

7640 O. C. Hamilton  
J. V.

CONSTITUTION  
AND  
BY-LAWS  
OF THE  
**GRAND DIVISION**  
OF THE  
**SONS OF TEMPERANCE**  
OF  
**NOVA SCOTIA.**



HALIFAX  
PRINTED AT THE WESLEYAN OFFICE, MARCHINGTON'S LANE  
1850.

OFFICE OF THE SECRETARY OF THE ARMY, WASHINGTON, D. C.

1917



WAR DEPARTMENT

OFFICE OF THE SECRETARY OF THE ARMY

WASHINGTON, D. C.

QUARANTINE DIVISION

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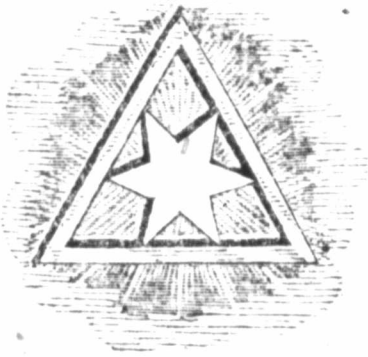
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**GRAND DIVISION**  
OF  
**NOVA SCOTIA.**

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**CONSTITUTION.**

**RULE I.**

**NAME.**

This body shall be known as the **GRAND DIVISION OF THE SONS OF TEMPERANCE, OF THE PROVINCE OF NOVA SCOTIA.**

**RULE II.**

**OF WHOM COMPOSED.**

*Sec. 1.*—It shall be composed of such W. P.'s and P. W. P.'s as the several Subordinate Divisions may elect. The Grand Division, however, shall have power to expel, or otherwise punish any member for a violation of its rules.

*Sec. 2.*—Each Subordinate Division shall, at the first regular meeting in October, annually, ballot separately, with ball

ballots, for representatives to the Grand Division.\* All W. P.'s, and Past W. P.'s shall be eligible, but such only shall be entitled to seats in the Grand Division (except those holding office in the Grand or National Divisions) as shall receive a majority of the votes cast—the same being set forth in their credentials, as follows.

— Division, No. —, S. of T.  
— October —, 18—.

To the Grand Division of the Province of Nova Scotia.

This is to certify, that W. P. (or P. W. P., and if more than one, the credentials may be made out together or separately) —, has been duly elected to represent this Division in the Grand Division, until October next.

In witness whereof, we have caused this to be signed by our R. S., and the seal of the Division to be attached.

[SEAL.]

— —, R. S.

Sec. 3.—Subordinate Divisions shall also have power to elevate those brothers to the Grand Division, who reach the W. P.'s chair during the terms occurring between the annual elections for Representatives, to serve until October following. Such brothers to be balloted for as prescribed in the preceding Section.

### RULE III.

#### TIME OF MEETING.

An annual session shall be held in the month of October, at such time as may be agreed upon, at which session the officers shall be elected. Quarterly sessions may be held in the months of January, April and July.

### RULE IV

#### OFFICERS.

The Officers shall be a G. W. Patriarch, G. W. Associate, G. Scribe, G. Treasurer, G. Chaplain, G. Conductor and G. Sentinel.

\* *Resolved*, That no Representatives can be elected to Grand Divisions during the intervals between the regular annual elections for Representatives, except those W. P.'s who reach the Chair during the Constitutional periods of the year, or P. W. P.'s adjoining by card. [See proceedings of National Division at its Third Annual Session.]

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RULE V.

HOW ELECTED.

The Grand officers shall be elected by ballot. A majority of all the votes present shall be necessary to constitute a choice. In case of a tie, the balloting shall continue until a choice is made; the name of the brother receiving the lowest number of votes at each balloting shall be withdrawn.

RULE VI.

The G. W. P. shall preside in the Grand Division. He shall have power to visit any Subordinate Division under his jurisdiction, and require a compliance with the rules and usages of the Order. He may summon any one of the Grand Officers, and require from him information respecting his office. He shall appoint all officers which may be required in this Grand Division, unless otherwise ordered. He shall have power to call special sessions, when requested in writing by at least five members, representing not less than two Subordinate Divisions—but no alteration affecting the general interest of the Order throughout the Province, shall be made, except at the annual session. He shall, personally, or by deputy, visit each Division under his jurisdiction, at least once a quarter, and make a report at each Quarterly Session. He shall also see that the annual returns are made out, and forwarded to the National Division.

RULE VII.

In the absence of the G. W. P., the G. W. A. shall perform the duties belonging to his office. In the absence of both, the Grand Division shall appoint a chairman,

RULE VIII.

The Grand Scribe shall keep a correct record of the proceedings of the Grand Division. He shall keep a correct roll of the members, and notify meetings. He shall, as soon as possible, furnish the chairman (he who is first appointed) of every committee, with a copy of so much of the minutes as relates to the business of such committee. He shall receive, file, and record all appeals, petitions, and applications, and certify all documents from the Grand Division. He shall receive, and properly record all monies of the Grand Division, and pay the same over to the G. T. without delay, taking his re-

ceipt therefor. He shall conduct the correspondence of the Grand Division under its general rules, the direction of the G. W. P., and the established usages of the Sons of Temperance. He shall attend all meetings of the Grand Division, with the necessary writings under his control—and at each Quarterly Session present a report of the important transactions during the term, with the amount of monies received, and from what sources. He shall also prepare the annual returns, in accordance with Part 10, of the Constitution of the National Division, and shall send to the National Division all documents referred to it.

#### RULE IX.

The G. T. shall have charge of all the funds, property, security and vouchers of the Grand Division; and pay all orders drawn on him by the G. S., and countersigned by the G. W. P. He shall attend on the Grand Division, or its presiding officer, when required, with all necessary books and instruments relating to his office; he shall also meet with any Grand Committee, whose duty it may be to act in relation to the finances of the Grand Division. When going out of office, he shall immediately deliver to his successor in office, or to whomsoever shall be appointed to receive the same, all monies, securities, evidences of debt, books, writings, and property of the Grand Division, which may be in his possession, or under his control, with all proper assignments. He shall render a full report at each Quarterly session.

#### RULE X.

The G. Chaplain shall attend the meetings of the Grand Division, and perform the duties of his office.

#### RULE XI.

The G. Conductor shall introduce the Grand Officers at their installation, new members for initiation, and conduct the processions of the Grand Division. He shall have charge of all property not properly under the control of either of the other officers. At the opening of the meeting he shall see the officers' badges in their proper places, and at the close, see them safely put away.

#### RULE XII.

The G. Sentinel shall guard the door, and see that none enter or retire but those duly authorized.



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RULE XIII.

VOTING.

*Sec. 1.*—In voting for officers, each member of this Grand Division shall have one vote.

*Sec. 2.*—On ordinary questions the vote may be taken as per usage, but when demanded by at least three representatives from different Divisions, it shall be taken by Divisions.

*Sec. 3.*—When a vote by Divisions is demanded, the G. Scribe shall call the roll of Divisions, beginning with No. 1, and a majority of the representatives present from each Division shall govern its vote. If the representatives of a Division are equally divided, its vote shall be lost.

*Sec. 4.*—In voting by Divisions, each Division shall be entitled to one vote for fifty contributing members or less—and every additional fifty contributing members shall entitle it to an extra vote.

RULE XIV

QUORUM

Seven brothers shall constitute a quorum for the transaction of business.

RULE XV.

REVENUE.

The revenue of this Grand Division shall be derived as follows,

For every Charter to open a new Division, not less than \$5. 00

For the privilege of proposing, electing and initiating a person on the same evening, provided, in all cases, he is known to be worthy,

Each Subordinate Division shall pay not more than 5 per cent. of its receipts, to be sent with the returns at the Quarterly Sessions of the Grand Division—including fractions of terms, if any.

RULE XVI.

All members of Divisions under this jurisdiction, shall have the right of appeal to this body, and through it, to the Nation-

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CONSTITUTION.

al Division. Members of this body shall also have the right of appeal to the National Division.\*

RULE XVII.

Any Division neglecting to make quarterly returns and payment of dues, shall be disqualified from voting in the Grand Division, nor shall they be allowed to receive the passwords until said returns and payments are made.

RULE XVIII.

Any Division neglecting to comply with the rules and regulations of the Grand Division, shall forfeit its Charter and other property, if two-thirds of the members present at any regular meeting of the Grand Division concur therein. Provided, however, Subordinate Divisions in all cases shall have the right of appeal to the National Division.

RULE XIX.

No concert, festival, or other public assemblage of any description shall be allowed without permission from the Grand Division, except funerals. Neither shall any brother appear in the regalia of the Order, at any concert, festival, public assemblage or procession, unless permission has been duly granted by the Grand Division.

RULE XX.

No brothers shall be admitted into Grand Division but members of the same, or of other Grand Divisions, and candidates for initiation.

RULE XXI.

Committees of three or under shall be appointed by the G. W. P.—those consisting of more than that number shall be appointed by open nomination.

RULE XXII.

Brothers shall be allowed only to represent Subordinate Divisions of which they are members—nor can any person be a member of two Subordinate Divisions at the same time. In case of the transfer of a member he shall not be disqualified

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\* All decisions of the acting body are to be and remain in force until reversed by the superior body in the case. So declared by the National Division. M. W. S.

on that account, but may be elected to represent the Division to which he may become attached.

### RULE XXIII.

No brother shall serve two successive terms in the same office, except in the offices of G. Scribe, G. T., and G. Chaplain.

### RULE XXIV.

Applications to open new Divisions must be signed by at least eight respectable persons, who must be men of good standing in the community—and the Grand Division shall have power to send such delegate or delegates as may be deemed proper, to superintend the organization, and train them into the usages of the Order, said delegates always to be subject to the instructions of the Grand Division.

#### FORM OF APPLICATION FOR A CHARTER.

(Date.)

The undersigned, inhabitants of ———, believing the Order of the Sons of Temperance to be well calculated to extend the blessings of total abstinence, and promote the general welfare of mankind, respectfully petition the Grand Division of the Province of Nova Scotia, to grant them a charter to open a new Division, to be called the ——— Division, No. —, Sons of Temperance, of the Province of Nova Scotia, to be located in ———, and under your jurisdiction.

We pledge ourselves, individually and collectively, to be governed by the rules and usages of said Grand Division, and also, by those of the National Division.

Enclosed is the Charter Fee, \$5. Books, \$1.

It must, also, be stated whether the applicants are members of the Order, or not—if they are, of what Division. To be directed to the Grand Scribe, free of postage.

### RULE XXV.

Members of Grand Division shall be deprived of the privilege of speaking or voting, unless clothed in appropriate regalia, as specified in the printed proceedings of the National Division of 1845, except under the provisions of the R. B. of Grand Divisions, which guarantee all the privileges of membership to brothers during the session at which they were initiated, without being clothed in the regalia of the G. D.

## RULE XXVI.

No alteration or addition shall be made to this Constitution, unless by a vote of two-thirds of the members present at a regular annual session of the National Division.

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 BYE-LAWS.

## ARTICLE I.

Any Grand officer being absent from any meeting, the G. W. P. or other presiding officer, shall appoint, in open meeting, some one to occupy the place of that absent officer, *pro tempore*.

## ARTICLE II.

The presiding officer in any meeting of the Grand Division shall have no vote while in the chair, except in a case of a tie, or of an election by ballot, or when the yeas or nays are called.

## ARTICLE III.

The G. W. P. when making official visits to Subordinate Divisions, shall cause his intention to be announced; he shall enter clothed in his proper regalia, and shall be received in accordance with the established rules and usages of the Order.

## ARTICLE IV.

Such delegate or delegates as may have organized or visited any Subordinate Division, shall report his or their proceedings in writing, to the Grand Division, as soon thereafter as possible; and every such report shall be disposed of by the Grand Division according to the merits of the case.

## ARTICLE V.

Until otherwise ordered by proper authority, the blank left in the Constitution on the sum required for the privilege of proposing, electing and initiating a person on the same evening, who is known to be worthy, shall be one shilling and three pence in addition to the fee otherwise required.

## ARTICLE VI.

All sums of money directed to be paid by vote of the Grand Division, shall be drawn from the Treasury by a draft on the G. T. signed by the G. W. P. and G. S., which draft held by him, the said G. T., shall always be a sufficient voucher for the payment made.

## ARTICLE VII.

All petitions, complaints and appeals, from any person or persons, except verbal appeals from the decision of the presiding officer, on points of order, shall be presented in writing to the Grand Division, and shall be preserved on file, and not recorded in full on the records of the Grand Division, unless by special order on the subject.

## ARTICLE VIII.

At every meeting of the Grand Division, the G. S. shall make minutes of all the proceedings, on loose paper, or in a minute book, and at each meeting, the minutes of the last preceding session shall be read, corrected if needful, and approved; after which approval and not before, they shall be made a matter of record in the Book of Records by the G. S.

## ARTICLE IX.

The regalia and emblems appointed for the Grand Officers of the G. D. shall be purchased from time to time as occasion may require, and owned by the G. D., but every other member of the G. D. shall procure his own appointed clothing as a Son of Temperance, and without being properly clothed according to the established regulations of the Order, no brother shall take part in the business of the Division.

## ARTICLE X.

The G. D. shall give notice to the parties of all complaints and appeals to be tried before it, and shall allow all parties to be heard personally, or by writing, or by any member of the G. D. acting as counsel, as the G. D. may deem most conducive to equity, and the interests of the Order.

## ARTICLE XI.

Any representative who shall cease to be a member of a Subordinate Division shall *ipso facto* cease to be a member of the G. D.

## ARTICLE XII.

The G. D. shall, at its pleasure, appoint a standing *Hall Committee*, of three members, who shall, when needful, seek a suitable place for holding the meetings of the G. D., engage the same when directed, superintend the necessary preparations, and have the general oversight and charge of the room with its furniture.

## ARTICLE XIII.

The G. D. shall, at its pleasure, appoint a standing *Committee of Finance* of three members, whose duty it shall be to receive, examine, and report on all bills against the G. D., to audit quarterly the G. T's. accounts, and, in general, to have charge of all the financial interests of the Division.

## ARTICLE XIV.

The G. D. shall, at its pleasure, appoint a standing *Committee on the Institution of Divisions*, to consist of three brethren, to whom shall be committed all such petitions for charters as the G. D. may deem it necessary to refer, before definitively acting on the same.

## ARTICLE XV.

The G. D. shall, at its pleasure, appoint a standing *Committee of Discipline*, consisting of three members, to whom shall ordinarily be referred all complaints of grievances, misdemeanors, or violations of order in any of the Subordinate Divisions.

## ARTICLE XVI.

The G. D. shall, at its pleasure, appoint a standing *Committee on Constitution and Bye-Laws*, to consist of three members, to whom shall be referred, when reference is deemed needful, all matters of doubt and dispute concerning constitutional questions, and all Bye-Laws proposed to be adopted hereafter by the G. D. or by any Subordinate Division.

## ARTICLE XVII.

The G. D. shall, at its pleasure, appoint a standing *Committee on Credentials and Quarterly Reports from Subordinate Divisions*, consisting of three members, whose duty it shall be to report on the regularity and sufficiency, or irregularity and insufficiency of the same.

## ARTICLE XVIII.

The G. D. shall, at its pleasure, appoint a standing *Committee of Relief*, of three members, to whom shall be referred applications for aid to sick and indigent brothers, or others, and who, from time to time, shall report on such measures, and amount of relief as they may deem proper.

## ARTICLE XIX.

The G. D. shall, at its pleasure, appoint a standing *Committee of Publication*, consisting of three brothers, who shall be charged with considering the expediency of any proposed publication, and who shall superintend and contract for all such publications by the press as the G. D. may order.

## RULES OF ORDER.

Rule 1. It shall be the duty of the presiding officer in any meeting of the G. D., to preserve order, and to endeavour to conduct all business before the body to a speedy and happy result.

Rule 2. The presiding officer may speak to points of order, in preference to other members of the G. D. rising from his seat for that purpose; and shall decide questions of order, subject to an appeal to the G. D. by any two members; which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

Rule 3. If any brother shall deem himself personally aggrieved by any decision from the chair, he may appeal from said decision.

Rule 4. A motion must be seconded, and afterwards repeated from the chair, or read aloud, before it is debated; and every motion shall be reduced to writing if any brother require it.

Rule 5. Any brother having made a motion may withdraw it with leave of his second, before it is debated, but not afterwards without leave of the Division.

Rule 6. Before any motion is declared to be decided, any two members may require that it should be decided by calling the yeas and nays; and the same shall be recorded if one-third of the brethren present require such a record.

Rule 7. The name of a person making motions shall not be entered on the record, unless they specially desire it.

Rule 8. When the decision of any question is doubted, the presiding officer shall direct the G. C. to count the votes in

the affirmative, and in the negative, and report the same to him.

Rule 9. No brother shall speak more than once without leave of the G. D. until all the brothers have spoken who wish to speak, nor shall any brother at any time occupy the floor for a longer time than ten minutes, upon any subject before the G. D. without special leave.

Rule 10. When the previous question is called for by five members, it shall preclude until that is decided, all debate and all other motions. The previous resolution shall be in this form, "Shall the main question now be put?" If a majority of the members present vote affirmatively on this question, the main question shall forthwith be put, without delay.

Rule 11. When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

Rule 12. When any blank is to be filled by the name of persons, a vote shall be taken on the names in the order of their nomination, but when a blank is to be filled up by any sum of money or time proposed, the question should be put first on the largest sum and the most remote time.

Rule 13. While a brother is speaking no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question.

Rule 14. No motion for the reconsideration of any vote shall be in order, unless it be moved and seconded at the session at which it was adopted, or, at the first session held thereafter, and by members who voted in the majority; and to decide in favor of a reconsideration, shall require the votes of a majority of the members present.

Rule 15. The brother first named in the appointment of a committee, shall be chairman of the same, and shall call the committee to meet at such time and place as he may elect; but when thus convened any committee, in the absence of such brother, may appoint its own chairman and scribe.

Rule 16. For any brother in speaking, to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the Chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer or of the G. D.

Rule 17. It shall be the duty of the presiding officer, and the privilege of any member of the Division, to call any member to order who violates any established rule of order.



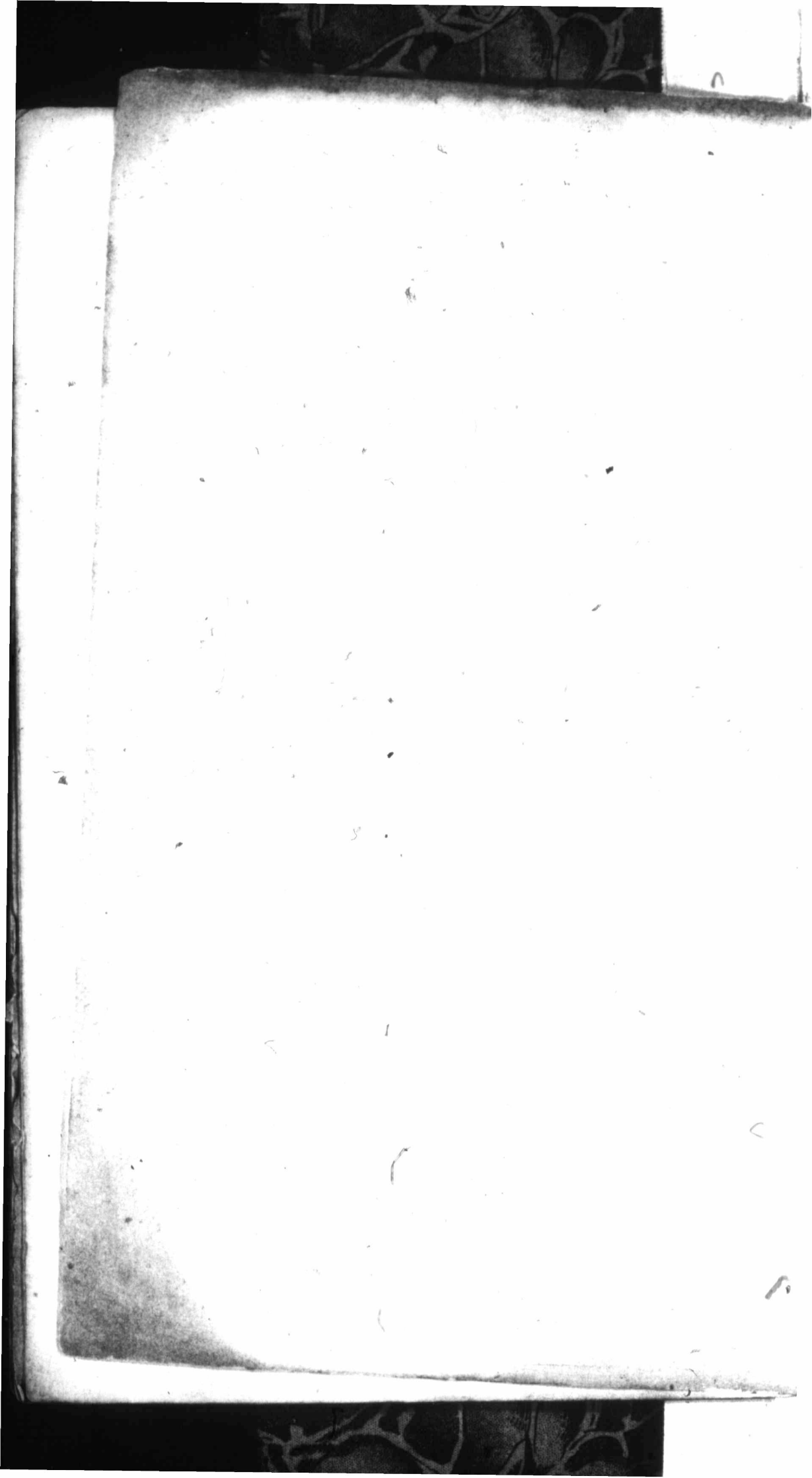
Rule 18. Any conversation, by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

Rule 19. The reading of any paper called for shall always be in order.

Rule 20. When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless there has accidentally been a mistake committed, in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

Rule 21. The following shall be the standing Docket for business in the Grand Division, which however may be changed, in order to take up specific business—by a majority vote of the members present, viz :

1. Opening of G. D. in due form. The G. S. shall call the roll of officers, and note absentees. The G. W. P. will fill vacancies.
2. Reception of Credentials, and reference of same.
3. Report of Committee on Credentials.
4. Initiation of new members.
5. The Records shall be read—if not correct they may be altered or amended by a majority vote.
6. Reception of communications, and action on the same.
7. Unfinished business.
8. Reports of Committees.
9. New business.
10. Adjournment, or closing the session.





The Constitution and Bye-Laws of Subordinate Divisions  
with any other Printing required by the Order, can be  
neatly executed on reasonable terms at the Wesleyan Print-  
ing Office, Marchington's Lane, Halifax.

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