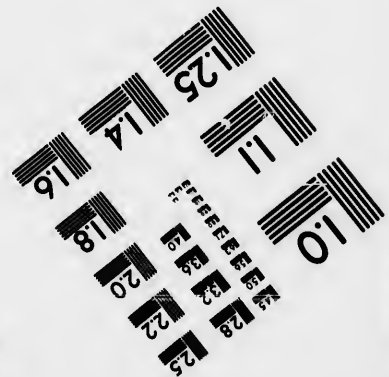
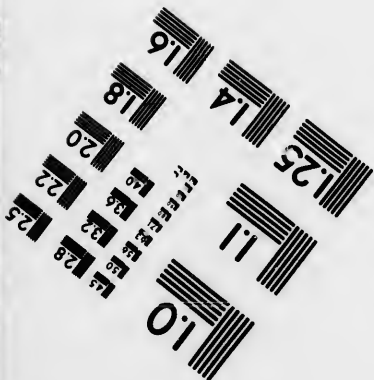
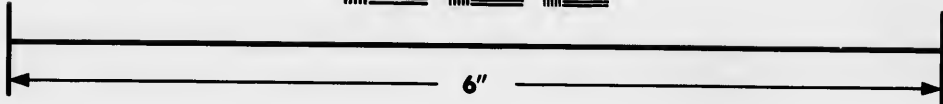
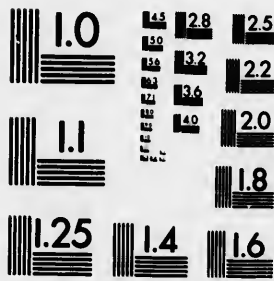


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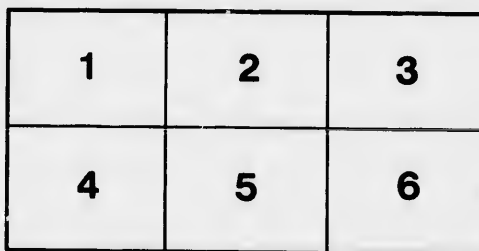
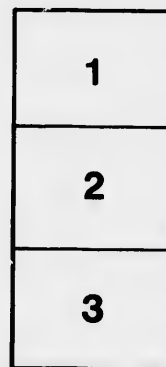
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CONSTITUTION

AND

BY-LAWS

of the Grand Division, No. 96,

OF THE

SONS OF TEMPERANCE

OF NOVA SCOTIA.



LOVE, PURITY, AND FIDELITY.

HALIFAX:

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1868.

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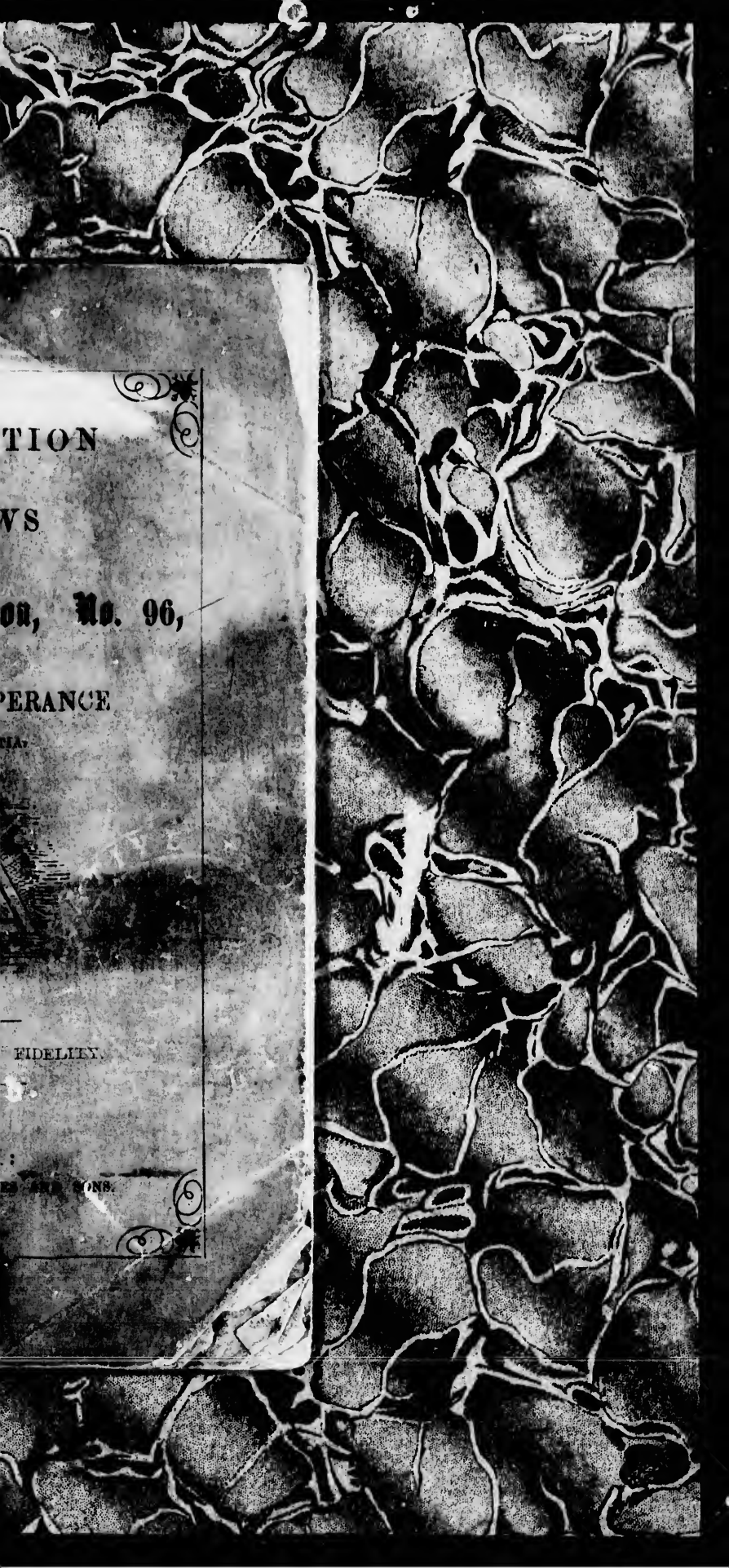
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CONSTITUTION.

PREAMBLE.

We, whose names are annexed, desirous of forming a Society to shield us from the evils of intemperance, afford mutual assistance in case of sickness, and elevate our characters as men—do pledge ourselves to be governed by the following Constitution and By-laws.

ARTICLE I.

NAME.—This Association shall be known as the **ATHENEUM DIVISION, No. 96, OF THE SONS OF TEMPERANCE,** of the Province of Nova Scotia.

ARTICLE II.

PLEDGE.—No brother shall make, buy, sell, or use as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

ARTICLE III.

OFFICERS.—The officers shall consist of a W. P., W. A., R. S., A. R. S., F. S., T., C., A. C., I. S., and O. S.; all of whom shall be elected by ballot every three months, viz.: last regular meetings in September, December, March, and June; and installed the first regular meetings in October, January, April, and July.

ARTICLE IV.

DUTIES OF OFFICERS.—Sect. 1.—The W. P. shall be the duty of the W. P. to preside in the meetings, and the due observance of the Constitution and By-laws.

exact a compliance to the Rules and Usages of the Order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for; give the casting vote on all matters before the Division when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings, when application shall be made in writing, by five members of the Division; draw upon the T. for all sums necessary to pay the benefits provided for by the Constitution and By-laws and other appropriations made by the Division. He shall on the night he vacates the chair, see that the Quarterly Returns are prepared for the Grand Division; and the per centage appropriated, and forward the same in time for the Quarterly Session, certified by him, with the seal of the Division. He shall perform such other duties as the Division or his charge shall require of him.

Sect. 2.—It shall be the duty of the W.A. to render the W. P. such assistance as he may require of him; and in the absence of the W.P. the W.A. shall perform his duties.

Sect. 3.—The R. S. shall keep a fair and impartial record of the proceedings of the Division; write communications; notify all subordinate Divisions not more than ten miles from its place of meeting, within four weeks after, of the name, occupation, and residence of every person suspended, rejected, or expelled from this Division. He shall fill up certificates; notify meetings when ordered by the W.P.; attest to all monies ordered to be paid at a regular meeting, and none other. He shall make out, at the end of his term, for the Division, a full report of the proceedings, during his term; and also the Quarterly Returns to the Grand Division, which shall embrace the numbers initiated, admitted by card, initiated by dispensation, suspended, reinstated, and who have withdrawn during his term— together with the names and occupations of those suspended, expelled, and rejected, with the dates, and

CONSTITUTION.

causes of expulsion, the number who violate the pledge, how many sign over, and how many violate it the second time, the number of deaths, and the whole number of actual contributing members—the amount of receipts for initiation fees and dues with the percentage due the Grand Division—the amount expended for benefits, with the amount on hand—and, with the W.P. certify to the same. He shall perform such other duties as may be required of him by the Division or his charge; and deliver up to his successor, within one week from the expiration of his term, all books, papers, or other property in his possession, belonging to his office.

Sect. 4.—The A. R. S. shall be an aid to the R. S. under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties, as he or the Division may require of him.

Sect. 5.—It shall be the duty of the F. S. to keep just and true accounts between the Division and its members: credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is two months or more in arrears, of the amount due by him to the Division, adding 7½d. to each notice. At the end of his term he shall make out for the Division a full report, and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information connected with his office, necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge shall require of him. He shall deliver up to his successor all matters appertaining to his office, in his possession.

Sect. 6.—It shall be the duty of the T. to pay all orders drawn on him by the W.P. attested by the R.S., and none others; he shall receive all monies of the Division; and hold the same until the expiration of his term, unless otherwise ordered by the Division.

shall keep a full and correct account of all monies received and expended. He shall give the Division a monthly statement of the funds; and deliver up, when legally called upon, all monies, books, papers, and other property of the Division, to his successor in office, or to whom the Division may specially appoint. He shall perform such other duties as may be required of him by the Division or his charge.

Sect. 7.—It shall be the duty of the C. to introduce for initiation, persons who have been previously elected. He shall also introduce visitors, and furnish them with suitable regalia. He shall, with the aid of the A. C. examine those present at the opening of the Division. He shall see that the officers' regalia are in their proper places at the opening of the Division, and take charge of the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

Sect. 8.—It shall be the duty of the A. C. to render such services as the C. or Division may require of him.

Sect. 9.—It shall be the duty of the I. S. to attend the door—to admit none but members of the Order, and candidates for Initiation.

Sect. 10.—The O. S. shall guard the door outside, and keep off all intruders.

ARTICLE V.

ELIGIBILITY FOR MEMBERSHIP.—Sect. 1.—No person shall be initiated into the Division under eighteen years of age, nor for a less sum than five shillings.

Sect 2.—No person shall be admitted into this Division who does not possess a good moral character, or who is in any way incapacitated from earning a livelihood, or who has no visible means of support. *Provided,*

That persons of old age, or under disability or disease, may be admitted, but remain in the position of members not entitled to benefits.

Sect. 3.—The name of a person offered for membership must be proposed by a member in writing, stating age, residence, and business, which must be entered on the record, and the subject referred to three brothers for investigation, who shall report in writing at a succeeding meeting, when the candidate shall be balloted for, with ball ballots, and if not more than *four* black balls appear against him, he shall be declared elected; but if five or more black balls appear, he shall be rejected, and so declared. No person so rejected shall be again proposed in any Division of the Order, under six months.*

Sect. 4.—A proposition for membership shall not be withdrawn after it has been referred to a committee for investigation, without the consent of a majority of the members present.

Sect. 5.—A vote of rejection may be reconsidered within three meetings, exclusive of the meeting at which the vote was taken. But a vote that has resulted in an election, shall not be reconsidered.

Sect. 6.—The name of a candidate or brother constitutionally suspended, rejected, or expelled, shall not be published in any other manner than the usual notice to the Divisions.

Sect. 7.—Any brother applying for membership by deposit of card, shall be subject to the same ballot as a new applicant.

ARTICLE VI.

CONTRIBUTIONS AND BENEFITS.—Sect. 1.—The regular dues to this Division shall not be less than three pence per week.

* Propositions for membership may be received at a special meeting.

Sect. 2.—Every *bona fide* member, who shall be qualified as required by the Constitution and By-laws of this Division, shall, in cases of sickness or disability, be entitled to, and receive weekly, not less than five shillings; except it be shown that such sickness or disability be brought on by his own improper conduct. Nevertheless this Division may suspend benefits by a two-third vote of the members present at a regular meeting, after two weeks previous notice of such action.

Sect. 3.—No brother residing within five miles of the Division of which he is a member, shall be entitled to benefits for more than one week previous to his case being reported to such Division. No benefits shall be granted for a less time than one week. All arrears either for dues or fines, shall in every case be deducted from the first payment.

Sect. 4.—In case of the death of a brother entitled to benefits, a sum not less than fifteen dollars shall be appropriated as a funeral benefit. The W. P. in the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

Sect. 5.—On the death of the wife of a brother, also beneficial, he shall be entitled to a sum not less than ten dollars, as a funeral benefit.

ARTICLE VII.

OFFENCE.—**Sect. 1.**—Any member who shall offend against these Articles, or the By-laws, shall be subject to be fined, reprimanded, suspended, or expelled, as two-thirds of the members present at any regular meeting may determine.

Sect. 2.—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension, or expulsion; but no member shall be put on trial unless charges duly specifying his offence, be submitted in writing by a member of the Division.

Sect. 3.—When charges have been preferred against a brother in a proper manner, or any matter of grievance between brothers, are brought before the Division, they shall be referred to a special committee of five members, who shall, with as little delay as the case will admit, summon the parties, examine and determine the matter in question; and if their decision does not involve the suspension or expulsion of a member, and no appeal be taken from it to the Division, it shall be final without other action. Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Division for action.

Sect. 4.—When a motion for the expulsion or suspension of a member shall have been submitted in due form, it shall be announced at one regular meeting previous to action being taken, and the accused shall be summoned to attend at the Division, at the time when it may have been determined to consider the question, at which time, whether the implicated member be present or not, the Division may proceed to consider and determine it. Two-thirds of the members present voting in favour of the motion, it shall be carried; but the Division shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.*

Sect. 5.—When the decision of a committee appointed under Sect. 3 of this Article, otherwise final, shall not be satisfactory to all parties, either of those interested shall have the privilege of an appeal to the Division—~~and~~ at the time appointed for trying the appeal, the committee shall present to the Division, in writing, the grounds on which their decision was founded; and the parties shall have the privilege of being heard before the Division—and the Division shall determine the correctness of the decision of the committee, by a majority of votes present.

* Any member who has been absent six months or longer for non-payment of dues, shall be considered on the same terms as a new member.

Sect. 6.—Any member having been expelled, shall not be proposed for membership under six months from the date of expulsion.

Sect. 7.—The provisions of this article shall not extend to violation of Article 2.

ARTICLE VIII.

TERMS.—Regular quarterly terms shall commence on the first of October, January, April, and July. Officers elected previous to the expiration of half the term, shall be entitled to the full honours of the term; those elected after half the term has expired shall not count the honours, except where they may be elected to fill the vacancies occasioned by resignation, suspension, expulsion, or death, in which case the brother who serves the residue of the term, shall be entitled to the full honours, and he who resigns, or is suspended, or expelled, shall forfeit his claim.

ARTICLE IX.

ELIGIBILITY FOR CHIEF OFFICES.—**Sect. 1.**—After a Division has been instituted three terms, no brother shall be eligible to the office of W. P. unless he has served a whole quarterly term as W. A.; nor shall any brother be eligible to the office of W. A. unless he has served two terms, in a subordinate office or offices, or as Chaplain.

Sect. 2.—No brother shall be eligible to the office of W. P., W. A., or T., who is under twenty-one years of age, except by dispensation from the Grand Division; provided, nevertheless, that no person elevated to the office of W. P. by such dispensation, shall be elected a Representative to a Grand Division, and that no Grand Division shall have the right or authority to grant a dispensation under this act, except to Divisions located in Colleges or Institutions of Learning.

ARTICLE X.

VIOLATING ARTICLE II.—**Sect. 1.**—Any member who knows a brother to have violated Article II, and

neglects to prefer the charge and specify the offence to the Division within three weeks after the violation shall have come to his knowledge, shall be fined five shillings.

Sect. 2.—The charge for violation of Article II. shall be presented in writing, duly signed, when it shall be referred to a committee of five members, who shall as soon as practicable, summon the parties, and investigate the matter.

Sect. 3.—The Committee shall organize by appointing a chairman and secretary. The secretary shall make a correct record of the proceedings, with such testimony as may be presented, which record shall be produced to the Division on the call of any member, after the Committee have reported.

Sect. 4.—If the Committee agree that the charge is sustained, they shall report the fact to the Division by resolution, with a second resolution to the effect that the brother be reinstated or expelled, as the case may be—which report and resolution shall be laid on the table at least one week, and the offending brother shall be notified of the character of the resolutions, by the R. S., and requested to be present at the time appointed for considering the same, with the view of giving him an opportunity to make a defence.

Sect. 5.—If the committee agree that the charge is not sustained, they shall report a resolution to that effect; and if the resolution be adopted the charge shall be dismissed.

Sect. 6.—When the committee report the charge sustained, and a majority of the members present at a regular meeting ballot in favour thereof, the offending person shall forfeit his membership, and the W.P. shall direct his name to be erased from the Constitution. If a majority of the Division vote in opposition to the resolution, all further proceedings shall be stayed, subject to appeal.

Sect. 7.—If two-thirds of those voting are in favour of reinstating a member who has been found guilty of violating Article II, he shall be restored to membership by re-signing the Constitution, and paying for the first offence five shillings, and for the second offence ten shillings, which shall be paid to the F.S. at the meeting succeeding the vote, or the member to stand suspended until the fine is paid. The power to reinstate, however, shall not extend over the term of one month from the time the offence was proven.

Sect. 8.—When the Division vote in favor of reinstatement, and the member neglects to come forward to sign the Constitution for one month thereafter, he may be declared expelled by a two-third vote.

Sect. 9.—If the Division refuse to reinstate a member, he shall be declared expelled by the W. P., and the R. S. shall give the usual notice.

Sect. 10.—A member convicted of violation of the pledge after the second time, can be reinstated by a two-third vote of the Division—the Division prescribing the penalty.

Sect. 11.—If a brother come forward and acknowledge that he has violated Article II, the Division after erasure of name, &c., may, at their option, reinstate him the same evening, if two-thirds of the members voting are in favour thereof.

Sect. 12.—An officer or representative to the Grand Division violating Article II, shall not be able to fill any official position for twelve months from the time he is reinstated.

Sect. 13.—A member expelled under this Article shall not be eligible for membership until six months thereafter.

ARTICLE XI.

No alteration or addition shall be made to this Constitution, unless by a two-third vote of the National Division.

REVISED RULES.

ARTICLE I.—ARTICLE II. CONSTITUTION OF SUBORDINATE DIVISIONS.

Sect. 1.—Owing to the difficulty of determining the exact time when the juice of the apple becomes intoxicating, the National Division deems it expedient to declare the use of CIDER, as a beverage, whether fermented or unfermented, a violation of the pledge.

Sect. 2.—A member who makes, buys or sells spirituous or malt liquors, wine or cider, as a beverage, for another person, even though he may not make any profit thereby, violates the pledge.

Sect. 3.—It is hereby declared, that the true intent and meaning of the pledge is to prohibit the manufacture, traffic and use of all alcoholic or intoxicating liquors, as a beverage, whether enumerated by name or not.

Sect. 4.—Sections 2 and 3 of this chapter, shall not be so construed as to interfere with the agents of the law in the regular discharge of their official duties.

Sect. 5.—A certificate or prescription to use intoxicating liquors, as a medicine, signed by a physician, shall not necessarily relieve a brother from trial for violation of Article II, but the subordinate Division in the case shall decide on the propriety of trial, and shall be the judge of any wantonness or collusion in the matter.

Sect. 6.—A brother who has violated Article II. and is reinstated, shall be admitted without any further ceremony than re-signing the Constitution, which shall be done in open Division.

Sect. 7.—Erasure of name for violating Article II, as per Article X, Sect. 6, is not expulsion. An expelled member cannot be reinstated

ARTICLE II.—NON-PAYMENT OF DUES.

Sect. 1.—If a member neglect to pay his dues for one year, his membership may be declared forfeited by a two-third vote of the Division.

Sect. 2.—When a member is one year in arrears for dues, it shall become the duty of the F. S. to prefer a charge to that effect, to the Division, which shall be referred to a Committee of five for investigation.

Sect. 3.—A person who forfeits his membership under this Article, shall only be re-admitted into the Order as a new member, by ballot and initiation—and such person shall not be eligible for admission until the expiration of six months after the time his membership is declared forfeited.

Sect. 4.—A member suspended for the period of six months or longer, for non-payment of dues, may be admitted on the same terms as a new member.

ARTICLE III.—PROPOSITIONS FOR MEMBERSHIP.

Sect. 1.—Propositions for membership may be received at special meetings.

Sect. 2.—Any action of a Division in reference to an individual proposed for membership, without his consent, is invalid.

Sect. 3.—When an individual has been proposed for membership to a Division, with his consent, he cannot, while his name is before it, and previous to election or rejection, be proposed in any other Division.

ARTICLE IV.—FORFEITURE OF HONORS.

Sect. 1.—A member who is expelled, or who forfeits his membership by non-payment of dues, shall forfeit all honors.

Sect. 2.—The seat of any officer may be declared vacant for neglect of duty for three successive meetings, by a vote of two-thirds of the members present at a regular meeting, after one week's previous notice has been given:

ARTICLE V.—ENTITLED TO HONORS.

Sect. 1.—A brother who fills the office of W. P. or W. A. during either of the three first terms of a new Division, shall be as much entitled to the honors as though he had previously served in subordinate stations.

Sect. 2.—A brother who renders constitutional service in one Division, and then withdraws and unites with another, shall be entitled to the honors the same as though he had not withdrawn.

ARTICLE VI.—WITNESSES ON CHARGES.

Others than Sons of Temperance are competent witnesses on a trial.

ARTICLE VII.—TRAVELLING, WITHDRAWAL, AND CLEARANCE CARDS.

Sect. 1.—The Travelling and Withdrawal Card, issued by the National Division, shall be the only one recognized under this jurisdiction. They shall be furnished at the rate of four dollars per hundred.

Sect. 2.—Said Card must have the signature of the M. W. Scribe of the National Division on the upper border, the seal of the Grand Division on the left lower corner, with the signature of the Grand Scribe on the lower border; the seal of the Subordinate Division on the right lower corner, with the signature of the W. P. and R. S. between the seals; and the signature of the brother to whom the card is granted on the right bor-

der. If the card be granted by a Division existing in a State or Territory having no Grand Division, the card shall be valid without the seal of a Grand Division, or signature of a Grand Scribe.

Sect. 3.—A *Travelling Card* shall not be granted for a longer time than one year; and it shall be of no effect after the expiration of the time for which it is granted. Before a brother is entitled to a *Travelling Card*, he must pay his dues in advance for the full time such card is desired, and not less than seven pence half-penny for the card.

Sect. 4.—A brother, before making application for a *Withdrawal Card*, shall pay all dues and demands which may be against him on the books of the Division, and not less than seven pence half-penny for the card.

Sect. 5.—A *Withdrawal Card* retained by a brother for more than one year after the expiration of its date, shall be null and void.

Sect. 6.—A Division shall have jurisdiction over the conduct of a brother to whom it has granted a *Withdrawal card*, until such member shall have become a member of another Division, or until such card shall have become null and void by the expiration of its date.

Sect. 7.—A person whose *Withdrawal card* has become null and void, shall only be admitted to the Order as a new member—that is to say, by ballot and initiation.

Sect. 8.—If a subordinate Division surrenders or forfeits its charter, or is suspended, the Grand Division having jurisdiction shall have the right to grant a *Clearance Card* to each of the members of said Division making written application for the same, who may be deemed worthy by said Grand Division.

Sect. 9.—A *Clearance Card* shall be regarded in the same manner as a *Withdrawal Card*. It shall be in the following words:—

Grand Division of the Sons of Temperance, of—

LOVE, PURITY, AND FIDELITY.

WHEREAS _____, whose signature appears on the right margin hereof, was a member of the late _____ Division, No. _____, of _____ [“WHICH HAS BEEN SUSPENDED” or “WHOSE CHARTER HAS BEEN SURRENDERED,” or “FORFEITED,” as may be,] and is recognized as a worthy brother;—this is to make known that we have granted him this CLEARANCE CARD, which is to be received in the same manner as a Withdrawal Card from a Subordinate Division in regular standing in accordance with Article VII, Sections 8 and 9 of the Revised Rules of the National Division.

In testimony whereof, we have caused this to be signed by our G. W. P. and G. Scribe, and the seal of the Grand Division to be annexed, in _____ of _____ this _____ day of _____ 18____.

_____, G. S.

Sect. 10.—If a member in possession of a Clearance Card, shall violate Article 2, Constitution of Subordinates, or any other of our laws, a charge shall be made to the G. W. P., or his Deputy, in whose jurisdiction the offence shall have been committed, who shall transfer the same to a Subordinate Division in the vicinity of the offending brother, for trial in the usual way.

ARTICLE VIII.—RESIGNATION.

Sect. 1.—Should a member wish to dissolve his connection with the Order, he shall pay all demands against him on the books of the Division, and then tender a written resignation, which shall lay upon the table one week, when, if still desired, it shall be granted—unless there be a charge against him, or in the opinion of two-thirds of the members present, he has been guilty of conduct, which renders him liable to a charge; provided, however, that such resignation shall not take effect until the expiration of the quarter in which such resignation is tendered

Sect. 2.—A member whose resignation has been accepted shall forfeit all claims whatever upon the Order. Nevertheless he shall be eligible to be re-admitted by

the usual ballot at any time thereafter. If re-admitted within three months from date of resignation, he shall be restored by paying the initiation fee and re-signing the Constitution—otherwise he must stand as a new member, and be again initiated.

ARTICLE IX.—VISITING BROTHERS.

Sect. 1.—Visiting brothers shall only be admitted by the quarterly password and explanation, or the travelling password and explanation, and the Travelling card, except vouched for by the G. W. P. or his Deputy, according to the B. B.

Sect. 2.—In order to facilitate visiting, it shall be proper to admit a brother to a Division during the months of October and November on the travelling password and explanation of the previous year, provided his Travelling card has not expired.

Sect. 3.—A Division shall not have the right to refuse admission to a Son of Temperance who is able to work his way according to the rules laid down, unless it be known that he has lost his membership, or been admitted irregularly.

ARTICLE X.—GIVING PASSWORDS TO TRAVELLING BROTHERS.

Sect. 1.—A W. P. shall be authorized to communicate the travelling password and explanation, to a travelling brother, when requested so to do by the W. P. of the Division to which said travelling brother belongs, in writing, over the seal of said Division.

Sect. 2.—It shall be the duty of the W. P. before communicating the travelling passwords, under the preceding section, to see that the Travelling card has not run out of date: and also to satisfy himself that the person making the application is truly a Son of Temperance, and the brother represented.

ARTICLE XI.—DIVISIONS WITHOUT MEMBERS QUALIFIED TO TAKE OFFICE.

A Division having no members constitutionally qualified or willing to accept the office of the W. P., it shall be taken charge of by the G. W. P. or his deputy, who shall preside over the same until such time as there may be found a brother properly qualified and willing to take the office.

ARTICLE XII.—CHARTER MEMBERS.

Sect. 1.—If an applicant for a charter fail to present himself for initiation within three months after the organization of a subordinate Division, his name shall be erased from the charter, and the first name signed to the Constitution, after the charter members, shall be inserted in place thereof. Should more than one fail to appear, their names shall be erased, and a corresponding number added in the order as they signed it.

Sect. 2.—The name of a regularly admitted charter member shall not be erased from the charter, even should he be expelled, suspended, or otherwise deprived of membership.

Sect. 3.—At the opening of a new Division, the officiating brother shall be authorized to add to the number of the charter members, at the request of the applicants, returning the names so added in his report.

ARTICLE XIII.—SURRENDER OF CHARTER.

Sect. 1.—A proposition to surrender a charter shall lie upon the table at least two weeks before being acted upon.

Sect. 2.—A charter shall not be surrendered so long as ten members, who have paid up their weekly dues, express a willingness to fill the offices and sustain the Division.

ARTICLE XIV.—COMMUNICATIONS FROM SUBORDINATE DIVISIONS.

Sect. 1.—Appeals, protests, and other communica-

tions from a Subordinate Division to the National Division, must pass through its Grand Division.

Sect. 2.—Members of Subordinate Divisions have the right of appeal to Grand Divisions, and through Grand Divisions to the National Division.

Sect. 3.—Members of Grand Divisions have the right of appeal to the National Division.

ARTICLE XV.—HONORARY MEMBERS.

No Subordinate Division shall admit a person as an honorary member.*

ARTICLE XVI.—PAST WORTHY PATRIARCH.

A P.W.P. is not a constitutional officer, or subject to fine under a general Rule or By-law for the fine of officers; nevertheless, Divisions shall have power by special enactments to fine acting P.W.P.'s for neglect of duty.

ARTICLE XVII.

All rules inconsistent with the foregoing are hereby repealed.

* "Provided that persons of old age, or under disability or disease, may be admitted, but remain in the position of members not entitled to benefits."—See Journal 8th Session. M. W. S.

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ARTICLE I.—MEETINGS.

Sect. 1.—The regular weekly meetings of this Division shall take place every Friday evening; but for special reasons they may be adjourned to some other evening. The W. P. or in his absence the W. A. or, if neither be present the senior P. W. P. in attendance shall take the chair at half-past seven o'clock precisely, from October 1st to the last of April, and at eight o'clock precisely during the remainder of the year.

Sect. 2.—Ten members shall form a quorum.

Sect. 3.—The Division shall close its meetings at or before ten o'clock, unless a resolution shall pass prior to that hour for extension of time.

ARTICLE II.—FEES AND DUES.

Sect. 1.—The Initiation fees for this Division shall be as follows:

	£	s.	d.
From 18 to 21 years	-	-	0 10 0
21 to 25 "	-	-	0 12 6
25 to 30 "	-	-	0 15 0
30 to 35 "	-	-	0 17 6
35 to 40 "	-	-	1 0 0
40 to 45 "	-	-	1 2 6
45 to 50 "	-	-	1 7 6
50 to 55 "	1s. 3d. add.		for each year.
55 to 60 "	2s. 6d.		do.
60 and upwds.	5s.		do.

Clergymen shall be admitted for a fee of ten shillings.

Sect. 2.—At the last regular meeting in each month every member shall pay one shilling and six pence.

ARTICLE III.—APPROPRIATION OF FUNDS.

Sect. 1.—Every brother who has been a member in good standing for one year previous, and who is not more than four months in arrears, shall receive from the funds during sickness, not caused by his own immoral conduct fifteen shillings per week for the period of eight weeks, and ten shillings per week for a further period of eight weeks, after which no additional benefits shall be granted to the same brother for one year, except by special vote of the Division.

Sect. 2.—Any brother allowing his dues to remain unpaid for more than four months, shall not be eligible for benefits until four weeks after the same have been paid,—provided the brother shall not have been absent from the city under circumstances that prevented him from remitting them.

Sect. 3.—Any sick brother who may reside of be at the time of his sickness at a distance from the city, or absent from the Province, shall forward with his application for benefits, a certificate of his sickness signed by a magistrate, clergyman or respectable physician.

Sect. 4.—Before paying benefits it shall be the duty of the W. P. to ascertain whether the brother has paid his dues in the manner above prescribed.

Sect. 5.—Funeral benefits shall be in accordance with the Constitution. (See Sect. 4 and 5, Art. 6, Con.)

ARTICLE IV.—PRIVILEGES OF MEMBERS.

Sect. 1.—Any member who is three months in arrears may receive the password, and visit the Division, but shall not be allowed to vote or take part in any debate, respecting the appropriation of funds.

Sect. 2.—Any member six months in arrears, may, after due examination of his case, be suspended from all Divisional privileges, for six months or longer; but at any time during his suspension, may be restored to privileges by the payment of the sum of ten shillings.

ARTICLE V.—DUTIES OF OFFICERS.

Sect. 1.—The duties of the P. W. P. shall be discharged by the junior P. W. P. of the Division.

Sect. 2.—The W. P. shall perform the following duties in addition to those enjoined by the Constitution: 1st. On the night of his installation he shall appoint a Chaplain, and also Investigating, Auditing and Financial Committees, for the quarter, naming the Chairman for each. 2nd. In cases of sickness, he shall appoint for each night watchers. 3rd. He shall uniformly and impartially enforce the penalties decreed by the By-laws, unless the offender be excused by a two-third vote of the Division.

Sect. 3.—At the end of every month the Treasurer shall pay over to the Trustees any sums above Five Pounds, then in his hands, and at the close of his period of office he shall pay over to them all the money in his possession, receiving from them a receipt for every payment.

Sect. 4.—Before any successful candidate is admitted for initiation, the Assistant Conductor shall receive his initiation fee.

Sect. 5.—The F. S. at the second regular meeting in each month, shall prefer a charge against every member who may be six months or more in arrears, which charge shall be referred to a Committee of five for investigation and report.

Sect. 6.—The officers shall attend every regular meeting of the Division, and when duly notified, every special meeting; they shall be present when the Division is opened.

ARTICLE VI.—DUTIES OF COMMITTEES, WATCHERS AND TRUSTEES.

Sect. 1.—The Investigating Committee, consisting of three members, shall examine the Black Book, carefully ascertain the age, health, profession, and general character of the Candidates for membership; and make a faithful report.

Sect. 2.—The Visiting Committee shall consist of three members, together with the W. P., W. A., R. S., and T.: at least three of whom, when directed by the W. P., shall visit every sick brother, who may reside not more than three miles from the Division Room, within twenty-four hours after notice is given of his illness, and report his case to the Division.

Sect. 3.—The Auditing Committee, consisting of three members, shall examine the accounts of the F. S. and T. for the previous quarter, and report at next regular meeting.

Sect. 4.—The Financial Committee, consisting of three members, shall superintend the necessary purchases and expenditure, examine the Bills against the Division which may from time to time be submitted, and report concerning them at next regular meeting.

Sect. 5.—No person shall be appointed Chairman of a Committee, who is absent at the time of appointment; and if any vacancy occur in a Committee, it shall be filled up by the W. P. at the next meeting.

Sect. 6.—Every report shall be written and shall be signed by a majority of the Committee.

Sect. 7.—The Watchers, if the Division think it necessary, shall watch over the sick brother, either by themselves, or by a substitute; unless the disease be contagious or infectious.

Sect. 8.—The Trustees, who shall be three in number,

and who shall be elected annually, at the first meeting in October, shall invest or pay over, as the Division may decide, at any regular meeting, by a vote of two-thirds of the members present, the money which they may have received from the Treasurer.

Sect. 9.—For neglect of duty, a Trustee may be removed from office by a motion which shall have laid on the table one week; and which shall have been sanctioned by a vote of two-thirds of the members present at a regular meeting.

ARTICLE VII.—DUTIES OF MEMBERS.

Sect. 1.—Every brother at his initiation, shall pledge himself to support the Constitution and By-laws by subscribing his name to them; and shall at the same time, state to the F. S. his place of residence.

Sect. 2.—Any member who shall make public, business which should be known only to the Division, or who shall divulge the name of a brother who may have spoken or voted against a candidate for membership—or who shall mention to any person not a member of the Order, any application for membership before it shall have been favorably received—shall be subject to a fine not exceeding five shillings.

Sect. 3.—When a member wishes for a Card of Withdrawal, he shall state his desire at a regular meeting; and when all dues are paid, he shall receive his card from the F. S.

Sect. 4.—Brethren applying for admission by card, if elected, shall pay half the regular initiation fee.

ARTICLE VIII.—ELECTIONS.

Sect. 1.—In balloting for members, the ballot box shall be placed before the W. P. and shall be examined by him and the W. A.

Sect. 2.—Every successful Candidate shall receive from the R. S. as soon as possible, a written notice of

his election, and a request to come forward for initiation. If this be not done by the Candidate within six weeks, the election shall be considered void, unless he be sick or absent from the city.

ARTICLE IX.—MEETINGS.

In the event of the death of a brother, unless his relatives object, the W. P. shall direct the R. S. to invite the brethren of this and other Divisions to meet at the Room, and attend the funeral in a body.

ARTICLE X.—AMENDMENTS.

No part of these By-laws shall be materially altered or repealed, unless the proposed alteration be stated in writing at least two weeks before discussion; nor shall it be adopted unless two-thirds of the members present vote in favour of the change. To meet a peculiar case, however, any By-law may be suspended by a unanimous vote.

ARTICLE XI.—ORDER OF BUSINESS.

The business of the Division shall be transacted in the following order:—

- 1st. The Division shall be opened in the manner prescribed in the Blue Book.
- 2nd. The F. S. shall call the roll of Officers, note absentees, and collect fines.
- 3rd. The R. S. shall read the minutes of the previous meeting.
- 4th. The Report of the Committee of Investigation shall be received.
- 5th. Persons previously proposed shall be balloted for.
- 6th. Persons previously elected, and in waiting, shall be initiated.
- 7th. Applicants for membership shall be proposed.
- 8th. Reports of Special and Financial Committees shall be received.
- 9th. The W. P. shall enquire whether any cases of sickness have occurred since last meeting.
- 10th. He shall make the same enquiry about violations of the rules.
- 11th. Miscellaneous business shall be transacted.

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RULES OF ORDER.

DUTIES AND PRIVILEGES OF W. P.

Rule 1. It shall be the duty of the W. P. to preserve order, and to endeavour to conduct all business before the Division to a speedy and proper result.

Rule 2. He shall state every question properly presented to the Division; and before putting it to vote, shall ask, "Is the Division ready for the question?" Should no member offer to speak, he shall put it, and after he has risen, no member shall be permitted to speak upon it.

Rule 3. The W. P. shall have a casting vote in case of a tie, but in ordinary shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debateable, unless entertaining doubts on the subject, he invite discussion.

Rule 4. He may speak to points of order, in preference to other members of the Division, rising from his seat for that purpose, and shall decide questions of order, subject to an appeal to the Division by any two members, which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

Rule 5. When an appeal is made from the decision of the W. P., he shall put the question thus: Shall the decision of the chair be sustained?

Rule 6. It shall be the duty of the presiding officer, and the privilege of any member of the Division to call

a member to order who violates an established Rule of Order.

MOTIONS.

Rule 7. A motion must be seconded, and afterwards repeated from the chair, or read aloud before it is debated. A motion shall be reduced to writing if any brother require it.

Rule 8. All *resolutions* shall be submitted in writing.

Rule 9. Any brother having made a motion may withdraw it, with leave of his second, before it is debated, but not afterwards without leave of the Division.

Rule 10. A motion to amend an amendment, shall be in order, but to amend an amendment to an amendment shall not be entertained.

Rule 11. An amendment destroying, or altering the intention of a motion shall be in order: but an amendment relating to a different subject shall not be in order.

Rule 12. On amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the words proposed to be struck out and those to be inserted, and finally the paragraph as it would stand if so amended.

Rule 13. On the call for a division on the question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

DEBATE.

Rule 14. When a member speaks or offers a motion, he shall rise in his place, and respectfully addressing the W. P., confine himself to the question under consideration, and avoid personality or unbecoming language.

Rule 15. When a member is called to order, he shall take his seat until the point is determined.

Rule 16. When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

Rule 17. No brother shall speak more than twice, nor longer than ten minutes each time, on any question, without leave of the Division, which leave shall be granted or refused without debate.

Rule 18. While a brother is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question. A brother allowed 'to explain,' shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

Rule 19. For any brother in speaking to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer or of the Division.

Rule 20. If any brother shall deem himself personally aggrieved by a decision of the chair, he may appeal from said decision.

Rule 21. Any conversation, by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

PRIVILEGED QUESTIONS.

Rule 22. When a question is before the Division, the only motions in order shall be, 1st. To adjourn; 2nd. The previous question; 3rd. To lay on the table; 4th. To postpone indefinitely; 5th. To postpone to a definite period; 6th. To refer; 7th. To divide, if the sense will admit of it; or 8th. To amend—to take pre-

cedence as herein arranged, and the first three to be decided without debate.

Rule 23. When the previous question is moved and seconded, it shall be in this form: "Shall the main question be now put?" If this is carried, all further motions, amendments, and debates shall be excluded, and the question put without delay. If the question has been amended, the question shall be taken on the amendment first. If more than one amendment has been made, the last made amendment in order shall take precedence in the vote. It shall not be in order to reconsider the agreement to take the "previous question."

Rule 24. When a motion is postponed indefinitely, it shall not come up again during the session.

ADJOURNMENT.

Rule 25. A motion to adjourn shall always be in order, except—1st. When a member is in possession of the floor; 2nd. While the yeas or nays are being called; 3rd. When the members are voting; 4th. When adjournment was the last preceding motion; or 5th. When it has been decided that the previous question shall be taken.

Rule 26. A motion to adjourn simply, cannot be amended, but a motion to adjourn to a given time may be, and is open to debate.

QUESTIONS NOT DEBATEABLE.

Rule 27. 1. A motion to adjourn, when to adjourn simply. 2. A motion to lie on the table when claiming privilege over another motion. 3. A motion for the previous question. 4. A motion to reconsider. 5. A motion to read a paper. 6. A motion to take up particular items of business. 7. Questions of order whilst the previous question is pending. 8. Questions of order when not appealed from the decision of the W. P. or not submitted by him to the Division.

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READING OF PAPERS.

Rule 28. The reading of any paper called for relating to the subject under debate, shall always be in order.

TAKING THE VOTE.

Rule 29. When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made; in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

Rule 30. When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

Rule 31. The yeas and nays upon any subject before the Division may be called for by two members, and upon the assent of one-third of the members present shall be so taken. They may be called for at any time before a peremptory decision of the vote by the chair.

Rule 32. In taking the yeas and nays, the R. S. shall call the roll, and record the yeas and nays; after the roll is called the result shall be read aloud to rectify mistakes, if any, after which the R. S. shall hand the vote to the W. P., who shall announce the same.

Rule 33. In voting by yeas and nays, all present in regular standing in the Division, must vote, unless excused by the Division, but no member shall vote who was not in the room at the time the question was put. A motion to excuse shall be decided without debate.

FILLING BLANKS.

Rule 34. When any blank is to be filled by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the largest sum and the most remote time.

RE-CONSIDERATION AND REPEAL.

Rule 35. A question may be re-considered any time during the session, or at the first regular session held thereafter; but a motion for re-consideration being once made, and decided in the negative, shall not be renewed before the next regular session.

Rule 36. A motion to re-consider must be made and seconded by members who voted in the majority, except in the case of the rejection of a candidate by the black balls, when it shall be competent for any member to move a re-consideration. No question shall be re-considered more than once; nor shall a vote to re-consider be re-considered. To re-consider any resolution, &c. the decision of which has *officially* passed out of the Division, shall not be in order.

Rule 37. A motion to repeal or rescind a resolution shall be offered at a regular session one week before action shall be taken on the same, and shall only be in order when the motion to re-consider is no longer available.

COMMITTEES AND THEIR REPORTS.

Rule 38. The brother first named in the appointment of a committee shall be the chairman of the same, and shall call the committee together at such time and place as he may select; but when thus convened, any committee may elect its own chairman and scribe.

Rule 39. All reports of committees, except reports of progress, shall be made in writing, and signed by a majority.

Rule 40. When a majority report is followed by a report from the minority of a committee, the former, after being read, shall lie upon the table until the latter is presented; after which, on motion, either may be considered.

Rule 41. When a report has been read, it shall be considered as properly before the Division without a motion to accept.

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