary except for the month of August in each year when one-half of the payment shall be withheld until the Superintendent of Buildings shall have certified to the Secretary-Treasurer that the buildings and premises in charge of each caretaker have been satisfactorily cleaned.

4. Each caretaker shall :—

- (1) At all times keep the buildings, grounds, and heating apparatus in a neat and clean and proper condition.
- (2) Have the school-rooms comfortably warmed by 8.30 a.m., and see that an even temperature is maintained in all schools heated by steam or furnaces, and that a sufficient supply of fuel is placed in each room for the day, where stoves are in use.
- (3) In cold or inclement weather open the doors to pupils arriving after 8.30 a.m., and remain in charge of the school until the arrival of the Principal, keeping the children in rooms set apart for them, one for boys and another for girls.

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- (4) Report to the Principal at 9 a.m., and 4 p.m., and sign a form kept for the purpose.
- (5) Take charge of the school at 4 p.m., lock the outside doors and, except under special circumstances, allow no pupil to re-enter any school-room after that hour, unless accompanied by a teacher.
- (6) Sweep all rooms and passages every day after 4 p.m., and dust window ledges, mouldings, seats, desks, and other furniture in each school room every day before 8.30 a.m. and wipe down all ceilings, cornices, etc., once a month.
- (7) Fill all inkwells once a week, and wash them out once a month, or oftener if required, and remove ink-stains with oxalic acid when necessary.
- (8) Scrub all floors, wash the windows, woodwork, desks and seats of the school, and oil hardwood floors and desks at least three times during the year, viz : during the Christmas, Easter, and mid-summer holidays. In mid-summer the scrubbing must

be done after the completion of the repairs, whitewashing, calsomining, stove cleaning, etc.

- (9) Sweep out the closets once a day, and the school yards once a week. Wash out the closets every Saturday, or when directed by the Principal.
- (10) Shovel snow from the school sheds, closets, steps and necessary passages or spaces for the lining up of pupils, and from the sidewalks on all street frontages of the school premises.
- (11) Carry any messages on school business, during school hours, when called upon for that purpose by the Principal. Those who have charge of schools heated with steam, or with furnaces, shall be exempt from this regulation during such time as the heating apparatus requires attention.
- (12) Under no circumstances leave the work in charge of a substitute without permission from the Supt. of Buildings, the Chairman of the Property Committee, or the Chairman of the Board.

- (13) At all times be under the direction of the Supt. of Buildings.
- (14) During the sessions of school, yield a ready obedience to the requests and directions of the Principal of the school.
- (15) Before entering upon the performance of his duties, execute a written agreement with the Board for the due discharge thereof, said agreement to be prepared by the Solicitor, under instructions of the Board.

5. Caretakers of schools of 8 rooms or more, or those in charge of furnaces, shall:—

- (1) Do all the ordinary repairs in and about the schools such as replacing broken panes of glass, fastening loose seats or desks, keeping window blinds, etc. in order, and other repairs as may be directed by the Supt. of Buildings.
- (2) Remain on duty at their respective schools during school hours, unless excused by the Property Committee or the Chairman thereof, or by the Chairman of the Board, or the Principal of the school.

6. If a caretaker be found incompetent in the discharge of his duty, he shall be subject to immediate suspension by the Chairman of the Board and Supt. of Buildings.

7. Each caretaker shall be allowed two weeks leave of absence during the mid-summer vacation in each year, to be taken at such time as may be designated by the Supt. of Buildings, and approved by the Chairman of the Property Committee.

8. In case of absence on account of sickness for a period not longer than one month in any one year the Board will supply a temporary caretaker, providing a Physician's certificate is produced, showing the inability of the regular caretaker.

EXTRACTS FROM THE STATUTES

affecting the City of Toronto, so far as
they appear to be applicable to the

Toronto Public School Board.

49 Vic. chap. 59.
Certain School
property of
Yorkville, etc.,
vested in Public
School Board
of Toronto.

3. All the lands, property and effects which belonged to or were vested in the Public School Board of the late Village of Yorkville, and of the Village of Brockton, in the County of York, or in the Public School Trustees of Section Number 10 in the Township of York, and all other Public School property situate within the territory annexed by this Act to the City of Toronto, are hereby vested in and declared to be the property of and to belong to the Public School Board of the City of Toronto, subject to any liabilities existing against the said properties, or any debenture debt, or other securities issued in respect thereof.

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55 Vic. chap. 90.
School property
of Parkdale
vested in
Toronto School
Board.

7.-All property, both real and personal, owned by and standing in the name of Parkdale Public School Board, at the date of the annexation of the Town of Parkdale to the City of Toronto, by virtue of the Act passed in the 52nd year of Her Majesty's reign, chaptered 73, is hereby declared to have passed under the said Act to and the same is hereby vested in the Toronto Public School Board therein.

NOTE—The Schools above referred to are those now known as—

- (A) Jesse Ketchum School.
- (B) Cottingham Street School.
- (C) Shirley Avenue School.
- (D) Howard Street School
- (E) Dovercourt School (Haliam Avenue).
- (F) Leslie Street School (Leasehold).
- (G) Parkdale School.
- (H) Queen Victoria School.
- (I) Fern Avenue School Site.

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SECTIONS OF THE VARIOUS STATUTES

affecting the Public Schools as far as they
appear to be applicable to the

Toronto Public School Board.



BRITISH NORTH AMERICA ACT, 1867.

EDUCATION.

93. In and for each Province the
Legislation re- Legislature may exclusively make
specting educa- tion. laws in relation to education, subject
and according to the following provisions :—

- (1) Nothing in any such law shall prejudicially affect any right or privilege with respect to denominational schools which any class of persons have by law in the Province at the union.
- (2) All the powers, privileges, and duties at the union by law conferred and imposed in Upper Canada on the separ-

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ate schools and school trustees of the Queen's Roman Catholic subjects shall be and the same are hereby extended to the dissentient schools of the Queen's Protestant and Roman Catholic subjects in Quebec

- (3) Where in any Province a system of separate or dissentient schools exists by law at the union or is thereafter established by the Legislature of the Province, an appeal shall lie to the Governor-General in Council from any Act or decision of any Provincial authority affecting any right or privilege of the Protestant or Roman Catholic minority of the Queen's subjects in relation to education.
- (4) In case any such Provincial law as from time to time seems to the Governor-General in Council requisite for the due execution of the provisions of this section is not made, or in case any decision of the Governor-General in Council on any appeal under this section is not duly executed by the proper Provincial authority in that behalf, then and in every such case, and as far only as the circumstances of each

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case require, the Parliament of Canada may make remedial laws for the due execution of the provisions of this section, and of any decision of the Governor-General in Council under this section.

EDUCATION DEPARTMENT ACT, 1891.

54 Vic. c. 54. 3. There may be established, subject to the provisions of any statute in that behalf, and to the regulations of the Education Department, the following classes of schools, viz :—

Kindergarten Schools. (1) Kindergarten Schools for pupils between four and seven years of age in which instruction shall be given according to Kindergarten methods.

Public Schools. (2) Public Schools for pupils between five and twenty-one years of age, in which instruction shall be given in the elements of an English and commercial education.

Night Schools. (3) Night Schools for pupils over 14 years of age who are unable to attend school during the usual school hours.

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Teachers'
Institutes.

(9) Teachers' Institutes for the reading of papers and the general discussion of educational topics.

Powers of Department to make regulations as to certain matters.

4. The Education Department shall have power, subject to the provisions of any statute in that behalf to make regulations —

- (1) For the classification, organization, government and examination of all schools and institutes in the preceding section mentioned, and for the equipment of school houses and the arrangement of school purposes.
- (2) For the authorization of text books for the use of pupils attending such schools or institutes, and for the selection of books of reference for the use of teachers and pupils, and school libraries.
- (3) For determining the qualifications and duties of inspectors, examiners and teachers of such schools and institutes, and for the appointment from time to time of such examiners as may be requisite for that purpose.

(4) For the payment of the pensions of superannuated inspectors and teachers, and the proper distribution of all moneys set apart by the Legislative Assembly for school purposes.

(5) For extending on the petition of a board of school trustees, and on such evidence as to efficiency as may be deemed necessary, any third class certificate issued under the authority of The Public Schools Act.

Rev. Stat.
c. 225.

Powers of Department.

5. The Education Department shall have power —

(5) To prescribe such forms for school registers and departmental reports as may be deemed expedient.

Minister may submit questions arising upon school law to High Court.

7. The Minister of Education shall have power to submit a case on any question arising under the Public Schools Act, or The High Schools Act, or under The Separate Schools Act to any Judge of the High Court for his opinion and decision, or, with the consent of such Judge, to a Divisional Court of the said High Court for its opinion and decision.

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Power to settle disputes and complaints. 8 The Minister of Education shall have power to decide upon all disputes and complaints laid before him, the settlement of which is not otherwise provided for by law, and upon all appeals made to him from the decision of any Inspector or other school officer.

AN ACT CONSOLIDATING AND REVISING THE
PUBLIC SCHOOL ACTS

54 Vic. Cap. 55
Short Title.

1. This Act may be cited as
"The Public School Act, 1891."

Interpretation.

2. * * * * *

Teacher. (1) "Teacher" shall mean any person holding a legal certificate of qualification.

School site. (4) "School site" shall mean such area of land as may be necessary for the school building, teacher's residence, caretaker's residence, offices and playgrounds connected therewith.

Owner. (6) "Owner" shall include a mortgagee, lessee or tenant, or other person entitled to a limited interest, and whose claims may be dealt with by arbitration as herein provided.

Ratepayer. (7) "Ratepayer" shall mean any person entered on the last revised assessment roll of the school section for public school rates.

Application of regulations under Rev. Stat., c. 224. 3. All regulations made under the Act respecting the Education Department shall apply to any matter or thing in this Act contained, so far as the same may be consistent with this Act, though not specially referred to in any section thereof.

PUBLIC SCHOOLS TO BE FREE.

Public Schools to be free. 9. (1) All public schools shall be free schools, and every person between the age of five and twenty-one years shall have the right to attend some school Pupils may attend Kindergarten Schools from four to seven years of age.

RELIGIOUS INSTRUCTION.

Pupils not to be required to join in religious exercises objected to by their parents. 10. No person shall require any pupil in any public school to read or study in or from any religious book, or to join in any exercise of devotion or religion, objected to by his or her parents or guardians.

To receive religious instruction as their parents desire.

11. Pupils shall be allowed to receive such religious instruction as their parents or guardians desire, according to any regulations provided for the organization government and discipline of public schools.

SCHOOL SITES

Where owner refuses to sell.

67. If the owner of the land selected for a new school site, or required for the enlargement of school premises, refuses to sell the same, or demands therefor a price deemed unreasonable by the trustees of any section, then such owner and the trustees shall each forthwith appoint an arbitrator, and the arbitrators thus appointed, together with the inspector, or in case of his inability to act, any person appointed by him on his behalf as third arbitrator, or any two of them shall appraise the damages for such land.

Appointment of arbitrators—
their powers.

68. If the majority of the school trustees, or the majority of a public school meeting, neglect or refuse, where there is a difference in regard to the selection of a school site, to appoint an arbitrator, as provided in this Act, or if the owner of land selected as a school site neglects or refuses to

appoint an arbitrator, it shall be competent for the inspector with the arbitrator appointed, to meet and determine the matter; and the inspector in case of such refusal or neglect, shall have a second or casting vote if he and the arbitrator appointed do not agree.

Additional powers of arbitrators.

69. (1) The arbitrators aforesaid, or any two of them, shall have the power to settle all claims or rights of incumbrancers, lessees, tenants, or other persons, as well as those of the owner, in respect of the land required for the purpose of the school site, upon notice in writing to every such claimant, and after hearing or determining his claims or rights.

Taking land.

(2) Upon the tender of payment of the amount of such damage to the owner or other person entitled thereto, or to any part of such amount, by the school trustees, the land shall be taken and used for the purpose aforesaid.

Proceedings where an arbitrator is absent.

70 If only a majority of the arbitrators appointed to decide any case arising under the authority of this Act are present at any lawful meeting, in consequence of the neglect or the refusal of the other arbitrator to meet them, it shall be competent for those present to make and publish an award

upon the matter or matters submitted to them, or to adjourn the meeting for any period not exceeding ten days, and give the absent arbitrator notice of the adjournment.

Award to constitute title. 71. Any award for a school site made and published under this Act, if there be no conveyance, shall thereafter be deemed to be the title of the trustees to the land mentioned in it, and shall be a good title thereto against all persons interested in the property in any manner whatever, and shall be registered in the proper registry office on the affidavit of one of the trustees verifying the same.

Cost of arbitration. 72. The parties concerned in all such disputes shall pay all the expenses incurred in them, according to the award or decision of the arbitrators.

Enlargement of school site. 74. Where the area of a school site is less than is required by the regulations of the Education Department, the trustees may, without reference to a special meeting of the ratepayers, enlarge the same, but no such enlargement shall be made in the direction of, or including an orchard, garden, or dwelling house, without the consent of the

owner of the land required, unless the school site cannot be otherwise enlarged.

75. All corporations and persons whatever, tenants in tail or for life, guardians, executors, administrators, and all other trustees whatsoever, not only for and on behalf of themselves, their heirs and successors, but also for and on behalf of those they represent, whether infants, issue unborn, lunatics, idiots, femmes-coverts, or other person, seised, possessed of or interested in any land, may contract for, sell or convey all or part thereof to school trustees for a school site or an addition to the school site, or for a teacher's residence; and any contract, agreement, sale, conveyance and assurance so made shall be valid and effectual to all intents and purposes whatsoever; and the corporations or persons so conveying are hereby indemnified for what they respectively do by virtue of or in pursuance of this Act.

76. If the owner of land duly selected for the said purpose is absent from the county in which the land lies, or is unknown the trustees may procure from a sworn surveyor, a certificate that he is not interested in the matter; that he knows the land

Who may convey school sites.
Remedy in case of absence of owner.

and that some certain sum therein named is, in his opinion, a fair compensation for the same; and on filing the said certificate with the Judge of the County Court of the county in which the land lies, accompanied by an affidavit or affidavits which satisfy the Judge that the owner is absent from the county and that, after diligent enquiry, he cannot be found, the Judge may order a notice to be inserted for such time as he sees fit in some newspaper published in the country; and he may in addition thereto, order a notice to be sent to any person by mail, or may direct service of the same to be effected in such other way as he sees fit.

77. The notice shall contain a short description of the land, and a declaration of the readiness of the trustees to pay the sum certified as aforesaid; shall give the name of a person to be appointed as the arbitrator of the trustees if their offer of that sum is not accepted; shall name the time within which the offer is to be accepted, or an arbitrator named by the owner; and shall contain any other particulars which the County Judge may direct.

78. If within such time as the Judge directs,

the owner does not notify the trustees of the acceptance of the sum offered by them or notify to them the name of a person whom he appoints as arbitrator, the Judge shall, on the application of the trustees, appoint a sworn surveyor to be sole arbitrator for determining the compensation to be paid for the property.

79. Where land is taken by the trustees without the consent of the owner, the compensation to be paid therefor shall stand in the stead of the land ; and after the trustees have taken possession of land any claim to, or incumbrance upon the same or any portion thereof, shall as against the trustees, be converted into a claim to the compensation or to a proportion thereof, and the trustees shall be responsible accordingly whenever they have paid such compensation or any part thereof to a party not entitled to receive the same, saving always their recourse against such party.

80. If the trustees have reason to fear any claims or incumbrance, or if any party to whom the compensation or any part thereof is payable refuses to execute the proper conveyance, or if the party entitle

to claim the same cannot be found or is unknown to the trustees, or if for any other reason the trustees deem it advisable, they may pay the

arbitration and other expenses, and
Deposit of compensation money. deposit the amount of the compensation with the High Court, or in such

other manner as the inspector may direct, with interest thereon for six months, and may deliver therewith an authentic copy of the conveyance, or of the agreement or award if there be no conveyance; and such agreement or award shall thereafter be deemed to be the title of the trustees to the land therein mentioned, and shall be a good title thereto against all persons interested in the property in any manner whatever, and shall be registered

Award to be registered.

in the proper registry office on an affidavit of the Secretary-Treasurer of the Board of Trustees, verifying the same.

PUBLIC SCHOOL BOARDS IN CITIES, TOWNS AND INCORPORATED VILLAGES.

97.—(1) Every board of public school trustees in cities, towns and incorporated villages, elected
Board to be a Corporation. as provided by this Act shall be a corporation by the name of "The
 Public School Board" (prefixing to

words "Public School Board" the name of the city, town or incorporated village for which such trustees are elected) and shall have and possess all the powers usually possessed by corporations, so far as the same are necessary for carrying out the purposes of the Act

98. Any ratepayer resident in the municipality ^{Who may be} of the full age of twenty-one years ^{elected trustees.} shall be eligible to be elected a public school trustee. And every trustee shall continue in office until his successor has been elected and the new board organized.

100.—(1) For every ward into which any ^{Trustees in city, etc., divided into wards.} city, town or incorporated village is divided there shall be two* school trustees, each of whom, after the first election of trustees, shall continue in office for two years, and until his successor has been elected and the new board organized.

(2) One of the trustees in each ward (to be determined by lot at the first meeting of trustees after their election, which determination shall be entered upon the minutes) shall retire from

* By 54 Vic (O), cap. 82, sec. 10, s. 2, this is superseded and now four trustees are elected for each of the six wards in the City of Toronto. See extract from "An Act respecting the City of Toronto," at page 143 hereof.

office at the time appointed for the next annual school meeting, and the other shall continue in office one year longer and then retire, after which one trustee shall be elected annually for each ward.

(3) When any town or incorporated village is annexed to a city, the town or incorporated village so annexed shall, for all the purposes of this Act, be deemed to be part of the city.

ELECTION BY BALLOT.

103. - (1) The board of public school trustees of any city, town, incorporated village or township may, by resolution, of which notice shall be given to the clerk of the municipality on or before the first day of October in any year, require the election of school trustees for such city, town, incorporated village or township, to be held by ballot on the same day as municipal councillors, or aldermen are elected, as the case may be. In like manner any board of trustees may discontinue the use of the ballot in trustee elections on giving notice to the clerk of the municipality to that effect at the time hereinbe-

Elections of trustees on same day as municipal elections.

Trustees may discontinue use of ballot at elections.

MUNICIPALITY PUBLIC LIBRARY

fore mentioned, and thereafter elections for the purposes of this Act shall be conducted as provided in section 102.

(2). Where any board of trustees require elections to be held by ballot, and elections are so held, no change shall be made in the mode of conducting such election for a period of three years, and should the mode of conducting the elections by ballot be discontinued at any time, then the provisions of section 102 shall apply for a period of three years at least after such discontinuance.

(3) In every case in which notice is given as aforesaid requiring the election of public school trustees to be held by ballot, such election shall thereafter be held at the same time and place, and by the same returning officer or officers, and conducted in the same manner as the municipal nominations and elections of aldermen or councillors are conducted, and the provisions of *The Municipal Act* respecting the time for opening and closing the poll, the mode of voting, corrupt or improper practices, vacancies, and declarations of office shall

Ballot not to be discontinued or resumed for three years after the change.

Mode of conducting elections by ballot.

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mutatis mutandis apply to the election of public school trustees.

(4) A separate set of ballot papers shall be prepared by the clerk of the municipality for all the wards or polling sub-divisions, containing the names of the candidates nominated for school trustees, of the same form as those used for councillors, except the substitution of the words "school trustees" for councillors or aldermen, as the case may be, on said ballot papers.

(5) In the list of qualified voters required by section 102 of this Act to be delivered to the returning officer by the clerk of the municipality before the opening of the poll, the clerk shall place opposite the names of any person on the said list who are supporters of separate schools, the letters S. S. S. (signifying supporters of separate schools), and the returning officers shall not deliver to any such person a ballot paper for public trustees.

(6) In case any objection is made to the right of any person to vote at any election of school trustees the deputy returning officer shall require the

Form of ballot papers.
Separate school supporters not to vote.
Oath to be administered when voter objected to

MUNICIPALITY OF ...

person whose right of voting is objected to, to make the following oath or affirmation :—

You swear (*or* solemnly affirm) that you are
Form of oath. the person named, or purporting to be named, in the list (*or* supplementary list) of voters now shewn to you (*shewing the list to voter*);

That you are a ratepayer ;

That you are of the full age of twenty-one years.

That you are a public school supporter ;

That you have not voted before at this election, either at this or any other polling place in this Ward or in this Municipality (*where the municipality is not divided into wards*) for School Trustee ;

That you have not directly or indirectly received any reward or gift, nor do you expect to receive any, for the vote which you tender at this election ;

That you have not received anything, nor has anything been promised to you directly or indirectly, either to induce to vote at this election, or for loss of time, travelling expenses, hire of team, or any other service connected with this election ;

And that you have not directly or indirectly

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paid or promised anything to any person either to induce him to vote or refrain from voting at this election : So held you God.

104. In case of any vacancy in the office of trustee of any public school board arising from any cause, the remaining trustees shall forthwith take steps to hold a new election in the manner provided by this Act for the annual election of trustees to fill the vacancy so created and the person thereupon elected shall hold his seat for the residue of the term for which his predecessor was elected, or for which the office is filled.

105 The Judge of the County Court, in case any complaint respecting the validity or mode of conducting the election of any trustee of a public school board in any municipality within his county, is made to him within twenty days after such election, shall receive and investigate such complaint, and shall thereupon, within a reasonable time, in a summary manner, hear and determine the same ; and may by order cause the assessment rolls, collector's rolls, poll book, and any other records of the election to be brought before him, and may enquire into the

Vacancy in
office of
trustees.

Judge of
County Court
to receive and
investigate
complaints.

BRITISH MUSEUM LIBRARY

facts on affidavit or affirmation, or by oral testimony, and cause such person or persons to appear before him as he may deem expedient, and may confirm the said election or set it aside, or order that some other candidate was duly elected; and the Judge may order the person found by him not to have been elected to be removed; and in case the Judge determines that any other person was duly elected, the Judge may order him to be admitted: and, in case the Judge determines that no other person was duly elected instead of the person removed, the Judge shall order a new election to be held, and shall report such decision to the secretary-treasurer of the public school board.

106—(1) The members of every board of school trustees in townships, cities, towns, and incorporated villages, shall hold their first meeting on the third Wednesday in January, or if a board of education then on the first Wednesday in February, at the hour of seven o'clock in the afternoon, or at such other hour on the same day and may have been fixed by resolution of the former board at the usual place of meeting of such Board.

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(2) At the first meeting in each year of every public school board, the secretary of the board shall preside at the election of chairman, or, if there be no secretary, the members present shall appoint one of themselves to preside at such election, and the member so appointed to preside may vote as a member.

President at first meeting.

(3) In case of an equality of votes at the election of chairman, the member who is assessed as a ratepayer for the largest sum on the last revised assessment roll shall have a second or casting vote in addition to his vote as a member.

Casting vote.

(4) In the absence of the chairman any person appointed to act chairman by the majority of those present shall preside, and the chairman or person so acting may vote with the other members on all questions, and any questions on which there is an equality of votes shall be deemed to be negatived.

Presiding officer of board.

(5) A majority of the members of the board, when present at any meeting, shall constitute a quorum, and the vote of the majority of such quorum shall be necessary to bind the corporation.

Quorum of school boards, etc.

SMITHSONIAN PUBLIC LIBRARY

DUTIES OF TRUSTEES.

107. It shall be the duty of the board of trustees of cities, towns and incorporated villages, and they shall have power :—

(1) To appoint a secretary and treasurer, or secretary-treasurer, and one or more collectors, if requisite, of such school fees or rate bills as the board may have authority to charge, and such other officers and servants of the board as they may deem expedient.

(2) To fix the times and places of the board meetings, the mode of calling and conducting them, and of keeping a full and correct account of the proceedings of such meetings ;

(3) To provide adequate accommodation for all the children between the ages of five and sixteen years, resident in the municipality, as ascertained by the census taken by the municipal council for the next preceding year ; provided always such residents are not to include the children of persons on whose behalf a separate school or schools have been established under the provisions of *The Separate Schools Act* ;

(4) To purchase or rent school sites or premises, and to build, repair, furnish, and keep in order the school-houses and appendages, and to keep the well, closets, and premises generally in proper sanitary condition—lands, enclosures and movable property, and procure registers in the prescribed form, suitable maps, apparatus, and prize books, and, if they deem it expedient, establish and maintain school libraries;

To provide school premises, apparatus, prize books and library.

(5) To determine the number, grade, and description of schools (such as central, ward, or night schools) to be established and maintained; the teachers to be employed; the terms on which they are to be employed, and the amount of their remuneration; and to provide, as they may deem expedient, for children between four and seven years of age, kindergarten schools.

To determine number of schools, etc.

Kindergarten schools.

(6) To dismiss from the school any pupil who shall be adjudged so refractory by a majority of the trustees and the teacher, that his presence in school is deemed injurious to the other pupils, and, where practi-

Dismissal of refractory pupils.

MILWAUKEE PUBLIC LIBRARY

cable, to remove such pupil to an industrial school ;

(7) To collect, at their discretion, from the parents or guardians of the pupils attending any public school under their charge, a sum not exceeding twenty cents per month, per pupil, to defray the cost of text books, stationery and other school supplies at the expense of the corporation.

Teachers may collect a fee from parents for books, etc.

(8) To appoint of their number, and under such regulations as they think proper a committee for the special oversight and management of the schools under their charge, and to see that all such schools are conducted according to the regulations of the Education Department.

To appoint a committee of management.

(9) To constitute at their discretion one or more of the public schools to be a model school for the training of teachers.

Model schools for teachers.

(10) To submit to the municipal council, on or before the first day of August, or at such time as may be required by the municipal council, an estimate of the expenses of the schools under their charge for the current year.

To lay before council estimate for money.

(11) To submit all accounts, books, and vouchers to be audited by the municipal auditors; and it shall be the duty of such auditors to audit the same.

To submit accounts to municipal auditors.

(12.) To publish at the end of every year, in one or more of the public newspapers, or otherwise, the annual report of the auditors, and to prepare and transmit before the 15th of January, the annual report of the schools to the Education Department.

To publish auditors' report.

Annual report for Minister.

(13) To take possession and have the custody and safe keeping of all public school property which has been acquired or given for public school purposes in the section, including moveable property, moneys or income given or acquired at any time for public school purposes, and to hold or apply the same according to the terms on which the same was acquired or received; and to dispose, by sale or otherwise, of any school site or school property not required by them in consequence of a change of school site, or other cause; to convey the same under their corporate seal, and to apply the proceeds thereof to their lawful school purposes, or as directed by this Act.

Custody and disposal of school property.

HAMILTON PUBLIC LIBRARY

108. Every public school board in a city, town or incorporated village, shall have power to take and acquire land for a school site or for enlarging school premises already held. In the event of any dispute between the owner of the land selected and the trustees, with regard to the price of such land, sections 67 to 72 of this Act shall apply.

SCHOOL ASSESSMENT.

110. The municipal council of every city, town and incorporated village shall levy and collect upon the taxable property of the municipality, in the manner provided in this Act, and in the Municipal and Assessment Acts, such sums as may be required by the public school trustees for school purposes, subject to sections 116 and 117 of this Act.

SCHOOL DEBENTURES.

115. On the application of any board of rural school trustees for the issue of debentures for the purchase of a school site or sites, for the erection of a school-house or school-houses, or any addition thereto, or for the purchase or erection

of a teacher's residence, the municipal council of the township shall pass a by-law for the said purpose, and shall forthwith issue a debenture or debentures to be repayable out of the taxable property of the school section concerned, and subject to the limitations contained in this Act,

Proviso. provided always the proposal for such loan has been submitted by the trustees to and sanctioned at a special meeting of the ratepayers of the section, called for the purpose.

116. Where application is made by a township board of trustees, or by the trustees of any city, town, or incorporated village for any of the purposes mentioned in the preceding section, and where

Submission of question to vote of electors.

the municipal council refuse to raise or borrow the sum required, then the question shall be submitted by the municipal council, if requested by the board of trustees, to the vote of the elec-

Revised Stat. c. 184.

tors of the municipality who are supporters of public schools in the manner provided by *The Municipal*

Act for the creating of debts, and in the event of the assent of such electors being thereby obtained, then it shall be the duty of such council to raise or borrow such sum.

HAMILTON PUBLIC LIBRARY

(2) The municipal council may, if deemed expedient, without submitting the same to a vote of the ratepayers of such municipality, as required by *The Municipal Act*, for the creating of debts, pass a by-law for the purpose of raising or borrowing money, on the requisition of the public school board, for any of the purposes named in the preceding section.

Revised Stat.
c. 184.

118. All sums levied and collected by the municipal council of any township for school purposes shall be paid over to the secretary-treasurer of the board of trustees, without any deduction whatever, on or before the 15th day of December in each year.

School moneys
—when to be
paid over.

LEGISLATIVE GRANT.

122.—(1) All sums of money voted by the Legislative Assembly for the support of public and separate schools shall be apportioned annually on or before the first day of May, by the Minister of Education to the several counties, townships, cities, townships, and incorporated villages according to the population in each as compared

Apportionment
of grant.

with the whole population of Ontario, as shewn by the last annual returns received from the clerks of the respective counties, cities and towns separated from a county, of which apportionment due notice shall be given to the clerks of the municipalities concerned.

(2) The money so apportioned shall be payable by the Provincial Treasurer on or before the first day of July in every year to the treasurer of every county, city, town and village in such way as the Lieutenant-Governor may from time to time direct.

125. The treasurer and his sureties shall be responsible and accountable for school moneys to the county, city, or town, and any bond or security given by them for the duly accounting for and paying over moneys coming into his hands, belonging to the county, city, or town, shall be taken to apply to all public school moneys, and may be enforced against the treasurer or his sureties, in case of default on his part.

126. The bond of the treasurer and his sureties shall apply to school moneys, and all public

Bonds to apply
to school
moneys, etc.

moneys of the Province, and, in case of any default, Her Majesty may enforce the responsibility of the county, city, or town, either by stopping a like amount out of any public moneys payable to the county, city or town, or to the treasurer thereof, or by action against the corporation.

128. Any collector appointed by a board of trustees for the collection of school fees, or any treasurer, or secretary-treasurer having the custody of school moneys shall discharge similar duties and be subject to similar obligations and penalties and have similar powers as the like officers in the municipality.

School collector
to be subject to
same obligations
as other collectors

130.—(1) Trustees shall not be liable to any prosecution, or the payment of any damages, for acting under any by-law of a municipal council before it has been quashed.

Trustees acting
under by-laws
not liable.

(2) In case a by-law, order, or resolution of a municipal council is illegal, in whole or in part, and in case anything has been done under it, which by reason of the illegality gives any person a right of action, no such action shall be brought until one month has elapsed after the

by-law, order or resolution has been quashed or repealed, nor until one month's notice in writing of the intention to bring such action has been given to the corporation.

(3) Every such action shall be brought against the municipal corporation alone, and not against any person acting under the by-law, order or resolution.

DUTIES OF TEACHERS.

Duties of public school teacher. 131. It shall be the duty of every teacher of a public school—

(1) To teach diligently and faithfully all the subjects required to be taught in the school, according to the terms of his engagement with the trustees, and according to the provisions of this Act and the regulations of the Education Department.

To teach according to law. To keep the register of the school. (2) To keep in the prescribed form the general, daily, class, or other registers of the school, and to record therein the attendance, promotion, or removal of the pupils of the school ;

To maintain order and discipline. (3) To maintain proper order and discipline in the school, according to the prescribed regulations ;

To keep a visitor's book.

(4) To keep a visitor's book (which the trustees shall provide) and enter therein the visits made to the school.

To give access to register and visitor's book.

(5) To give the trustees and visitors access at all times, when desired by them, to the registers and visitors' book appertaining to the school ;

Deliver up registers and key.

(6) To deliver up any school registers, visitors' book, school-house key or other school property in his possession, on the demand or order of the majority of the corporation employing him :

(7) To hold during each term a public examination of his school, of which he shall give due notice to the trustees of the school, to any school visitors who reside in the school section, and through the pupils to their parents or guardians ;

To furnish information to the Minister and Inspector.

(8) To furnish to the Minister of Education, or to the school inspector, from the trustees' report or otherwise, any information which it may be in his power to give respecting anything connected with the operations of his school, or in any wise affecting its interests or character.

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(9) To prepare, so far as the school registers
To prepare reports. supply the information, such reports
of the corporation employing him as
are required by the Education Department.

(10) To notify the trustees, and
To notify trustees of unsanitary condition of closets, etc in case of their neglect, to notify the
local board of health, when the
closets or outhouses belonging to
the school are dangerous to the health of the
pupils.

(11) To notify the medical health officer of
the municipality, or where there is none to
notify the local board of health,
To take precautions against spread of infectious disease. whenever he has reason to believe
that any pupil attending school is
affected with or exposed to small-pox,
cholera, scarlatina, diphtheria, whooping-cough,
measles, mumps, glanders or other contagious
disease, and to prevent the attendance of all
pupils so exposed, or suspected of being ex-
posed until furnished with a written statement of
the health officer, or of the local board of health,
or of a physician, that such contagious diseases
did not exist, or that all danger from exposure
to any of them has passed away.

MILLION PUBLIC LIBRARY

AGREEMENTS.

132. All agreements between trustees and teachers shall be in writing, signed by the parties thereto, and sealed with the corporate seal of the trustees.

Valid agreements with teachers.

133. Any teacher who enters into an agreement with the trustees of any public school, and who wilfully neglects or refuses to carry out such agreement shall, on the complaint of such school trustees, be liable to the suspension of his certificate by the inspector under whose jurisdiction he may be for the time being.

Suspension of certificate for breach of agreement.

134. No person engaged to teach a public school shall be deemed a qualified teacher who does not at the time of his engaging with the trustees, and during the whole period of such engagement, hold a legal certificate of qualification.

Qualified teacher defined.

135. Every teacher who serves under an agreement for three months or over shall be entitled to be paid his salary for the authorized holidays occurring during the period of such service, in the proportion which the number of days during

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which he taught in the calendar year, bears to the whole number of teaching days in such year.

136. Every teacher shall be entitled to his salary during sickness, certified by a physician, for a period not exceeding four weeks for the entire year; this period may be increased at the pleasure of the trustees.

Case of sickness

137. If at the expiration of a teacher's agreement with a board of trustees his salary has not been paid in full such salary shall continue to run at the rate mentioned in such agreement until paid, provided always that an action shall be commenced within three months after such salary is due and payable by the trustees.

Protection of teachers in regard to salary.

138. All matters of difference between trustees and teachers, in regard to salary or other remuneration, shall be brought before the Division Court of the district where the cause of action arose, subject to appeal, as provided by this Act.

Provision in case of difference between teacher and trustees.

139. In pursuance of a judgment or decision

given by a County judge in a Division Court, under the authority of this Act, and not appealed from, execution may issue from time to time to recover what may be due of the amount which the Judge may have decided the plaintiff entitled to, in like manner as a judgment recorded in a Division Court for a debt, together with all fees and expenses incidental to the issuing thereof and levy thereunder.

Issue of execution.

CERTIFICATES.

140. Every certificate to teach a public school shall be ranked as of the first, second, or third class, and shall be issued only to such persons as furnish satisfactory proof of good moral character, (a) are at least eighteen years of age, (b) are natural born or naturalized subjects of Her Majesty, (c) and pass the examinations prescribed by the Education Department.

Three classes of certificates.

141. Certificates of the first and second class shall be granted by the Minister of Education on the report of examiners appointed by the Education Department, and shall be valid during good conduct in the Province; certificates of the third

First and second class certificates.

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class shall be granted by the county board of examiners, and shall be valid in the Province for a period of three years. Every third class certificate shall have the signature of at least one public school inspector.

143. All teachers' certificates granted before the fifteenth day of February, in the year 1871, shall remain in force on the terms Former certificates continued. and conditions of the Act under which they were granted; and upon their ceasing to be valid, as provided by law, other than by the confirmation of their suspension, they may be renewed from time to time under the regulations of the Education Department.

(2) Every first-class certificate issued under any Act of this Province by a county board, before the fifteenth day of February, Same subject. 1871, and valid in any city or county on the 24th day of March, 1874, shall be valid in the Province during the good conduct of the holder thereof.

(3) Every second-class certificate issued before such time, and under like authority, and Same subject. valid in any city or county, on the 24th day of March, 1874, shall, when such teacher has taught for a period of not

less than ten years in Ontario, continue to be valid during good conduct in such city or county.

TEACHERS' INSTITUTES.

147.—(1) The teachers of one or more ins-
Organization of teachers' institutes. pectoral districts may organize themselves into a Teachers' Institute for the purpose of receiving instruction in methods of teaching and for discussing educational matters, subject to the regulations of the Education Department.

(2) The Minister of Education may apportion out of any moneys voted by the Legislative Assembly for that purpose, the sum
Aid to teachers' institutes. of \$25 to each teachers' institute organized and conducted according to the regulations of the Education Department and the municipal council of each county or city shall pay annually to the order of the president of each teachers' institute within the county or city, a sum at least equal to the amount so apportioned by the Minister of Education.

LEAVING EXAMINATION.

Leaving examinations to be held annually in public schools. 148. There shall be an annual leaving examination in the public schools, on such subjects and ac-

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INSPECTORS.

149. No person shall be appointed inspector of public schools who does not hold an inspector's certificate of qualification, and no teacher or trustee of any public, high or separate school shall be appointed inspector while acting as teacher or trustee.

Qualification for appointment as inspector.

INSPECTORS OF CITIES AND TOWNS.

156. Inspectors of cities and of towns separated from the county, shall possess the same qualifications and powers and shall be subject to the same duties as county inspectors under this Act, so far as the same are applicable. They shall also discharge such other duties as may be prescribed by the board of school trustees by whom they are appointed, or by the regulations of the Education Department.

Powers and duties of inspectors in cities and towns.

157. (1) Inspectors in cities and in towns

separated from the County shall be appointed by the board of public school trustees, and shall be subject to dismissal by the Lieutenant-Governor in Council or by a majority of the members of the board, in case of inefficiency or misconduct, or by a vote of two-thirds of the board without cause, and no such inspector shall be re-appointed without the concurrence of the party who dismissed him.

(2) When the teachers engaged by the trustees of any city exceed three hundred in number the board shall appoint two inspectors, and likewise an additional inspector for every three hundred teachers on the staff above six hundred.

158. (1) When the public school board of any town not separated from the county has before the passing of this Act appointed an inspector, other than the county inspector within whose district such town is situated, the county treasurer, on demand, shall pay to the order of such board a sum of money equal to the amount collected within such town for the

Appointment of
inspectors in
cities and towns

When more
than one inspec-
tor to be ap-
pointed.

Payment of in-
spector's salary
in towns not
separated.

payment of the salary of the public school inspector.

(2) The Lieutenant-Governor in Council may direct annually the payment out of the Consolidated Revenue of a sum not exceeding \$5 for every teacher occupying a separate room with a separate register, to the school board of any city or town separated from the county, towards the payment of the salary of the public school inspector.

Grants in aid of inspector's salary.

159. No inspector of schools shall during his tenure of office, engage in or hold any other employment, office or calling which would interfere with the full discharge of his duties as inspector.

Inspector not to hold other offices.

160. In cases where any inspector requires the testimony of witnesses to the truth of any fact alleged in any complaint or appeal made to him or to the Minister of Education or the Education Department, it shall be lawful for such inspector to administer an oath to such witnesses, or to require their solemn affirmation before receiving their testimony.

Inspector to swear witnesses in certain cases.

1873-1874 PUBLIC ACCOUNTS

SUPERANNUATION.

162. Every teacher or inspector whose name is entered as having paid into the fund for the support of superannuated teachers, Superannuation fund, may contribute to such fund in such manner as may be prescribed by the Education Department, the sum of at least \$4 annually.

163. On the decease of any teacher or inspector, his wife, her husband, or other Repayment to wife, etc., of deceased teacher. legal representative, shall be entitled to receive back the full amount paid into the superannuation fund by such teacher or inspector, with interest at the rate of seven per cent. per annum.

(2) No teacher or inspector who has reached the age of sixty years shall be held to be disqualified from superannuation by reason of his having retired from active service before reaching the age of sixty, provided that such teacher or inspector has served for a period of thirty-five years, and that no payment shall be made to such teacher or inspector until he has reached the age of sixty.

164. (1) Every teacher or inspector who, while engaged in his profession, contributes to the superannuated teachers' fund as provided by this Act, shall, on reaching the age of sixty years, be entitled to retire from the profession at his discretion, and receive an allowance or pension at the rate of \$6 per annum, for every year of such service in Ontario, upon furnishing to the Education Department satisfactory evidence of good moral character, of his age, and of the length of his service as teacher or inspector.

Right of teacher to retire on reaching sixty years of age.

(2) Every pension payable under this Act may be supplemented out of local funds by any municipal council or public school board at its pleasure.

Supplementary pension.

(3) To remove doubts—nothing in this section contained shall be held as applying to any person who, prior to 1871, had ceased to be engaged in his profession as a teacher, and had not, prior to the 30th day of March, 1885, contributed to the said fund, and no payment for arrears shall be hereafter received.

Application of section.

165. Every teacher or inspector, under sixty

years of age, who has contributed as aforesaid, and who is disabled from practising his profession, shall be entitled to a like pension, or local supplementary allowance, upon furnishing the like evidence, and upon furnishing to the Education Department from time to time, in addition thereto, satisfactory evidence of his being disabled.

Teachers
under sixty.

166. Every teacher or inspector entitled to receive an allowance from the superannuated teachers' fund, who holds a first or second class provincial certificate, or a first-class county board certificate, or who is a principal of a high school or a collegiate institute, shall, in addition to said allowance or pension, be entitled to receive a further allowance at the rate of \$1 per annum for every year of service while he held such certificate, or while he acted as principal of a high school or collegiate institute.

\$1 per annum
extra to certain
teachers.

167. The retiring allowance shall cease at the close of the year of the death of the recipient, and may be discontinued at any time should the pensioned teacher fail to maintain a good moral character.

Proviso in re-
gard to good
moral character.

ter, to be vouched for (when requested) to the satisfaction of the Education Department.

168. If any pensioned teacher or inspector shall, with the consent of the Education Department resume the profession of teaching or inspecting, the payment of his allowance shall be suspended from the time of his being so engaged. In case such teacher or inspector is again placed on the superannuation list a pension for the additional time of service shall be allowed him, on his compliance with this Act, and the regulations of the Education Department,

169. Any teacher or inspector who, having resumed his profession, draws or continues to draw upon the superannuation fund for any part of his allowance as a superannuated teacher, shall forfeit all claim to the fund, and his name shall be struck off the list of superannuated teachers.

170. In the case of those teachers or inspectors who may not avail themselves of the provisions of section 162 or 171 of this Act, the provisions of sections 163 to 171 inclusive shall apply so far as

Teacher resum-
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Teachers not
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selves of Act.

relates to all sums of money already paid into the fund for the support of superannuated teachers.

171. Any teacher who retires from the profession, or any teacher or inspector who desires to remove his name from the list of contributors to the superannuated teachers' fund, shall be entitled to receive back from the Minister of Education one-half of any sums paid by him or her to the fund, through the public school inspector, or otherwise.

Repayment to contributors.

NON-RESIDENT PUPILS.

172. (1) The trustees of every public school shall admit to their school any non-resident pupils who reside nearer such school than the school in their own section, providing always the inspector reports the accommodation of the school room sufficient for the admission of such pupils. In case of dispute as to the distance from the school, the decision of the inspector shall be final.

Admission of non-resident pupils.

(2) The parents or guardians of such non-

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resident children shall pay to the trustees of the school to which their children have been admitted such fees monthly as may be mutually agreed upon, provided such fees do not exceed together with the taxes paid to such school (if any) the cost of the instruction of the pupils of such school.

Fees of non-resident pupils.

HOLIDAYS.

173. (2) In cities, towns and incorporated villages the first term shall begin on the last Monday of August, and end on the 22nd day of December; the second term shall begin on the 3rd day of January, and end on the 30th day of June, with holidays during the week following Easter Sunday.

Terms.

(3) Every Saturday, every public holiday, and every day proclaimed a holiday by the authorities of the municipality in which the school section is situated, shall be a holiday in the public schools.

AUTHORIZED BOOKS.

174. No teacher shall use or permit to be used as text books any books in a model or

Only authorized text books to be used. public school, except such as are authorized by the Education Department, and no portion of the legislative grant shall be paid by the inspector to any school in which unauthorized books are used.

175. Any unauthorized text book in actual use in any public or model school may be changed by the teacher of such school for any other authorized text book in the same subject on the written approval of the trustees and the inspector provided always such change is made at the beginning of a school term, and at least six months after such approval has been given.

176. In case any teacher or other person shall negligently or wilfully substitute any unauthorized text book in place of any authorized text book in actual use upon the same subject in his school, he shall for each such offence, on conviction thereof before a Police Magistrate or Justice of the Peace, be liable to a penalty not exceeding \$10 payable to the municipality for public school purposes, together with costs, as the Police Magistrate or Justice may think fit.

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SCHOOL VISITORS.

184. All judges, members of the Legislature, members of county councils, and aldermen shall be school visitors in the municipalities where they respectively reside.

Public School visitors defined.

All clergymen shall be school visitors in the municipalities where they have pastoral charge.

185. All school visitors may visit the public schools as in this Act provided. They may also attend the examination of schools,

Their authority to visit public schools.

and at the time of any such visit, may examine the progress of the pupils, and the state and management of the school, and give such advice to the teacher and pupils, and any others present, as they deem expedient.

PENALTIES AND PROHIBITIONS.

187. No person shall wilfully make a false declaration of his right to vote at any school meeting or election of school trustees;

Penalty for making a false declaration.

and any person convicted of a contravention of this section, upon the complaint of any person, shall be punishable

by fine or imprisonment, at the discretion of the Court of General Sessions, or by a penalty of not less than \$5 or more than \$10 to be sued for and recovered with costs before a Justice of the Peace, by the public school trustees of the city, town, village, school section, or other division, for its use.

188. If any person elected as a school trustee attends any meetings of the school board as such, after being disqualified under this Act, he shall be liable to a penalty of \$20 for every meeting so attended.

189. No trustee of a school shall hold the office of public school inspector, or be a master or teacher within the section of which he is a trustee; nor shall the master or teacher of any public, high, or separate school hold the office of trustee, nor shall an inspector be a teacher or trustee of any public, high or separate school while he holds the office of inspector.

190. Any trustee who is convicted of any felony or misdemeanour, or becomes insane, or

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Seat vacated
by conviction
for crimes, etc.

absents himself from the meetings of the board for three consecutive months, without being authorized by resolution entered upon its minutes, or ceases to be an actual resident within the school section for which he is a trustee, shall *ipso facto* vacate his seat and the trustees shall declare his seat vacant and forthwith order a new election.

Seat vacated by
interest in con-
tract with cor-
poration.

191. Any trustee who has any pecuniary interest, profit or promise, or expected benefit in, or from any contract, agreement or engagement, either in his own name or in the name of another with the corporation of which he is a member, or who receives, or expects to receive any compensation for any work, engagement, employment or duty, on behalf of such corporation, shall, *ipso facto* vacate his seat, and every such contract, agreement or promise shall be null and void, and the remaining trustees, or a majority of them, shall declare the seat vacant, and forthwith order a new election, provided always that it shall be lawful for the trustees of any rural school section to allow the secretary, or secretary-treasurer such compensation for his services, for the purpose specified in this Act as may be approved at the annual meeting of the rate-payers and duly entered in the minutes.

193. Any person who wilfully disturbs, interrupts or disquiets the proceedings of any school meeting authorized to be held by this Act, or any one who wilfully interrupts or disquiets any public school established and conducted under its authority, or other school, by rude or indecent behaviour, or by making a noise either within the place or where such school is kept or held, or so near thereto as to disturb the order or exercises of the school, shall, for each offence, on conviction thereof before a Justice of the Peace, on the oath of one creditable witness, forfeit and pay for public school purposes to the school section, city, town, or village within which the offence was committed, a sum not exceeding \$20 together with the costs of the conviction, as the said Justice may think fit.

Penalty for refusing to serve as trustee.

194. If any person chosen as trustee refuses to serve he shall forfeit the sum of \$5.

Penalty for refusing to perform duties.

195. Every person so chosen who has not refused to accept the office, and who at any time refuses or neglects to perform its duties, shall forfeit the sum of \$20 to be sued for and recovered before

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a Justice of the Peace. by the trustees of the school section or division, or by any person whatsoever for its use, as authorized by this Act.

196. If the trustees of any public school wilfully neglect or refuse to exercise all the corporate powers vested in them by this Act, for the fulfilment of any contract or agreement made by them, any trustee or trustees so neglecting or refusing to exercise such power shall be held to be personally responsible for the fulfilment of such contract or agreement.

199. If any part of the public school fund or moneys is embezzled or lost, through the dishonesty or faithlessness of any trustee, secretary-treasurer, or other person to whom it has been intrusted, and proper security against the loss has not been taken, the person or persons whose duty it was to have exacted the security shall be personally responsible for the sums so embezzled or lost; and such sums may be recovered from him or them by the person entitled to receive the same, by action in any Court having jurisdiction to the amount, or by information at the suit of the Crown.

Penalty for refusing to exercise corporate powers,

Responsibility in case of lost school moneys.

208—(1) If any trustee of a public school knowingly signs a false report, or if any teacher of a public school keeps a false school register, or makes a false return, with a view of obtaining a larger sum than the just proportion of school moneys coming to such school, the trustee or teacher shall, for every offence, forfeit to the public school fund of the municipality the sum of \$20 for which any person whatever may prosecute him before a Justice of the Peace, and the trustee or teacher may be convicted on the oath of one creditable witness other than the prosecutor.

(2) If upon conviction, the penalty is not forthwith paid, the same shall, under the warrant of the Justice, be levied with costs by distress and sale of goods and chattels of the offender.

GENERAL PROHIBITIONS.

210. (1) No teacher, trustee, inspector, or other person officially connected with the Education Department, the normal, model, public, or high schools or collegiate institutes, shall become or

No inspector, trustee, teacher etc, to act as agent for the

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sale of books, maps, etc. act as agent for any person or persons to sell, or in any way to promote the sale for such person or persons, of any school, library, prize or text-book, map, chart, school apparatus, furniture or stationery, or to receive compensation or other remuneration or equivalent for such sale, or for the promotion of sale in any way whatever.

(2) Any teacher who refuses to give up possession of any visitor's book, school register, school house key or any other school property in his possession shall not be deemed a qualified teacher until restitution is made, and shall also forfeit any claim which he may have against the said trustees.

Refusal to give up key, etc.

**AN ACT RESPECTING TRUANCY
AND COMPULSORY SCHOOL
ATTENDANCE.**

8. It shall be the duty of truant officers to examine into all cases of truancy when any such come before their notice, or when requested to do so by the inspector of schools, or by any school trustee, or by any ratepayer, and to warn such truants, their parents or guardians, in writing, of the consequences of truancy if persisted in; and also to notify the parent, guardian or other person having the charge or control of any child between eight and fourteen years of age when such child is not attending school as required by this Act, and to require such parent, guardian or other person to cause the child to attend some school within five days from said notice.

54 Vic. c 56.
Duties of truant officers.

12. It shall be the duty of the trustees of every school to report to the truant officer of the Municipality in which their school is situated, the name, age and residence of all pupils on the school

Principals to report to truant officer.

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register who have not attended school as required by this Act, together with such other information as said officer may require for carrying out the provisions of this Act. Such reports shall be made in the last week of June and December in each year; and it shall be the further duty of the trustees to report forthwith to the truant officer all cases of truancy or expulsion in their schools.

15. Any person or officer mentioned in this Act, and designated as having certain duties to perform in the enforcement of any of its provisions, neglecting to perform any such duties, shall be liable to a fine of not less than \$25, nor more than \$50, for each and every offence.

19. Nothing herein shall be held to require any Roman Catholic to attend a public school, or to require a Protestant to attend a Roman Catholic separate school. There shall be no penalty in respect of the absence of any child from school on any day regarded as a holy day by the church or religious denomination to which such child belongs.

Persons not compelled to attend public or separate schools

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AN ACT TO PROVIDE FOR THE ESTABLISHMENT OF FREE LIBRARIES.

3. (1) In case of the establishment of a free library under this Act, the general management, regulation, and control of the library, and of the news-room and museum (if any) shall be vested in and exercised by a board to be called the board of management; which board shall be a body politic and corporate, and shall be composed of the Mayor of the city or town, or the Reeve of the village, and three other persons to be appointed by the council, three by the public school board, or the board of education of the municipality, and two by the trustees of the separate school (if any).

(2) No person who is a member of the body entitled to appoint, shall be qualified to be a member of the board of management.

(3) Of the representatives appointed by th

R.S.O., c 189
Appointment
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council, and the public school board, or board of education and separate school trustees respectively, one shall retire annually, but may be re-appointed.

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(5) In case of a vacancy by the death or resignation of a member, or from any cause other than the expiration of the time for which he was appointed, the member appointed in his place shall hold office for the remainder of the term

(6) Subject to these provisions, each of the members appointed by the council, or public school board, or board of education, shall hold office for three years from the 1st day of February in the year in which he is appointed; and each of the members appointed by separate school trustees, for two years from the 1st day of February in the year in which he is appointed.

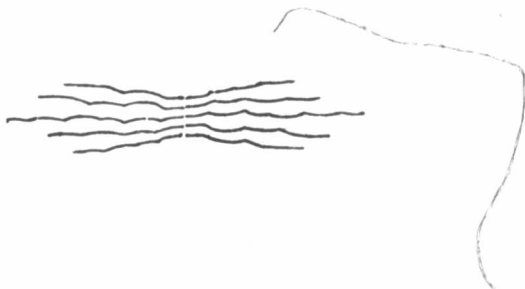
(7) The first appointment of members of the board shall be made at the first meeting of the appointing council or board, after the final passing of the by-law. The annual appointments there after shall be made at the first meeting of the appointing council or board, after the 1st day of January in every year; and any vacancy

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arising from any cause other than the expiration of the time for which the member was appointed, shall be filled at the first meeting thereafter of the appointing council or board. But if for any reason, appointments are not made at the said dates, the same shall be made as soon as may be thereafter.



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AN ACT RESPECTING INDUSTRIAL SCHOOLS.

3. In case the public school board of trustees for any city or town, or the separate school trustees therein, establish an industrial school, and provide the necessary building or buildings, either by purchase, lease or otherwise, and provide the other requisites for such

R.S.O., c 244.
In cities, examination by inspector, report thereon.

schools, and cause notice thereof to be given to the city inspector of public schools, or in case of a Roman Catholic industrial school then to one of the inspectors of separate schools, the said inspector shall make an examination of the school buildings so provided, and of their fitness for the reception of children, and shall enquire as to the other requisites provided, and shall enquire also into the means adopted for carrying on the school, and shall report the said particulars to the Minister of Education; and if the

Certificate by
Minister of
Education,

Minister is satisfied with the report of the inspector, he may, in writing under his hand, certify that the school is a fit and proper one for the reception

of children to be sent there, and the school shall thereupon be deemed a certified industrial school for the purposes of this Act 47 V., c 46, s 3.

5. (1) Any board of school trustees may delegate the powers, rights and privileges conferred upon such board by this Act, respecting the establishment, control and management of an industrial school, to any philanthropic society or societies incorporated under the Act respecting Benevolent, Provident and other Societies, or under any other Act in force in this Province, and the society or societies to which such powers are delegated, shall have and may exercise all the powers so delegated, and this Act shall thereafter apply to the philanthropic society or societies as fully as to the said boards; provided, nevertheless, that the chairman and secretary of the board of public school trustees in the city or town in which the industrial school is situated, or under whose control it is placed, and the public school inspector of the city or town shall be members of the board of management of the society, when acting under powers delegated by the board of public school trustees, and the chairman and secretary of the separate

Delegation of powers conferred upon school trustee by this Act. R.S., c 172.

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school board shall be members of the board of management, when the society is acting under powers delegated by the separate school board.

6 The respective school boards shall provide the teachers necessary for the industrial school, and the general superintendent of the school shall, when practicable, be selected from the teachers so appointed. 47 V., c 46, s. 6.

1. Any school board authorized to establish industrial schools, may aid such schools in the same manner as other schools, notwithstanding that such school does not lie within the municipality or school section wherein such school board has jurisdiction; provided such school shall have been established by the said school board represented.

54 Vic. Cap. 59,
Aid to industrial school boards.

AN ACT CONSOLIDATING AND RE-
 VISING THE HIGH SCHOOLS
 ACT.

TRUSTEES.

11. (6) Except in the case of a board of education, the public school trustees of every city, town, or incorporated village in which a high school is situated, may appoint annually one trustee of and for such high school board, who shall hold office for one year.

54 Vic., c. 57.

ENTRANCE EXAMINATION.

38. (2) Every high school district shall be under one board of examiners. The trustees of the public and separate schools of the city, town or incorporated village in which a high school is situated, shall on or before the 1st day of June, each appoint an examiner for the purpose of such examination. The inspector or inspectors of public schools of the inspectoral district within

School Board
 to appoint an
 examiner.

which the high school is situated, and the principal of the high school shall be **ex-officio** members of such board.

(3) The persons qualified to be appointed examiners shall be persons holding certificates ^{Persons qualified,} as first class teachers actually engaged in teaching, provided always that any person actually engaged in teaching who is the holder of a second class provincial certificate, and who has had five years' experience as a teacher, may be appointed examiner, where a first class teacher is not available within such high school district.

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AN ACT TO CONSOLIDATE THE
ACTS RESPECTING MUNICI-
PAL INSTITUTIONS.

55 Vic., c. 42.
By-laws may
be made for.

489. The council of every town-
ship, city, town or incorporated vil-
lage may pass by-laws.

SCHOOLS.

10. For obtaining such real property as may
be required for the erection of public school
houses thereon, and for other public
Acquiring lands school purposes, and for the dis-
for public school purposes, and for the dis-
schools, etc. posal thereof when no longer re-
quired ; and for providing for the establishment
and support of public schools according to law.

THE PUBLIC HEALTH ACT.

94. Whenever a case of small-pox, cholera, scarlatina, diphtheria, whooping cough, measles, mumps, glanders, or other contagious disease exists in any house or household belonging to which are persons attending school, the householders shall, within eighteen hours of the time such disease is known to exist, notify the head teacher of such school or schools, and also the secretary of the local board of health, of the existence of such disease; and no member of such household shall attend school until a certificate has been obtained from the medical health officer, or legally qualified medical practitioner, that infection no longer exists in the house, and that the sick person, house, clothing and other effects have been disinfected to his satisfaction; and until such certificate shall have been obtained, it shall be the duty of every member of the household, and of the teacher to use all reasonable efforts to prevent the association of members of the said household with other children.

R.S.O., cap. 205
 Notice of existence of infectious diseases to be given where persons are attending school.

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(2) Whenever the local board of health or any of its officers or members know of the existence in any house of small-pox, cholera, scarlatina, diphtheria, whooping-cough, measles, mumps, glanders or other contagious disease, they shall at once notify the head or other master of the school or schools at which any member of the household is in attendance ; and should it not be evident that said member has not been exposed to said disease or any of them, the teacher must forthwith prevent such further attendance until the several members present a certificate stating that infection no longer exists as provided in the preceding sub section.

(3) Whenever a teacher in any school has reason to suspect that any pupil has, or that there exists in the home of any pupil any of the above mentioned diseases, he shall be required to notify the medical health officer or, where none such exists, the local board of health, on forms supplied by the school authorities, in order that evidence may be had of the truthfulness of the report ; and he shall further be required to prevent the attendance of said pupil or pupils until medical evidence of the falsity of the report has been obtained. 50 V , c. 34, s. 1.

AN ACT
RESPECTING THE CITY OF TORONTO

(ASSENTED TO MAY 4TH, 1891.)

9. Upon and from the date of the next municipal elections and for the purposes thereof, the present division of the City of Toronto into wards shall be abolished, and the municipal council of the said city shall thereafter consist of the Mayor, to be chosen annually as at present, and twenty-four aldermen, four of whom shall be elected in the manner at present provided by law by the municipal electors entitled to vote in each of the six wards into which the city shall be in the meantime divided under the provision of The Municipal Act, and which shall run from the water front to the northern city limit, and the said aldermen shall hold office for a term of one year.

10.—(1) Notwithstanding the provisions of The Public Schools Act (1891), all the members of the Toronto Public School Board shall retire from office at the time appointed for the next

annual school election when a new Board shall be elected, the old Board retaining office only until their successors shall have been duly elected and the new Board organized.

(2) For every ward into which the City of Toronto is divided by section 9 of this Act, there shall be four School Trustees, two of whom after the next annual school election shall continue in office for two years and until their successors have been elected and the new board organized.

(3) Two of the trustees in each ward (to be determined by lot at the first meeting of the board after the next annual school election, which determination shall be entered upon the minutes) shall retire from office at the time appointed for the next annual school election, and the other two shall continue in office one year longer and then retire, after which two trustees shall be elected annually for each ward.

(4) In pursuance of the resolution of the present board, and the notice by them given to the city clerk the election of the new trustees as aforesaid shall be held by ballot on the same day as the municipal alderman are elected at the next annual election thereof, under the provisions of section 103 of the Public Schools Act, 1891, and sub-sections thereof.

AN ACT RESPECTING VACCINATION AND INOCULATION.

16. It shall be lawful for the trustees of any public, separate or high school, to provide that no children shall be permitted to attend any school without producing a certificate of successful vaccination when demanded of him or her by the teacher. 49 V., c. 43, s. 2.

R.S.O., cap. 206
School trustees
may require
certificates of
vaccination.

17. In all cases when it is necessary by the medical health officer of any municipality, owing to the presence, or threatened presence of small-pox, he may, with the approval of the local board of health require certificates of successful vaccination, or of insusceptibility on re-vaccination within seven years, of all students of high schools, collegiate institutes, colleges and universities within the municipality, to be presented to the proper authorities of the said institutions, and no student refusing to present such certificate on demand, shall be admitted to further attendance on classes in said institutions until such certificate is furnished. 49 V., c. 43., s. 3.

Students of High
School, etc., may
be required to
produce certifi-
cate of vaccina-
tion.

REGULATIONS RELATING TO NIGHT SCHOOLS,

1. Extracts from Night School Regulations adopted by the Board, September 7th, 1893.

(1) The night schools shall be open from 7.30 to 9.30 p.m.

(2) No pupils under 14 years of age, or who attend school during the day shall be admitted except for special reasons satisfactory to the Principal. A list of those so admitted should be sent to the Inspector's Office, with reasons for admission.

(3) All pupils shall attend on Monday, Wednesday and Friday of each week.

(4) The subjects taught in each school shall be (a) Reading, (b) Writing, (c) Arithmetic, (d) Spelling, (e) Book-keeping, (f) Grammar and Composition.

(5) Each Principal shall keep a general register in which he shall enter the name, age,

occupation, residence, religion, and place of birth of each pupil; each teacher shall keep a daily register in which he shall record the attendance, punctuality, conduct and diligence of each pupil.

(6) Pupils who are not reasonably regular and punctual in attendance may be suspended by the Principal, and reported to the Inspector who shall re-admit those so suspended if satisfactory reasons are given for the irregularity.

(7) Any pupil whose conduct is such as to be injurious in its effects on the order and progress of the school, shall be suspended by the Principal after one previous notification of his misconduct to his parents, and may be dismissed by the Inspector, under the directions of the Night School Committee.

(8) Pupils may be suspended for (a) cutting, marking, or otherwise injuring any school property, (b) using bad language, (c) spitting on the floor after warning, (d) noisy or violent conduct, (e) refusal to submit to the teacher.

(9) Each pupil must supply himself or herself with the necessary books other than those supplied by the Board.

(10) An examination shall be held at the end of the term and prizes awarded to those who show the highest attainments.

(11) In every school six prizes shall be given to the best pupils in each class; three for Attendance, Punctuality, and Good Conduct; and three for General Proficiency.

(12) Teachers shall receive their instructions through the Inspector and report to him from time to time as required. No teacher's salary for the last month of the session shall be paid until he shall have delivered all necessary reports to the Inspector, and made a satisfactory return of all books and supplies to the Secretary.

2. That the night schools shall be open from October 1st to March 31st, with a vacation at Christmas from December 22nd to January 3rd.

3. That each pupil on entering be required to make a deposit of one dollar as a guarantee of good conduct, which will be returned at the end of the term, provided the conduct of the pupil has been satisfactory.

4. That the Principals in the several schools teach the Senior Divisions, and the Assistant teachers the Junior Divisions of pupils.

5. That the Committee be authorized to close any class in case the average attendance for one week falls below fifteen, giving the pupils of such class the right to attend some other class.

6. That the several teachers be required to exercise a strict supervision over the school property, and that this Committee be authorized to deal with any teacher who fails to carry out the above regulations.

7. That the teachers be required to register each night the exact time of their arrival at their several schools, and any one arriving after 7.15 p.m., will be considered late, and be so reported to the Board.

8. That all rules and regulations appertaining to the text books in the day schools, be applicable to the night schools.

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NEW YORK

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*Pages 1 to 41 are References to By-Laws; pages 42 to 71
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Tabulated Exhibit of the Real and Personal Property of the Toronto Public School Board, and the estimate

No.	SCHOOL.	Ward.	LOCATION.		SIZE OF LOT.		Character of Structure.	Erected.	Enlarged or Rebuilt.	System of Heating.	No. of Stories.	No. of Class Rooms.	BLACKBOARDS.		Cupboards.	No. of Sitings.	No. of Kindergarten Chairs.
			STREET OR AVENUE.	MEASUREMENT.	Sq. Yds.	Slate. Sq. Yds.							Compo- sition. Sq. Yds.				
1	Bathurst St.	5	Cor. Bathurst and College Sts	175-2 x 131	2550	Brick.	1872	1878, 1882	Stoves.	2	8	28	97	8	482	..	
2	Bolton Ave*	1	First and Bolton Aves. and DeGrassi St.	201-8 x 132	2958	"	1885	Steam.	2	13	66	207	14	654	73	
3	Borden St.	4	Cor. Borden and Herrick Sts	108 x 140-6	1686	"	1875	1881, 1884	Stoves.	2	8	54	106	9	458	..	
4	Brant St *	4	Cor. Adelaide and Brant Sts	143 x 90	1430	"	1881	1890	Smead-Dowd.	3	9	45	239	9	468	70	
5	Brock Ave	6	Brock Ave. and Margueretta St.	132 x 267	3916	"	1886	1889	"	2	8	37	201	16	465	..	
6	Church St.	3	Cor. Church and Alexander Sts.	182-3 x 130-2	2629	"	1891	"	3	12	71	316	18	614	75	
7	Clinton St.	5	Clinton St. north of College St.	148-10 x 128	2117	"	1887	"	2	8	38	190	8	492	..	
8	Cottingham St.	3	Cottingham St. and Birch Ave.	150 x 172	2867	"	1877	1888, 1889	"	2	6	43	101	8	292	60	
9	Crawford St	5	Cor. Crawford and Defoe Sts.	180 x 127	2540	"	1889	"	2	8	51	175	14	416	70	
10	Dewson St	5	Cor. Dewson St. and Concord Ave	137 x 220-9	3300	"	1884	1889	"	2	8	51	197	11	410	75	
11	Dovercourt	6	Cor. Hallam St. and Bartlett Ave	138 x 223	3419	"	1888	1891	"	2	8	51	149	10	408	75	
12	Dufferin*	2	Berkeley St. north of Wilton Ave.	246 x 146	3991	"	1876	1886	Steam.	3	20	35	317	21	1083	90	
13	Duke St*	2	Duke St., west of Sherbourne St	117 x 203	2639	"	1888	Smead-Dowd.	2	8	31	227	11	464	..	
14	Elizabeth St.	3	Elizabeth and Chestnut Sts	66-6 x 162-6	1201	"	1868	1881, 1884	Stoves.	3	9	31	75	9	284	53	
15	George St.	2	George St., south of Wilton Ave	100 x 151	1678	"	1890	Smead-Dowd.	2	8	164	49	10	416	70	
16	Givins St.	5	Cor. Argyle and Givins Sts.	117-6 x 251-6	3283	"	1859	1876, 1882, 1886	Stoves.	2	12	71	128	12	707	..	
17	Gladstone Ave*	6	Cor. Gladstone and Trafalgar Aves.	202 x 120	2693	"	1887	1889	Smead-Dowd.	2	12	62	312	20	674	84	
18	Grace St.	5	Cor. Grace St. and Mansfield Ave.	200 x 105	2333	"	1889	"	2	8	48	183	8	432	73	
19	Hamilton St	1	Cor. Hamilton and Paul Sts	268-2 x 99	2950	"	1889	"	2	8	51	175	9	420	75	
20	Howard	6	Boustead Ave. and Radford St.	66 x 333	2442	"	1873	1891	Stoves.	1	2	17	25	2	96	..	
21	Huron St*	4	Huron St., north of Lowther Ave	200 x 184	4089	"	1890	Smead-Dowd.	3	12	277	132	12	633	82	
22	Island	4	East of Lighthouse.	100 x 150	1667	Frame.	1888	Stoves.	1	1	3	1	32	..	
23	Jesse Ketchum*	3	Davenport Road and Ketchum Ave.	203-3 x 246	5556	Brick.	1858	1875, 1883, 1889	Smead-Dowd.	3	18	105	334	24	941	75	
24	John St	4	Cor. John and Mercer Sts.	79 x 190-6	1672	"	1855	1878	"	2	9	15	140	10	499	..	
25	Lansdowne*	4	Spadina Crescent	150 & 235 x 193	4117	"	1887	1889	"	3	18	130	481	21	1020	75	
26	Leslie St.	1	Sproatt Ave., Leslie and Curzon Sts.	254 x 123-6	3485	"	1889	"	2	4	24	94	4	230	..	
27	Louisa St	3	Louisa St. and Trinity Square.	125 x 100	1389	"	1852	1859, 1879	Stoves.	3	9	37	114	10	434	57	

Personal Property of the Toronto Public School Board, and the estimated value of the same, January 1st, 1893.

LOT.	Sq. Yds.	Character of Structure.	Erected.	Enlarged or Rebuilt.	System of Heating.	No. of Stories.	No. of Class Rooms.	BLACKBOARDS.		Cupboards.	No. of Seatings.	No. of Kindergarten Chairs.	SHEDS. Sq. yds.	Planking or Block Paving. Sq. yds.	Grass or Flower Beds. Sq. yds.	Boulevard Sodded.	VALUE.			
								Slate. Sq. Yds.	Composition. Sq. Yds.								Site.	Building.	Furniture or Fixtures.	Total.
2550		Brick.	1872	1878, 1882	Stoves.	2	8	28	97	8	482	..	238	1616	140	\$28175 00	\$9600 00	\$685 00	\$38460 00
2958		"	1885	Steam.	2	13	66	207	14	654	73	366	1527	160	10087 00	18000 00	1196 00	29283 00
1686		"	1875	1881, 1884	Stoves.	2	8	54	106	9	458	..	240	867	15	194	4320 00	9600 00	720 00	14640 00
1430		"	1881	1890	Smead-Dowd.	3	9	45	239	9	468	70	166	719	194	10725 00	16200 00	803 00	27728 00
3916		"	1886	1889	"	2	8	37	201	16	465	..	128	975	155	250	7920 00	12000 00	776 00	20696 00
2629		"	1891	"	3	12	71	316	18	614	75	1620	282	375	16380 00	30000 00	1166 00	47546 00
2117		"	1887	"	2	8	38	190	8	492	..	165	984	366	262	6700 00	18400 00	779 00	25879 00
2867		"	1877	1888, 1889	"	2	6	43	101	8	292	60	117	1641	600	150	10500 00	10800 00	645 00	21945 00
2540		"	1889	"	2	8	51	175	14	416	70	206	1012	605	220	9000 00	18400 00	718 00	28118 00
3300		"	1884	1889	"	2	8	51	197	11	410	75	141	1464	220	175	7795 00	12000 00	749 00	20544 00
3419		"	1888	1891	"	2	8	51	149	10	408	75	209	1855	800	5940 00	16000 00	733 00	22673 00
3991		"	1876	1886	Steam.	3	20	35	317	21	1083	90	353	2097	497	350	14700 00	28800 00	1886 00	45446 00
2639		"	1888	Smead-Dowd.	2	8	31	227	11	464	..	390	1273	327	165	9360 00	20000 00	748 00	30108 00
1201		"	1868	1881, 1884	Stoves.	3	9	31	75	9	284	53	233	778	7315 00	10800 00	482 00	18597 00
1678		"	1890	Smead-Dowd.	2	8	164	49	10	416	70	127	753	241	50	7500 00	19200 00	705 00	27405 00
3283		"	1859	1876, 1882, 1886	Stoves.	2	12	71	128	12	707	..	200	2100	75	348	11487 00	15600 00	1148 00	28235 00
2693		"	1887	1889	Smead-Dowd.	2	12	62	312	20	674	84	147	1300	305	262	10100 00	27600 00	1166 00	38866 00
2333		"	1889	"	2	8	48	183	8	432	73	211	1067	378	8000 00	16000 00	731 00	24731 00
2950		"	1889	"	2	8	51	175	9	420	75	183	1377	672	134	9386 00	16800 00	760 00	26946 00
2442		"	1873	1891	Stoves.	1	2	17	25	2	96	..	37	170	2640 00	1400 00	180 00	4220 00
4089		"	1890	Smead-Dowd.	3	12	277	132	12	633	82	190	2293	810	220	12000 00	30000 00	1166 00	43166 00
1667		Frame.	1888	Stoves.	1	1	3	1	32	..	74	52	300 00	1000 00	45 00	1345 00
5556		Brick.	1858	1875, 1883, 1889	Smead-Dowd.	3	18	105	334	24	941	75	267	1991	1300	11567 00	34200 00	1823 00	47590 00
1672		"	1855	1878	"	2	9	15	140	10	499	..	178	850	30	10320 00	15000 00	871 00	26191 00
4117		"	1887	1889	"	3	18	130	481	21	1020	75	236	1850	410	150	15000 00	34200 00	1576 00	50776 00
3485		"	1889	"	2	4	24	94	4	230	..	242	1573	992	7620 00	14000 00	419 00	22039 00
1389		"	1852	1859, 1879	Stoves.	3	9	37	114	10	434	57	233	856	7500 00	10800 00	861 00	19161 00

