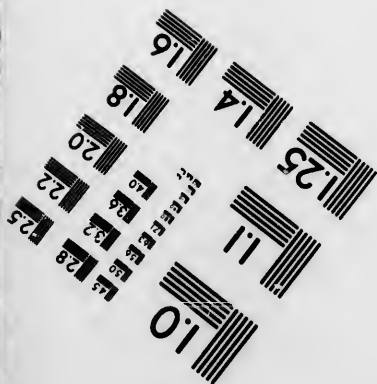
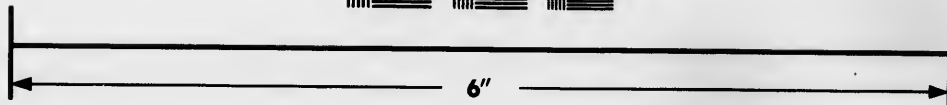
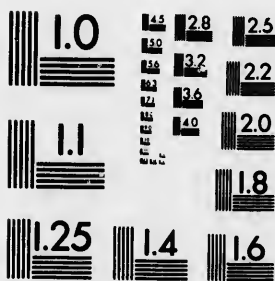


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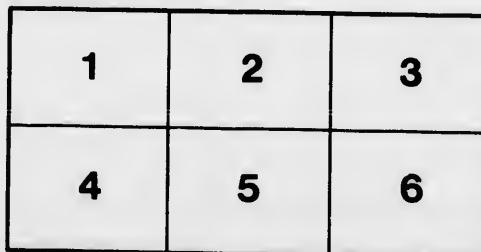
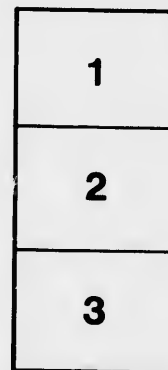
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RECOMMENDED

CONSTITUTION and BY-LAWS

DIVISION and SUBORDINATE GRANGES

Patrons of Husbandry,

ORGANIZED

1876.

COLCOCK & DURNAN, WELLAND TELEGRAPH,
Printers to the Dominion Grange, P.H.

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[FINNIE A.]

OFFICERS.

Worthy Master.

Overseer.

Lecturer.

Steward.

Ass't Steward.

Chaplain.

Treasurer.

Secretary.

Gatekeeper.

Ceres.

Pomona.

Flora.

Lady Ass't Steward.

Executive Committee.

5/12/17

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CONSTITUTION

OF THE

DIVISION GRANGE.

ARTICLE I.—TITLE.

This Grange shall be known and distinguished as the.....
PATRONS OF HUSBANDRY, and in all its acts shall be subject to the Constitution of the Dominion Grange.

ARTICLE II.—MEMBERS.

The Members of the Division Grange shall be composed of Masters and Delegates of the subordinate Granges in its jurisdiction. The wives of Masters and Delegates, who have taken the Fourth Degree, shall be members. Past-Masters and their wives who have taken the Fourth Degree, shall be Honorary Members and eligible to office, but not entitled to vote.

ARTICLE III.—OFFICERS.

SEC. 1. The officers of this Grange shall be the usual officers of a Grange and an Executive Committee of three. The Executive Committee shall have power to appoint a Grange Agent subject to the approval of the Grange; said Agent shall give suitable bonds to the Executive Committee for the faithful performance of duty.

SEC. 2. The Master and Secretary shall be ex-officio members of the Executive Committee.

ARTICLE IV.—ELECTIONS.

The Officers of this Grange shall be elected and installed annually, at the first regular meeting in January. All elections shall be by ballot.

ARTICLE V.—QUORUM.

Ten members shall constitute a quorum; but a less number can adjourn from time to time.

ARTICLE VI.—DEPUTY.

SEC. 1. The Master of the Division Grange shall recommend to the Master of the Dominion Grange for appointment, a suitable person to act as Deputy in his Division, whose duty it shall be to organize new Granges; to instal officers, when the same have been elected; and shall be vigilant that no disorder shall obtain in the Granges in his jurisdiction, and shall promptly report any such to the Master of the Division Grange, whose duty it shall be to suspend such offending Grange, and at once forward to the Master of the Dominion Grange notice of the same, together with the evidence in the case,

SEC. 2. The Deputy's fee for organizing new Granges shall be

ARTICLE VII.—JURISDICTION.

SEC. 1. The jurisdiction of this Grange shall extend over the Counties of

SEC. 2. No new Grange shall be organized nearer than FIVE miles of any Grange previously organized without consent of the Division Grange.

SEC. 3. All lines of jurisdiction for organization and between Granges previously organized shall be understood to mean the nearest distance to be reckoned by the usual travelled roads.

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SEC. 4. Deputies organizing new Granges shall admit no person residing within the jurisdiction of any other Grange without consent of said Grange, or any person who sells intoxicating liquors, or is an habitual drunkard.

ARTICLE VII.—FISCAL YEAR.

The fiscal year of this Grange shall date from the 1st day of April and end the last day of March.

ARTICLE IX.—QUARTERLY DUES.

The Secretary shall see that the quarterly dues of Subordinate Granges are promptly paid, and in case the dues remain delinquent two quarters, the delinquent Grange shall be reported to the Master of the Division Grange. Upon receiving such notice he shall warn the delinquent Grange, and if the dues are not paid in thirty days, shall suspend such delinquent Grange, and forward such notice immediately to the Master of the Dominion Grange.

ARTICLE X.—SUSPENSION.

The Master of the Division Grange and the Members of the Executive Committee shall be empowered to suspend from office any officer of the Division Grange who may prove inefficient or derelict in the discharge of his duties, subject to appeal to the next session of the Division Grange.

ARTICLE XI.—AMENDMENTS.

All propositions for amending or repealing this Constitution, or any part of it, shall be presented in writing at a regular meeting, and shall lie over till the next regular meeting, when it may be acted upon if agreed to by two-thirds of the members present,

BY-LAWS.

ARTICLE I.

SEC. 1. Subordinate Granges shall elect annually, at their last meeting in December, two Delegates besides the Master, to represent them in the Division Grange.

SEC. 2. New Granges formed during the year shall elect their delegates at the first regular meeting.

ARTICLE II.—MEETINGS.

SEC. 1. This Grange shall hold regular quarterly meetings, commencing the first

in January, and be held the first

in each quarterly week thereafter, at

SEC. 2. Special meetings may be called by the Master and Secretary by giving written notice to each subordinate Grange ten days preceding, or by a vote of the Grange at a regular meeting.

ARTICLE III.—COMMITTEES.

All Committees, unless otherwise ordered shall consist of three members; to be appointed as follows:—Two members by the Master and one by the Overseer.

ARTICLE IV.—FINANCE COMMITTEE.

At the regular annual meeting in January a Committee on Finance shall be appointed, whose

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duty it shall be to audit all accounts and examine all financial records, to whom shall be referred the reports of the Secretary and Treasurer for examination.

ARTICLE V.—DUTIES OF OFFICERS.

SEC. 1.—It shall be the duty of the Master to preside at all meetings of the Grange: to see that all officers and members of committees properly perform their respective duties; to see that the Constitution of the Dominion Grange, the By-Laws of this Grange and the usages of the order are observed and obeyed; to sign all drafts upon the Treasury, and generally perform all duties pertaining to such office.

SEC. 2. It shall be the duty of the Overseer to assist the Master in preserving order; to preside over the Grange in the absence of the Master, and in case of the vacancy of the office of Master, he shall fill the same until the next annual meeting.

SEC. 3. The duties of the Lecturer shall be such as usually devolve upon that officer in subordinate Granges.

SEC. 4. It shall be the duty of the Steward to have charge of the Inner Gate, and perform such other duties as are required by the Ritual.

SEC. 5. The Assistant-Steward shall assist the Steward in the performance of his duties.

SEC. 6. The Secretary shall keep an accurate record of all meetings of the Grange, make out all necessary returns to the Dominion Grange, keep the accounts of the Subordinate Granges with the Division Grange, and pay over quarterly to the Treasurer all moneys coming into his hands and take a receipt for the same. He shall also keep a complete register of the number and name of all Subordinate Granges, and the name and address of the Master and Secretary of each, and shall pay quarterly to the Secretary of Dominion Grange the sum of twenty-five cents for

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each man, and twelve cents for each woman, so reported to him as admitted into the Order, and a further sum of two cents per quarter for each member of the Order within jurisdiction of such Grange. He shall also give a condensed report of the business transactions of the Grange, stating the articles procured, the price and amount of each, and the name of the party furnishing the same.

SEC. 7. It shall be the duty of the Treasurer of the Division Grange to receive all moneys, giving his receipt for the same; to keep an accurate account thereof, and pay them out on the order of the Master of the Division Grange, countersigned by the Secretary. He shall render a full account of his office at each annual meeting, and deliver to his successor in office all moneys, books, and papers pertaining to his office; and he shall give bond in double the amount likely to pass into his hands, said bond to be approved by the Executive Committee.

SEC. 8. It shall be the duty of the Gate Keeper to see that the gates are properly guarded.

SEC. 9. The duties of the Chaplain and the lady officers shall be such as are prescribed by the Ritual.

SEC. 10. It shall be the duty of the Executive Committee to exercise a general supervision of the affairs of the order during the recess of the Grange, to instruct the Secretary in regard to printing, &c., to decide all questions and appeals referred to them by the officers and members of Subordinate Granges, to lay before the Grange at each session a report of all such questions and appeals and their decisions thereon.

ARTICLE VI.—TRADING TICKETS.

Trading tickets shall be supplied to all members, each member to be entitled to one. All tickets to be stamped with the seal of the Division Grange. One person is not permitted to do business on another's ticket; but each individual,

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ARTICLE VII.—ORDER OF BUSINESS.

The order of business of this Grange shall be as follows:

1. Opening the Grange.
2. Calling Roll and Reading Minutes.
3. Report from the Grange Agent.
4. Reports of Standing Committees.
5. Reports of Special Committees.
6. Unfinished Business.
7. New Business.
8. Suggestions for good of the order.

ARTICLE VIII.—GRANGE AGENT.

It shall be the duty of the Grange Agent to receive, collect, and forward, all orders for goods under the seal of the Division Agency, and upon their arrival to see that the same are properly distributed to the parties ordering. He shall levy such per cent. upon goods purchased and upon products sold through his agency as the Executive Committee of the Grange shall direct, and each quarter report the total cash value of such purchases and sales to the Grange. He shall keep a correct cash account of all money received and paid out by him as Grange Agent, and keep his books open to inspection, at all times, by the Executive Committee, and under their direction, make arrangements with the retail dealers and business houses of his district, for supplying goods to members of the order. He shall open a stock record, keep prices current from different localities that are deemed of importance, attend to the business correspondence of the Grange, and perform such other duties as the Grange or Executive Committee may from time to time direct, and receive such compensation for his services as the Executive Committee may designate, subject to the approval of the Grange.

ARTICLE IX.—AMENDMENTS.

These by-laws may be amended or repealed in the same manner as is provided for altering the Constitution.

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RULES OF ORDER.

1. When the presiding officer takes the chair the officers and members shall take their respective stations, and at the sound of the gavel there shall be a general silence. The Grange shall then proceed to open in regular form.
2. No question shall be stated unless moved by two members, or be open for consideration until stated by the Master. And when a question is before the Grange, no motion shall be received, unless to close; to lay on the table; the previous question; to postpone; to refer; or to amend. They shall have precedence in the order in which they are arranged, the first three of which shall be decided without debate.
3. Any member may call for a division of a question when the sense of it will permit.
4. The yeas and nays may be ordered by the Master, on the call of any member duly seconded.
5. After any question—except one of indefinite postponement—has been decided; any member who voted in the majority may, at the same time or next meeting, move for a reconsideration thereof, but no discussion of the main question shall be allowed, unless reconsidered.
6. No member shall speak more than once on the same subject, unless all the members wishing to speak have had an opportunity to do so, or more than twice without permission from the chair. And no member, while speaking, shall name another by his or her name, but shall use the appropriate designation belonging to his or her standing in the Grange.
7. The Master, or any member, may call a brother or sister to order while speaking, when

the debate shall be suspended, and the brother or sister shall not speak until the point of order be determined, unless to appeal from the chair, when he or she may use the words following, and no others: "Worthy Master, I respectfully appeal from the decision of the chair to the Grange." Whereupon the Grange will proceed to vote on the question: "Will the Grange sustain the decision of the chair?"

8. When a brother or sister intends to speak on a question, he or she shall rise in his or her place and respectfully address his or her remarks to the Worthy Master, confining him or herself to the question and avoid personalities. Should more than one member rise to speak at the same time, the Worthy Master shall determine who is entitled to the floor.

9. When a brother or sister has been called to order by the Worthy Master for the manifestation of temper or improper feelings, he or she shall not be allowed to speak again on the subject under discussion in the Grange, at that meeting, except to apologize.

10. On the call of five members, a majority of the Grange may demand that the previous question shall be put, which shall always be in this form: "Shall the main question now be put?" and until it is decided, shall preclude all amendments to the main question, and all further debate.

11. All motions or resolutions offered in the Grange shall be reduced to writing if requested.

12. When standing or special committees are appointed, the individual first named is considered as the chairman, although each committee has a right to elect its own chairman. Committees are required to meet and attend to the matters assigned them with system and regularity, and not by separate consultation, or in a loose and indefinite manner.

13. The Worthy Master, by virtue of his office, may attend all meetings of committees, take

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appointment of committees the Worthy Master,
who should ever preserve a courteous and con-
ciliatory deportment to all, not overlooking the
humblest member, has many opportunities for
bringing humble merit into notice, and of tesotin
and making available the capabilities of these
around him. He should carefully avoid both
petulancy and favoritism, and act with strict
impartially.

**RECOMMENDED
CONSTITUTION AND BY-LAWS**

- FOR -

SUBORDINATE GRANGES.

CONSTITUTION.

ARTICLE I.

SEC. 1. This Grange shall be known and distinguished as.....

Grange, No....., of the Province of.....

SEC. 2. The regular meeting of this Grange shall be held.....

SEC. 3. The time of meeting from the first of October to the first of April shall be....., and from the first of April to the first of October shall be.....

Special meetings may be called by the Grange or the Master of the Grange, or, in his absence, by the Overseer, when deemed necessary for the good of the Grange.

SEC. 4members shall constitute a quorum for the transaction of business.

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SEC. 5. The Grange shall be open at the above appointed time, in the Fourth Degree, if a sufficient number of members be present.

ARTICLE II.—MEMBERS.

SEC. 1. The members of this Grange are all who have been or may be initiated in, or affiliated therewith, who have subscribed to the Roll Books and who have not withdrawn, or been excluded for unworthy conduct, or non-payment of dues.

ARTICLE III.—OFFICERS.

SEC. 1. The officers of this Grange shall be ranked and titled as follows: Master, Overseer, Lecturer, Steward Assistant, Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Flora, Pomona, and Lady Assistant Steward. It is their duty to see that the laws of the order are carried out.

SEC. 2. *How Chosen.*—The officers of this Grange shall be elected and installed annually at the last regular meeting in December.

SEC. 3. All elections shall be by ballot.

ARTICLE IV.—APPLICATION FOR MEMBERSHIP.

SEC. 1. Application for membership must be made in the form prescribed by the Dominion Grange, and when made shall be announced in open Grange, and referred to a committee of investigation, consisting of three members, two appointed by the Master and one by the Overseer, who shall take the application in charge, and report at the next meeting.

SEC. 2. No persons shall be admitted in this Grange but those who are directly engaged in agriculture, and if having two occupations to be engaged to a greater extent in farming than the other.

ARTICLE V.—FEES AND DUES.

SEC. 1. The minimum fees for conferring four degrees for males in this Grange shall be three dollars, which shall accompany the petition.

SEC. 2. The minimum fees for conferring the four degrees on women shall be fifty cents, the money to accompany the petition in all cases.

SEC. 3. The minimum regular dues of the this Grange shall be ten cents per month for each member.

ARTICLE VI.—AMENDMENTS.

All propositions for amending or repealing this Constitution, or any part of it, shall be presented in writing at a regular meeting, and shall lie over until the next regular meeting, when it may be acted upon if agreed to by two-thirds of all the members present.

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BY-LAWS.

ARTICLE I.—DUTIES OF OFFICERS.

SEC. 1. MASTER.—It shall be the duty of the Master to preside at all meetings of the Grange ; to see that all officers and members of committees perform their respective duties as enjoined by the several charges and these By-Laws ; to inspect and announce the result of all balloting and other votes of the Grange ; see that all the laws and usages of the Order are duly understood and obeyed ; to sign all orders drawn on the Treasurer with the consent and approbation of the Grange, and perform such other duties as may be required by the Ritual or Grange, properly devolving upon that office.

SEC. 2. The lady officers, CERES, POMONA and FLORA, whose duties are prescribed by the Ritual, are the prominent representatives of their sex in the Grange room. Essays from them on the duties of Farmers' wives and daughters, the substantial comforts of life, the luxuries and adornments of home and the honor and dignity of manual labor and rural pursuits, cannot be of too frequent occurrence. They are intended as Lady Lecturers of the Grange.

SEC. 3. OVERSEER.—It shall be the duty of the Overseer to assist the Master in preserving order and decorum in the Grange, preside in the absence of the Master, and perform all other duties devolving upon that office.

SEC. 4. LECTURER.—It shall be the duty of the Lecturer to always be present with some useful information to read or cause to be read, when no regular business is before the meeting ; and see

particularly that all addresses, lectures and other information provided for the good of the Order and members of this Grange, are distributed to them.

SEC. 5. STEWARD.—It shall be the duty of the Steward to preside in the absence of the Master, Overseer, or Past Master; to have charge of the Inner Gate; to see that the field is properly arranged for labor; the working tools in their places; to conduct the ballot; to provide for the introduction and accommodation of candidates.

SEC. 6. LADY ASSISTANT STEWARD.—It shall be the duty of the Lady Assistant Steward to conduct her sister initiates and keep their feet from stumbling, and perform such other duties as are provided by the Ritual.

SEC. 7. ASSISTANT STEWARD.—It shall be the duty of the Assistant Steward to have charge of the candidates during initiation, and to see that the Regalia is properly distributed and cared for; also to give all due assistance to the Steward.

SEC. 8. TREASURER.—It shall be the duty of the Treasurer to receive all moneys, giving his receipt for the same; to keep an accurate account of said moneys and pay them out on the order of the Master, with the consent of the Grange; to render his books and a statement of his accounts with the Grange to the Finance Committee when called upon to do so; and to deliver to his successor all moneys, books, vouchers, etc., having reference to the finances of the Grange.

SEC. 9. SECRETARY.—It shall be the duty of the Secretary to record accurately all the proceedings of the Grange; to report quarterly to the Secretary of the Division Grange the names of all persons initiated or passed to higher Degrees, and pay to the said Secretary the sum of 75 cents for each man, and 37 cents for each woman initiated during that quarter, also a quarterly due of six cents for each member; to keep

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accounts of members with the Grange; to receive and pay over to the Treasurer all moneys, taking his receipt therefor; to draw and countersign all orders voted by the Grange, and to perform such other duties as may devolve upon that office.

SEC. 10. GATE KEEPER.—It shall be the duty of the Gate Keeper to see that the Gates are properly guarded, and to perform such other duties as may be required.

ARTICLE II.—COMMITTEES.

SECTION 1.—All special committees, unless otherwise ordered, shall consist of three members each.

SEC. 2.—The Master, at the time of his installation, shall appoint a Standing Committee on Finance, to consist of three members.

SEC. 3. It shall be the duty of the Committee on Finance to audit all bills and accounts previous to their being passed upon by the Grange, and they shall be authorized to examine the books and accounts of any officer, or member of any committee of the Grange, whenever they think proper, and shall report as speedily as possible on all matters they may have on hand.

SEC. 4. At the first regular meeting in each year there shall be elected by ballot three Trustees, who shall have charge of all property of the Grange, as well as all business in which the Grange shall have an interest.

ARTICLE III.—CHARGES.

SEC. 1. If at any time it shall appear that a member by his or her general conduct, either morally or otherwise, shall be working against the best interests of the Order, charges may be preferred against the offending member in accordance with the provisions of the following

article, and they may be expelled, or subjected to such penalties as a majority of the Grange may direct.

SEC. 2. In no case shall members of a Grange enter into litigation with each other until they shall have presented a plain statement of their differences to the Trustees of their Grange, and shall have allowed them an opportunity to adjust them, if possible.

ARTICLE IV.—SUSPENSIONS, WITHDRAWALS, ETC.

SEC. 1. No brother or sister of this Grange shall be suspended or expelled from membership unless charges be preferred in writing, duly specifying the offence, presented by a brother or sister in good standing, and the accused being allowed full opportunity to make his or her defence.

SEC. 2. Any member desirous of withdrawing from this Grange must pay all indebtedness thereto, and obtain the consent of the Grange.

ARTICLE V.

In case of the absence of any officer the Master shall have authority to appoint one *pro tem*.

ARTICLE VI.

The rituals of this Grange shall not be distributed among the members, but be kept by some one officer, except when in use in the Grange.

ARTICLE VII.

Any member divulging the offers made by manufacturers and others shall be liable to a fine of _____ or suspension from the Order.

ARTICLE VIII.

These by-laws may be amended or repealed in the same manner as is provided for altering the Constitution.

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RULES OF ORDER.

Rules of Order same as in Division Grange.

PRACTICAL SUGGESTIONS.

The work of the Subordinate Granges has two stages or periods.

First, we organize the Granges and study to become familiar with the work of the Lodge Room. We study to take in the essence and spirit of our beautiful and elevating ritual. We also get acquainted with each other. As a people we pay too little regard to the social and fraternal element in society. There are perhaps reasons why this is so, growing out of our earnest practical life, but it is none the less true that our happiness and well-being would be better promoted by cultivating more fully our social nature.

After the organizing period has passed we come to the business or material phase of our

work. Here we need to be governed by a large and enlightened wisdom. We are suffering from the oppressions of corporations. Manufacturers combine against us, and owing to circumstances by which we are surrounded, we perhaps do not understand at present just the best and most business-like method of remedying the evil. We need then to carefully study and mature our plans before we begin to act. We talk over among ourselves what we desire to do, and compare opinions as to the best methods of arriving at results. Having perfected our plans, we should be more than careful that we carry out in good faith and in a business-like way all agreements and contracts.

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