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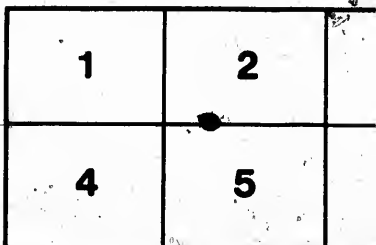
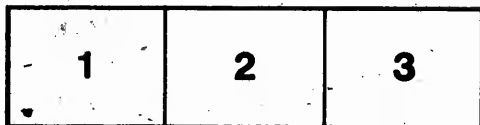
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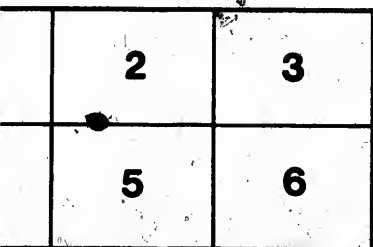
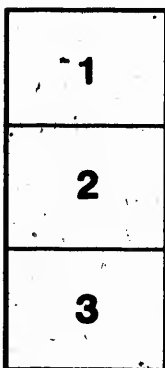
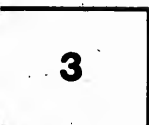
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CONSTITUTION,  
CODE OF LAWS and BY-LAWS,  
OF  
Johnston Division,

No. 62,

SONS OF TEMPERANCE,  
OF THE  
Province of New Brunswick.



SAINT JOHN, N. B.  
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1866.

FIDELITY.

PURITY.

AND

LOVE,

CONSTITUTION,

CODE OF LAWS and BY-LAWS,

Johnston Division,

No. 62,

SONS OF TEMPERANCE,

OF THE

Province of New Brunswick.



SAINT JOHN, N. B.

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## **PREAMBLE.**

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We, whose names are annexed, desirous of forming an Association to enable us more effectually to protect ourselves and others from the evils of Intemperance, afford mutual assistance, and elevate our characters, do pledge ourselves to be governed by the following Constitution and By-Laws.

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## **CONSTITUTION.**

### **ARTICLE I.**

#### **NAME.**

This Association shall be known as the JOHNSTON DIVISION, No. 62, OF THE SONS OF TEMPERANCE, of the Province of New Brunswick.

### **ARTICLE II.**

#### **PLEDGE.**

No member shall make, buy, sell, or use, as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

CONSTITUTION.

ARTICLE III.

MEMBERSHIP.

SECTION 1.—Male persons, fourteen years of age, and upwards, possessing a character for integrity, and who have not been rejected by, or expelled from any other Division within six months, shall be eligible to membership; but no member shall be allowed to vote in the Division, who is under eighteen years of age.

VISITORS.

SEC. 2.—Divisions having decided so to do, by a two-thirds vote, after two weeks notice, may admit females fourteen years of age, and upwards, as Visitors, at such times, and under such regulations, as may be prescribed by law, subject to the same forms of proposition, investigation and ballot, as in the case of members.

ARTICLE IV.

OFFICERS.

SEC. 1.—The Officers shall consist of a Worthy Patriarch, Worthy Associate, Recording Scribe, Assistant Recording Scribe, Financial Scribe, Treasurer, Chaplain, Conductor, Assistant Conductor, Inside Sentinel, and Outside Sentinel; all of whom shall be elected by ballot every three months, viz., last regular meetings in September, December, March, and June, and installed the first regular meetings in October, January, April, and July.

SEC. 2.—Subordinate Divisions admitting Lady Visitors, may elect quarterly, by ballot, at the time prescribed for election of other officers, a Lady Sentinel, Lady Conductor, and three Lady Assistants. Lady Visitors shall be entitled to participate in the balloting.

SEC. 3.—No member shall be eligible to the offices of W. P., W. A., Treas., and Chaplain, who is under twenty-one years of age, except by dispensation from the Grand Division: *provided*, that no person elevated to the office of W. P., by such dispensation, shall be elected a representative to a Grand Division, until twenty-one years of age.

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## CONSTITUTION.

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Sec. 4.—Each officer shall perform the duties laid down in his obligation and charge at installation, and such other duties as his Grand or Subordinate Division may require of him.

## ARTICLE V.

### FINANCE.

Sec. 1.—The minimum amount to be paid for initiation fees, and dues or assessments, may be regulated by each Grand Division.

Sec. 2.—The question of payment of weekly benefits, in cases of sickness, or funeral benefits, and the amount to be paid, shall be regulated by each Division.

## ARTICLE VI.

### OFFENSES.

Any member offending against the Constitution, Code or By-Laws, or who shall be convicted of crime by a judicial tribunal, or be guilty of any conduct unbecoming a Son of Temperance, shall be fined, reprimanded, suspended, or expelled, as the law may prescribe, and the nature of the case require.

## ARTICLE VII.

### CARDS, PASS-WORDS, CEREMONIES, AND REGALIA.

The Cards, Pass-words, Ceremonies and Regalia, prescribed and established by the National Division, shall be the only ones recognized, or used by the Division.

## ARTICLE VIII.

### RESIGNATIONS AND WITHDRAWALS.

Members can dissolve their connection with the Division or the Order, only in such manner as may be prescribed by law.

## ARTICLE IX.

### TERMS.

Regular Quarterly Terms shall commence on the first of October, January, April and July. Members holding office at the close of the term, shall be entitled to the full honors of the term.



CONSTITUTION.

ARTICLE X.

PROTESTS AND APPEALS.

Every member shall have the right to respectfully protest against the action of the Division, or appeal from its decision to the Grand Division, and through the G. D. to the National Division.

ARTICLE XI.

SURRENDER OF CHARTER.

A proposition to surrender the Charter of a Division shall lie on the table at least four weeks, the members being duly notified, and the Charter shall not be surrendered as long as seven members will sustain the Division.

ARTICLE XII.

AMENDMENTS.

This Constitution may be altered and amended by a two-thirds vote of the National Division, to be taken by Grand Divisions, in regular annual session; but By-Laws which do not conflict with this Constitution, and the Code, or the established rules and usages of the Order, may be enacted by each Division.

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# CODE OF LAWS.

## CHAPTER I.

### NAME.

The name, number or location of a Division shall be designated, and may be changed by the G. D.

## CHAPTER II.

### PLEDGE.

SECTION 1.—The manufacture, sale and use of cider or wine fermented or unfermented, or of any kind of spirituous or malt liquors, or any kind of intoxicating drinks, as a beverage, whether enumerated in the pledge or not, is a violation of the same, and the simple fact of the manufacture, sale or use of such drinks, by a member, shall be *prima facie* evidence against such member on a trial for violation of the pledge, so as to devolve on the accused the necessity of proving that they were not manufactured, sold or used as a beverage.

SEC. 2.—A physician's certificate or prescription shall not necessarily relieve a member from a *charge* for violation of the pledge, as the internal use of the liquors prohibited by the pledge is in no way provided for by our laws; but the Subordinate Division in the case, shall be the judge of any wantonness or collusion which may appear in relation to the matter.

SEC. 3.—Any member who makes, buys, or sells any of the liquors prohibited by the pledge, to be used as a beverage, for the accommodation of a customer or friend, although he may not design to make any profit thereon, or any member acting as salesman in such liquors, as a beverage, or any member buying or selling such liquors in any manner, as a beverage, or letting buildings for making, buying, or selling, such liquors as a beverage, except an

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agent or officer of the law, acting officially, or an auctioneer required to sell by the terms of his license, violates the pledge.

Sec. 4.—In a trial for violation of the pledge, or any other offence, it is the duty of the *Committee* to notify the accused of the time and place of meeting for the trial, and a notice by mail, after a reasonable time, is a legal and sufficient notice.

Sec. 5.—A Division shall have no right to require its members to take any pledge other than that prescribed by the N. D., neither shall it inflict any penalty for a violation of the pledge, except that laid down in the Constitution, or Code.

Sec. 6.—An acknowledgment, personally or in writing, by a member, of a violation of the pledge, is in accordance with the spirit of the Constitution.

### CHAPTER LII.

Sec. 1.—The Constitution provides the terms of eligibility to membership, and no Division shall have the right to enlarge or prescribe those terms, except that Divisions paying benefits may require a *local* qualification, to defend them from imposition and loss.

Sec. 2.—The name of a candidate for admission must be proposed by a member, in writing, stating age, residence, and business, which must be entered on the record, and the subject referred to three members for investigation, who shall report in writing at the next succeeding regular meeting, unless granted further time by the Division, when the candidate shall be balloted for with ball ballots, and if a majority of white balls, and not more than four black balls appear, shall be declared elected; but if five or more black balls appear, shall be rejected, and so declared. In cases where there is not a majority of white balls, and less than five black balls, the Division, on motion, may proceed to another ballot.

Sec. 3.—A proposition for membership shall not be withdrawn, after it has been referred to a Committee for

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investigation, without the consent of a majority of the members present.

**SEC. 4.**—The name of a person constitutionally rejected, suspended, or expelled, shall not be published in any other manner than the usual notice to Divisions.

**SEC. 5.**—The character of a candidate for membership may be discussed in the Division any time after the report of a committee of investigation, and previous to the ballot being taken, but the ballot is a secret vote, and it is improper to call on any member for the reasons of his vote. The name to be balloted for, should always be read openly to the Division.

**SEC. 6.**—Any action of a Division in reference to an individual proposed for membership therein, without his consent, is invalid and void; but any person having been proposed after giving such consent, cannot, previous to election or rejection, be proposed in any other Division.

**SEC. 7.**—The name of any person applying for membership by deposit of card, shall be subject to the same proposition, investigation and ballot, as a new applicant.

**SEC. 8.**—On the admission of any member to the Division by card, the Recording Scribe shall immediately notify the Division granting the Card, of the fact.

**SEC. 9.**—A candidate may be proposed, balloted for, and initiated at any regular meeting, by the unanimous consent of the members present.

**SEC. 10.**—A suspended member is under the control and jurisdiction of the Subordinate Division, and subject to their judgment, during such suspension.

**VISITORS.**

**SEC. 11.**—Visitors shall not be entitled to participate in the special business deliberations of the Order, or vote, except to ballot on the admission of Visitors.

**SEC. 12.**—Visitors may propose persons for visitors; assist in the ceremonies of introduction and initiation of Visitors, and take part in exercises and discussions under the head of the good of the Order.

**SEC. 13.**—The privileges of any or all Visitors may be withdrawn or suspended for the time, or permanently, by a two-thirds vote of the Division.

**SEC. 14.**—No formal trial of a Visitor shall be had unless demanded by herself, and the demand sustained by a majority vote of the members present, and in case of trial, the mode for the trial of members shall be conformed to as near as may be.

#### CHAPTER IV.

##### OFFICERS AND MEMBERS.

**SEC. 1.**—If a Division fails to elect or install its officers at the time prescribed in Article IV., Section 1, of the Constitution, such election or installation may be had subsequently, by leave of the G. W. P., or his Deputy.

**SEC. 2.**—If a Division has no member constitutionally qualified or willing to accept the office of W. P., it shall be taken charge of by the G. W. P., or his Deputy, who shall preside over the same until the disability is removed.

**SEC. 3.**—In case of the absence of the W. P. and W. A. of a Division, the senior P. W. P. present shall preside, which seniority shall be governed by the date of service as W. P.

**SEC. 4.**—A vacancy occurring during the term, may be filled at any time by election and installation.

**SEC. 5.**—The seat of any Officer may be declared vacant for neglect of duty three successive meetings, by a majority vote, provided one week's notice is given in the Division, and three days' notice given him personally or by mail, by the R. S.

**SEC. 6.**—A member joining a Division by Card, carries with him, and is entitled to, all his unforfeited honors.

**SEC. 7.**—A member losing his connection with the Order by suspension, expulsion, or voluntary resignation, cannot claim any honors when he again connects himself with the Order, and any member acknowledging or convicted of a violation of the pledge, shall forfeit all honors previously earned.

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**CHAPTER V.**  
**FINANCE.**

**SEC. 1.**—The initiation fee, quarterly dues, assessments or fines of any member may be remitted by a vote of the Division.

**SEC. 2.**—When a member is eleven months in arrears for dues, and the F. S. shall have duly notified the delinquent, and he fails to pay his dues for one month thereafter, the Division may, without charge or trial, suspend or expel him. Any member who has been suspended for more than six months, may be admitted as a new member.

**CHAPTER VI.**  
**OFFICERS.**

**SEC. 1.**—Any member convicted of a crime by any judicial tribunal, may be suspended by a vote of the Division, without any formal charge, notice, or trial.

**SEC. 2.**—If a member acknowledges a violation of the pledge, the W. P. shall declare forfeited all honors previously earned by such member, and then proceed immediately to call for a ballot on the question of expulsion;— if a majority ballot in favor, the W. P. shall declare the member expelled, and order the F. S. to erase the name from the books. If a majority do not ballot in favor of expulsion, the membership of the offender shall be retained, and no further action shall be taken, except that the Division may by vote require the offender to be re-obligated.

**SEC. 3.**—Any member who has good reason to believe that a member has violated the Pledge, proved false to any of the obligations of a Son of Temperance, or been guilty of conduct unbecoming a member of the Order, shall prefer a charge in writing, stating the nature of the offence, the time, place, and circumstances, as near as may be, of its commission.

**SEC. 4.**—When such charge shall have been preferred, the W. P. shall appoint a committee of five members, who shall, as soon as practicable, summon the accused and witnesses, *pro and con*, and investigate the matter.

**SECTION 5.**—The committee shall organize by appointing a Chairman and Secretary, and they may receive the testimony of those who are not members. The Secretary shall keep a correct record of the proceedings, with such testimony as may be presented; which record shall be produced to the Division, on the call of any member after the committee have reported.

**Sec. 6.**—The committee shall report the charge "sustained," or "not sustained," as is warranted by the evidence before them.

**Sec. 7.**—If the committee report the charge not sustained, all further proceedings shall be stayed. If they report the charge sustained, or if there is a majority and a minority report, the subject shall be laid upon the table until the next meeting, and the accused notified to be present.

**Sec. 8.**—Upon a final hearing of the case by the Division, a ballot shall be had, when, if a majority vote against sustaining the charge, the case shall be dismissed; if a majority vote in favor of sustaining the charge, the penalty shall be fixed by a vote of the Division, unless the law prescribes the penalty, in which case it shall be enforced by order of the W. P.

**Sec. 9.**—If the accused is found guilty of violating the pledge, the W. P., after declaring forfeited all honors previously earned by such member, shall proceed to ballot as in section 2nd of this chapter.

**Sec. 10.**—In cases of expulsions, the vote shall always be taken by ballot; and in no case shall a member be present when a vote or ballot is taken on his case, under this chapter, either by the committee or the Division.

## CHAPTER VII.

### CARDS, PASS-WORDS, CEREMONIES AND REGARIA.

**Sec. 1.**—Travelling, Withdrawal and Clearance Cards, shall not be granted for a longer period than one year.

**Sec. 2.**—Before a member shall be entitled to a Travelling Card, he must pay all dues in advance for the full time

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such Card is desired, not exceeding one year; and the fee for the Card.

Sec. 3.—A member with a Travelling Card shall be allowed to visit on his giving the Travelling Password which was in use at the date of its issue.

Sec. 4.—A member shall not be entitled to a Withdrawal Card until the Division has voted the same, after payment of all dues, and the fee for the Card, *but after a vote has been passed granting a Card*, the membership of the applicant shall be severed, and the Division shall have no right to reconsider such vote, or to withhold the Card from such member. The Division shall have jurisdiction over the conduct of a member to whom such Card is granted until he shall have become a member of another Division, and for sufficient cause may revoke the Card.

Sec. 5.—If a Subordinate Division surrenders or forfeits its charter, or is suspended, the Grand Division having jurisdiction shall have the right to grant a Clearance Card to each of the members of said Division, making written application for the same, who may be deemed worthy by said Grand Division, and said Card shall be of the same value as a Withdrawal Card.

Sec. 6.—If a member, in possession of a Clearance Card, shall be guilty of an offence, a charge shall be made to the G. W. P. or his Deputy, who shall transfer the same to a Subordinate Division in the vicinity of the accused, for trial in the usual form, and in case of a conviction, the G. D. granting such Card shall be notified of the action.

Sec. 7.—A member who has taken a Withdrawal or Clearance Card is not entitled to the Password, nor can he claim a right to enter a Division.

Sec. 8.—Visiting members not being able to give the Quarterly Password, may be admitted if vouched for, as prescribed in the B. B.; but a Division shall have the right to refuse admission to a visiting member who can work his way, upon being satisfied that he has lost his membership, or been irregularly admitted, or has previously deported himself improperly in the Division.

Sec. 9.—The Password may be withheld from a member against whom a charge has been preferred.

Sec. 10.—A W. P. may communicate the Quarterly or Travelling Password to a travelling brother, when requested so to do by the W. P. of his Division, in writing under the seal of the Division.

Sec. 11.—Every member during the session of the Division shall be clothed in appropriate regalia, unless excused by a vote of the Division. The Representatives to the G. D. and N. D. present, may wear the regalia of their respective bodies, unless they are serving in some office, in which case they must be clothed in the proper official regalia.

Sec. 12.—The mourning badge shall be black crape, and worn on the left arm. The official badges, and emblems, and staffs of office may be draped in mourning.

Sec. 13.—Portions of the ceremonies of initiation may be omitted by a two-thirds vote of the Division; provided that in no case shall the obligations be dispensed with.

## CHAPTER VIII.

### RESIGNATIONS.

Sec. 1.—A member may dissolve his connection with the Order by paying all demands against him on the books of the Division, and tendering his written resignation; such resignation shall lay upon the table one week, when if not withdrawn, the request shall be granted, unless there be a charge preferred against him; provided, that it shall not take effect until the expiration of the current quarter.

Sec. 2.—A member who has resigned, may be restored to membership by the usual ballot, without initiation, within three months, by re-signing the Constitution, and paying the initiation fee.

## CHAPTER IX.

### MISCELLANEOUS.

Sec. 1.—If applicants for a charter fail to present themselves for initiation within three months after the organization of the Division, their names shall be erased from

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the Charter, and the first names signed to the Constitution, after the Charter members, shall be inserted in place thereof, in case the constitutional number is deficient.

Sec. 2.—The name of a regularly admitted member shall in no event be erased from the Charter.

Sec. 3.—At the opening of a new Division, the officiating brother shall be authorized to add to the number of the Charter members, at the request of the applicants, returning the names so added in his Report.

## CHAPTER X.

### AMENDMENTS.

This Code of Laws shall not be repealed or amended, nor any part thereof, except by a two-thirds vote of the National Division.



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# BY-LAWS.

## ARTICLE I.

### MEETINGS.

**SECTION 1.**—This Division shall meet on every alternate SATURDAY EVENING, at seven o'clock, for the transaction of general business, unless for special reasons the Division adjourn to some other evening. The Division shall be opened precisely at the appointed time; and in the absence of the W. P. and the W. A., the Senior P. W. P. present shall take the chair.

**Sec. 2.**—The Business of the Division shall be transacted in the following order:—

1. Opening Division in the manner prescribed in R. R.
2. The R. B. shall read the minutes of preceding meeting.
3. Service of the Chaplain.
4. Reception of Communications.
5. Question—Has any brother a suitable person to propose as a proper person to become a Son of Temperance?
6. Reports of Investigating Committee.
7. Balloting for Candidates.
8. Initiation of Candidates.
9. The W. P. shall make the following inquiries, viz:—  
Are any of the brothers sick?  
Has any brother violated his pledge?
10. Reports of Visiting Committee.
11. Bills read and disposed of.
12. Reports of Special Committee.
13. Reports of Financial Committee.
14. New Business.
15. Adjournment.

## ARTICLE II.

## FEES AND DUES.

SEC. 1.—The Initiation fee of this Division, for each and every candidate, shall be fifty cents.

SEC. 2.—The regular dues of this Division shall be ten cents per month, payable on the last regular meeting of each month; and no brother shall be entitled to receive the Password who is over three months in arrears. No member to pay dues for the month in which he is initiated.

## ARTICLE III.

## DUTY OF OFFICERS.

SEC. 1.—It shall be the duty of the J. P. W. P. of this Division to act in the capacity of P. W. P., to deliver the charge to candidates, and perform all other duties appertaining to his office.

SEC. 2.—It shall be the duty of the W. P., on the night of his installation, to name three brothers who, with himself, the W. A., R. S., F. S., and T., shall constitute a Visiting Committee; also, three brothers, who shall constitute a Committee of Finance; and three for a Committee of Investigation on the names proposed for membership.

SEC. 3.—The W. P. shall, on the night of his installation, appoint three brothers as a Committee whose duty it shall be to audit the accounts of the W. A., R. S., F. S., and T., and report at the next meeting.

SEC. 4.—Any officer absenting himself for three successive nights of meeting, shall be liable to have his seat declared vacant by a vote of the Division, as provided for in Chapter 4, Code of Laws.

## ARTICLE IV.

## DUTY OF MEMBERS.

SEC. 1.—Every member, on being initiated, shall sign

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Constitution and By-Laws of this Division, and thereby agree to sustain the same, as long as he remains a member.

SEC. 2.—Every member who shall neglect or refuse to pay his dues or fines for the space of eleven months, unless absent at sea, or in some distant place, shall be notified by the F. S., if practicable, and if after four weeks his accounts still remain unsettled, he shall be suspended or expelled, at the pleasure of the Division.

SEC. 3.—Any brother who shall, in the Division, make use of any improper language, or refuse to obey the commands of the W. P., when called to order, or use disrespectful expressions towards the officers or members of the Division, shall be subject to a fine not exceeding fifty cents.

SEC. 4.—Any brother who shall be guilty of any improper conduct in or out of the Division, or shall bring charges against a brother which he is unable to prove, or shall knowingly propose unworthy candidates for membership, shall subject himself to be reprimanded by the Division.

SEC. 5.—Any brother refusing or neglecting to obey the legal summons of the Division, or of any Committee appointed by the Division, shall be liable to a fine not exceeding twenty-five cents.

SEC. 6.—When any brother wishes for a Card of Clearance, he shall signify it in open meeting, when a balloting shall take place; and if a majority shall vote to give it to him, it shall be the duty of the F. S., after he has paid all dues, to provide such card.

SEC. 7.—It is particularly enjoined that the members of this Division treat each other with courtesy and respect; that all discussions be conducted in the spirit of candour



and moderation; and that all personal allusions and sarcastic language, by which a brother may be injured, be carefully avoided, that in Love, Purity, and Fidelity we may cherish and preserve the most prominent objects of our Order—Temperance and Benevolence.

## ARTICLE V.

### COMMITTEES.

**SEC. 1.—Visiting Committee.**—It shall be the duty of the Visiting Committee to visit all brothers reported sick, and report to the Division.

**SEC. 2.—Investigating Committee.**—It shall be the duty of this Committee to carefully ascertain the candidate's age, residence, profession, and general character, and make a faithful report.

**SEC. 3.—Special Committees.**—All Committees, appointed for special purposes, shall report their doings in writing to the Division, signed by a majority; and no person shall be appointed Chairman of any Committee unless he be present at the time of appointment.

**SEC. 4.—Financial Committee.**—This Committee shall have the immediate charge of the Hall, with the furniture, apparatus, and grounds. They shall, when necessary, apply to the W. P. for means to defray the expenses for repairs, apparatus, light, and fuel for the use of the Hall. Applications for the use of the Hall shall be made to the Finance Committee, who shall refer the matter to the Division for its action, and the conditions on which it may be obtained. No proposal shall be entertained, if the object has a vicious or immoral tendency. The Committee shall, at the expiration of every quarter, render a full and correct statement of all matters pertaining to their duty and office, and they shall, when legally called upon, deliver up all monies and other property of the Division to their

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successors in office, or to whom the Division may especially appoint. They shall perform such other duties as may be required of them by the Division.

SEC. 5.—Every member of any Committee, who shall neglect his duties, shall be fined ten cents for each offence, unless a reasonable excuse be given to the Division.

SEC. 6.—If a vacancy occurs in any Committee, the same shall be filled at the next meeting of the Division.

## ARTICLE VI.

### SUSPENDED MEMBERS.

Suspended members on being reinstated, shall pay the amount standing against them at the time of their suspension.

## ARTICLE VII.

### FUNERALS.

SEC. 1.—In case of the death of a brother of this Division, should the friends of the deceased request it, information shall be communicated to the W. P., who shall order the R. S. to call a meeting of the Division, to attend the funeral, unless the deceased brother shall have died of some infectious disease.

SEC. 2.—The members shall assemble half an hour previous to the time appointed for the funeral, at the house of the deceased. The Conductor shall take the regalia to the house of the deceased brother. The brothers shall wear crape on the left arm, and shall walk in procession without music, the officers taking the lead according to rank.

## ARTICLE VIII.

### BALLOTING.

SEC. 1.—In balloting for members, the A. C. shall supply each member with a white and black ball, and the C., after taking the ballot, shall place the box before the W.

P. and W. A. for examination. In case of dispute, the balls shall be counted.

Sec. 2.—Upon the election of any person as member of this Division, the R. S. shall, as soon as practicable, give a written notice thereof to the individual so elected, and such election shall stand good for six weeks and no longer, unless the candidate is unavoidably absent from the parish, or disabled by sickness.

## ARTICLE IX.

### SECTARIANISM.

No subject of a sectarian or political nature shall be introduced before the Division.

## ARTICLE X.

### AMENDMENTS.

No part of these By-Laws shall be repealed or amended unless a proposal in writing for the same shall be presented to the Division at least two weeks previous to discussion; when, if two-thirds of the members present vote in favor of the same, it shall be adopted; provided, however, it shall be in the power of the Division to suspend any article of the By-Laws by a two-thirds vote of the members present; but such suspension shall not extend beyond the case in which such vote of suspension may be required.

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## RULES OF ORDER.

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### DUTIES AND PRIVILEGES OF W. P.

1. It shall be the duty of the W. P. to preserve order, and endeavor to conduct all business before the Division to a speedy and proper result.

2. He shall state every question properly presented to the Division : and before putting it to vote, shall ask, " Is the Division ready for the question ? " Should no member offer to speak, he shall rise to put it; and after he has risen, no member shall be permitted to speak upon it.

3. The W. P. shall have a casting vote in case of a tie; but in ordinary cases, shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debatable, unless entertaining doubts on the subject, he invites discussion.

4. He may speak to points of order, in preference to other members of the Division, rising from his seat for that purpose ; and shall decide questions of order, subject to an appeal to the Division by any two members—which appeal shall always be in writing. On such an appeal, no member shall speak more than once.

5. When an appeal is made from the decision of the W. P., he shall put the question thus: " Shall the decision of the Chair be sustained ? "

6. It shall be the duty of the presiding officer, and the privilege of any member of the Division, to call a member to order who violates an established rule.



## MOTIONS.

7. A motion must be seconded, and afterwards repeated from the Chair, or read aloud, before it is debated. A motion shall be reduced to writing, if any brother require it.

8. All resolutions shall be submitted in writing.

9. Any brother having made a motion, may withdraw it, with leave of his seconder, before it is debated, but not afterwards, without leave of the Division.

10. A motion to amend an amendment shall be in order, but to amend an amendment to an amendment, shall not be entertained.

11. An amendment destroying or altering the intention of a motion, shall be in order; but an amendment relating to a different subject, shall not be in order.

12. On an amendment to "strike out and insert," the paragraph to be amended, shall first be read as it stands; then the words proposed to be struck out and those to be inserted, and finally the paragraph as it would stand, if so amended.

13. On the call for a division of the question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

## DEBATE.

14. When a member speaks or offers a motion, he shall rise in his place, and respectfully addressing the W. P., confine himself to the question under consideration, and avoid personality or unbecoming language.

15. When a member is called to order, he shall take his seat until the point is determined.

16. When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

17. No brother shall speak more than twice, on any

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question, without leave of the Division; which leave shall be granted or refused without debate.

18. While a brother is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question. A brother allowed "to explain," shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

19. For any brother, in speaking, to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the Chair while he is speaking, shall be deemed a violation of Order, which may incur the censure of the presiding officer, or the Division.

20. If any brother shall feel personally aggrieved by any decision from the Chair, he may appeal from said decision.

21. Any conversation by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order; and, if persisted in, shall incur censure.

#### PRIVILEGED QUESTIONS.

22. When a question is before the Division, the only motions in order, shall be—1st, to adjourn; 2d, the previous question; 3d, to lay on the table; 4th, to postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide if the sense will admit of it; or 8th, to amend; to take precedence as herein arranged, and the first three to be decided without debate.

23. When the previous question is moved and seconded, it shall be put in this form: "Shall the main question be now put?" If this is carried, all further motions, amendments and debate shall be excluded, and the question be put without delay. If the question has been amended, the question shall be taken on the amendment first. If more than one amendment has been made, the first made amend-

ment in order, shall take precedence in the vote. It shall not be in order to reconsider the agreement to take the previous question.

24. When a motion is postponed indefinitely, it shall not come up again during the session.

#### ADJOURNMENT.

25. A motion to adjourn shall always be in order, except, 1st, when a member is in possession of the floor; 2d, while the yeas and nays are being called; 3d, when the members are voting; 4th, when adjournment was the last preceding motion; or, 5th, when it has been decided that the previous question shall be taken.

26. A motion to adjourn simply, cannot be amended; but a motion to adjourn to a given time, may be, and is open to debate.

#### QUESTIONS NOT DEBATABLE.

27. 1st, a motion to adjourn, when to adjourn, simply; 2d, a motion to lie on the table, when claiming privilege over another motion; 3d, a motion for the previous question; 4th, a motion to reconsider; 5th, a motion to read a paper; 6th, a motion to take up particular items of business; 7th, questions of order, whilst the previous question is pending; 8th, questions of order, when not appealed from the decision of the W. P., or not submitted by him to the Division.

#### READING OF PAPERS.

28. The reading of any paper called for, relating to the subject under debate, shall always be in order.

#### TAKING A VOTE.

29. When the presiding officer has commenced taking a vote, no further motion or remark shall be admitted, unless a mistake has been made; in which case the mistake shall

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be rectified, and the presiding officer shall recommence taking the vote.

30. When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

31. The yeas and nays upon any question before the Division, may be called for by two members; and upon the assent of one-third of the members present, shall be so taken. They may be called for at any time before a peremptory decision of the vote by the Chair.

32. In taking the yeas and nays, the R. S. shall call the roll, and record the yeas and nays; after the roll is called, the result shall be read aloud, to rectify mistakes (if any); after which, the R. S. shall hand the vote to the W. P., who shall announce the same.

33. In voting by yeas and nays, all present in regular standing in the Division must vote, unless excused by the Division, but no member shall vote who was not in the room at the time the question was put. A motion to excuse, shall be decided without debate.

#### FILLING BLANKS.

34. When any blank is to be filled by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the smallest sum, and the most remote time.

#### RE-CONSIDERATION AND APPEAL.

35. A question may be reconsidered any time during the session, or at the first regular session held thereafter; but a motion for reconsideration, being once made and decided in the negative, shall not be renewed before the next regular session.

36. A motion to re consider must be made and seconded by members who voted in the majority, except in case of

a rejection of a candidate by the black balls, when it shall be competent to any member to move and second a re-consideration. No question shall be re-considered more than once, nor shall a vote to re-consider be re-considered. To re-consider any resolution, &c., the decision of which has officially passed out of the Division, shall not be in order.

37. A motion to repeal or rescind a resolution shall be offered in writing, and announced at a regular session one week before action shall be taken on the same, and shall only be in order when the motion to re-consider is no longer available.

#### COMMITTEES AND THEIR REPORTS.

38. The brother first named in the appointment of a committee shall be chairman of the same, and shall call the committee to meet at such time and place as he may select; but when thus convened, any committee may elect its own Chairman and Scribe.

39. All reports of committees, except reports of progress, shall be made in writing, and signed by a majority.

40. When a majority report is followed by a report from the minority of a committee, the former, after being read, shall lie upon the table until the latter is presented, after which, on motion, either may be considered.

41. When a report has been read, it shall be considered as properly before the Division, without a motion to accept.

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