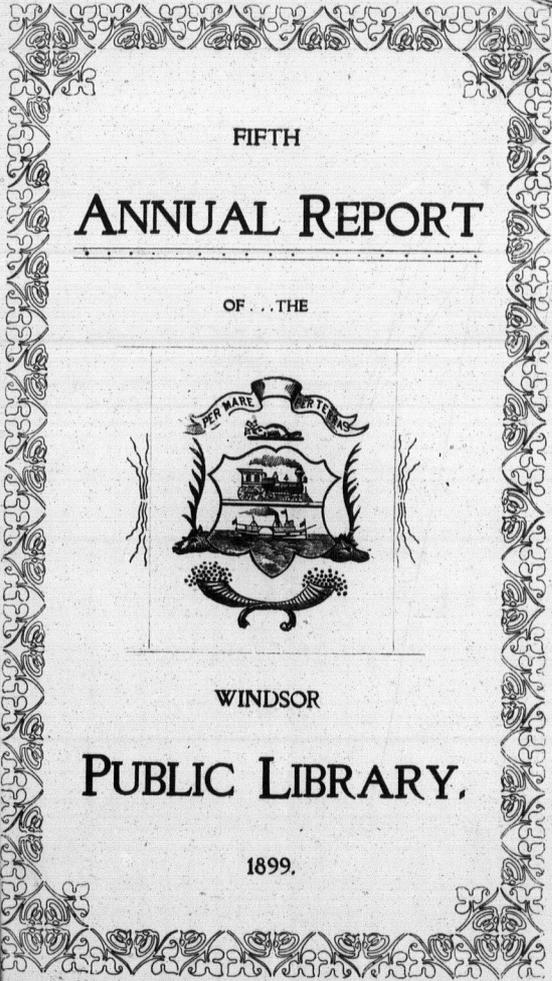


027.4713

W38



FIFTH

ANNUAL REPORT

OF . . . THE



WINDSOR

PUBLIC LIBRARY.

1899.

BO

APPOINTED BY C

APPOINTED BY E

APPOINTED BY T

JOHN C
J. ED

HENR
W. S.
ANDRI

J. ED
HENR
A. P.

BOARD OF MANAGEMENT, 1899.

ALFRED F. DEWSON, Chairman of the Board.
ANDREW BRAID, Secretary of the Board.

APPOINTED BY CITY COUNCIL— Time Expires.
JOHN CURRY, Feb. 1, 1900.
ANDREW BRAID, Feb. 1, 1901.
A. F. DEWSON, Feb. 1, 1902.
JOHN DAVIS, Mayor.

APPOINTED BY BOARD OF EDUCATION—
J. EDWARD O'CONNOR, Feb. 1, 1900.
W. S. CODY, B. A., Feb. 1, 1901.
A. P. E. PANET, Feb. 1, 1902.

APPOINTED BY TOWN OF WALKERVILLE—
HENRY LYE, F. C. A. April 1, 1900.

COMMITTEES FOR 1899.

FINANCE.

JOHN CURRY, Chairman. W. S. CODY.
J. EDWARD O'CONNOR. A. P. E. PANET.

LIBRARY.

HENRY LYE, Chairman. A. P. E. PANET.
W. S. CODY. J. EDWARD O'CONNOR.
ANDREW BRAID.

BUILDING.

J. EDWARD O'CONNOR, Chairman. JOHN CURRY.
HENRY LYE. ANDREW BRAID.
A. P. E. PANET.

WILLIAM KAY, M. A., Librarian.
REINE C. NEVEUX, Assistant Librarian.
NORA WATSON, Relieving Assistant Librarian.

SECRETARY'S REPORT.

JANUARY 8TH, 1900.

THE CHAIRMAN AND BOARD OF MANAGEMENT,
WINDSOR PUBLIC LIBRARY.

Gentlemen:—I beg to present herewith the Fifth Annual Report of the Secretary, from which it will be seen that the finances of the Library are in excellent shape.

The recent circular from the Superintendent of Public Libraries, making the financial year for reporting to the Department end with the 31st of December, instead of the 30th of April, as heretofore, will prove very satisfactory, as such reports will co-incide with the figures submitted to the municipal auditors at the end of the year.

During the past year judicious and ample expenditures have been made in the purchase of books, magazines and newspapers, and we have kept abreast of new publications. Possibly it might be well to add to our files daily or weekly papers from Ottawa, Montreal, Quebec and Kingston.

I beg to suggest that work be at once commenced on a new catalogue. To Catalogue No. 1, issued in June, 1895, we now have three supplements; and the examination of all of these is somewhat unsatisfactory to those who are in search of a particular book, or studying a specific subject. Perhaps a regular alphabetical catalogue, to show the volumes under both book titles and authors, might prove more useful to the public than the present classification method, the classifying system, however, of course being continued in shelving the books as added to the Library.

I would remind the Board that our lease of the present building will expire the 1st day of September, this year. It will be observed from the accompanying financial statement that during 1899 we made no expenditures on the building or for repairs.

Respectfully,

ANDREW BRAID, Secretary.

Ann

THE BOAR
(Ge)
Secretary,
ing of the
obliged to
200 books
the gener
better cla
many val
have dup

I v
of procur
ing being
essary co

Th
for your
W
my repo

1900.

Annual Report of the Chairman of the Board.

THE BOARD OF MANAGEMENT OF THE WINDSOR PUBLIC LIBRARY:

Gentlemen:—You will have laid before you the Fifth Annual Report of the Secretary, and of the Librarian, upon the finances and general condition of the working of the Library. At the beginning of the year just ended, the Board were obliged to replace on the shelves books that had lost their usefulness, also about 200 books had to be rebound, which is a proof that our library is well patronized by the general public. The books that had to be renewed were principally lighter work^s of fiction. It is to be regretted our young readers do not avail themselves of a better class of literature. During the past year we have added to our library many valuable works, also the best works on fiction by authors of the day, and have duplicated same when the demand warranted such action.

I would urgently impress upon the in-coming board the absolute necessity of procuring another building for our Library, we are crowded for room, more shelving being required for new books. Our landlord positively refuses to put the necessary conveniences in the building.

Thanking you for the honor conferred in electing me your Chairman, and for your hearty co-operation throughout the year.

With many wishes for the prosperity of the library, I beg to submit this, my report.

A. F. DEWSON.

THE PUBLIC LIBRARY

FERRY STREET.

Windsor, Ontario, Canada.

MEMORANDA FOR 1899.

Public Library opened December 6, 1894.

Total Number of Volumes in Library on December 31, 1899—9,268.

Volumes issued during the Year—44,709. A daily average of 143.

Borrowers' Cards in Force, 1,285.

Number of papers and periodicals for use in reading room—56.

Books of Reference	92
TOTALS	3784
	4305
	5535
	3712
	3066
	3650
	2974
	3418
	2828
	3122
	4734
	3611
	44709

CLASSIFIED CIRCULATION OF BOOKS AND PERIODICALS
OF THE WINDSOR PUBLIC LIBRARY.
From January 1st to December 31st, 1899.

CLASSES.	Jan.	Feb.	Mar.	Apr.	May.	June.	July.	Aug.	Sept.	Oct.	Nov.	Dec.	Totals.
Philosophy.....	5	13	15	12	2	5	2	3	4	2	20	2	85
Religion.....	18	16	27	24	20	19	5	16	19	13	12	13	202
Sociology.....	5	5	17	13	16	16	10	8	6	15	16	26	164
Phylology.....	1	3	3	2	2	1	2	2	1	1	1	2	12
Science.....	20	33	30	22	23	33	22	14	20	25	19	13	274
Useful Arts.....	22	14	21	14	7	14	10	4	9	8	25	14	162
Fine Arts.....	13	16	24	10	10	12	11	9	11	8	13	16	133
Literature.....	40	62	87	44	32	48	27	31	19	31	36	21	478
History (Travels and Biology).....	104	139	167	79	38	59	62	64	64	67	98	94	1055
Fiction.....	1754	1934	2443	1783	1673	1954	1497	1887	1504	1330	1945	1607	21511
Juvenile Literature.....	457	538	747	690	491	538	478	430	345	409	708	507	6308
French Literature.....	19	21	34	32	17	19	32	22	22	16	22	32	288
German Literature.....	2	2	1	32	1	1	2	2	1	6	5	1	24
General Works.....	40	33	98	57	32	49	48	98	63	43	64	54	719
Periodicals.....	1162	1337	1717	936	615	821	704	718	692	892	1622	1116	12332
Books of Reference.....	92	108	107	84	49	62	64	50	49	56	128	93	942
Totals.....	3754	4305	5335	3712	3066	3650	2974	3418	2828	3122	4734	3611	44709

The Librarian's Fifth Annual Report.

WINDSOR, JANUARY 8, 1900.

THE BOARD OF MANAGEMENT, WINDSOR PUBLIC LIBRARY:

Gentlemen—I have the honor to present to you, for the fifth time, my annual report, being that for the year ending December 31st, 1899.

GENERAL STATEMENT.

The number of volumes in the library at the beginning of the year just closed was 8223. To this number during the year were added altogether 1113 volumes, 1088 by purchase, etc., and 25 by donation from various sources, or to be more specific:

(a)	Volumes in library at the beginning of 1899.....	7369
(b)	“ of fiction purchased during 1899.....	371
(c)	“ of general works purchased during 1899.....	356
(d)	“ of bound magazines added during 1899.....	48
(e)	“ of juvenile literature purchased during 1899.....	313
(f)	“ donated.....	25
(g)	“ wornout and withdrawn.....	68
(h)	“ now in the library.....	8414

Quite a number of these works, however, are duplicates of works—nearly all works of fiction and juvenile books—which we already had in the catalogue but which had been withdrawn from circulation as books worn out. With every year in fact, it is becoming increasingly difficult to keep account of the books actually in the library. This being the case, and as no doubt a few books have been lost altogether in unaccountable ways, it might be well during the coming summer, choosing some dull season, to close the library for a few days and take stock of the books in our possession.

THE LIBRARY.

The books in the library are in good condition. Many have been rebound during the year. These are nearly all works of fiction and juvenile books. Since the library started, five years ago, only about half a dozen books belonging to the general works department have become so worn with use as to require rebinding. Small repairs on works, *i. e.*, such as do not require the skill of an expert, have been constantly attended to. Bound volumes of magazines, especially have been examined and loose leaves fastened in their places. So that it may be affirmed that the books are in good condition.

The number of holders of borrowing cards, I am sorry to say, has decreased considerably during the past year. The year closed with 1285 on our register as against 1424 of the previous year. I cannot suggest any reason for this. This is somewhat singular, however, in view of the fact that the circulation of books and periodicals in all departments shows a slight increase over that of the previous year. A partial explanation of this may be found in the circumstance of the greatly increased circulation of magazines and periodicals. I have noticed that the demand for the latest works of fiction is greatly on the increase. Many books have an active life for a month or two, and then are relegated to long terms of repose on the back shelves.

THE READING ROOM.

The reading room continues to be well patronized. Children of public-school age are frequently to be found in the building during school hours. I would suggest that the truant officer be instructed to pay occasional visits to the reading room. With a few exceptions the conduct of readers is very good.

1899.
Jan. 1 Bal
Dec. 31 Frc
On
W.
Fi

Int

Bo
Pe
Bi
Bu
Fu
Re
Li
Sa
Ca
In
De

Be

Books
Periodicals
Furniture . .
Catalogues .
Bindings . .

A

† Added for
Receipts †

STATEMENT

FOR YEAR ENDING DECEMBER 31st, 1899.

INCOME.

1899.	Balance brought forward from 1898.....	\$ 1285 20
Jan. 1	From City Council.....	2375 00
Dec. 31	Ontario Government grant.....	200 00
	Walkerville grant.....	180 00
	Fines, Fees, Sale of Catalogues, Books lost and paid for by patrons.....	152 26
	Interest received on Bank Balance.....	30 39
		\$ 4222 94

EXPENDITURES.

Books.....	\$ 877 55
Periodicals.....	215 57
Binding.....	185 90
Building and Repairs.....	
Furniture.....	200 00
Rent and Insurance.....	131 80
Light and Heat.....	760 30
Salaries.....	76 40
Catalogues, Printing and Advertising.....	91 77
Incidentals.....	320 10
Debiture and Interest.....	
	\$2859 37
Balance to carry forward.....	1363 57
	\$ 4222 94

STATEMENT OF ASSETS.

DECEMBER 31ST, 1899.

Books.....	\$4234 87	\$ 877 55	\$5132 42
Periodicals.....	709 02	215 57	924 59
Furniture.....	620 00		620 00
Catalogues.....	206 90	25 90	8 40*
Bindings.....	180 02	25 00†	224 40
			205 02
	\$5080 80	\$1144 02	\$ 8 40
Add Balance on hand at December 31st, 1899.....			\$7116 42
			1363 57
Total.....			\$8479 99

† Added for binding of magazines during 1899.
* Receipts from sales of catalogues during 1899.

LIST OF DONATIONS.

FROM CANADA.

WINDSOR, ONT.	Capt. A. McCrae—1 vol.
"	Rev. Mr. Hinds; St. John's Church, Sandwich.—2 vols.
"	A. Braid, Esq.—4 vols.
"	O. Eastman, Esq.—1 vol.
OTTAWA,	Dominion Government.—3 vols., 61 pamphlets and 1 periodical.
"	Royal Colonial Society of Canada.—1 vol.
TORONTO,	Ontario Government.—4 vols., 44 pamphlets and 1 periodical.
"	Ontario Dept. of Education.—2 vols.
"	Public Library.—6 pamphlets.
HAMILTON,	Public Library.—1 pamphlet.
"	Wentworth Historical Society.—1 pamphlet.
LONDON,	Public Library.—1 pamphlet.
KINGSTON,	Military Institute.—1 pamphlet.
ST. CATHARINES, ONT.	Public Library.—1 pamphlet.
ST. THOMAS,	"Malcolm"—1 vol.
BRANTFORD,	Ancient Foresters.—1 periodical.
NEW WESTMINSTER, B. C.	Board of Trade.—1 pamphlet.

FROM UNITED STATES.

NEW YORK	Swedenborg Society.—6 vols.
OMAHA	P. Culmore, Esq.—2 pamphlets.
"	Trans-Mississippi and Intern'l Exposition.—1 pamphlet
DETROIT	Public Library.—1 pamphlet.
"	T. Bowden.—1 periodical.

FROM GREAT BRITAIN.

LONDON, ENG	Royal Colonial Institute.—8 pamphlets.
"	E. Marshall.—2 pamphlets.
ASHTON UNDER LYNE	Heginbottom Free Library.—1 pamphlet.