

Feb. 3. /21.

Report of the B. A. Advisory Committee re
Requirements of the teaching staff for next session

suggested
only
J.W.A.H.

The Committee recommends that the following
requirements based on the reports received from the
several departments concerned be considered
~~approved~~ of by
the Faculty:

- Dept. of Classics: an additional Full Time Instructor
- " " Geology: Assistant Professor in place of
Dr. Hume, who is now acting
- " " Hebrew: additional assistance four hours weekly
- " " History: additional Professor and a Lecturer
- " " Philosophy: additional Lecturer in Psychology
- " " Physics: Assistant Professor + Lecturer
to fill vacant positions.
- " " Zoology: additional Full Time Assistant
for Arts Classes (at \$2000 a year)

These are the minimal requirements

How many conditional students admitted to Arts last yr?

COMMITTEE REPORT.

At a meeting of the Faculty of Arts in full session held on Friday the 6th day of February last, the Acting Dean was authorised to constitute a Committee to inquire into and report upon several matters of interest to the Faculty referred to in the written minutes of the meeting. In pursuance of this resolution the following were named as members of the Committee by the Acting Dean, viz., Dr. S. Leacock, Dr. C.E. Fryer, Dr. A.S. Eve, Dr. D.A. Murray, Dr. C. Macmillan, Dr. W.D. Woodhead and Prof. R. du Roure.

This Committee, with the Acting Dean as Chairman, met at the Faculty Club each Tuesday afternoon on the 17th, 24th and 31st of March last and, after carefully considering the several matters referred to it, now begs leave to report to the Faculty as follows.

Junior Matriculation.

The Committee recommends that the following rule be

adopted:-

Candidates entering by the regular McGill Junior Matriculation examinations, who intend to register for the degrees of Bachelor of Arts, Bachelor of Science and Bachelor of Commerce in the Faculty of Arts, must make a total of 600 points on the ten papers set for this examination and must make at least 40 per cent of the total number of marks on each paper. No student will be admitted with a condition in any subject or subjects in this examination. Credit will be given for any paper passed within a period of one year from the candidate's first attempt.

Present Standards 50% ^{in all}

Have registered prepare statement showing result of this rule if applied to last yr. results

Partial Students.

The Committee recommends that the following rule be adopted:-

A limited number of partial students may be admitted to study each year in the Faculty of Arts. Partial students before registration must satisfy the Dean and the Head of the Department or Departments which they propose to enter of their ability to follow the course or courses they select, and they must fulfil all the requirements of classroom work and tests prescribed for regular students in these courses. Candidates will not be permitted to enter as partial students who have unsuccessfully attempted the Matriculation examinations unless they have made an exceptionally high mark in the subject or subjects which they intend to select. Subject to the above limitations, lectures are open to partial students in both Honour and Ordinary classes, but no course or courses taken by any such students can count for a degree except by virtue of a special vote of the Faculty. Medals, scholarships, exhibitions and prizes shall not be awarded to partial students. A certificate of any partial student's standing may be obtained at any time from the Dean if requested.

Mid-Sessional Examinations.

Except as hereinafter provided by this rule, all University mid-sessional examinations in courses of study conducted throughout the whole academic year are discontinued. Nothing in this rule, however, shall be understood to preclude the members of the teaching staff from giving such interim tests or examinations as they may think requisite from time to time. The final examinations in all half courses ending at mid-session may be held at mid-session

as at present or during the final examination period in the spring at the option of each Department interested. Any Department desiring University accommodation for mid-session examinations in courses completed at the end of the first half term must so apply to the Dean not later than the first day of January.

Interim Tests and Probation.

The Committee recommends that the following rule be adopted:-

There shall be two regular interim tests for all students of the first year, the first to be held near the middle of the month of November and the second during the week preceding the mid-winter vacation. There is no regular prescribed form of test, but the test shall be as near as possible the equivalent of a standard examination of one hour's duration. All students who in both these tests are below the required standard in more than one-third of their subjects shall be placed on probation for the rest of the academic year. During this period of probation students shall not be allowed to become members of a class or College athletic team or to hold office in any class or College society or to take part in any student activities other than serious studies. All students who are below the required standard in one-half or more of their subjects in both these tests shall be dropped from the University for that year and shall not be allowed to re-enter the University except with the consent of the Faculty.

Honour Courses.

The Committee recommends that the following rules be adopted in addition to and in so far as they vary the rules in

relation to Honour courses laid down in the last Announcement of the Faculty.

(1) Honour courses may be elected in any two combined cognate Departments or in any single Department.

(2) The arrangement of combined Honour courses shall be left to the Departments interested, and in cases of doubt or disagreement shall be referred to the Faculty for final decision.

(3) Subject to the qualifications hereinafter referred to Honour courses may begin in the second year. Departments, however, should, whenever possible, have advanced classes or sections for the better students of the first year.

(4) A second year Ordinary student who shows exceptional merit in any subject in his second year examinations may, if he so wishes and the Head of the Department is satisfied that his knowledge of the subject is sufficient to enable him to reach the standard of Honours by two more years study, be allowed to take up the Honour course in that subject at the beginning of his third year.

(5) The conditions for entering Honour courses in the second year are as follows:-

(a) A student must not have been conditioned in more than one subject at the final spring examinations in the first year.

(b) The sanction of the Dean and of the Head or Heads of the Departments in which Honours are elected must be obtained.

(c) No student shall take Honours in a subject in which he has failed to attain at least second class standing in his first year.

(6) Honour students who fail to attain second rank Honour standing at the end of the second year shall revert to the Ordinary course in their next and following years, unless they obtain special leave

Every student who passes his first year is admitted to honours in political economy

to continue their Honour work from the Department or Departments interested.

(7) Departments shall be at full liberty to recommend their Honour students to take one or more courses in cognate Departments as the equivalent of courses in their own Departments.

(8) A student's whole record during his second, third and fourth years may be considered in awarding Honours at graduation.

(9) Students in Honour courses who fail to attain second rank Honours at graduation, or who only succeed in attaining second rank Honours in one of two combined courses, shall revert to the list of Ordinary students.

(10) Honours shall be awarded by the Faculty on the recommendation of the Department or Departments in which Honours are elected.

Subjects in the First Year.

The Committee invites a vote of the Faculty on the following proposed resolution:-

Resolved that the number of subjects in the first year be reduced from six to five; that the amount of work in each subject, notably in Classics and Mathematics, be increased; and that the pass mark in all years be raised from 40% to 50%.

The Ordinary Course.

The Committee invites a vote of the Faculty on the following proposed resolution:-

Resolved that the word "Ordinary" be changed to the word "General" throughout the Announcement of the Faculty when referring to undergraduate courses of study other than Honour courses.

Distinction in the Ordinary Course.

This matter, although referred to by the Acting Dean in his communications with the members of the Committee, was not finally decided by the Committee owing to lack of time, and it is now submitted by the Acting Dean for the careful consideration of the Faculty.

Resolved that students of exceptional merit in the Ordinary course be awarded distinction at graduation in two classes, viz., Great Distinction and Distinction, and that these awards be made upon the student's record during his second, third and fourth years as reported by the Dean to the Faculty.

The Committee was unanimous in making all the above recommendations.

Ira A. MacKay

Chairman

April 3, 1925.

Letter from
A. W. Currie

1st pt.

filed
under

"Balkefield
Memorials"

Now for one or two McGill matters, I note what you say concerning Waugh, but as I had a letter from him last night in which no mention is made of Hibbert, I concluded that they have not approached him yet, in fact I think there would be some difficulty in inducing him to leave McGill. As I intimated in a former letter we were after a young fellow of the name of Adair to join his History Department, Williams liked him and so did Waugh. Adair happens to be taking the summer vacation in Spain and Waugh has had no reply to a letter written to him some weeks ago. Adair had agreed to come at the salary I offered him, but wished to report a little later than Waugh and I thought he should report. Waugh asks me if anything has been announced in Montreal about the new arrangements in the Department of History. I presume he asks if the Governors have confirmed his appointment as Chairman of the Department. He says that he has spoken of it to none but a few intimate friends, but he wants to answer some enquiries from Students about their courses, and also to make arrangements with Fryer and others about the beginning of the Session. He says it is not easy to do so without giving information disclosing that he is head of the Department.

Col. Wilfred Bovey

3rd Sept. 1925

I do not wish it to be announced until it is approved by the Finance Committee, and I wish to lay the matter before them myself. At the same time I intended to write to Waugh telling him that he may in his correspondence with Fryer, write as if the matter were confirmed. I intended dropping a note to Mackay to-day asking him to let Fryer know that we, Mackay and I, have decided with reference to the Chairmanship of the Department.

Now as to Slack, on my return from the Battlefields I found a letter from him in which he informs me that he had a letter from you suggesting that he might be prepared to return to McGill for two more years. He says that he replied stating that he might conform to your wishes under certain conditions which he outlined, and that although his letter must have reached Canada early in August he has had no reply. He intimates to me that if he is to go back the time is getting short and he must know at once. He says that he will be only too pleased if we can do without him, and as far as I am concerned I am sorry any suggestion was made to him about remaining. If he intended to leave us, as no doubt he would have done, he should have been let go in May and we would have saved his salary for the months which have elapsed since. I am writing to him to-day asking him what the conditions were under which he agreed to return, and it may be that I shall tell him we will endeavour to get along without him. I shall probably wire you the result of my correspondence with him.

Re Hibbert, I expect to see him on the 8th in London, I know he has written to return for he has sent me a copy of the letter.

With reference to the request of the Etna Life Insurance Co. I thoroughly approve of the message as written by you, if you have not already sent it to them, please do so.

I am,

Ever yours faithfully,

Col. Wilfred Bovey,
McGill University,
MONTREAL,
Canada.

DOCKET STARTS:

7
MCGILL UNIVERSITY
MONTREAL.

*Philip Carpenter
Fellowship*

FACULTY OF ARTS.
OFFICE OF THE DEAN.

June 7, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I recommend that the income from the Philip Carpenter Fellowship Endowment for 1922-23 (\$1200) be placed at the disposal of the Department of Zoology. I have not been able to see Dr. Willey, but have written to him and asked him to take the matter up with you. If \$1200 is not enough for Miss Kimball, whom he wished to get, possibly he could procure the services of some other Fellow who could help him in the instruction given in the department. I enclose the copy you sent me in regard to the endowment.

Sincerely yours,

Gordon Laing
Dean *per f.*

Encl.
MDF/GJL

PHILIP CARPENTER FELLOWSHIP ENDOWMENT.

Capital now \$20,000.00 Income

to be used for the maintenance of a Post
Graduation Teaching Fellowship or Scholarship
in Natural Science or some branch thereof in
the Faculty of Arts of McGill College.

Income for 1922-23 - \$1,200.00

DOCKET ENDS:

COPY

McGILL UNIVERSITY

Faculty of Arts

Entrance Scholarships

At a meeting of the Scholarships Committee held on Thursday, 3rd Feby., the question was discussed as to whether Entrance Scholarships should be awarded by special examinations held in mid-September, according to an ancient practice, or whether they should continue to be awarded by the results of the June examinations held under the auspices of the Schools Leaving Certificates.

The following scheme is submitted to the Dean and Faculty of Arts for their consideration:-

1. The five Entrance Macdonald Scholarships, value \$150 each, the three University Entrance Scholarships of \$100 each, and two of \$75 each, shall be awarded by the results of a mid-September examination. Subject to the approval of the authorities of the Royal Victoria College, the same scheme shall hold for the two Royal Victoria College Entrance Scholarships, one of \$200 dollars and one of \$100. All the above are for one year.

2. Intending candidates shall submit their names to the Registrar on or before September 1st each year.

3. In awarding scholarships the results of the June examinations School Leaving Certificates shall be taken into consideration by the Scholarship Examining Board.

4. All the results of the examination shall be submitted by the Scholarship Examining Board to the Dean for his approval, one week before the session opens.

5. The examination shall consist of two three-hour papers on each of three consecutive days. The papers shall be on these subjects, namely:-

English

Latin

French

History

Mathematics (Algebra, Geometry, Trigonometry)

and one other optional paper, namely:-

Physics, Chemistry, Biology, Greek, or German.

6. The examination shall be of a different character from that of the School Leaving Certificate, with no set subjects, but with unseen translation, problems and such other questions as will test the real ability of the students, rather than a mere memory test too dependent on previous instruction.

This revised scheme is likely to secure better scholars and to be an incentive to a type of work beyond that of the average matriculation work.

7. The present restrictions as to whether the students do or do not live on the island of Montreal (see Calendar p. 82) should be removed if the Trust Deeds permit.

(Sgd.)

A.S. Eve

Chairman,
Scholarships Committee

DOCKET STARTS:

7

Budget -

February
Fourth
1922.

Dr. Gordon J. Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dean Laing:-

The forms of application to the Finance Committee for appropriations for the year 1922-23 are to be filled in by departmental heads and returned to this office through you, with any comments and explanations you consider necessary.

A copy of this letter is being handed to the Bursar.

Yours faithfully,

Copy to Mr. Glassco.

Principal.

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

February 1, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

Am I right in assuming that the forms of application to the Finance Committee for appropriations for the year 1922-23 are to be returned to me by the heads of the departments? It seems to me that this is the only way in which I, as Dean, can form any idea of the appropriation of expenditure in the different departments. I raise the point now because I understand that during the interregnum in my office the department heads have been sending their applications directly to the Bursar. Will you kindly let me have your decision on this matter as soon as possible, as all the forms have been sent to my office by Mr. Glassco and are now ready for distribution to the departmental heads.

Sincerely yours,

Lynden Lang
Dean

DOCKET ENDS:

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARMS.
OFFICE OF THE DEAN.

April 23, 1923.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

In accordance with our conversation of the other day I have told Professor Williams, Dr. Leacock and Prof. du Roure that they may go ahead with their plans for adding to the teaching staff of their respective departments. In the case of Prof. Williams it is a Reader at a maximum remuneration of \$500 a year. In that of Dr. Leacock it is an Assistant Professor at approximately \$3000 a year. In that of Prof. du Roure it is an Assistant Professor (not more than \$2500 a year) and two Assistants (graduate students) whose remuneration will be \$750 a year.

I am also informed by Dr. Leacock that he and Dr. Hemmeon in drawing up their programme of work for next year have taken for granted the services of a graduate fellow such as they have had this year.* They are assuming that this appointment is now annual. They have found the assistance which he renders of the very greatest service. I hope you will be able to approve of this. The department is doing excellent work and its enrolment of honour students shows the high place it

* \$860 $\frac{06}{4}$

Sir Arthur Currie, 2.

occupies in the estimation of the student body. Will you please let me have your decision on this point as soon as possible, as it will affect the announcement of courses.

Sincerely yours,

Gordon Laing

Dean

MDF/GJL

April
Twenty-fourth
1923.

Dr. Gordon Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dean Laing:-

With reference to your letter of April 23rd and the Departments of History, Political Economy and Romance Languages, you have my authority to give Professor Williams the assurance that next year's estimates will include a sum of \$500. to provide him with a Reader.

As to Dr. Leacock's request, I have already approved of a letter which he has addressed to England offering a position as Assistant Professor at, approximately, \$3,000. a year. I understand perfectly that there will be included also the sum which was set aside this year for a graduate fellow.

As to the Department of Modern Languages, I know of a new development which is likely to take place concerning one of the officers at present in that department and before giving any authorization for the Assistants I would like to discuss the matter either with you or with Professor du Roure. You may confirm the authority already granted to him to secure an Assistant Professor at \$2,500. a year.

Yours faithfully,

Principal.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

March 19, 1925.

Sir Arthur Currie,
Principal, McGill University.

My dear Principal,

I am this afternoon submitting to the Secretary and Bursar the estimates for next year for the Faculty of Arts. As I suggest in his letter, these estimates may prove largely futile if the Board of Governors finally decide to proceed with the reconstruction of the Arts Building this year. I am going to take up the matter of the plans immediately and I hope that we may be able to state definitely to the Board what we really wish within a very few days.

As the income from students' fees this year has been so much greater than in any past year, I hope that you may find the increases in salaries which I have suggested as moderate and reasonable.

Yours very truly,

Era S. Mackay
Acting Dean

DOCKET STARTS:

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

April 21, 1926.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I have already expressed to you some opposition in principle to increasing the number of minor appointments on the teaching staff of McGill College, and I have advised the Heads of the Departments and others repeatedly that I think the best policy for us in the future would be to conserve our departmental funds for capital salaries and not to fritter them away too much in small salaries to minor men teaching minor courses. The great need of the Faculty at present seems to me to be a distinct increase in the salaries of the principle men on the staff. The costs of living in Montreal are so much higher than in communities where most of the other Canadian universities are located, that it will be impossible for us to maintain the high standing of our men unless we keep our capital salaries correspondingly high. There are, however, a few obvious inequalities in the minor salaries at present which I think should be remedied and I am, therefore, suggesting the following increases for next session 1926-27.

Sir Arthur Currie, 2.

<u>Name</u>	<u>Department</u>	<u>Present Salary</u>	<u>Proposed Salary</u>
Rene du Roure	French	\$ 4500.	\$ 5000.
Herbert Tate	Mathematics	3000.	3500.
Launcelot T. Hogben	Zoology	3000.	3500.
H.G. Files	English	3250.	3500.
T.H. Matthews	Mathematics	3200.	3500.
Miss May Reid	Sociology	1800.	2100.

I also recommend the following appointments:-

Algy S. Noad as assistant professor in the Department of English to succeed assistant Professor F.W. Baxter, at an initial salary of \$3000 for one year.

M. Bisson as lecturer in the Department of Romance Languages to succeed Mr. Roche, at a salary of \$2500 for one year.

Miss Mary W. MacLean and Mr. R.B. MacLeod as assistants in the Department of Psychology to succeed Messrs. E.B. MacLeod and D.H. MacVicar, each on a salary of \$300 per annum.

Dr. Willey, Head of the Department of Zoology, has applied to me to increase the salary of Dr. J.K. Breitenbecker from \$1000 to \$1500 and of Mrs. K.T. Pinhey from \$1200 to \$1500, but as both these appointments were made without advising me and I was unaware of their existence until a few weeks ago, I have no grounds upon which to recommend this increase.

The total of these increases amounts to \$2350, and as there will be a saving of \$2500 in the Department of English the total salary budget for next year will, therefore, be no greater than last. I only wish that one or two of the other

Sir Arthur Currie, 3.

Departments could be induced to follow the example of the Department of English and to eliminate some of their minor services which do not seem to me to be altogether necessary in an almost purely undergraduate Faculty. The recommendations above mentioned, however, seem to me to be justified. Mr. Hogben is a married man with a family of three and it does not seem to me that \$3000 a year can be adequate for his respectable maintenance in Montreal. Mr. Herbert Tate and Dr. Files are also married men with homes of their own. Professor Matthews' services are so invaluable in many ways that he deserves a correspondingly generous remuneration. Miss May Reid came here on a salary of \$3000, half of which was paid by the Council of Social Agencies. The Council, however, withdrew its support last year and Miss Reid's salary was increased to \$1800. Her experience and devotion I think entitle her to an increase of \$300 for next year. I have some doubts about recommending Professor du Roure for a full increase of \$500, but as he is Head of the Department of Romance Languages, a very large Department, and doing excellent work, I do not see any valid reason why he should not have the regular salary paid to the Heads of other Departments.

The complete annual budget for the College, except for salary account, I shall submit very shortly.

Very sincerely yours,

Lia A. Mailloux
Dean

April 22nd, 1926.

Dr. I. A. Mackay,
Dean, Faculty of Arts,
McGill University.

Dear Dean Mackay:-

I acknowledge your letter of the 21st with reference to salaries and am in favour of practically all the recommendations you have made, but do not wish you to authorize such information to be given to those concerned.

M. Bisson has accepted the University's offer of an Assistant Professorship at a salary of \$2,500. per annum.

I am forwarding a Memorandum from Dr. Leacock from which you will see he suggests increasing the salary list of his department by \$2,200 per annum.

Yours faithfully,

Principal.

DOCKET ENDS:

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

April 24, 1920.

*Appointments -
March 1920*

Dr. F.D. Adams,

Acting Principal, McGill University.

Dear Mr. Acting Principal,

In thinking of persons of academic distinction in my department who are at present working in American universities, I may say that most of them are advanced in years and are occupying positions which they would regard as superior to anything that McGill might offer. It seems to me that if the University intends to appoint an outsider, a person ought not to be appointed who is beyond early middle life. I find that in the cases of F.E. Schilling of the University of Pennsylvania, John Matthew Manley of Chicago, J. Livingstone Lowes of the University of Harvard and George Pearce Baker of Harvard, they are all men who are advanced in years and have very superior positions in the universities to which they are attached. Lowes is 53.

It seems to me that if the policy of the University is to introduce a new man the preliminary step should be to come to some decision as to salary and

F.D.Adams, 2.

amount of work required, and then advertise in a journal of academic colour either here or in England. In England the Athenaeum is often made the medium for such announcements. If you wish, I will write when I have definite particulars to Kerr of University College and A.L. Smith of Balliol, who is in touch with all the more brilliant Oxford men.

There ^{are} is ~~an~~ other point about which I should like to communicate with you, and I shall take an opportunity of doing that quite early next week.

Yours very truly,

Chas. E. Maye

Dean

DOCKET STARTS:

December
Ninth
1919.

Dean C. E. Moyse,
Faculty of Arts,
McGill University.

Dear Dr. Moyse:-

I have received your letter of
December 3rd enclosing a communication to you
from Professor Slack under date of December 1st,
in which Professor Slack requests that Professor
Davies be given a seat in the Faculty of Arts.

In my opinion, it is best to
defer the consideration of such appointments
until Sir Auckland Geddes comes to us next spring.

With best wishes,

I remain,

Yours very sincerely,

Acting Principal.

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

December 3, 1919.

Dr. F.D. Adams,
Acting Principal.

Dear Mr. Acting Principal,

I send herewith a copy of a letter I have just received from Professor Slack. You will, I am sure, give it due consideration, and if you should wish to consult me about the matter I shall be only too glad to give you my views. I may perhaps add that Professor Davies would, on account of his knowledge of the Faculty of Arts, be, in my opinion, a desirable member of the Faculty, but there are larger questions involved.

With kind regards,

Yours very truly,

Chas. E. Royce

Dean

Encl.

COPY

Faculty of Arts,
Dec. 1st, 1919.

Dear Dean Moyse,

I have to inform you that at a meeting of the First Year Committee held on Nov. 20th, it was unanimously resolved that the proper authorities should be petitioned to invite Prof. T.R. Davies (as Chairman of the First Year Committee, a post which he has held for many years) to a seat on the Faculty of Arts.

I am,

Yours truly,

(Sgd.) S. B. Slack

Secretary of the
First Year Committee

Dean Moyse.

DOCKET ENDS:

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

February 10, 1920.

Dr. F.D. Adams,
Acting Principal.

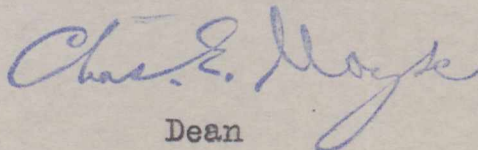
Dear Sir,

A recommendation of the Faculty of Arts to Corporation that the members of the Committee of the School of Commerce should be appointed by the Faculty of Arts, on the ground that the School of Commerce is an integral part of the Faculty of Arts, was approved.

I have pleasure in informing you that at the last meeting of the Faculty of Arts you were re-elected, a member of the Committee of the School of Commerce.

With kind regards,

Yours very truly,


Dean

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

March 16, 1920.

Dr. F.D. Adams,
Acting Principal.

Dear Mr. Acting Principal,

I received your communication with enclosures regarding Miss Jacqueline M. Norton, who is applying for a position, presumably at the Royal Victoria College, (and is described by Sir John Kennedy as a teacher of much experience and high ability) and who is thoroughly qualified to give instruction in History and English. It is obvious that until credentials are submitted which would give an idea of Miss Norton's attainments and experience it would be unwise to consider her claims. I have accordingly written to Sir John Kennedy asking that they be sent to me and have at the same time returned Miss Norton's letter.

With kind regards,

Yours very truly,

Chas. E. Royce

Dean

March
Fifteenth
1920.

Dr. C.E.Moyse,
Arts Building.

Dear Dean Moyse:-

You will remember that about the opening of the session I sent to you an application from Miss Jacqueline M. Norton for a position, I think in the Royal Victoria College. Her name was brought to my attention by Sir John Kennedy. You informed me that there was no position for her at that time, which information I passed on to Sir John.

He has now written to me again, enclosing a letter from Miss Norton, asking whether we can find any position for her now that the staff is being made up for next year. I am again passing the letter on to you, with a request that you will kindly communicate directly with Sir John Kennedy giving him information with reference to the chances of Miss Norton securing a position with McGill University, and at the same time returning Miss Norton's letter to Sir John, as he requests.

Yours very sincerely,

Encls.

Acting Principal.

March
Twenty-sixth
1920.

Dean C. E. Moyse,
Dean of the Faculty of Arts.

Dear Dean Moyse:-

I have just received the enclosed letter under date of March 24th from Dean Birkett.

As you will see the Faculty of Medicine is proposing to inaugurate a course in Medicine extending over a period of seven years. The first two of these years are to be designated as pre-medical years. In them it is proposed that the entire attention of the student shall be devoted to subjects of general educational value, and which are preliminary to the study of those subjects, which form part of a regular medical course.

The Faculty of Medicine is of the opinion that these two pre-medical years should be provided in the Faculty of Arts, and I have been asked to obtain an expression of opinion as to whether in your Faculty arrangements could be made for giving the work of these two years.

As you will see, the Faculty of Medicine desire an early answer, seeing that they wish to proceed to draw up this course at once, in view of the fact that the representatives of the Rockefeller Foundation return to Montreal in the early part of April and the proposed course should be ready for submission to them at that time.

I shall be glad if you will be good enough to return Dean Birkett's letter, and the accompanying outline of the scheme, with your reply.

I remain,

Yours very sincerely,

Acting Principal.

April
Twenty-sixth
1920.

Dean Moyse,
Faculty of Arts.

Dear Dean Moyse:-

I am sending you herewith an announcement of the Vacation Courses for the summer of 1920 in the University of Grenoble.

I shall be glad if you will let Dr. Walter know of these and keep them on file, so that anyone in McGill desiring to take one of these courses may be provided with full information concerning them.

With best wishes,

Yours very sincerely,

Encls.

Acting Principal.

June
Fourth
1920.

Dr. C. E. Moyse,
Dean of the Faculty of Arts.

Dear Dean Moyse:-

As the question of lengthening the session has come up for consideration, I wish to be able to place before the Board of Governors full and accurate information with reference to certain questions which have a bearing on this subject.

I shall, therefore, be very glad if you will let me have any facts or statistics, or if these are not available, your opinion with reference to the question in how far students in the Faculty of Arts devote the summer to serious academic work, and in how far they take positions during the summer for the purpose of earning money to enable them to continue their work at College. Please let me also know, if definite statistics are not available, whether you can give me an approximate estimate of the number of men and women who thus earn money during the summer, and the amount which they earn.

I should also be glad if you can let me know how far the members of the staff of the Faculty of Arts employ the summer for purposes of study and investigation, and in how far it is used solely for purposes of rest and relaxation. Do any of the members of the staff, for instance, go to foreign Universities to pursue courses of study in the summer? How many of the staff devote the summer to research and investigation in Laboratories, Libraries, etc., and other means of productive Scholarship?

With best wishes,

Yours very sincerely,

ACTING PRINCIPAL.

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

June 19, 1920.

Dr. F.D. Adams,

Acting Principal, McGill University.

Dear Mr. Acting Principal,

With regard to a question which you asked in a letter you wrote to me lately as to the number of students who earn money in the summer vacation, I may say that I have found in a little volume of the Conferences of the Canadian Universities (page 34) a statement to the effect that in McGill the percentage of students in the Faculty of Applied Science earning money in the summer is 78 per cent, and in Arts and Medicine 50 per cent. I do not know how the figures were obtained, but I suppose they carry some authority with them. The volume includes the Conferences of 1911, 1915, 1916 and 1917, and was published in Saskatoon in 1917. The figures were given at the Conference of 1916.

With kind regards,

Yours very truly,

Chas. E. Hoyle
per F.
Dean

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS,
OFFICE OF THE DEAN.

June 1, 1920.

Dr. F.D. Adams,
Acting Principal.

Dear Mr. Acting Principal,

The point that I brought to
your notice this morning, which is merely a matter of
form but not unimportant, is instanced in the University
Calendar for the session 1904-05. The entry runs,

Professors Emeriti.
(Retaining their Rank and Titles, but retired from work.)
Alex. Johnson, M.A., etc. etc.
Vice-Principal Emeritus, and Emeritus Professor in the
Faculty of Arts.

I respectfully ask that you call the attention
of the Board of Governors to the matter so that their resolu-
tion may be supplemented accordingly.

With kind regards,

Yours very truly,

Chas. E. Hoyle
Dean *per 7.*

DOCKET STARTS:

Arts Building
October 13th 1920

The Principal
McGill University.

Sir,

I beg to submit to your kind
attention the following resolution, regarding the Arts
Building, which was unanimously passed at a large-
ly attended meeting of the Arts Undergraduate
Society held at noon today

Yours respectfully

John C Farthing
Pres.

Farthing seen

McGILL DAILY

McGILL UNIVERSITY

MONTREAL

Oct. 13th, 1920.

"Resolved that we, the members of the Arts Undergraduate Society, in mass meeting assembled, do place on record our astonishment at the recent curtailment of our accomodation in the Arts Building, and, in as far as we are privileged to do so, do protest against the utter disregard with which ^{the} convenience of the students of the Arts Faculty was treated in the making of the alterations in the Arts Building during the past summer.

"We would record our belief that the giving over of a large part of the Arts Building to new and comparatively small departments is most unfortunate and cannot fail to do grave injury to the Arts Faculty in efficiency, general spirit, and, probably, future attendance, particularly at a time when the value of an Arts Course is being emphasized, when the Arts Faculty is being strengthened and when the number of Arts Students is greatly increasing.

"We would further record our surprise at the inconsistency with which, in the present overcrowded condition of the building, the health and physical efficiency of the students have been jeopardized in the name of Physical Education.

"While we realize that little can now be done to relieve the congestion in the overcrowded building, we would respectfully appeal to the Building Committee to provide in the cellar a room which can at least be used for smoking."

DOCKET ENDS:

Y
A certain number of teachers are asking for opportunities to attend special courses at McGill University in such subjects as English, History, Algebra, Geometry, French, Pedagogy, and two of the following Science subjects: Physics, Chemistry, Physical Geography, and Botany, with the view (1) to improve their status and efficiency as teachers, (2) to use the standing obtained in these subjects, as certified by McGill University authorities, as a ground for application, eventually, as candidates for such higher diploma as the Protestant Committee may in its discretion provide.

2
Your sub-committee would suggest that the Protestant Committee endeavor to secure from McGill University, on behalf of these candidates, a four hour course in English, terminating with an examination, during the second term of the present year, with the view of testing the practicability of the idea, and the sincerity of the petitioners.

A number of Elementary teachers also, are asking for opportunities to obtain Model School Diplomas. Your sub-committee, feeling that it is in the interests of education to raise the standard, as far as possible, of every teacher willing to work for it, recommends that a Model School Diploma be granted to these teachers, holding Elementary Diplomas with a Normal School training, and at least five years' teaching experience, provided they fulfil the following conditions:

- (1) that each candidate secures (a) a School Leaving Certificate, and (b) a certificate from an inspector of schools that he is a competent teacher.,
- (2) that he passes (a) an examination in the Principles of Education and Methods of Teaching, (b) an examination in Oral French, equivalent to that given to Student teachers in the Model School Class in Macdonald College, (c) an examination in one other subject. Your sub-committee further recommends that the Protestant Committee should make such arrangements as may be necessary to allow such Elementary teachers to take the tests for the School Leaving Certificate in two sections, namely, Mathematics, languages, science subjects.

True copy of the recommendations of the sub-committee on Extension Courses for Teachers, as adopted by the Protestant Committee of the Council of Public Instruction at its meeting held on the 26th of November, 1920.

(Signed) G. W. Parmelee.

Secretary.

December
Fifteenth
1920.

Professor James Harkness,
Faculty of Arts,

Dear Dr. Harkness:-

I have forgotten whether the matter contained in the first two paragraphs of the attached Memorandum was considered by the Faculty of Arts at its last meeting.

I view sympathetically the request herein outlined, if our facilities permit such a course being given. You will note that the Protestant Committee are asked to secure from McGill University a four hour course in English during the second term of the present year, as a beginning. It has been suggested to me that these courses might be given in the evening, say two hours a night on each of two nights in the week.

If the matter has not already been dealt with, will you please ask Dr. Lafleur to call together his staff for consideration of this request and report to you the decision at which they arrive.

Yours faithfully,

Principal.

66
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

December 16, 1920.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

The letter from Dr. Parmelee, relating to proposed courses for teachers, was referred by the Faculty of Arts to the B.A. Advisory Committee. You will remember that the matter came up too late to be considered in the last Faculty meeting by the Faculty itself, and it seemed undesirable to postpone action until the next Faculty meeting.

I called a meeting of the B.A. Advisory Committee. They were quite sympathetic with the scheme but asked that a joint meeting with the Committee on Extension Courses should be held before arriving at a decision. This meeting I have called for Tuesday the 21st instant at 4 o'clock. I have also asked Professor Lafleur to send in a written statement of the views of himself and his staff.

I return herewith your copy of the memorandum.

Yours very truly,

James Hartness
Acting Dean

Encl.

FACULTY OF ARTS

Election of Representative Fellows on Corporation.

The following names of candidates for the positions of Representative Fellows on Corporation, vacant owing to the expiry of the terms of office of Dr. Walter and Prof. Slack, have been handed in.

(1) Dr. Walter

Proposed by Dr. S. Leacock
Seconded by Dr. J.W.A. Hickson

(2) Dr. Leacock

Proposed by Dr. C.E. Fryer
Seconded by Mr. R.M. Sugars

In accordance with the rules for election notice is hereby sent to you that the election will be held in the Faculty Room, Arts Building, on Tuesday, April 5th, at 11.55 a.m.

James Harkness

Acting Dean

March 31, 1921.

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

March 21, 1921.

Sir Arthur Currie,
Principal,
McGill University.

Dear Mr. Principal,

Referring to enclosed notice of election of Representative Fellows of the Faculty of Arts on Corporation, you will see in Rule (b) that the names of the candidates are to be sent to you at least one week before the election is held, and in Rule (c) that the names of the candidates are to be sent to each member of Faculty and posted on the Faculty notice board at least three days before the election takes place. If you will send the names to my office as soon as you receive them I shall see that they are sent to members of Faculty and posted on the Faculty notice board.

Yours very truly,

James Harkness
per.

Acting Dean

Encl.

7
September
Thirtieth
1921.

Professor James Harkness,
Acting Dean, Faculty of Arts,
McGill University.

Dear Professor Harkness:-

I wish to ask if you
will kindly allow Dr. Lamb to speak to each of
the classes in the Faculty of Arts for a few
minutes, as early in the session as possible.

Yours faithfully,

Principal.

Sent to all Deans.

7

Meeting of Faculty of Arts.

Friday, Oct. 7, 1921.

4 p.m.

Agenda.

1. Report of B.A. Advisory Committee:-
Marshall, Helen W.- Two years at the University of Toronto. Passed in English, Latin, French, Spanish and Maths. in 1st Year, and in 2nd Year in English, French, Spanish and Religious Knowledge. Asks that Spanish be accepted instead of Latin in the 2nd Year and that she be allowed to enter the 3rd Year. Wishes to attend McGill as the family has moved to Montreal from Toronto.
Not recommended.
 2. Report of B.Sc. Advisory Committee.
 3. Report of B. Com. Advisory Committee:-
Hamilton, S.B.- Failed in French and Trigonometry of 1st Year Commerce. Asks for a special examination in Trigonometry in order to enter 2nd Year.
Not recommended.
 4. Report of Scholarships Committee.
 5. Standing Committees.
 6. Report on number of students in the Faculty.
 7. Questions connected with Reunion week (lectures etc.).
 8. Petitions regarding special courses:-
 - (a) Honours in History and French.
 - (b) Commerce and Law.Also petition to convert an ordinary undergraduate course into an honours course in Latin and Greek in view of classical work since graduation.
 9. Proposed modification of the Physics requirements in the double course of Arts and Medicine.
 10. Proposal with regard to summer readings for Commerce students (held over from the meeting of May 6th).
 11. Report of examination invigilator of a case where a paper supposed to have been written and handed in in the morning was handed in at the end of the afternoon examination.
- Other business.

7
February
Fourteenth
1922.

Dr. G.J.Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dean Laing:-

I have seen Professor Smith with reference to the lectures on "Cases on Negotiable Instruments" by Professor Mackay, set down on page 268 of the Calendar to be given at 4 p.m. and now given at 9.30.

You will remember this matter coming up at the last meeting of the Commerce Committee, when it was pointed out that because these lectures were given at 9.30, they could not be taken by students of our Commerce course. Professor Smith gives it as his opinion that these lectures are not suitable for Commerce students, being of such a technical nature that such students get little or no good out of them. I am inclined to think that his point is well taken.

I am of the opinion that lectures on legal matters required by Commerce students would partake of a different character than those given to students of Law. You will notice on page 164 of the Calendar that Mr. Dale Harris lectures in Commercial Law. If our Commerce students require any additional lectures from the Law Faculty, I think that special arrangements had better be made for them. We are adding Mr. Tyndale to the permanent staff of the Law Department and I should think that between him and Professor Mackay we could supply all that our Commerce students require.

Yours faithfully,

Principal.

DOCKET STARTS:

7
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

January 16th, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I find that Dr. Eve's name was left off the B.Sc. Advisory Committee last October through an oversight and I am adding it to the list. I am leaving Professor Cook's name, however, as it was ~~at~~ the special request of the Chairman of this Committee that he should be added to its membership.

Sincerely yours,

Golden Loring

Dean

Next meeting Faculty of Arts
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

January 13, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I enclose a copy of the revised list of Standing Committees of the Faculty of Arts. I have made the changes after consultation with Prof. Harkness.

I notice that I am a member of the B.Com. Advisory Committee but am not on the Committee on Commercial Studies given on page 6 of the Calendar. I believe that it would help me to get in touch with the situation in the Commerce courses if I could be put on the latter Committee also. I am assuming that the appointment of members in such a case rests with you.

Sincerely yours,

Lynda Luning
Dean

Encl.

FACULTY OF ARTS
MEMBERS OF STANDING COMMITTEES
SESSION 1921-22

THE B.A. ADVISORY COMMITTEE

Dean Laing 9 (Chairman & Convener)
Dr. Leacock
Prof. Slack
Dr. Hickson
Dr. Fryer
Prof. du Roure *vs. Walter,*

THE B.Sc. ADVISORY COMMITTEE

Dr. Ruttan (Chairman & Convener)
Dr. Adams
Dr. Harkness
Dr. Willey
Prof. Lloyd
Prof. Cook *Dr. S. S. Sves.*

TIMETABLE COMMITTEE

Dr. Leacock (Chairman & Convener)
Miss Hurlbatt
Prof. Slack

SCHOLARSHIPS AND EXHIBITIONS COMMITTEE

Dr. Eve (Chairman & Convener)
Dr. Ruttan
Dr. Caldwell
Prof. Lloyd
Dr. Harkness
Prof. Slack

Walter struck out

SUMMER READINGS COMMITTEE

Dr. Harkness (Chairman & Convener)
Miss Hurlbatt
Dr. Eve
Prof. Williams
Dr. Macmillan

ROOMS COMMITTEE

Dr. Harkness
Dr. Hickson

Walls struck out

B.COM. ADVISORY COMMITTEE

Prof. Sugars (Chairman & Convener)
Dean Laing
Dr. Leacock
Dr. Fryer

Jan. 13, 1922.

Dean

DOCKET ENDS:

7
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

February 20, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I think you will probably be interested in the following paragraph which I have taken from a letter I have just received from a professor of Botany in the University of Chicago:-

"We have never had a low grade graduate student in botany from a Canadian University. Among our Ph.D.s who have come to us from Canadian Universities are Smith (Head of Dept. Bot. McMaster's University), Hutchinson (Head Dept. Bot. Univ. Brit. Columbia), Chrysler (Head Dept. Bot. State Univ. Maine), MacCallum (with Guyale Rubber Co., the highest salaried man who has ever gone out from our dept.) and Gates (Professor of Botany in the Univ. of London, England). Send us some more material. I believe that the more conservative training, not lacking in Classics, is a distinct advantage, even for one whose work is to be in some special line of botany."

This is the experience of a single department in one American university. When you think of all the other Canadians in the various departments of other universities it makes one realise more and more the necessity of providing graduate work in Canadian universities.

Sincerely yours,

Gordon Lang
Dean

MDF/GJL

7
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

February 20, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I have talked with Prof. Sugars in regard to Prof. Mackay's course on Negotiable Instruments. Prof. Sugars insists that this course is not too advanced for his students and that those who have taken it have got a great deal out of it. He says that the elementary course on this subject given by Dale Harris is not enough to meet the requirements of the C.A. examinations. Those of his students who are coming up for this examination must have an advanced course. It seems that the questions set on this C.A. examination are quite as difficult as those that regular Law students are expected to answer. It is, of course, a matter of economy for the School of Commerce to be enabled to use courses given by the Law and other Faculties.

Sincerely yours,

Gordon Lang
Dean

MDF/GJL

7
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

February 16, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I have your letter of the 14th instant in regard to the time of the lectures on "Cases on Negotiable Instruments" by Professor Mackay. I note what you say and will take the matter up with Professor Sugars.

Don't you think, however, that the point that came up incidentally (I mean the fact that the Law people have their lectures begin on the half hour while other Faculties begin on the hour) indicates the desirability of there being an Administrative Board that would have supervision over matters that concern all the Faculties? I have in mind such things as lecture time schedules, examination schedules and so on. I believe that a more centralized control would be good for the whole University in which, up to the present time, the various Faculties seem to have gone pretty much their own way. Such a Committee might consist of the Deans of the Faculties and such other persons as you would think desirable to add. I believe that a plan of this kind would contribute to the unity of the University.

Sincerely yours,

Gordon Lang
Dean

MDF/GJL

7
McGill University

Dean's Office
Faculty of Arts

April 21, 1922.

To members of the Faculty of Arts.

At the last meeting of the Faculty of Arts the following resolutions in regard to the time table in Arts were approved:-

Resolved that:-

The Faculty recognises as the basis of the making of the Time Table the following rules and principles;

1. It is understood that the Time Table is to be made by the Chairman of the Time Table Committee with such advice as he may ask from other members of the Committee.
2. Courses are put on the Time Table as three hour units.
3. Each unit is placed on,
 (a) Monday, Wednesday and Friday mornings,
 or (b) Tuesday, Thursday and Saturday mornings,
 or (c) Monday, Wednesday and Friday afternoons.
4. Courses once at nine are always at nine, once at ten, always at ten, and so on.
5. In the first year Time Table only one space is indicated for each subject without distinction of men and women: it is taken for granted that the department concerned if it divides the class will teach both parts of it at the same hour: where this cannot be done an extra hour can be found in the afternoon.
6. ~~In~~ The first year Time Table, owing to the small number of subjects, is constructed without conflict of courses: in all other years it is an arithmetical necessity that some courses must conflict with others: departments are, therefore, requested to select their own spaces and if they are in conflict must either select less desirable spaces or remain in conflict.
7. Saturday morning being now used for the first time it is obvious that it is not possible for each instructor to claim that he ought to be allowed to retain the same space on the Time Table that he had before: otherwise no one would have Saturday.
8. It is expected that each department as a total will be willing to accept a certain amount of work on Saturday mornings and in the afternoons: to facilitate this arrangement the Chairman of the Time Table Committee is asked to deal with each department as a whole and is not concerned with adjusting the claims of individual lecturers.
9. In any particular section when the registration of all classes is completed an instructor may, with the consent of all of his class,

move one or more of the hours of his course to any other available space on the Time Table; it is understood that such changes are purely personal and temporary, and involve no vested claim whatever.

10. Heads of Departments are requested to send in to the Dean the revised list of courses in the Department as under the new curriculum.

11. It is understood that the Time Table when made shall be submitted to the Faculty for approval.

Gordon Loring
Dean

DOCKET STARTS:

7
April
Twenty-eighth
1922.

Dr. Gordon J. Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dean Laing:-

With reference to your letter of yesterday and the address at Convocation, I am afraid that we must fall back on the time-honoured custom at McGill and ask the most recent addition to the staff to address the assembled gathering.

Acting on the suggestion made by you in my office I have endeavoured to get one or two outstanding public men, but without success, owing largely, I feel, to not having made the attempt earlier.

I should think fifteen or twenty minutes would probably be long enough and I propose to put the address at the beginning of the programme. General Pershing will make a brief acknowledgment on receiving the degree, but we are not expecting any extended remarks from him. You will be the only one to speak outside of Pershing.

Yours faithfully,

Principal.

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

April 27, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

One morning in your office ten days or so ago you said something about my giving the Convocation address. I shall be very glad to do this if you wish it, though I believe it is better to have some distinguished outsider on such an occasion. Will you please let me know as soon as possible what your decision in the matter is, so that if I am to be the speaker I can prepare something.

Sincerely yours,

Gordon Laing
Dean

MDF/GJL

DOCKET ENDS:

DOCKET STARTS:

7
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

June 2, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I am returning the letter from Mr. Archibald. He has not quite understood the point which I raised with you. The statement contained in the second sentence of his third paragraph is incorrect. Until a few years ago the Star used to print the full reports, that is, the lists giving the standing of the students in the several subjects. The publication of them in the papers would be a great service to the students and to us, and I wrote to you in the hope that the Star at least, which always used to print them, would be willing to do so again.

Sincerely yours,

Gordon Livingston
Dean

Encl.
MDF/GJL

The Montreal Daily Star

"CANADA'S GREATEST NEWSPAPER"

MONTREAL, CANADA.

May 24, 1922.

Personal.

Sir Arthur W. Currie,
Principal,
McGill University,
Montreal.

Dear Sir Arthur:

There has evidently been some misunderstanding in the matter of the publication by The Star of the McGill examination results.

The Star will follow exactly the same policy that it has in the past with regard to McGill examinations, that is to say we will publish the full results of the annual examinations just as quickly as they are released to us and as space conditions permit. This throws a heavy strain on our space for a short period but we consider it worth doing and have never considered doing otherwise.

I think where the misunderstanding has arisen is concerning the publication of the class standing of students. We have never done this and to undertake to do so would be to promise an overwhelming amount of space. Examinations are another matter and as I have said we shall continue this year to do exactly as we have in the past.

I do not know who could have been responsible for giving you any other impression and am sorry if the matter has caused you any misgiving.

Believe me,
Faithfully yours,

E. J. Archibald/T

Executive Editor

Address all communications to THE MONTREAL DAILY STAR, Montreal, Canada. (The Montreal Star Publishing Co., Limited, Publishers and Proprietors)

*To Student Union
For your information
and return please
W. J. Archibald
5/27/22*

DOCKET ENDS:

7

May 20th, 1922.

Dr. Gordon J. Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dear Laing:-

Some time I hope you will give me your appreciation of the B.A., B.L. and B.S. degrees, which a man may obtain from the French Colleges in Quebec, as compared with our B.A. and B.Sc. degrees.

Yours faithfully,

Principal.

October
Eleventh
1922.

Dear Dr. Laing:-

Will you please prepare a suitable
reply to the attached invitation.

I have asked Mr. Jeakins to ascertain
the name of a graduate living in New Zealand who
might act as our delegate. Should we not have a
graduate there I know that we granted an honorary
degree to the Hon. Thomas Wilson Leys, Editor and
part proprietor of The Auckland Star, at the time
the British Press Association was here in 1920.

Your reply might leave a space for
the insertion of our delegate's name.

Yours faithfully,

Principal.

Dr. Gordon Laing,
Dean, Faculty of Arts.

4
McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

November 3, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

If the proposed enlargement of the membership of the Faculty of Arts must, under the University regulations, be approved by Corporation, could not the question be brought up at the meeting of Corporation that Dr. Nicholson has called for Tuesday, November 7th, 3 o'clock? If approved by Corporation, the Board of Governors would have all the necessary information and could decide the matter at their next meeting.

Sincerely yours,

Gordon Lang
Dean

MDF/GJL

✓
McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

November 3, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

In dealing with the press reporters I have always assumed that no information should be given them on any University question until that question had been before all the bodies required and had been finally approved. Is this the plan that you favour? I raise the question now because I notice in this morning's Gazette a detailed statement about the proposed B.Sc.Med.course which is to come up for discussion at the next meeting of Corporation. I think it would be a good thing if the administrative officers of the different Faculties could adopt a uniform policy in regard to the press.

Sincerely yours,

Gordon Lang
Dean

MDF/G JL

DOCKET STARTS:

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

October 10, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

Don't you think that McGill could use with advantage a news letter similar to the University of Chicago news letter, a copy of which I enclose.

It is compiled every two weeks and sent out to a selected list of newspapers all over the country. It contains short paragraphs equipped with headings and ready for insertion in any paper without the slightest change. Editors are very frequently glad to have this prepared material. No editor takes all the paragraphs, but each one will pick up those items that he thinks will be of interest to his constituency. It is a sort of concealed advertising which has proved very effective, and I believe that Mr. Jeakins' office could do something of this kind for McGill.

What put this subject into my head at this particular moment is that one of our students from the Maritime Provinces has just been in my office with a short account of the organization of the Maritime Club at McGill. He asked if there was any way of getting this story to the papers down east. If we had had a news letter his paragraph would have been

A TRAVELING FELLOWSHIP IN GREEK FOR THE UNIVER- SITY OF CHICAGO

Chicago, October . . .—Official announcement is just made by the University of Chicago Board of Trustees that in the agreement between the University and the late Mrs. Annie Hitchcock, donor of Hitchcock Hall, there was provided a fund of \$25,000 to endow a fellowship designated as the Daniel L. Shorey Traveling Fellowship in Greek. By the death of Mrs. Hitchcock the income from this fund now becomes available and the Fellow will be appointed for the coming year.

The fellowship was endowed as a memorial to Judge Daniel L. Shorey, former trustee of the University, whose son, Professor Paul Shorey, is the Head of the Department of Greek.

NOTABLE FALL BOOKS FROM THE UNIVERSITY OF CHICAGO PRESS

Chicago, October . . .—Former Governor Frank O. Lowden, of Illinois, in his foreword to *The Negro in Chicago*, a study of race relations and a race riot, just issued by the University of Chicago Press, says that "The Commission on Race Relations, composed of distinguished representatives of both races, has made the most thorough and complete survey of the race situation that I have seen anywhere. The report contains recommendations which, if acted upon, will make impossible, in my opinion, a repetition of the appalling tragedy which brought disgrace to Chicago in July of 1919."

Among the members of the Commission who prepared this comprehensive report are Edgar A. Bancroft, the widely known lawyer and publicist of Chicago, who is its chairman; William Scott Bond, Edward Osgood Brown, Victor F. Lawson, Edward H. Morris, Julius Rosenwald, and Francis W. Shepardson, vice-chairman.

Particularly valuable features of the volume are the detailed account of conditions of life among the Negroes in the North, the propaganda for stimulating Negro migrations from one community to another, and the practical recommendations the Commission makes to police departments, law courts, city councils, civic organizations, labor unions, transportation companies, and the press.

Other important books just published include *The Negro Press in the United States*, by Frederick G. Detweiler; *Education for Business*, by Leverett S. Lyon; and *The Technique of Thomas Hardy*, by Joseph Warren Beach.

Sir Arthur Currie, 2.

inserted in it and would, doubtless, have been reprinted in every paper in the Maritime Provinces that was on our list.

The letter, if issued regularly, can be entered as second class matter and the postage does not amount to very much.

Sincerely yours,

Gordon Laing
Dean

Encl.
MDF/GJL

**THE UNIVERSITY OF CHICAGO
NEWS LETTER**

PUBLISHED SEMI-MONTHLY, TWENTY-FOUR
TIMES A YEAR, BY THE UNIVERSITY
OF CHICAGO, CHICAGO, ILL.

Entered as second-class matter, November 10,
1909, at the post-office at Chicago, Illinois,
under the Act of July 16, 1894.

"Acceptance for mailing at special rate of postage
provided for in Section 1103, Act of October 3,
1917, authorized June 6, 1918."

Chicago, Ill., October 2, 1922

TO THE EDITOR:

You are at liberty to use or to remodel any portion of this letter, the paragraphs being arranged on slips for convenient choice. If you are not already doing so, will you kindly exchange by placing the *University News Letter* on your mailing list?

THE UNIVERSITY OF CHICAGO PRESS

**LARGEST ATTENDANCE ON REC-
ORD AT THE SUMMER QUAR-
TER OF THE UNIVERSITY OF
CHICAGO**

Chicago, October . . .—In many ways the Summer Quarter recently closed at the University of Chicago was its most successful one. The attendance was the largest on record, reaching a total of 6,470 students. Of this number upward of 4,000 were enrolled in the Departments of Arts, Literature, and Science, and upward of 2,000 in the Professional Schools. More than 1,500 were in the College of Education. One of the striking features of the attendance was the remarkable number of graduate students, 3,121, the undergraduates numbering 3,349.

As the Summer Quarter is in no sense a Summer School but a regular Quarter of the University year, it is felt that the University is rendering a large educational service, especially in view of the fact that the student body is then made up so largely of mature men and women of exceptionally high intellectual quality.

**A UNIQUE CLASS GIFT TO THE
UNIVERSITY OF CHICAGO**

Chicago, October . . .—There has just been completed in Hull Court at the University of Chicago a stone bridge designed in harmony with the Gothic architecture of the Hull Biological Laboratories. The bridge, designed in the office of Coolidge and Hodgdon, architects, is the gift to the University of the Class of 1922 and cost \$900. It spans the famous "Botany Pond" and bears at either end the University's coat-of-arms and on the middle arch the inscription, "Presented by the Class of Nineteen Twenty-Two."

NEW APPOINTMENTS TO THE FACULTIES OF THE UNIVER- SITY OF CHICAGO

Chicago, October . . .—Official announcement is just made by the University of Chicago Board of Trustees of the following new appointments to the Faculties.

William Francis Gray Swann, who received the degree of Doctor of Science from London University, was for six years chief of the physical division, Department of Terrestrial Magnetism, Carnegie Institution, Washington. He begins his new work with the Summer Quarter of 1923.

The following have also been appointed: Martin Hanke, to be instructor in the Department of Physiological Chemistry; John W. Coulter, recently connected with the University of California, to be instructor in the Department of Geography; Harvey C. Daines, to be instructor in the School of Commerce and Administration; and L. E. Garwood, to be lecturer in the Department of Political Economy.

REMARKABLE INTEREST IN THE UNIVERSITY OF CHICAGO FOOTBALL SCHEDULE

Chicago, October . . .—Remarkable interest is being shown in the new football schedule of the University of Chicago team by the alumni and former students because they are now given the preference in making application for seats. For the three games with Princeton, Illinois, and Wisconsin, each applicant will be restricted to not more than four tickets (possibly two for Princeton), with the understanding that one of the seats ordered shall be occupied by the applicant. One of the chief purposes of the new method of distribution is to gain the co-operation of alumni in eliminating ticket speculation. The fall football schedule is as follows:

University of Georgia, October 7;
Northwestern University, October 14;
Purdue University, October 21; Princeton University, October 28; Ohio State University (at Columbus), November 11; University of Illinois, November 18; University of Wisconsin, November 25.

It will be noted that all the games are to be played on Stagg Field at the University of Chicago, with the exception of the game in the new stadium of the Ohio State University at Columbus.

Under Director A. A. Stagg over fifty candidates have been in daily practice for two weeks, and despite the loss of many able players by graduation there is promise already of a powerful line.

THE LAST FISCAL YEAR OF THE UNIVERSITY OF CHICAGO

Chicago, October . . .—For all educational purposes including athletics the University of Chicago expended during the fiscal year ending June 30, 1922, the sum of \$3,374,083.43, an increase over the year 1920-21 of \$142,866.65. The University received for all educational purposes during the year ending June 30, 1922, \$3,376,076.48.

Of these total receipts about 40 per cent came from invested funds, 44 per cent from student fees, and the remainder from miscellaneous sources.

Of the University's total expenditures for educational purposes during the year, 44 per cent was for instruction, 13 per cent for maintenance of buildings and grounds, 13 per cent for educational and library administration, 4 per cent for business administration, and the remainder for various other purposes.

The total amount of gifts received by the University during the last fiscal year was \$329,730.72.

UNIVERSITY PREACHERS FOR OCTOBER AND NOVEMBER AT THE UNIVERSITY OF CHICAGO

Chicago, October . . .—The first University Preacher for October at the University of Chicago will be Professor Theodore Gerald Soares, Head of the Department of Practical Theology, the date being October 8. On Settlement Sunday, October 15, the work of the University of Chicago Settlement in the Stockyards district will be presented.

Dr. Francis G. Peabody, of the Harvard Divinity School, Cambridge, Massachusetts, will be the preacher on October 22; and Dr. Lynn Harold Hough, of the Central Methodist Church, Detroit, Michigan, on October 29.

The first preacher in November will also be Dr. Hough, who will be followed in the same month by Bishop Charles D. Williams, of Michigan, and Rev. M. Ashby Jones, of the Ponce de Leon Baptist Church, Atlanta, Georgia.

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

May 25, 1923.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

Is there to be another meeting of the Deans and Administrative Officers of the University this session? If so, I think it would be a good thing for us to discuss the question of the reports given to newspapers. At present there does not seem to be very much uniformity in the methods adopted by the different offices. So far as Arts and Commerce go I have refused to give any of the reporters any information about the graduating classes. I have done this on the ground that the lists are not valid until they have been approved by Corporation. It seems to me that this holds not only for pass and honour lists but for all the fellowships, scholarships and prizes; but you must have noticed in the daily papers during the last few days statements about the graduating classes in various schools and faculties of the University.

Sincerely yours,

Gordon Laing
Dean *per 7.*

MDF/GJL

June 5th 12.15 Tuesday

DOCKET ENDS:

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

June 20, 1923.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I heard of three very promising Canadian professors when I was in Kingston at the Conference last week. I thought perhaps you would be interested in having their names for your files. They are as follows:

1. Duncan A. McGibbon, Professor of Economics in Alberta.

He has an M.A. from McMaster and a Ph.D. from Chicago. I have heard of him before and more than one person has told me that he is one of the leading economists in Canada. Somebody else once remarked to me that Tory would regard his loss as a very serious one and would do everything possible to keep him on his Faculty. This may be of special interest to you in consideration of the fact that we are now looking for two economists. Dr. Leacock favours the appointment of an Englishman on the ground that both he and Hemmeon have had the Canadian-American training. Personally I do not think that this matters very much. It is the qualities of the man that ultimately determine his efficiency, not the country in which he has been educated. That McGibbon is a live wire admits of no doubt.

Sir Arthur Currie, 2.

2. Robert C. Wallace, Professor of Geology and Mineralogy in the University of Manitoba. His degrees are M.A. and B.Sc., Edinburgh; Ph.D., Göttingen; D.Sc., Edinburgh; and F.G.S. He was at the Kingston Conference and I met him at dinner one night. He is a Scotchman and distinctly attractive. He looks about 35 or 36 years old. During the war, I was informed, he administered a large section of territory in the northern part of the Province of Manitoba. It is, I believe, a mining district and by reason of his geological connections he had some knowledge of the country. He is said to have done the work well. If Dean Adams is resigning you will probably be looking for another geologist. This man ought to be considered.

3. Arthur L. Hughes, Research Professor of Physics in Queen's University. His degrees are B.A., Cambridge; D.Sc., Liverpool. I have heard of Hughes chiefly from physicists in the United States. He has the reputation of being a high grade research man, and if Professor King's illness continues you will wish to make an appointment in that Department. If King does not come back the prospects for really high grade graduate work in Physics here are not very bright. Dr. Eve seems to be chiefly interested in the College work, which he does with the greatest efficiency. But undoubtedly King is the best research man. It is rather a pity that the research side of the Physics Department should be in such a precarious state, as it is traditionally the department in McGill most closely associated with original work.

Sincerely yours,

Gordon Laing

Dean

MDF/GJL

DOCKET STARTS:

July 27th, 1923.

Dr. Gordon Laing,
Columbia University,
New York City,
N.Y.

My Dear Dean,

The matter re Woodhead has been finally disposed of. I have from him formal acceptance of the position, and next Monday the Board of Governors will approve his appointment.

Last Tuesday afternoon, Dean West of Princeton called to see me and recommended very highly one, L.J. Richardson of the University of California. It was West's opinion that Richardson would fill the position of Dean as well as head of the Classical Department. If you, however, know anything about him, please let me know.

Regarding the other vacancy in the Arts Department, Dr. Hickson has offered to remain until the middle of January, an offer which I have accepted.

→ In view of Dr. Ira Mackay's decision not to take over Hickson's lectures, I could not agree with Mackay's reasoning, but he felt it would be disloyal to an associate if he dropped into Hickson's shoes, especially in view of the latter's reason for resigning.

duRoure has one man, a Mr. Roche but has not yet recommended anyone for the more senior position. Neither have we got any further re the addition to the Department of Political Economy except to give more consideration to the name of Jack Farthing who studied first in Arts here two years ago, and who has since studied at Oxford.

I have engaged Dr. Files as Assistant Professor in the Department of English.

July 27th, 1923.

-2-

The Summer School in French closes next Monday, and has apparently been a very great success. I am going down on Monday afternoon to present the Diplomas.

The weather in Montreal remains delightfully cool and one is getting a good deal of golf these days.

I hope that you are enjoying your summer, and with all good wishes, believe me,

Yours faithfully,

COLUMBIA UNIVERSITY

NEW YORK CITY

August 1, 1923

Sir Arthur Currie
McGill University
Montreal, Canada

Dear Sir Arthur:

I have just received your letter and I am delighted to hear that Woodhead has finally accepted the position. He is an excellent man and is not only a brilliant Latin and Greek scholar but has been very successful in teaching in Toronto.

I know Leon Richardson very well. I met him first many years ago when I was a student in Rome and I have seen him at different times since. I was an exchange Professor at the University of California about five or six years ago and was with him a good deal. On the personal side, he is an excellent fellow but I disagree entirely with Dean West in regard to his fitness for ^{the} deanship of McGill. He wouldn't do at all. He has never got anywhere in classical studies and when last I heard of him he was doing very little work in the Classical Department in California. He had been given a job of Director of Extension Work or something of that kind. He has no standing as a scholar.

I fail to follow Ira Mackay's reasoning but if he feels that way I suppose nothing can be done about it.

I had a letter from Leacock the other day about the vacancies in his department. He said something about John Farthing to whom you refer. I doubt very much whether he ought to be appointed. In his letter Leacock says that he has not taken honors in Economics. Does this really not settle the question? We must have specialists in that department as well as in the others. If I am right in supposing that he has had no experience in teaching, I think that three thousand dollars would be a great deal too much for him. Leacock's idea is that his work should be chiefly in the Economics in the School of Commerce. This would not in my opinion be a good arrangement. In the first place, the School of Commerce is one of the most flourishing parts of McGill, and the students there are entitled a certain degree of

maturity and experience in the instructors. More over the Commerce students are sometimes an unruly lot and a green hand like Farthing might not be able to do anything with them at all. Part of the difficulty in connection with Sandwell's work was that he was not able to keep order. The Economics in the School of Commerce is as important as in the Faculty of Arts. Leacock's former plan by which he and Hemmeon and the other members of his teaching staff would all take some of the work with the Commerce students is a much better one. I wish we could get a really strong Economist for at least one of the vacancies in that department. It would help McGill in many ways. That was one of the things that attracted me to Skelton, but nothing can be done about him.

Do you think it would be possible to get the Alberta man, McGibbon? He has been described to me as one of the strongest men on Tory's Faculty. He is a Canadian with a Doctor's Degree from Chicago. He would not come, of course, unless he were offered a professorship. I spoke to Leacock about him when I was in Orillia. He did not make any objections to him as he did to Skelton.

I have an appointment with the Professor of Economics in Columbia for tomorrow. I am going to find out from him whether there are any Canadians in this part of the world who have specialized in Economics.

With kind regards,

Sincerely yours,

Gordon Laing

GJL:S

DOCKET ENDS:

December 10th, 1923.

Sir Robert Falconer, K.C.M.G.,
President, University of Toronto,
Toronto, Ont.

My dear Sir Robert:-

Thank you very much for your telegram of sympathy with reference to the death of Dr. Harkness.

It came as a very great shock to us all. I sat with him in a Faculty of Arts meeting on Friday at four o'clock, when he seemed in his usual health. I learned that lately he has been complaining about a pain in his chest and has suffered somewhat from dizziness, although I was not aware of this condition, nor do I think was his wife who told me that all he complained of was what he considered to be indigestion. Shortly after midnight on Friday he told his wife he did not feel quite well and thought he would get up and walk about a bit. She heard him go to the bathroom and a little later feeling that everything was very quiet she went and called to him, but received no answer. Going to the bathroom she found him dead.

We shall all miss him very much. He had been here for twenty years and had always taken a prominent part in University affairs. As you know he was very modest and very unassuming, but always willing to take a little more than his share of the work. His judgment was sound and one always knew nothing but the most loyal motives lay behind any advice he gave. Harkness was a gentleman and his place will be hard to fill. Fortunately, we have two very good second string men,- Sullivan in

Sir Robert Falconer - 2 -

Science and Gillson in Arts. Either one is fitted to be head of a department. What is giving me most concern at the present time is the Deanship of the Faculty of Arts. It was never the intention to confirm Harkness in that position, but he made a very acceptable stop-gap.

I have also lost Gray of my Physics Department, who is going to Queen's as a Research Professor. I agreed to let him go at the end of January, but am almost sorry I did so.

With all good wishes, I am,

Yours faithfully,

March 10th 1924.

Professor I. A. Mackay,
Acting Dean of the Faculty of Arts,
McGill University.

Dear Professor Mackay,

The Principal has received the enclosed letter from Bishop Bidwell, and has replied as per the attached copy.

I do not know whether you have anything to suggest under the circumstances.

Yours faithfully,

Wilfrid Bovey

March 10th 1924.

Right-Reverend Edward J. Bidwell,
Bishop of the Diocese of Ontario,
Bishop's Court,
Kingston, Ont.

My dear Bishop Bidwell,

I have to acknowledge receipt
of your letter of the 8th inst., regarding Mr. R. Cameron
Watt.

It may be that there will be a
vacancy on the junior staff of the Historical Department,
but it is somewhat doubtful that the salary which we are
able to pay will be attractive to a man just about to be
married.

I assure you that your application
will receive the earliest consideration.

Yours faithfully,

Principal.

ADDRESS FOR TELEGRAMS
TELEPHONE, EXPRESS:
LA MALBAIE.
Co. CHARLEVOIX, P. Q.
CANADA.

CHAMARD'S LORNE HOUSE

ADDRESS FOR MAIL
LORNE HOUSE
Co. CHARLEVOIX, P. Q.
CANADA.

WINTER ADDRESS
LA MALBAIE

My Dear General

It may be found here until further notice.
I should like also, to urge you to take an adequate
holiday. The only substantial compensation we
have in the University is the long vacation and it is
exceedingly poor University policy not to
take advantage of it. I need not say
that if there is anything I can do to relieve ab.
anytime, I shall be glad to do it.
Yours sincerely
Max Cay

August
Eleventh
1924.

Dear Dean Mackay:

Herewith a letter from Mr. J.C. Dent,
regarding whom I know nothing except what there is contained
therein. Perhaps you would consider it.

Yours faithfully,

Wilfrid Bovey

Dr. I. A. Mackay,
Acting Dean,
Faculty of Arts.

Enc.

August
Eleventh
1924.

Dear Mr. Dent:

I have to acknowledge your letter of the 30th
of July addressed to Sir Arthur Currie.

Just at the moment it is uncertain whether there
will be another vacancy in the Faculty of Arts this year, but I am
forwarding your letter to the Dean for his consideration.

Yours faithfully,

Wilfrid Bovey

J. C. Dent Esq.,
57, Broad Road,
Aspects Green,
Birmingham, England.

April 21st, 1924.

A. C. Cooke, Esq.,
705 Lorne Avenue,
Brandon, Manitoba.

Dear Mr. Cooke:-

I beg to acknowledge receipt
of your letter of April 13th with reference to
a position at McGill University. I have also had
a letter from Dr. Colby.

I am passing your letter on
to the Dean of the Faculty of Arts.

Yours faithfully,

Principal.

Copy to Dean Mackay.

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

January 15, 1925.

Col. W. Bovey,
Secretary to the Principal,
McGill University.

My dear Bovey,

Referring to your note of the 13th inst., I quite agree that it would be premature to publish in the Daily any of the practical suggestions in my letter to friend Frind to which you refer. What I meant to suggest in my note to you was that possibly some of the general sentiment and theme of the article might be worth publication. Indeed what I really did mean to suggest was that I did not see any reason why if any of us had any ideas on University matters we should not use the Daily as a fit organ for publication. After all, the students are the only class in the community seriously interested in what we may be thinking about in the University.

Yours very truly,

Ira A. MacKay
Acting Dean

The Principal

Nov. 13, 1924.

Acting Dean Mackay,
Faculty of Arts,
McGill.

Dear Dr. Mackay,

I have read your report with much interest and it makes me the more regretful to be away from the possible consideration of some of these subjects during this Session.

May I just refer to one point, page 5, under "Some Correctives", paragraph 1-the division of large classes into sections; and ask if you will bear in mind the obligation of the University to hold certain separate classes for women in the first and second year (see Statutes of the R.V.C. which accord with the original conditions of this endowment for women). The practice fell largely into disuse through the war for obvious reasons of economy, and a return to it in some subjects may be easily made. The division is found to work admirably in English Composition, Latin, Mathematics and French.

This obligation, the holding of classes in the College, the presence there of the members of the Faculty and the contact between students and teachers in their College, undoubtedly represents the will of the Founder to give McGill a College, and not merely a residential or a recreational centre, for women. It is, I believe, unique in Canada and, it is my belief, McGill and the Faculty of Arts would forfeit an exceptional opportunity if they failed to maintain to the utmost the teaching aspect of the College.

Yours very sincerely,

Warden.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

May 30, 1925.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I am leaving for the Universities Conference at Halifax tomorrow, Sunday, evening, by the Ocean Limited. After the Conference I shall probably spend three or four days at my old home in Pictou, but in any case I shall be back before the middle of the month. Kindly accept my sincerest wishes for your early and complete recovery from your present illness.

Yours very sincerely,

Ira A. MacKay

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

May 19, 1925.

Mr. Glawco.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

At the meeting of the Faculty of Arts held on Friday last, the 15th instant, the following resolution was moved by Dr. Leacock, seconded by Dr. Dawson and passed unani-
mously:-

"RESOLVED That this Faculty desires to place on record once more its opinion that the Molson Hall is hopelessly inadequate as a place of examination and that the use of it as such is a serious menace to the health of the students."

I suggested at the time that the matter was sub judice but some of the members wished the resolution to be passed and I do not suppose that it can do any harm. I need not say that I agree with the substance of the resolution in toto.

Yours very truly,

Geo. A. Mackay

Dean

DOCKET STARTS:

Pre Medical

January 14, 1926.

Dean Ira A. Mackay,
Faculty of Arts.

Dear Dean Mackay:-

Thank you for your letter of yesterday with copy of letter to Dr. Eve. I shall refer to this again after further consultation with Dr. Martin. In the meantime please send me copy of Dr. Eve's proposed curriculum for the second year.

Yours faithfully,

Principal.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

April 16, 1926.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

The informal conference on pre-medical students has apparently not yet come to any final conclusion. I am enclosing an entry covering this work which I propose to place in the Announcement for next session. I suggest, therefore, that you consult Dean Martin and Professor Simpson with regard to any changes which they may wish to make. So long as I have the approval of the Medical Faculty I intend to proceed. As I have acted, too, as special student adviser to all these students for the last two years, I have naturally come to understand their case pretty fully and to know what work they can be expected to do in a satisfactory manner. In any case, I do not think that the scientific departments have any right to insist upon the particulars of what work shall be done by students who intend to practise a profession about which the heads of these departments know no more than anybody else. I entirely agree with the general principles of the authorities of the Medical College and I suggest that they should have the last word in deciding a question of this character. Whatever, therefore, the Medical Faculty require I am prepared to do. Naturally, however, I am opposed on economic grounds to

Sir Arthur Currie, 2.

offering courses in this Faculty for pre-medical purposes which
the authorities of the Medical School say are not necessary.

Yours very truly,

Ira A. MacKay
Dean

Encl.

PRE-PROFESSIONAL COURSES
IN LAW, MEDICINE AND DENTISTRY

The Faculty of Arts offers a preparatory or pre-professional course of study for all students intending to proceed to the study of Law, Medicine or Dentistry. This course is of two years duration and is required of all students in the Faculty for admission into these professional Faculties. The course for admission into Law is identical with the first two years leading to the degree of Bachelor of Arts and the course for admission in Medicine and Dentistry is as follows:-

First Year

Latin or French
English ✓
Mathematics ✓
Physics ✓
Inorganic Chemistry ✓

Second Year

Biology, Organic Chemistry and any three classes selected one each from the following subjects, viz., Latin, French, German, English, Mathematics, Philosophy, Psychology, Political Science and Physics. The following, for example, is a standard course in this year:-

Latin, French or German ✓
English ✓
Philosophy, Psychology or Physics —
Biology ✓
Organic Chemistry ✓

Latin is recommended in the First Year and all students who intend to practise medicine in the Province of Quebec should remember that at least an elementary knowledge of French is required of all candidates who sit for the preliminary examination

to be admitted to study medicine in this Province.

Students intending to enter this course by senior matriculation or claiming credit for one year of work in other Universities should note carefully that at least one adequate successful year in both Physics and Inorganic Chemistry is required for admission into the second year. First Physics and First Biology cannot be taken at present in the same year.

April 16, 1926.

DRAFT OF A SCHEME FOR PREMEDICAL STUDENTS IN
THE FACULTY OF ARTS

FIRST YEAR

✓ Mathematics	3	hours	lectures		
✓ English	3	"	"		
✓ Physics 1	2	"	"	2	hours laboratory
✓ Chemistry 1	3	"	"	4	" "
Optional Subjects					
(a) Language	3	"	"		
(b) History or another language	3	"	"		
<hr/>					
<u>TOTAL</u>	17 hours lectures, 6 hours laboratory				
<hr/>					

SECOND YEAR

Physics M [*]	2	hours	lectures	2	hours laboratory
Chemistry ⁺					
(First Half Session	3	"	"	0	" "
(Second " "	2	"	"	6	" "
Biology	2	"	"	6	" "
Another subject ⁰⁰	3	"	"		
Another subject ⁰⁰	3	"	"		
<hr/>					
<u>TOTAL</u>					
First Half Session	13	hours	lectures	8	hours laboratory
Second " "	12	"	"	14	" "
<hr/>					

* Physics 1 prerequisite

+ It would be more advantageous if the Chemistry Laboratory course could be three hours throughout the session.

⁰⁰ These can be any subjects approved by the Faculty of Arts, preferably literary subjects, such as an ancient language, a modern language, English, or Mathematics, History, Psychology, Economics.

Careful arrangements should be made that the laboratory work is wholly in the afternoons in the First and Second Years so as not to interfere with the morning lectures, as set forth in the Time-Table of the Faculty of Arts.

If the general idea of this draft meets with approval, then a small committee might endeavour to work out a detailed scheme.

It will be noted that this plan falls in very closely with existing schemes in the Faculty of Arts for B.A. and B.Sc. students. It secures a reasonable literary training, together with a sufficient scientific outlook in the prerequisite sciences to enable the student to enter the Faculty of Medicine. It may, however, be noted that the importance of a sound mathematical training for medical men is often overlooked, particularly in the present day when physical chemistry is playing an important part.

Handwritten signature
12/1/26

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

November 18th, 1925.

Sir Arthur Currie,
Principal - McGill University,
Montreal, P.Q.

My dear Principal:-

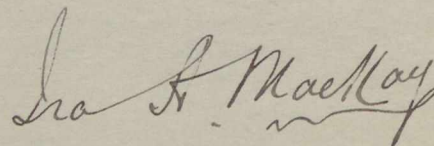
Pre-Medical Students.

I am enclosing a copy of Dr. Willey's
reply to my letter on this subject.

You will note too, that he says Pre-
Medical Zoology in the old first year of Medicine
is continuing, although the intention of the
Medical School was to abolish this year, and sub-
stitute for these courses the regular standard
course of the Faculty of Arts.

From a point of view of expense, I do
not see why the Arts Faculty should continue to
duplicate these beginners' courses unless the
authorities of the Faculty of Medicine so require.

Yours very sincerely,



IAM:GW

DEAN.

C O P Y

November 16th, 1925.

Dept. of Zoology.

The Dean,
Faculty of Arts,
McGill University.

Dear Dr. MacKay:-

Zoology 1M (Premedical Zoology)

With reference to your letter of today's date and in anticipation of the conference to be called by the Principal, it may be useful to explain that the point about the Premedical Zoology Course in the Arts Faculty is that there has been no change from the Course when it was given under the Faculty of Medicine.

Yours very truly,

(SIGNED) ARTHUR WILLEY.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

November 18th, 1925.

Sir Arthur Currie,
Principal - McGill University,
Montreal, P. Q.

My dear Principal:-

PRE-MEDICAL STUDENTS.

I sent you a copy of a letter a few days ago outlining the whole situation in relation to Pre-Medical students in the Faculty of Arts.

I am enclosing Dr. Eve's reply to this letter, and will send you the replies of the other Scientific Departments as they come to hand.

You will note that while Dr. Eve qualifies my statement that the work in Pre-Medical Physics has been raised towards the level of an advanced class, he also states that Physics I. is a prerequisite to Pre-Medical Physics which, I need hardly say, is the same thing. He seems also to indicate very definitely that two years of Physics is required for admission into Medicine. My principle on the other hand has been that all requirements for admission into Medicine must be decided by the Medical Faculty, and not by the heads of the Scientific Departments, and on this principle I propose to proceed in the future.

Yours very truly,

Ira A. MacLay

IAM:GW

DEAN.

C O P Y

November 18th, 1925.

Dr. Ira A. MacKay,
Dean of the Faculty of Arts,
McGill University.

Dear MacKay:-

Thank you for your letter of November 14th. I am in general agreement with your point of view and I am glad that a conference is to be called to try and get matters on an established footing.

There is, however, one point to bear in mind. You state, "Since the change in the Medical School, however, the old course in Pre-Medical Physics and Pre-Medical Biology have apparently been raised towards the level of advanced courses in these Departments." This does not appear to be the case in Physics.

The course Physics 1M has been in existence since about 1914. It used to be 3 hours lectures and 2 hours laboratory. By the request of two Deans, Dr. Armstrong and Dr. Birkett, and the late Registrar, Dr. Scane, also later of Dr. Simpson and Dr. John Tait, this was slightly extended. The lectures were still 3 hours per week but 4 hours laboratory were given one week and 2 hours laboratory and one tutorial in the alternative week.

The standard has throughout been 50 percent in the course 1M. Experience showed that students who had not had a considerable previous training in Physics failed to reach this standard.

The object was not to cram them with knowledge but to help them to acquire what we might call a physical sense, and it is impossible to do this with a single year's course.

Hence, Physics 1, or equivalent, was made a prerequisite to Physics 1M. In this way we secure at least two years of training in Physics and this remains an essential prerequisite for entrance to Medicine.

Unfortunately, this ideal has never been carried out thoroughly, so that a certain number of unprepared students are still going forward into Medicine. It is to remedy this last defect that I am agitating.

Yours very sincerely,

(SIGNED) A. S. EVE.

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS

OFFICE OF THE DEAN

November 14th, 1925.

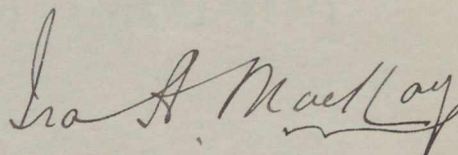
Sir Arthur Currie,
Principal,
McGill University.

My dear Principal:-

I enclose a copy of a letter which I
have just sent to Drs. Ruttan, Eve, Lloyd, Willey
and J. C. Simpson, which speaks for itself.

I should be pleased, as suggested in
the letter, if you will call a conference at
some early convenient day.

Yours very truly,



IAM:GW
ENCL.

DEAN.

C O P Y.

November 16th, 1925.

Dr. R. F. Ruttan,
Chemistry Building,
McGill University.

My dear Dr. Ruttan:-

I have had, as you may already suspect, no little difficulty this year in arranging the registration of students in the two-year Pre-Medical course in Arts. Predicting these difficulties I undertook to act as adviser for this session to the whole of this group of students, numbering about seventy in all.

The situation, as I read it, seems to me to be about as follows:-

The Faculty of Medicine originally offered a preliminary year for admission into Medicine covering English, Physics, Chemistry and Biology. This preliminary year was then open to beginners in these subjects. Two years ago, however, the Medical Faculty decided to abandon this preliminary year, and to require for admission into Medicine two standard successful years in the Faculty of Arts, including one year in each of the following subjects, viz -

Physics
Biology

Chemistry, Organic
and Inorganic.

Including these four courses in Science, the first two years in Arts, as you know, covers eleven subjects in all -- that is, six in the first year, and five in the second year. At the beginning of this year, I reduced the number of subjects required in the first year to five as I was convinced by the experience of last year, that six subjects, including two laboratory subjects, was too much for any student to successfully undertake in the first year. This left ten subjects in the first two years, four of them scientific subjects, and six of them subjects peculiar to the Arts Faculty.

Since the change in the Medical School, however, the old courses in Pre-Medical Physics and Pre-Medical Biology have apparently been raised towards the level of advanced courses in these Departments. The idea of this change was obviously in order to require or suggest that three scientific laboratory subjects be taken in each of these two years and so reduce the pure Arts subjects to four in number.

Personally, I am of the opinion that if the Pre-Medical students are required to follow three laboratory subjects in each of the two years, the attention which they will be able to give to the pure Arts subjects will be very unsatisfactory, and I am inclined to think, if I interpret their intention correctly, that it was these Arts subjects, e.g. French, Latin, English and pure Mathematics, which the Authorities

November 16th, 1925.

of the Medical School had most in mind when they made the change to which I have already referred.

Other difficulties also have arisen - e.g. A number of the laboratory courses offered the Pre-Medical sections in the Scientific Departments were set down during the morning hours from 9 to 12, and thus practically wiped out all possibility of the students taking the Arts subjects in these years, as nearly all the fundamental Arts subjects in the first two years are given to large classes during the morning session.

At present, at least, it seems to me that these advanced Pre-Medical courses may have to be abandoned altogether, and it is clear that the laboratory work done by these students must be set down for the afternoon hours, or it will be impossible to arrange their courses in any satisfactory way. I have done the best I could with the students individually this year, but there are a lot of them, I know, whose courses are not as satisfactory as they should be.

I suggest that the work of the students during these two years should conform with something like the following model:-

FIRST YEAR.

Latin or French	Mathematics	Chemistry
English	Physics	

SECOND YEAR.

Latin or French	Philosophy	Biology
English	or Psychology	Organic Chemistry.

Other suitable alternative subjects, of course, may be arranged to suit the ambition of the individual student.

In any case, it has become imperative that these two years be carefully set out in a separate section of the Arts Announcement so that the regular students' advisers may carry on this work in the future. It has been, as I stated, very difficult for me to arrange these courses successfully this year as the Officers of this Faculty have no jurisdiction either over the Medical School or the separate Scientific Departments interested.

I am, therefore, taking this matter up with the Principal and requesting him to call a conference of all parties interested in order that the question may be finally and satisfactorily settled once for all.

I am also writing Drs. Eve, Lloyd, Willey, and J. C. Simpson.

Yours very truly,

(SIGNED) Ira A. MacKay.

C O P Y

McGill University
Department of Chemistry

Montreal, 24th November, 1925.

Dean Ira A. Mackay,
Faculty of Arts,
McGill University.

My dear Dean Mackay:-

I received your letter of the 14th November regarding the premedical years and I sincerely hope we shall be able to have a Committee meeting soon to dispose of this difficult question.

The Dean and Secretary of the Medical Faculty claim that they have nothing to do with the preparatory course, yet the Department of Physics claims it was they who wished this extra course in Physics imposed. A personal meeting around the table is, I think, the best way of getting the matter straightened out.

Sincerely yours,

(Sgd.) R. F. Ruttan

Director of Chemistry

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

November 25, 1925.

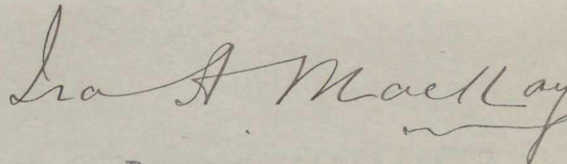
Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

Pre-Medical Students

My dear Principal,

I enclose a copy of Dr. Ruttan's
reply to my recent letter on this matter.

Yours sincerely,


A handwritten signature in cursive script, reading "Ira A. MacKay". The signature is written in dark ink and is positioned above the typed name "Dean".

Dean

Encl.

1) Language (Latin, French or German) 3

2) English Literature 3

3)  Mathematics 3 Lab
History 3 2

4) Physics 1. 2~~4~~

5) Chemistry 1.
inorganic 3

6) Biology 1. ~~2~~

~~3~~
~~19~~
~~17~~
~~24~~
~~24~~
~~24~~
6

1. Language (Latin, French or German) 3

2) English Literature 3

3) Physics - 2 2

4) Chemistry (organic) - 3 6

5) Biology - 2

13

6
14

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

January 13, 1926.

B.F. for Monday

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I am enclosing a copy of a letter which I have sent today to Dr. Eve relating to a curriculum of studies for the pre-medical students which he sent to me and a copy of which he has probably sent to you. As I say in the letter, the question whether the pre-medical students in the second year should take another subject, such as Latin, English or Philosophy, instead of a second course in Physics with a medical twist, that is Physics 1M, is a question too delicate for anybody to decide with any serious degree of conviction. There are, however, one or two other principles involved that should not be lost sight of.

1. The Faculty of Arts should not be required to give extra Arts courses with a slight professional application. Each extra course given in the Faculty necessarily costs a corresponding amount of extra work and extra expense.

2. The idea which the Medical Faculty had when they made the change in question was that what our pre-medical and pre-professional students generally wanted was not more training in the technique of their professional studies so much as a little more general educational polish. I think that this principle was very well decided by the Medical Faculty, as it is a well-known fact that all our professional men in Canada and on this continent have

Sir Arthur Currie, 2.

always been somewhat reproached on account of their lack of general culture. It is quite true that our professional men on this continent compare very unfavourably with those of Europe in this respect.

3. The three departments of Science have always, it seems to me, pretended to proceed on the principle that they have some voice in deciding the conclusions of all the Faculties of the University, and I am inclined to think that an abrupt decision on this point might have a healthy effect at present.

The real matter at issue, therefore, in these discussions is really of no appreciable weight but the principles involved are of sufficient significance to make a clear decision advisable at present.

I am sending a copy of this letter to Dr. Simpson.

Yours very truly,

Encl.

Ira H. Maellay
Dean

Copy

January 13, 1926.

Dr. A.S. Eve,

Physics Building.

My dear Dr. Eve,

Accept my thanks for your draft of the curriculum of studies for the pre-medical students in the Faculty of Arts which I have just received. In order, however, that we may all understand one another perfectly clearly, permit me to make the following comments.

The first year in your draft is the present first year of study in the Faculty of Arts. I am convinced, however, as I have said so often before, that six subjects are too many in this year, especially if two of them are laboratory subjects. Suppose, then, that the student does one hour of home work corresponding to each of the twenty-three hours of lecture and laboratory work - a total of forty-six hours per week - it is obvious that his whole eight hour day is completely occupied. I cannot but think, however, that this is far too small a percentage of home study and will only continue to get us the ragged, imperfect result in all subjects of the first year which we have been getting so largely in the past. The present first year for the pre-medicals contains the following subjects, namely, - Latin or French, preferably Latin, English 1, Mathematics 1, Physics 1, Chemistry 1, and I suggest that this year, as it stands at present, is better than the old one and the one you suggest. We are all, I am afraid,

A.S. Eve, 2.

trying to aim too much at erudition in both the arts and sciences and too little at the careful, craftsmanly training of the student. One subject done thoroughly well is much better than a large number of subjects done in a hasty and imperfect way.

The second year in your draft is better than at present insofar as it contains five hours less work, two hours in the Physics laboratory and three hours in the Biological laboratory. I am still, however, inclined to think that the number of hours is too great. As I remember my own laboratory experience, an hour of laboratory work usually calls for distinctly more independent study and home work than a corresponding hour of lectures. I am inclined to think, however, that probably we cannot reduce the hours very much in this year. Only one question, therefore, remains and that is the question whether these students are to be allowed to take another Arts subject in the second year or are to be required to take Physics 1M. There is also the incidental consideration that the Arts subjects are already given and Physics 1M is an additional class which would have to be given at additional expense to the University. This, as I see it, is a question which must be decided wholly by the Medical School and the scientific departments. I do not feel myself qualified to hold the balance between the arts and science subjects so delicately as to say which of these courses should be adopted. Indeed, in all this matter I am only interested in seeing that the science departments and the Medical School come to some understanding that will be reasonably easy for me to administer from this office.

I am sending a copy of this letter to Sir Arthur Currie,

A.S.Eve, 3.

Dr. Ruttan, Dr. Willey, Professor Lloyd and Dr. Simpson.

Yours very truly,

(Sgd. Ira A. MacKay)

Dean

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

April 5, 1926.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I am re-enclosing the Librarian's letter to you dated the 1st instant. I regret this conflict. The Faculty of Arts meets regularly on the first Friday of each month and as last Friday was a holiday, I set the meeting down for the next available date, namely, Tuesday the 6th instant at 4 p.m. I was not aware when the notices were sent out that the Library meeting was to be held on that date. As, however, there are no matters of any very lively significance on the agendum for the Faculty meeting I think that all the work of the Faculty meeting will be concluded before 5 o'clock, the hour for which the meeting of the Library Committee is set down in the Calendar.

Yours very truly,

Eric A. MacLay
Dean

Encl.

THE LIBRARY OF MCGILL UNIVERSITY

REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY
ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE
EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY
BAILLIE LIBRARY OF CHEMISTRY - TRAVELING LIBRARY DEPARTMENT

MONTREAL

April 1, 1926.

GERHARD R. LOMER, M.A., PH.D.,
LIBRARIAN

Sir Arthur Currie,
Chairman of the Library Committee,
McGill University.

Dear Sir Arthur,

Owing to a change in the date of the meeting of the Faculty of Arts from April 9th, as printed in the Calendar, to April 6th, there is a conflict with the Library Committee meeting.

The dates of the Library Committee meetings were arranged in consultation with Dr. Nicholson purposely to avoid conflicts which had occurred last year, and it would be to the advantage of the Library that another committee meeting requiring the presence of a considerable number of members of the Library Committee should not be called for the same time, especially as the Library Committee meets only three times a year.

Faithfully yours,

G. Lomer

University Librarian.

To Dean MacKay

For your information please.

A. W. Currie

5/4/1926

DOCKET ENDS:

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS

OFFICE OF THE DEAN

June 15, 1926.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I am leaving by the Melita on Wednesday morning, the 16th instant, returning early in August and not later than the 15th of that month.

I do not think that there are any loose ends left over from the last session of work in McGill College. My secretary, Miss Field, will attend to all my correspondence and I have suggested to her that she take up any intimate matters with you personally during my absence. I do not think, however, that any matters of serious significance will occur in the meantime. I am particularly anxious, too, that Miss Field should be induced to take as much rest as she can this summer. I see no reason why she should not have her full month of holidays at any time she wishes, and so soon as the results of the examinations are printed and published it will, I think, be quite sufficient if she attends to my mail every two or three days or when she can conveniently do so.

Dr. Nicholson, as usual, has full power to act for me when I am away. The only matters of significance which he will have to attend to are the applications of students for admission to McGill on the strength of certificates of work done in other colleges and universities, and I have suggested

Sir Arthur Currie, 2.

the following rules for deciding applications of this kind for admission into the first year:-

1. That no student shall be admitted carrying any condition.
2. That applications of all clearly doubtful cases should be refused on the ground that admission standards are being raised in the University at present.
3. That no Hebrews should be admitted not resident in the Province of Quebec. Let them attend their local Universities.
4. That the applications of all students making an aggregate of less than 660 on ten Matriculation subjects, including the students who pass our own Matriculation examinations, shall be held over until all applications are in on September 10th, in order that we may then know, at least approximately, the number of students intending to register in the different classes of the first year.

I trust that these recommendations may meet with your approval.

The only matter, therefore, of any great magnitude is the furnishing of the new building. Since the Board of Governors have dealt so generously with us, I am particularly anxious that this work be done with the greatest care and good taste. I shall discuss all preliminaries with the architect, Mr. Glasco and Dr. Macmillan before leaving. The further furnishing of the stage is being left entirely to Dr. Macmillan. I should appreciate it very much, however, if nothing more is done before my return than is clearly necessary to do in order to have the building ready for occupation on October 1st. There

Sir Arthur Currie, 3.

will be enough members of the staff in town during the month of August to call together a committee to decide upon the details of the furnishings, and I am particularly anxious to avoid all small and annoying complaints after the work is done.

Until further notice all communications addressed to the office of the Canadian High Commissioner, Canada House, Trafalgar Square, London, will reach me in due course.

I sincerely hope that you and Lady Currie and family may enjoy a pleasant summer.

Yours very sincerely,

Eric A. Mackay
Dean

P.S. I have notified Dr. Walter, who is at Elgin Road, Que., about Professor Lambert's indisposition but have not heard from him yet. He will probably come to you.

McGILL UNIVERSITY
DEPARTMENT OF CHEMISTRY

R. F. RUTTAN, DIRECTOR

MONTREAL, 13th October, 1926.

Sir Arthur Currie,
Principal,
McGill University.

Dear Sir Arthur:-

(1) I have received your letter of yesterday and it has caused me very great surprise. In the first place, I have not recently put the Chemistry for the Pre-medical course in the morning, although the Dean may have just found out that it is given in the morning. That course has been given in the morning since, certainly, 1885. It was formerly given three times a week but now it is given twice, namely, on Tuesday and Thursday mornings. It is attended by Pre-medical students, Pharmacy students, and B.Sc. students who are free in the mornings otherwise they take the Arts course in the afternoons. No Pre-medical student has ever found any difficulty in attending the laboratory work on Tuesday and Thursday morning. It has not interfered in any way with the regular work of the First Year.

(2) I wish to remind you that the instruction in Chemistry is extremely difficult to organize owing to the difference in the previous training of the students. We have students who have taken both Chemistry and Physics in High School, some for two or more years; we also have students who have taken Chemistry alone and those who have taken Physics alone; and further there is a very large number of students in Arts who have taken neither Chemistry nor Physics. You can readily understand, Sir, how difficult it would be, without some classification of the students, to carry on

McGILL UNIVERSITY
DEPARTMENT OF CHEMISTRY

R. F. RUTTAN, DIRECTOR

Sir Arthur Currie, Page 2.

MONTREAL,

13 - 10 - 26.

on profitable instruction in the lecture room and laboratory to students of such unequal attainments.

(3)

I give three courses of lectures in Elementary Chemistry, one to Second Year Science students, one to Arts students who have had no Chemistry, and one to those who have had Chemistry for matriculation or who are going forward to Pharmacy or Medicine. Similarly, owing to want of space, laboratory courses are given in both the Chemistry and Biological Buildings. The Science students have their courses on Tuesday afternoon and Saturday morning in the Biological Building; sub-division A of Arts students attend on Tuesday and Thursday morning; the rest of the Arts class is divided into two groups each of which overcrowds the laboratory for Elementary Chemistry in the Chemistry Building. This division receives only four hours per week, the other division has six hours per week which enables us to make the course more general and introduce some elementary concepts of Physical Chemistry, which the Medical Faculty so strenuously demanded.

(4)

The only time-table difficulty is with the double course B.A.,M.D. students where there is conflict with the morning laboratory periods. That is easily overcome by having them attend the afternoon division. I can satisfy Dean Mackay in a few minutes that there will be no conflict.

of the morning class

(5)

A change to the afternoon would clash with (1) Physics 1 m both lecture and laboratory work on Tuesday and Thursday; (2) Second Year Science occupies the laboratory on Tuesday; (3) Organic Chemistry in the afternoon on Wednesday and Friday during the second term.

I am

McGILL UNIVERSITY
DEPARTMENT OF CHEMISTRY

R. F. RUTTAN, DIRECTOR

Sir Arthur Currie, Page 3.

MONTREAL,

13 - 10 - 26.

I am sorry I was lecturing
when you asked me to call on you, as that
would probably have saved you this very
long letter.

I remain, Sir,

Very sincerely yours,

RFR/JH

W. D. Mackay
Director of Chemistry.
For your comment please
A. Currie

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

October 15, 1926.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Sir Arthur,

I have just read with great interest Dean Ruttan's letter addressed to you, dated the 13th instant, and now wish to make the following comments. For the sake of lucidity and brevity I have numbered the paragraphs in Dean Ruttan's letter which you sent to me and which I am re-enclosing.

The statements made in paragraph 1 of the Dean's letter are very wide off the mark. The Chemistry course to which he refers dating to the ancient of days in 1885, is the old first year course in mixed Chemistry then given to first year students in Medicine. This ^{Year} ~~course~~, as you will remember, covered the beginner's year in Chemistry, Physics, Biology and English, all of which were then given in the Medical Faculty. Last year, however, the Medical Faculty decided to discontinue this first year in Medicine entirely and to require for admission into Medicine in the future two standard years in the Faculty of Arts. That is the whole issue. Just as soon as Dean Ruttan and the heads of the other scientific departments consent to recognise the significance of that change all our little troubles will be easily ended, but until they do all further

Sir Arthur Currie, 2.

discussion is irrelevant. The trouble really arises from the fact that Dean Ruttan segregates all intending medical students registered in first year Chemistry in Arts into a single section and persists in calling this section the old course in first year Medical Chemistry.

The Dean's statement that I have apparently just found out that this course is given in the morning may, I suggest, be set down to temperamental colouring. Not only has the Dean mentioned it to me but I have mentioned it to him privately on many occasions and stated the difficulties openly both to the Faculty of Arts and to the large Committee of first year advisers. I venture that there is not a single member of the Arts Faculty who is not aware of these difficulties owing to complaints made by students to them that they have not been able to take their courses because of these conflicts. So great, indeed, has the confusion been that during the last two years I have undertaken with some labour to prepare individual courses of study for nearly all intending medical students. In many cases I was able to do this in a fairly satisfactory manner within the ^{narrow} limits of those subjects in the Arts Faculty which did not conflict with the laboratory hours in the science departments. In some cases, however, this was a mechanical impossibility, and last year the Department of Chemistry kindly consented to permit these *Patter* students to take the regular laboratory work in the afternoon. As Dean Ruttan himself, however, gave me a list in his own handwriting of the conflicts which occurred this year, I decided to

Sir Arthur Currie, 3.

raise the whole issue again and to press for a solution on principle. Furthermore, this concession which was granted last year does not work well ^{and} for obvious reasons. Anybody, I suggest, can easily see that if one part of the class in first year Chemistry intending to study Medicine is given six hours a week of laboratory in the morning and another part four hours a week in the afternoon, not only will the class have an uneven training in Chemistry but all the students in the morning section will be precluded from electing subjects in the Arts Faculty which are open to students in the afternoon section. I can scarcely imagine any method of administration more likely to cause dissatisfaction among the students themselves than this method. In other words, by following this plan Dean Ruttan is only continuing the unevenness in the training of students which he mentions in the next paragraph of his letter.

I appreciate sincerely the statements made by Dean Ruttan in the second and third paragraphs of his letter. It is quite true that the students who enter McGill enter with a very miscellaneous and uneven training received in the public schools, not only in Physics and Chemistry but in all other departments of study. I do not think, however, that the unevenness is any greater in Chemistry and Physics than it is, for example, in English, Mathematics, History and French. In any case, this is no adequate reason for providing more than one standard course in each department for students in the first year.

Sir Arthur Currie, 4.

Any attempt on the part of the administration to recognise this unevenness of preparatory training in the University would be entirely beyond the capacity of a College of over 1200 students with our present resources.

With regard to the statements in paragraphs 4 and 5 of the Dean's letter, I wish to make the following comments.

1. The suggestion that students who have conflicts with the morning laboratory hours should be permitted to attend the afternoon division has already been dealt with in paragraph 1 and is, for the reasons I there state, wholly unsatisfactory.

2. There is no conflict between the afternoon laboratory hours in Chemistry 1 and the lectures and laboratory work in Physics 1. Chemistry is from 3 to 5 on Tuesdays and Thursdays (see page 61 of the Announcement) and Physics 1 on Wednesdays and Fridays at 2 and either on Mondays from 2 to 4 or Thursdays from 4 to 6 (see page 90 of the Announcement). As a matter of fact these two courses have been taken concurrently in the same year by students in the B.Sc. course for many years past. No new conflict, therefore, arises by placing these two classes in the first year of the two year pre-medical course. Possibly the conflict to which Dean Ruttan refers is the conflict with Physics 1M, but Physics 1M is also one of the pre-medical courses we have in mind and the conflict, therefore, in this case is between the pre-medical scientific courses themselves.

3. I naturally do not know why second year Science occupies the laboratory on Tuesday, but I may point out that when the

Sir Arthur Currie, 5.

laboratory is occupied for three hours in the afternoon for one day in the week it eliminates nine hours of lecturing in the Arts Faculty, and this is only one case. For example, when Chemistry 1 is given from 9 to 12 on Tuesdays and Thursdays it eliminates nine hours of lectures in the Arts Faculty; or, again, when Chemistry 2 is given on two afternoons a week in the second term only it eliminates nine hours of lectures throughout the whole year. When, too, we keep in mind that, as a general rule, one hour of lecturing is required as the equivalent of two hours of laboratory work, the disproportion becomes all the more obvious. These are only some examples of the conflicts which seem to arise on account of insufficient careful co-operation between the Arts Faculty and the outlying scientific departments.

I am sorry to weary you about these details, but let me repeat what I have already said, that if the scientific departments will loyally support the medical school and desist from making medical applications of purely scientific subjects in the Arts Faculty, all our difficulties will easily come to an end. If the hours open for laboratory work ^{are} ~~or~~ made uniform and the periods devoted to this work, both in the morning and afternoon, are carefully stated in the Calendar, it will be quite easy for me to register these students in their different sections and to find plenty of students to occupy the morning hours who have no serious ~~difficult~~ conflict with other courses of study they wish to elect in the Faculty. I will even venture, if the scientific departments will tell me how many students they can accommodate in these laboratory periods, to see that they are arranged

Sir Arthur Currie, 6.

in a way which will not only eliminate nearly all the present conflicts but will also make it easier for the laboratories themselves to conduct their work without any unnecessary overcrowding.

Yours very sincerely,

Encl.

Ira A. MacKay
Dean

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

October 18, 1926.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

Dear Principal,

I had a conversation with Dean Ruttan on Saturday last and we have agreed that all pre-medical students who have conflicts with laboratory hours in the morning shall be placed in the corresponding laboratory periods in the afternoon. This is quite satisfactory for the present session, as it is impossible for me any longer to re-revise these courses. I apprehend, however, that next year we shall have to carry out wholly the recommendations which I made to you in my letter of Saturday last and discontinue altogether the practice of making medical applications of scientific subjects in the Arts Faculty.

Yours sincerely,

Ira A. MacKay
Dean

December 22nd, 1926.

Personal and confidential.

Dr. I. A. Mackay,
Dean, Faculty of Arts,
McGill University.

Dear Dean Mackay:-

It has been reported to me that there is some diversity of custom as to the ending of lectures. Apparently some lectures stopped last Saturday, whereas the calendar states that lectures continued until last night, Tuesday, the 21st.

You will appreciate that those who continue are put in rather an embarrassing position and I think it would be well that all lectures should stop as per the calendar.

Yours faithfully,

Principal.

Sent to all Deans.

7
Stewart
January
Wint
1922.

Dr. Gordon J. Laing,
Dean, Faculty of Arts,
Arts Building.

Dear Dr. Laing:-

Herewith please find Maclean's letter, of which I spoke, together with correspondence on file in Dr. Nicholson's office.

Please advise me what we can do and return the Registrar's correspondence to him.

Yours faithfully,

Principal.

DOCKET STARTS:

7
MCGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

January 13, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I am looking into the case of Mr. H.A. Maclean's son now at Victoria College. We have no Calendar of that institution but I have sent for one. I have also written to Mr. Maclean and have asked him to have his son send me a statement of the courses he has taken and the grades he has made. As soon as these data are available I shall see what can be done. I think we ought to encourage graduates of this two year course at Victoria College to come to McGill. Before the foundation of the University of British Columbia, Victoria College seems to have had a very close affiliation with McGill.

Sincerely yours,

Gordon Lang
Dean

7
March
Tenth
1922.

Dr. Gordon J. Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dear Laing:-

With reference to your letter of
March 7th re Employment Bureau, we have such an
organization, but I do not know just how active it
is or how well it serves the purpose.

Mr. Jenkins is in charge and I am
sure would be glad to go to your office and discuss
this with you.

Yours faithfully,

Principal.

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

March 7, 1922.

Sir Arthur Currie,

Principal, McGill University.

Dear Sir Arthur,

The other day some students in the School of Commerce came to me and asked whether there would be any objection to their Commercial Club inserting an advertisement in the newspapers to the effect that many of the students wanted jobs for the summer. I told them that I thought it would be better if this whole question of student employment could be handled through a central bureau, and I am writing to ask whether you do not think it would be a good thing to organize a student's employment office. The function of the office would be to get jobs for students not only during the summer but during the academic year. Could not Mr. Jeakins take care of such a bureau? He would need, of course, some student assistants. If there is any organization of the kind already in existence, will you let me know who is in charge of it so that I can talk the matter over with him.

Sincerely yours,

Gordon Lang
Dean

MDF/GJL

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

May 26, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

Will you kindly approve the enclosed recommendation. I think it needs your special approval on account of the regulation printed in our Calendar that no student shall hold more than one scholarship. Miss Patton has already received the Reford Prize in English and Philosophy and under normal circumstances we should award the McCall Scholarship to someone else. But in this case there is nobody else. The only other student who attained First Class Honours was LeMessurier who, by special action of the Faculty, was given his degree at the end of the 3rd Year. Technically the regulation does not strictly apply, because the Reford award is not a scholarship but a prize. That, however, may seem like splitting hairs, and the principal reason for which I ask your approval of the scholarship going to Miss Patton is that otherwise it must lapse. It seems to me that the donors of scholarships will always be much better satisfied if the award is made each year. I shall not do anything in the matter until I have heard from you.

Sincerely yours,

Gordon Lang
Dean

Encl.
MDF/GJL

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

May 26, 1922.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I talked at length with Mr. Stephen, the elocutionist, whom you sent to me the other morning, or rather Mr. Stephen talked at length to me. The substance of his proposal is that he should have a class of 15 or 20 boys two or three times a week next year for instruction in public speaking. These students would be drawn from the ranks of the 3rd Year. In the following year, according to his theory, they should be equipped to instruct the general body of the students in the art of speaking. So far as I could make out, Mr. Stephen does not expect much money (though he declined to go into this part of the subject with me on the ground that he had fully informed you), but wants McGill to give him the rank of full professor. It seems that he is preparing a book which shall embody his theories of elocution and he thinks that the prestige of a McGill professorship will redound to the advantage of his publication. He did not state this in so many words, but it seemed to me pretty clear that this is the idea in his mind.

I do not think that his proposal is in any way practicable. The 3rd Year students whom he would instruct would

Sir Arthur Currie, 2.

not be competent by any means to become instructors themselves in the 4th Year. They would not know enough about the subject in the first place and, besides that, they would be wholly unable to maintain discipline in the classroom.

Mr. Stephen's proposal that he should be made a professor of McGill appears to me to be even wilder than the tutorial theory which I have referred to above. When we keep men like Dr. Hickson on our Faculty for a long term of years without offering a professorship, we could hardly make a professor of a man of such limited academic training as Mr. Stephen seems to be, even though he had the reputation of being a successful instructor in elocution.

I do think, however, that it would be a good thing if our students could have some instruction in public speaking, and this is one of the things that I should like to get into the curriculum in some way or other. A half course (that is, three hours a week for half the year) might serve the purpose. We might possibly make it an extra curriculum requirement like the two hours a week in Physical Education. I should think it might possibly be under the wing of the English Department. It is handled in this way in a good many institutions and the course is quite often called "Oral English".

I have written at this length because I have no doubt that Mr. Stephen will be calling on you again very soon.

Sincerely yours,

Gordon Lang
Dean

MDF/GJL

7
November
Fifteenth
1922.

Dr. Gordon Laing,
Dean, Faculty of Arts,
McGill University.

Dear Dean Laing:-

This afternoon I received a call from Madame A. des Trois Maisons, 591 Union Avenue, complaining of the action of two students of our School of Commerce. These are Mr. Abbott and Mr. Walsh.

Apparently in response to our desire to find homes in French families for McGill students Madame Maisons made arrangements to take four on the understanding that should they leave at any time they would give her fifteen days notice. She complains that Mr. Abbott and Mr. Walsh took an opportunity to remove their trunks when the attention of the family was otherwise occupied. She, apparently, is a teacher of French at some Convent School and leads one to believe she went to a good deal of trouble and inconvenience to make a home for these English students.

It would be a pity if any of our men behaved in a discourteous or unfair manner and I would appreciate your speaking to Mr. Abbott and Mr. Walsh about it.

Yours faithfully,

Principal.

McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

April 5, 1923.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I have your note of March 31st in regard to the students who took part in the performance at the St. Denis theatre. I shall see that the R.V.C. students on the list you enclosed are not penalized for their absence from classes. I have not received any list of the men who will be entitled to exemption on the same ground. If one is sent to your office, will you let me have the names of the Arts students.

Sincerely yours,

Gordon Laing
per F.

Dean

MDF/GJL

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

June 23, 1923.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

While the system of advisers, which we instituted at the beginning of the session 1922-23, worked very well on the whole there were some respects in which the results were not satisfactory, and on this account I suggested a reorganization to the Faculty of Arts at the last regular meeting and the plan I proposed was adopted by that body. Under the reorganization all the first year advisers constitute a Board, the Chairman of which is appointed by the Dean of the Faculty. The Board has three regular meetings a year and additional meetings if necessary. It has an Executive Committee of four, the Chairman of which is the Chairman of the Board. This Committee is appointed by the Dean. This Committee keeps in touch with the whole body of advisers, and is charged with the duty of arranging the details of the supervision of the students' work. The Chairman of the Committee reports to the Dean. The Committee appointed for next year consists of:-

Dr. A.N. Shaw, Chairman
Dr. C. Macmillan
Assoc. Prof. W.T. Waugh
Asst. Prof. R.R. Thompson.

It has already had a meeting and has drawn up a memorandum, a copy of which I enclose, outlining the chief lines of its activity.

Sir Arthur Currie, 2.

Please note especially recommendation (B), that the Registrar of McGill send to school principals a circular letter explaining the adviser system and asking them to fill in a card for each student. I enclose a copy of the circular letter and of the card. I believe that this plan will help to bring McGill into closer contact with many of the head masters and parents.

Dr. Shaw has shown great interest in the plan and I am sure that under his administration it will be a success. He is arranging with Dr. Nicholson for the necessary co-operation between the Registrar's office and the advisers on registration days next September. He has many good ideas which he is going to try out. I think you would be interested to hear from him himself further details about the plan. Will you ask him to come and talk it over with you.

I enclose also a list of the advisers for the session 1923-24.

Sincerely yours,

Gordon Laing
per f.

Dean

Encls.
MDF/GJL

Recommendations of Executive Committee of the
Board of Student Advisers, Faculty
of Arts.

The Committee agree that,

- (1) the majority of students require advice at the outset and during the first year of their University career with regard to their course of studies, etc.;
- (2) that this advice is best given by someone who knows the routine of university life, and who will get to know them personally;
- (3) that the advisers need the best possible preliminary information: this applies especially when advisers are seeing students at registration for the first time and helping them to choose their first year's group of subjects; and,
- (4) that it should be part of the duty of the advisees to see their advisers regularly.

The Committee recommend that,

- (A) sufficient advisers be appointed so that each shall have not more than ten advisees: this will mean between 25 and 30 advisers;
- (B) that there be sent by the Registrar to all heads of schools, who may send students to this University, a circular letter which explains the scheme and requests them to fill in a card for each student: this card* shall give information as to the student's
 - I. best subjects,
 - II. natural inclinations, and
 - III. any other matters which the head of the school thinks fit: this card will be endorsed by the student's parent or guardian, who will add any further remarks he or she may think advisable: these cards will be sent to the Registrar in sufficient time before registration to allow of their being sorted so that they may be readily available during registration; and ~~this card shall be sent to the Registrar~~
- (C) that the advisers be available in rooms during registration, and that, as soon as the students have attended at the Registrar's Office, they, with the card mentioned above (B) and any other necessary document, be passed on to their advisers, who will give them whatever counsel is necessary in the settlement of their course of studies;
- (D) that when the cards mentioned above (see B) are sent to the Registrar, students be allowed to submit the names of one or more Professors, one of whom they may wish to have as their adviser, so that they may be allotted to one of those named, if available;
- (E) that it be incumbent on the advisees to see their advisers once a month;
- (F) that the advisers meet twice each session, once before the First and once before the Second Term Examinations, in order to confer together.

The Committee felt the success of the scheme to be largely dependent on the amount of personal element brought in between each adviser and his advisees, and that the ideal general policy would be for each adviser to get to know his advisees personally at first, after which experience has shown that the advisees would come to him readily for advice.

+ COPY

To the Headmaster.

Dear Sir,-

I desire to inform you that arrangements have been made to assist prospective students in the Faculty of Arts in the choice of their courses upon arrival at McGill University. This matter has been, in the past, one of considerable difficulty, students having frequently been unable to obtain appropriate advice at the outset of their university career.

The Faculty of Arts have appointed a number of professors as advisers, who will be available on the days of registration, and subsequently at regular intervals. In order that the advisers may have the necessary information about the past career of each student, you are requested to have one of the enclosed cards completed for every pupil who considers that he may possibly come to McGill. Your attention is called to the great importance of enabling the student and the university authorities to profit by your knowledge of his capacity and his attainments, and by the advice which you are in a position to give as a result of his association with you.

You are requested kindly to return the completed cards at your earliest convenience, preferably at the time of preliminary application to matriculate (or its equivalent). In the case of students in doubt as to their future, it is intended that cards should also be forwarded.

Further supplies of cards and additional information may be had on application to this office.

Specimens of the registration forms are also enclosed for your information, but these are not to be filled in at this time. It is hoped that you will, however, go over them carefully with your graduating students.

NOTE. The cards should also be completed and forwarded to this office in each case for students intending to join any other Faculty at McGill. They also will be used in connection with the subsequent advising of students; but it is only in the Faculty of Arts that the Advisers will assist in the routine of registration. In the other faculties the choice of subjects is restricted, and at that time there is not the same need for assistance.

*

INFORMATION CARD.

(This card is to be completed and returned to the Registrar of McGill University by each prospective student at least one week before coming up for registration. If possible these cards should be returned either early in June or early in September.)

I. To be filled in by the student.

II. To be filled in by the headmaster.

- | | |
|---|--|
| 1. <u>Surname</u> (in block letters).....
.....(Miss or Mr.) | 1. <u>Average total standing in all subjects during the last year at school</u> |
| 2. <u>Other names</u> (in block letters).....
..... | 2. <u>Subjects in which marked aptitude or interest has been shown</u> |
| 3. <u>Home address</u> | 3. <u>What courses do you recommend the candidate to take at McGill?</u> |
| 4. <u>City address</u> | 4. <u>For what vocations do you consider that the candidate is probably best fitted?</u> |
| 5. <u>Place and date of birth</u> | 5. <u>What is the candidate's athletic record?</u> |
| 6. <u>Nationality</u> | 6. <u>Further remarks as to character, etc.</u> |
| 7. <u>Religion</u> | |
| 8. <u>Schools attended (dates)</u> | |
| 9. <u>Hobbies</u> | |
| 10. <u>Present intention as to future vocation</u> | |
| <u>Signature of student</u> | <u>Signature of headmaster</u> |

(OVER)

III. To be filled in by parent or guardian.

With the following exceptions I endorse the above statements;

Remarks:-

Signature of parent or guardian

Dr. Shaw
McGILL UNIVERSITY
MONTREAL.

FACULTY OF ARTS.
OFFICE OF THE DEAN.

August 24, 1923.

Sir Arthur Currie,
Principal, McGill University.

Dear Sir Arthur,

I think I wrote to you at the end of last session about the changes I have made in the system of first year student Advisers. Under the new organisation the Advisers form a Board. It has an Executive Committee of four and the Chairman of the Executive Committee is the Chairman of the Board. Like the members of the Board, he is appointed by the Dean. I appointed Dr. A.N. Shaw Chairman and he has taken hold of the business in the most encouraging way. After conference with Dr. Nicholson he has drawn up an information card and a circular letter which have been sent to the headmasters of schools and which are to be filled in by the headmaster, by the candidate himself and by the parent or guardian. It will help McGill very much if we can broadcast the idea that we give individual attention to students, especially in their first year. I had luncheon with Dr. Shaw the other day and we went over the details of the system again. I told him that I thought you would be interested in hearing from him directly what he has been doing, and I told him that I would write and ask you to ask him to come to your office and show you the various documents he has drawn up and tell you what his plans are.

McGILL UNIVERSITY

MONTREAL.

FACULTY OF ARTS.

OFFICE OF THE DEAN.

Sir Arthur Currie, 2.

I think you will find Shaw a pretty useful man in administrative work. His position as Chairman of this Board of Advisers is of especial importance during the coming session in view of the fact that a permanent Dean has not yet been appointed. His function is really similar to that of Dean of Freshmen, an office which has been created in a good many universities. The fact that he is to have this position is, I think, another reason for not appointing the head of his department Acting Dean. Otherwise there would be a pretty general feeling among the Faculty that the Physics Department was bulking rather large upon the landscape.

Sincerely yours,

Gordon Lang

MDF/GJL

FACULTY OF ARTS

Memorandum to the Members of the Board of Student Advisers.

The Faculty of Arts at a meeting on May 22nd 1923, approved a number of new arrangements for the advising of first year students. These are outlined in an extract from page 27 in the Announcement of the Faculty of Arts for 1923-24 which is enclosed for reference.

The services of the advisers on the days of student registration are essential to the successful operation of these new arrangements; you are requested, therefore, kindly to comply with the following requirements:-

(1) Each adviser will undertake to look after not more than ten students who will be sent to him from the Registrar's Office in order to receive guidance in regard to the choosing of courses and filling in the necessary forms.

Subsequently these students will be expected to call on their advisers at least once a month, and it is hoped that the advisers will keep in personal touch with their advisees throughout the session.

(2) Each adviser will arrange to be available for these consultations about registration, in his own office or in specified class rooms in the Arts Building, during the following hours:-

Thursday, September 27th	(10.00 - 12.00 A.M. (3.00 - 5.00 P.M.
Friday, September 28th	(10.00 - 12.00 A.M. (3.00 - 6.00 P.M.

Each adviser is requested to fill in the enclosed memorandum for the use of the Registrar in the directing of students to their respective advisers. Kindly forward the memorandum to Dr. A. N. Shaw, Physics Building.

Any adviser who is unable to act during these periods is urgently requested to make very definite arrangements with a substitute, as it is essential that the students should be able to complete their registration without delay.

(3) The Board of Student Advisers will meet on Wednesday, September 26th, at 4 p.m. to discuss the details of procedure in regard to registration, and to plan a uniform course of action for the session.

A. N. SHAW

(for Committee of the Board of Student Advisers.)

Enclosed Memorandum for completion and return.
Extract from Arts Faculty Announcement.
Copy of letter sent to Headmasters, etc.
Sample information card.

MEMORANDUM TO THE MEMBERS OF THE BOARD OF STUDENT ADVISERS.

Kindly fill in and return this sheet to Dr. A.N.Shaw,
Physics Building.

As it is necessary to supply this information to the
Registrar and to the Dean of the Faculty of Arts at an
early date, an immediate reply would be greatly appreciated.

A.N.SHAW
(for the Committee of the Board of
Student Advisers.)

To the Committee of the Board of Student Advisers;-

On September ~~26~~²⁷ and ~~27~~²⁸ at the specified hours, I
shall be available for consultation by students in
the following room.....

.....
.....

I intend to be present at the meeting on September ~~25~~²⁶th
at 4 P.M.

Signed.....

Extract from the Announcement of the
Faculty of Arts for 1923-24, page 27.

Advisers.- A Board of First Year Student Advisers consisting for the most part of members of the staff teaching First Year subjects but including also such heads of departments and professors as are willing to act shall be appointed each year. The Board shall have an Executive Committee of four members and the Chairman of the Executive Committee shall be the Chairman of the Board. The members of the Board, the Executive Committee and the Chairman shall be appointed by the Dean.

The number of Advisers shall be large enough to preclude the possibility of any one of them having more than ten advisees.

At the end of each session a circular letter explaining the Adviser system shall be sent to the Headmasters of schools that are likely to send students to McGill. With the letter will go a card which the Headmaster and the student will fill out and return to the Registrar. The card will contain such data in regard to the student's record, inclinations and interests as will serve to guide his Adviser in the choice of subjects for which he will register. On the card the student may enter also the name of the professor whom he wishes to have as his Adviser.

The registration days for First Year students for the session 1923-24 will be Thursday and Friday September 27th and 28th. The students will come to the Registrar's Office, and then, with the card mentioned above and any other documents that may be necessary, they will be passed on to the Advisers, who will be available in adjacent rooms.

All First Year students must see their Advisers at least once a month.

The Board of Advisers shall meet once before the Midyear, and once before the Sessional Examinations and at such other times as the Chairman shall determine.

McGill University,
Montreal,
June 10th, 1923.

To The Headmaster.

Dear Sir:-

Arrangements have been made to assist students entering the Faculty of Arts of McGill University in the choice of courses.

To this end the Faculty has appointed a number of professors to act as advisers, who will be available on the registration days and, subsequently, at regular intervals. In order that the advisers may have the necessary information about the past career of each student, you are requested to have one of the enclosed blank forms filled out for each pupil who has any thought of coming to McGill, either now or later on. The University authorities wish to profit by your knowledge of the pupil's capacity and attainments and by the advice which you are in a position to give as a result of your association with him.

You are requested to return the forms at your earliest convenience after the close of the school year.

Further supplies of forms and additional information may be had on application to this office.

Specimens of the registration forms are also enclosed for your information, but these are not to be filled in at this time. It is hoped that you will, however, go over them carefully with the members of your graduating class who intend to come to the University.

The information asked for is specially needed in the case of pupils intending to enter the Faculty of Arts, but we shall be glad to have it also for every prospective student regardless of the Faculty which he proposes to enter.

Yours very truly,

Registrar.

MCGILL UNIVERSITY

INFORMATION CARD

(This card is to be completed and returned to the Registrar, McGill University, by each prospective student at least one week before coming up for registration. If possible, it should be returned either early in June or early in September.)

1. TO BE FILLED IN BY THE CANDIDATE

1. Surname
(Please write plainly or print.)
 2. Other names
 3. Home Address
 4. Place and Date of Birth
 5. Nationality
 6. Religion
 7. Schools attended (dates)
 8. Hobbies
 9. Present intention as to future vocation
- Signature of student

2. TO BE FILLED IN BY THE HEADMASTER

1. Average total standing in all subjects during the last year at school
 2. Subjects in which marked aptitude or interest has been shown
 3. What courses do you recommend the candidate to take at McGill?
 4. For what vocations do you consider that the candidate is probably best fitted?
 5. What is the candidate's athletic record?
 6. Further remarks as to character, etc.
- Signature of Headmaster

3 TO BE FILLED IN BY THE PARENT OR GUARDIAN.

With the following exceptions I endorse the above statements;

Remarks:-

Signature of Parent or Guardian

DOCKET ENDS:

May 1st, 1924.

Dr. Ira A. Mackay,
Dean, Faculty of Arts,
McGill University.

Dear Dean Mackay:-

Some questions have arisen regarding the granting of advanced standing to students coming from other colleges and universities. I should, in consequence, be glad if in each such case you would communicate with the Dean or Registrar of such other college or university in order to ascertain whether the student may properly be given the standing which he requests.

Yours faithfully,

Principal.

To all Deans

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS

OFFICE OF THE DEAN

November 13th, 1925.

Sir Arthur Currie,
Principal,
McGill University.

My dear Principal:-

I enclose a letter from Mr. G. R. Geary, K.C. of Toronto addressed to you dated the 10th instant, and a draft reply for your revision or approval.

Even if the rules of the University to which I refer in the letter were not what they are, I do not think we could overlook the casual way in which these students seem to have regarded the right to enter the University at their own convenience. Certainly if anyone were to apply for a position in a Banking House or any other business, and then left for two weeks without giving any notice of their intention to do so, they would not find the position open to them when they returned, and I do not see why the privilege of a University education should be regarded any less seriously.

Yours very truly,

Ira A. MacLay

DEAN.

IAM:GW
ENCLS.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

November 11, 1925.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I enclose a sample copy of an individual letter which I sent last week to ^{each of} the parents and guardians of the 423 students registered in the first year in this Faculty. I trust that you approve the idea of a letter of this kind. I have already received a number of very interesting and suggestive replies.

Yours very sincerely,

Eric A. Mackay
Dean

Encl.

Sample Copy.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

November 11th, 1925.

Mr. Harry Jones,
35 Main Street,
Montreal, P. Q.

Dear Sir:-

Your son, William H. Jones, has entered McGill College. The number of students in the College has grown so greatly during the last few years that it is now impossible for its officers to come to know all the students individually in any intimate, personal way. This is especially true in the first year.

If, therefore, you have any information or any ideas likely to affect your son's career in the University, I should be pleased to hear from you at any time by letter. Prof. H. Smith has been appointed your son's special adviser during the first year, and I am sure that he would also be pleased to hear from you. I need not add that this office is always open for conversations with both students and parents.

More students must learn the lesson of the eight-hour day. It is impossible for a student to succeed at McGill unless he is prepared to do at least three or four hours of serious homework each day for five days in the week throughout the session. Unless the home co-operates with the College, the College will fail. We are separating the school from the home far too widely in our present system of education.

Yours sincerely,

(590) *Ira A. MacLay*
DEAN.

IAM:GW

DOCKET STARTS:

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS
OFFICE OF THE DEAN

November 20, 1925.

Sir Arthur Currie, G.C.M.G.,
Principal, McGill University.

My dear Principal,

I enclose a letter from
G.W. Allan of Winnipeg. You probably know Mr. Allan
personally. At any rate, the letter is too good an
example of breezy western humour not to be read.
Please return the letter to me when you have finished
with it.

Yours sincerely,

Ira A. MacKay

Dean

Encl.

COPY.

Victory Building, 333 Main St.

WINNIPEG, Canada.

13th, November, 1925.

Dear Sir:-

I very much appreciate your kind letter of November 6th and I agree with everything therein contained.

My objective in sending my son, Arthur C. Allan, to McGill University was of course that he should play the game and not waste my money nor several years of his own life. He has a good head and a strong body and all I ask of him is to accord me an absolutely square deal as between his work and his play. I expect him to take advantage of all opportunities to train and develop whatever "gray matter" he has in his head, to build up a strong healthy body and a vigorous constitution in order a few years hence to face the real battle of life, and to make friends inside and outside the University to the very best of his ability. I want him to learn to be a good mixer and to be prepared to make friends in every class of life, saving only the criminal classes.

I sent my eldest boy, George William Allan, to Toronto University. I warned him against lying down on me and stated that if he did so I would quit on him. He lasted there just one year. He failed in his examinations. He spent the entire year attending pink teas and dances and he absolutely made no friends or acquaintances outside of the limited number of young men resident in his Fraternity House. As far as I can make out from the point of view of education, he didn't achieve anything more during that year than if he had been marooned on the Coast of Labrador. The University of Toronto exercised no control whatever on his actions or his life, nor did any single man on the whole personnel of the University.

The boy had first rate ability and prior to his advent at the University had been a student and a reader. If I remember rightly, he entered the University when he was 18 years of age although he had

actually matriculated when he was 15 years of age. At the end of the year I, of course, "canned" him and put him to work.

I have always felt that the fault was largely my own and that little blame attaches to the boy. Between the outbreak of the war and 1921 I was almost constantly away from home. Between 1917 and 1921 I put in five sessions at Ottawa representing South Winnipeg. The result was that my children were growing up in my absence and I was out of touch with my boys. More years ago than I like to contemplate I went to Trinity College University because my father, the late Honorable G.W.Allan, was then Chancellor of the University. I probably would have made a better stab at it if I had sent my eldest boy to Trinity.

When it came to dealing with the second boy, I sent him to the Royal Military College at Kingston for a year and we then agreed that he should go on to McGill University. I was largely constrained to this action by the feeling that the officers of McGill University were likely to have real contact and a real grip upon the students and that the number of students was not too great to make this possible. It was the absence of this contact at Toronto University which made a profound impression upon me as a result of the whole futile year spent at that University by my eldest son. I thought that McGill University with a smaller number of students would be able to round them up, to control them, and to keep in real touch with them. So far as Toronto University was concerned I don't believe any of the officers knew more than a Corporal's Guard of the students from a load of hay.

I know how absolutely impossible it is for me to keep track of how my son trots at McGill College. I have to trust him to play the game and if at any time I ascertain that he has gone bad on my hands, his University course will come abruptly to an end and he will have to go to work. I haven't the slightest intention of putting my money on a dead horse. If I thought for one moment that Arthur C. Allan was not prepared to put in an eight hour day at his actual work, I would feel that he was wasting his time and my money in remaining at McGill College. I entirely agree that at least three or four hours of serious home-work each day for five days in the week throughout the session should be put in by him and if he fails in doing this and his failure came to my knowledge, my judgment would be that he had better leave McGill College and go to work.

As regards the home cooperating with the College, it's a far call between Winnipeg and Montreal. It is difficult for father in the home in Winnipeg to diagnose so far as his son's work at McGill College in Montreal whether or not there is something dead under the house. Rightly or wrongly, I told my son Arthur C. Allan that his life is his own and his career is in his own hands and that I have to trust him so long as I am educating him to play the game like a white man and to accord his father a square deal and that by doing so to the greatest possible extent his health, his happiness and his career will be advanced. With a father in Winnipeg and a son in Montreal, it is practically impossible that the father can maintain real contact with the son. I cannot tell what he is doing or how he is getting on save by a sense of hunch, and practically any boy can "buffalo" his father if he sees fit.

When my son left for McGill College towards the end of September he agreed with me that he would write me at short intervals so as to keep me in touch with his work, his play and all his activities and I agreed that I would write to him also at short intervals as I would be keenly interested in his letters and at the same time I would keep him in touch with all family news here and with happenings in his own home town. As a matter of fact he hasn't written to me for over a month. I don't know his present address and I don't know what Fraternity he has joined, nor whether he is living in a Fraternity House or not. In this failure to live up to his agreement to write frequently to his father, I have no hesitation in saying that he has behaved like a young skunk.

I note that Professor R.R. Thompson has been appointed my son's special adviser during the first year and that you feel he would be pleased to hear from me. As this letter contains about the only information or ideas like y to affect my son's career in the University and feeling sure that you would have no objection to my doing so, I am sending Professor R.R. Thompson a copy of your letter to me and my reply and I am also sending a copy of your letter and my reply to my son. I have a sort of feeling that when he receives same he will know your views and mine.

Thanking you again for your kind letter,

With kind regards, believe me to remain,
Yours very sincerely,

G.W.ALLAN

Ira A. Mackay, Esq.,

McGill Univ

DOCKET ENDS:

DOCKET STARTS:

Written to concerns
Chairs in English Classics
History

EWING, SIR (JAMES) ALFRED, K.C.B., cr. 1911; C.B., 1907; M.A., Hon. LL.D. (Edin. St. Andrews), Hon. D.Sc. (Durham), F.R.S., M. Inst. C.E., Principal and Vice-Chancellor of the University of Edinburgh since 1916; Hon. Fellow of King's College, Cambridge; b. Dundee, 27th Mar. 1855; 3rd s. of late Rev. James Ewing; m. 1st 1879, Anne (d. 1909), d. of late T.B. Washington, Claymont, West Virginia; one s. one d.; 2nd, 1911, Ellen Lina, d. of late Dr. J. Hopkinson, F.R.S.; one s. Educ.: High School, Dundee; University of Edinburgh. Engaged in Engineering work till 1878; was Professor of Mechanical Engineering at the Imperial University, Tokyo, Japan; 1878-83; Prof. of Engineering at Univ. College, Dundee, 1883-90; Professor of Mechanism and Applied Mechanics in the Univ. of Camb. 1890-1903; Director of Naval Education, 1903-16; Member of Explosives Committee, 1903-6; Member of Ordnance Research Board, 1906-8; awarded Royal Medal for Researches in Magnetism, 1895; Rede Lecturer, Camb., 1904. Publications: papers on scientific subjects, especially on magnetism and the physics of metals, in Transactions of the Royal Society and elsewhere; Treatise on Earthquake measurement, 1883; Magnetic Induction in Iron and other Metals, 1891; The Steam Engine and other Heat Engines, 1894; The Strength of Materials, 1899; The Mechanical Production of Cold, 1908. Recreations: walking and mountaineering. Address: 16 Moray Place, Edinburgh. Clubs: Athanaeum; University, Edinburgh.

STRUTHERS, SIR JOHN, K.C.B., cr. 1910; C.B. 1902; Secretary Scotch Education Department since 1904; b. 1857; s. of Robert Struthers, Oban; m. 1912, Gertrude, d. of Julian Hill of Dean's Yard, Westminster. Educ.: Glasgow and Oxford Universities; 1st class hon. Lit. Hum. Oxford, 1885. Inspector of Schools, Scotland 1886-98; Assistant then Principal Assistant Secretary Scotch Education Department 1898-1904; LL.D. Aberdeen, 1905; Member of Royal Commission Manual and Practical Instruction (Ireland), 1898; Committee on Physical Deterioration, 1904; Committee Local and Imperial Taxation, 1912; Joint Board of Insurance Commissioners, 1912. Address: 31 Sloane Gardens, S.W. Clubs: Athenaeum, Savile, Caledonian; Northern Edinburgh.

MACALISTER, SIR DONALD, K#C.B., cr.1908;
M.D., M.A., Cambridge; B.Sc. London; F.R.S.
Ed., F.R.C.P., F.R.G.S., F.R.S. Med., J.P.;
Hon. D.C.L. Durham, 1905; Hon. LL.D. Montreal,
Toronto, and Aberdeen, 1906; Glasgow, 1907;
St. Andrews, 1908; Liverpool, 1909; Belfast, 1913;
Hon. D.Phil. Athens, 1912; Hon. D.Sc. Bristol,
1912; Principal and Vice-Chancellor Glasgow
University since 1907; Fellow of St. John's
College, Cambridge; late Senior Tutor and
Linacre Lecturer of Physic; Consulting
Physician to Addenbrooke's Hospital, Cambridge;
President, General Medical Council

April
Twenty-eighth
1920.

Sir Alfred Ewing, K.C.B., LL.D., F.R.S.,
Vice-Chancellor, University of Edinburgh,
Edinburgh, Scotland.

Dear Sir:-

The Molson Professorship of English Language and Literature has just fallen vacant through the resignation of Dr. Charles E. Moyses,

I am taking the liberty of writing to ask whether you will be good enough to assist us by recommending a suitable person to succeed Dr. Moyses in this Chair. The gentleman who is appointed would hold the position of head of the Department of English Language and Literature, having a Professor, Assistant Professor, an Associate Professor, and probably one or more Tutors under him in this Department.

We desire, if possible, to appoint a comparatively young man, but he must be a man of personality and who is, not only a productive scholar, but an inspiring teacher. He must also be a gentleman who can adapt himself to the conditions of a new country. The salary is \$5,000 per annum, but as we are looking forward to a general increase in the salaries of the members of our staff, it is expected that the salary above mentioned may be increased in the near future.

The Chairs of History and Classics are also vacant in this University, and we shall be glad to receive any suggestions with reference to suitable persons who might be appointed to these Professorships, which, in each case, would also carry the Headship of the Department. The requirements of these two last mentioned Chairs are identical with those mentioned in connection with the Chair of English Literature and Language. Dr. Charles C. Colby, who is one of our Professors in History, is now in Great Britain making inquiries with reference to persons who might be appointed

Sir Alfred Ewing,

- 2 -

to the vacant Chair in History, and he may have already written to you in this connection.

Should any of the gentlemen whom you recommend for appointment to any of these Professorships possess distinct ability for organization and administration, the Board of Governors might consider his appointment to the Deanship of the Faculty of Arts, a position which he might combine with the Professorship. Such a man, however, must be one of outstanding personality. In case of appointment to this double position, the salary would be increased by the sum of \$1,000 to \$1,500.

I remain, dear Sir,

Yours very sincerely,

Acting Principal.

Also:

Sir John Struthers, K.C.B.,
Sec'y Scotch Education Dept.,
31 Sloane Gardens,
London, S.W., England.

Sir Donald Macallister, K.C.B., D.C.L., F.R.S.,
Vice-Chancellor Glasgow University,
Glasgow, Scotland.



8th June, 1920.

Dear Sir,

I brought your letter of April 28th under the notice of Professor Grierson, the Professor of English Language and Literature in this University, and I have now received from him the enclosed letter which I send on for your information. I do not myself know Principal Robertson whom he recommends for appointment, but I have great confidence in the soundness of Professor Grierson's judgment in such a matter.

Yours faithfully,

J. A. Cairns,

Principal and Vice-Chancellor.

Frank D. Adams, Esq.,
Acting Principal,
McGill University,
M o n t r e a l.



10th June, 1920.

Dear Sir,

Adverting to your letter of the 29th of April last, I should like to recommend for your consideration the name of the Reverend W. G. Robertson in addition to that of Mr. C. L. Wrenn, particulars regarding whom I sent you on the 2nd instant. Copies of Mr. Robertson's testimonials are enclosed herewith.

Yours sincerely,

J. M. H. H.

Acting Principal F. S. Adams.

PRINCIPAL LECTURESHIP IN ENGLISH.

THREE TESTIMONIALS.

I.

*From Sir ALFRED HOPKINSON, K.C., LL.D., late Principal of
the University of Manchester.*

14 CAMPDEN HILL SQUARE,
LONDON, W., May 7th, 1919.

I had the pleasure of making Mr W. G. ROBERTSON'S acquaintance when at Ahmedabad in 1913-14, and had the opportunity of seeing something of the very important and useful work he was carrying on there. In addition to the general management of the Gujarat College, which was developing rapidly under his direction, he took the duties of Professor of English Literature. The subject is one to which great importance is attached in the courses for the Degrees of the Bombay University. The classes are often very large and require from the teacher the faculty of arousing interest and stimulating thought. I have not heard Mr Robertson lecture, but I could know from personal inspection of the College in Gujarat that the cause of higher education in India has been greatly promoted by the earnestness and energy and skill which he devoted to it. I believe, too, that experience of the kind which Mr Robertson had in India would be very valuable in dealing with educational work in this country.

(Signed) ALFRED HOPKINSON, K.C., LL.D.,
Late Vice-Chancellor of the University of Manchester.

From Professor H. J. C. GRIERSON, LL.D., Edinburgh.

Mr WILLIAM G. ROBERTSON is a man for whose character and ability I have the highest respect. When I first came from Oxford to Aberdeen he was finishing his Arts course, and I examined him for the Seafield Gold Medal in English. The range of his reading was even then unusually wide. I have only once since had a candidate who showed anything like the same extent of reading and independence of judgment. Mr Robertson afterwards acted as my assistant for one year. He discharged the work with great efficiency, and I enjoyed the opportunities our intercourse afforded for the discussion of literary and other questions. Mr Robertson shortly afterwards completed his training at the Free Church College; and has since had nine years' experience of teaching in India.

I know no one better qualified to teach literature and philosophy, or to organise and direct the work of an educational institution. Mr Robertson has inherited organising and educational ability. He has always been a zealous student of literature and philosophy. He has had that experience of teaching, and teaching in India, of which nothing can supply the want. While a student he is also quite a man of the world, of high character and genial manner. I feel sure that he would identify himself with the welfare of any institution committed to his charge, and that under him it could not fail to retain and to enhance its prestige.

(Signed) H. J. C. GRIERSON, M.A. (ABERD.), B.A. (OXON.).
*Chalmers Professor of English Literature,
 University of Aberdeen.*

November 5th, 1907.

ADDENDUM.

I have in recent years corresponded from time to time with Principal Robertson, and he has sent to me articles by himself contributed to his College magazine on literary subjects, *e.g.*, Walpole's Letters, Richardson's Novels, etc. These articles seemed to me excellent, showing not only an exhaustive knowledge of the subject but great powers of exposition to an audience which needed special consideration. There is no doubt in my mind that Principal Robertson would place the teaching of literature on a high level; and his experience of different and difficult types of students would make his views on Methods interesting and valuable.

(Signed) H. J. C. GRIERSON, LL.D.,
The University of Edinburgh.

May 16th, 1919.

*From the Rev. R. SCOTT, D.D., recently Dean in the Faculty
of Arts of the Bombay University.*

EDINBURGH, 5th June 1919.

The Rev. W. G. ROBERTSON, M.A., B.D., is a son of the late Rev. Professor Robertson, D.D., of Aberdeen, and received his education in Arts at the Grammar School and University of that city, gradually becoming intimate with its whole collegiate system. At the University he won distinction in Logic, Moral Philosophy, and Natural Science, but especially in English, in which he was Gold Medallist, while he also won the prizes for special Essays. After graduation he acted as Assistant to the Professor of English; at the same time prosecuting theological study, in which department he obtained the B.D. with Honours.

Since his first arrival in India I have been well acquainted with Mr Robertson and his work. I was at once impressed by his mental and bodily vigour, his clearness of thought and expression, his extensive knowledge and his devotion to duty. For now ten or eleven years he has been Principal of the Gujarat College which, under him, has become the largest Government Arts College in Western India. Many-sided progress has been singularly rapid. The number of students has increased from about 150 to about 600, and there has been a corresponding increase in the College staff and in the number of subjects taught. The new buildings include, besides an additional large class-room for English, a magnificent science wing, an excellent library, a large public hall, and an extensive system of hostels. These extensions have been provided for and carried out under the stimulus and active oversight of Mr Robertson. Last September, as representative of the Bombay University, I visited and saw the entire Institution, and was struck with admiration of the amount of work which Mr Robertson had been able to accomplish.

Principal Robertson is a strong personality, energetic in character, scholarly in method, lucid and attractive in literary style, hard-working and conscientious in the discharge of duty, an experienced teacher and examiner, and one who is sure to make his influence felt wherever he is. He has wide acquaintance with types of men, with books and the criticism of books, and with details of administration. English Literature is his special subject, which he has been studying and teaching since his graduation; and he is familiar alike with the course of historical development from the fourteenth century onwards, and with the contents of the works of the greater authors. Often, too, articles from his pen, or public lectures, have revealed an acquaintance with secondary writers and unfamiliar by-paths. In my opinion he is well-fitted to excel as a teacher, trainer and guide of such as intend to become teachers.

(Signed) R. SCOTT.

From Sir Valentine Chirol.

34 Carlyle Square,
Chelsea, S.W.
25.5.19.

I was fortunate enough to make Dr. Robertson's acquaintance a good many years ago ^{in India} when I was making a study of our Indian system of education, and I spent some days with him at the Gujarat College in Ahmedabad of which he was already the Principal. As far as I could judge from the work done by the students, with many of whom I got into close personal contact, Dr. Robertson's methods as a teacher of English produced excellent results; whilst his personal influence as head of the College was clearly very considerable and has I am sure operated as the chief factor in troubling the numbers during the ten years or so that he has been there and in making it one of the most successful centres of Western education in India. As in the case of so many other European masters and professors the measure of his fine influence on his pupils is also the measure of the hatred he has incurred from Indian political extremists who are at bottom fundamentally hostile to all that Western education stands for, and are bent upon undermining the position of all those who are most successful in shaping to it the mind and character of Indian youths.

I feel confident that Dr. Robertson would bring the same valuable qualities to bear upon any educational work he might be given in this country.

(Signed)

Valentine Chirol.

From Dr. Michael Macmillan, Lectures on English Literature
in the Birmingham University.

The University,
Edmund Street,
Birmingham,
April 30, 1919.

I first knew Mr. Rev. W. S. Robertson when he came to India as a Professor to the Free Church Missionary College. At a public lecture he gave he impressed me as being an extremely able man with keen appreciation of literature and remarkable power of marshalling in lucid order the facts which formed the subject of his lecture. He afterwards joined the Government Educational Department, and the Gujarat College, of which he became Principal, thrrove under his administration.

(Signed)

M. Macmillan
Late Principal of Elphinstone College,
Bombay.

From Lord Sydenham G.C.S.I., G.C.I.E., G.C.M.S., G.B.E. &c,
formerly Governor of Bombay.

101 Onslow Square, S.W.
21. 5. 19.

I knew Principal Robertson, and the effect of sending him to Ahmedabad was most marked. In a short time the College very largely increased in students. I think that he proved extremely successful, and I am very glad to testify to his competence and ability.

(Signed)

Sydenham.

12 Report - Jence

June. 1920

Dear Principd,

I return the McGill Letter. I have no Escribunt candidates to suggest though I have made some inquiry.

I would venture to suggest for consideration the Reverend Principd W. S. Robertson of Gijerd College, Almeda et al

is at present in this country.
He is perhaps a little older
than is looked for but he is
a very able English scholar - he
is just bringing out a volume
of essays - & has had great
administrative experience.

He is an Abernethian, the son
of a distinguished educationist,
was his assistant for some
years & would be of any value.

well worth consideration.

The work is literature like
would do admirably & would
be a very capable organizer
of studies. His present
address is

438 Main Street

Abersar.

He would send testimonials
if asked. Mention I believe
to a tree which I have

Love since last year when
he thought first of trying to
leave India.

Yours very truly
H. J. C. Grierson.

OXFORD,

6th July, 1917.

I have much pleasure in giving expression to the very favourable opinion which I have formed of Mr. Wrenn from what I have seen of himself and his work during the last year of his studies here. In addition to his work in English literature, to the success of which his place in the honours list of the English School is sufficient testimony, Mr. Wrenn has given serious study to the older stages of the language, and in that respect is certainly better qualified than some who may have attained, equally, distinction in knowledge of the literature. Mr. Wrenn took part in a number of special meetings for the study of Anglo-Saxon poetry, and showed both careful study of the language and appreciation of the literary value of the texts. Altogether I have every reason to believe that Mr. Wrenn would prove himself a teacher whose instruction in English would be linguistically sound and at the same time interesting to his pupils.

"W. A. CRAIGIE",

Rawlinson and Bosworth
Professor of Anglo-Saxon.

UNIVERSITY OF OXFORD

ENGLISH SCHOOL,

40 Broad Street,

6th July, 1917.

Mr. C. L. Wrenn, Barker Exhibitioner of Queen's College, Oxford, has been my private pupil during the whole three years of his preparation for the Final Honour School of English Language and Literature, in which he has just been awarded a place in the First Class of the Honours List.

During this period, from Easter Term, 1914, to July, 1917, I have naturally seen a great deal of him and of his work. He has impressed me throughout as a hard worker and a particularly able student, and latterly as having a real command and knowledge of his subject, as well as an enthusiasm for it which augurs well for his success in the teaching profession. For his character I have the utmost respect, and I can cordially recommend his candidature for any educational post requiring good general ability and first-class attainments in his own subject.

"F. H. B. BRETT SMITH",

M.A.; Lecturing and Tutoring
under the Board of English Studies
of the University of Oxford.

QUEEN'S COLLEGE,
OXFORD,

July 2, 1917.

Mr. C. L. Wrenn was elected to the Barker Exhibition, and came into residence in October, 1913. I cannot speak too highly of his character and industry. His victory in the struggle against defective eyesight has been crowned by a First Class in the School of English Language and Literature, in which the power of reading widely is an essential factor. In addition to his knowledge of English Literature he is, I believe, a good French scholar and has made a study of Russian. His ambitions are keen and high, his views original and independent. He has much power of expression, is eager to teach, and ought to prove an excellent lecturer.

E. ARMSTRONG,
Pro-Provost.

OXFORD,
July, 1917.

Mr. C. L. Wrenn took one of the best degrees that have been taken since there was a School of English in Oxford. He is a man of unusual ability. His Examiners were impressed by his knowledge, which is all scholarly, and by his instinct for going straight to the point. I am sure that a mind as acute and sane as his cannot fail to be valuable in any employment that it finds. Quick intelligence, wide sympathy, exact knowledge - these things he has, and I am glad to testify to them.

"W. A. RALEIGH".
Professor of English Literature, Oxford.

UNIVERSITY OF OXFORD,
Department of Modern Languages,
119, Banbury Road,
OXFORD.

July 19, 1917.

Dear Professor,

If you should happen to have a vacancy for a Lecturer in English Language and Literature, at a modest stipend, I can strongly recommend Mr. C. L. Wrenn to your serious consideration. He is undoubtedly the ablest man I have had to do with for many years. He has just obtained a First Class in the Final Honour School of English Language and Literature, in which he obtained an *a* *ord* + on each of the ten papers. From what I have seen of his work in Lectures and Classes, I believe he would make an excellent teacher of the subject. As you will see from the testimonial from the Pro-Provost of Queen's College, he has defective eyesight, but otherwise he is a strong and vigorous young man.

I enclose herewith testimonials from some of his teachers at Oxford, which will give you some idea of what they think of his abilities. His address is :-

C. L. Wrenn,
Donard,
Westville Road, Thames Ditton, Surrey.

I shall be very pleased to answer any enquiries about him.

Yours sincerely,

"J. WRIGHT".

6, South Bailey,
Durham.

March 27th, 1919.

Mr. C. L. Wrenn gained a First Class in the Final English School at Oxford, and since 1917 has been Lecturer in English in the University of Durham. It gives me great pleasure to recommend him for promotion. He is zealous, enthusiastic, a hard worker and a good teacher. He has worked here both with Honour and Pass candidates, and his lectures have been on Old and Middle English as well as on the literature of later periods. I shall be glad to give any further information which is in my power.

"H. ELLERSHAW", M.A.

Professor of English in the University
of Durham, and late Fellow of the
University.

*Acknowledged this
on June 16/20 -
F.D.A.*



2nd June, 1920.

Dear Sir,

With reference to your letter of 29th April last, so far as I have been able to make enquiries, I recommend for your consideration the name of Mr. C. L. Wrenn as a young man of promise who seems to have the qualifications sought for. Copies of his testimonials are enclosed herewith.

I understand that Professor Colby, who has been in this country for some time, has now returned to Canada and as I have not heard from him I presume he is satisfied with the enquiries he has made as to suitable persons for appointment to the vacant Chair of History, and no doubt to the vacant Chair of Classics also.

Yours sincerely,

J. M. Thors

Acting Principal Frank S. Adams.

DOCKET ENDS:

To be brought to notice about April 10

McGILL UNIVERSITY

MONTREAL.

Arts general

FACULTY OF ARTS.
OFFICE OF THE DEAN.

65

February 23rd, 1921.

Sir Arthur Currie,
Principal,
McGill University.

Dear Mr. Principal,

The following report as to the conduct of examinations in the Arts Faculty will give you an idea of the machinery and requirements.

The Mid-Year Examinations began on Tuesday, Jan. 18th, and lasted (morning 3 hours and afternoon 3 hours each day) till Saturday, Jan. 22nd.

The Dean's Office and the Head Invigilator.

✓

Lists of candidates for all examinations had to be sent into the office by the Staff about a week beforehand. The Professors and Lecturers are responsible for the correctness of these lists. After these returns have come in a considerable amount of time-table work has to be done to avoid any possibility of a student being called on to take two papers at the same time. The Head Invigilator and the office share in this part of the work.

The maximum number of men students examined at one time was 267. To accommodate these the main reliance was placed on the Molson Hall. This room was vacated by the Physical Education Department on Thursday evening, allowing Friday to Monday for necessary arrangements to be made in respect to seating. Previously blue prints of the seating plan had been made. After the Molson Hall became available 214 desks were placed in the room according to the plan, and numbered. Proper gangways for invigilators had to be provided, the seats numbered and rows lettered. In the meanwhile a list of invigilators was sent out telling each man when and where he was to superintend his allotted examinations.

These invigilators are drawn from the junior staff, i.e., from Professors not on the Faculty, Lecturers and Demonstrators. The duty of these men is to be present throughout the examination allotted to them, see that there is no copying and so forth.

Though the Molson Hall will hold 214, only 107 men taking one and the same paper can be seated in it, if copying is to be guarded against. To fill the Molson Hall and prevent too much overflow into other rooms, it is necessary to examine carefully the lists of all the classes taking examinations at any one time and arrange so that the Molson Hall shall be well filled. It is the aim of the Chief Invigilator to place in one room all the men taking one and the same paper.

The Chief Invigilator has to prepare seating lists in duplicate for each examination, one copy being retained by the Chief Invigilator and the other placed on the notice board. With such a list it is possible to ascertain absences immediately.

For the carrying out of such a plan the Chief Invigilator should be informed, well in advance, of every examination proposed to be held. On the whole the Staff provided this information, but a few small classes turned up without any previous warning having been given to the office.

The lists of names handed in by the Professors were not as accurate as they should have been; luckily the seating arrangements had been made sufficiently elastic to meet these demands.

The duties of the Chief Invigilator in the examinations period (e.g. Jan. 18 to 22) are (1) to get the papers from Dr. Nicholson, (2) to hand over papers to the persons conducting examinations in rooms other than the Molson Hall, (3) to help in the distribution of papers in the Molson Hall, (4) to mark (after half an hour has elapsed) the attendances and take signed copies of the examination papers, with any necessary corrections marked on them, to the Registrar's office. The Chief Invigilator is supposed to be on hand during the first half hour and the last half hour of each examination, morning and afternoon. He is not supposed to be responsible directly for watching against copying. At the end of each examination his duty is to superintend the giving up of the papers, to count, seal and address these papers to the examiners concerned.

His duties require him also to go several times to the Royal Victoria College.

Other Invigilators.

There are two in the Molson Hall, one in each of the other rooms. By rights there should be one to every 75 students, according to some old regulations of Corporation. This has not been strictly adhered to in the case of the Molson Hall (200 students, 2 invigilators).

Each invigilator is required to turn up 5 minutes before the paper starts, to give out the papers and to spend his whole time of duty in actively invigilating.

There are a few details that may be mentioned. There are 5 colours for examination books, separate ones for each day of the Mid-Year Examinations.

The Registrar's office is responsible for getting papers set, printed etc., and for keeping the printed copies in a safe till required by the Chief Invigilator.

It is important that any extra requirements, such as (1) Graph Paper, (2) Accounting Paper, (3) Logarithmic Tables, (4) Copies of English, Foreign, or Classical Texts etc., should be in the Molson Hall before the examination starts. An examiner who sets a paper and requires these extra things is required to inform the office and the Chief Invigilator what extra things are wanted and when.

The Janitor provides ink, books, blotting-paper, pens. He prepares bundles of papers ready for inspection by the Chief Invigilator. He and his staff clean away all debris between examinations and put out the writing books for the next examination. The Janitor has also much work to do in connection with collecting the proper number of desks, and on the whole he had a most strenuous week last January.

• The number of candidates that we shall have to accommodate at one time next April appears to be about 388, as contrasted with 267 in January.

The room accommodation is inadequate for such a number. It appears as if the Union Hall would have to be used in addition to the Molson Hall. This is a matter for the East Wing.

Returning to the duties of the Chief Invigilator, it is most desirable that his attention should not be distracted by having to invigilate actively. As a matter of fact, Mr. Matthews had to do a great deal of this sort of work.

The present scheme of unpaid invigilators from the staff works reasonably well, but one or two of the men that have to be called upon are not fully up to their work. For a number of years past the Faculty of Arts has played with the idea of paid invigilators. The cost would not be great, but no decision has ever been come to.

Yours very truly,

James Harkness

Acting Dean

P.S. We provide invigilators for the R.V.C., but have no other responsibilities there.

Strictly we are not responsible for what I have called Extra Requirements; e.g. the Accounting Paper was sent to the Exam-room by Dr. Nicholson, under the directions (I suppose) of Mr. Sugars.