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J. T. S. Pamphlet Box L1

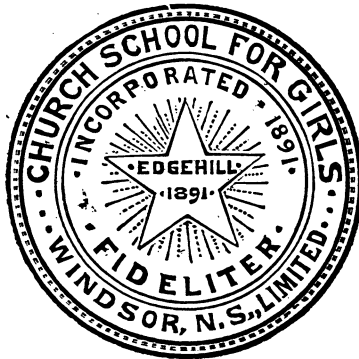
# CALENDAR

—OF THE—

## Church School for Girls,

WINDSOR, NOVA SCOTIA.

1891-92.



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# Church School for Girls,

EDGEHILL.

WINDSOR, NOVA SCOTIA.

Established by the Authority and under the Patronage of the Synod of the Diocese of Nova Scotia, and the Synod of the Diocese of Fredericton.

INCORPORATED (LIMITED) 1891.

## Board of Trustees.

THE BISHOP OF NOVA SCOTIA, *Chairman*, (N. S.) (*ex officio.*)  
THE BISHOP OF FREDERICTON, (N. B.) (*ex officio.*)  
THE REV. CHARLES BOWMAN, D. D., (N. S.) (1)  
JOHN B. FORSTER, ESQ., (N. B.) (2)  
THE REV. C. E. WILLETS, M. A., D. C. L., (N. S.) (3)  
THE REV. CANON PARTRIDGE, D. D., (N. S.) (3)  
THE REV. CANON BRIGSTOCKE, D. D., (N. B.) (4)  
THE REV. H. D. DEBLOIS, M. A., (N. S.) (4)  
HENRY YOULE HIND, M. A., D. C. L., *Secretary*, (N. S.) (4)

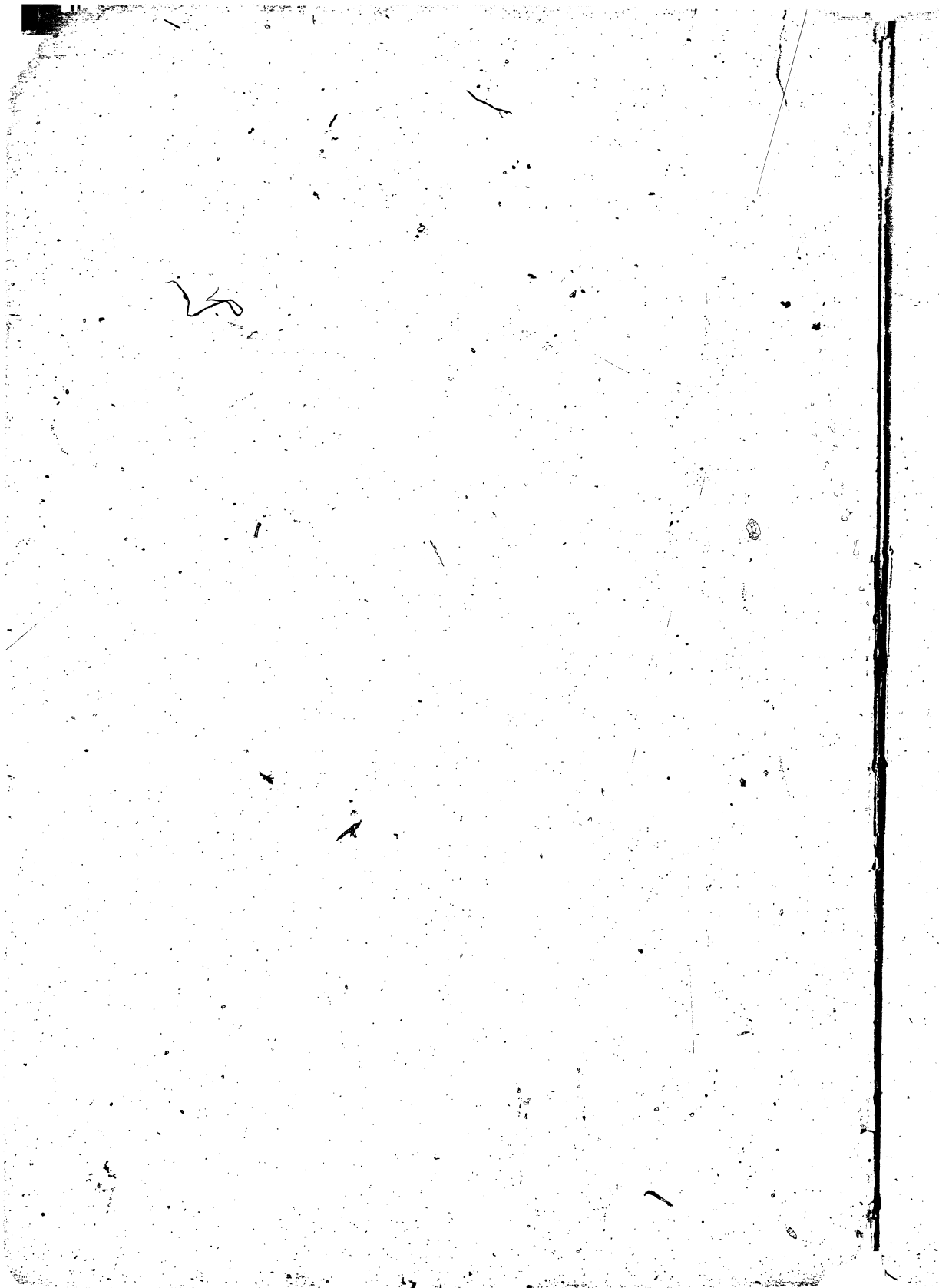
## Board of Directors. (5)

THE REV. C. E. WILLETS, M. A., D. C. L., *Chairman*, (Windsor, N. S.)  
JOHN B. FORSTER, ESQ., (Dorchester, N. B.)  
MR. JUSTICE TOWNSHEND, (Halifax, N. S.)  
SIR JOHN C. ALLEN, D. C. L., Chief Justice, (Fredericton, N. B.)  
EDWARD DIMOCK, ESQ., (Windsor, N. S.)  
HENRY YOULE HIND, M. A., D. C. L., *Secretary*, (Windsor, N. S.)  
CHARLES WILCOX, ESQ., *Treasurer*, (Windsor, N. S.)

## Lady Principal.

MISS H. J. MACHIN.

- 
- (1) Elected by the Synod of Nova Scotia, July, 1890.
  - (2) Elected by the Synod of New Brunswick, July, 1890.
  - (3) Elected by the Governors of King's College, Oct. 1890.
  - (4) Elected by the Shareholders, Nov. 12th, 1890.
  - (5) Elected by the Shareholders, Nov. 12th, 1890.



## Church School for Girls.

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The initiatory step in the establishment of this School was taken by the Alumni of King's College, Windsor, on the 25th June, 1890. (1) The project was brought under the notice of the Synod of the Diocese of Nova Scotia in the address of the Bishop on June 27th.

On the 1st July the matter came before the Synod by resolution. After discussion it was unanimously decided by both orders, that a "Church School for Girls, at Windsor, Nova Scotia," should be forthwith established on the basis of a Joint-Stock Company, and on the following conditions:—

I. The financial affairs of the Association shall be managed by a Board of seven Directors, to be elected by the Shareholders in such way as they may determine.

II. The Discipline and Instruction, as well as the appointment of the Teaching Staff, shall be controlled by a Board of nine Trustees, three to be appointed by the Shareholders, one by the Synod of Nova Scotia, one by the Synod of Fredericton, two by the Governors of King's College out of their own body, the Bishop of Nova Scotia, and the Bishop of Fredericton. The Bishop of Nova Scotia to be Chairman *ex officio*. (2)

On the 2nd July, the Synod of the Diocese of New Brunswick con-

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(1) See page 158 of the Calendar of the University of King's College, Windsor, for the year 1890-91.

(2) See Journal of the Twenty-First Session of the Diocesan Synod of Nova Scotia.

curred in the project. The first meeting of the Promoters was held at Windsor on the 10th July, when arrangements were made for the purchase of the Edgehill property. On the 7th August a meeting of the Shareholders in the "Church School for Girls," was held at Edgehill and seven Provisional Directors appointed. On the 12th Nov. at a general meeting of the Shareholders, at Windsor, the Board of Trustees and the Board of Directors were duly organized, and it was decided to open the School on January 8th, 1891.

On that day the Lady Principal with a full teaching staff, together with twenty-seven resident pupils and fifteen day scholars were present. With much regret, several pupils had to be declined in consequence of the building at Edgehill not being fitted to accommodate more than thirty-five residents. That the School opened full was a matter for congratulation, but the insufficiency of the accommodation impressed on the Trustees and Directors the duty of providing, at the earliest convenient period, for those who had sought or might seek admission.

Steps were at once taken to procure plans for a building complete in itself, for the residence of fifty more boarders, with class rooms, gymnasium, capacious dormitories and all modern conveniences.

The foundation of the New Building was commenced on the 18th May, 1891, within less than one year from the date of the initiatory proceedings taken on the 25th June, 1890.

An Act of Incorporation was passed by the Legislature of Nova Scotia on Tuesday, May 19th, 1891. Under this Act the liability of Shareholders is limited to the amount of their subscribed stock.

#### **The Property of the Corporation.**

The area of the Edgehill property is a little over eight acres. Nearly one half is a terraced slope, surrounded by a trimmed spruce fence about ten feet in height. The mean length of the grounds is eleven hundred feet, the mean breadth a little over three hundred. The basements of the buildings are about eighty feet above the tidal waters of the Bay of Fundy:

#### **The New Building.**

This EDIFICE is connected with the present school-house by means of a two storied gallery twenty-eight feet long and seven feet broad. The

main building is 99 feet long, with a maximum breadth of 68 feet. It consists of a basement 9 feet high, and a first, second and third floor, each 12 feet in altitude. Each flat is divided into two nearly equal parts by a corridor 9 feet 2 inches broad and 98 feet long, or including the passage from the old building, 127 feet in total length. Broad stairways rise from basement to third floor at both extremities of the building.

The BASEMENT contains, on the south side, kitchen and pantry, with lift, store closet, janitor's sitting-room and bed-room, servants' dining-room, and a GYMNASIUM 46 feet long and 27 feet broad, with lavatory and closet. The Gymnasium will further serve as a Recreation Room, and an aid to Physical Training. On the north side of the basement is a large fuel and boiler room, servants' lavatory, bath-room and closet, and capacious store room.

On the FIRST OR GROUND FLOOR is the dining-room, 36 feet 2 inches by 38 feet 8 inches, adjoining which is the serving pantry, carving room and lift from the kitchen. Then follows the Visitors' room, 17 feet 8 inches by 14 feet 8 inches, with one door leading from the central corridor and one from the main entrance hall. This hall is 18 feet long by 10 feet 2 inches broad, being further enlarged by a vestibule 11 feet 8 inches wide and four feet two inches deep.

The MAIN ENTRANCE is approached by fourteen steps from the central road through the property, and is 240 feet from the entrance gate. On the right of the main entrance hall is the Lady Principal's drawing-room, 20 feet by 17 feet 8 inches. At the extremity of the corridor is a small Board room, 16 feet by 9 feet 2 inches. Adjoining is a small store room and "Safety Lift" to the third floor. Opposite the main entrance is the east staircase, with passage and stairway to the Gymnasium. At the west end of the corridor is the west staircase continued from basement to third floor. Between the east staircase and the west extremity of the building on the north side are four class rooms, three being 17 feet 10 inches by 17 feet 8 inches, and one 20 feet 6 inches by 14 feet 3 inches.

On the SECOND FLOOR, on the south side, is a large dormitory over the dining-room, 40 feet by 36 feet, capable of containing 18 alcoves, each with iron bedstead, washstand, bureau and wardrobe. It is provided with two double entrance doors. On the same side of the building are two class rooms, 17 by 14 feet, and a governess room 22 by 10 feet. Then follows the Lady Principal's bed-room, 20 by 17 feet 6 inches. On the north side of the corridor, which is 98 feet in length, is a private lava-



tory and bath-room, "Safety Lift" and east staircase; followed by the bath-rooms, lavatory, closets, etc., all in one compartment. Adjoining is a room 20 feet 6 inches by 14 feet 3 inches; next to this room is a dormitory, 36 feet by 17 feet 6 inches, arranged for 8 alcoves, each with iron bedstead, washstand, bureau, and wardrobe.

The THIRD FLOOR is similar in all particulars to the second floor, having bath-rooms, closets and lavatory in a separate compartment. Besides the four large dormitories, and the Lady Principal's room, it will be seen that there are eight good-sized rooms and one closet, available for class rooms or other purposes, on the second and third floors.

The BUILDING as a whole contains 32 rooms, 6 bath-rooms, 9 lavatory closets, etc., in closed compartments, 2 small store closets 10 by 8 feet, a "Safety Lift" from basement to roof, two broad stairways, from basement to third floor, and a corridor on each flat 98 feet long by 9 feet 2 inches broad. Each corridor is warmed, enlivened and ventilated by means of a large open fire-place, besides hot water heating pipes, which are distributed throughout all the rooms in the building. Two fire escapes are provided, one at the east, the other at the west extremity. Ventilating shafts are introduced in the proper places, all slop closets and W. C. closets being provided with vent shafts passing to the roof.

The VERANDA, which is on part of the south side and on the east side of the building, is 100 feet long by 9 feet broad, and will form a pleasant and useful promenade in wet weather. The height of the building from the ground to roof is 48 feet, to the summit of the tower over the entrance hall, 70 feet. Besides the main entrance there are four other doorways, and no portion of the floors of the building in the basement is more than one foot three inches below the surface of the ground.

The old building contains twenty rooms, besides closets, store rooms, bath-room and frost-proof cellars. The two buildings together will contain 52 rooms, with a proper proportion of bath-rooms, store rooms, closets and cellars.

#### **Drainage and Water Supply.**

EFFECTUAL DRAINAGE is provided through a 9 inch properly trapped pipe to the town sewer on King street, with a fall of not less than 30 feet in a distance of 100 yards, which secures rapid exit. All the drainage from the roof and veranda goes into the 9 inch drain pipe for flushing purposes.

An abundant supply of water, direct from the town main, and under

a pressure varying from 80 feet to 31 feet, according to altitude in the building, is provided for all the floors and the roof. Both hot and cold water is supplied to the bath-rooms and lavatories.

#### **Lighting.**

The Building is lighted throughout with Edison's Incandescent Electric Lights. These are introduced into all the rooms, halls, lavatories, passages and closets.

#### **The School Hospital.**

This is a small building placed on the highest part of the property, and with one exception it is situated on higher ground than any other building in Windsor. Being 100 feet above the sea level, it is thirty feet higher than the basement of either of the School buildings, from which it is removed about 120 feet. It will be used in case of the sudden outbreak of infectious or contagious diseases.

#### **Physical Training.--The Recreation Grounds.**

These lie to the west of the School buildings, and consist of two level portions, an upper and lower plateau, separated by terraces about 10 feet high in the aggregate, and a gravelled road 12 feet broad. The upper plateau is 250 feet long by 100 feet broad, and is divided into a Bowling Green, Lawn Tennis Court and a Croquet Ground. On the north side is a picket fence, supporting grape vines, to the north of which again is the School road to the Paddock hereafter described. The lower plateau is 250 feet long by 63 feet broad. It is designed for Lawn Tennis and Croquet. West of the Recreation Grounds is the School Paddock, of about 4 acres in area. It is well supplied with water, and affords very convenient pasturage. The grounds south and east of the buildings are chiefly in grass plots with terraced walks on the south and east sides, extending for five hundred and eighty feet. Beyond and bounding these on the east and south is a close spruce fence from 10 to 12 feet in height. The stables, cow houses and hen yard are to the north of the upper plateau and back road. They are situated about 200 feet from the School buildings.

The view from the Recreation Grounds is very extensive and varied. Being sheltered from northerly winds, as well as from observation, by a high spruce hedge with board fence in rear, which crowns another terrace north of the back road, the Recreation Grounds possess features of rare excellence and advantage for Physical Training and Education.

## Staff.

- 1.—MISS H. J. MACHIN—LADY PRINCIPAL.  
(Bible and Church History, Lessons on Art, Physiology, etc.)
- 2.—MISS ELLEN S. RIDD.  
(History, Physical Geography, Elocution.)
- 3.—MISS ISABEL RIDD.  
(Pianoforte, Drawing, Painting, English Literature, Arithmetic.)
- 4.—MADEMOISELLE HENRIETTE GRAHAM (Parisienne.)  
(French, Writing, Needlework.)
- 5.—MISS MARY HALIBURTON KING.  
(Pianoforte, German, Singing.)
- 6.—
- 7.—
- 8.—
- 9.—SERGEANT CUNNINGHAM.  
(Calisthenics.)

## School Year.

The School year is divided into Three Terms:—

Michaelmas Term—First Saturday in September to December 20th.

Lent Term—Third Saturday in January to First Saturday in April.

Easter Term—First Saturday in April to June 18th.

Good Friday, and Monday and Tuesday in Easter week, will be holidays.

## General Expenses.

## BOARDERS.

The general expenses for board and tuition in all English branches, and the French Language, will be \$185 per school year, being \$75 for the Michaelmas Term, and \$55 each for the Lent and Easter Terms. This includes washing to the extent of 12 pieces weekly. A reduction of 20 per cent. will be made for the daughters of Clergymen on all charges. The reduction for sisters will be 12½ per cent. on the fixed fee of \$185.

DAY PUPILS.

The charges for day pupils (English branches) will be at the rate of \$40 per annum.

CHARGES FOR EXTRAS:	MICHAELMAS TERM.	LENT TERM.	EASTER TERM.
German.....	\$12.00	\$10.00	\$10.00
Latin.....	12.00	10.00	10.00
French (day scholars).....	10.00	8.00	8.00
Drawing.....	12.00	10.00	10.00
Pianoforte.....	12.00	10.00	10.00
Singing.....	12.00	10.00	10.00
Violin.....	12.00	10.00	10.00
Painting.....	12.00	10.00	10.00
Chemistry.....	12.00	10.00	10.00
Botany.....	8.00	7.00	7.00
Calisthenics.....	3.00	3.00	3.00
Fancy Needlework.....	3.00	2.00	2.00
Use of Piano 1 hour daily.....	3.00	3.00	3.00
“ “ “ “ “ “ “ “ “ “ “ “	4.50	4.50	4.50
Washing (extra) per dozen, 40 cts.			

Boarders will provide their own bedding (except iron bedstead and mattresses, 2ft. 6 in. by 6 ft. 2 in., which are furnished by the School), towels and table napkins; but on paying an entrance fee of \$15.00, bedding, etc., will be provided as long as the pupil remains at the School. The following articles are suggested:—Six table napkins, six towels, four sheets, four pillow cases, two white quilts, two pairs blankets, one under blanket, two pillows, two pillow shams. Boarders are required to bring for their own use a dessert and tea-spoon, two forks, two knives, and napkin ring, each marked with the owner's name. All clothing must be distinctly marked in the same manner.

Boarders remaining during the Christmas vacation, will be charged \$5.00 per week. No boarder can remain in residence during the summer vacation.

In all cases an advance payment for one term is required, viz.: \$75.00 for the Michaelmas Term, and \$50.00 for the Lent and Easter Terms respectively. Neglect of this condition will render a pupil liable to be sent home after an unexplained lapse of a period exceeding one month.

Regulations.

1.—The conditions of attendance at the School are GOOD CONDUCT and proper observance of RULES and DISCIPLINE.

2.—Boarders are required to present themselves on the day before the commencement of Term. Day Scholars must be present on the first day of Term.

3.—No correspondence will be allowed without the consent of parents or guardians; and it is advisable that correspondence should be limited. Visitors must present a letter of introduction from parents to the Lady Principal.

4.—The Lady Principal is to be considered as the guardian of the Resident Pupils, and is responsible to the Trustees.

5.—An accurate daily record of attendance, deportment and recitation will be kept, and the results reported to the Trustees monthly, or as occasion may require.

6.—No useless articles of jewelry will be allowed. The dress of pupils must be neat and plain. A dark serge sailor suit is best for a School dress during winter.

7.—Presents of confectionery and eatables, (except fruit), are prohibited, and packages of confectionery sent to pupils will not be delivered.

8.—Pupils remaining during vacations are subject to the restrictions imposed by the Lady Principal.

9.—Reports will be sent every half term to the parents, which will indicate the progress made by their children.

10.—Reception Day, first and third Tuesday in the month, from 3 to 5 p. m. but no young persons will be allowed to visit the pupils at any time without the special permission of the Lady Principal or the express wishes of the parents or guardians.

11.—Telegrams should never be sent directly to the pupils, but to the Principal.

12.—All requests should be addressed to the Principal, and not made through the pupil.

13.—No pupil will be allowed to remain at Edgehill who does not submit to the rules and discipline of the School.

#### List of Articles Required.

1.—A suit for calisthenic exercises and gymnastics, consisting of a plain black skirt (no drapery), short—reaching just above the ankle; a scarlet blouse waist, with loose sleeves and black collar and cuffs; black stockings and bloomers. Also, a warm loose underwaist to replace corset.

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- 2.—A dressing-gown and slippers.
  - 3.—Warm flannel under-wear for winter.
  - 4.—Stout walking boots.
  - 5.—Coloured petticoats for winter wear.
  - 6.—A bag for soiled clothing.
  - 7.—Water-proof cloak, umbrella, India rubbers, and overboots and overstockings.

The only dresses needed throughout the year are :—Two or three print dresses for autumn and spring ; two woollen dresses for school ; two dresses suitable for church and street ; one light evening dress of warm material, made high at the neck and with long sleeves. *No dress making can be attended to at the School.*



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**Register.**

Jan. 8th, 1891, to June 23rd, 1891.

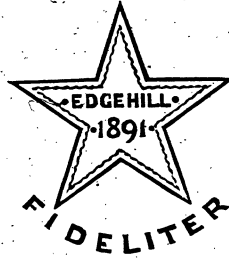
Armstrong, May Rowan.....	Edmundston, New Brunswick.
Axford, Hannah Marcella Mirya.....	Cornwallis, Nova Scotia.
Burstall, Mabel Kate.....	Quebec, Quebec.
Black, Madeleine.....	Windsor, Nova Scotia.
Black, Nora.....	Windsor.
Campbell, Isabel Georgina.....	Mill Village, N. S.
Cochran, Winifred Katherine Stuart.....	Medicine Hat, Assiniboia.
Coy, Florence Letitia.....	St. John, N. B.
DesBrisay, Mabel.....	Madisco, N. B.
Dimock, Agnes.....	Windsor.
Dodwell, Ellen Isabella.....	Windsor.
Dow, Susie.....	Halifax, N. S.
Dow, Emily Frances.....	Halifax.
Forster, Sarah McDonald.....	Dorchester, N. B.
Forsyth, Florence E.....	Windsor.
Haley, Annie Pearl.....	Windsor.
Haley, Rachel Mary.....	Windsor.
Jones, Sophia Beatrice.....	Halifax.
Kennedy, Maud Powell.....	Windsor.
Keith, Georgina.....	Windsor.
Leckie, Margaret Amy Gilmour.....	Londonderry, N. S.
Leckie, Annie Urquhart.....	Londonderry.
McGie, Emily May.....	Quebec.
Morrison, Evelyn Mary Gertrude.....	Bedford, N. S.
Miller, Amy Marion Gemmell.....	Windsor.
Miller, Bertha Eleanor.....	Windsor.
Nichols, Mary Edith Letitia.....	Liverpool, N. S.
Northup, Mary Jane.....	Central Rawdon, N. S.
O'Brien, Madge.....	Windsor.

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Oliver, Clara Grace.....	Halifax.
Ouseley, Georgina M.....	Windsor.
Partridge, Mary.....	Halifax.
Payne, Ethel Agnes.....	Halifax.
Price, Gertrude Patterson.....	Quebec.
Scott, Ruth Sophie Louise.....	Quebec.
Smith, Helen Susan.....	Cornwallis, N. S.
Snook, Emily Janet.....	Truro, N. S.
Spurr, Margaret de Wolfe.....	Liverpool, N. S.
Sterns, Anna Maria.....	Yarmouth, N. S.
Townshend, Gertrude Laura.....	Halifax.
Trenaman, Marie Louise.....	Halifax.
Welch, Eva Alice.....	Quebec.
Willets, Margaret Fanny Charlotte.....	Windsor.
Wiggins, Mary.....	Windsor.
Wiggins, Alice.....	Windsor.





**Honour and Prize List, June, 1891.****GOLD STAR.**

RUTH SOPHIE LOUISE SCOTT.  
MARY PARTRIDGE.

**SILVER STAR.**

MARIE LOUISE TRENAMAN.  
SUSIE DOW.  
MARGARET AMY GILMOUR LECKIE.  
EMILY JANET SNOOK.  
MABEL KATE BURSTALL.

**BADGE (Junior Class.)**

AGNES DIMOCK.  
BERTHA ELEANOR MILLER.  
AMY MARION GEMMELL MILLER.  
ELLEN ISABELLA DODWELL.  
MADGE O'BRIEN.

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HONORABLE MENTION.

SARAH McDONALD FORSTER.  
MARY EDITH LETITIA NICHOLS.  
SOPHIA BEATRICE JONES.  
ANNIE URQUHART LECKIE.  
ALICE WIGGINS.

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The School Library and Reading Room.

Donations of suitable Books, Magazines, &c., will be gladly received, and will be annually recorded in the Calendar.

Notice to Parents and Guardians.

Printed forms of application for the admission of pupils may be obtained from the Secretary at Windsor, Nova Scotia.

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DONATIONS.

MISS ALICE WHITE, Dundee, Scotland:—Twelve Garden Settees and other articles for the Recreation Grounds.