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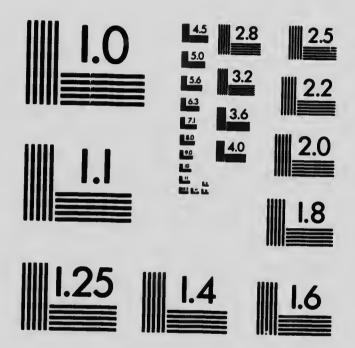
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LOCAL ASSOCIATION

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FOR CANADA

BY-LAWS, RULES AND REGULATIONS



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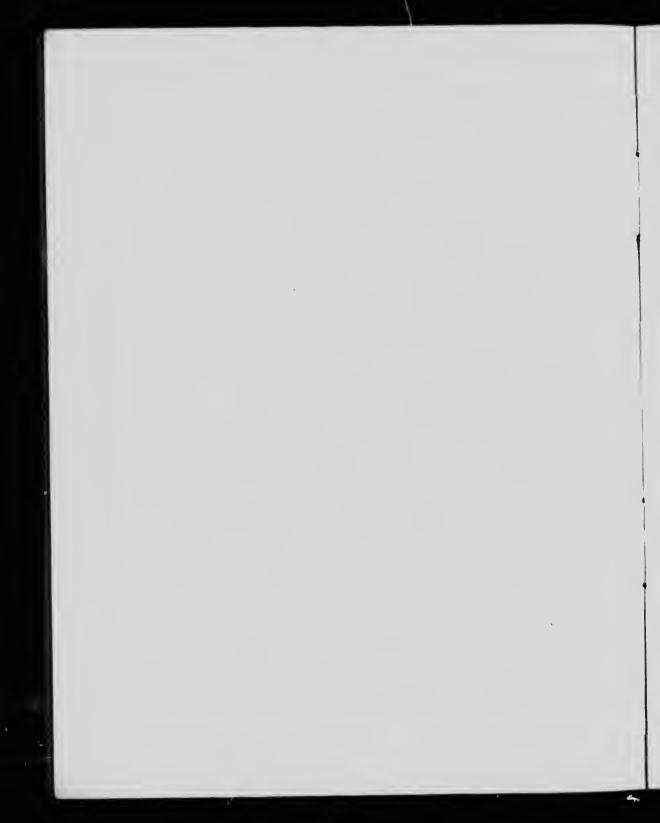
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BY-LAWS, RULES AND REGULATIONS

INTERPRETATION

1. In these By-Laws, Rules and Regulations, unless there be something in the subject or context inconsistent therewith, "Board of Governors of the Victorian Order of Nurses for Canada at Ottawa.

"Board of Management" means the Board of Management of the Local Association for the City of Vancouver of the Victorian Order of Nurses for Canada.

"Secretary" shall include any person appointed to perform the duties of Secretary temporarily.

"Member" means Member of the Association.

TERRITORIAL LIMITS

2. The territorial limits within which the Association shall carry on its operations shall be those heretofore assigned and prescribed by the Board of Governors—namely, the Municipal Boundaries of the City of Vaucouver.

MEMBERS

- 3. All members of the Local Association for the City of Vancouver of the Victorian Order of Nurses for Canada, in good standing at the time of incorporation, shall be the first members of the Association, without payment of any fee for the year 1914.
- 4. Any person desiring to become a member shall send or give his or her name and address to the Secretary, who shall submit same to the Board of Management.

- 5. The Membership fee is \$1.00 per annum, payable in advance on or before the day of the Annual Meeting of the Association. First Members' first annual fees shall become payable at the First Meeting of Members in 1915. Other Members' fees shall be payable—\$1.00 on their being advised of their acceptance as Members, and \$1.00 on or before the days of the Annual Meeting in each year thereafter.
- 6. Any person approved by the Board of Management may become a Life Member on payment of \$25.00.
- 7. A Register of Members and Life Members shall be kept by the Secretary, in which shall be entered the names and accesses of all Members.

MEETINGS

- 8. The Annual Meeting of the Association shall be held at such place in the City of Vancouver and on such day and at such time in the month of January of each year as the Board of Management may from time to time determine.
- 9. Notice of the time and place for the holding of any Annual Meeting shall be given by the Secretary at least three clear days

previous to the meeting, by notice to that effect mailed to each Member of the Association, at their registered address.

- 10. If from any cause an Annual Meeting of the Association is not held in accordance with By-Law 8, the Board of Management shall cause a Special Meeting of the Association to be called for the purpose of transacting the business of the Annual Meeting, and at such meeting all matters shall be dealt with and acted upon as if such meeting were in fact the Annual Meeting of the Association.
- 11. The President, or in his or her absence, one of the Vice-Presidents, or any Member of the Association who may be chosen by a majority of the Members present at the meeting, shall preside and shall decide all questions of order, subject to an appeal to the meeting.
- 12. The order of business at all meetings of the Association shall be as directed by the person presiding at such meetings. Ten Members present at a meeting of the Association shall form a quorum for considering the business of the meeting.
 - 13. Special Meetings of the Association

may be called by the Board of Management, by the President, or any Vice-President, or on the requisition, in writing, of at least five Members of the Association. In every notice calling such meeting the purpose for which such meeting is called shall be stated, and no business other than that mentioned in the notice shall be transacted at such Special Meeting. At least seven clear days' notice shall be given of such Special Meeting.

14. No member shall be entitled to vote at any meeting of the Association who has not paid his or her fee for the then current year.

BOARD OF MANAGEMENT

- 15. The Board of Management shall consist of the Officers of the Association and not more than twenty-four Members of the Association, or such number as may from time to time be decided upon by the Association in General Meeting. The Members of the Board of Management shall be elected at the Annual Meetings of the Association, and shall hold office until their successors are appointed.
 - 16. Any vacancy in the Board of Manage-

ment may be filled by the Board of Management, and any Member so appointed shall hold office until the next election of the Board of Management by the Association.

- 17. The Board of Management shall, subject to and in compliance with the Charter and By-Laws of the Association, carry on the work and administer the affairs of the Association.
- 18. The Board of Management shall meet for the transaction of business at such times and at such places in the City of Vancouver as may from time to time be determined by the Board of Management.
- 19. Special Meetings of the Board of Management may be called at any time by the President, a Vice-President, or by any three Members of the Board of Management.
- 20. Notice of the time and place and of the intention to hold any special meeting of the Board of Management shall be given by the Secretary to each Member of the Board of Management at least three clear days before the holding of the Meeting.
- 21. Five Members of the Board of Management shall constitute a quorum for the transaction of business.

OFFICERS

- Presidents, a Secretary and the Treasurer of the Association shall be elected annually by the Association at the Annual Meetings, and they shall be ex-officio members of the Board of Management and shall hold office until the next Annual Meeting of the Association or until their successors are appointed. Vacancies in the above offices may be filled by the Board of Management.
- 23. It shall be the duty of the Secretary to attend all meetings of the Association and the Board of Management, and to take and enter in a book kept for that purpose the Minutes of such Meetings, also to keep the Register of Members, conduct correspondence and send out notices. It shall be the duty of the Treasurer to receive all moneys payable to the Association, pay the same to the Bank Account of the Association, pay out same as directed by the Board of Management, and keep proper books of accounts.

ADVISORY BOARD

24. The Advisory Board shall consist of eight male Members of the Association or such number as may be decided upon from

time to time by the Association in General Meeting. The Members of the Advisory Board shall be elected at a General Meeting of the Association, and shall hold office until their successors are appointed. The duties of the Advisory Board are, when called upon. to assist and advise with the Board of Management in the conduct of the affairs of the Association: they shall meet either alone cr shall attend meetings of the Board of Management at the call of the Secretary by notice, stating time and place, mailed three clear days before the meeting, to the registered address of each Member of the Advisory Board.

COMMITTEES

25. Committees for carrying on any part of the work or any of the objects of the Association may be appointed by the Board of Management, and members of such Committees shall hold office until their successors are appointed by the Board of Management.

ALTERATIONS

26. No alteration in any of these By-Laws, Rules and Regulations shall be made except by a vote of at least two-thirds in number of the Members of the Association in General Meeting present at the meeting of which notice of the proposed alteration or alterations shall be given in the notice calling the meeting, and such proposed alteration or alterations shall have been approved and adopted at a subsequent meeting held not before fourteen days and not after one calendar month from the meeting at which the proposed alteration or alterations was voted and carried.

GENERAL

- 27. The Ey-Laws, Rules and Regulations now and hereafter to be enacted by the Board of Governors are accepted as rules and regulations of the Association in so far as they apply to its affairs and so far as they govern the admission, training and status of Nurses belonging to the Order.
- 28. The Board of Management may make such rules and regulations for conducting the affairs and objects of the Association, and from time to time vary those rules and regulations as it may think fit, but such rules and regulations shall not be valid or effective if they be repugnant to the Royal Charter of the Victorian Order of Nurses for Canada or in anywise conflict with or

vary any of the By-Laws, Rules and Regulations now or hereafter enacted by the Board of Covernors or if they are disallowed by Members of the Board of Governors.

SEAL

29. The Seal of the Association shall be in the custody of the Secretary, who shall affix same to documents as directed by the Board of Management.



