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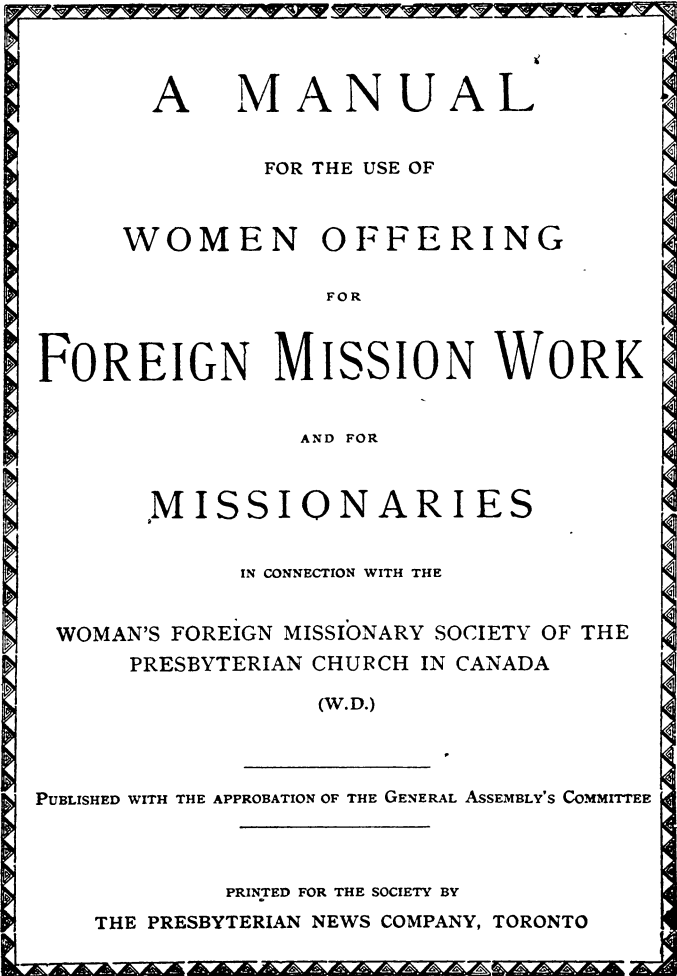
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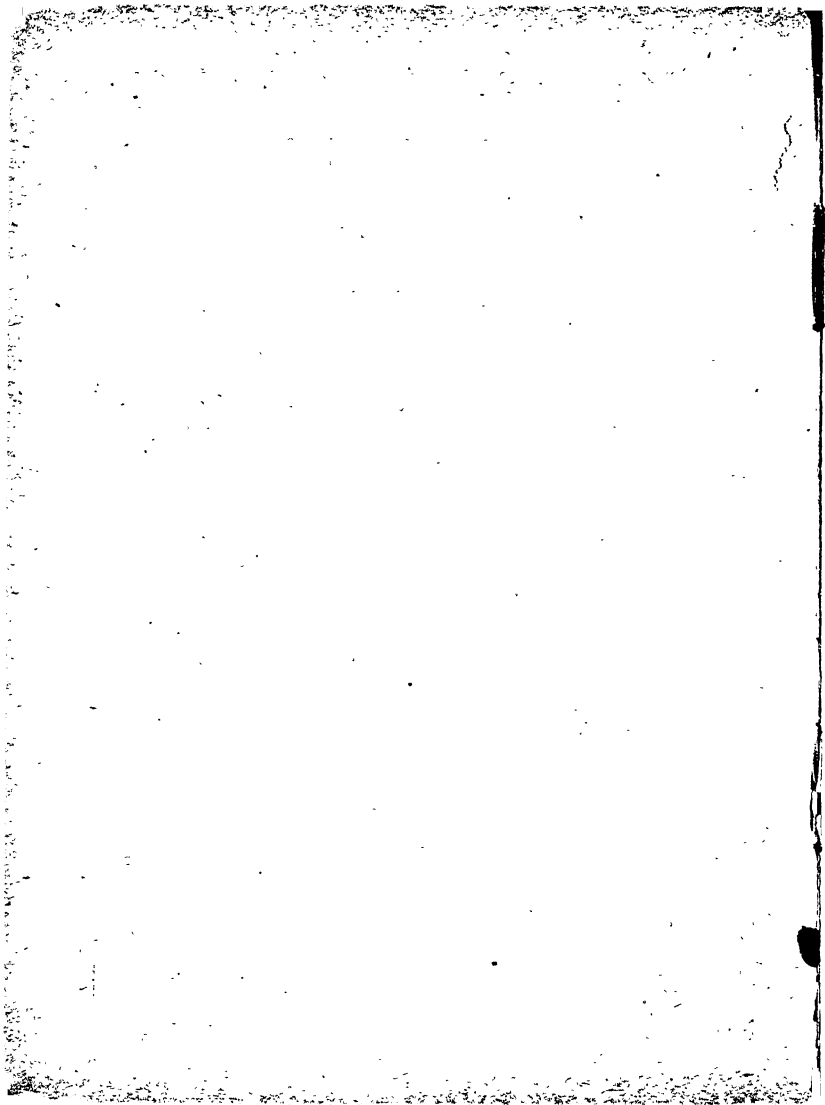
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A MANUAL
FOR THE USE OF
WOMEN OFFERING
FOR
FOREIGN MISSION WORK
AND FOR
MISSIONARIES
IN CONNECTION WITH THE
WOMAN'S FOREIGN MISSIONARY SOCIETY OF THE
PRESBYTERIAN CHURCH IN CANADA
(W.D.)

PUBLISHED WITH THE APPROBATION OF THE GENERAL ASSEMBLY'S COMMITTEE

PRINTED FOR THE SOCIETY BY
THE PRESBYTERIAN NEWS COMPANY, TORONTO

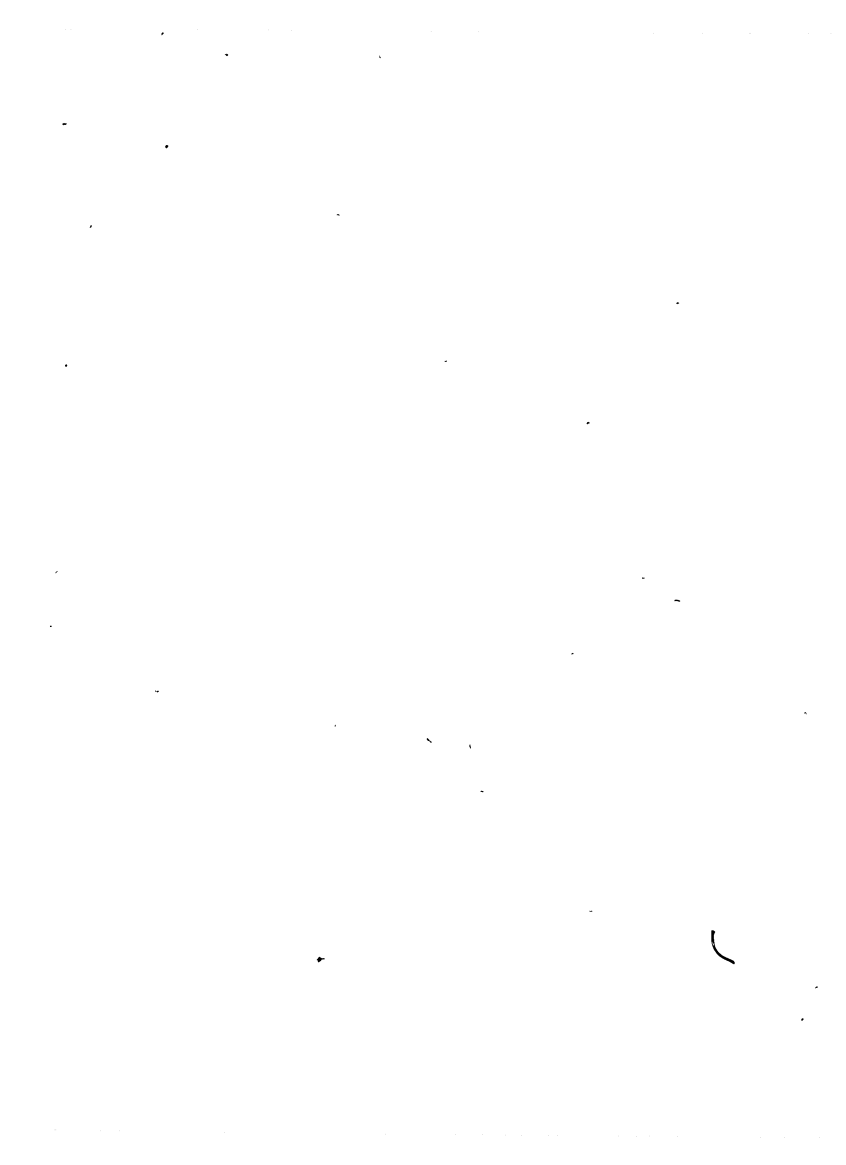


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MANUAL FOR THE USE OF WOMEN
OFFERING FOR
FOREIGN MISSION WORK.

[In the preparation of this Manual the Board has followed more or less closely the Manuals issued by the various Woman's Presbyterian Boards of Missions of the United States.]

This Manual is supplementary to that of the General Assembly's Foreign Mission Committee.

The Board of the W. F. M. S. (W. D.) receives and considers applications from women for missionary service, but with the Foreign Mission Committee rests the power of appointment. Such applications should be always accompanied by full and explicit testimonials, as to character, health, qualifications; from pastor, physician, teachers and friends. It is not thought desirable, on account of the difficulty in acquiring foreign languages, that candidates over thirty years of age should receive appointment.

The following questions will enable applicants to more easily furnish the information desired of them, as set forth on page 4 of the Manual of the Foreign Mission Committee.

Answers to these questions are expected to be full and unreserved, and are to be regarded as confidential.

1. What is your age ?
2. To what extent has your education been carried, and where, principally, has it been obtained ?
3. Have you ever taught, how long, and with what success ?
4. Can you give instruction in music and drawing ?
5. What are your aptitude and liking for the study of languages, and what languages have you studied ?
6. Have you a good memory ?
7. What is the state of your health, and what climate best agrees with you ?
8. Have you any inherited tendencies to disease, and if so, to what disease ?

9. Have you any one dependent upon you for support?
10. Have you any unpaid debts?
11. Have you a disposition that will enable you to live in peace with others, to bear and forbear?
12. Are you of Christian parentage and teaching?
13. How long have you been a Church communicant?
14. What leads you to desire to become a missionary?
15. What opportunities have you had for Christian work?
16. Have you counted the cost of missionary service, and are you willing to endure its peculiar trials for the love of the Lord Jesus Christ?
17. Are you willing to accept and carry out the requirements of the General Assembly's Foreign Mission Committee, and of the Board of the W. F. M. S., as indicated in their Manuals?

OUTFIT.

A candidate on receiving appointment from the Foreign Mission Committee, of which she will be duly informed, is allowed, when needed, \$150 for personal and housekeeping outfit. Lists of articles suitable for the various Foreign fields, will be furnished on application to the Foreign Secretary of the Board. It is not desirable that wardrobe outfit should be prepared for more than one or two years, and it is advisable to commence the preparation of this outfit immediately after appointment, in order to avoid undue haste and fatigue just before starting.

If a missionary marry one not connected with the Canadian Presbyterian Mission within five years after entering the field, or withdraw from the work for any cause, she must refund the outfit money. In case of marriage within the first year or withdrawal from the work for any cause,* she must refund outfit and passage money, and salary. The reason for this rule is apparent: during the first year the time is wholly spent in acquiring the language, and no efficient work can be done for the Society.

Should a missionary withdraw from the field on account of the loss of health, at any time within five years, her case, with regard to outfit, passage money and salary, shall receive special consideration.

FINANCIAL.

18. Have you any near prospects of being married?
19. Are you or your friends willing to pay \$3.00 weekly *in advance* for your board in the Home?
20. If received into the Home, are you prepared to comply with its regulations, and do you promise to be diligent in study and faithful in the performance of daily duty?

A medical missionary stands in the same relation as any other missionary to the Committee, the Presbytery and the Mission Council. She receives her stated salary, and all fees received by her are to be paid into the Treasury of the Mission.

CORRESPONDENCE.

Each missionary should learn before leaving home with whom on behalf of the Board she is to correspond. Her letters should be full and earnest with regard to her work, its needs, its prospects, its success, and its failures; with regard to herself, her wants, her difficulties, her encouragements and her discouragements. This correspondence should be as frequent as health and time will allow. It is very desirable for the sake, both of the missionary and her supporters at home, that she and they should be in as loving and sympathetic relations to each other as possible, with so wide a separation of time and space. The more frequent, therefore, the interchange of letters consistent with the claims of other duties, including those of necessary rest and recreation, the closer will be the bond, and the more helpful the relationship. No fixed rule need be established with regard to this, but certainly the missionary should find it no burden to write *twice* in the year to those under whose direct and loving care she has gone to the field.

Manuals :**OUTFIT.**

A candidate on receiving appointment from the Foreign Mission Committee, of which she will be duly informed, is allowed, when needed, \$750 for personal and housekeeping outfit. Lists of articles suitable for the various Foreign fields, will be furnished on application to the Foreign Secretary of the Board. It is not desirable that wardrobe outfit should be prepared for more than one or two years, and it is advisable to commence the preparation of this outfit immediately after appointment, in order to avoid undue haste and fatigue just before starting.

If a missionary marry one not connected with the Canadian Presbyterian Mission within five years after entering the field, or withdraw from the work for any cause, she must refund the outfit money. In case of marriage within the first year or withdrawal from the work for any cause,* she must refund outfit and passage money, and salary. The reason for this rule is apparent: during the first year the time is wholly spent in acquiring the language, and no efficient work can be done for the Society.

Should a missionary withdraw from the field on account of the loss of health, at any time within five years, her case, with regard to outfit, passage money and salary, shall receive special consideration.

FINANCIAL.

The necessary expenses of a missionary from her home to her destination are paid. Her salary dates from her arrival at her field of labor.

It should be well understood that a missionary is to refer all questions pertaining to her work to the Presbytery or Mission Council for decision. All requests for money, or gifts for mission purposes, should be included in her annual estimates, and these should be as comprehensive as possible, *as it is not desirable for a missionary to solicit funds or gifts, directly or indirectly, from auxiliaries or individuals at home.* Such a course will inevitably bring confusion into the accounts of the Board, which cannot be responsible for work undertaken without the sanction of the Foreign Mission Committee.

MEDICAL.

A medical missionary stands in the same relation as any other missionary to the Committee, the Presbytery and the Mission Council. She receives her stated salary, and all fees received by her are to be paid into the Treasury of the Mission.

CORRESPONDENCE.

Each missionary should learn before leaving home with whom on behalf of the Board she is to correspond. Her letters should be full and earnest with regard to her work, its needs, its prospects, its success, and its failures; with regard to herself, her wants, her difficulties, her encouragements and her discouragements. This correspondence should be as frequent as health and time will allow. It is very desirable for the sake, both of the missionary and her supporters at home, that she and they should be in as loving and sympathetic relations to each other as possible, with so wide a separation of time and space. The more frequent, therefore, the interchange of letters consistent with the claims of other duties, including those of necessary rest and recreation, the closer will be the bond, and the more helpful the relationship. No fixed rule need be established with regard to this, but certainly the missionary should find it no burden to write *twice* in the year to those under whose direct and loving care she has gone to the field.

RELATIONS TO THE MISSION.

Every Mission is a little community in which the will of the majority should rule. Each member of it should do her utmost to promote its peace and unity, and to submit gracefully and not merely because she cannot prevail. She should keep herself well informed as to the work and policy of her associates, in order that her estimate of their needs and rights may be fair and comprehensive, and that of her own, just and unselfish. In the possible case of a decision which she may think unfair, she has always the right of an appeal to the Foreign Mission Committee; but her strength will be in that charity which thinketh no evil, which suffereth long and is kind, and in quiet waiting upon Him who makes "all things work together for good to them that love Him."

HOMES.

Experience deepens the conviction that our unmarried missionaries should go out if possible, as the Apostles of old were sent by Christ, two by two, first being well assured that their habits and tastes are congenial, and that they can be happy in the close association of a home together, which it is our policy to secure for them when practicable, rather than to place them in the families of married missionaries.

RETURN.

Permission to leave the field, either for rest or in case of ill health, is given by the Foreign Mission Committee, except in cases of emergency, when application may be made to the Presbytery or the Mission Council. Travelling expenses home by the most direct route, and \$300 per year furlough salary, are paid by the Committee. If it should be necessary to remain at home longer than one year, application must be made to the Committee.

OVERWORK.

If a missionary enters upon her work with the spirit of Christ, there is more danger that she will undertake too much than too little. From the first she should guard against overtaxing her strength. She has to adjust her powers to the new channels through which they are to operate. This involves

time, and in the process strength becomes latent, but is not lost.

In missionary labor it is especially true that "haste makes waste." Let the missionary faithfully learn and sacredly observe the simple laws of health, with regard to sleep, rest, diet, and exercise physical and mental, according to the climate and circumstances by which she is surrounded; and let her remember that God holds her accountable, only for the amount of work she can do *well*, and that to undertake more is a useless waste of strength.

APPEARANCE.

Many Christians, of earnest piety and peculiar excellence of character, seem to forget what they owe to God and His service, in not rendering themselves as pleasing as possible in appearance and manners. A missionary should take pains to make herself attractive to her associates and to the heathen, for the love of Christ, by scrupulous attention to the care of her person in the minutest details. She should endeavor to be physically as well as spiritually a fit temple for the Holy Ghost. She should carefully study and observe, as far as she consistently can, the customs of the people among whom her lot is cast, so as to avoid offending their sense of propriety, while still regarding her own.

She can often easily add to the simplicity of Canadian manners, a little Oriental elaborateness. She can carry into dress and manners the spirit of love that seeks to make itself lovely, and thus increase her influence for the good and happiness of others, and for the glory of God.

The following words quoted from a charge given by Mrs. S. J. Rhea, formerly a missionary in Persia, at a farewell meeting held in Chicago, previous to the departure of six young lady missionaries in 1882, will fitly close this Manual.—“As to your relations to the people you go out to teach, I charge you, simply and solemnly in the name of the Lord Jesus Christ that you love them. Every single day fill yourself full from the inexhaustible fountain of divine and infinite love. Be sure and love them, and if you really cannot—I know very well you cannot of yourselves—take your heart to Him who searches and makes over hearts, and ask His help.”

AN ARTICLE

To be signed by each Missionary supported by the Woman's Foreign Missionary Society of the Presbyterian Church in Canada (W.D.), and appended to the record of her testimonials.

Upon the day you arrive at the Mission field to which you are appointed, your salary begins. Then your allowance for travelling expenses ceases, and you are expected to make a perfectly accurate statement of your travelling expenses, and of the balance in your hands, giving this statement and paying the balance to the Treasurer of the Presbytery or Mission Council, and taking a receipt therefor.

The same course should be followed in reference to any special appropriation hereafter granted you for Mission work.

The fact that a large proportion of our funds is gathered in small sums, and not infrequently at the cost of great self-denial, is sufficient reason for the financial responsibility and exactness which we thus emphasize.

Your salary is your own, to be used as you may see fit. It has not to be refunded unless you withdraw from the field for causes within your own volition, within the first year of service, (see rules in Manual under the heading "Outfit.") It is expected that your salary will cover all your expenses, except rent and tuition in the new language to be acquired.

If within five years you withdraw for any cause, save that of ill-health, you refund your outfit money; if your withdrawal is within one year, you refund outfit and passage money, and salary. When such withdrawal is on account of ill-health, you will refund such proportion of these expenses as may after special consideration be decided.

Your signature to this article will constitute an agreement, that you will, with God's help, be faithful in carrying out its provisions.

