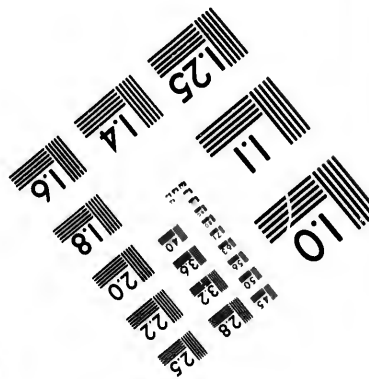
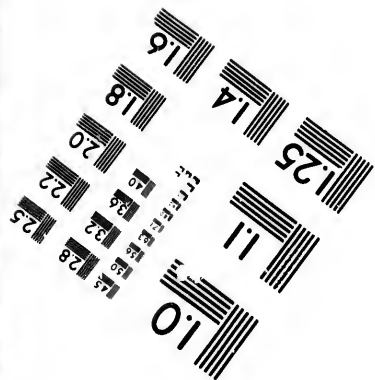
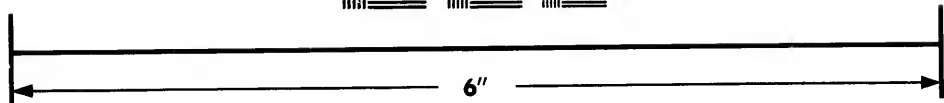
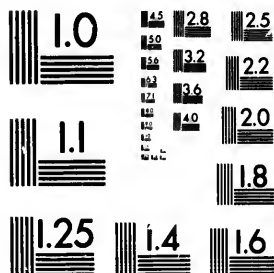


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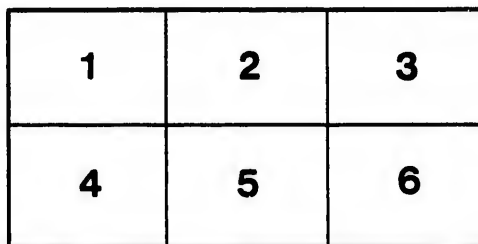
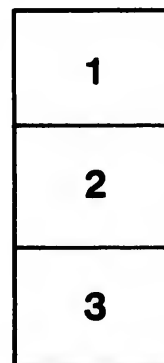
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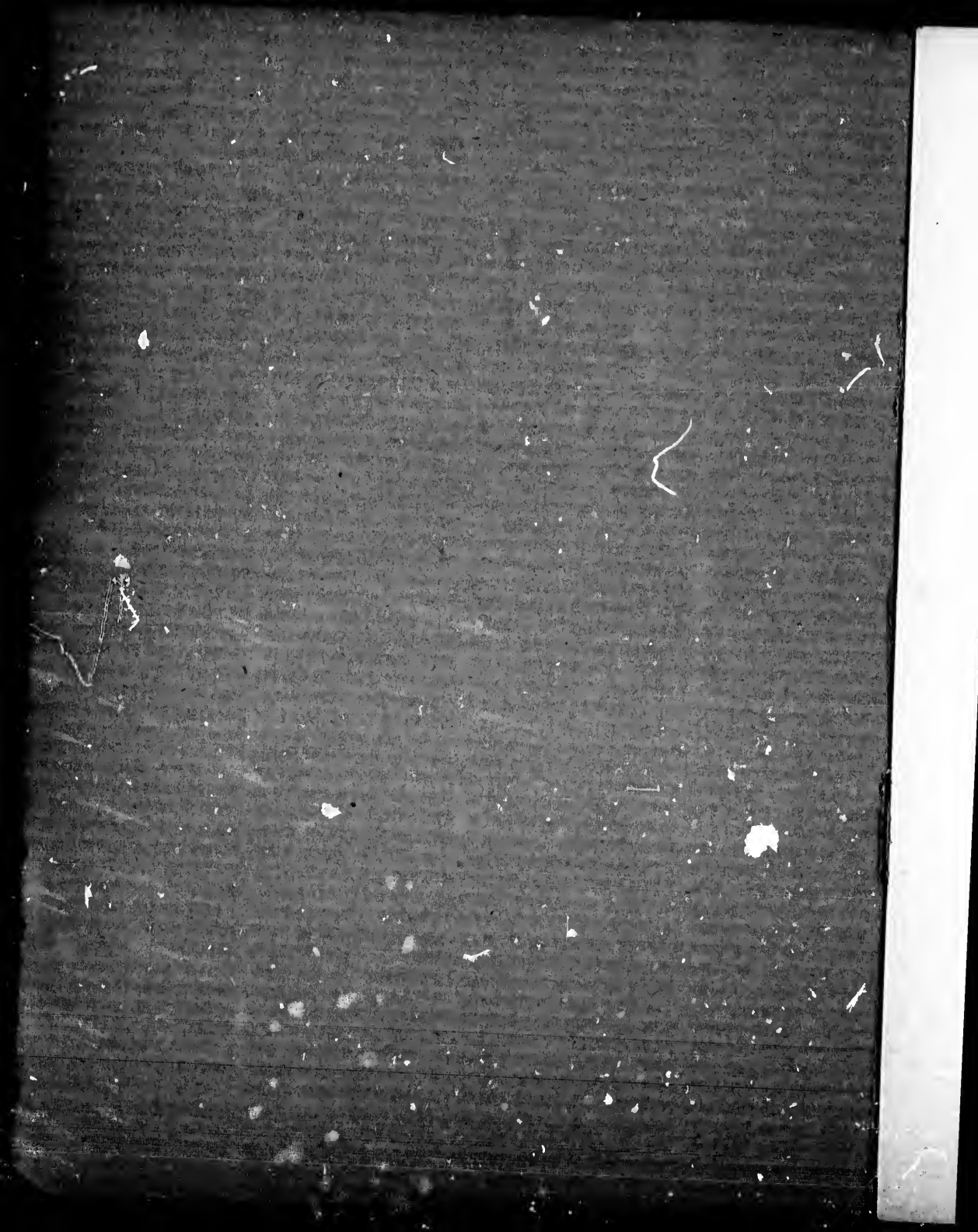
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**CONSTITUTION AND BY-LAWS**

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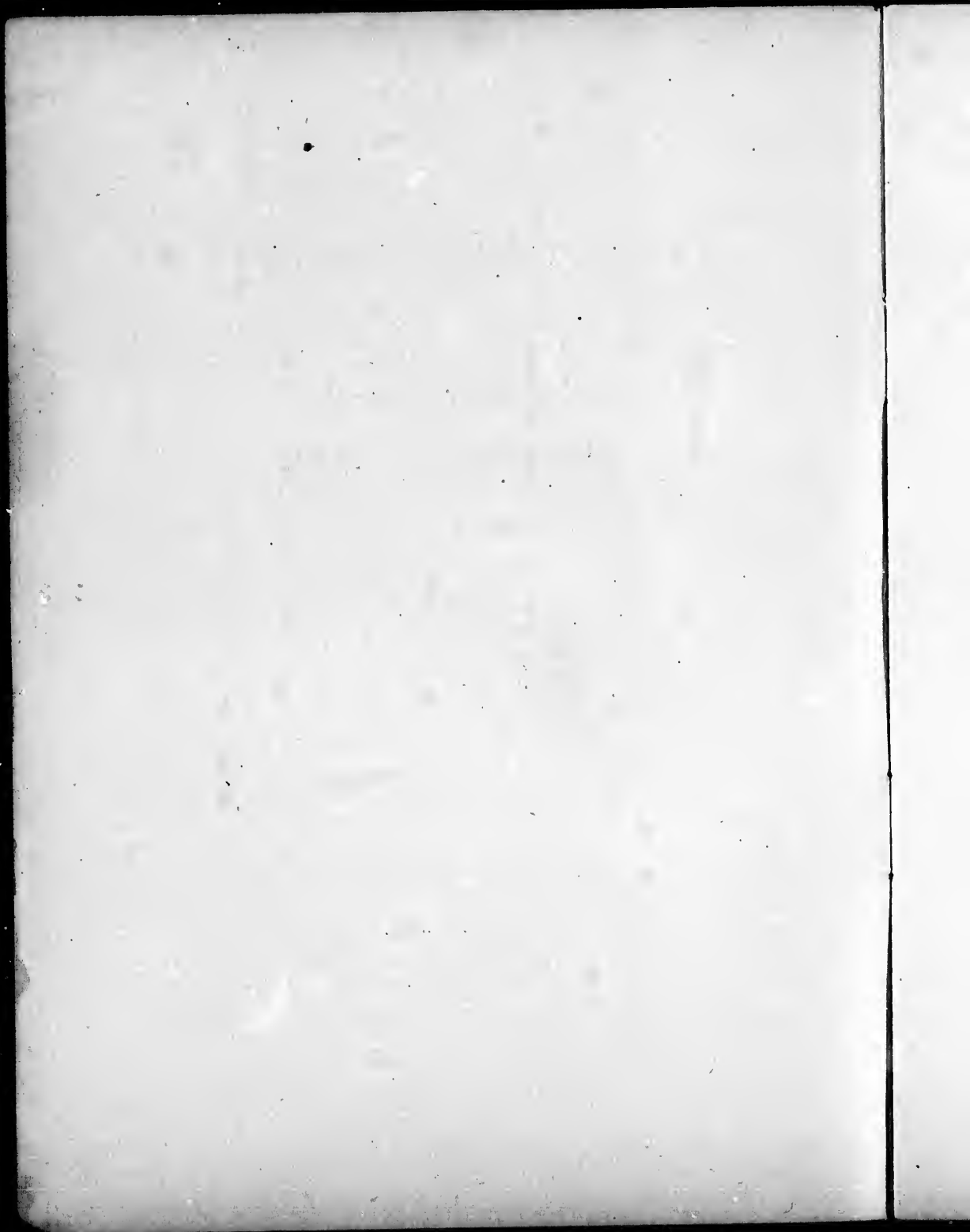
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CONSTITUTION AND BY-LAWS  
OF THE  
Students' Association of Medicine  
of McGill University.

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CONSTITUTION.

I.—This Society shall be called "The Students' Association of Medicine of McGill University."

II.—It shall be the object of this Association,

1. To cultivate and maintain a proper Faculty spirit.
2. To represent the Undergraduate body in its dealings with the Medical Faculty.
3. To represent the Undergraduate body in all its dealings with the Undergraduates of other Universities.
4. To direct and supervise the formation of Class organizations for the regulation of Class affairs.

5. To regulate and govern all other matters of business connected with the Undergraduate body.

III.—This Association shall consist of enregistered students of the Faculty of Medicine on payment of the annual fee as hereinafter provided.

IV.—The business and proceedings of this Association shall be conducted under by-laws, which may be made, annulled, added to, or amended from time to time by the Association, as shall be therein provided.

V.—This constitution shall not be annulled, added to, or amended, except at a regular meeting of the Association, by a two-thirds majority of the members present, and after notice of motion of such annulling, adding to or amending has been regularly given, and has been properly posted for the one preceding month.

**BY-LAWS.****CHAPTER I.**

1. These by-laws, regularly adopted as "The By-laws of the Students' Association of Medicine of McGill University," shall order the business and proceedings of this Association.

2. It shall not be lawful to annul, add to, or amend these by-laws, except at a regular meeting of the Association, by a two-thirds majority of the members present, and after notice of motion of such annulling, adding to or amending shall have been regularly given by the mover and seconder at a previous meeting, and shall have been properly posted by the Secretary on the notice boards for four (4) successive weeks.

**CHAPTER II.****MEMBERS.**

1. The annual membership fee shall be one dollar and fifty cents (\$1.50).

6            CONSTITUTION AND BY-LAWS.

2. The privilege and right of voice and vote at any meeting of this Association shall be denied any man who has not paid the annual fee for each year of attendance in the Faculty of Medicine.

3. No man shall be exempt from paying the annual fee who has already paid said fee for four years.

4. No man shall be allowed to be a member of two different Class organizations at the same time. If taking lectures with two different classes, he shall pay his fee to the Class organization with which he is registered in the College Books.

### CHAPTER. III.

#### OFFICERS AND DUTIES.

The officers shall consist of a President, Vice-President, Secretary, Assistant Secretary, Treasurer and four Assistant Treasurers.

I. The office of President shall be held by the president of the Senior Year. He shall preside at all meetings, shall call regular and special meetings, and shall preside at the organization of the Freshman Class.

2. The office of Vice-President shall be held by the vice-president of the Senior Year. In the absence of the president, the vice-president shall perform the duties devolving upon the president.

3. The office of Secretary shall be held by a member of the Junior Year elected by this Association. He shall keep a book of the minutes, shall conduct all correspondence, and shall issue notices of meetings.

4. The Assistant Secretary shall be a member of the Sophomore Year elected by a meeting of this Association. He shall aid the secretary in his duties, and shall forward reports of the meetings to the University paper.

5. The Treasurer shall be a member of the Junior Year elected by the Association. He shall receive and take charge of all moneys of the Association, shall keep the accounts in a systematic manner, and shall be prepared at any meeting to make an approximate statement of the financial position of the Association. At the expiration of his term of office, the treasurer shall present a final financial report, audited by two members, one from the Senior Year and one from the Sophomore

Year, who shall be appointed by the president of this Association. The treasurer shall give bonds to the Association, the premium on which shall be paid by this Association.

6. The Assistant Treasurers shall be the treasurers of each Class organization of this Faculty. They shall collect the fees of this Association in their respective years and issue membership receipts therefor. They shall deposit the sums thus collected with the treasurer, together with the complete list of the members of this Association in their respective years.

7. *Council.*—The above-named officers shall act conjointly as an Advisory Council. They shall submit an estimate of the ordinary annual expenses, shall be notified of all financial calls on this Association at least forty-eight hours before they are submitted to a general meeting, and shall report on the validity of such calls and the Association's ability to meet them.

They shall further be a court of appeal on all matters of law and procedure which may be referred to them from Class organizations.

The President of the Association shall be

chairman of the Council, and the Secretary of the Association shall be Secretary of the Council.

## CHAPTER IV.

### COMMITTEES.

There shall be four regular committees, as follows :—A theatre, a dinner, an athletic and an entertainment.

1. The Theatre Committee shall consist of four members of this Association elected by the Freshman Year from the members of their own class. They are hereby empowered to represent the Faculty of Medicine in the University Theatre Night Committee.

2. The Dinner Committee shall consist of thirteen (13) members :—Hon. President, Hon. Secretary, Hon. Treasurer, Hon. Member (to be chosen from the professoriate by the following members from this Association). The President of the Dinner shall be elected by a joint meeting of the Senior and Junior Years, and shall be a Senior. Of the eight

remaining members two shall be elected from each Year, by the members of their own Year. This Committee shall be elected in the first week of November, and convened for organization by the President of the Dinner.

3. Entertainment Committee shall consist of three men, two to be elected from the Senior and one from the Junior Year ; they shall be elected by the members of their own Year. They shall entertain the visiting delegates to the Medical Faculty Dinner.

4. Athletic Committee shall consist of twelve members ; three from each Year who shall be elected by their Year. They shall endeavor to stimulate the Faculty interest in the Annual Sports' Day contests and shall arrange the schedule of Inter-Faculty and Inter-Class football and hockey matches. They shall also be trustees and guardians of the Gunn Trophy.

5. As occasion demands, special committees may be appointed by a meeting of the Association to fulfil the duties imposed by the resolution which calls for their appointment.



## CHAPTER V.

### DELEGATES.

1. These shall be chosen from the Senior Year at a meeting of the Senior and Junior Years when no expense is incurred, and at a meeting of the Association when expenses are incurred.

2. Except in the case of Bishop's College Theatre Night, when the Sophomore Year shall elect the delegate.

## CHAPTER VI.

### MEETINGS.

This Association shall regularly hold an Autumnal and an Easter meeting and such special meetings as the by-laws may require.

1. The Autumnal Meeting shall be summoned by the President for election of officers as early in the session as practicable, but subsequent to the Organization of the Freshman Class.

2. The Easter Meeting shall be convened for the purpose of hearing the Treasurer's

final report, and shall be held within the first week subsequent to the Easter vacation.

3. Special meetings may be convened at the call of the President.

(1) By his own initiative.

(2) At the request of the Council.

(3) At the written request of ten members of the Association.

4. No meeting can be held under this constitution of which less than 48 hours' written notice has been posted on the Bulletin Board.

## CHAPTER VII.

### RULES OF ORDER.

1. Fifty (50) members shall constitute a quorum.

2. The president, or, in his absence, the vice-president, or, in the absence of both, a chairman to be elected from the meeting, shall preside at all meetings of this Association.

3. The president or presiding officer while in the chair shall not take part in any discussion before the meeting nor vote unless the meeting be equally divided, in which case he may give his reasons for so voting.

4. The president, however, may give up the chair to the vice-president or other member if he wishes to speak on the question before the meeting, and may return to it when the question is settled.

5. When any member wishes to speak, he shall rise in his place and address the chair, confine himself to the question under discussion and avoid personalities.

6. When two or more members rise at once, the chairman shall determine the order of precedence.

7. No speaking shall be in order unless there be a motion before the meeting.

8. When a member is speaking, no one shall interrupt him except to call him to order.

9. If any member be called to order, he shall immediately take his seat until the point be settled.

10. No motion, amendment or discussion shall be in order after the chairman has risen to put the question.

11. At the request of any member, the yeas or nays shall be taken and recorded.

## CHAPTER VIII.

## ORDER OF BUSINESS.

1. (1) As soon as the meeting has been called to order by the chairman, he shall call upon the secretary to read the minutes of the last previous meeting. If they are found correct by the meeting, the minutes shall be signed by the chairman and secretary.

(2) The second item for consideration shall be any business which may arise out of the minutes.

(3) After this the item of "new business" shall be considered.

2. No motion, amendment nor discussion shall be in order when a motion simply to adjourn is before the meeting, but a specified time may be amended or discussed.

3. Only one amendment to an amendment shall be in order.

4. A motion to lay on the table shall be decided without debate.

5. Every motion shall be seconded and read from the chair before being discussed.

6. A question may be reconsidered at any time by a two-thirds' vote of those present.

7. No member shall speak more than once on any question, except the proposer, or in explanation, and no new matter shall be introduced in such explanation.

8. All elections shall be by ballot, and superintended, and ballots counted, by scrutineers appointed by the Chairman.

9. All other voting shall be open unless the presiding officer shall be requested by at least five members that the vote should be by ballot.

10. Reports of Committees other than reports of progress shall be in writing signed by some officer of the Committee. Reports of Delegates may be verbal.

11. Any member may in any point appeal to the meeting from the decision of the chair. The Chairman shall then put the question, "Shall the decision of the chair be sustained?"

12. The Association may, by a three-quarters vote at any meeting suspend any specified rule of order.

13. Cases not provided for in the foregoing

rules shall be governed as far as possible by Bourinot's "How to conduct a Public Meeting," a copy of which shall be kept by the President

## CHAPTER IX.

### CLASS ORGANIZATIONS.

Whereas, the time-honored privileges and customs of the Student in Medicine are accompanied by certain responsibilities, and, whereas, it has been deemed necessary and expedient in public meeting assembled that the said Students in Medicine become a properly organized and constituted body empowered and directed to enact by-laws for the regulation of all matters as hereinafter provided.

Now, therefore, be it resolved, that this Freshman Year of the Class of "———" accept the Constitution and By-laws of the Students' Association at present in force with the privileges of modification as herein contained.

1. *Name.*—The name of the organization shall be that of the special year organizing, viz., Class "———."

2. *Object.*—The object shall be the administration of Class affairs in accordance with the Constitution of the Students' Association.

3. This organization shall consist of Undergraduates in Medicine of this Faculty whose names appear on the College Register as members of said year, and who shall have paid the annual fees to date of the Students' Association.

4. *Officers.*—Shall be a president, vice-president, secretary, treasurer and reporter.

(1) The president shall perform the ordinary duties of his office.

(2) The vice-president shall perform the duties of the president in his absence.

(3) The secretary shall keep minutes of Class meetings, and at each meeting shall read the records of the previous meeting.

4. The Treasurer shall perform the duties laid down in the General Constitution, shall keep a record of the qualified members of the class, and shall produce the same when required.

5. The Reporter shall report the doings of his Year in the University Paper.

6. Representatives to General Committees :

(1) Athletic Committee—three men to be elected by each Year in the last week of September.

(2) Theatre Committee shall consist of four men from the Freshman Year, to be elected before the Easter Holidays.

(3) Dinner Committee shall consist of two men from each Year, to be elected the first week in November.

(4) Entertainment Committee shall consist of three men, two to be elected from the Senior year and one from the Junior year.

RULES OF ORDER.

7. Shall be those governing the Students' Association, except that :—

(1) Five (5) men may appeal from the decision of the Chair on a point of law or order as provided in the General Constitution.

(2) The Class may decide as to proper notice required for meetings.



