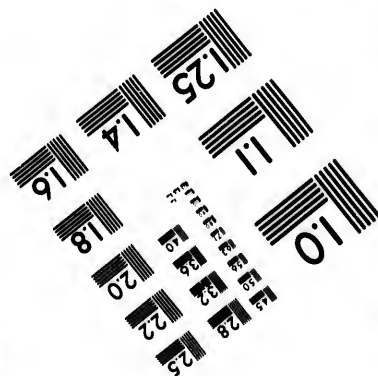
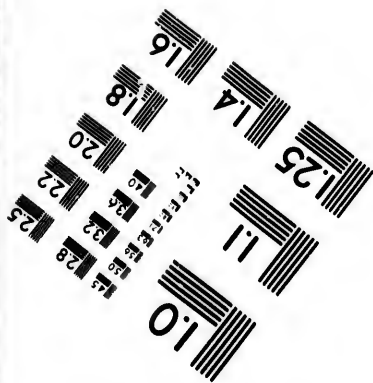
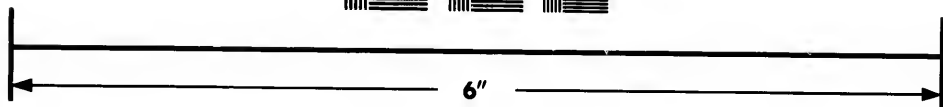
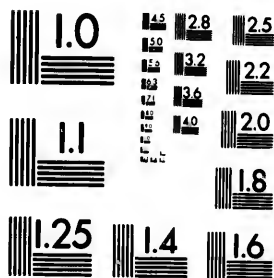


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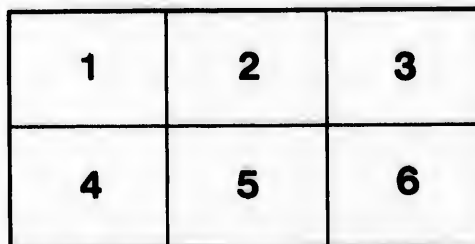
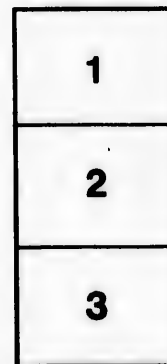
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CONSTITUTION  
OF THE  
PROVINCIAL, COUNTY  
AND  
PRIMARY LODGES  
OF THE ORDER OF  
BRITISH TEMPLARS.



HALIFAX, N. S.  
PRINTED BY MACNAB & SHAFFER,  
1867.

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## DECLARATION.

*The ladies and gentlemen whose names are annexed, feeling that it is both natural and reasonable that those who have common rights to protect, common interests to defend, and common objects to obtain, should act together and know each other, have resolved to form an association for the protection of ourselves and our fellow-beings from the evils of intemperance—for the securing of mutual assistance when needed - and for the elevation of our intellectual and moral characters; and being aware that through want of that organization which secures concentrated effort, the benevolent objects of patriots and Christians are often frustrated, and the best and noblest exertions for the public weal defeated, we do hereby pledge ourselves, with a view to secure needed organization, to be governed by the constitution and laws of the Order of British Templars.*

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CONSTITUTION  
OF THE  
N. S. GRAND LODGE.

ART. I.—NAME AND JURISDICTION.

1. This body shall be known as "The Grand Lodge of the Order of British Templars," of Nova Scotia, and all County, Primary and Juvenile Lodges in this Province shall be subject to this Lodge, in all matters not inconsistent with the Constitution.

2. This Grand Lodge has jurisdiction over all lodges represented or recognized in the session held at Windsor, on the 12th of December, 1864, at which time this Grand Lodge was instituted, and all other Lodges working under Charters granted by this Grand Lodge, and is the Head of the Order in Nova Scotia. It possesses the sole right and power, in the manner hereinafter provided, of granting or suspending Charters, of receiving appeals and redressing grievances arising in the lodges; of originating and regulating the means of its support; of deciding all questions arising out of this Constitution, By-Laws and Rules of Order; and of doing all other acts necessary to promote the interests of the Order, subject to the Constitution and By-Laws of the Order.

ART. II.—HOW COMPOSED.

1. Those entitled to sit and vote in this Grand Lodge shall be, its own officers and Degree Templars, County Deputies; County Chiefs and County Secretaries, and a County Representative for every five Primary lodges at work in the County, and the Provincial Deputy of each Primary lodge, together with a Representative for each Primary lodge for every twenty members elected from the Present and Past Chiefs and Vices, at the first meeting in August. No County or Primary representative shall be allowed to speak or vote unless the returns and capitation tax of his Lodge have been regularly sent in up to the time of meeting of the Grand Lodge.

ART. III.—QUORUM.

1. To form a quorum for the transaction of business in this Grand Lodge, there shall be present not less than twelve members, representing at least one County and five Primary Lodges.

ART. IV.—TIME AND PLACE OF MEETING.

This Grand Lodge shall meet in annual session the second Tuesday in October, at such hour and place in each year as may have been determined by ballot at the next preceding session, and shall elect its officers and transact the other business of the Grand Lodge.

2. The Order of Business shall be as follows:

Organizing lodge, appointing Committees on Credentials, Finance, state of the Order, on Reports of Officers, Appeals, Memorials, &c., receiving reports of G. W. C. Templar, G. W. Secretary, G. W. Treasurer and G. W. Lecturer; receiving reports of Committees appointed at last session to report at present; notices of motion; unfinished business; reports of Finance and other Committees required to report previous to election of Officers; fixing time and place of next meeting; notices of motions; motions; nomination and election of officers, who may be installed in public or in private as the vote of the lodge shall decide.

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3. Upon resuming business after an adjournment, the G. W. Secretary shall read the minutes of previous sitting, and always before closing the Grand Lodge the minutes of last sitting shall be read.

#### ART. V.—OFFICERS.

1. The officers in this Grand Lodge shall be a—Grand Worthy Chief Templar,—Lecturer,—Counsellor,—Vice Templar,—Chaplain,—Secretary,—Treasurer,—Marshal,—Deputy Marshal,—Inner Guard,—Outer Guard

2. The election of officers shall be by ballot at each annual session of the Grand Lodge, and any member of the Grand Lodge present and in good standing shall be eligible for office, a majority of all the votes cast shall be necessary to a choice, the name of the candidate having the lowest number of votes at each balloting being withdrawn, and in case of a tie between the two last the G. W. C. T. shall give the casting vote.

3. The first seven officers, together with the last Past G. W. C. T. shall form the Executive Council of the Grand Lodge, to act in the interval between the annual sessions of the Grand Lodge, and are during the term of their office, ex-officio, Provincial Deputies with power to organize new Lodges, and members of any lodge they may choose to visit and entitled to speak and vote on any question, excepting the election of officers, the bye-laws of the lodge and the distribution of the lodge funds. They shall be the Committee on the laws of the Primary lodges. Of said Committee the G. W. C. T. shall be chairman, and he shall call meetings thereof when business requires, and at such points within the jurisdiction of the Grand Lodge as shall seem for the best interest of the Order; and none but members of the Grand Lodge shall be admitted; at which time any ordinary business may be transacted.

4. The G. W. C. T. shall preside at all meetings of the Grand Lodge and enforce a due observance of the Constitution of the Order; appoint Grand Officers *pro tem.*, and all Committees not otherwise provided for; give the casting vote when a tie shall occur, decide all points of order, subject to an appeal to the lodge, see that the quarterly password is regularly sent to those entitled to receive it, appoint and instruct Prov. Deputies, and perform such other duties as from time to time may be necessary for the spread of the Order and of the principles of Temperance in the Province.

5. The G.W.L. shall, when directed by the Executive Council, or by the Grand Lodge, visit lodges and places in the Province for the purpose of giving public lectures on the principles of Temperance, and explaining to Lodges the unwritten work of the order, and otherwise to promote the objects of the Order.

6. The Grand Worthy Counsellor shall support the G. W. C. T. in presiding, and in his absence shall fill the chair for him. In the event of a vacancy in the office of G. W. C. T., the G. W. C. shall become G. W. C. T. for the balance of the term.

The G. W. V. Templar shall assist the G. W. C. T. in conducting the business of the Grand Lodge; he or she shall have special charge of the door, and in the absence of the G. W. C. T. and G. W. C. shall preside; and in case of a vacancy of both of those offices, shall become G. W. C. T. for the balance of the term.

8. The Grand Worthy Chaplain shall conduct the opening and closing solemnities, and other religious services of the Grand Lodge.

9. The G. W. Secretary shall have charge of the Seals, Charters, Rituals, and other property of the Grand Lodge; attend the meetings of the Grand Lodge, and keep a correct record of its proceedings; conduct its correspondence, keep true accounts between the Grand Lodge and the lodges under its control: receive all moneys due the Grand Lodge, and pay over the same to the G. W. Treasurer, and present at each annual session of the Grand Lodge a written report of the state and progress of the Order in this Province: forward to the County Secretary, and other parties entitled to receive them, the quarterly passwords, the blank forms, reports, Rituals,

Constitutions, and other necessary stock, as often as required; and perform such other duties as may be required by the Grand Lodge or the Constitution of the Order. He shall give such security for the faithful discharge of his duty as may be required by the Executive of the Grand Lodge, and when retiring from office, or when required by the Grand Lodge, he shall deliver up all the Lodge property in his possession to the officers appointed to receive the same.

10. The G. W. Treasurer shall have charge of the funds, securities, vouchers, etc., of the Grand Lodge, and pay all bills properly attested; he or she shall present an annual report to the Grand Lodge, and shall at each annual meeting produce his books and accounts for audit. He shall give such security for the faithful performance of his duty as may be required by the Executive Council, and when going out of office, or whenever required by proper authorities, shall deliver up all the property of the Grand Lodge that may be in his or her possession.

11. The G. W. Marshal shall, assisted when necessary by the G. W. D. Marshal, introduce candidates for initiation, and the Grand officers for installation; regulate the Grand Lodge Room, tell the votes, have charge of matters relating to the regalia worn by members and visitors, and manage all processions and public services of the Grand Lodge, and perform such other duties as the Grand Lodge may assign.

12. The G. W. Deputy Marshal shall introduce the female candidates for initiation, and see to the regalia of lady members and visitors.

13. The G. W. Inside Guard shall have charge of the inner door, and allow none to enter or retire without the proper password.

14. The G. W. Outside Guard shall have charge of the outer door and ante-room, and allow none to enter but those duly authorized.

The expenses of the Grand officers attending the Session of the Grand Lodge, and the expenses of the Executive Officers attending meetings of the Executive Council, shall be paid by the Grand Lodge.

#### ART. VI.—DEPUTIES.

Each Primary Lodge shall as often as necessary elect by ballot and recommend to the G. W. C. T., as the Provincial Deputy for the Lodge, a member in good standing who shall have attained the full age of twenty-one years. If the appointment is approved, the G. W. Chief Templar shall grant the Brother a Provincial Deputy's commission, signed by the G. W. C. T., and G. W. S., for which the fee of one dollar shall be paid, and which shall remain in full force so long as the Brother continues a member of the Lodge or until sufficient cause be shown for its revocation. It shall be the special duty of this Provincial Deputy to install the officers of the Lodge, and to see that the quarterly returns are properly made out and the dues paid previous to installation. He shall be the medium of communication between his own Lodge and the Grand Lodge, upon all matters relating to the general work of the Order, and shall exercise a general supervision over his own Lodge.

2. When necessary the Executive shall appoint County D G W C T's, who shall be the mediums between the G W C T, and the subordinates in their Counties, and have power to organize new lodges, as per Constitution, forwarding the returns at once to the G. W. S. They shall see that the work of the order is performed uniformly, forward immediately to the G. W. S., all monies due the Grand Lodge, which they may receive from lodges in their Counties, and report quarterly to the G. W. C. T., of their proceedings. They shall take cognizance of and report forthwith to the G W C T, all cases of violation of the Constitution and By-laws of this Grand Lodge, or of disobedience to its lawful commands on the part of Primary Lodges.

3. Each lodge shall elect and recommend a suitable member in good standing as Degree Templar for their respective lodges, who shall be appointed by the G W C T, and whose term of office shall be for one year thereafter, and may be re-elected, and who shall have charge of the Key to Password, and the Degree Books; be the medium of communication

## CONSTITUTION OF

between his own lodge, and the County Chief Templar upon all matters relating to the unwritten work of the Order; and whose duty it shall be to see that the Degrees are conferred in accordance with the Ritual and usage, and exercise a general supervision over the Degree Lodge. Also, to install the officers of his lodge in the absence of the G W C T or his Deputy.

## ART. VII.—OFFENCES AND VACANCIES.

1. Any Officer of the Grand Lodge who shall have violated his pledge or obligation, shall be deprived of all his official honors, and if reinstated shall not be eligible to any Grand Office sooner than two years thereafter.

2. Any Grand Officer may be removed from his office by the Grand Lodge for misconduct or neglect of duty; but he shall be entitled to a fair trial, and two-thirds of the votes of the Representatives present shall be necessary to removal.

3. No officer shall officiate in the Grand Lodge during the time occupied in his trial. Whenever the G W C T, or the officer acting as such, shall be on trial, or whenever a resolution for his removal shall be submitted, the Grand Lodge may direct any P G W C T present to occupy the chair.

4. Any Representative may be expelled from his seat, as such, for misconduct, upon the vote of two-thirds of the Representatives present at any meeting, after a copy of the resolution of expulsion shall have been served upon him or her.

5. Vacancies in the Grand offices shall be filled by Grand Lodge, if in Session; if not then, by the Executive Committee, and for the term of the former incumbent.

## ART. VIII.—COMMITTEES.

1. There shall be appointed at each Annual Session the following standing Committees, which shall regularly perform such duties relating to the subjects on which they are appointed, as the Grand Lodge may direct: 1st., Committee of Finance; 2nd., Correspondence; 3rd., Appeals; 4th., Petitions and Credentials; 5th., On the State of the Order.

2. The above Committees shall each consist of three members.

3. The Finance Committee shall, in addition to other duties, ascertain and report at the commencement of each Annual Session the amounts required for the expenses of the Grand Lodge for the ensuing year, and suggest such measures of finance as they may deem expedient.

## ART. IX.—APPEALS.

1. In all cases where a member of a lodge has been fined, reprimanded or suspended or expelled, or has been deprived of any right, honor, privilege or benefit by his or her lodge, he or she may appeal to the D G W C T, by filing with the Secretary of his or her lodge a notice of the appeal, with the grounds thereof; and thereupon the lodge shall, without delay, send under its seal to the D G W C T for his or her lodge, such notices of appeal, together with certified copies of the minutes, charges, evidence, and other books and papers in their possession or under the control of the lodge, relating to the subject and matter of appeal, and thereupon the D G W C T shall hear and determine the appeal.

2. The D. G. W. C. T. shall file his decision, with the grounds thereof, with the lodge, and deliver a copy to the opposite party. Either party, feeling aggrieved by his decision, may take an appeal to the County Lodge and from thence to the Grand Lodge, which appeal shall be heard upon the same papers submitted to the D. G. W. C. T. It shall be the duty of the D. G. W. C. T., on notice from the appellant, to transmit all such papers to the County Secretary.

## ART. X.—VOTES.

1. Every Lodge shall be entitled to one vote where the number of members returned in the next preceding quarterly report shall be twenty or less, and one vote for each additional twenty members. Each Representative shall, whenever the vote is taken by ayes and nays, be entitled to cast the number of votes to which the lodge or lodges he or she repre-

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sents is entitled. Each Grand Officer shall be entitled to one vote. All questions and votes before this Grand Lodge, not otherwise provided for in this Constitution, shall be determined by a majority of the votes of the Representatives and Grand Officers present.

2. The votes on any question shall be taken by ayes and nays, whenever required by five Representatives; and when so taken it shall be recorded on the Journal, provided however, that all questions for the expulsion of a Representative shall be by the votes of the Representatives present.

#### ART. XI.—REVENUE.

The Revenue of this Grand Lodge shall be derived from the following sources:—seven dollars for each charter and the property accompanying it to new lodges within the Province. The capitation tax fixed by the Grand Lodge as the dues to be paid by each member of the Order in the Primary Lodges under its control.

#### ART. XII.—REGALIA.

The Regalia to be worn by members of the Grand Lodge shall be a collar of scarlet velvet, trimmed with silver lace, with a red, white, and blue rosette in the centre.

2. Members of the Grand Lodge shall be deprived of the privilege of speaking or voting unless clothed in the prescribed regalia except by permission of the Grand Lodge.

#### ART. XIII.—NEW LODGES.

The G. W. Secretary shall send with each charter granted to open a Primary Lodge, the following property: Two Primary Rituals, two return sheets, two Constitutions, two ode cards, four Degree Rituals, and one full set of Primary Officers' cards.

2. On the written applications of ten or more persons, of good standing in the community, praying for a Charter to open a Lodge, the Grand Lodge, or Executive Committee during the recess, may grant the same, if the majority consider it expedient, and such Lodge shall receive its charter and the necessary instructions from the G W C T or any D G W C T, having the requisite authority, or one specially deputed, all necessary expenses, if any, of the installing officers to be borne by the Lodge so opened.

3. At the end of each quarter, every Primary Lodge shall report to the Grand Lodge, the work thereof for such quarter, which shall include the number of those initiated, admitted by Card, withdrawn by Clearance Card, reinstated, rejected and deceased, and the names of those suspended and expelled; together with the number of Degrees conferred, the whole number in membership, amount due the Grand Lodge, and the result of the election of officers for the succeeding quarter.

4. All laws, regulations, or rules for the government of Primary Lodges, or officers, or the members thereof, shall be incorporated into the Constitution thereof; and no changes therein shall be made, except as hereinafter provided.

#### ART. XIV.—PRIMARY LODGES.

1. No Subordinate Lodge shall be expelled, suspended, or deprived of any of its rights and privileges, except as provided in the Constitution.

2. Whenever any Subordinate Lodge shall violate the Constitution, By-Laws, Rules or Regulations of this Grand Lodge, such lodge shall be liable to trial and punishment as herein provided.

3. Before any lodge can be put on trial, charges shall be preferred, duly specifying the offence to the Grand Lodge by the D G W C T of the County in which such lodge is located, by another lodge, or any member of the Grand Lodge, a copy of which shall be served on the said lodge, and its answer, together with the charges, shall be handed to the D G W C T, and by him sent to the G W S, when the Grand lodge or Executive Committee shall take such action as shall seem most expedient to determine and settle the case.

4. Upon the suspension or expulsion of a lodge, or surrender or forfeit of its Charter, the officers of the lodge shall surrender to the G W C T, or his deputy, all books and papers belonging to such lodge, and the same shall be held subject to the order of the Grand Lodge.

5. Any Primary Lodge failing to hold meetings for six months, or to make its returns as required by this Constitution for one year, shall be deemed an extinct lodge, and its Charter shall be forfeited.

6. Members of a suspended or expelled lodge, or of a lodge where the Charter was surrendered or forfeited, who were in good standing at the time of such suspension or dissolution, shall upon the recommendation of the D G W C T of the County in which the lodge was located, receive from the G W S a certificate under the seal of the Grand Lodge, to enable them to make application for admission to membership in another lodge, provided such members are not excluded by the provisions of the Constitution.

7. Upon the application of ten or more members of an extinct lodge to the Grand Lodge, for the restoration of such lodge to fellowship, accompanied with satisfactory evidence that a fair opportunity has been given to all who were members in good standing at the time the same became extinct, to unite in such application, may be restored to fellowship in such lodge, together with the Charter and books belonging to said lodge, at the time of its extinction, unless such effects have been previously disposed of by Grand Lodge.

#### ART. XV.—PRIVILEGE OF GRAND LODGE.

This Grand Lodge may enact, alter or amend such By-laws as may be necessary to carry into effect the provisions of this Constitution, and of regulating the proceedings of its officers and committees; and providing for the safety and security of the funds and property, provided at least one day's notice in writing be given at the annual session, of such By-laws or amendment, and that the same do not in any wise contravene this Constitution.

2. The Grand lodge may, in like manner, make such Rules of Order as may be necessary for the regulation of its session, and for securing good order and the despatch of business. Such Rules of Order may be suspended at any meeting by a two-third vote, provided that such suspension shall not extend beyond the meeting which voted therefor.

#### ART. XVI.—AMENDMENTS.

1. No part of this Constitution shall be amended, altered, annulled or suspended, nor shall any addition be made thereto, except at the Annual Session, and in the manner hereinafter provided.

2. A proposition to amend this Constitution shall be recommended by a Majority of the votes of the Representatives present, constituting a quorum of the Grand Lodge. The amendment proposed shall be referred to a committee of three, who shall report thereon at the present session and the Grand Lodge may consider the same; but no amendment shall be made to this Constitution except by a vote of at least two-thirds of the Representatives present at an annual session of the Grand Lodge.

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# CONSTITUTION

OF THE

# COUNTY LODGE.

## ART. I.—FORMATION.

1. As soon as there are five Primary Lodges in good standing in any County, the County Deputy shall call, by notice to the W. C. T. of each Primary Lodge in the County, a meeting at such time and place as he may deem most convenient, for the purpose of organizing a County Lodge.

2. The County Deputy shall preside at such meeting until the County officers have been elected and the County C. T. installed, after which his duties and powers shall be merged in the County Chief Templar, who shall then instal the other officers of the County Lodge.

3. In Counties where there are less than five Primary Lodges, those Lodges may unite for County purposes with the adjoining County which may be most convenient, and make returns and pay dues through such County Lodges, and receive the quarterly password from such County Chief Templars. Lodges, when not so united, shall make their returns to the County Deputy, and if there be none, to the Grand Lodge and receive the quarterly password direct from the G. W. Sec.

## ART. II.—HOW COMPOSED.

1. County Lodges shall be composed of the Grand Officers its own officers, Provincial Deputies, Degree Templars, the W. C. T., W. V. T., W. Secretary and W. Treasurer, and last Past W. C. T., and Secretary of each Primary Lodge in the County, together with a representative from each Primary Lodge, for every thirty members, to be elected on the night of installation of each term.

## ART. III.—POWERS.

1. County Lodges shall have power to adjudicate on any appeals from the decisions of Primary Lodges, or of Provincial or County Deputies residing within or belonging to any Lodge within the County; to settle disputes arising between two or more Primary Lodges; to send its Chief or Lecturer to visit Primary Lodges, for the purpose of delivering public lectures

on the Order, or on the principles of Temperance; recommend to the Executive such Provincial Deputies as it may deem proper, to be invested with authority to institute new Lodges; redress grievances arising in Primary Lodges, and of doing all the acts necessary or wise to promote the interests of the Order in the County over which it presides.

2. The County Lodge shall receive one cent of the capitation tax per quarter for each and every member of the Primary Lodges, which shall be sent by the Provincial Deputy of each Primary Lodge, with the quarterly returns and other dues, to the County Secretary, who shall pay over the County dues to the County Treasurer.

3. The County Lodge may by a two-third vote levy an additional tax in its own county, if necessary.

#### ART. IV.—SESSIONS.

1. County Lodges shall hold a regular quarterly session on the last Wednesday in the months of March, June, September and December.

2. The County Lodge shall always work in the County Degree, hence none save those who have attained to that Degree can gain admission to its meetings.

3. The wearing of Regalia in County Lodges may be dispensed with at the option of each County Lodge; but when worn it shall be of the following description:—A blue velvet collar, untrimmed, and a red rosette made in the shape of a heart in the centre.

#### ART. V.—OFFICERS.

1. The officers of the County Lodge shall be the same in number, bear the same name, discharge the same duties, and enjoy the same privileges respectively in their County Lodges, as do the officers of the Grand Lodge.

2. County officers and representatives to the Grand Lodge shall be elected at the September session.

3. The County Chief Templar, in the absence of the G. W. C. T. shall be the senior officer in his County, the medium of communication with the Grand Lodge, and to him shall be sent by the G. W. Sec., the passwords of the Order, to be by him sent to the Degree Templar of Primary Lodges; he shall preside at the meetings of the County Lodge, and enforce in his County a due observance of the constitution and laws by the various Lodges therein. His ruling on questions of order, as well as his decisions on jurisprudence, shall be subject to appeal to the Lodge over which he presides; and when an appeal against his decision is put to the Lodge, it shall be thus, "Shall the decision of the County C. T. be sustained?" He may appoint all *pro tem* officers and committees not otherwise

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provided for; he shall sign all orders for payment on the County Treasurer; he shall cause the County Secretary to make out and forward to the G. W. Secretary, immediately after the September meeting of the County Lodge, a list of all such Provincial Deputies and Degree Templars as are certified by the different Primary Lodges to be in full and regular standing in the Order, which list shall have the seal of the County Lodge, and the signatures of the County Chief and County Secretary.

4. The County Secretary shall within ten days after the close of the County Lodge, send to the G. W. Sec. a full and true account of all the business done therein.

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CONSTITUTION  
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**PRIMARY LODGES.**

ART. I.—NAME.

This Lodge shall be hailed and entitled as a Lodge of the Order of British Templars, holding a legal charter, granted by the Grand Lodge of Nova Scotia, and shall consist of at least ten members, and cannot voluntarily surrender its charter or dissolve so long as ten members in good standing object thereto.

ART. II.—PLEDGE.

No member shall make, buy, sell, or use as a beverage any spirituous or malt liquors, wine, cider, or other intoxicating drinks, and shall discountenance the manufacture and sale thereof in all proper ways.

ART. III.—ELIGIBILITY OF MEMBERS.

Sec. 1. No person can be admitted to membership in this Lodge who is under 14 years of age. And in the case of Charter members, no one will be eligible to receive the degrees till he or she has arrived at the age of 18.

Sec. 2. The name and residence of a person offered for membership must be printed, or in writing, and the proposition made by a member of the Lodge, with two references, which must be entered on the records, and the subject referred to three members for investigation, two of whom shall be appointed by the W. C. T., and the third by the W. V. T., who shall report in writing at the next regular meeting, (except where the interests of the Order require, when at the request of the Lodge, the D. G. W. C. T., Degree Templar or Senior P. W. C. T. present may grant a dispensation to propose and initiate the same evening.) But any Lodge may, by a By-Law regularly adopted, dispense with the two References and the Committee. Any member, (however,) in good standing may demand the appointment of said Committee, who shall act in accordance with this section, notwithstanding such By-Law. All candidates must be balloted for with ball ballots, but if not more than four black balls appear against him or her, he or she shall be declared elected, but if more than four black balls appear against him or her, or if all the votes cast be black, he

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or she shall be rejected, and so declared. No person so rejected shall be again proposed or initiated in any Lodge of the Order under three months, unless by dispensation from the G. W. C. T., or his Deputy.

Sec. 3. A proposition for membership shall not be withdrawn after it has been returned to a Committee for investigation, without the consent of the members present.

Sec. 4. No suspended member of the Order can be received in membership in this Lodge, except on being reinstated and receiving a Card of Clearance from the Lodge which suspended him or her.

#### ART. IV.—FEES AND DUES.

Sec. 1. The initiation fee of this Lodge shall not be less than fifty cents for males, and twenty-five cents for females. Each Lodge shall regulate their weekly dues so as to meet their expenditure, the dues shall be paid quarterly in advance.

Sec. 2. Each Lodge granting a certificate for Degrees to a member, shall receive for each degree such sum as may be regulated by the Lodges, which shall go into the funds of the Lodge.

Sec. 3. Persons in destitute circumstances may be admitted without initiation fees or dues, by the unanimous vote of the Lodge.

#### ART. V.—DEGREES.

Sec. 1. A member who is eighteen years of age and has been in membership one month, shall be eligible for Degrees, but shall not be elected to more than one Degree at the same meeting, unless by dispensation from the G. W. C. T., his Deputy, or Degree Templar of the Lodge.

Sec. 2. Applications for Degrees shall be accompanied with the amount required, and shall be made to the Financial Sec., who, at the proper time, must apply for the same to the Degree Lodge, and state that the member is entitled to the Degree applied for, that he or she has paid for the same, and that the applicant is in good standing, and of proper age. Whenever the Lodge is opened in said Degree, a ballot shall be had, and if not more than four black balls appear, the Degree shall be granted.

Sec. 3. All applications for Degrees must be balloted for in the Lodge opened in the particular Degree applied for, and the proceedings of the Lodge, when balloting for Degrees or conferring the same, are to be recorded in a separate record book kept for that purpose.

Sec. 4. The Degrees shall be conferred by the Degree Templar of the Lodge, or the G. W. C. T. or his Deputy, and the officer conferring the Degrees may call to his aid such members of the Order as he may require; or the Degree

Lodge may elect its own officers from those members who have taken all the Degrees, whose term of office shall be for one year.

#### ART. VI.—OFFICERS.

Sec. 1. The elective officers of this Lodge shall consist of W. C. T., W. V. T., W. C., W. S., W. T., W. F. S., W. M., W. I. G., W. O. G. No person shall be eligible to the offices of W. C. T. or W. V. T who have not received the First and Second Degree.

Sec. 2. The appointed officers shall consist of W. A. S., W. D. M., W. R. H. S., W. L. H. S.

Sec. 3. After a Lodge has been instituted three full terms, no member shall be eligible to the office of W. C. T. unless he has served a term in some subordinate office, and no officer shall be installed until clear of any charges on the books.

Sec. 4. The election of officers shall be by written ballot at the last regular meeting in each term, and installed at the first regular meeting in the succeeding term. A term of office shall not be less than three nor more than six months, and shall date from the beginning of a regular quarter.

Sec. 5. Vacancies in any elective office may be filled at any regular meeting.

Sec. 6. Any officer absenting himself or herself from the Lodge for three successive meetings, their seat may be declared vacant by a two-thirds vote of the members present, after one week's notice, unless sufficient excuse for absence be given.

Sec. 7. In case the seat of any officer becomes vacant, such vacancy shall be filled, and any member who shall be elected to, and installed in such office, shall be entitled to the full honors of the term.

#### ART. VII.—DUTIES OF OFFICERS.

Sec. 1. It shall be the duty of the W. C. T. to preside in the Lodge, enforce a due observance of the Constitution and By-Laws, and exact a compliance to the rules and usages of the Order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for: give the casting vote on all matters before the Lodge when a tie may occur; inspect and announce the result of all ballotings or other votes; direct the W. S. to call special meetings, when application shall be made in writing, by five members of the Lodge; draw on the W. T. for all sums necessary to pay the appropriations made by the Lodge. He shall on the night he vacates the chair, see that the quarterly returns are prepared for the Grand Lodge, certified by him with the seal of the Lodge, and also see that whatever amount may be due the Grand Lodge, is paid to the installing officer. He shall perform such other duties as the Lodge or his charge shall require.

Sec. 2. It shall be the duty of the W. V. T. to render the W. C. T. such assistance as he may require of him or her, and in the absence of the W. C. T. the W. V. T. shall perform his duty, or appoint a Brother to fill the chair in his or her stead.

Sec. 3. The W. S. shall keep a fair and impartial record of the proceedings of the Lodge; write communications; he shall fill up certificates; notify meetings, when ordered by the W. C. T.; attest to all moneys ordered to be paid at a regular meeting and none other; he shall make out at the end of the term for the Lodge a full report of the proceedings during his term, and also the quarterly returns to the Grand Lodge, and with the W. C. T. certify to the same. He shall perform such other duties as may be required of him by the Lodge or his charge, and deliver up to his successor, within one week from the expiration of his term, all books, papers or other property in his possession, belonging to his office. He shall notify all Primary Lodges, not more than ten miles from its place of meeting, within one week after, of the name and residence of every person suspended, withdrawn, rejected or expelled from his Lodge.

Sec. 4. The W. A. S. shall be an aid to the W. S., under whose direction he or she shall act. He or she shall render to the W. S. such assistance in the performance of his or her duties as he or she or the Lodge may require of him or her.

Sec. 5. It shall be the duty of the W. F. S. to keep just and true accounts between the Lodge and its members, credit the accounts paid, and pay the same over to the Treasurer immediately, taking a receipt for the same. At the end of his term he shall make out for the Lodge a full report, and furnish the W. S. with the amount of receipts, initiation fees and dues during his term, with any other information connected with his office necessary to enable the W. S. to prepare correct returns for the Grand Lodge. He shall deliver up to his successor all matters appertaining to his office, in his possession. He shall perform such other duties as the Lodge or his charge may require of him.

Sec. 6. It shall be the duty of the W. T. to give a bond of not less than one hundred dollars, if requested, with such surety as may be approved by the Lodge, to pay all orders drawn on him or her by the W. C. T. attested by the W. S., and none others. He or she shall receive all moneys of the Lodge, and hold the same until the expiration of his or her term, unless otherwise ordered by the Lodge. Shall keep a full and correct account of all moneys received and expended, and deliver up when legally called upon, all moneys, books, papers, and other property of the Lodge, to his or her successor in office, or to whom the Lodge may especially appoint. He or she shall

make a report at the end of his or her term, and perform such other duties as may be required of him or her by the Lodge or their charge.

Sec. 7. It shall be the duty of the W. M. to introduce for initiation persons who have been previously elected; also the Grand Officers and visitors. He shall examine those present at the opening of the Lodge. He shall see that the officers' regalias are in their proper places at the opening of the Lodge, and take charge of the same at the close. He shall have charge of such property of the Lodge as may not otherwise be provided for.

Sec. 8. It shall be the duty of the W. D. M. to render such service as the W. M. or the Lodge may require of him or her.

Sec. 9. It shall be the duty of the W. I. G. to attend the door, to admit none but members of the order and candidates for initiation.

Sec. 10. The W.O.G. shall guard the outside door and keep off intruders.

Sec. 11. The Degree Templar of the Lodge shall, in the absence of the G. W. C. T., or his Deputy, install the officers; provided always that the quarterly returns are made out, and the per centage paid previous to their installation.

#### ART. VIII.—TERMS.

The regular quarterly terms of this Lodge shall commence on the first of November, February, May and August; and any Lodge refusing or neglecting to make their returns to the Grand Lodge for one year shall forfeit their Charter.

#### ART. IX.—QUORUM.

Seven members shall constitute a quorum for the transaction of business.

#### ART. X.—OFFENCES.

Sec. 1. Any officer of this Lodge who shall violate his or her pledge shall be deprived of all official honors previously attained to, and shall not be eligible to office sooner than one year thereafter.

Sec. 2. Any member who shall violate his or her Pledge, Obligation, the Constitution, or the By-laws, shall be fined, reprimanded, suspended or expelled.

Sec. 3.—Any member who may have good reason to believe that a brother has violated his obligation or pledge, the Constitution or By-Laws, or has been guilty of conduct unbecoming a Templar, shall prefer a charge in writing, stating the nature of the offence; he shall also give the time, place, and circumstances, as near as possible, under which said offence was committed.

Sec. 4. When such a charge has been preferred, (should

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the Lodge decide that it can be sustained) the W. C. T. may be authorized to appoint a Committee, whose duty it shall be to see the accused, notifying him of the charge. They shall invite him to attend the next regular meeting of the Lodge, to answer to the same. Said Committee shall report to the Lodge the result of their interview, on the first regular meeting after this appointment. Or, the Lodge may order a copy of the charge, signed by the W. C. T. and W. S., to be served upon the accused by the W. M., notifying him when to appear to answer to the said charge. Should the accused refuse or fail to appear upon the request of the Committee, a copy and notice should be sent to him. Should the accused appear and plead not guilty, the W. C. T. shall appoint a committee of five members in good standing, whose duty it shall be to hear, examine and receive all witnesses and testimony that may be brought before them relative to said charge. He shall also appoint one or two members to conduct the trial on behalf of the Lodge, and the accused shall have the right to select one to assist him in his defence.

Sec. 5. All parties shall be duly notified of the time, when the committee propose to receive testimony, and all witnesses should attend. All testimony shall be reduced to writing, and when complete, shall be read before the Lodge upon which the Lodge shall take final action, which will be to declare the accused guilty or not guilty, and if guilty to affix the penalty in accordance with the Constitution and By-Laws.

Sec. 6. If the accused fail to appear, when duly summoned, he or she shall be declared guilty of contempt by the Lodge, which declaration shall be final, and the Worthy Chief shall in two weeks thereafter declare the member expelled, unless it shall appear that the accused was unavoidably absent, in which case the accused shall be entitled to a re-hearing.

Sec. 7. All votes for reinstatement or expulsion (except for contempt) shall be by ball ballot.

Sec. 8. Should a member come forward and acknowledge the violation of Article 2nd of the Constitution, the Lodge shall accept his plea, and may, at their option, reinstate, reprimand, expel, or affix such penalty as they may deem expedient, in accordance with the Constitution.

Sec. 9. A member who has been reinstated and who does not come forward to be re-obligated within six weeks shall be declared expelled by the W. C. T.

Sec. 10. If the accused be not satisfied with the decision of the Lodge, appeal may be taken to the D. G. W. C. T. to whom the minutes of the trial shall be delivered; and his decision shall be final, unless appealed from to the County Lodge, from thence to the Grand Lodge.

Sec. 11. A member under charges, and during the investigation thereof by the Lodge is under a state of suspension, and cannot vote or speak on any question before the Lodge unless by permission of the Lodge.

Sec. 12. Any member who shall wilfully or maliciously bring charges against a member, and fail to prove the same, shall be fined, reprimanded, suspended or expelled as the Lodge may determine.

Sec. 13. Any member having been expelled shall not be again proposed for membership under three months from the date of expulsion, unless by dispensation of the G. W. C. T. or his deputy at the request of the Lodge.

Sec. 14. Any member six months in arrears shall be notified of the same by the W. F. S. of the Lodge, and if such arrears be not cancelled as the Lodge may direct, the member may be expelled by a vote of the members at any regular meeting.

Sec. 15. Any member who shall be guilty of any objectionable or disorderly conduct, or disrespectful language in the Lodge, may be fined, reprimanded, suspended, or expelled, as the Lodge may direct by ball ballot, at the time the offence is committed, or at either of the next two subsequent meetings.

ART. XI.—CARDS AND TRAVELLING MEMBERS.

Sec. 1. A card of Clearance shall only be granted and used when a member wishes to leave one Lodge to join another, which card shall be available for the length of time a member pays his dues, but shall not exceed six months from the date thereof. A Travelling card shall only be granted and used when a member is about to go a journey, or to sojourn for a definite time in another County or District.

Sec. 2. Application for either Travelling or Clearance cards must be made in open Lodge, at a regular meeting thereof; the same shall be granted, provided that there is no charge pending against him or her, and the member shall be clear on the Worthy Financial Secretary's books.

Sec. 3. A member receiving a travelling card must pay all dues up to the time for which the card is drawn.

Sec. 4. No strange member can visit any Lodge without he or she is in possession of the Password for the current quarter, unless he or she presents a regular travelling card, and proves himself or herself in the T. P. W. On the presentation of the Card, the W. C. T. shall appoint a Committee of three to examine the visitors; one member of the committee must be the W. C. T. himself, and the other two members of the committee must be of the third degree. The committee shall first examine the visitor privately in the quarterly password and T. P. W., and the visitor must commence. If the committee is satisfied with the result of the examination, they

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will introduce the visitor into the Lodge without further ceremony.

Sec. 5. Brothers or sisters holding travelling or clearance cards continue to be members of the Order, and are amenable to all the laws of their respective Lodges in the same manner as other members.

Sec. 6. Every Travelling or Clearance Card must bear the signature of the G. W. S. of the Grand Lodge, or a facsimile thereof. It must be signed by the W. C. T., and attested by the W. S., under the Seal of the Lodge granting it. The name of the holder must also be written on the margin in his or her own handwriting.

Sec. 7. Any member applying for a travelling or clearance card, may withdraw his or her application at any time before the Card is actually granted.

Sec. 8. A person holding a travelling card that has expired by limitation, can make application to his or her own Lodge for membership, as if the time had not expired, but a person cannot be admitted as visitor to a Lodge on an expired Travelling Card.

Sec. 9. A member in good standing, wishing to withdraw from the Order, can do so, by making application in writing, provided that he or she is clear of any charges on the books of the W. F. S.

Sec. 10. A member holding a card of clearance and who may be desirous of again connecting himself with the Order, shall be subject to the same ballot as a new applicant.

#### ART. XII.—BY-LAWS.

Sec. 1. Any Subordinate Lodge shall be at liberty to adopt such By-laws and Regulations as they may deem advisable; provided, however, that no By-law, Regulation or Order of Business shall conflict with this Constitution, or the Constitution, of the Grand Lodge.

Sec. 2. Each Subordinate Lodge, shall send a copy of their By-Laws to the G. W. S., for examination and correction by the Grand Lodge, and a copy thereof must be deposited with the G. W. S.

#### ART. XIII.—PER CENTAGE.

Each Subordinate Lodge shall pay to the Grand Lodge, such assessment as may be made at the Annual Session of the Grand Lodge.

#### ART. XIV.—PASSWORD.

No member shall be entitled to receive the P. W. unless he or she is clear of any charges on the books at the commencement of the current quarter.



## ART. XV.—AMENDMENTS.

Sec. 1. This Constitution shall only be amended at an Annual Session of the Grand Lodge, by a vote of two-thirds of the members present, upon a call for the ayes and nays.

Sec. 2. A proposition to amend the Constitution shall not be entertained except by consent of a majority of the Representatives, to be given without debate, unless such proposition come from some appropriate committee.

## ART. XVI.—ADMISSION OF CLERGYMEN.

Clergymen may be admitted to this Lodge as members, on being elected in the same manner as regular members, not to be subject to the payment of initiation fee, or quarterly dues, and to enjoy the like privilege in the Degree Lodge,

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# RULES OF ORDER.

## DUTIES AND PRIVILEGES OF W. C. T.

1. It shall be the duty of the W. C. T. to preserve order, and to endeavour to conduct all business before the Lodge, to a speedy and proper result.

2. He shall state every question properly presented to the Lodge; and before putting it to vote, shall ask, "Is the Lodge ready for the question?" Should no member offer to speak, he shall rise to put it; and after he has risen no member shall be permitted to speak upon it.

3. The W. C. T. shall have a casting vote in case of a tie, but in ordinary cases shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debatable, unless entertaining doubts on the subject, he shall invite discussion.

4. He may speak to points of order, in preference to other members of the Lodge, rising from his seat for that purpose; and shall decide questions of order, subject to an appeal to the Lodge by any member. On such an appeal no member shall speak more than once.

5. When an appeal is made from the decision of the W. C. T. he shall put the question thus: "Shall the decision of the Chair be sustained?"

6. It shall be the duty of the presiding officer, and the privilege of any member of the Lodge to call a member to order who violates an established rule of the order.

## MOTIONS.

7. A motion must be seconded and afterwards repeated from the Chair, or read aloud before it is debated. A motion shall be reduced to writing, if any member require it.

8. All resolutions shall be submitted in writing.

9. Any member having made a motion may withdraw it, with leave of his second before it is debated, but not afterwards, without leave of the Lodge.

10. A motion to amend an amendment to an amendment shall not be entertained.

11. An amendment destroying or altering the intention of a motion shall be in order, but an amendment relating to a different subject shall not be in order.

12. On an amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the

words proposed to be struck out and those to be inserted, and finally the paragraph as it would stand if so amended.

13. On a call for a division on the question, the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

#### DEBATE.

14. When a member speaks or offers a motion, he or she shall rise in their place, and respectfully address the W. C. T., confining themselves to the question under consideration, and avoiding personality or unbecoming language.

15. When a member is called to order, he shall take his seat until the point is determined.

16. When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

17. No member shall speak more than twice nor longer than ten minutes each time, on any question without leave of the Lodge, which leave shall be granted or refused without debate.

18. While a member is speaking, no one shall interrupt him, except for the purpose of calling to order, or asking of the presiding officer leave to explain or to call the previous question. A member allowed "to explain" shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

19. For any member in speaking to impeach the motives of a fellow member or treat such with personal disrespect, shall be deemed a violation of order, which may incur the censure of the presiding officers, or of the Lodge.

20. If any member shall feel personally aggrieved by a decision of the chair, he or she may appeal from such decision.

21. Any conversation, by whispering or otherwise, which is calculated to disturb a member while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

#### PRIVILEGED QUESTIONS.

22. When a question is before the Lodge, the only motions in order shall be: 1st, to adjourn; 2nd, the previous question; 3rd, to lay on the table; 4th, to postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide, if the sense will admit of it; 8th, to amend. To take precedence as herein arranged, and the first three to be decided without debate.

23. When the previous question is moved and seconded, it shall be put in this form: "Shall the main question be now

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put?" If this is carried, all further amendments and debate shall be excluded and the question put without delay, If the question has been amended, the question shall be taken on the amendment first. If more than one amendment has been made the last made amendment in order shall take precedence in the vote. It shall not be in order to reconsider the agreement to take the "previous question."

24. When a motion is postponed indefinitely, it shall not come up again during the session.

ADJOURNMENT.

25. A motion to adjourn shall always be in order, except, 1st, when a member is in possession of the floor; 2nd, while the yeas and nays are being called; 3rd, when the members are voting; 4th, when adjournment was the last preceding motion; or, 5th, when it has been decided that the previous question shall be taken.

26. A motion to adjourn simply cannot be amended, but a motion to adjourn to a given time may be and is open to debate.

QUESTIONS NOT DEBATEABLE.

27. 1st, a motion to adjourn, when to adjourn simply; 2nd, a motion to lay on the table when claiming privilege over another motion; 3rd, a motion for the previous question; 4th, a motion to reconsider; 5th, a motion to read a paper; 6th, a motion to take up particular items of business; 7th, questions of order when not appealed from the decision of the W. C. T., or not submitted by him to the Lodge.

28. The Reading of any paper called for, relating to the subject under debate, shall always be in order.

TAKING A VOTE.

29. When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made, in which case the mistake shall be rectified, and the presiding officer shall re-commence taking the vote.

30. When the decision of any question is doubted, the presiding officer shall direct the Marshal to count the vote in the affirmative and negative, and report the same to him.

31. The yeas and nays upon any question before the Lodge may be called by two members, and upon the assent of one-third of the members present, shall be so taken. They may be called for at any time before a peremptory decision of the vote by the chair.

32. In taking the yeas and nays, the W. S. shall call the roll and record the yeas and nays; after the roll is called the result shall be read aloud to rectify mistakes, if any arise which the W. S. shall hand the vote to the W. C. T., who shall announce the same.

33. In voting by yeas and nays, all present in regular standing in the Lodge must vote, unless excused by the Lodge, but no member shall vote who was not in the room at the time the question was put. A motion to excuse shall be decided without debate.

#### FILLING BLANKS.

34. When any blank is to be filled by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sums of money or time proposed, the question shall be first put on the smallest sum and the most remote time.

#### RE-CONSIDERATION AND REPEAL.

35. A question may be re-considered any time during the session, or at the first regular session held thereafter, but a motion for re-consideration being once made and decided in the negative, shall not be renewed before the next regular session.

36. A motion to reconsider may be made and seconded by any two members in good standing in the Lodge, who voted in the majority. No question shall be reconsidered more than once, nor shall a vote to re-consider be re-considered. To reconsider a resolution, &c., the decision of which has officially passed out of the Lodge shall not be in order.

37. A motion to repeal or rescind a resolution, shall be offered in writing, and announced at a regular session two weeks before action shall be taken on the same, and shall only be in order when the motion to re-consider is no longer available.

#### COMMITTEES AND THEIR REPORTS.

38. The one first named on the appointment of a committee shall be chairman of the same, and shall call the committee together at such time and place as he may select; but, when thus convened, any committee may elect its own chairman and secretary.

39. All reports of committees, except reports of progress, shall be made in writing and signed by a majority.

40. When a majority report is followed by a report from the minority of a committee, the former after being read, shall lie upon the table until the latter is presented; after which, on motion, either may be considered.

41. When a report has been read it shall be considered as properly before the Lodge without a motion to accept.

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