CIHM Microfiche Series (Monographs)

ICMH Collection de microfiches (monographies)



Canadian Institute for Historical Microreproductions / Institut canadian de microreproductions historiques



# Technical and Bibliographic Notes / Notes techniques et bibliographiques

L'Institut a microfilmé le meilleur exemplaire qu'il lui a

été possible de se procurer. Les détails de cet exem-

plaire qui sont peut-être uniques du point de vue bibliographique, qui peuvent modifier une image reproduite,

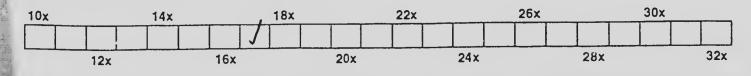
ou qui peuvent exiger une modification dans la métho-

de normale de filmage sont indiqués ci-dessous.

The Institute has attempted to obtain the best original copy available for filming. Features of this copy which may be bibliographically unique, which may alter any of the images in the reproduction, or which may significantly change the usual method of filming are checked below.

| Coloured covers /  |  | Coloured pages / Pages de couleur  |  |
|--|--|--|--|
| Couverture de couleur  |  | Pages damaged / Pages endommagées  |  |
| Covers damaged /   |  |  |  |
| Couverture endommagée  |  | Pages restored and/or laminated /<br>Pages restaurées et/ou pelliculées  |  |
| Covers restored and/or laminated /   |  |  |  |
| Couverture restaurée et/ou pelliculée  | $\checkmark$                             | Pages discoloured, stained or foxed /<br>Pages décolorées, tachetées ou piquées  |  |
| Cover title missing / Le titre de couverture manque  | $\square$                                | Pages detached / Pages détachées   |  |
| Coloured maps / Cartes géographiques en couleur  |  | Showthrough / Transparence   |  |
| Coloured ink (i.e. other than blue or black) /   |  |  |  |
| Encre de couleur (i.e. autre que bleue ou noire)   |  | Quality of print varies /<br>Qualité inégale de l'impression   |  |
| Coloured plates and/or illustrations /   |  |  |  |
| Planches et/ou illustrations en couleur  |  | Includes supplementary material /<br>Comprend du matériel supplémentaire   |  |
| Bound with other material /  |  |  |  |
| Relié avec d'autres documents  | Pages wholly or p<br>tissues, etc., have | Pages wholly or partially obscured by errata slips, tissues, etc., have been refilmed to ensure the best   |  |
| Only edition available /   |  | possible image / Les pages totalement ou   |  |
| Seule édition disponible   |  | partiellement obscurcies par un feuillet d'errata, une pelure, etc., ont été filmées à nouveau de façon à  |  |
| Tight binding may cause shadows or distortion along  |  | obtenir la meilleure image possible.   |  |
| interior margin / La reliure serrée peut causer de   |  |  |  |
| l'ombre ou de la distorsion le long de la marge intérieure.  |  | Opposing pages with varying colouration or<br>discolourations are filmed twice to ensure the best<br>possible image / Les pages s'opposant ayant des |  |
| Blank leaves added during restorations may appear<br>within the text. Whenever possible, these have been<br>omitted from filming / II se peut que certaines pages<br>blanches ajoutées lors d'une restauration<br>apparaissent dans le texte, mais, lorsque cela était<br>possible, ces pages n'ont pas été filmées. |  | colorations variables ou des décolorations son<br>filmées deux fois afin d'obtenir la meilleure image<br>possible.                                   |  |
| Additional comments /<br>Commentaires supplémentaires:   |  |  |  |

This item is filmed at the reduction ratio checked below / Ce document est filmé au taux de réduction indiqué ci-dessous.



The copy filmed here has been reproduced thanks to the generosity of:

British Columbia Archives and Records Service.

The images appearing here are the best quality possible considering the condition and legibility of the original copy and in keeping with the filming contract specifications.

Original copies in printed paper covers are filmed beginning with the front cover and ending on the last page with a printed or illustrated impression, or the back cover when appropriate. All other original copies are filmed beginning on the first page with a printed or illustrated impression, and ending on the last page with a printed or illustrated impression.

The last recorded frame on each microfiche shall contain the symbol  $\longrightarrow$  (meaning "CON-TINUED"), or the symbol  $\nabla$  (meaning "END"), whichever applies.

Maps, plates, charts, etc., may be filmed at different reduction ratios. Those too large to be entirely included in one exposure ere filmed beginning in the upper left hend corner, left to right and top to bottom, as many frames es required. The following diagrams illustrate the method:

| 1 | 2 | 3 |
|---|---|---|
|   |   |   |

| 1 | 2 |
|---|---|
| 4 | 5 |

L'axemplaire filmé fut reproduit grâce à la génèrosité de:

British Columbia Archives and Records Service.

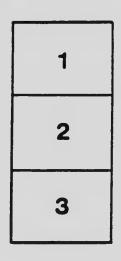
Las imeges suivantes ont été raproduitas avac le plus grand soin, compte tenu de la condition et da la netteté da l'axamplaire filmé, at an conformité avac las conditions du contrat de filmage.

Les exemplairas originaux dont la couvertura en pepier ast imprimée sont filmés an commençent par le pramier plet et en terminent soit per la dernière page qui comporta une empreinte d'imprassion ou d'illustration, soit par le second plat, selon la ces. Tous les autras axemplaires originaux sont filmés on commançent per le pramièra pege qui comporta une ampreinta d'impression ou d'illustretion et en terminant per la darnière page qui comporta une talle amprainta.

Un des symboles suivants apparaîtra sur la darnière imege da chaque microfiche, selon le cas: le symbole → signifie "A SUIVRE", le symbole ⊽ signifie "FIN".

Las cartas, planchas, tablaaux, atc., peuvent être filmés à das taux da réduction différents. Lorsque le document est trop grend pour être reproduit en un seul cliché, il est filmé à pertir de l'angle supérieur geuche, de gauche à droite, et de haut en bes, an prenant le nombre d'imeges nécesseire. Les diagrammes suivants illustrant le méthode.



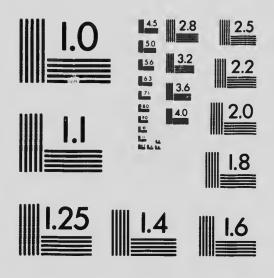


| 2 | 3 |
|---|---|
| 5 | 6 |

#### MICROCOPY RESOLUTION TEST CHART

4

(ANSI and ISO TEST CHART No. 2)



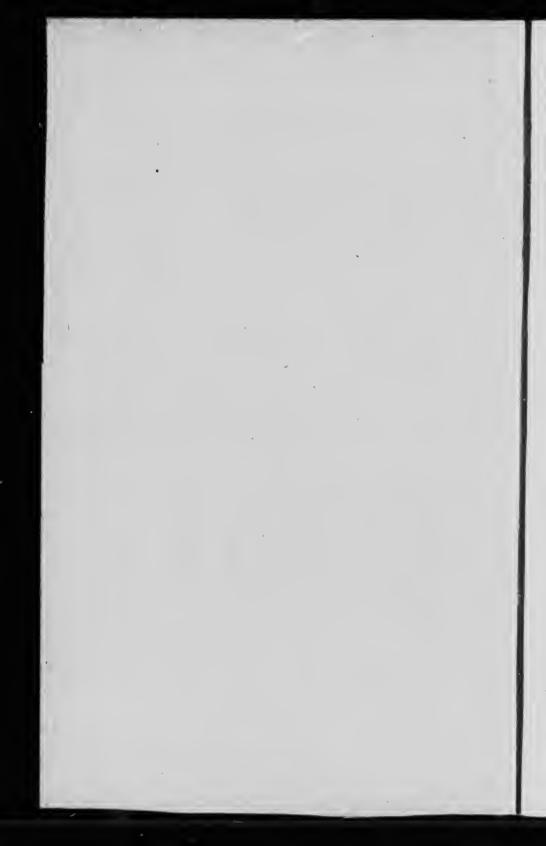




. .

1653 East Main Street Rochester, New York 14609 USA (716) 482 - 0300 - Phone (716) 288 - 5989 - Fax

CONSTITUTION, BY-LAWS AND RULES OF ORDER OF Columbia Lodge No. 2 Of the Independent Order of Odd Fellows Under the Jurisdiction of the Grand Lodge of British Columbia Instituted at Victoria, B.C. February 16th, 1870 



# CONSTITUTION BY-LAWS and RULES OF ORDER

OF

# Columbia Lodge, No. 2

OF THE

Independent Order of Odd Fellows



Under the Jurisdiction of the Grand Lodge of British Columbia

Instituted at Victoria, B.C., Feb. 16th, 1870

NW 31,1.3 C7260 1912

.

JUL 28 66

GIET

1

# INDEX

#### CONSTITUTION

| A) tiele,                       | )   | Pa  | ge. |
|---------------------------------|-----|-----|-----|
| I Name etc                      | ••• |     | 5   |
| H Of Membership                 |     |     | 6   |
| HtPropositions for Membership   |     | ••• | 11  |
| IV. Fees, Dues and Benefits     | •   |     | 14  |
| VDegrees                        | •   |     | 19  |
| VI.—Officers                    |     | • • | 20  |
| VIIPenalties and Trials         | •   | • • | 24  |
| VIII.—Funds and Property        |     | ••• | 46  |
| IX.—Offences                    |     | ••• | 46  |
| X.—Terms and Returns            |     | ••  | 47  |
| XICards                         |     | ••  | 49  |
| XIIInterpretation and Amendment |     |     | 50  |
| XIIIBy-Laws                     | •   | ••• | 51  |

# INDEX

IFI

•

G

Ī

#### BY-LAWS

| Arturie, Fage,                          |
|---|
| L.—Meetings 53                          |
| IIDuties of the Noble Grand             |
| III Duties of the Vice Grand            |
| IVDuties of the Recording Secretary 55  |
| VDuties of the Financial Secretary 57   |
| VL- Duties of the Treasurer             |
| VII. Duties of the Junior Past Grand 59 |
| VIII.—Dutles of the Warden              |
| IX.—Duties of the Outside Guardian      |
| $X_{\rm C}$ -Duties of the Trustees 60  |
| XI.—Dutles of the Visiting Committee    |
| XII.—Dutles of the Finance Committee    |
| XIII.—Duties of the Room Committee      |
| XIV.—Reports                            |
| XV.—Terms of Admission                  |
| XVI.—Dues                               |
| XVII.—Degrees                           |
| XVIII.—Membership                       |
| XIX.—Ballots and Elections              |
| XX.—Benefits                            |
| XXI.—Cards                              |
| XXII.—Fines and Fenalties               |
| XXIII.—Funds                            |
| XXIV.—Miscellaneous                     |
| Order of Business                       |
| Rules of Order                          |
|   |

Whenar R. S. WEPTITCATE OF MEMBERShip Columbia Lobye 120. 2, 3. D. D. F. Victoria, B. C. THIS IS TO CERTIFY that Bro Lameo Vorward was duly admitted a member of Hay of Defree and in the year of our Lord One Thousand this Lodge by Justication on the 26

# CONSTITUTION of Columbia Lodge, No. 2 L.O. O. F.

#### PREAMBLE

For the purpose of effecting uniformity in the administration of the privileges, honors, and berefits of Oddfellowship within this jurisdiction, the Grand Lodge of the Independent Order of Odd Fellows, of the Province of British Columbia, ordains the following Constitution of Subordinate Lodges under its jurisdiction:

#### ARTICLE I.

#### Name, etc.

Sec. 1.—This Lodge shall consist of at least five members of the Third Degree, including one qualified to preside at its meetings, to be hailed and entitled Columbia Lodge No. 2, Independent Order of Odd Fellows, holding a legal and unreclaimed charter, granted or sanctioned by the Grand Lodge of the Independent Order of Odd Fellows. of the Province of British Columbia. It cannot vol-

untarily surrender its charter, or dissolve, so long as five brothers in good standing object thereto.

#### ARTICLE II.

#### Of Membership

Sec. 1.-All candidates for initiation must be free white males, of the age of twenty-one years and upwards, of sound health, of good moral character and industrious habits, having some known reputable means of support, and believe in the existence of a Supreme Being, the Creator and Preserver of the Universe, and is not a hotelkeeper licensed to sell intoxicating liquors, a saloon-keeper, a bar-tender or a professional gambler, and be proposed in the Lodge nearest his residence, except that Lodge grant permission for his joining another Lodge: provided that application for membership may be made to any Lodge nearest the residence of the applicant, in the same district. A person may be admitted to any Lodge in the city or village in which he resides; but all candidates for initiation must reside in this jurisdiction, except such candidates as may apply from any other Province, State, or Territories, where there is no Grand Lodge or District Deputy Grand Sire located, or permission be first obtained from the officers of the jurisdiction in which the candidates reside.

Sec. 2.—All candidates for membership by deposit of card, or certificate of dismissal, or as Ancient Odd Fellows, shall deposit their cards or certificates with their proposition, or furnish satisfactory evidence that such card or certificate has been lost. In the case of the application of a brother who, within six months previous to such application, has been a member of a Lodge which has merged into or united with this Lodge, the vote necessary to receive shall be a majority vote.

Sec. 3.—No suspended or expelled member of the Order can be admitted to membership in this Lodge, except on a dismissal certificate, or on being reinstated, and receiving a withdrawal card from the Lodge which suspended or expelled him, or from the Grand Secretary, as prescribed by law, and this Lodge shall not admit to membership any member of an expelled Lodge without permission of the Grand Lodge of British Columbia.

Sec. 4.—A non-affiliated Odd Fellow who has been regularly initiated in the Order, and has retained membership in the Order for at least five consecutive years, and who at the time of making application for reinstatement to membership shall be over 50 years of age, may be admitted to membership of this Lodge as a non-beneficial member, upon such terms as the by-laws may prescribe, by presenting a

?

petition as required under Sec. 1, Article III., for proposals for membership by initiation, which shall be disposed of according to said Section.

The membership of a brother admitted by deposit of card, or as a non-affiliate, shall date from the time of his signing the Constitution and By-laws of the Lodge he joins.

Sec. 5.—When an application for membership is received from a person residing nearer to another Lodge than to the one to which the application is made, the Lodge receiving such application shall communicate the fact to the Lodge nearest the residence of such applicant, and shall enquire whether such person is a fit and proper person to be admitted into our Order, and, if in the same district, shall also ask the consent of such Lodge to receive and act upon such application; and it shall take no further action upon such application until an answer is received to such communication. The Lodge receiving such communication shall appoint a committee of three to investigate the character, standing and health of the petitioner, in the same manner as if the application were made directly to such Lodge. Such committee shall report at the next regular meeting of the Lodge, and a certified copy of the report, together with a certified copy of the minutes showing the action of the Lodge upon the re-

quest for consent to receive and act upon the application (if such consent was necessary) shall be forthwith forwarded to the Lodge in which such application is filed, and said last named Lodge may then proceed upon such application as in other cases, except that, if it be a case where the consent of the other Lodge is necessary, and that consent be refused, the petitioner's money (if any has been paid) shall be returned, and no further action shall be had in the premises.

Sec. 6.—Every applicant for membership must furnish a certificate of good health from a qualified medical practitioner before being balloted for.

Sec. 7.—After a brother has become sixty years of age, and has been a contributing member for twenty-five consecutive years, his name shall not be dropped from the roll by virtue of his being more than one year in arrears for non-payment of dues, but he shall be retained as a non-beneficial member and as such shall be entitled to the pass-word and fellowship of Lodges. Such non-beneficial member shall have all the privileges of active members, except benefits. They cannot be required to pay dues, and Subordinate Lodges shall not be compelled to pay per capita tax on them. Such non-beneficial members may

10

be reinstated in the manner provided for the reinstatement of dropped members by the Constitution and By-laws of the Lodg

Sec. 8.—A member of the Order in possession of an Official Certificate or Visiting Card changing his residence from the Territorial Jurisdiction of his Lodge to the Territorial Jurisdiction of another, and desiring to unite with a Lodge at his new place of residence, upon making application for membership, accompanied by his Official Certificate or Visiting Card, showing his dues paid in advance and being elected as provided by local law, upon notice being sent by the Secretary to be Lodge, said Lodge shall, unless charges are pending against him, without ballot and without fee, issue a Transfer Certificate and send the same, at once, to the Secretary sending for the same; and upon receipt of the Transfer Certificate, the member shall be entitled to sign the Constitution and become a member of his new Lodge without the payment of any admission fee; provided, that if a physician's certificate is required he must pay the expense of the sa:

The Secretary shall immediately report to the Secretary of the Lodge issuing the Transfer Certificate the date of signing the Constitution of the new Lodge and he shall make a

4

i c

÷-

ď

h

al

te

e.

2-

1-

i d

m

i.

re

nid

)r

er

to

of

IV.

's

-e

to

5-

11-

a

record thereof, and the old Lodge shall immediately refund to the member all dues paid in advance of the date of signing the Constitution of the new Lodge.

The issuing of a Transfer Certificate shall sever membership in the Lodge issuing it; provided, that if a member becomes sick or disabled. or should die before the date to which his dues are paid and before completing his membership by signing the Constitution of his new Lodge, then said Transfer Certificate shall be cancelled and returned to the Lodge issuing the same and said member shall retain his beneficial standing in his old Lodge the same as though the Transfer Certificate had not been issued.

If the member fails to sign the Constitution of the new Lodge within three months after the date of his election, the Transfer Certificate shall be cancelled and returned to the Lodge issuing the same and the member shall hold the same standing in his old Lodge as though the Transfer Certificate had not been issued.

#### ARTICLE III.

## Of Propositions for Membership

Sec. 1.—The name of a person offered for membership, by Initiation, Transfer Certificate or Deposit of Card, with his age, residence and

occupation. must be proposed by a member in writing, signed by the applicant, with the names of two persons as references attached, and entered upon the record; and forthwith be referred to a committee of three members for investigation, who shall report at the next succeeding regular meeting (unless extraordinary circumstances prevent), when the candidate may be balloted for with ball ballots, and, if no more than two black balls appear, the candidate shall be declared elected; but if three or more appear, he shall be deemed rejected.

Sec. 2.-No reconsideration of an unfavorable ballot can be had unless all the Brothers who may cast black balls against an applicant for membership voluntarily make a motion for a reconsideration of the ballot, and never more than one motion for the reconsideration in the same case shall be allowed; and in such case the vote on the reconsideration shall be taken by ball ballots, and, if the balls be cast in favor of it, the reconsideration shall be had: whereupon the poplication shall lie over until the succeeding meeting when another ballot shall be had with ball ballots, and, if the same be unanimously in favor of the applicant, he shall thereby be elected; but if one or more black balls appear in either ballot, the applicant shall be rejected. Provided, always, that such re-

consideration shall be had within the four meeting nights next succeeding the rejection.

If a person has been irregularly elected through fraud or error (and by the word "irregularly" illegally or fraudulently is meant) a majority of the Lodge can, previously to the applicant's initiation, order a new ballot.

In all cases where a candidate for membership has been elected, but subsequent to his election and prior to his initiation the Lodge shall become satisfied that he is unworthy, it shall be competent for the Lodge to annul such election and declare it void by a majority of two-thirds of the members present, in which case a fresh ballot shall be taken.

Sec. 3.—If it is alleged that an error has been made in depositing black balls at the balloting for a candidate for membership, the Lodge may immediately thereafter take a second ballot in order to verify the alleged error.

Sec. 4.—Every member shall sign the Constitution and By-laws of this Lodge on his admission thereto.

Sec. 5.—When a candidate for initiation has been rejected, notice thereof shall be sent without delay to the Grand Secretary, and he

cannot be proposed again in any Lodge for the space of one year after such rejection. All other applications for membership may be renewed at any time.

Sec. 6.—A proposition can be withdrawn after being referred to a committee, and before the report of the committee has been read to the Lodge, but not afterwards.

Sec. 7.—If any person shall gain admittance to any Lodge upon a petition containing any false representations, he shall be expelled.

#### ARTICLE IV.

#### Of Fees, Dues and Benefits

Sec. 1.—The fees of this Lodge shall not be less than ten dollars for initiation: five dollars for admission by Withdrawal Card; ten dollars for an Ancient Odd Fellow; or by deposit of a Dismissal Certificate: three dollars each for First and Second Degree, and four dollars for the Third Degree to the Lodge Fund, and such amount of dues to the Lodge Fund as shall be determined by the By-laws, which shall in no case be less than \$12.00 per year, in addition to which the Lodge may, by its By-laws, provide for a Widows'. Orphans' and Education Fund, and Nurse and Funeral Tax, and for extraordinary assessments for Lodge purposes. Lodges

may make provision in their By-laws to set aside live per cent, of their receipts from dues to form a Contingent Fund to be used for the payment of necessary and proper obligations which every Lodge must meet, and for which purpose a Subordinate Lodge under existing laws cannot expend its funds; provided, that Lodges whose receipts from Rents and Interest on Invested Funds equals or exceeds its receipts from Dues may at the end of each term set aside Five per cent, of these receipts to the Contingent Fund. Lodges may assess their members to meet any assessment levied by the Grand Lodge for the purpose of building, repairing and maintaining Homes for aged and indigent Odd Fellows and Widows of deceased members of the Order and for the care, protection and education of Orphans of deceased Odd Fellows: or they may pay such assessments from the funds of the Lodge.

Sec. 2.—Every member qualified, as required by the By-laws of his Lodge, shall, in case of being disabled by sickness or bodily accident (not occasioned by drunkenness or other immoral conduct on his part), from following any occupation, or otherwise earning a livelihood, be entitled to and may receive such weekly benefits as may be fixed by By-law, from the funds of the Lodge: Provided always, that such

benefits shall not exceed the rate of ten dollars per week for each dollar of monthly contribution, and provided always, that no Lodge shall continue to pay the above rate of benefits for a longer period than six months' continuous sickness, after which time it shall not exceed the sum of seven dollars and fifty cents for each dollar of monthly contribution; and further. that after the expiration of twelve months' continuous sickness, no Lodge shall pay greater benefits than at the rate of five dollars per week for each dollar of monthly contribution. For members not having the Scarlet Degree. the benefits shall not exceed the rate of six dollars per week for the first six months, four dollars and fifty cents per week for the next six months, and after which three dollars per week during term of sickness, for each dollar of monthly contribution. No Lodge shall pay less than two dollars per week as sick benefits for the first twelve months' continuous sickness, nor after that period shall sick benefits be reduced to less than one dollar per week.

Lodges may provide by By-law that no benefits shall be paid to members for the first one week or two weeks' sickness, nor to any but Scarlet Degree members. ¢ I

ľ

1

a

(

In all cases where a sick member has received benefits, and by reason of the recovery of his health ceased to be entitled to benefits, if

-

1

1

-

e

2

,

r

r

.

.

r t

r r

y

s s

0

t

y

y

f

he fall sick again within six months from the date of his ceasing to receive benefits, such sickness shall be considered as a continuation of his previous sickness, and he shall be placed in the same position as when he ceased to receive benefits, but, if six months shall have elapsed from the date of his restoration, and he fall sick, he shall be entitled to receive full benefits.

Sec. 3.—All fines and assessments of any nature shall at the end of each term (June 30th and December 31st respectively), be charged as dues against a Brother.

Sec. 4.—When any member's account shows an indebtedness of thirteen weeks' dues, the Brother shall not be entitled to benefits, and the Secretary shall notify the Brother of the fact without delay.

Sec. 5.—In case of the death of a member, qualified as required by the By-laws of his Lodge, there shall be allowed from the Lodge not less than thirty dollars to defray the expenses of the burial, to be paid by the Noble Grand on account of the funeral. In the absence of competent relation, the Noble Grand shall take charge of the funeral, and render an account of the disbursements.

Sec. 6.—The funeral expenses and sick benefits shall be regulated by the By-laws of the Lodge, and all orders drawn for the above shall be by vote of the Lodge.

Sec. 7.—Lodges may provide by By-law to employ a Physician to attend members in good standing when sick, and furnish them with medicine, and pay a stipulated sum per annum for such services out of the funds.

Sec. 8.—Lodges may by By-law fix the time after admission at which a member shall become entitled to benefits, but a member admitted on an unexpired Withdrawal Card shall be entitled to benefits upon his admission to membership after signing the Constitution and By-laws.

Sec. 9.—Any Subordinate Lodge of this jurisdiction may enact a By-law providing that any member of this Lodge residing within a radius of two miles of this Lodge failing to visit his Lodge at least once in every three months may be fined the sum of one dollar for each three months of continuous absence, the same to be charged at the end of each term as dues. Sickness of self or family, or absence from the locality of the Lodge shall be deemed sufficient excuse, and therefore not liable to the fine. Lodges shall furnish a suitable register for members' signatures, which shall be in charge of the O. G.

1

t

1

t

ä

ŀ

## ARTICLE V.

#### Of Degrees

)

1

1

1

2

-

1

) 1

5 t

1

2

2

2

1

Sec. 1.-A member who has been in membership one week may make application for election to any or all of the three Subordinate Degrees, which application shall be accompanied with the amount required therefor, and be presented to the Lodge when open in that order of business, when the Lodge shall ballot upon the application; and, if not more than two black balls be cast, he shall be declared elected; if he be rejected, no applica on shall be again received from him within three months thereafter. The Lodge may ballot for the three Degrees at one time when under that Order of Business, or under the Order of New Business, but shall not confer more than one Degree on a member at the same meeting, except in the case of emergency, when by a two-thirds vote of the members present the three Degrees may be conferred at the same meeting.

Each Lodge shall confer the Degrees on its members, except in the case of absence from the city, in which case the Brother shall be furnished with a certificate under seal, signed by the Noble Grand, and attested by the Secretary, authorizing another Lodge to confer the same, providing the same is done without charge.

All Candidates for Degrees shall be required to pass a satisfactory examination in the secret work and obligation of the preceding Degree before being advanced to the next higher Degree.

Sec. 2.—All business other than conferring the Degrees shall be conducted in the Third Degree.

#### ARTICLE VI.

#### Of Officers

Sec. 1.—The elective officers of this Lodge shall consist of a Noble Grand, Vice Grand, Secretary and Treasurer, who shall serve a regular term each, and the Lodge may elect a Secretary. Treasurer, and Financial Secretary for the same time, or for one year, to take charge of the accounts between the Lodge and its members.

Sec. 2.—The appointed officers shall consist of a W., Conductor, O.G., I.G., R.S. to N.G., L.S. to N.G., R.S. to V.G., L.S. to V.G., and R. and L.S.S., who shall each serve a regular term; and the Lodge may also appoint a Chaplain for a regular term.

Sec. 3.—No member shall be installed as Noble Grand unless he has served a term as Vice Grand, or the last of a term to fill the

vacancy, nor as Vice Grand unless he has served a term in an inferior office, other than Trustee. Service in office, whether elected or appointed, is qualifying in any other Lodge as well as in this Lodge, providing a Brother has a certificate to that effect under seal of a Lodge in good standing: Provided, that any Third Degree member may be elected. if all qualified Brothers refuse to serve, and a dispensation being granted by the Grand Master or District Deputy Grand Master of the District previous to election.

Sec. 4.—All elective officers, Warden, Outside Guardian, and Inside Guardian, shall be clear of all pecuniary charges on the books, and have attained the Third Degree previous to installation, and all elective officers shall be eligible for re-election.

ł

2....

t

r

5

e

Sec. 5.—Nominations for elective officers shall be made only on the two meetings immediately preceding that of the regular election, except when the nominees for an office all decline.

Sec. 6.—Officers shall be elected at the last regular meeting in May and November of each year, and be installed at the first regular meeting in the new term: Provided, the installing officer be present; if absent, the Lodge may, by

vote, defer it for one week, or call a special meeting for the purpose, at the request of the District Deputy Grand Master. No member shall be elected to fill more than one elective office at the same time, except the Recording Secretary, who may also act as Financial Secretary.

Sec. 6A.—All officers handling Lodge funds must be bonded in such sum as the Lodge shall determine and shall receive their bonds through the Grand Lodge of British Columbia. The minimum amount of the bond shall be as follows: Financial Secretary and Trustees. \$100; Treasurer, \$200; and before any officer can be installed the receipt for the premium of his bond must be produced to the Installing Officer for his inspection.

Sec. 7.—Any officer absenting himself from the Lodge for three successive meetings, except in case of sickness, or any officer, for misconduct or neglect as such, may be removed by a vote of two-thirds of the members voting at the next meeting, after a resolution therefor has been offered to the Lodge.

Sec. 8.—Vacancies in any elective office may be filled by the Lodge, by nomination and election, at the next regular meeting after nomination, and, until so filled, the Noble Grand shall appoint a member to the office pro tem.

Sec. 9.—The duties of the various officers shall be as laid down in the charges of office and as specified by this Constitution and the By-laws of the Lodge.

Sec. 10.—The Noble Grand, or officer acting as such, shall appoint the majority, and the Vice Grand, or officer acting as such, the minority of all committees on candidates.

Sec. 11 -The Lodge, at the first regular meeting in May in each year, shall elect one Representative to the Grand Lodge for its members of one hundred or under, also one additional Representative if its membership shall amount to one hundred and one or over in good standing, as shown by its report on the 31st day of December of the previous year; no Lodge shall be entitled to more than two Representatives. Each Lodge shall at the same time elect one alternate for each representative elected, and in case a representative shall be unable to attend the session of the Grand Lodge, then the alternate receiving the highest number of votes may attend in his place and have all the powers and privileges of a representative.

Sec. 12.—This Lodge may join with other Lodges located in the same city in organizing a General Relief Committee for the purpose of

visiting and relieving sick sojourning brothers belonging to other Lodges, and paying such benefits as may be authorized by the sick member's Lodge, and may contribute towards the necessary and legitimate expenses of such committee.

Such committee may raise funds to enable it to carry out its work, by any legitimate means, provided that a Dispensation for the same be first obtained from the Grand Master.

All such committees must furnish the Grand Secretary annually with reports of their proceedings, viz., number of brothers relieved, amount paid for relief, amount paid for management expenses, total amount of receipts.

#### ARTICLE VII.

#### Penalties and Trials

Sec. 1.—Clause 1.—Any member neglecting or refusing to make payment of his dues or demands against him to the Lodge, according to its By-laws, for the space of eleven months. shall be notified by the Lodge in writing of the state of his account: and if after one month his account still remains unsettled, he may be suspended from membership: Provided that no person shall be so suspended until after the fact of his dues being in arrears and unpaid for

15

h

k

ls

h

e

e

e

r.

đ

)-

ł.

l --

g

r

g

۰.

e

\$

e

t

e

r

twelve months shall have been announced in open Lodge at two regular meetings; and provided, further, that no person shall cease to be a member, under this section, whilst charges are pending against him; Provided, that in the case of absence of a Brother at a distance of fifty miles from his Lodge, two months' additional time shall be allowed him to pay his indebtedness.

Clause 2 .- Any member suspended from membership for non-payment of dues may be reinstated in the Lodge from which he was suspended within one year thereafter by paying the amount of one year's dues, and by receiving a vote of two-thirds of the members present, the vote being taken by ball or paper ballot, a motion to that effect having been laid over one week; but after one year he may be reinstated upon the payment of the fee charged for an initiate of the same age, as provided by the By-laws, or such lesser sums as may be fixed by the By-laws of the Lodge to which such application is made: Provided, such sum be not less than the amount of one year's dues of the said Lodge; and he shall petition the Lodge in writing to be reinstated, which shall be disn sed of, in all respects, as provided for in Article III., Section 1, for petitions for membership by initiation. A member who has been suspended from membership for non-payment

of dues and has been reinstated, shall not be entitled to benefits for six months from the date of reinstatement.

Clause 3.—(a). A member suspended from membership for non-payment of dnes, and who makes application for reinstatement and for a Withdrawal Card for the purpose of uniting with another Lodge in this jurisdiction, may be reinstated and granted a Withdrawal Card at any time within five years from the date of suspension, upon the payment of one year's dues and the usual price of a card.

(b). A member suspended from membership in this jurisdiction for non-payment of dues, upon proper application and the payment of one dollar, may, at the discretion of the Lodge by a majority vote of the members present, be granted a Dismissal Certificate to enable him to join a Lodge in this jurisdiction within five years from the date of suspension.

Clause 4.—A member, after being suspended in this jurisdiction for non-payment of dues for the space of five years, wishing to join a Lodge in this jurisdiction, shall be entitled to receive and the Lodge shall grant him, upon proper application, a Dismissal Certificate, upon the receipt of one dollar.

e

e

n

0

a g

y d

of 's

p s,

of

e

e

n

e

d

r

e

r

e

Clause 5.—A member suspended from membership in this jurisdiction for non-payment of dues, wishing to regain membership in another jurisdiction shall, upon proper application, be entitled to receive from the Lodge from which he was so suspended, a Dismissal Certificate, upon the payment to said Lodge of one dollar.

Clause 6.—In all cases when a member has been suspended for non-payment of dues, and his Lodge has refused to reinstate him, he shall, upon proper application, be entitled to receive, and the Lodge shall grant a Dismissal Certificate, upon the receipt therefor of one dollar.

Clause 7.—Dismissal Certificates may be received from the holders thereof on application for membership in Subordinate Lodges, in the same manner, and with the same effect as Withdrawal Cards: and applications made on such certificates shall be received and acted on in like manner as upon Withdrawal Cards, but the holders of such certificates shall in no case be allowed to visit thereon.

Clause 8.—The certificates named in this section shall be only those provided by the Grand Secretary of the Sovereign Lodge. All applications for Withdrawal Cards or Dismissal

20

Certificates must be made in writing over the signature of the Brother applying for the same.

Sec. 2.—Any member who shall violate any of the principles of the Order, or offend against the Constitution, By-laws, or Rules of Order of this Lodge, shall be fined, reprimanded, suspended, or expelled, as the By-laws may direct, or the Lodge determine. But he shall be entitled to a fair trial in accordance with the following Code of Procedure.

Sec. 3.—No officer shall preside when his trial is taking place in the Lodge.

Sec. 4.—All suspensions (as a means of punishment) must be for a definite period, not exceeding one year. At the end of the term of punishment, the Brother shall return to his rank in the Lodge without further action. A Brother who has been legally expelled shall not be again admitted to membership without the consent of the Grand Master.

Sec. 5.—All trials arising under the provisions of this Article shall be conducted substantially according to the following

# CODE OF PROCEDURE Section I.

Rule 1.—.All charges against members of the Order in this jurisdiction made pursuar to the provisions of Article VII, of this Con

e

e.

У

st.

r

5-

t.

e

e

is

of ot

n

IS

1

11

it.

) -

of

stitution, shall be drawn in the manner prescribed in Form 1, Section V., of this Code, and be signed by a member in good standing. The general charge shall be an averment of "Conduct unbecoming an Odd Fellow." followed by a specification, or specifications, stating the time, place and circumstances of the offence; and each offence shall be the subject of a separate specification.

Rule 2.—The charges and specifications shall be presented and read to the Lodge at a regular session, when open in the Order of "New Business," and shall be entered in full on the record.

Rule 3.—The Lodge shall, immediately after the reading of the charge, if the accused Brother be present, proceed to the choice, by ballot, of a Committee of Trial, consisting of five, who must, if possible, have the same or a higher Degree than that attained by the accused. Any member nominated as one of the Committee of Trial may be challenged for cause by the accuser, accused, or any member of the Lodge, in which case the Lodge shall proceed to the election of the members against whom no challenge has been made. The grounds of challenge or challenges shall them be stated, when the vote shall be taken, and, if two-thirds of those voting shall vote in

favor of the challenged Brother, he shall be declared elected. Should such Brother fail to be elected, new nominations must be made and proceedings had until the committee is filled. Should the accused Brother be absent, the choice of the committee shall be postponed for two weeks, and the Secretary of the Lodge shall notify the absent Brother of the fact that charges have been preferred against him, and of the time when the committee is to be appointed; and should the Brother fail to appear at the time aforesaid, he shall be deemed to have waived his right of challenge, and the Lodge shall proceed to the choice of the committee as herein provided.

Rule 4.—The Secretary shall make a copy of the charge and specifications, affix thereto the seal of the Lodge, and certify it substantially according to Form 2, Section V., of the Code, and serve, or cause the same to be served upon the accused. He shall also certify under seal the original charge and specifications, and deliver the same to the first named member of the committee, according to Form 3, Section V., of the Code, and shall notify each member thereof of his appointment, according to Form 4, Section V.

Rule 5.—The first named member of said committee shall, within one week after receiv

)e

to

١đ

d.

le

)r

ze

at

ıd

p-

ır

:O

10

1-

y

0

1-

le

d

er

bi bf

11

er

11

d

V

ing notice of his appointment, call a meeting of the committee for organization, when a chairman and secretary shall be elected and a suitable time and place be appointed for an adjourned meeting, which shall not be held in less than two weeks, at which the accuser and accu-ed shall be notified to appear and proceed with the trial. The notice shall be in accordance with Form 5, Section V., of this Code, and must be served upon the parties personally, if they can be found, otherwise by leaving the same at their last known place of residence, if in the town or city where the Lodge is located. at least one week prior to the time of trial. If the accused resides out of the town, the notice snall be directed to his last known place of residence and left at the post office, and, if the Brother so notified shall not appear at the time specified, or offer satisfactory reasons therefor, the committee shall proceed as if he were present, or they may report by resolution, to expel the member so refusing to appear for contempt of the Lodge.

Rule 6.—At the time specified for the trial the accuser and accused being present and answering, the charge and specifications shall be read, and the accused be required to make answer to each specification contained in the charge. Should the accused object to a speci-

neation on the ground of indefiniteness, the accuser shall have leave to amend, provided such amendment be made immediately. The accused may then plead to each specification either of the following answers:

(1). That the alleged offence is not within the legal jurisdiction of the Lodge.

(2). That the complaint contained in the specification is frivolous.

(3). Admit the facts stated and justify the alleged offence.

(4). Guilty.

(5). Not guilty.

Rule 7.—The report of the committee shall state the findings on each specification and on the charge, according to Form 6, Section V., of the Code, and shall be accompanied by an accurate record of their proceedings, rulings, and decisions, together with the evidence taken during the trial and a resolution or resolutions for adoption by the Lodge, which shall be submitted to the Lodge within one month after the case has been submitted to them. Should there be a minority report, it shall be drawn and presented in a similar manner.

33

1

Rule 8.-The report of the committee shall be received and entered in full in the records, without discussion, and laid over for action at the second regular session thereafter. The Secretary shall immediately transmit to the accuser and accused a copy of the report or reports, and also notify them of the time when the same shall be acted upon, in the manner prescribed in Rule 5. At the time fixed upon to consider the report, the Lodge may proceed to consider and determine the matter whether the accused Brother be present or not; and in all cases involving the suspension or expulsion of a member, it shall require a vote of twothirds of the members present to adopt the resolution, the vote to be taken by ball or paper ballot, and the Lodge shall be fully competent, while such motion is under con--ideration, to vary the penalty from the original motion. Either party may object to any of the rulings and decisions of the committee, when the Lodge shall take up the report for consideration.

Rule 9.—At the regular meeting of the Lodge two weeks after the report of the committee, the case shall be taken up: the findings, rulings and resolutions of the committee read and considered, and all the testimony, if any, hearing thereon; and the Lodge shall, by vote.

he ed he on

he

iin

he

all

on

V.,

an

gs. ten

ns

ıb-

ter

ald

wn

34

adopt or reject the resolutions which may be submitted by the committee, subject to the provisions of Rule 8.

Rule 10.—When the Lodge shall have taken final action as aforesaid, the Secretary shall at once give notice thereof. under seal, to the party against whom the decision is rendered. by delivering the same to him personally, or by leaving it at his last known place of residence. or forwarding to him by mail, from which decision he may appeal to the Grand Lodge of British Columbia within two weeks after the service of such notice, by filing with the Secretary a written notice of such appeal and the grounds thereof, according to Form 7, Section V. of the Code, and also by serving notice of appeal upon the Grand Secretary, according to Form 8, Section V.

#### SECTION II.

## Rules Governing Committees

Rule 1.—Three members of a Committee of Trial shall constitute a quorum and be competent to proceed with the preliminary trial. All questions requiring a decision of the committee shall be determined by a majority of those present.

ť

n

ST

)e

ıe

en

at

1e

d.

)y

e.

i-

of

he

ehe

on

of to

of

mal.

m-

of

Rule 2.—When the accuser or accused shall notify the chairman of the Committee of Trial in writing that he requires the presence of a member of the Order  $a_{N,i}$  witness the chairman shall endorse such notice, stating the time and place of meeting, and transmit it to the Noble Grand of the Lodge of which such witness is a member, who shall immediately cause the member (or members) named to be summoned to attend as a witness, according to Form 9, Section V., of the Code.

Rule 3.—The Committee shall keep correct minutes of the proceedings, which must show:

(1). The date and place of each meeting and the parties present.

(2). The charges and specifications and answers or pleas of the accused.

(3). All points raised and the decisions thereon.

(4). The exceptions taken by either party.

(5). Parol evidence in full, subscribed by the witness.

(6). Documentary evidence distinctly marked.

(7). Decisions of the committee upon each specification and charge.

Rule 4.—The report must be signed by at least three members of the committee.

# SECTION III.

## Evidence and Witnesses

Rule 1.—The evidence competent to be admitted before the Committee of Trial shall be: 1. Testimony of Witnesses, who shall appear before the Committee; 2, Depositions; 3, Records of Lodge; 4, Documentary evidence, etc. The committee shall determine the admissibility of the evidence offered, subject to exceptions by either party; the exceptions so taken shall be entered by the committee upon its minutes.

Rule 2.—After the direct and cross-examination of a witness has been concluded, the witness shall not be further examined or recalled except to explain evidence given on his original examination, or by consent of the opposing party.

Rule 3.—Extracts from the records of a Lodge shall be authenticated by the Secretary. under seal. No Lodge shall be allowed to challenge its records, or extracts taken therefrom, when duly authenticated.

Rule 4.—Members of the Order shall qualify under their obligations as Odd Fellows, accord-

37

ing to Form 12, Section V. of the Code; witnesses, not members, shall be qualified by some civil officer authorized to administer oaths.

Rule 5.—Depositions of absent witnesses shall be procured in the manner prescribed by the Sovereign Grand Lodge of the I. O. O. F., Journal of 1857, pp. 2738, 2774; Journal of 1858, pp. 2909, 2926.

Rule 6.—The attendance of a person as a witness who is not a member of the Order must be procured by the party desiring him.

Rule 7.—After the evidence of the accused shall have been put in, the prosecution may introduce testimony in rebuttal of the witnesses for the defence, but for no other purpose.

## SECTION IV.

#### Appeals

Rule 1.—All appeals by Subordinate Lodges or their members shall be presented within twenty days from the action of the Lodge appealed from, with all papers properly certified, to the Grand Secretary of the Grand Lodge of British Columbia; and no appeal will be considered unless such course is taken.

at

d-

e:

ar

le-

tc. si-

ep-

en

its

in-

the

re-

his the

Ea

ry.

to

ere-

lify

rd-

Rule 2.—The Lodge shall, within twenty days after the reception of a notice of appeal to the Grand Lodge, through its Secretary, deliver to the Grand Secretary, under seal, a certified copy of the charge, minutes of the Committee of Trial, and also of the records of the Lodge relating to the subject matter of the appeal, and the original testimony taken at the trial, according to Form 10, Section V. of the Code.

Rule 3.—Should the Lodge fail to make the above return, the Grand Secretary shall notify the Lodge of such failure, and direct the return to be made within ten days from the receipt of the notice, according to Form 11, Section V. of the Code, and, if default be made, he shall report the Lodge to the Grand Master as insubordinate.

Rule 4.—The Grand Secretary shall, at the time required by law, present the appeal. together with all the papers in the case received by him, to the chairman of the Committee on Appeals of the Grand Lodge.

Rule 5.—When an appeal shall finally be decided by the Grand Lodge, the Grand Secretary shall, within one month after such decision, notify the Lodge and the appellant thereof. The record in appeals from a Sub ordinate Lodge need not be printed.

 $\mathbf{38}$ 

## SECTION V.

y

1

/, a

e

f

of

n

7.

e

y

n

ot

Ι.

11

is

ıe

oed

oe e-

ent b

## Form 1.-Charge and Specifications

To......Lodge, No....., I. O. O. F. The undersigned, a member of..... Lodge, No......, I. O. O. F., does hereby charge Brother..... of said Lodge with Conduct unbecoming an Odd Fellow, and the grounds of this charge are more particularly set forth in the following specifications, to wit:

Specification First—The above named...... in violation of the laws of the Order, did, on or about the......day of.........19..... (here state the offence, place and other circumstances, and continue with specification second. etc., as provided in Rule 1. Section 1).

Fraternally submitted,

(Signed).....

# Form 2.-Notice to the Accused

.....Lodge, No....., I. O. O. F.

Brother.....

| Enclosed in this notice I transmit     | a copy  |
|--|---------|
| of charge and specifications preferred | against |
| you by of                              | Lodge.  |

......Secretary.

[Seal]

## Form 3.—Notice to Temporary Chairman of Committee to Try Charges

......Lodge, No....., I. O. O. F.

Brother.....

Fraternally,

.....Secretary.

[Seal]

Brother.....

Fraternally,

.....Secretary.

[Seal]

<u>n-</u>

). ou

y.

of

F.

**n**-

he

he

ou

ii5

or

of

·y.

## Form 5.—Notice to Accuser and Accused to Attend Meeting of Committee

Brother.....

Fraternally,

.....Chairman. .....Secretary.

## Form 6.—Report of Committee of Trial

To......Lodge, No....., I. O. O. F. The undersigned, a (majority or minority) of the committee to investigate the charge and specifications preferred by..... against ...... respectfully report: That after hearing the parties, they find (state finding on each specification and the charge as required by Rule 7, Section I.) The minutes of the doings of the committee, a copy of the evidence taken, and papers pertaining to the trial. are herewith placed in the custody of the Secretary of the Lodge.

Fraternally submitted.

(Signed by Committee).

## Form 7.—Notice of Appeal to the Grand Lodge of British Columbia

ground of (here state the grounds of the appeal). Fraternally, (Signed).....

## Form 8.-Appeal to the Grand Lodge of **British Columbia**

# To the Grand Lodge of British Columbia, I. O. O. F.:

The undersigned, a member of..... Lodge, No....., respectfully appeals to your Grand Body from the action of said Lodge (state the action from which the appeal is taken and the grounds upon which it rests). Your appellant asks that you will reverse said action, or grant such other relief as you may deem the merits of the case demand.

Fraternally,

(Signature and residence).....

# Form 9.-Notice to Attend as Witness

.....Lodge, No....., I. O. O. F.

Brother.....

You are hereby notified to attend as witness before the Committee of Trial on the charge and specification, preferred by..... against ...... (state the time and place). By order of the Noble Grand Fraternally, [Seal] ......Secretary.

F.

7)

lđ

---

t:

te

IS

2S

le

le

e

).

e

Ŧ.

e

-

e

1-

ŧ

e

## Form 10.—Certificate accompanying Return of Lodge under Rule 1, Section IV.

......Lodge, No....., I. O. O. F.

To the Grand Lodge of British Columbia. I. O. O. F.:

Enclosed you will receive the return of this Lodge in the matter of the appeal of...... to your Grand Body, required by Rule 1, Sec. IV. I hereby certify that the same embraces correct copies of all the minutes and papers relating to the case, in my possession, or in possession of the Lodge, and also the original testimony taken at the trial.

Fraternally,

[Seal]

.....Secretary.

Form 11.—Notice of Grand Secretary to Lodge under Rule 3, Section IV.

Grand Lodge of British Columbia. I. O. O. F., Office of the Grand Secretary,

On the......day of.....I received from......I received from......an appeal from the action of your Lodge in matter of (state cause of appeal). The papers relating to the appeal not having been transmitted to me within the time

-11

specified by law, you are hereby notified to forward the same to me within ten days from the receipt of this notice. Should I not receive them, it will be my unpleasant duty to proceed under Rule 3, Sec. IV., of the Code.

of

F.

iis

ec.

es rs

in

al

y.

ge

Ŧ.,

F.

eđ

of

р-

ot 1e Fraternally,

Grand Secretary.

## Form 12.—Obligation to Witness to be Administered by the Chairman of the Committee

Sec. 6.—Notice of the rejection of Candidates for initiation and of the expulsion or suspension of a member, with the cause thereof, except for non-payment of dues, shall be given by the Secretary forthwith, to the Grand Secretary.

Sec. 7.—This Lodge shall have a book, in which shall be entered the names of all persons rejected. suspended. or expelled by this

or any other Lodge, of which they may have received due notice, with the date and cause of such suspension or expulsion.

## ARTICLE VIII.

#### Funds and Property

Sec. 1.—The funds and property of this Lodge shall be held exclusively as a Trust Fund, to be devoted to no other purpose than the charitable uses of the I. O. O. F., and expenditures legitimately made for Lodge purposes, and of the advancement of the interests of the Lodge or the Order. The funds may be invested from time to time, as the Lodge shall direct, but no part thereof, or of the Lodge property, or of the proceeds of any sales of such property, shall ever be divided among the members: and, in case of a surrender or forfeiture of the Lodge Charter, all the funds and property of the Lodge of whatsoever kind shall be immediately surrendered and delivered up to the Grand Lodge of this jurisdiction, or to its officers or agents properly authorized to receive them.

#### RTICLE IX.

#### Offences

Sec. 1 ember of this Lodge shall be concer organizing or visiting any illegal spure expelled, extinct or suspended Lodge

of Odd Fellows, nor paint on his sign any emblem of the Order, or otherwise exhibit any upon the same, or have any printed or engraved upon his business card, nor expose any in a public place as a sign. No member of this Lodge shall receive or put any motion from the chair of the Noble Grand, unless he be a present or past Noble Grand or Vice Grand.

Sec. 2.—This Lodge shall not have a public procession, unless to attend the funeral of a member, or have any public celebration of any kind, or get up any ball or public anusement in the name of the Order, without permission of the Grand Master or the District Deputy Grand Master of the District, or reinstate an expelled member of this Lodge, without permission of the Grand Master.

# ARTICLE X.

## Terms and Returns

Sec. 1.—All terms shall commence on the rst day of January and July, in each year, "d end on the day the succeeding one commences.

Sec. 2 — The officers for the term about expiring shall prepare and deliver to the officer ho shall install their successors, on the form provided by the Grand Lodge for that purpose. the result of the elections and regular report

ve of

his

ist

an

nd

ur-

sts

be

all

ge

of

he

ornd

all

up

to

to

be al. gc

of the work of the term, including the names of those initiated, admitted by card, and as an Ancient Odd Fellow; those suspended or expelled, and the cause thereof, and of those reinstated and deceased; the number of Degrees conferred; the whole number in membership, and the amount of receipts, accompanied by whatever amount may be due to the Grand Lodge.

Sec. 3.-In addition to the above, the officers for the term expiring on the first meeting in January, shall annually make to the Grand Lodge, on the form furnished, a full return of the members of the Lodge (except such as are more than one year in arrears or have been expelled), ranked according to the Degrees attained, and a statement of the number of members relieved in the past year; the number of widowed families relieved; the number of members buried, the number of sisters buried, the amount of money applied to each of these purposes, the amount paid for the education of orphans; the amount paid for current expenses. and the total value of the assets of the Lodge. A fine of two dollars per month shall be payable by this Lodge to the Grand Lodge for every month that may elapse after the close of the terms ending 30th June and 31st December of each year until the returns mentioned in Sections 2 and 3 of this Article are received

1

Ċ

ies an

X-

re-

ip, by

nd

ers

in

nd

of

re

en

at-

m-

of

of

ed,

ese

of

es.

ge. 1y-

for

ose

med

red

by the Grand Secretary, and further, should this Lodge or its officers fail to forward the returns and per capita tax due for the term ending 31st December of any year, so as to reach the Grand Secretary on the 31st March next following, it shall be debarred from representation at the next ensuing session of the Grand Lodge.

Sec. 4.—Should this Lodge fail to make any of its returns as required by the two preceding Sections for one year, it shall thereby forfeit its charter and become extinct; and it shall be the duty of the Grand Master, or District Deputy Grand Master. to withhold the A. T. P. W. and semi-annual P. W., until such returns are made. and the amount due the Grand Lodge paid. And it shall be the duty of the last installed officers to transmit or surrender to the Grand Master, or his Deputy, the charter, books, papers, furniture and funds of the Lodge.

## ARTICLE XI.

#### Of Cards

Sec. 1.—Withdrawal Cards may be granted to members who are clear of the books, according to law, by a majority vote, by ballot of the members present when application is made. Should the Lodge refuse to grant the card, the applicant on tendering a written re-

signation of membership, and paying all dues, shall be entitled to receive from the Secretary a certificate under the seal of the Lodge to that effect, and such certificate shall be sufficient evidence of good standing at the time of such resignation.

Sec. 2.—Visiting Cards may be granted upon application in open Lodge. or they may be issued by the Noble Grand and Recording Secretary to members in good standing upon application, in writing, but in either case the dues of the applicant must be paid up to the end of the time for which the card is granted, which time shall not exceed one year from the date of the card, and when the time has expired for which the card is granted, it shall be returned to the Lodge.

#### ARTICLE XII.

## Interpretation and Amendment

Sec. 1.—When any doubt arises as to the true meaning of any part of these Articles. it shall be determined by the Grand Lodge.

Sec. 2.—These Articles, or any part thereof, shall not be altered, amended, suspended, or annulled, except on motion made in the Grand Lodge, at a regular session, and carried two-third vote.

## ARTICLE XIII.

es.

ry to

fi-

ne

eđ

ay

ng

on

he

he

ed.

he

x-

all

he

it

of. or nd

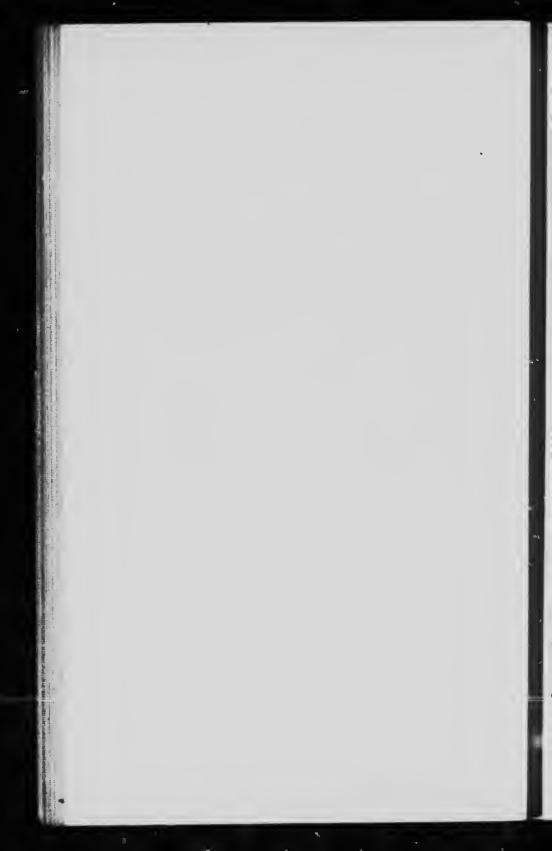
## Of By-Laws

Sec. 1.—This Lodge may make, alter or rescind such By-laws, Rules and Resolutions, from time to time as may be deemed expedient; Provided, that they do not in any wise contravene this Constitution, or the Constitution. By-laws, or Regulations of the Grand Lodge, of the Province of British Columbia, or of the Sovereign Grand Lodge.

Sec. 2.—The By-laws of this Lodge are in force from the time of their approval by the Committee on Laws of Subordinates, subject to the approval of the Grand Lodge; and the manuscript copy of such By-laws, and amendments thereto, shall before being printed. be transmitted to the Grand Secretary, in duplicate, to be transmitted to the Committee on Laws of Subordinates for their approval. One copy shall be retained by the Grand Lodge and the other returned to the Lodge certified as approved or otherwise.



291031



# BY-LAWS of Columbia Lodge No. 2 I. O. O. F.

#### ARTICLE I.

#### Meetings.

Sec. 1. The regular meetings of this Lodge for the transaction of regular business shall be on V Inesday evening of each week. Special meet is may be called by the Noble Grand, either at his discretion, at the written request of five Scarlet members in good standing, or by a vote of the Lodge; and in either case the members must be notified by the Secretary, or by publication in one or more newspapers. No business shall be transacted at special meetings other than that for which such meetings may be called.

Sec. 2. The hour of meeting shall be 8 o'clock p.m.

Sec. 3. At all meetings Five Scarlet members in good standing shall constitute a quorum for the transaction of business.

## ARTICLE II.

#### Duties of the Noble Grand.

The Noble Grand shall preside at all meetings; shall preserve order and decorum, and may enforce the same by a fine of not less than three, nor more than ten dollars; but his decision on all questions shall be subject to appeal. He shall strictly enforce the provisions of the Constitution and By-Laws, and see that all officers of the Lodge and members of committees perform their respective duties as enjoined by the usages of the Order, and by the Constitution and By-Laws; and enforce all fines and penalties imposed by the Constitution and By-Laws, or by a vote of the Lodge; appoint he majority of all committees (if not other a directed). On the night of his installal. n he shall appoint, subject to the approval of the Lodge, the following standing committees, viz: Finance, Relief and Room Committees. He shall give the casting vote on all questions before the Lodge, except in the election of officers, when he shall be entitled to vote: inspect and announce the result of all balloting, or other voting; have charge

55

of the Charter, which he must always have in the Lodge; sign all drafts upon the Treasurer for such sums as may have been ordered by the Lodge, and perform all other duties appertaining to his office. He shall not make or second any motion or resolution, nor take part in any debate. while in the chair. Previous to closing the Lodge, he shall ascertain from the Financial Secretary the amount of the receipts of the evening, and if the Treasurer has received the same.

## ARTICLE III.

# Duties of the Vice-Grand

The Vice-Grand shall assist the Noble Grand in presiding over the Lodge; appoint his own supporters and the minority of all committees not otherwise provided for, have special charge of the door, and in the absence of the Noble Grand preside in his stead, and perform all the duties required by the laws nad usages of the Order, and by the Constitution and By-Laws.

## ARTICLE IV.

# Duties of the Recording Secretary.

The Recording Secretary shall keep correct minutes of all proceedings; fill up all certificates granted by the Lodge; write and issue

mum

et-

nd

ian

de-

to ons

hat m-

en-

the

all

ion

ар∙

not

in-

aping

om on

the

en-

sult

rge

56

all communications, summonses and notices required; notify all candidates of their election; and attest all drafts for moneys ordered to be paid at a regular meeting. He shall endorse upon all petitions for membership the name of the applicant, and Committee of investigation to whom referred, and forthwith hand a memorandum of the same to each member of said committee. He alone shall have, safely keep and use (when ordered) the seal of the Lodge. He shall have the authority to give, without the vote of the Lodge (provided the brother be clear on the books and otherwise qualified), the required certificate to enable a brother to join an Encampment. He shall at the end of the term make out for the Grand Lodge a full report of the work of the Lodge during the term and shall enter it upon the minutes. He shall enter the name, age, occupation and residence of all candidates upon the minutes, stating whether they joined by initiation, deposit of card, or as ancient or non-affiliated Odd Fellows. He shall enter a brief statement of the contents of all communications, petitions and memorials upon the records, and shall enter all communications from the Grand Lodge, and reports of Finance and Special Committees in full upon the records. He shall perform such other duties as are required of him by the Lodge and the usages of the Order, and shall

deliver to his successor all books, papers and other property appertaining to his office.

re-

be se

oi

on m-

id

ep

χe.

ut

be

he

in.

he

e-

m

all

ce

ng

of.

e1-

he

nd

all

nd

in

ch

he

all

## ARTICLE V.

# Duties of the Financial Secretary.

The Financial Secretary shall regularly attend each meeting: aid the Recording Secretary in the discharge of his duties; keep just and faithful accounts between the Lodge and its members; receive all moneys due to the Lodge and pay the same at the close of each meeting to the Treasurer, taking his receipt therefor. He shall one week before the expiration of each quarter, ending 1st April, 1st July, 1st October and 1st January, notify each member who owes thirteen weeks' dues. He shall have a ledger, cash and receipt books, keeping the former posted every quarter. At the close of the term he shall assist the Recording Secretary in making up the regular returns for the Grand Lodge, render an exact account of the state of his books, together with lists of brothers who have ceased to be members, and of those entitled to vote at the regular election of officers, which shall be in the possession of the Vice-Grand, to be examined by him as their names are called. On the 15th day of the first month in each quarter he -hall furnish the Lodge Physician with a list of all

members qualified according to Article XXII.. Sec. 1. page 67, to receive his attendance. On the application of a member in good standing whose name is not on the list. the Financial Secretary shall furnish him with a certificate which shall entitle him to the attendance of the Lodge Physician.

#### ARTICLE VI.

#### Duties of the Treasurer.

The Treasurer shall, prior to his installation and at the expense of the Lodge, execute in favor of the Trustees of this Lodge a bond with some reliable guarantee company in the penal sum of one thousand dollars, or such sum as the Lodge shall from time to time require, for the faithful performance of his duties. The bond of the Treasurer, when approved, shall be entered in full upon the records. He shall receive all moneys of the Lodge and deposit the same in a chartered bank of Victoria, British Columbia, as current account, except a sum at no time to exceed two hundred dollars, which may remain in his possession for the payment of small accounts. He shall pay all orders signed by the Noble Grand, voted by the Lodge and attested by the Recording Secretary under seal of the Lodge. He shall, every regular Lodge meeting place on

the Recording Secretary's desk his bank book. for that officer's and the Noble Grand's inspection. He shall deliver to his successor in office all books, papers, funds and other property belonging to the Lodge.

# ARTICLE VII.

# Duties of the Junior Past Grand.

It shall be the duty of the Junior Past Grand to attend and act in the capacity of Past Grand, and perform all other duties pertaining to his office.

## ARTICLE VIII.

## Duties of the Warden

It shall be the duty of the Warden to take charge of the regalia and other property of the Lodge, except when a keeper is employed for that purpose; and to act as chairman of the Room Committee, and perform such other duties as are prescribed by the charges of his office.

## ARTICLE IX.

# Duties of the Outside Guardian.

The Outside Guardian, in addition to the duties of his office, shall (under the direction

I.. Dn ng ial ite of

on in nd the 1ch me his apthe the red ent 077 08-He nd. Re-He on

of the Warden) carefully place and replace the regalia, clean and light the room, and perform such other labor as is necessary to keep the room in proper order for the meetings of the Lodge. As a compensation for the discharge of his duties, he shall receive such salary as the Lodge shall from time to time determine.

## ARTICLE X.

## Duties of Trustees and Delegates.

Sec. 1. The Trustees shall be elected by paper ballot at the last meeting in June, and hold office for one year. It shall be their duty to draw from the Treasurer from time to time (in drafts drawn in regular form) such sums of money as the Lodge shall direct and place the same at interest in a chartered bank at Victoria, British Columbia, or taking as security a mortgage, or mortgages, of such an amount on real estate as shall be deemed amply sufficient to secure the debt, or to invest the same in real estate: to collect the interests and rents (the rents to be collected monthly), and pay the same to the Financial Secretary: to call in the loans or sue on the securities whenever the Lodge may require them to do so. The evidence of every debt shall be deposited in some fire-proof safe in the city, and shall be exhibited in open Lodge when the Noble Grand or five Scarlet members call for the

he m he he of he

by

nd

tv

ne

of

he

ic-

itv

int

ffi-

ne

its

av

all

/er

he

in

be

ble

he

same.

Previous to entering on the discharge of their duties, the Trustees shall give a joint and several bond, payable to the Noble Grand and Vice-Grand of this Lodge, with three sureties to be approved by the Lodge, or in a guarantee company, the Lodge to pay the premium, in the sum of two thousand dollars, or such sums as shall from time to time be required for the faithful performance of their duties, and this bond shall be entered in full upon the records. They shall select one of their number to keep their books and act as Secretary, and it shall be his duty to bring in at the end of every term a statement of the business and transactions of the Trustees. They may also, when deemed necessary, engage a financial agent, or secure such other assistance as may be required. Should any orphans or children of Odd Fellows of this Lodge be left in poverty without a guardian, it shall be the duty of the Trustees to endeavor to place them in a situation where they may procure a livelihood and at the same time be preserved from vice. They shall from time to time make inquiries into their situation, and report to the Lodge. Should the widow of an Odd Fellow be left in indigent circumstances, it shall be the duty of the Trustees to make inquiries into her situation, and report to the Lodge what assistance she may need.

Either or all of the Trustees for a non-performance of duty or improper conduct may be removed from office if two-thirds of all the members present vote in favor of such renioval: Provided, that no removal can take place unless a resolution to that effect shall have been offered and laid over for one week. When a Trustee is removed he shall deliver to the Noble Grand all property in his possession belonging to the Lodge.

The Delegates to the Odd Fellows' Sec. 2. Union of Victoria shall be elected annually, at the last meeting in June. by paper ballots, and shall consist of five members of this Lodge in good standing. It shall be their duty to attend all meetings of the Union regularly called, and to the best of their ability protect the interests of their Lodge. In case of any neglect of duty, either or all of the delegates may be removed from office if two-thirds of all the members present at any meeting vote in favor of a motion to that effect: Provided, that a resolution to that effect shall lay over one week before being acted upon. In the event of a vacancy occurring in the office of Delegate, another member shall be elected for the unexpired term.

## ARTICLE XI.

--

e

e

<u>-</u>

e

11

k.

0

m

's'

at

nd

in

nd

nd

ts

ed.

rs

0-

on

re cy

ler

ed

# Duties of Visiting Committee and Lodge Physician.

Sec. 1. The Visiting Committee shall consist of the Noble Grand, Vice-Grand, Treasurer, Warden, Conductor, Right Support of the Noble Grand and the Right Support of the Vice-Grand, whose duty it shall be to visit all brethren of this Lodge known to be sick, to render such assistance as each may require and the law allows, and to continue to visit them at least once a week until restored to health. The visiting days of eac. nember of the committee shall be for the Noble Grand Sunday; Vice-Grand, Monday; Conductor, Tuesday; Warden, Wednesday; Treasurer, Thursday; Right Support of the Noble Grand, Friday; Right Support of the Vice-Grand, Saturday.

Sec. 2. The Noble Grand may, at any time during the week, when deemed necessary, and after consultation with the Vice-Grand, appoint a nurse until the next general meeting.

Sec. 3. The Lodge shall elect by a ballot a qualified Medical Practitioner, who is duly registered under the laws of the Province, as Lodge Physician. Nominations for the office of Lodge Physician shall be made at the second

regular meeting in June of each year and the election for this office shall be held at the following meeting. It shall be his duty to carefully examine all candidates for admission to membership in the Lodge, whether by initiation or by deposit of card, and report the result of the examination to the Lodge on the form provided for the purpose. He shall attend all sick members entitled to his services residing within three miles of the Lodge-room (but including the village of Esquimalt), and provide them with proper and sufficient medical and surgical aid and the necessary medicines during their sickness. He shall make special reports upon any member who may be afflicted with any confirmed disease or infirmity, when requested by the Lodge.

All members shall be entitled to medical and surgical aid from the date of their initiation, and any member requiring the aid of the Lodge Physician shall state that he is a member of Columbia Lodge, No. 2. Members residing beyond the Physician's limit may obtain his services by calling on him, and it is in all cases to be understood that every sick member who is able to call on the Lodge Physician shall do so. The Lodge Physician shall be the judge of the necessity for placing a member on or declaring him off the sick fund of the Lodge.

he

he

to

on

ia-

ılt

m

all ng

inde

nd

ar-

re-

ed

en

cal

on.

lge

of

be-

his ses

vho

nall dge

or Ige. subject to its approval, and he shall be paid for his services seventy-five cents per quarter on each member named on a list to be furnished him by the Financial Secretary on the fifteenth day of the first month in each quarter. He shall also attend any member not on the list, on receipt of a certificate from the Financial Secretary, and he shall attend personally to the duties of his office.

### ARTICLE XII.

## Duties of Finance Committee.

The Finance Committee shall consist of three members. It shall be their duty to examine all claims agains<sup>+</sup> the Lodge, and all accounts which may be referred to them, and report thereon in writing over their own proper signature, also to inspect and audit the accounts of the Financial Secretary. Treasurer, Trustees, and all other officers or committees who may be charged with the receipts or expenditures of moneys of the Lodge, and report in writing on the same at the first regular meeting in each term, or whenever required by the Lodge.

## ARTICLE XIII.

## Duties of Room Committees.

The Room Committee shall consist of two members and the Warden, whose duty it shall

be to see that the Lodge and its antechambers are in proper order. They shall make out an inventory at the end of each term of all the property belonging to the Lodge, estimating the value of the same, showing what was received fron, their predecessors, and all alterations and additions during the term reported upon, which report shall be referred to the Finance Committee.

#### ARTICLE XIV.

#### Reports.

Reports of committees shall be made in writing and signed by a majority thereof, but a minority report may also be received.

# ARTICLE XV.

# Terms of Admission.

All persons admitted as members of this Lodge shall pay the required fee as follows: If 24 years of age and under 25......\$20 00

| 25        |    | •• | <br>20 | 50 |
|-----------|----|----|--------|----|
| <b>26</b> | 66 | 66 | <br>21 | 00 |
| 27        | 66 |    | <br>21 | 50 |
| 28        | 66 | 66 | <br>22 | 00 |
| 29        | 66 | 66 | <br>22 | 50 |
| 30        |    | 66 | <br>23 | 50 |
| 31        | 66 | 66 | <br>24 | 50 |
|           |    |    |        |    |

**BY-LAWS** 

67

| -32            | 66        | 66  |   |           |      |  |
|----------------|-----------|-----|---|-----------|------|--|
|                | 66        | 6.6 | ••••••                                  | 25        | 5 50 |  |
| 33             | 66        |     | ******                                  | 26        | 5 50 |  |
| 34             |           | 66  |   | 27        | 50   |  |
| 35             | 66        | 66  |   | 29        |      |  |
| 36             | 66        | 6.6 |   |           | •••  |  |
| 37             | 66        | *4  |   | 31        | •••  |  |
| 38             | +6        | 66  | ••••••••••••••••••••••••••••••••••••••• | 33        | 50   |  |
| 39             | 66        | 66  | ••••••                                  | 35        | 50   |  |
|                | 66        | 66  |   | 37        | 50   |  |
| 40             | 66        |     |   | <b>40</b> | 50   |  |
| 41             |           | *6  |   | 43        | 50   |  |
| 42             | 66        | 6.6 |   | 46        | 50   |  |
| 43             | 66        | 6.6 |   | 49        | 50   |  |
| 44             | 66        | 64  |   |           | •••  |  |
| 45             | 66        | * 6 |   |           | 50   |  |
| 46             | 66        | 66  |   | 56        | 50   |  |
| 17             | <b>66</b> | 66  |   | 60        | 50   |  |
| 18             | 66        | 66  |   | 64        | 50   |  |
|                | 44        | "   | (                                       | 68        | 50   |  |
| <del>1</del> 9 |           |     | P                                       | 72        | 50   |  |
| 50             | 66        | 66  |   | 76        | 50   |  |
| J 0.           | 00 6      |     |   |           |      |  |

And \$5.00 for every additional year. For admission by deposit of card, as an

Ancient Odd Fellow or non-affiliate, if under 30 years of age...... 10 00

When 30 years and over, the increase in the scale of initiation fees to be added in accordance with age.

The admission of members by Transfer Certificate is governed by Article II. of the Constitution.

in ut

nut ne ng eaed

is

00

50

00

50

00 50

50

# ARTICLE XVI.

#### Dues.

Every member shall pay into the General Fund three (3) dollars per quarter, which must be promptly paid on or before the last regular meeting of each quarter.

# ARTICLE XVII.

#### Degrees.

Sec. 1. No degree shall be granted to any member who is in arrears for dues, or against whom are fines or assessments unpaid, or charges undetermined. Three dollars shall be charged for each of the first and second degrees and \$4 for the third. When the ballot is spread, if not more than two black balls be deposited he shall be elected; but if three or more black balls be deposited the applicant shall be declared rejected, and three months must elapse from the time of his rejection before he can again apply.

Sec. 2. Any brother may apply for any or all of the degrees without charge, and the Lodge shall confer the same; but it is hereby provided that the said brother shall not by virtue of having thus obtained degrees without charge be entitled to participate in the benefits of the Order beyond what he would t

Ľ

C

n

e

be entitled to receive under the Initiatory Degree.

1

y

t

r

e --

s e

٢

it.

5

۰.

)r

e

V

v

1-

ie Id Sec. 3. Any brother who has taken any or all of the three degrees free of charge, may apply at any regular meeting of the Lodge to pay for the same, which application shall be acted on at the next ensuing regular meeting without debate. If then rejected, he shall not again apply to pay for his degrees for the space of three months from the date of said rejection. The application to be determined by ball ballots. three or more black balls rejecting.

# ARTICLE XVIII.

# Membership.

Sec. 1. All persons admitted as members must be of industrious habits. possessed of some known and honorable means of support, free from all infirmities which may prevent them from gaining a livelihood for themselves or families, and otherwise qualified in accordance with Article II. of the Constitution. All applications for membership must be accompanied by the recommendation of a member of this Lodge in good standing, together with not less than two references. Should he be elected and not appear for initiation within

eight weeks thereafter, he shall not be admitted; but he may present a new petition, which must take the usual course. No candidate shall be initiated on the same evening of his election without a vote of two-thirds of the members present. Every person upon being admitted a member of the Lodge shall sign the Constitution and By-Laws, thereby pledging himself to support, maintain and abide by the same, and to pay promptly all demands against him as soon as they shall have become He shall also inform the Financial due. Secretary of his place of residence, and should he change it he shall immediately give notice to the Financial Secretary of such change.

### ARTICLE XIX.

## Ballots and Elections.

Sec. 1. When ballots are taken the ballot box must be placed upon the pedestal in front, and in full view of the Noble Grand. The members shall advance singly and deposit their ballots, which shall be duly inspected by the Noble and Vice-Grands, and the result declared to the Lodge

Sec. 2. At election for officers, trustees or delegates, the Warden shall (in connection with two tellers appointed by the Noble Grand)

t-

:h

te

is

1e

ıg

ne

ıg

he

ds

ne

ial Id

ce

lot

nt.

he

eir

he

de-

or

ith

(h)

receive the votes cast in the ballot box. A majority of all the ballots cast shall be necessary to elect, and the Noble Grand shall require all members present to vote. They shall canvass all the votes, and declare the result to the Noble Grand, by whom it shall be announced to the Lodge. If on the second ballot no candidate shall have received a majority of all the ballots cast, the name of the candidate receiving the smallest number of votes shall be dropped and a fresh ballot spread.

# ARTICLE XX.

#### Benefits.

Sec. 1. A member not disqualified to receive benefits who by sickness or accident may be rendered incapable from following any occupation or otherwise earning a livelihood, shall receive from the Lodge three dollars per week for an Initiatory Brother, and of the First and Second Degrees, for the first sick months' continuous sickness; two dollars and fifty cents per week for the next six months' continuous sickness; and one dollar and fifty cents per week after twelve month's continuous sickness, and doctor and medicine as provided for in Section 3 of Article II. If a member of the Third or Scarlet Degree, he shall receive ten dollars per week for the first six months'

continuous sickness; seven dollars per week for the next six months' continuous sickness: and four dollars per week after twelve months' continuous sickness; and doctor and medicine as provided for in Section 3 of Article II. No members of this Lodge drawing sick benefits shall be out before 7 a.m. or later than 7 p.m. in summer, or before 9 a.m. or later than 4 p.m. in winter, unless by consent of the medical attendant and Noble Grand of the Lodge; and upon going out he shall leave word for the Visiting Committee where he has gone and when he will return. The summer for sick members shall be from March 21st to September 29th, and the winter the remainder of the year.

His benefits shall not commence more than one week previous to the time of being reported to the Lodge, except as provided in Section 2. In any case, if his sickness or inability proceed from intemperance or immoral conduct, or be occasioned by any constitutional disease or bodily infirmity which existed at the time of his admission, and which was concealed intentionally from the Lodge, he shall not be entitled to receive any benefits. And no brother shall be entitled to benefits until he shall have been a member for six months, whether admitted by initiation, deposit of card, or as an

ek

55:

15

ne

No

its

m. **m**.

cal

nd

he

nd

∙pof

an

ted

ion **r**o-

ict.

ase

ot

en-

en-

her

ave

nit-

an

Ancient Odd Fellow, except in the case of a brother admitted on an unexpired Withdrawal Card or Transfer Certificate, who shall be entitled to benefits upon his admission to membership, after signing the Constitution. Brothers must be sick seven days to receive benefits.

In all cases when a sick member has received benefits, and by reason of the recovery of his health ceased to be entitled to benefits, if he fall sick again within six months from the date of his ceasing to receive benefits, such sickness shall be considered as a continuation of his previous sickness, and he shall be placed in the same position as when he ceased to receive benefits, but if six months shall have elapsed from the date of his restoration, and he fall sick, he shall be entitled to receive full benefits.

Sec. 2. To entitle a member taken sick at a point remote from the Lodge to benefits, he must send or cause to be sent to the Noble Grand a true statement of his case, complaint and circumstances, and the cause and origin of his illness, attested by the Noble Grand of some Lodge, or Secretary of some Relief Committee near him; but if there be no Lodge or Relief Committee near him, then the same

must be stated by the certificate of a physician, a magistrate, a British Consul, or a master of a vessel.

Sec. 3. No member who may neglect the payment of his dues for the space of thirteen weeks shall be entitled to receive benefits by reason of any payment he may make during his sickness or bodily infirmity.

Sec. 4. On the death of a brother entitled to benefits, a sum not exceeding one hundred (\$109) dollars shall be appropriated and paid by the Noble Grand toward defraying his funeral expenses. On the death of the wife of a brother entitled to benefits, he shall receive thirty-five (\$35) dollars to assist him in defraying the fune, I expenses. On the death of the widow of a brother who was at the time of his death in good standing, the sum of thirty-five (\$35) dollars shall be appropriated to assist in defraying her funeral expenses, unless otherwise ordered by the Lodge. If no funeral expenses are incurred by the death of a brother, wife or widow, no appropriation shall be made from the funds of this Lodge.

Sec. 5. In the case of a member declining the attendance of the Lodge Physician, the Lodge may, if deemed necessary, instruct the

an. of a

the een by his

aid his vife rein ath ime of ted ses. no ion ge.

ing the the

Lodge Physician to visit, etc., the member for the purpose of ascertaining the nature, cause and origin of his sickness or affliction, and report the same to this Lodge; the Physician to be accompanied (if possible) by one of the Visiting Committee. Should by the sick member) refuse to be seen or e. This a by the Lodge Physician, he shall for sit all large t benefits for such sickness or an and any and any member detected imposing, and the instance and pose on the funds of this free soll build break ten dollars, and the amound he has received by such imposition (if any), the second to be charged to his account, and at the end of the term in which such fines occurre 1.3 . that be recorded against him as dues, and ... governed in all respects by Section 2, Article XXII., of these By-Laws.

Sec. 6. Whenever it may become known that a brother of this Lodge is in want of assistance on account of some unlooked-for dispensation, his case shall be referred to a special committee of three brothers, whose duty it shall be to examine into the same, and report to the Lodge at the following meeting whether any and what sum should, in their opinion, be granted for relief, and it shall be competent for the Lodge, by a vote of two-thirds of the brothers present, to grant him any sum not

exceeding twenty-five (\$25) dollars at any one time.

# ARTICLE XXI.

## Cards.

Sec. 1. Withdrawal Cards may be granted to members who are clear on the books, according to law, by a majority vote by ballot of the members present when application is made. Should the Lodge refuse to grant the card, the applicant, on tendering a written resignation of membership and paying all dues, shall be entitled to receive from the Secretary a certificate under the Seal of the Lodge to that effect, and such certificate shall be sufficient evidence of good standing at the time of such resignation. The applicant shall pay a fee of two dollars and fifty cents for the Withdrawal or Clearance Card at the time of his application.

# ARTICLE XXII.

#### Fines and Penalties.

Sec. 1. No member who is indebted to the Lodge in a sum equal to thirteen weeks' dues shall be entitled to receive the pecuniary benefits of this Lodge, but may receive the attendance of the Lodge Physician until his account shows an indebtedness equal to twenty-six weeks' dues. All fines not remitted at the end of the term shall stand as dues.

 $\mathbf{76}$ 

77

Sec. 2. Every member who shall neglect or refuse to pay his indebtedness to the Lodge for the space of eleven months shall be notified by the Financial Secretary, if practicable, by registered letter, mailed to him at his last-known address, and if after four weeks his account still remains unsettled, he shall cease to be a member, except he be absent at a distance of fifty miles from the city, in which case he shall be allowed additional time of two months. All proceedings under this section shall be conducted in conformity with Article VII., Sections 1 and 2, of the Constitution.

Sec. 3. If any member shall disregard the authority of the Noble Grand by persisting in using improper language, or shall be guilty of improper conduct either in or out of the Lodge, or shall knowingly propose an unworthy candidate for membership, or shall be guilty of habitual drunkenness, or of any infamous offence against the law of the land, or feigning sickness with a view to abuse the benevolent intention: of the Order, or shall divulge (except to a member of the Order) the proceedings of this or any other Lodge required by him to be kept secret or the name of any brother who opposed the admission of any candidate, or reveal any of the secrets of the Order, he may be lined, expelled or suspended, at the discretion of the Lodge.

me

ted rdthe de. the of enate and of on. ars nce

nendunt --six

the

18

Sec. 4. Every officer who is absent at rollcall after opening of the Lodge, at a regular or special meeting, shall be fined as follows: Noble Grand and other elective officers, two dollars; Warden and other appointed officers, fifty cents.

Sec. 5. Absentees shall render their excuses in open Lodge; absence from the city, sickness of self or family, attendance on the sick, and on official duties connected with the Order, impossibility to attend on acount of some unavoidable cause, shall be good excuses for nonattendance; but without any of these excuses, the fine shall be enforced. Any officer or member having been fined may appeal to the Lodge to have his fine remitted, and if the appeal be sustained by two-thirds of all the members present the fine shall be remitted.

# ARTICLE XXIII.

## Funds.

Benefits due, relief granted, or the current expenses of the Lodge may be paid at any regular meeting by a majority vote of the members present.

# ARTICLE XXIV.

#### Miscellaneous.

Sec. 1. On the death of a brother of this Lodge, it shall be the duty of the Noble Grad

11-

or

18:

NO

rs.

es

288

nd m-

----

-11

es.

mge

be

ers

nt ny

he

ni-

and other authorized officers to immediately make preparations for the funeral, and as soon as possible atter the death of a brother is made known summon every member of the Lodge to attend the funeral by advertising a notice thereof in as many of the daily papers as the exigency of the case will admit, unless otherwise requested by the nearest relatives of the deceased.

Sec. 2. A Team Captain shall be elected at the last meeting in May and November, whose duties shall be to promptly place and prepare the team for the conferring of degrees.

Sec. 3. No part of these By-Laws shall be repealed, amended, suspended, altered or annulled, unless a proposition in writing be made at least four regular meetings previous to the time of its being acted upon, when, if twothirds of all the members present vote in favor of such proposition it shall be adopted.

Sec. 4. These By-Laws and Rules of Order shall take effect from the time of their approval by the Committee on Laws of Subordinates, subject to the approval of the Grand Lodge: and at the time all By-Laws in force prior to the date thereof shall stand repealed; and all resolutions or Rules of Order that conflict with

these By-Laws or Resolutions and Rules of Order, except attached hereto, shall be reseinded.

Adopted.

R. M. SANBURN, Noble Grand.

D. DEWAR, Recording Secretary.

Approved FRED DAVEY. J. H. McCONNELI R. A. ANDERSON, P. W. DEMPSTER. Committee on Laws of Subordinates

×

# ORDER OF BUSINESS

1. Opening.

oi re-

nd.

e.

2. Roll of Officers Called.

3. Reading Minutes of Preceding Meeting.

4. Action on Official Reports and Bonds.

5. Report of Visiting Committee.

6. Ordering Drafts for Benefits.

7. Brothers Sick to be Reported.

8. Reports of Committees and Candidates Balloted for.

9. Initiation or Conferring of Degrees.

10. Recess.

11. Absentees of Previous Meetings Called.

12. Propositions for Membership.

13. Reports of Committees:

1. Finance Committee.

2. Room Committee.

3. Trustees.

4. Special Committees.

14. Unfinished Business on the Minutes.

- 15. Communications Received and Disposed of:
  - 1. Grand Lodge or Grand Officers.
  - 2. D. D. Grand Master.
  - 3. General Relief Committee.
  - 4. Miscellaneous.
- 16. Application for Cards.
- 17. Application for Degrees.
- 18. Election of Officers.
- 19. New Business.
- 20. Good of the Order.

N.B.—Under this head Brothers may express themselves on matters appertaining to the Order, without any question being before the Lodge.

- 21. Fermanent Secretary's Report.
- 22. Closing.

đ

s.

rs

r-

ut

1e

# OF

# Columbia Lodge No. 2 I. O. O. F.

Rule 1. When the Noble Grand takes the chair the Officers and Brothers shall take their respective stations, and at the sound of the gavel there shall be general silence.

Rule 2. The Noble Grand shall preserve order and decorum and pronounce the decisions of the Lodge on all subjects; he shall decide all questions of order without debate, subject to an appeal to the Lodge by a Brother, on which appeal no Brother shall speak but once, when the question before the Lodge shall be: "Shall the decision of the Noble Grand stand as the judgment of the Lodge?" which question shall be taken by the Vice-Grand. All motions must be put from the Noble Grand's chair.

Rule 3. No question shall be stated unless moved and seconded, nor be open for consideration until stated by the Noble Grand; and when a question is before the Lodge no motion shall be received unless: 1st—To lay on the table. 2nd—The previous question. 3rd—To postpone to a particular time. 4th—To postpone indefinitely. 5th—To re-commit. 6th— To refer. 7th—To amend. And they shall have preference in the order in which they are here arranged. The first two shall be decided without debate.

Rule 4. No motion shall be made by one Brother while another is speaking, and no motion shall be made or seconded without rising and addressing the Noble Grand.

Rule 5. Any Brother making a motion shall reduce the same to writing at the request of the Noble Grand, or any Brother, in which case it shall not be before the Lodge until it be so written and read from the Secretary's desk.

Rule 6. No resolution shall be offered to the Lodge except in writing and signed by the Brother offering the same.

Rule 7. No Brother shall be interrupte while speaking, except it be to call him order or for the purpose of explanation.

SS

er-

nd.

on

he

To st-

-

all

ire

led

ne

**n**o

is-

all

of

ase

\$0

to the

t.

•

Rule 8. If a Brother while speaking be called to order, he shall, at the request of the Noble Grand, take his seat until the question of order is determined, when, if permitted, he may proceed again.

Rule 9. No Brother shall speak without rising in his place, respectfully addressing the Noble Grand by his title, and having his name announced by the chair. Brothers shall confine themselves to the question under debate and avoid all personalities and indecorous or sarcastic language.

Rule 10. If two or more Brothers rise to speak at the same time, the Noble Grand shall decide which is entitled to the floor; and no Brother shall speak more than once on the same subject or question until all who wish to speak may have had an opportunity to do so, nor more than twice without permission irom the Noble Grand. Each Brother while speaking shall designate the Brother spoken of by his proper rank or title, according to his standing in the Order.

Rule 11. When a blank is to be filled, the question shall be first taken on the highest sum or number and on the longest time proposed.

Rule 12. Any Brother may call for a division of a question when the sense will admit of

86

it; and any five Brothers calling for the yeas and nays, they shall be ordered by the Noble Grand and recorded upon the minutes.

Rule 13. Before putting the question the Noble Grand shall ask: "Is the Lodge ready for the question?" If no Brother rise to speak he shall rise and put it; and after he has risen and put the question no Brother shall be permitted to speak upon it. While the Noble Grand is addressing the Lodge or putting the question, silence shall be observed in the Lodge-room.

Rule 14. After any question, except one for indefinite postponement, has been decided, any two Brothers who voted in the majority may at the same time or next regular meeting move for a reconsideration thereof: but no discussion of the main question shall be allowed unless reconsidered.

Rule 15. When a Brother has been called to order for the manifestation of temper or improper feeling, he shall not be allowed to speak again at that meeting unless by special permission of the Lodge.

Rule 16. No Brother shall vote on any question in which he is immediately interested.

57

Rule 17. Every Brother present (not in arrears) shall vote, unless for special reasons, except in the case specified in the preceding rule, and provided this rule does not interfere with the provisions of the By-Laws regarding new members, etc.

Rule 18. In speaking on points of order the Noble Grand shall have precedence, but he cannot speak on any other subject except to state facts within his own knowledge, without previously vacating the chair and filling it by a qualified Brother.

Rule 19. No Brother shall retire without leave of the Noble Grand, and during the opening, closing, initiation, recess or taking of the ayes and nays, the door shall be kept closed.

Rule 20. On the call of three members for the previous question, the Noble Grand shall put the question in this form: "Shall the main question be now put?" If the motion is carried the vote shall first be upon all pending amendments, after which upon the main question. If decided in the negative, the question shall lay over until the next regular meeting.

Rule 21. Any Brother may excuse himself from serving on a committee if at the time of his appointment he is a member of two other

as ple

he dy ak sen erble the

for any nay ove ausausaun-

Hed

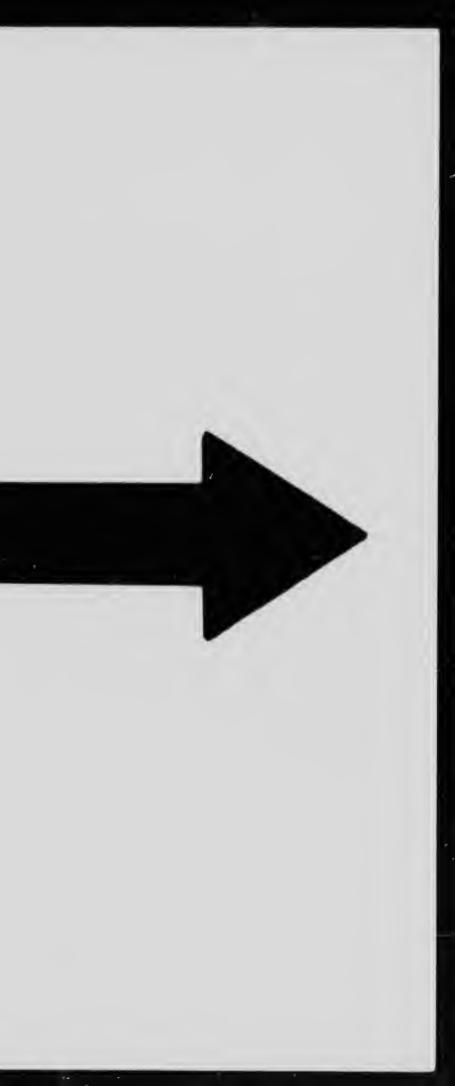
-01

tu

cial

ues





# MICROCOPY RESOLUTION TEST CHART (ANSI and ISO TEST CHART No. 2) 2.8 2.5 1.0 3.2 2.2 3.6 2.0 4.0 1.8 25 Δ .6 APPLIED IMAGE Inc 1653 East Main Street Rachester, New York 14609 USA (716) 482 - 0300 - Phone (716) 288 - 5989 - Fax

\$ 15

.

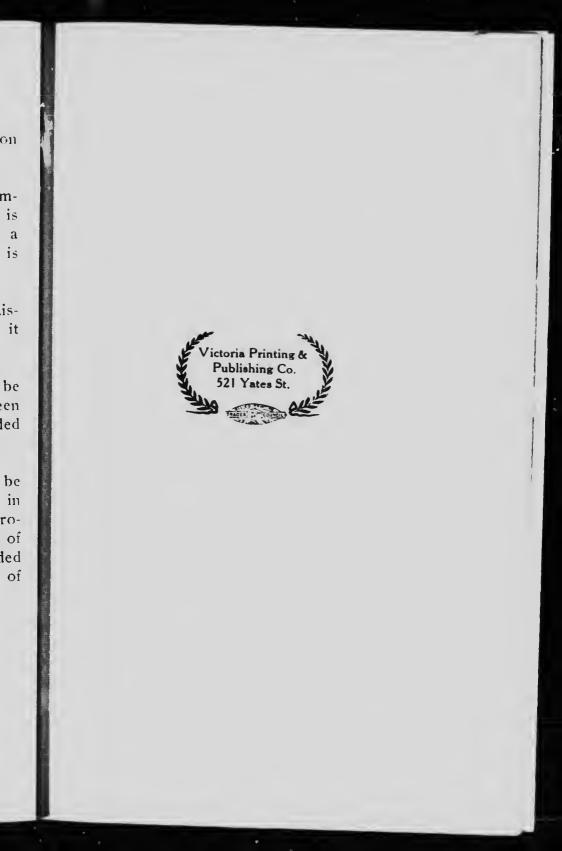
committees. No Brother can be appointed on a committee when absent from the Lodge.

Rule 22. The first Brother named on a committee shall act as chairman until another is chosen by the committee. The mover of a resolution referred to a special committee is usually the first named thereon.

Rule 23. No committee can be finally discharged until all the debts contracted by it shall have been paid.

Rule 24. A motion to close shall always be in order after the regular business has been gone through, which motion shall be decided without debate.

Rule 25. These Rules of Order may be altered or amended after one week's notice in writing has been given, specifying the proposed alteration or amendment; but any of them or any clause thereof may be suspended for the time being by a vote of two-thirds of the members present.

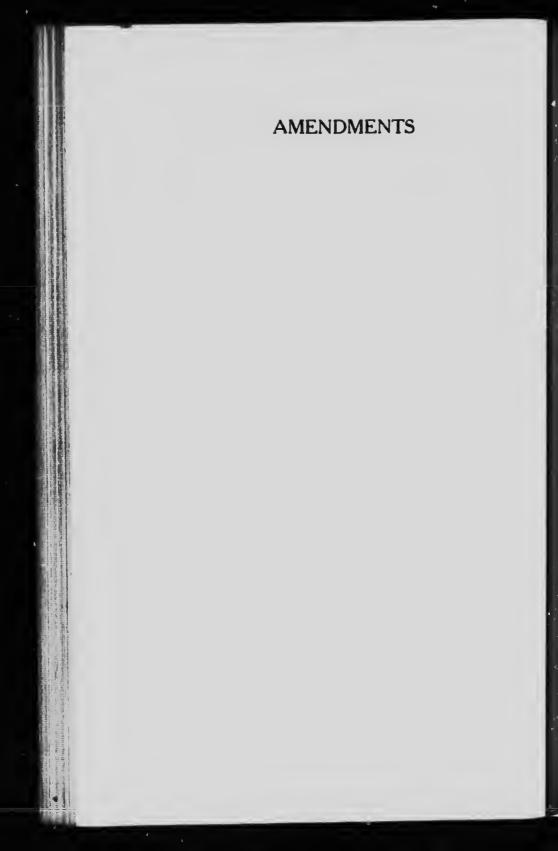


| NAME, NUMBER, LOCATION AND NIGHT OF<br>MEETING OF LODGES IN B. C.   |   |  |  |  |
|---|---|--|--|--|
| ng Name<br>of Lodge   | rocation Night of Meeting   |  |  |  |
| 6 Harmony<br>7 Excelsior<br>9 Tatnai<br>10 Western Star<br>11 Union<br>12 Selkirk<br>13 Pittitko<br>14 Aaron<br>15 Cloverdale<br>16 Kootenay<br>17 Duncan<br>18 Vernon Valley<br>19 Mt. Pleasant<br>20 Abbotsford<br>21 Delta<br>23 Ashcroft<br>24 Island<br>26 Pacific<br>27 Amity<br>28 Cheam<br>34 Rocky Mountain<br>36 Rossland | Do. W<br>Westminster F<br>Victoria Th<br>Nanaimo W<br>Ladysmith M<br>Chilliwack Tu<br>Vancouver F<br>Kamloops M<br>Vancouver Th<br>Cumberland F<br>Revelstoke Th<br>Merritt Tu<br>Vancouver W<br>Cloverdale Sa<br>Nelson M<br>Duncan Sa<br>Vernon W<br>Mt. Pl'sant, Van. Tu<br>Abbotsford W<br>Ladner W<br>Ashcroft W |  |  |  |

| NAME, NUMBER, LOCATION AND NIGHT OF<br>MEETING OF LODGES IN B.C.  |               |                     |  |  |
|---|---------------|---------------------|--|--|
| Name<br>of Lodge  | Location      | Night of<br>Meeting |  |  |
| 39 Silver City  | Sandon        | F                   |  |  |
| 40 Slocan   | Slocan City   | <br>Th              |  |  |
| 41 Trout Lake   | Trout L. City | Ťŋ                  |  |  |
| 40 Slocan<br>41 Trout Lake<br>42 Key City<br>43 Enterprise  | Cranbrook     | M                   |  |  |
| 43 Enterprise   | Trail         | Tu                  |  |  |
| 44 Wildey   | Movie         | <br>T11             |  |  |
| 45 Gateway  | Grand Forks   | Th                  |  |  |
| 46 Snowshoe   | Phoenix       | M                   |  |  |
| 47 Mt. Fernie   | Fernie        | Ŵ                   |  |  |
| 48 Coronation   | Armstrong     | Th                  |  |  |
| 49 Camborne   | Beaton        | W                   |  |  |
| 50 Eureka   | Enderby       |                     |  |  |
| E1 Dontinton  | Danstal       | 1.20                |  |  |
| 52'Princeton  | Princeton     | Th                  |  |  |
| 53 Maple Leaf   | Hosmer        | Tu                  |  |  |
| 52 <sup>†</sup> Princeton<br>52 <sup>†</sup> Princeton<br>53 <sup>†</sup> Maple Leaf<br>54 <sup>†</sup> Michel<br>55 <sup>†</sup> N. Vancouver<br>56 <sup>†</sup> Mt. Ida | Michel        | F                   |  |  |
| 55 N. Vancouver   | N. Vancouver  | Th                  |  |  |
| 56 Mt. Ida  | Salmon Arm    | Th                  |  |  |
| or sunsmile   | MASIO         |                     |  |  |
| 58 Okanagan   | Summerland    | F                   |  |  |
| 59 Orchard City   | Kelowna       | - I Tu              |  |  |
| 60 Little Mountain  | S. Vancouver  | -   Th              |  |  |
| 61 Fairview   | Vancouver     | Th                  |  |  |
| 62 Grandview  | Vancouver     | F                   |  |  |
| 63 Prince Rupert  | Prince Rupert | 1 Tu                |  |  |
| 64 Corbin   | Corbin        | I M                 |  |  |
| 65'Cariboo  |               | W                   |  |  |
| 661 <b>Park</b>   | Central Park  | W                   |  |  |
| 1a <sup>†</sup> Dawson  | Dawson, Y.T.  | W                   |  |  |

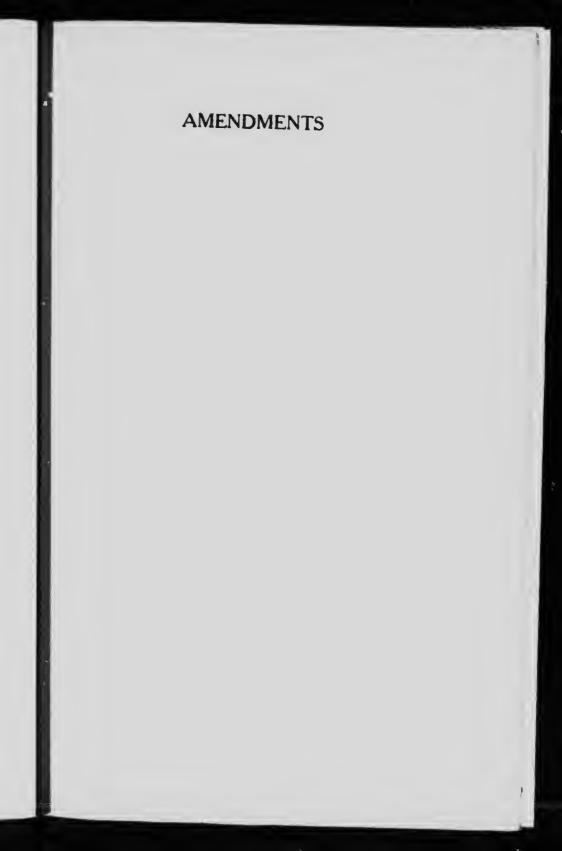
Meeting

MWFhWMUFMhFhuWaMaWTWWWUMMawMu



# AMENDMENTS







# AMENDMENTS

