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1885

THE DOMINION

DUINOOR COLLEGE  
THOROUGH AND PRACTICAL  
DUINLOO COLLEGE

AND

PENMANSHIP



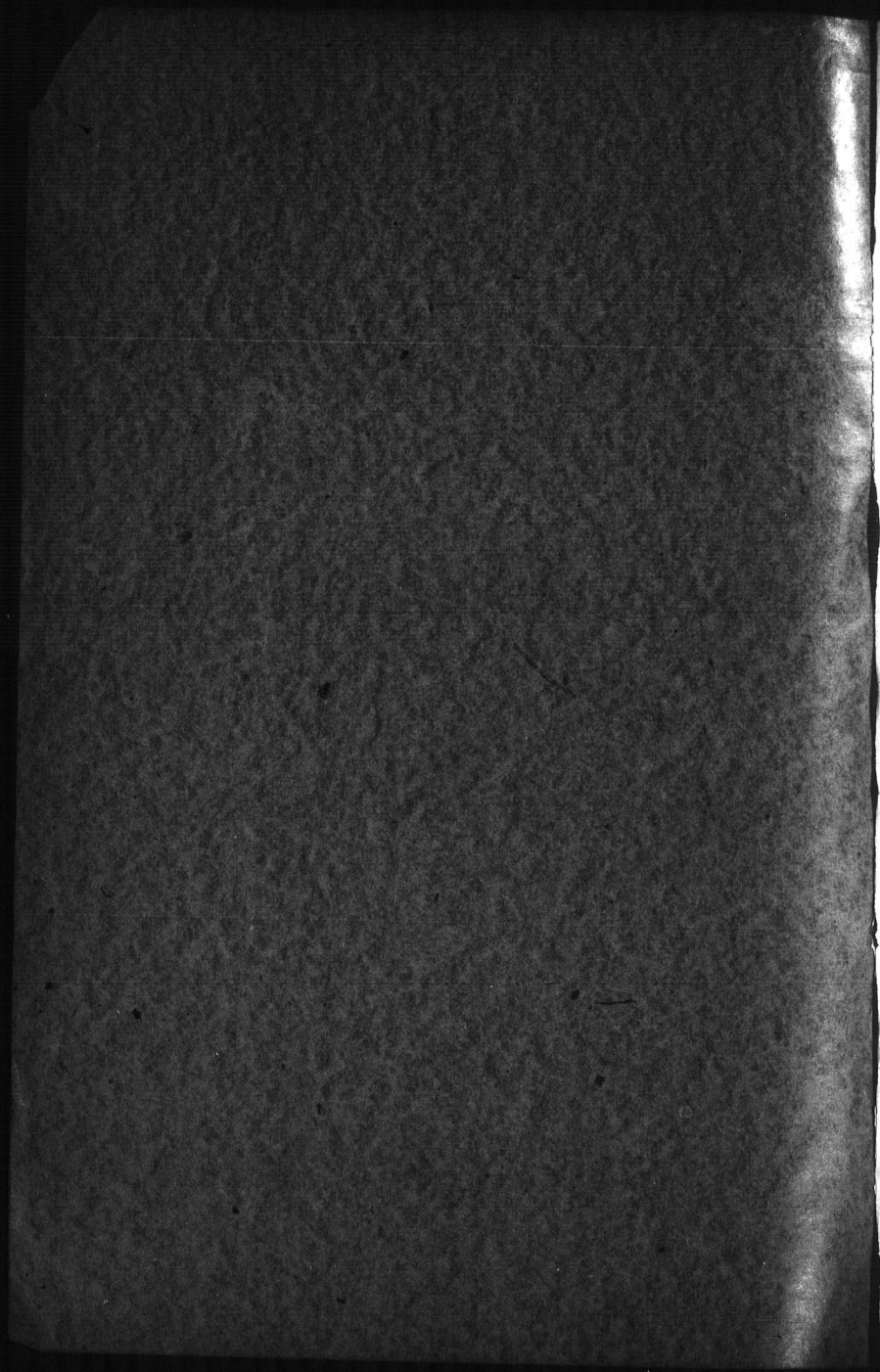
INSTITUTE.

KINGSTON, ONTARIO, CANADA

J. B. McKay, } Principals  
ISAAC WOOD, }



DAILY BRITISH WING PRESSES





ANNUAL ANNOUNCEMENT



DOMINION



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892  
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BUSINESS COLLEGE

AND

PENMANSHIP INSTITUTE,

82 PRINCESS STREET

KINGSTON, - ONTARIO, - CANADA.

McKAY & WOOD,

PRINCIPALS & PROPRIETORS.

SENT FREE TO ANY ADDRESS.

DAY AND EVENING SESSIONS.



[1886]



### ◀The Importance of a Wise Choice.▶

When a young man has decided to pursue a course of COMMERCIAL STUDIES the utmost care should be exercised in deciding where to take such a course; that school should receive preference which is conducted by the most carefully selected faculty, which presents the most practical and thorough course of Study, which is attended by the best class of students, which enjoys the fullest confidence of the public, and which claims the patronage of the young men of our country upon these advantages alone.

### Two Facts we Desire to Emphasize.

#### THE FIRST

Is that the TEACHERS of the DOMINION BUSINESS COLLEGE STAFF are all Thoroughly Practical Business Men.

#### THE SECOND

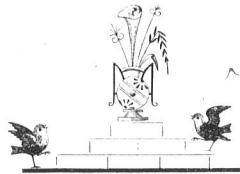
Is that each Teacher is a specialist in his own department of the work.

It is impossible for any man to teach successfully in a Business College unless he has had practical experience in business, and it is absurd for one or two men to attempt to teach all the departments of a Thorough Business Education.

### ▶Send for our Calendar.◀

Address MCKAY & WOOD,

Principals of the Dominion Business College,  
KINGSTON, ONTARIO.





EXPERIENCE AND PRACTICE

\*In Actual Business.\*

WE EDUCATE FOR BUSINESS!

The Business Course  
EMBRACES

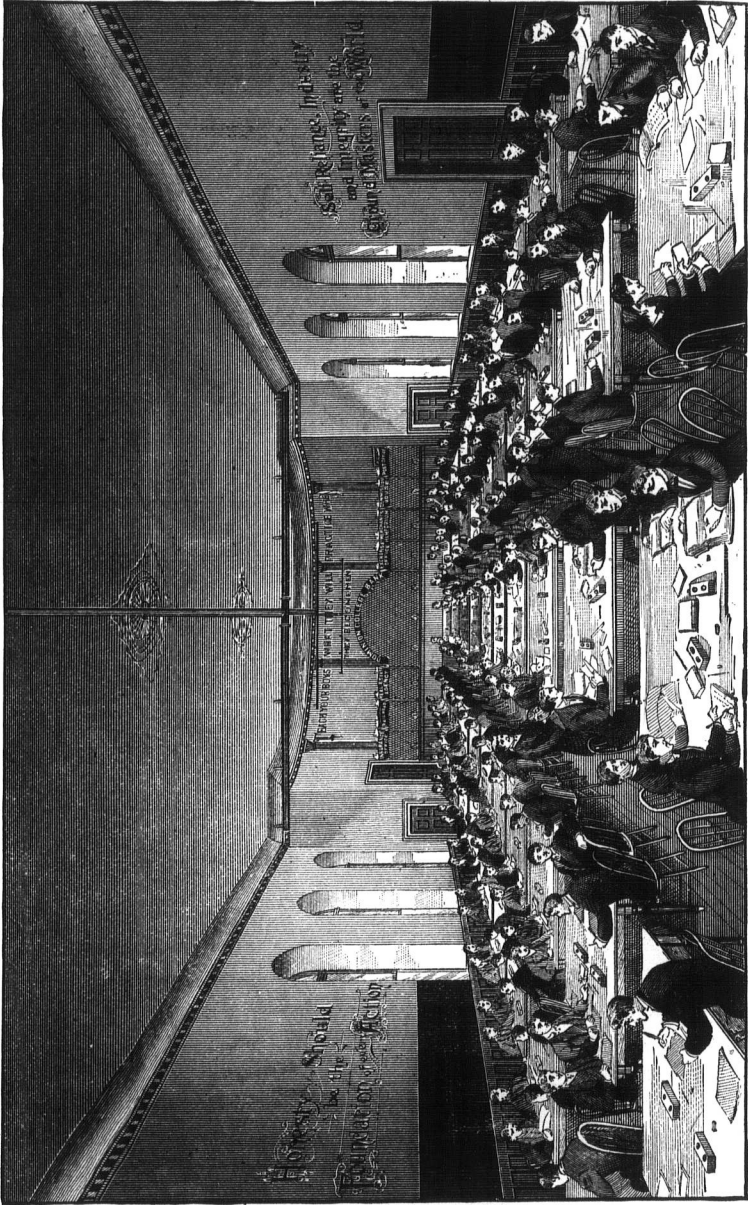
Practical Penmanship  
Commercial Law, Composition,  
Practical Grammar, Commercial Arithmetic,  
Business Correspondence, Book-keeping, Spelling.

OPTIONAL:

- \*Phonography,\*
- \*Type-writing,\*
- \*Telegraphy,\*

Ornamental Penmanship.







THE FACULTY

— OF —

*The Dominion Business College.*

— IS COMPOSED OF —

THOROUGHLY PRACTICAL BUSINESS MEN.

— — — — —

ISAAC WOOD, B.A.,

*Of Queen's University, and Graduate of the Celebrated Paughkeepsie  
Business College, Superintendent of Theory Department,  
Professor of Mathematics and Business Correspondence.*

G. M. PUFF, C.E.,

*Graduate of Dominion Business College and of Royal Military Col-  
lege, Assistant Professor in Theory Department.*

AMOS McDONALD,

*Practical Accountant, late of the Paughkeepsie Business College,  
Principal of Banking and Actual Business Department.*

J. B. MCKAY,

*Graduate of Rochester Business College, late Professor of the Well-  
sville Business College, Principal of the Penmanship Depart-  
ment, and Teacher in all branches of the Pen Art.*

J. A. McDONALD,

*City Editor of the Kingston News, Superintendent of  
Phonography Department.*

L. W. BRECK,

*Experienced Operator, late of the Dominion Telegraph Company,  
Superintendent of Telegraphy Department.*

LECTURERS:

R. T. WALKEM, Q. C., Commercial Law

T. H. MCGUIRE, Q. C., Science of Wealth

DR. GRANT, Principal of Queen's University, Commercial Ethics





WELCOME.

TO those in any way interested in a business education we extend a cordial welcome to our beautiful and commodious apartments in the fine buildings on Princess street, formerly known as Victoria Music Hall. A visit to the elegant rooms and a short time spent in the observation of our methods of teaching the various branches of a thorough business education will be far more satisfactory than any description that can be written. The peculiarities of our course of instruction can be understood only by witnessing the manner in which the business operations are carried on in the different actual business departments of the college.

It will repay the time and trouble of a visit to our rooms to witness the absorbing attention of the students eagerly engaged in dealing with each other and who are required to keep a strict account of all their transactions. The remark is frequently made by visitors that never before had they seen such interest manifested by students in any school. We feel confident that no one will go away, after visiting our school, without a higher appreciation of business education, a livelier interest, and greater confidence in our work.

We refer with great pleasure to the large number of graduates and former students who are holding prominent positions and are engaged in active business in this city and throughout the country.

We are gratified to know that this institution is held in such high esteem by business men of this city and county. They are our strongest friends and supporters, and not only patronize the college by sending their own sons and recommending others to take the course, but by applying to us for book-keepers and assistants when they need them, and to-day our students are found in many of the best business houses in Kingston.

To those who cannot visit the Dominion Business College, we desire to say that our college affords unequalled facilities in the line of business education, and embraces every feature that can aid young men and women in the attainment of useful knowledge. It is our aim and ambition to furnish facilities of so excellent and superior an order that nothing shall be wanting to give the school the highest rank as a COLLEGE OF COMMERCE.







## INTRODUCTORY.

*In preparing this prospectus we have departed from the usual method in that we promise nothing that a student's experience with us will not fully confirm, nor do we wish to inspire hopes that may not be realized, and while we do not claim superiority over all competitors, we do claim that we have the most ample facilities for imparting*

### A Practical Business Education.

*Young men and women can pursue here the most profitable and complete course of training ever devised to prepare them for the active duties of life.*

### The Superior Advantages

*offered by this college have already won the confidence and support of the public, as evinced by the large attendance during the past years, and by the number of our graduates who are now filling responsible positions in many of the leading business houses in this and other places.*





## LOCATION.

**K**INGSTON is a large and beautiful city, at the eastern extremity of Lake Ontario, just above the "Lake of the Thousand Islands"; situated at the extremity of the Bay of Quinte, the margin of which is studded with islands adorned with military and other works of art. Fort Henry on a high bluff at the head of the River St. Lawrence embraces several acres and is occupied by "B" Battery and School of Gunnery. The towers, the Battery and bridge are rich in the beauty and variety of prospect they present. The bay and the harbour of Kingston with their out-going and incoming fleets of sailing vessels and steamers, broad expanse of water, covered with pleasure boats of various kinds, stand among Canadian scenes pre-eminent for magnificence. For those whose choice is guided by the consideration of the facilities for healthful recreation, no city presents greater advantages. During the summer months magnificent steamers ply between the city and the far famed Alexandria Bay, Thousand Island Park, and other summer resorts, which are visited by thousands of excursionists from all parts of America, especially the Southern States. The trip affords an excellent opportunity of viewing numerous places of historical interest, while the romantic scenery all along the way is the grandest natural attraction in the world. So enchanting are these isles and such attractions do they present as a quiet and healthful resort that thousands of the most eminent Canadians and Americans have built charming residences, and spend the summer months here with their families. Many invalids also from all parts of the continent come here for the benefit of their health, during the summer months, and without exception return home feeling that they have had a new lease of life imparted to them. The climate, too, is the finest in America, the summer heat being tempered by refreshing breezes from the lake, which make the atmosphere pure and enjoyable.





### Travelling Facilities.

The railway facilities of Kingston are unsurpassed. The Grand Trunk Railway, the Kingston and Pembroke, the Ontario and Quebec, and the great Canada Pacific Railways bring us within easy distance of every part of Canada and the United States, as reached by these lines and their branches. The city is also easy of access by water, being the terminus of the Rideau Canal, and affording anchorage in its capacious harbor for the vessels of the Richelieu and Ontario Navigation Co., the Montreal Transportation Co., the Royal Mail Line, Bay of Quinte Steamboat Co., St. Lawrence Navigation Co., and the Rideau Canal Line of Steamers, connecting Ottawa, the political capital of the Dominion, and this city. Lying opposite, and distant only a few miles, are the American ports of Cape Vincent, Sackett's Harbor and Oswego, from which all the leading cities of the Union are easily reached. Kingston is the nearest city in Canada to the great American seaports, being only 274 miles from New York, and 300 from Boston. But the chief attraction which Kingston presents to the young men of the country who are anxious to make a name and a fortune are her immense business interests, having been long known as one of the largest commercial centres in Canada. She can boast of her merchant princes, grain-buyers, exporters of ore, and dealers in all kinds of colonial produce; she is also a large manufacturing city. Leaving the business part of the city, the beautiful private residences, the private villas and the handsome gardens, adorned with trees, evidence a degree of wealth and comfort unsurpassed in the Dominion. As a quiet, home-like and healthful resort, it would be impossible to find any city more admirably adapted for student life.

### As a Centre of Education.

Kingston may well be called the "Educational Metropolis" of our Dominion. No city has more reason to be proud of her institutions of learning. Prominent among these we may mention the Dominion Business College, Queen's University,





Royal College of Physicians and Surgeons, Royal Military College, County Model School, and the Collegiate Institute. These institutions are patronized by young men and young women from every Province and nearly every County in the Dominion, and they receive a liberal support from the citizens, who are not slow to recognize the worth of Education as a means of elevating the moral tone of society.

### Course of Study.

The tendency of the present age is towards a more practical education for our young men. We want more men for the fields of profitable industry, and less for the "genteel professions;" our course is destined to give young men and ladies a thorough and complete training in every department of Practical Business. The student becomes familiar with Commercial Law, business papers and forms, and gains an experience of the most practical character by doing business under the guidance of competent instructors. The following is a brief outline of the course of study, which is divided into two departments, the "Preparatory" and the "Actual Business Practice:"

#### Preparatory Department.

Commercial Arithmetic is taught in the most practical manner. Special attention is given to Interest, Discount, Loss and Gain, Brokerage, Partial Payments, Equation of Accounts, and Partnership Settlements.

#### Business Penmanship.

Especial prominence is given to this most important subject. No careless scribbling is allowed in any part of the work. Each student is carefully trained to write neatly, plainly and rapidly. Good writers are not born with a natural gift that does not require cultivation—they are made. Any one who has common sense, one or two good eyes, and the use of either hand, may acquire a good handwriting under the instruction given in this college.





### Commercial Forms and Papers.

The students are carefully instructed in the forms and uses of Notes, Drafts, Checks, Receipts, Bills of Exchange, Account Sales, etc.

### Business Correspondence.

Regular class exercises are conducted, in which the essentials of letter writing are carefully explained and illustrated upon the blackboard. Each student gets a thorough drill in Spelling, Composition, Grammar, Punctuation and the use of Capitals. Throughout the whole course the writing of a plain, concise business letter receives that attention which its importance deserves.

### Book-Keeping.

The theory of Book-Keeping by Double Entry is taught, using Day-Book, Journal, Cash Book and Ledger. The students having learned the general principles by means of class exercises and illustrations upon the blackboard, each proceeds to the writing up of complete sets in Double Entry, some of which have one or more partners interested. The Manager of the Department examines each set closely, and no student is allowed to proceed unless the work is neat, orderly and accurate. After having acquired a good knowledge of the theoretical Book-Keeping, the student is promoted to the

### Actual Business Department.

Here the student, being furnished with a cash capital of \$1,000, a Bill Book, Journal, Ledger, etc., engages in actual business. He buys and sells merchandise, corresponds with different firms, receives and sends invoices, deposits in banks, receives and gives out notes, drafts, checks, orders, receipts, etc.; draws up all necessary papers, such as drafts, notes, account sales, certificates of deposits; computes interest and discount, and makes all necessary calculations connected with the business.





Having completed the work of this Department, and passed the regular examinations, he is advanced to the Senior Practical Department, which comprises Post Office, Insurance Office, Real Estate Office, Railroad Office, Exchange Broker Office, Commission House, Merchants' Emporium, and Bank. The student takes charge of these offices in the order named, and having remained in each sufficient time to thoroughly master the details of that particular business, he passes on to the next, and so on, until he has passed through them all. He is then subjected to a final examination, which, having passed satisfactorily, he is awarded the diploma of the college.

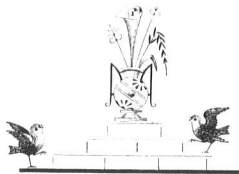
### Lectures.

Throughout the course students will have the benefit of interesting and practical lectures on the following subjects :

*Commercial Law,*  
*Trade and Finance,*  
*Political Economy,*  
*Science of Wealth,*  
*Elements of Success in Business.*

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*The Actual Business Department is under the supervision of a thoroughly practical man.*





## RATES OF TUITION.

(Payable upon Entering.)

Life Scholarship, for full business course, may be completed at option of student, entitling the holder to review at any time.....\$ 40

Same course to Ladies..... 30

Four months' business course..... 35

Three " " " ..... 30

Ornamental Penmanship to students in commercial course (time unlimited)..... 15

Telegraphy and phonography to students in commercial course (time unlimited), each..... 20

Type Writing to students, free.

### Special Rates.

(For Separate Studies.)

I. Ornamental Penmanship, 3 mos.....\$ 25

II. Business Penmanship, " ..... 15

III. Telegraphy and Phonography, each full course ..... 25

Business Arithmetic, 3 months..... 8

Practical Grammar and Composition..... 5

### Club Rates.

When two students enter from the same place at the same time, a reduction of \$5 is made on the tuition of each. To three, a reduction of \$5 on each, and also a discount of 10 per cent. to the one who formed the club. Special rates will be given on application for larger numbers.





### Evening Sessions.

To those who cannot attend the day sessions, the evening classes afford an excellent opportunity for securing a business education. Our rooms are large, elegantly furnished, well heated and lighted, and nowhere can the evening hours be spent more pleasantly or profitably than with us.

The evening school will begin on Monday, September 21st, and will be open every evening each week, Saturday excepted, from 7:15 to 9:15 o'clock.

Students should enter at the beginning of the term if possible; they can, however, begin at any time after the opening and will be charged only for remainder of term.

The cost of tuition is so low as to put it within the reach of all. The attendance last winter was very large and the classes did excellent work. Many students have become proficient enough in one winter to take a position which paid more than twice as much as they had been able to earn before. There is no other possible way in which young men and women can use the small amount of money necessary with the certainty of so great and profitable returns. All ages from fifteen to fifty may meet and enjoy the facilities afforded them to make up in some measure for lost time or neglected opportunities.

Course embraces instruction in Double and Single Entry, Book-keeping, Business Forms and Papers, Correspondence, Business Penmanship, Commercial Arithmetic, Practical Grammar and Composition.

Three months .....	\$10
Penmanship, 3 months.....	6
Book-keeping, 3 months.....	5
Commercial Arithmetic, 3 months.....	4
Practical Grammar and Comp., 3 months...	4
Telegraphy, 3 months.....	10
Phonography, 3 months.....	8

*"No institution can guarantee its patrons better results."*



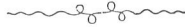




## *The Dominion Business College*

82 PRINCESS STREET,

KINGSTON, ONTARIO.



### GENERAL INFORMATION.

To meet the great work of Business Education by placing within the opportunity of every young man who avails himself of it, a complete and thorough system of commercial instruction the Dominion Business College was established. With true devotion to the purposes of its creation, no efforts or expense have been spared, and the most experienced talent has been employed to give it prominence in its peculiar field of labor. No question can be raised as to the thorough and comprehensive benefits of its course to the diligent student who enters its portals. To win its recognition of completed scholarship is a passport to business confidence and an invaluable acquisition for a young man who has decided to enter upon a business life.

In the vast and rapidly increasing commercial enterprises everywhere branching out into fields of gain, there can be no danger of an over-supply of educated business talent. On the contrary it is reasonable to assume that the demand must be steadily on the increase; to the young men of the country from whose ranks it must be filled, this consideration enforces the importance and value of a BUSINESS EDUCATION.

Our Teachers are competent men of large experience and especially qualified for the several positions they occupy.





## Is It True?


We are led to believe that there are many young men and women whose early education has been neglected and who now desire to attend college, but having left school at an early age, they think they would be placed in an awkward position when brought in contact with those who have had better advantages. Permit us to say that no student will experience any difficulty from this cause. There is no examination to be passed before entering. Each student works by himself, entirely independent of others, and may go back to the very beginning if necessary and work up. Many of our students are young men who left school at the age of 10 or 12, and having completed our course with credit to themselves, they tell us "that they have no embarrassment whatever in working with others in the college, and that no one need hesitate to enter this institution on account of defects in early education."

## What the People Think.

It is conceded by all who visit the Dominion Business College that it stands unsurpassed as a business training school. The system of *practical business instruction* is without a doubt pre-eminent. All who examine the plan of operation are astonished and become wonderfully impressed with the utility and practicability of the entire course. It is to-day without a rival in advancement, having the most *spacious and elegantly fitted* suite of rooms, the largest and best qualified staff of professors and being the most popular commercial institution in the Dominion.

## Time of Entering.

There are no vacations or term divisions; students may enter any time with equal advantage; each student enters upon a separate term, he receives individual instruction and pursues his studies entirely independent of others.





### Preparatory Education.

There are no examinations at time of entering the College; a good common school education aids a student in his advancement, but those who are deficient will receive, free of charge, extra instruction in the elementary branches.

### Time Required.

Any student who has a good knowledge of the common English Branches will complete the Business Course in three months. The average student will require 4 months.

### Hours of Study.

The regular hours of study and recitation during the Day Sessions are from 9 to 12 a.m. and from 2 to 4 p.m. Evening Sessions on Monday, Wednesday, Friday, from 7 to 9 p.m.

### General Department.

Students are expected to be quiet and orderly in their department and will be required to conform strictly to the rules of the Institution. A list of rules is furnished to students.

### Diplomas.

Students who have passed a satisfactory examination in all the branches of the Business Course prescribed for graduation will be presented with the Diploma of our College.

### Securing Situations.

There is always a demand for competent men. Worthy students will be assisted in securing good situations.

### Board.

Good board can be obtained in a private family for from \$2.50 to \$3.50 per week. Students from a distance should retain their baggage checks and come direct to the College Office, 82 Princess Street, when they will be directed to good boarding houses.





### Cost of Books, &c.

Books, Blanks and Stationery for full Business Course will cost from \$8.00 to \$12.00, and can be obtained at our office at the most reasonable rates.

### Reports.

Monthly Reports of each student's daily attendance and standing in all studies are made up from records kept by the teachers and will be mailed to parents or guardians upon application.

### Mail.

The mail will be distributed twice each day in the classroom. Letters for Students addressed to the care of the Dominion Business College will be promptly delivered.

### Special Departments.

PENMANSHIP, PHONOGRAPHY, TELEGRAPHY.

Penmanship, "Queen of Arts," is taught in the perfection of its beauty and utility, by a teacher whose penmanship is unsurpassed in the Dominion and who has no superior as a teacher of this beautiful Art. No education can be considered complete which does not include a practical and thorough knowledge of penmanship. Its general usefulness in every department of business and in every vocation of life is such that in the immediate future the young men and women who are unable to write their own applications will stand a poor chance in the struggle for position beside their more favored competitors who have made themselves proficient in the "Art of Arts."

### Ornamental Penmanship.

This Institution offers superior advantages for instruction and practice in Off-hand Flourishing, Card Writing, Pen Drawing, German, Old English and other texts and all the famous styles of plain and fancy lettering, together with all kinds of artistic pen work and engrossing, &c.





## Students.

may enter at any time for a course in either plain or ornamental penmanship, and have all the benefits of individual instruction on the most reasonable terms.

A beautifully written Diploma, as a testimonial of the student's proficiency, will be awarded to all who complete the full course in this department.

## Telegraphy.

This department is supplied with instruments, batteries and office fixtures of the most approved make, and is under the direct management of a practical operator. Students are instructed in the theory and practice of Commercial Telegraphy in all its departments. They are taught (1) the mode of receiving and forwarding messages; (2) how to keep books and make out reports; (3) to prepare the chemicals and put up the batteries, to construct lines, the nature and use of ground lines, switches and everything necessary to make proficiency in the Art.

## Time Required.

With average ability and well directed effort, any young man or woman can master the art in three months.

## Will it Pay.

The demand for operators is rapidly increasing. New lines of railroads are being opened up everywhere throughout the country, and new lines of telegraphy must follow, opening up positions which some one must fill. Positions of trust are always open to competent operators. The labor is light and pleasant and salaries good, ranging from \$40 to \$100 per month.

## Phonography.

This department is under the direct supervision of a competent and experienced teacher; each student has the advantage of individual instruction, and is thus enabled to advance as rapidly as ability will permit.





### Length of Course.

The time required depends largely upon the aptness and application of the student, but a young man or woman of ordinary ability can become a good short hand writer in from four to six months. The profession of stenographer has become a very profitable one, and young men and ladies who possess the ability to write with a good degree of rapidity have no difficulty in securing desirable and lucrative positions. An eminent writer says: "Young men have only to master phonography to make it a source of profit to themselves and their employers. It is an easy stepping stone on which they may climb to fame and fortune more surely, perhaps, than in almost any other calling which is open to them. There is no field of employment so certainly remunerative."

### Opinions of Business Education.

"Young man; educate yourself for business! The professions are full and the age demands it. A business man for the farm, the counting house, or commercial pursuits, and you will succeed now and hereafter."—HENRY CLAY.

"A business education will be of advantage to any one, no matter what his future occupation may be. To farmers, to mechanics, and to all, it will impart business habits and an attention to accounts which will give them increased success."—E. F. FREEDLY.

"If a father wishes to give his son a legacy, better than houses, lands, gold or silver, let him send him to an institution where he can obtain a practical business education."—HORACE MANN.

"Business Colleges furnish their graduates with a better education for practical purposes than Princeton, Harvard or Yale."—JAMES A. GARFIELD.

### Ladies' Department.

"No young lady could have a better safeguard against the adversities of fortune, or a better resource in time of need, than a knowledge of book-keeping and business affairs."—HARRIET BEECHER STOWE.





### Testimonial.

We, the undersigned members of the Ladies' Department of the Dominion Business College, take this opportunity of expressing our appreciation of the above institution, and would say that we have found the school to be as advertised in its Catalogue and College Journal.

We are especially pleased with the management of the school, where we find experienced teachers who take a real interest in their students' welfare while here.

We never attended a school where greater courtesy was shown the students by kind teachers, nor where there was such good and kindly feeling, combined with courtesy, politeness and good manner, existing among students.

We would, therefore, commend the Dominion Business College as a befitting place for young ladies to attend for the purpose of securing a good business education.

FANNIE BORIGHT, Mansonville, P.Q.

S. IRVINA HUTTON, Barriefield.

HATTIE BREDEEN, Kingston.

EMILY SCOTT, Kingston.

MAMIE ELLIS, Kingston.

EMMA CORBETT, Kingston.

AGNES V. KANE, Kingston.

A. LIVINGSTON, Kingston.

A. DUNLOP, Kingston.

Laura Wilder, Kingston.

The Dominion Business College offers the same advantages to young ladies as to young men. All the departments are open to them, and upon better terms. (See rates of tuition.)

"Business training for young ladies has been growing in favor for a number of years, as there are many benefits to be derived from such a course. Not only are new avenues of industry and usefulness opening up to ladies, but the daughters of wealth are coming to realize the importance of being thoroughly prepared for a situation in which they are liable to be placed at any moment. With the care of an estate resting upon her shoulders, how many a woman has for the first time seen value of knowledge of business affairs! It is worth to every lady far more than it will cost to obtain it. And then, too, there are many honorable and profitable positions which a woman might fill as well as, or better than, a man, had she the





knowledge to do so. The situation of a cashier, book-keeper or correspondent seems preferable to that of sales-woman, seamstress or factory employee; but it requires a certain knowledge of business matters, which ladies are not apt to possess, though our experience warrants the assertion that they are very apt in acquiring it, if allowed the opportunity. Lady students in Business Colleges have shown their fitness for just such a course of study, and their work is fully equal to that of the gentlemen. The improvement made by them in penmanship is alone worth the full cost of the course."

### Do Farmers Need Education.

It is estimated that fully two-thirds of our national wealth is invested in Agriculture. The welfare of our country is therefore more dependent upon the farmer than upon any other class. Should not the holders and directors of so vast an amount of wealth be educated and intelligent? Another grand truth is, that the vast majority of our great men come from the farm, enter the Legislative Hall or the University, go into the busy centres of commercial traffic, and you will find that the men who are directing and controlling the best interests of our nation and shaping its destiny, are men who have raised themselves from farmers' boys to the most exalted positions, by securing a good education.

### To Parents.

Parents need have no fears of their boys forming habits of idleness and dissipation while at this school, and they have our assurance that the closest attention will at all times be shown them, and their interests carefully guarded and cared for while under our instruction.

We feel sure if parents could visit our school with their sons and daughters, and see the manner in which the institution is conducted, they could entrust them to our supervision with perfect confidence of their careful keeping while in our charge.

When it is convenient, we should be pleased to have parents call and visit our school.







## Testimonials.

*Office of "British Whig," E. J. B. Pense, Proprietor.*

The success of the Dominion Business College has been remarkable. The ability of its large staff, energy of the principals, thorough, practical instruction and excellent teaching quarters ensure the growth and permanency of the institution. Its equipment is all that could be desired.

E. J. B. PENSE.

*Office of the "Daily News," L. W. Shannon, Proprietor.*

MESSRS. MCKAY & WOOD, Dominion Business College:

GENTLEMEN,—I had the pleasure of visiting the Dominion Business College to-day, and was agreeably surprised at what I saw. The building is well adapted to the requirements of such an institution, and the equipments are first-class in every particular. The course of study and method of teaching are calculated to make young men and women thoroughly proficient in mercantile affairs, and capable of intelligently transacting business for themselves. The wonderful success which has attended your institution since its opening is the best evidence of its worth. Yours truly,

L. W. SHANNON.

MESSRS. J. B. MCKAY & I. WOOD,

Principals of the Dominion Business College, Kingston.

GENTLEMEN,—A short time ago you were kind enough to explain to me the workings of your institution, and from what I saw and heard, I am convinced that the method of teaching and appliances at your command are calculated to impart a thorough practical knowledge of business routine, such as will enable a student to step into the counting-house or enter upon business with a knowledge he could not acquire except in such an institution. Your building is lofty, commodious and centrally situated, fulfilling all the conditions essential to healthful study; and the light cost of board in the city is in favor of parents at a distance selecting your institution for the commercial education and training of their sons and daughters. You appear to have spared no expense in the necessary outfit of such an institution, to make it first-class in every respect.

Yours truly,

WM. NEISH,

Of Her Majesty's Customs.





DR. McLELLAN'S OPINION.

*From the Daily News.*

Dr. McLellan, M.A., Inspector of Provincial Schools, who has been attending the meeting of the Teachers' Association in this city, paid a visit to the Dominion Business College (Profs. McKay and Wood, Principals), and minutely inspected the books and system of instruction taught in the institution. At the closing of the meeting of the Teachers' Association yesterday he called the attention of the teachers to this College, and expressed himself as very highly pleased with the work of the institution, and especially with the penmanship department, and strongly advised the young teachers to take advantage of the special course offered them during the summer months by the Principals. Dr. McLellan is one of the best authorities on education in the Province, and his opinion should have great weight.

OFFICE OF THE CANADA SCHOOL JOURNAL,  
Toronto, Ont., June 8th, 1885.

MESSRS. MCKAY & WOOD, Principals,  
Dominion Business College, Kingston.

GENTLEMEN,—Permit me to say I experienced much pleasure on the occasion of my recent visit to your college rooms in Kingston. The excellence and thoroughness of your system of imparting practical knowledge is, I believe, unsurpassed by any similar institution in the Dominion. Unlike many of our business colleges, your aim seems to be to teach the practical and useful rather than the theoretical. If more of the young men who enter commercial life would first avail themselves of the opportunities afforded by such institutions as the Dominion Business College there would be, I am sure, fewer failures in business circles. I wish you every success.

Faithfully yours,


JACOB M. KENNEDY,  
Business Manager "Weekly Canada School Journal."

H. MOOERS & Co.,  
*Commission Merchants, Grain and Produce,*  
Kingston, April 23, 1885.

MESSRS. MCKAY & WOOD,

GENTLEMEN,—Before entering your institution I had graduated from one of the leading commercial schools in Ontario. After leaving the latter, not quite satisfied with my progress, I accidentally picked up one of your circulars, and thought of trying your course of study. Now that I am about to leave





the College, I feel it my duty to thank you and your excellent corps of instructors for the pains taken to impart to me a sound business education, which I shall appreciate more as the future shows its benefits. From experience with two commercial schools, I can recommend your system of instruction as being far superior and in every way better calculated to impart to the student those principles of business which are of the greatest interest to every one, regardless of occupation. Wishing you continued success,

I am, very truly yours,

EDWIN MOOERS.

J. R. BOOTH, LUMBER MANUFACTURER,

Ottawa, June 2, 1885.

MESSRS. MCKAY & WOOD.

Dear Sirs.—Allow me to express through your valuable journal my sincere thanks for the sound training and careful attention I received at your Business College, which I have found exceedingly practical and beneficial in the mercantile business, and therefore would cheerfully recommend all who are desirous of a practical education to attend the Dominion Business College.

Yours truly,

J. FRED BOOTH.

Battersea, May 22, 1885.

MESSRS. MCKAY & WOOD, Principals D.B.C.

Gentlemen.—The great success which has attended your College since it was opened is the best evidence that the public appreciate your efforts to supply a great want, viz., "A Practical Business Education." I believe a course in your College is the best preparation any young man can make for a business life. My son received his training at your college.

Yours truly,

C. S. VANLUVEN.


Gouverneur, N.Y., May 29th, 1885.

MESSRS. MCKAY & WOOD.

Dear Sirs.—Having taken the course of instruction offered by the Dominion Business College, of Kingston, Canada, I find it complete and most satisfactory. The College affords every advantage for acquiring a thorough knowledge of business, both in its able corps of teachers and first-class fittings. To all contemplating the study of such a course I most heartily recommend the Dominion Business College.

Very respectfully,

CARRIE Z. CRYSLER.





BANKING HOUSE OF DONALD FRASER,  
Kingston, May 29, 1885.

MESSRS. MCKAY & WOOD.

Dear Sirs.—I have been fully rewarded for the time and money spent at the Dominion Business College. I can commend it to be just what every young man or woman needs to prepare them for any business they may undertake.

I remain, yours respectfully,  
W. J. CRAIG.

Pittsburg, June 6, 1885.

MESSRS. MCKAY & WOOD, Principals of D.B.C.

Gentlemen.—I have carefully noted the progress of your institution since it started in our city, and am pleased to recommend it to all young men, especially those intending to pursue a mercantile life. I think a course in such an institution must be of great benefit to the youth after having obtained a good common school education, as it establishes principles in the mind which, when they become men, may be readily put in practice. That it is a success so far is shown by the class of graduates it has already turned out.

Yours respectfully,  
H. WJLMOT, M.P.P.

CITY OF KINGSTON PUBLIC SCHOOLS,  
Kingston, July 8th, 1885.

Mr. J. B. McKay has held the position of Writing Master in the public schools of this city during the last two years, and has discharged his duties in such a manner as to call forth the highest commendations. The advancement of the pupils under his charge has been rapid and permanent. As a teacher of penmanship he stands in the foremost rank, being highly accomplished in the beautiful art and thoroughly acquainted with the improved methods of imparting instruction. Although a strict disciplinarian, his kind and gentlemanly manner, his untiring energy and industry, together with the deep interest which he always manifests in the progress of his pupils, never fail to win their respect and esteem.

Whilst I am heartily glad that the Dominion Business College is meeting with the success which it so richly deserves, and becoming every day more and more popular, I cannot help regretting that in consequence of that success, Mr. McKay has been obliged to resign his position as teacher of penmanship in our public schools, in order that he may be able to give his undivided attention to his important work in the College.

W. G. KIDD,  
Public School Inspector.





## Personal Mention.

The following is the location of students who have graduated during the past six months:

H. Jack, Asst. Book-keeper Carruthers Bros., Financial Agents, city.

H. D. Whitney, of Ameliaburg, P. E. County, is taking a post-graduate course in Ornamental Penmanship and is making wonderful strides with the pen.

W. J. Craig, Asst. Book-keeper D. Fraser's Bank, city.

E. A. Rees, Book-keeper Rees Bros., Confectioners, city.

W. H. McMillan, office of Col. Twitchell, U.S. Consul, city.

Miss C. Z. Crysler, Gouverneur, N.Y., Post Office Department, U.S.

Miss E. M. Carscallen and Miss H. E. Breden often brighten our rooms with their sweet presence. Nothing is more gratifying than a visit from our lady friends.

J. F. Booth, Asst. General Manager and Book-keeper for the well known lumber king, J. R. Booth, Esq., Ottawa.

Frank Ferris, office of the Kingston & Pembroke RR., B. W. Folger, Gen. Manager.

Mearle Sills is trundling the pen, on the Muscular Movement system, in Trenton.

Ed. Watts is teaching the young idea how to sprout on Wolfe Island.

G. M. Duff, Professor Junior Practical Department, Dominion Business College.

I. N. Wilson, Invoice Clerk McPhail & Hewet, Wholesale Furriers, Toronto.

E. Mooers, ex-graduate of Ontario Business College, Belleville, Book-keeper H. Mooers & Co., Grain and Commercial Merchants, city.

R. J. McConnell, graduate, Williamsville.

The following gentlemen, who, on account of engagements for the summer months, were not able to finish their course, but intend doing so next winter, can be found at the following addresses:

H. Chown, Asst. Book-keeper A. Chown & Son, hardware merchants, city.

W. E. Austin, Book-keeper Austin & Co., wholesale jewelers, city.

H. E. Connolly, Grain Business, Holdridge, Nebraska, U.S.

G. Merton, school teacher, Mississippi, K. & P. RR.

H. Oberndorffer, Book-keeper S. Oberndorffer, wholesale cigar manufacturer, city.

C. T. Dawson, working at his trade on Wolfe Island.





The following gentlemen have proven themselves equal to the task of mastering the Theory Department and have returned home with a good record, intending to wait until the fall before completing their course :

R. M. Vanluven, Murvale.  
G. Merton, Mississippi.  
W. A. Wilmot, Pittsburg.  
D. Birmingham, South Lake, Leeds Co.  
Charles Row, Prescott.  
Jas. Hackett, Township of Kingston.  
A. McNeil, Kingston.  
T. Keenan, Kingston.  
J. Haggerty, Kingston.  
Wm. Muckler, with J. Muckleston & Co., wholesale and retail hardware, city.

The following are practising the muscular movement on the plough :

M. Dupre, Napanee.  
R. Watts, Wolfe Island.  
W. Gardiner, Township of Kingston.  
G. A. Stuart, Pittsburg.  
W. A. Wilmot, Pittsburg.  
T. Dunlop, Pittsburg.  
Wm. Trickey, Wolfe Island.  
F. A. Crumb is in business in Lebanon, N. Y., and, we believe, has quite recovered from his illness.  
L. A. Flynn may be found at Waterloo.  
George C. Morris is exercising his "basso profundo" voice in the enforcement of the "Cheese Factory Commandments" at Ventnor.  
J. Ferguson, Gen. Supt. J. Millar's Stock Farm, Spencer-ville.  
F. McAvoy, McRae Bros'. general store, Wolfe Island.  
Wm. Elder, Book-keeper St. Lawrence Hotel, city.  
Wm. Gill, Book-keeper, J. A. Hendry & Bro., Wholesale Grocers, city.  
J. McKay, Logan's Stock Farm, Montreal ; T. Irvine, prop.  
G. McGowan, Traveller for J. M. Fortier, wholesale cigar manufacturer, Montreal.  
S. Wallace is rustivating in Williamsville.  
Chas. Row, James Glasgow & Co., Prescott.  
A. McNeil, N. McNeil, Plumber, &c., city.  
T. Keenan, N. C. Runians, groceries, &c., city.  
R. McFarlane, working at his trade in the city.  
J. W. Spence, Montreal Road, city.  
J. Haggerty, office of Macdonnell & Mudie, Barristers, &c.





Miss D. Walker is, we are sorry to say, suffering from weak eyes.

Miss M. L. Henderson is spending the summer months at Inverary.

Several of our students have been on active duty since the rebellion broke out in the Northwest. They were all very anxious to go to the front.

Capt. C. D. Kerr, Capt. No. 1 Company, 14th P.W.O. Rifles, on duty at Fort Henry.

Lieut. C. E. Cartwright, Lieut. 63rd Batt., Halifax, doing duty at Humboldt, N.W.T.

Privates F. Newlands, H. Chown, S. Chown, I. N. Wilson and A. Bureau were stationed at Fort Henry.

A. Shannon is rusticated in the country.

The following students have within the last few weeks completed their course and received their Diplomas :

T. Vanorder, Tp. of Kingston.	J. Graham, Winnipeg.
T. Keenan, Glenburnie.	R. S. Day, Collinsby.
F. W. Vanluven, Battersea.	W. J. Owens, Glenvale.
W. J. Deane, Kingston Mills.	T. J. Naylor, Deseronto.
A. Newlands, Kingston.	Miss L. Wilder, Williamsville
Chas. Rankin, Kingston.	“ M. Ellis, Picton.
J. A. Pyke, Wolfe Island.	“ E. Corbett, Kingston.
A. Gourcier, Kingston.	“ F. Bright, Quebec Prov.
D. H. Ellis, Wolfe Island.	J. C. Greaves, Pittsburg.
	H. Wilmot, Pittsburg.

The following students have entered our halls since the last issue of the DOMINION BUSINESS COLLEGE GAZETTE :

Miss A. Dunlop, Miss A. Livingston, T. Dunlop, E. Mooers, A. Shannon, Miss F. Purdy, A. McNeil, W. Kitto, T. Keenan, R. McFarlane, J. W. Spence, Chas. Harvey, John Haggerty, S. Crawford, Kingston.

Miss S. Hutton, Barriefield.

Miss F. Boright, Mansonville, Prov. of Quebec.

Miss M. L. Henderson, Inverary.

Jas. Hackett, Wm. Trickey, John Pyke, Wolfe Island.

Sanford Calvin, Garden Island.

H. Poulin, Sorel, Prov. of Quebec.

C. Young, Sandhurst.

D. A. McConnachie, Orono.

D. Birmingham, South Lake, Leeds Co.

J. J. McLennan, Port Hope, honor student in Mathematics at Queen's University.

N. Frazer, Kingston.





# LIST OF STUDENTS

—FOR THE—

PAST SIX MONTHS.

Fred J. Booth	Ottawa, Ont.
F. A. Crumb	Lebanon, New York
W. E. Austin	Georgetown, Ont.
Donald McLennan	Port Hope, "
Isaac Wilson	Toronto, "
James Grathame	Winnipeg
Miss C. Z. Crysler	Gouverneur, N.Y.
Miss F. Boright	Mansonville, P.Q.
M. Sills	Napanee
T. J. Naylor	Deseronto
Charles Rowe	Prescott
Wm. Kitto	Robertsville
Henry Poulin	Sorel, P.Q.
F. Oberndorffer	Kingston
Alex. Bureau	"
Miss Della Walker	Cataraqui
H. Chown	Kingston
Amos Gaudier	"
Hobart Connolly	Waterloo
Don Walker	Odessa
D. Kerr	Kingston
Miss E. Scott	"
R. M. Vanluven	Murvale
Geo. Merton	"
Albert Cannem	Kingston
Milford Dupree	Napanee
Henry Ellis	Wolfe Island
C. T. Dawson	"
Robert Watts	"
L. A. Flynn	Waterloo
James Gardner	Kingston
T. J. Dawson	Wolfe Island
Geo. C. Morris	Ventnor
Wm. Cornwall	Bedford Township
Frank Phillips	Kingston
Miss L. Wilder	"
Stanley Wallace	Williamsville
C. E. Cartwright	Portsmouth
Miss Ida Garbutt	Kingston
Miss Emma Corbett	"
J. S. Rowland	"
R. S. Day	"
Frank McAvoy	Wolfe Island
J. Ferguson	Spencersville
W. J. Owens	Elginburg
Henry Newman	Kingston
Charles Mitchell	"
Wm. Elder	"





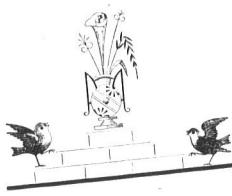


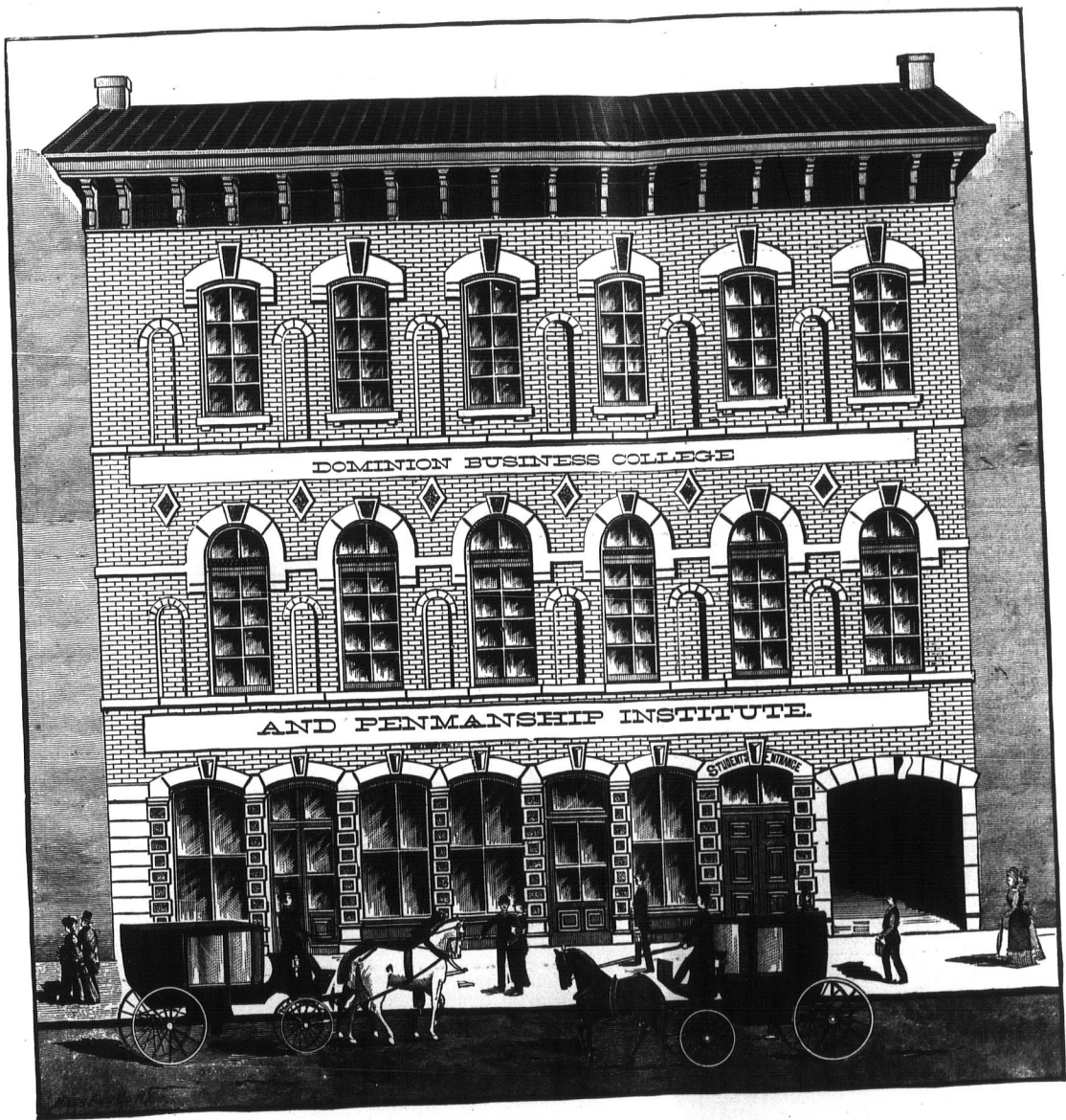
John McKay .....	Kingston
Geo. McGowan .....	"
Wm. Doran .....	"
H. Wilmot .....	Pittsburg
Geo. V. Stuart .....	"
Jos. Graves .....	"
J. E. Sullivan .....	Portsmouth
Miss Agnes Kane .....	D. Arcy
Miss Mary Ellis .....	Picton
D. Birmingham .....	South Lake
Wm. Douglass .....	Tamworth
Geo. Baker .....	Wolfe Island
Thomas Dunlop .....	Kingston
C. C. Young .....	Sardhurst
D. McConnachie .....	Orono
Miss S. Hutton .....	Barrfield
Norman F. Fraser .....	Kingston
J. J. McLennan .....	Port Hope
T. C. Carter .....	Kingston
S. Crawford .....	"
A. F. Newlands .....	"
H. Oberndorfler .....	"
Donald Duncan .....	"
H. Jack .....	"
R. McConnell .....	"
H. D. Whitney .....	Ameliasburg
Wm. Craig .....	Glenburnie
C. Rankin .....	Kingston
Ed. Rees .....	"
Wm. McMillan .....	"
Miss E. M. Carscallen .....	"
Miss H. Breden .....	"
N. F. Ferris .....	"
F. W. Vanduyven .....	Battersea
G. M. Duff .....	Kingston
Ed. Watts .....	Wolfe Island
T. Keenan .....	Glenburnie
W. Deane .....	Kingston Mills
L. N. Wilson .....	Kingston
Alex. Newlands .....	"
W. A. Wilmot .....	"
Jas. Hackett .....	Wolfe Island
J. A. Pyke .....	"
S. Calvin .....	Garden Island
E. Mooers .....	Kingston
Miss A. Livingston .....	"
Miss A. Dunlop .....	"
A. Shannon .....	"
Miss T. Purdy .....	"
Wm. Trickey .....	Wolfe Island
Alex. McNeil .....	Kingston
T. Keenan .....	"
T. McFarland .....	"
J. T. Spense .....	"
Chas. Harvey .....	Pittsburg
Miss M. L. Henderson .....	Kingston
John Haggerty .....	Inverary
Robert Allen .....	Kingston
Wm. Conley .....	"
Wm. Simmonds .....	"
Richard McLennan .....	"
Wm. Tidball .....	Oshawa
Chas. Larose .....	Kingston
Geo. Gruber .....	"





Wm. Briggs .....	Kingston
Wm. Thompson .....	"
A. McMahon .....	Williamsville
R. Conley .....	"
Ira Folger .....	"
Fred Folger .....	"
M. McBride .....	"
A. Oldrieve .....	"
J. S. Dick .....	"
Edw. Nelligan .....	Syracuse
J. Mooney .....	Collinsby
Miss C. Ryan .....	Pittsburg
R. L. Carey .....	Kingston
H. Greaves .....	"
Minnie Martin .....	Waterloo
J. S. Donaldson .....	Kingston
J. Scriven .....	"
M. Waddell .....	"
Miss H. Derry .....	"
Miss Jessie Davidson .....	"
Miss Walker .....	"
Miss Quinn .....	"
Miss Griggor .....	"
Miss Pipe .....	Mississippi St.
Miss M. Wood .....	Kingston
Miss Middleton .....	"
Mr. Burns .....	"
Mr. Vandewaters .....	"
Mr. James Taylor .....	Carp. Ont.
Mr. Ferguson .....	Kingston
W. J. Kidd .....	"
W. J. Fair .....	"
J. Halligan .....	"
Geo. Allen .....	"
Mr. O'Reilly .....	"
Jas. Cochrane .....	"
Mr. Beal .....	"
N. Lyons .....	"
Stanley Chown .....	"
R. Shannon .....	Barriefield
T. J. Hennesey .....	"







LABOR OMNIA VINCIT