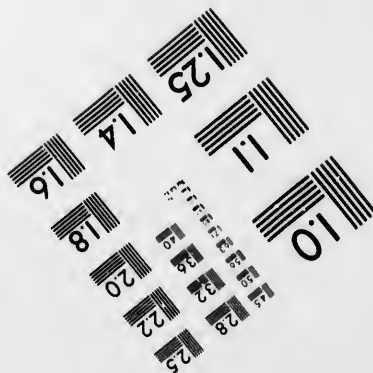
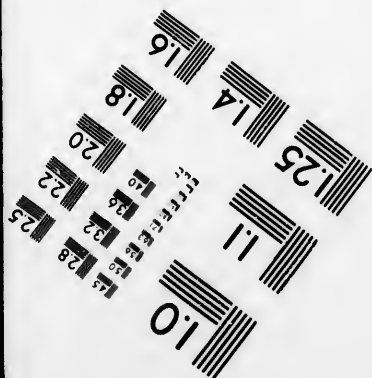
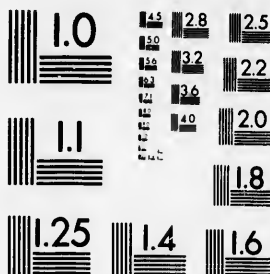


**IMAGE EVALUATION
TEST TARGET (MT-3)**



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10



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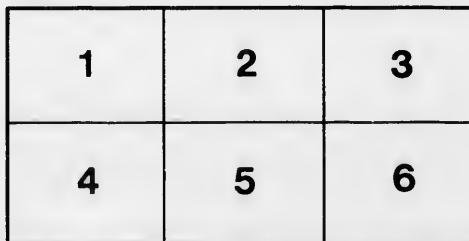
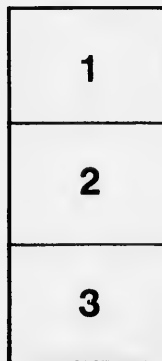
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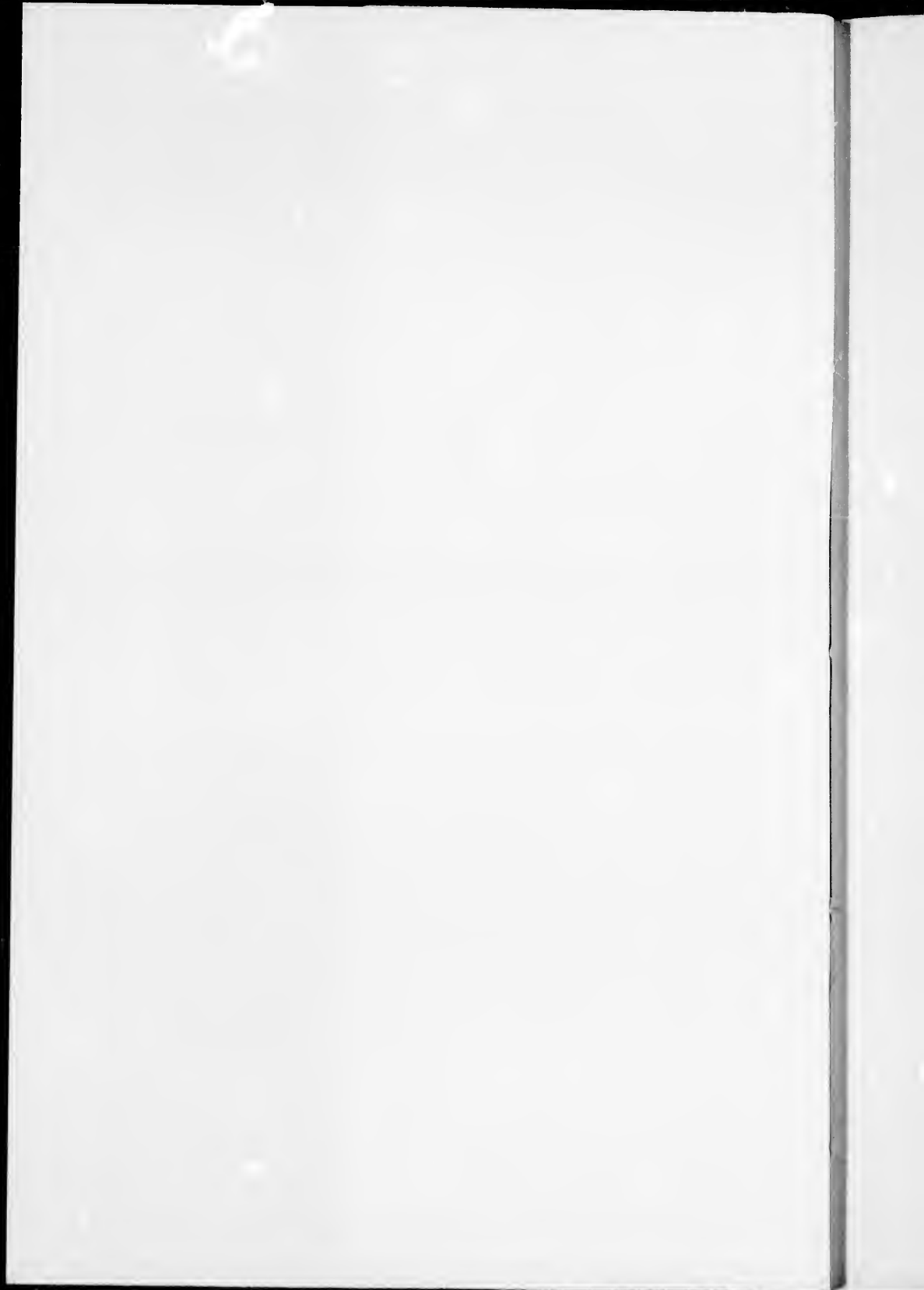
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DOMINION BOARD OF TRADE

CONSTITUTION

AND

BY-LAWS

1872
(27)

Extract from 37 V., c. 51, s. 25 :

Any Board of Trade, duly registered as aforesaid, under the provisions of this Act, may become affiliated with the Dominion Board of Trade, on duly complying with all the terms and requirements of that organization, and may be represented at all its ordinary or special general meetings, held from time to time; provided always, that the delegates or representatives to the Dominion Board of Trade shall be elected at a general meeting, duly convened, of the Board of Trade desiring such affiliation as aforesaid.—37 V., c. 51, s. 25.

CONSTITUTION
OF THE
DOMINION BOARD OF TRADE

P R E A M B L E .

In order to promote the efficiency, and extend the usefulness of the various Boards of Trade, Chambers of Commerce or other chartered bodies organized throughout the Dominion, for commercial purposes, and to secure unity and harmony of action, in reference to commercial usages, customs, and laws; and especially that a united opinion should be obtained so as to secure a proper and careful consideration in Parliament of questions pertaining to the Financial, Commercial, and Industrial interests of the country at large, and to all Public Works calculated to cheapen and lessen cost of transport between one part of the Dominion and another:—This Association, on this sixth day of October, one thousand eight hundred and seventy, is hereby formed by Delegates now in session in the City of Montreal, representing the following named Commercial Organizations, to wit: Belleville Board of Trade, Hamilton Board of Trade, Kingston Board of Trade, London Board of Trade, Montreal Board of Trade, Montreal Corn Exchange Association, Ottawa Board of Trade, Quebec Board of Trade, St. John, N. B., Chamber of Commerce, and the following Constitution is adopted:—

ARTICLE I.

SEC. 1.—This Association shall be designated the “DOMINION BOARD OF TRADE.”

ARTICLE II.

SEC. 1.—Every local Board of Trade, Chamber of Commerce, or other organized body for general commercial, and not for special or private purposes, and duly chartered under or by legislative enactment, shall be entitled to membership in this Association, on the approval of two-thirds of the bodies represented at any meeting of the Association, and shall be accorded the following representation: Each such Association shall be entitled to one delegate; having forty members, two delegates; having eighty members, three delegates; having one

hundred and fifty members, four delegates, and for each additional hundred members, one additional delegate.

SEC. 2.—Delegates shall be selected by the local organizations, and in such manner, and for such term, of not less than one year, as each may see fit. At each meeting of the Board, they shall present credentials under seal of the secretaries of the respective constituencies; these credentials shall certify the number of members, authorized to vote, then connected with the body claiming representation, and which may present or may have a copy of its charter on file in this Board.

ARTICLE III.

SEC. 1.—Each delegate shall be entitled to one vote in person, but no voting by proxy shall be allowed. All votes, except for election of officers, shall be *viva voce*. Any delegate may demand a division of the House, and a call of the Yeas and Nays shall be had and recorded on the call of any two delegates.

ARTICLE IV.

SEC. 1.—The administration of the affairs of this board shall be vested in a President, four (or more) Vice-Presidents, (that is to say, one from each of the Provinces represented at any annual meeting) and eight other members, who shall be elected by ballot on a majority of votes, and who shall serve until their successors are chosen. Their election shall be the last business in order at each annual meeting. They shall be known as an Executive Council, and five of their number shall be a quorum for the transaction of business. In the absence of the President or Vice-President, the Council shall choose one of their own number to preside.

SEC. 2.—It shall be the duty of the Executive Council immediately after their election, to select a Secretary and Treasurer, (neither of whom shall be of their own number) who shall hold office for such time, and who shall receive such compensation as the Council may determine.

SEC. 3.—The offices of the Secretary and Treasurer shall be located at the City of Montreal.

SEC. 4.—Special meetings of the Council shall be held on the call of the President or three members thereof, at such place as they may designate, on fifteen days' notice to be given by the Secretary.

SEC. 5.—In case of the removal, resignation, or death, of any member of the Council, his place for the unexpired term shall be promptly filled by the remaining members of the Council.

ARTICLE V.

SEC. 1.—It shall be the duty of the Executive Council :

1st. To provide for full and accurate record of the proceedings of the Board, and of its own meetings.

2nd. To submit to each annual meeting a report of the doings of the Board, and of its own official acts, as well as a statement of what new or unfinished business may require attention.

3rd. To make full statement concerning the finances of the Board to the annual meetings, and to other meetings when called to do so.

4th. To apportion to each constituent body its assessment for the expenses of the Board, as provided in Article VII.

5th. To make such recommendations as it may deem to be necessary for the welfare, and to promote the objects of this Board.

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SEC. 2.—The Secretary shall conduct the official correspondence, and shall make and have charge of the records of the Board and of the Executive Council.

SEC. 3.—The Treasurer shall give such security as the Executive Council may require, receive and account for all monies belonging to the Board, and collect assessments and fines; but he shall pay out money only on a warrant of the Secretary, countersigned by the President.

ARTICLE VI.

SEC. 1.—The Annual General Meeting of the "DOMINION BOARD OF TRADE" shall be held on the third Tuesday in January of each year (or such other day as the President and Executive Council may determine) at such place as shall have been determined upon at a previous annual meeting on the majority vote of all constituent bodies represented.*

SEC. 2.—Special meetings of the Board shall be held on the call of five members of the Executive Council, or any ten members of the Board, at such place as the Executive Council may designate.

SEC. 3.—The attendance of fifteen delegates shall constitute a quorum.

SEC. 4.—Notice of the annual meeting shall be sent by the Secretary to each constituent body, at least thirty days before the time of assembling; the notice to state the objects of the meeting and the questions to be considered.

SEC. 5.—A meeting of the Executive Council shall be held on the day preceding the day of any meeting of the Board, and at such other times as may be provided in its By-laws.

ARTICLE VII.

SEC. 1.—The expenses of the Board shall be provided for by an assessment, to be made by the Executive Council on each constituent body, according to the ratio of its officially reported membership.

ARTICLE VIII.

SEC. 1.—Questions or resolutions, except those which involve points of order, can be submitted by the constituent bodies of the Board; and when any constituent body shall desire to present a subject for the consideration of the Board, it shall do so in a written paper, to be placed in the hands of the Secretary at least forty days previous to the annual meeting at which it is to be considered; provided, however, that any subject not thus submitted, may be introduced by any member, and considered and acted upon by consent of delegates present.

ARTICLE IX.

SEC. 1.—Any constituent body charged with the violation of the laws of this Board, may, after formal complaint thereof in writing, on a vote of two-thirds of all the delegates of the other bodies represented herein, be expelled; but it shall not be exempted from the payment of assessments levied for the current year.

SEC. 2.—Any constituent body may withdraw from membership in the Board on submitting a formal request to that effect at an annual meeting, and on full payment of all dues.

* At the First Annual Meeting of the Dominion Board of Trade, held in the City of Ottawa on 18th January, 1871, and following days,—the question of deciding upon the place at which the next Annual Meeting should be held, being under consideration,—it was on motion unanimously resolved that "the place of meeting should be fixed." Thereafter, moved by Mr. John Walker (London), and seconded by Mr. M. P. Ryan, M.P. (Montreal),—"that the City of Ottawa be decided upon as the permanent place of meeting of the Dominion Board of Trade." This motion was adopted.

ARTICLE X.

SEC. 1.—This constitution may be amended at an annual meeting, on a vote of two-thirds of the delegates present;—notice of the proposed amendment having been first submitted to the Secretary by a constituent body, at least thirty days previous to the meeting at which the same is to be considered, and transmitted by the Secretary in circular copies to each constituent body at least twenty days before said meeting.

ARTICLE XI.

SEC. 1.—The meeting of delegates called in accordance with the circular from the Montreal Board of Trade of 9th June last, shall be regarded as the first meeting of the "DOMINION BOARD OF TRADE," and is hereby empowered to choose officers to serve until their successors shall be elected, and to act upon all papers and resolutions laid before it, the same to be considered as having been submitted in the form and manner required by the Constitution.

BY-LAWS

OF THE

DOMINION BOARD OF TRADE,

As adopted in January, 1871, and amended in January, 1872.

The "DOMINION BOARD OF TRADE" for the Dominion of Canada in Council assembled, do hereby enact that the following shall be the Rules of Order for governing the proceedings of the Board:—

Rule I.—At the appointed time of each meeting, after the President, Vice-President, or Chairman, having called the meeting to order, the Secretary (or if absent, some one to be appointed by the Board to supply his place), shall proceed to call the roll of members, marking all the absentees, and if a quorum is present according to the constitution, the President, Vice-President, or Chairman, shall announce the fact to the meeting, and business shall be proceeded with in the following order, viz.:—

- 1st. The reading of the minutes of the last meeting, and amendment or approval of the same;
- 2nd. Presentation of petitions and communications;
- 3rd. Reports of Standing Committees;
- 4th. Reports of Select Committees;
- 5th. Unfinished business of preceding meetings;
- 6th. New business.

Rule II.—If a Chairman is appointed, he shall only preside until the arrival of the President or Vice-President.

Rule III.—Unless there be a quorum present no business can be transacted.

Rule IV.—All questions relative to the priority of business shall be decided without debate.

Rule V.—The President, Vice-President, or Chairman, shall preserve order, and shall decide all questions of order, subject to appeal to the Board.

Rule VI.—The President, Vice-President, or Chairman, may vote with the other members on all questions,—and any question on which there is an equality of votes shall be deemed negatived.

Rule VII.—After the question having been put from the chair, all members present shall vote thereon, unless excused by the Board, or except such as are directly interested, and shall keep their seats until the votes are taken.

Rule VIII.—When two or more members rise at the same time, the President, Vice-President, or Chairman, shall name the member who is first to speak.

Rule IX.—When the President, Vice-President, or Chairman, is called upon to decide a point of order, his decision shall be final, except by appeal to the Board. All questions shall be put in the order in which they are moved. And it shall be the duty of the President, Vice-President, or Chairman, whenever he shall conceive that a motion which he has received and read may be contrary to those rules, to apprise the Board thereof immediately before the question on such motion is put. After the question is finally put from the chair no member shall speak thereto, nor shall any motion be made until after the result is declared; and the decision of the chair as to whether the question has been finally put shall be conclusive.

Rule X.—A member, being called to order, shall immediately sit down, unless permitted to explain; if there be no appeal, the decision of the chair shall be final; but if the member appeal from the decision of the chair, the Board shall decide the case without debate.

Rule XI.—Any member may of right require the question under discussion to be read for his information at any time during the debate, but not so as to interrupt a member while speaking.

Rule XII.—No member shall speak beside the question in debate, nor shall he in any manner interrupt the proceedings of the Board, or any member who is speaking.

Rule XIII.—No member other than the one proposing a question or motion (who shall be permitted to reply when all the other members chosen to speak shall have spoken), shall speak more than once on the same question without leave of the Board, except in explanation of a material part of his speech, which may have been misconceived; but then he is not to introduce any new matter.

Rule XIV.—Every member previous to his speaking shall rise from his seat, and respectfully address himself to the President, Vice-President, or Chairman; he shall confine himself strictly to the matter under discussion, and shall sit down as soon as he is done speaking.

Rule XV.—No motion shall be put or debated unless the same be seconded; when seconded, it shall be stated by the President, Vice-President, or Chairman, before debate; and every such motion, except a motion to adjourn, shall be reduced to writing.

Rule XVI.—After a resolution is stated by the President, Vice-President, or Chairman, it shall be deemed in possession of the Board, but may, by permission of the Board, be withdrawn at any time before decision or amendment.

Rule XVII.—When a blank is to be filled up, and different sums or times are proposed, the question shall be taken first on the largest sum or the longest time; and when a question is under debate, the only motions in order shall be—1st, to adjourn; 2nd, the previous question; 3rd, to lay on the table; 4th, to postpone indefinitely; 5th, to adjourn to a certain day; 6th, to refer; 7th, to amend.

Rule XVIII.—A motion to adjourn the Board shall be always in order, except—1st, when a member is in possession of the floor; 2nd, while the Yeas and Nays are being called; 3rd, when the members are voting; 4th, when it has been decided that the previous question shall be taken; and a motion to adjourn simply, cannot be amended, but a motion to adjourn to a given day, may be, and is open to debate.

Rule XIX.—When the previous question is moved and seconded, it shall be in this form:—Shall the main question be now put? If this be carried all proposed amendments and all further motions and debates shall be excluded.

Rule XX.—A motion to lay a question on the table simply, is not debatable; but a motion to lay on the table and publish, or any other condition, is subject to amendment and debate.

Rule XXI.—A motion to refer to a Standing Committee shall take precedence of a similar motion for a Special Committee; and a motion for commitment until it is decided, shall preclude all amendments of the main question.

Rule XXII.—A motion to amend an amendment shall be in order, but to amend an amendment to an amendment, shall not be entertained. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different subject shall not be in order. The paragraph to be amended shall first be read as it stands, then the words proposed to be struck out and those inserted, and finally the paragraph as it would stand if so amended.

Rule XXIII.—A question may be re-considered at any time during the same meeting, and when once made and decided in the negative, shall not be received before the next meeting of the Board; and no question shall be re-considered more than once, nor shall a vote to re-consider be re-considered.

Rule XXIV.—The Standing Committees of the Board shall be appointed by the Board annually, on entering on the duties of their office,—1st, Finance Committee; 2nd, By-Law Committee; 3rd, Printing Committee.

Rule XXV.—The Secretary of the Board shall duly record in a book, all minutes or resolutions, decisions and other proceedings of the Board, entering therein all accepted reports, orders, and resolutions; shall notice reports, memorials, and other papers submitted to the Board only by their titles, or a brief description of their purport; but all accepted reports shall be entered at length.

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