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THE  
ROYAL CHARTER  
AND REGULATIONS  
OF THE  
Victorian Order of Nurses  
for Canada



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## THE ROYAL CHARTER

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VICTORIA, by the Grace of God, of the United Kingdom of Great Britain and Ireland, Queen, Defender of the Faith, etc.

To all to whom these Presents shall come, Greeting:

Whereas divers of our loving subjects of the Dominion of Canada are desirous of founding a Victorian Order of Nurses for Canada, as a memorial of our Diamond Jubilee, and have subscribed certain sums of money, and have taken other steps for the purpose of founding the Order. And whereas it is expedient that a Governing Body, which shall have the management and control of the Order and of its affairs, should be constituted and incorporated.

Now, know ye that We by virtue of Our Royal Prerogative and of Our special grace, certain knowledge and mere motion, do by these presents for Us, Our heirs and successors grant, will and ordain as follows, that is to say:—

1. The Board of Governors of the Victorian Order of Nurses for Canada, constituted as hereinafter provided, shall be a body corporate and politic, and by that name may sue and be sued; may have a common seal, and may alter the same at pleasure; may hold real and personal estate and receive grants and devises of the same, provided that the annual value of the real estate so held, granted or devised shall not exceed in the whole £5,000 per annum; may appoint general officers, including District Lady Superintendents, define their duties and fix the amount of their compensation; may grant diplomas to nurses; and may prescribe the terms and conditions on which such diplomas may be granted and held; may establish Local Associations and may from time to time make rules, regulations and by-laws for the governments of the Order, and the management of its affairs.

2. His Excellency, the Governor-General of Canada, shall be Patron of the Order.

3. The Board of Governors shall be constituted as follows, that is to say:—

(a) His Excellency the Governor-General as Patron of the Order, shall appoint five members of the Board.

(b) The Board of Management of each Local Association having an annual income of at least five hundred dollars shall appoint

one member, and an additional member for every additional one thousand dollars of annual income in any way accruing for purposes of the Association.

- (c) The Canadian Medical Association shall appoint two members; and
- (d) Each Provincial Medical Association shall appoint one member.

4. The Board of Governors may appoint an Executive Council and may from time to time define its numbers and powers.

5. The objects of the Order are:—

- (a) To supply nurses, thoroughly trained in Hospital and District nursing, and subject to one Central Authority, for the nursing of the sick who are otherwise unable to obtain trained nursing in their own homes, both in town and country districts.
- (b) To bring Local Associations for supplying District nurses into association by affiliation with the Order which bears Her Majesty's Name, and to afford pecuniary or other assistance to such Local Associations;
- (c) To maintain, as a first necessity, a high standard of efficiency for all District nursing;
- (d) To assist in providing small Cottage Hospitals or Homes.

6. The Board of Governors may establish a Local Association of the Order at any place in Canada, and may from time to time prescribe the territorial limits within which the work of such Local Association shall in general be carried on.

7. Each Local Board of Management may appoint the officers and servants of the Association, define their duties and fix the amount of their compensation; and may from time to time make general rules and regulations for the management of the affairs of the Association; provided always that no rule or regulation defining the duty of any officer or servant of the Association, or making provision for the management of the affairs of the Association, shall be valid if it conflict with any rule, regulation or by-law enacted by the Board of Governors of the Order, or if the Board of Governors, by resolution, should disallow the same.

8. A copy of every by-law made by the Board of Governors for the government of the Order and the management of its affairs shall immediately after the same is made be sent to one of Our Principal Secretaries of State, and if We should think fit to disallow such by-law, the same shall become void and of no effect from and after the day when Our disallowance thereof shall be signified to the Board of Governors.

## BY-LAWS AND REGULATIONS

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### PART I.

#### BOARD OF GOVERNORS.

1.—The members of the Board of Governors, appointed by His Excellency the Governor-General, as Patron of the Order, shall hold office during pleasure.

2.—The other members of the Board of Governors shall hold office until the next annual meeting of the Association by which they are respectively appointed.

#### ANNUAL MEETINGS OF THE BOARD OF GOVERNORS.

3.—The Annual Meeting of the Board of Governors shall be held at Ottawa on the first Thursday in the month of March in each year; or at such other place or time as the Executive Council may determine.

4.—Notice of the time and place for the holding of the annual meeting shall be given by one of the Secretaries at least fifteen days previously thereto, by a notice to that effect, mailed to the address of each member of the Board of Governors, and also to the Secretary of each Local Board of Management.

5.—If, from any cause, the annual meeting of the Board of Governors is not held, or due notice thereof not given, the Executive Council shall cause a special meeting of the Board of Governors to be called, as soon as may be thereafter, for the purpose of transacting the business of the annual meeting; and at such meeting all matters may be dealt with and acted upon as if such meeting were in fact the annual meeting of the Board of Governors.

6.—The President, or, in his absence, one of the Vice-Presidents, or any member of the Board of Governors who may be chosen by a majority of those present at any meeting, shall preside, and shall decide all questions of order, subject to an appeal to the Board. Five members of the Board of Governors shall constitute a quorum for the transaction of business at any meeting.

7.—The order of business for the annual meeting shall be:—

- The reading and disposal of minutes of the last meeting;
- The reading and disposal of communications;
- Report of the Executive Council;
- Reports of Committees appointed by the Board of Governors;
- Reports of the General Officers;
- Unfinished business;

- Nomination and election of General Officers for the ensuing year;
- Appointment of the members of the Executive Council;
- New business.

#### SPECIAL MEETINGS OF THE BOARD OF GOVERNORS.

8.—Special meetings of the Board of Governors may be called by the Executive Council, or on the requisition in writing of any five members of the Board; and in every such call or requisition for a special meeting, a statement shall be made of the definite purpose for which such special meeting is called; and no other business other than that mentioned in the notice calling the same shall be transacted at such special meeting.

9.—At least fifteen days' notice of any special meeting shall be given by one of the Secretaries, by mailing a notice to that effect to the address of each member of the Board of Governors and also to the Secretary of each Local Board of Management.

#### THE EXECUTIVE COUNCIL.

10.—The Executive Council shall consist of the Honorary President, the President, the Secretaries, the Treasurers, and not less than five members of the Board of Governors, to be appointed by the Board at its annual meeting.

11.—Any vacancy occurring in the Executive Council between the annual meetings of the Board of Governors may be filled by the remaining members of the Executive Council, and any members so appointed shall hold office until the next annual meeting of the Board of Governors.

12.—The Executive Council shall, subject to the charter and by-laws, and any direction of the Board of Governors, carry on the work and administer the affairs of the order.

13.—The Executive Council shall meet for the transaction of business, at three o'clock p.m., on the first Thursday in each month, at the Home of the Order, at Ottawa, or at such other time or place as may from time to time be determined by the Executive Council.

14.—Special meetings of the Executive Council may be called at any time by the President, and in his or her absence from the City of Ottawa, by any two members of the Council.

15.—Notice of the time and place of holding any special meeting of the Executive Council shall be given by one of the Secretaries to each member of the Council.

16.—Three members of the Executive Council shall constitute a quorum for the transaction of business; and all members of the Executive Council shall have the right to vote.

17.—The President and Secretaries of the Board of Governors shall be the Chairman and Secretaries of the Executive Council, and in the absence, at any meeting of the Council, of the President or Secretaries, the Council may appoint a Chairman or Secretary for such meeting.

#### GENERAL OFFICERS.

18.—The General Officers of the Order shall consist of an Honorary President, a President, two or more Vice-Presidents, two Secretaries, two Treasurers, a Chief Superintendent, an Assistant Superintendent, District Superintendents, and Inspectors.

19.—The President, Vice-Presidents, Secretaries, and Treasurers shall be elected at the annual meeting of the Board of Governors, and shall hold office until the next annual meeting of the Board of Governors. Only members of the Board of Governors shall be eligible for election as President and Vice-Presidents.

20.—Any vacancy occurring between the annual meetings of the Board of Governors may be filled by the Executive Council; and officers so appointed by the Executive Council shall hold office until the next annual meeting of the Board of Governors.

#### DUTIES OF CHIEF SUPERINTENDENT, ASSISTANT-SUPERINTENDENT AND INSPECTORS.

21.—It shall be the duty of the Chief Superintendent:—

- (a) To carry out the directions of the Board of Governors, and of the Executive Council, for the efficient working of the Order;
- (b) To test the efficiency of candidates for the work of the Order;
- (c) To recommend candidates for admission to the Order;
- (d) To inspect the work of all District Superintendents, nurses, and homes belonging to the Order, and to make reports to the Board of Management of Local Associations on the work and homes of nurses.

The Assistant Superintendent shall act for the Chief Superintendent whenever such officer shall be absent from the city of Ottawa, and shall, subject to the direction of the Chief Superintendent, generally perform all such duties at the Central Office of the Order in Ottawa as may be designated from time to time by the Executive Council.

The Inspectors shall be charged with the duty of enquiring into and reporting upon the practical activities and operations of the Order. They shall be subject at all times to the direction of the Chief Superintendent, and shall report in the first instance to such officer.



## DUTIES OF DISTRICT SUPERINTENDENTS.

22.—It shall be the duty of each District Superintendent:—

- (a) To carry out the directions of the Local Board of Management for the efficient working of the Order;
- (b) To supervise the work of the nurses employed by the Local Association, and to be responsible for the management of the home in which they live;
- (c) To make such periodical reports concerning the work of the nurses under her as may be required by the Local Board of Management or by the Chief Superintendent;
- (d) Where there is a Training home, to supervise the training of nurses on probation in accordance with the directions of the Chief Superintendent.

## MANAGEMENT OF PROPERTY AND FUNDS OF THE ORDER.

23.—The Board of Governors shall have control over all real estate and other assets and funds of the Order, subject to any conditions that may attach to the grant, devise, or gift thereof, and subject also to the provisions of the by-laws of the Order; and the Board of Governors may lease, mortgage, sell, or exchange, and convey, any real estate of the Order.

24.—The Board of Governors, or the Executive Council, may from time to time make grants in aid of the funds of any Local Association, or of any District Committee, not otherwise able to obtain the amount required to meet the expenses of the Association or Committee.

25.—(a) The financial year of the Order, and of each Local Association of the Order, shall end on the 31st day of December of each year, and the accounts of the Order and of each Local Association and District Committee shall be forthwith made up and audited.

(b) All checks drawn against the funds of the Order shall be signed by the President or one of the vice-presidents (or in their absence by one of the honorary secretaries) and countersigned by one of the honorary treasurers. Checks, drafts, and other commercial instruments payable to the order of the Victorian Order of Nurses for Canada may be endorsed with a rubber stamp bearing the words: "For deposit only with the Bank of—, for credit of the Victorian Order of Nurses for Canada," and shall be deposited to the credit of the Order in such bank or banks as may be designated by the Executive Council.

(c) The Accounts of the Order shall be audited by two or more auditors appointed by the Board of Governors or Executive Council,

and those of each Local Association or District Committee by two or more auditors appointed by the Board of Management thereof, or by the District Committee as the case may be.

(d) The Secretary of each Local Association and of each District Committee shall transmit a copy of the accounts of such Association or District Committee, with the auditors' report thereon, to one of the Secretaries of the Order; and the accounts of the Order, and of each Local Association and District Committee, with the several reports of the auditors thereof, shall be laid before the Board of Governors at their annual meeting.

#### LOCAL ASSOCIATIONS.

26.—Each Local Association shall have authority, and it shall be its duty:—

(a) To carry on the work of the Order within the territorial limits assigned to the Local Association, in accordance with the Royal Charter of the Order, and with the rules, regulations and by-laws made by the Board of Governors, and to administer its affairs;

(b) To engage nurses for the work of the Local Association, and to pay their salaries;

(c) To fix the scale of charges to patients, and to remit them wholly or in part in cases where that is necessary;

(d) To arrange for the formation of District Committees to work under the direction of the Local Board of Management, and to assist outlying districts, (within the territorial limits assigned to the Local Association) to arrange for the employment of nurses;

(e) To report to the Board of Governors, and to give facilities for inspection by the Chief Superintendent or any other person appointed by the Board:

(f) In places where a home for training in district nursing has been established, to engage nurses on probation for the Victorian Order for training in district nursing, such engagements to be made on the recommendation of the District Superintendent, and with the approval of the Chief Superintendent;

(g) To send to one of the Honorary Secretaries a copy of all rules, regulations and by-laws made for the management of the affairs of the Association.

#### DISTRICT COMMITTEES.

27.—A District Committee to consist of not less than five persons may be formed at any place where it is proposed to establish a Local Association of the Order, or to employ one or more Victorian nurses.

If such place is not within the territorial limits of any Local Association, it shall be formed with the approval of the Board of Governors, or of the Executive Council. If it is within the territorial limits of any Local Association, it shall be formed with the approval of the Board of Management of such Local Association. Any District Committee at any place, having independently of any aid given to it by the Order, or any Local Association of the Order, an annual income of at least five hundred dollars, may be constituted and established as a Local Association at such place, with such terminal limits as the Board of Governors may from time to time prescribe.

28.—Any District Committee may appoint a Chairman, a Secretary, and a Treasurer, and such sub-committees as it may deem necessary to carry on the work of the Order at such place, and it may, subject to the approval of the Board of Governors, or of the Executive Council, make such regulations, not inconsistent with the charter and by-laws of the Order, as it deems expedient.

A copy of any such regulations shall be sent to one of the Honorary Secretaries.

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#### HOSPITALS.

29.—Any hospital maintained in affiliation or connection with the Order shall be constituted and organized in accordance with its special Act or instrument of incorporation, and the laws of the Province or Territory in which it is situated. A copy of any such Act or instrument and of any By-law or regulation made for the good government of the hospital shall be transmitted to one of the Honorary Secretaries.

(2) In the case of any hospital erected with the aid of a grant from the Order, no such By-law or regulation shall be valid if it is inconsistent with the Charter and By-laws of the Order.

#### DELEGATES.

30.—Each District Committee and each Board of any hospital maintained in affiliation or connection with the Order may from time to time appoint a delegate to attend the annual and other meetings of the Board of Governors, and a notice of the time and place of any such meeting shall be sent to each delegate so appointed.

#### CONDITIONS ON WHICH THE SERVICES OF A VICTORIAN NURSE MAY BE OBTAINED.

31.—The Local Board of Management, or the District Committee, shall give a guarantee that the nurses will be regularly and duly paid their salaries as agreed upon between them and the Local Board.

32.—The Local Board of Management, or the District Committee, must undertake that the nursing work will be carried on according to the charter, rules, regulations and by-laws of the Order.

33.—The Local Board of Management, or the District Committee, shall fix the fees for the nurse's attendance, according to the local requirements.

#### BY-LAWS.

34.—No alteration in the by-laws shall be made except by a vote of at least two-thirds in number of the members of the Board of Governors present at an annual meeting, or at a special meeting called for the purpose, and in either case reasonable notice of the proposed alteration shall be given by one of the Secretaries to each member of the Board of Governors.

#### GENERAL.

35.—Members of the Board of Governors, of the Executive Council, and officers and members of Committees whose term of office might otherwise be determined by the provisions of these by-laws shall, notwithstanding anything herein contained, continue in office until their successors respectively shall be appointed.

36.—Whenever the day, on which any meeting mentioned in the by-laws is to be held, falls on a *dies non juridicus*, it shall be held on the first day thereafter that is a *dies juridicus*.

#### PART II.

#### THE ADMISSION, TRAINING AND STATUS OF VICTORIAN ORDER NURSES.

37.—In this part of the by-laws the expression "Local Board" includes a Local Association, a District Committee and the Board of a hospital maintained in affiliation or connection with the Order.

38.—Any nurse shall be eligible for admission to the Victorian Order of Nurses for Canada who holds a diploma or certificate from a General Hospital Training School and whose training and experience are satisfactory to the Chief Superintendent and to the Executive Council.

39.—The nurses connected with the Order shall be divided into three classes:—(1) Nurses on Probation; (2) Active Nurses; and (3) Reserve Nurses.

40.—Applications for admission to the Order may be made to the Chief Superintendent or to any Local Board; and where made to a Local Board, the application must be transmitted to the Chief Superintendent with a copy of any testimonial, diploma, or certificate submitted by the candidate in support of her application. And the Chief Superintendent shall keep a list of the names and addresses of such candidates.

41.—Any Local Board that employs more than one graduate nurse (the Superintendent, Matron, or Head Nurse being a Victorian Order Nurse) may employ any such candidate for a period not exceeding six months. During four months of such employment, and afterwards, until admitted to the Order, such candidate shall be on probation.

42.—In general, no such candidate will be admitted to the Order until she has been on probation with a Local Board for a term of not less than four months.

43.—The salary to be paid to any such candidate or probationer shall be fixed by arrangement between the Local Board and the Chief Superintendent.

44.—Service as a nurse on probation does not entitle a candidate to admission to the Order, as a matter of course; but any candidate whose service as a nurse on probation has been satisfactory to the Local Board by which she is employed, and to the Chief Superintendent, may, on the recommendation of the latter, be granted a diploma and may also be admitted to the Order by the Executive Council.

45.—The name of any nurse belonging to the Order who is employed by or under engagement with any Local Board, shall be entered on the roll of active nurses; and shall be continued thereon as long as she is employed by any Local Board.

46.—The name of any nurse belonging to the Order, who is not employed by, or under engagement with, any Local Board, shall be placed on the list of Reserve Nurses; and until she receives employment under a Local Board, she may take such other work as she thinks proper; writing from time to time to the Chief Superintendent to give any change in her address and to state the work in which she is engaged.

47.—Any Local Board having occasion to employ a district superintendent, matron, head nurse, or a nurse belonging to the Order, shall apply to the Chief Superintendent, who shall recommend one or more nurses suitable for the position; but the employment of the nurse, the amount of salary to be paid, any annual increase thereof, and the general terms of the engagement shall be matters of arrangement between the Local Board and the nurse, subject always to any by-law or regulation of the Order touching any of the matters above mentioned. A copy of any agreement made by any Local Board with a nurse, superintendent, matron, or head nurse shall be immediately transmitted to the Chief Superintendent at Ottawa.

48.—The travelling expenses incurred by a Victorian Order nurse in going to the place where she is to be employed by a Local Board shall be paid and borne, as agreed upon between such Board and the

nurse, but where no such agreement is made the amount of such expenses, reasonably incurred, shall be paid by the Local Board, and to assist the latter in that behalf, in any case in which it deems it necessary or reasonable to do so, the Executive Council may make a grant or contribution towards defraying such expenses, not exceeding one-half the amount thereof. Any nurse who fails to complete her engagement with any Local Board shall refund a proportionate part of the amount of such travelling expenses.

49.—(a) A nurse shall not be employed as a district nurse (except as a nurse on probation) unless she has had training or experience in district nursing. Such training may be obtained at one of the Homes of the Order, in accordance with the regulations governing the same. The term of attendance at any such Home for that purpose shall be for a period of not less than four months, and during that period the nurse so attending shall be considered to be on probation.

(b) Where any nurse, being a graduate of a hospital training school in good standing, or being a pupil nurse in any such school in her last year of training, takes any postgraduate course in visiting nursing, school inspection, child welfare, social service, or any other postgraduate course furnished in any training centre belonging to the Order, she shall be entitled to a postgraduate's certificate upon the recommendation of the District Superintendent and the Chief Superintendent.

50.—Whenever possible, a candidate shall serve her term of probation in one of such Homes, as in that way she will be qualified for district nursing, and the training will not be without its use, even if her engagement for active work should be made with a Hospital Board.

51.—In general, but subject to any modification that any Local Board finds it necessary to make:—

(a) The nursing of patients shall be conducted under the direction of a medical practitioner; but calls for a nurse shall be accepted from all sources and when no medical practitioner is in attendance the nurse shall help the family to secure one.

(b) A nurse shall be on duty for eight hours daily. On Sundays she shall only attend cases requiring special or immediate attention. When called on for night duty provision shall be made for the care of her patients during the day.

(c) Every nurse employed by any Local Board is entitled to one month's holiday or vacation in each and every period of twelve months' service by her in the Order. During such holiday she is entitled to be paid her full salary; and where under the terms of her engagement with the Local Board a nurse is entitled to board, lodging, and laundry there shall be an allowance made to her in respect of such matters during the period she is absent from duty on vacation. It is required that nurses shall make the period of their vacation a time of rest and recuperation.

52.—Every nurse whose name is on the roll of active nurses shall wear the uniform of the Order.

53.—A nurse shall be responsible for all appliances and property lent by the Local Board to her patients.

54.—A nurse, when not able to report personally to the doctor attending a case, shall do so *in* writing, and shall on all occasions avoid leaving verbal messages with patients or their friends.

55.—A nurse is not allowed, unless in cases of urgent necessity, to dispense charity or relief. She shall report all necessitous cases to the District Superintendent, or Head Nurse, who will report the same to the Local Board.

56.—The nurses of the Victorian Order shall not proselytize.

57.—Each Local Board shall cause the Superintendent, Matron, Head Nurse, or Nurse, where only one is employed, to make to the Chief Superintendent monthly reports, and also an annual report of the work done by the nurse or nurses employed by such Local Board. To facilitate the making of such reports and to secure uniformity, blank forms for reports will be supplied by the Chief Superintendent.

58.—It shall be the right and privilege of any nurse belonging to the Order, who is not at the time under any unexpired contract in writing for employment by any Local Board, or other Authority connected with the Order, to withdraw from the Order upon giving one month's notice in writing to such Local Board or authority and to the Chief Superintendent.

59.—The Executive Council may, in its discretion, drop from the list of Reserve Nurses the name of any nurse thereon upon giving such nurse one month's notice, in writing, of its intention so to do; and after the expiry of such period such nurse shall cease to belong to the Order, or to be eligible for employment by any Local Board.

60.—Any Local Board may, for good cause, suspend any nurse and recommend her dismissal.

61.—The Executive Council may dismiss any nurse from the Order on the ground of any breach of the regulations, misconduct or the unsatisfactory discharge of her duties; but before dismissal the nurse shall be called upon for an explanation of her conduct and be allowed an opportunity of being heard in her defence.

62.—Every nurse admitted to the Order will be given a bronze badge and a diploma of admission. A silver badge will be given to each District Superintendent and Matron of a hospital, to be held by her during the time she fills such position.

63.—On ceasing to belong to the Order, a nurse shall return her uniform and badge. If her term of service has extended over a period of three years, and has been satisfactory, she will be given a bronze or silver badge, as the case may be (smaller in size than that which is returned by her), and on which her name and the dates when she became and ceased to be a Victorian Order nurse will be engraved.

64.—The Executive Council may, to meet an emergency or a special case, authorize a departure from or relaxation of any provision contained in Part II of these By-laws.

65.—Every one who has been or may be Patron, or Honorary President of the Order, on ceasing to hold such office, and the Founder of the Order on ceasing to be a member of the Board of Governors, shall become and be for life Honorary Governors of the Order.

## The Victorian Order of Nurses for Canada.

### THE LADY MINTO HOSPITAL FUND.

1. The grants from this Fund are made to assist in the erection of hospitals to be maintained in connection with the Victorian Order of Nurses for Canada. No grant in aid of the MAINTENANCE of any such hospital is given from the Fund.

2. The applicants for a grant must satisfy the Executive Council of the Order that there is a necessity for the erection of a hospital at the proposed place; and that with the aid of the grant they will be able to build, furnish and maintain the hospital.

3. The applicants for the grant shall undertake to secure incorporation under the name of The Lady Minto Hospital at (NAME OF PLACE).

4. No part of such grant will be paid over until a suitable site for such hospital has been obtained and a good title thereto vested in the Hospital Board.

5. During construction the applicants for the grant shall insure the hospital, and keep it insured in some good company in the name of the Hospital Board in a sum sufficient to cover any sum expended thereon.

6. After completion the Hospital Board shall keep the hospital insured in a sum that shall not be less than the amount of the grant made to them from the Fund mentioned.



7. The Hospital Board shall, when incorporated, enter into an agreement with the Board of Governors of the Victorian Order of Nurses for Canada whereby such Hospital Board shall undertake:

- (a) To hold all property acquired, or to be acquired, by it in any way for the purposes of a hospital at the place where it is built.
- (b) That such Hospital Board shall in so far as it employs any trained nurse as superintendent, head nurse or nurse, employ nurses belonging to the Victorian Order of Nurses for Canada; and
- (c) That the affairs of the hospital will be carried on and conducted in accordance with the charter and by-laws of the said Order from time to time in force.

8. The grant will be paid proportionately as the work of building of the hospital progresses.

9. The applicants are required to furnish answers to the following:

- (a) What is the population in the immediate vicinity of your locality?
- (b) Where is the nearest hospital, and how far is it from the site of the proposed hospital?
- (d) How large a hospital is required?
- (e) What is the estimated cost of the hospital?
- (f) What is the amount of the grant asked for?
- (g) How much can be raised in the locality or among friends towards building and furnishing the hospital?
- (h) What is the estimate of the annual income or support that can be raised?
- (i) Does the hospital scheme appeal to all classes of the community, and has it the support of the resident physicians?
- (j) Can a free site and a good title thereto be obtained?
- (k) Give the names of the persons who are willing to assume the responsibility of going on with the undertaking in case the grant asked for is given.

10. The estimated cost of maintenance of a ten-bed hospital is \$3,000.00 per annum, \$1,500.00 for salaries and wages and \$1,500.00 for household expenses, including drugs and dressings. These estimates must necessarily vary according to localities and circumstances.

