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# RULES & REGULATIONS

OF THE

# VOLUNTEER ENGINEER CORPS

OF THE

## SIXTH MILITARY DISTRICT,

## IN MONTREAL.

(Organized 30th December, 1861.)



“Ubique.”

‘Quo fas et gloria ducunt.’

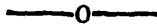
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1863.



# RULES AND REGULATIONS.



## RULE I.

### GOVERNMENT OF THE COMPANY.

SEC. 1.—This Company, in all matters relating to its organization, discipline, and duty, shall be governed according to the Militia Law of the Province, and by such orders as may be issued by the Commander-in-Chief, from time to time.

SEC. 2.—The private business and internal arrangements of the Company shall be conducted according to such rules of order and agreement as may be adopted at such meetings held for the purpose, and shall be binding on every Member of the Company. At these meetings fifteen will form a quorum, and all questions to be decided by not less than two thirds of the Members present.

### ORDER OF BUSINESS.

Minutes of former meeting read.

Reports of Committees.

Members to be proposed.

Public business connected with the prosperity  
of the Company discussed.

## RULE II.

### MEMBERSHIP.

SEC. 1.—Any person entering the Company must be a practical mechanic, of a good constitution, active habits, good moral character, and a resident of the city.

SEC. 2.—Application for Membership may be made through any member of the Company, who will be held responsible for his general good character and ability. The character and standing of candidates for Membership shall be referred to the Judicial Committee for investigation; and should they report unfavorably, the candidate will be rejected.

SEC. 3.—Any Member leaving the Company and taking with him or keeping any article of uniform or equipment which has not been paid for by him, shall render himself liable to prosecution.

SEC. 4.—Persons wishing to join the Company at a time when it is at its full strength, will be placed on the supernumerary list; and when a vacancy occurs, the first on the list will be taken to fill it.

## RULE III.

### UNIFORM, ETC.

SEC. 1.—The Uniform of the Company shall be a single-breasted scarlet tunic with blue facings, embroidered with white braid; pantaloons of Oxford mixture, with a scarlet stripe one and three quarters inches

wide ; a busby with blue fall and white grenade ; forage-cap of blue cloth, white piping, and white band.

SEC. 2.—Each Member will be held responsible for the proper care of his Uniform, the same being required to serve three years.

## RULE IV.

### BUSINESS MEETINGS.

SEC. 1.—Ordinary Business Meetings may be held after any drill, or when called by the Captain, or, in his absence, by either of the Lieutenants.

SEC. 2.—Monthly Meetings to be held on the first Tuesday of each month. The Annual Meeting to be held on the First Tuesday in April in each year, when the Annual Report shall be presented to the Company, and the elections of Committees shall take place.

SEC. 3.—At all Business Meetings the Captain, or, in his absence, either of the Lieutenants, shall take the Chair ; and in the event of none of the Commissioned Officers being present, the senior Non-Commissioned Officer present shall preside.

## RULE V.

### COMMITTEES.

SEC. 1.—Three Committees—the Judicial, Financial and Auditing, to consist, the two first of five and the last of three members each—shall be appointed annually, the Officers to be members *ex officio*.

**SEC. 2.**—The duties of the Judicial Committee shall be to investigate all charges that may be brought against any member of the Company, and to enquire into the character of persons desirous of joining the Company.

**SEC. 3.**—The duties of the Financial Committee shall be to decide upon the value of uniform left by Members who have resigned and who may not have paid up for the same, and to make arrangements for the purchase of clothing and other necessaries for the Company.

**SEC. 4.**—The duty of the Auditing Committee shall be to examine all accounts against the Company, and to examine the Treasurer's books and accounts previous to the annual meeting, and report thereon.

**SEC. 5.**—Each Committee shall keep a record of its proceedings.

## RULE VI.

### FUNDS.

**SEC. 1.**—There shall be a Contingent Fund.

**SEC. 2.**—The Contingent Fund shall consist of the monthly subscriptions of the Company; the fines also shall go to this fund.

**SEC. 3.**—A monthly subscription of twelve and a half cents shall be paid by each Member quarterly, and it shall be applied to the payment of rent, advertisements, light, fuel, and other necessary expenses.

**SEC. 4.**—Any Member in arrears at the annual meet-

ing with his monthly subscriptions or fines, on being presented with his account and refusing payment shall be dealt with as the Judicial Committee shall decide.

## RULE VII.

### DUTIES OF SECRETARY AND TREASURER.

SEC. 1.—The duty of the Secretary shall be to keep the minutes, and to assist the Officers in notifying the Members of business meetings, to collect all fines and dues of the company, and pay to Treasurer and receive his voucher for the same.

SEC. 2.—The Treasurer shall have charge of the funds, and pay all accounts of the Company, under the sanction of the Captain and the Financial Committee, and render a correct statement of his accounts at the annual meeting. Any amount of funds over five pounds shall be placed in the Savings Bank in the name of the Captain, Lieutenant, and Treasurer, all of whose signatures will be necessary for the withdrawal of money.

## RULE VIII.

### FINES AND PENALTIES.

SEC. 1.—That all Non-Commissioned Officers absenting themselves from any ordinary drill for three consecutive times shall be reduced to the ranks unless a satisfactory apology be given to a majority of the Company.



SEC. 2.—That any Member absenting himself from a private drill or parade, or any meeting of the Company, shall be fined five cents, and five cents for each succeeding time he is absent.

SEC. 3.—Any Member absenting himself from a public drill or parade shall be fined twenty cents.

SEC. 4.—Any Member absenting himself from drill during the annual consecutive days shall forfeit his day's pay for each absence.

SEC. 5.—The amount of Officers' fines shall in all cases be double that of the other Members.

SEC. 6.—The only excuse taken for absence will be sickness, on leave, or an excuse of unavoidable hindrance.

SEC. 7.—Any Member appearing at a private drill or parade with arms or accoutrements in an inefficient state shall be fined twenty cents.

SEC. 3.—Any Member appearing at a parade drill, or at any other place in uniform, in a state of intoxication, or who may by his conduct bring disgrace on the Company, shall render himself liable to expulsion.

## RULE IX.

### BALL-PRACTICE, ETC.

SEC. 1.—Any Member wishing to go to ball or blank-cartridge practice must appear at the Armory at the time appointed for such practice; and in neglect, shall

forfeit his right, as no arms nor ammunition will be issued after the time so appointed.

SEC. 2.—Any Member neglecting to clean his rifle after ball or blank-cartridge practice, shall be fined fifty cents.

SEC. 3.—Any Member neglecting, after drill or parade, to deliver his bayonet and rifle, with sight, snap, cap, and stopper not in their proper places, shall be fined five cents for each offence.

#### RULE X.

In the event of the death of a Member, the Company will be notified to attend the funeral; and provided the relatives will allow, the deceased will be buried with military honors due to his rank.

#### RULE XI.

There shall be no alteration or amendment to these Rules and Regulations unless there be at least one month's notice of such change or alteration, carried by a vote of two thirds of the Members present at a regular meeting of the Company, and approved of by authority of His Excellency the Governor-General and Commander-in-Chief.

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It is expected that the foregoing Rules and Regulations will be adhered to by the Company for their own honor, without requiring them to be enforced.

Published by order of and signed on behalf of the  
Company,

R. BENN, Lieutenant.

Approved,

WM. KENNEDY,  
Lieutenant Commanding Engineer Company,  
6th Military District, in Montreal.

March 10, 1863.

GOD SAVE THE QUEEN.