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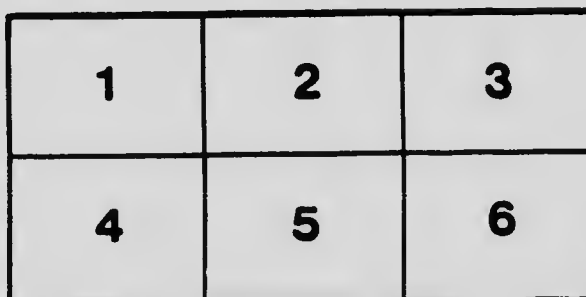
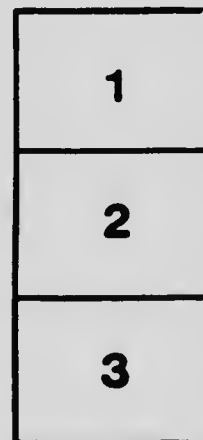
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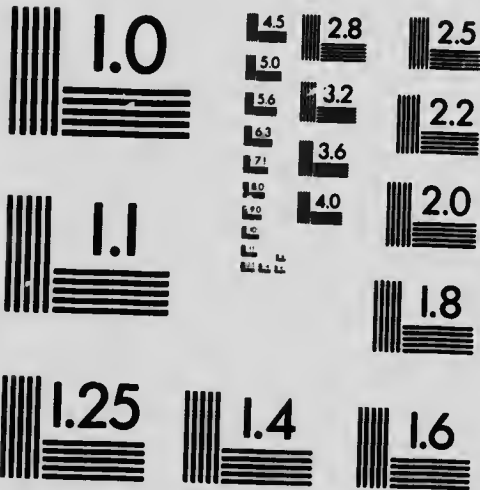
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**Constitution and Rules of
the Fraser Valley Milk
Producers' Association**



**HEAD OFFICE
VANCOUVER, B.C.**

**"AGRICULTURAL ASSOCIATIONS ACT, 1911"—
PART II.**

(B. C. Statutes, 1911, c. 2, Sec. 36.)

CERTIFICATE OF INCORPORATION.

WHEREAS, there has been filed in the office of the Minister of Finance and Agriculture a Declaration of Association, numbered 87, subscribed by not less than twenty-five persons who are desirous of forming themselves into an Association under the provisions of the above Act;

AND WHEREAS, the requirements of the said Act have been duly complied with.

I DO HEREBY CERTIFY that on and after the date of this certificate the persons whose names are subscribed to the said Declaration of Association, numbered 30, together with such other persons as may from time to time become members of the Association, shall be a body corporate by the name of the FRASER VALLEY MILK PRODUCERS' ASSOCIATION with all the powers conferred by law in that behalf.

The portion of the Province of British Columbia in which the Association proposes to do business is the Fraser River Valley, west of Yale, and including the City of Vancouver, B. C.

The place where the Head Office of the Association is situate is Vancouver, B. C.

The Association is incorporated under Part II. of the above Act.

The amount of the capital of the Association is \$250,000, divided into 25,000 shares of the par value of \$10.00 each.

The liability of each shareholder is limited to the amount unpaid on the shares held or subscribed for by such shareholders.

DATED at the City of Victoria in the Province of British Columbia, this Eighteenth day of June, A.D. 1913.

PRICE ELLISON,
Minister of Finance and Agriculture.

CONSTITUTION
OF THE
FRASER VALLEY
MILK PRODUCERS' ASSOCIATION

WHEREAS, the Milk Producers of the Fraser River Valley who are selling whole milk and sweet cream in the cities of New Westminster and Vancouver are operating their dairy business at no profit and in many cases at a distinct loss;

AND WHEREAS, it appears the consumer is paying a reasonable price for a good article, though not always getting what he pays for;

AND WHEREAS, the producers are not receiving as much for their dairy products at the farm as farmers receive in many places where lands, labor and feeds are not so expensive as in this section of the country;

AND WHEREAS, the economic waste in passing the milk and cream from producer to consumer is believed to be the direct cause of the present losses to producers;

BE IT THEREFORE RESOLVED that we form an Association with sufficient capital to sell our milk and cream through our own institutions for mutual advantage and not for profit, and hereby adopt the following articles of incorporation, to-wit:

ARTICLE I.

The name of this Association shall be the FRASER

VALLEY MILK PRODUCERS ASSOCIATION, and its Head Office shall be in the City of Vancouver, British Columbia.

ARTICLE II.

The purposes for which this Association is formed are to organize an Association into which all dairymen may enter who are selling milk and cream in the cities of New Westminster and Vancouver; to establish a system of furnishing pure milk and cream to consumers; to correct economic wastes in delivering same from producers to consumers, and to furnish dairy feeds at cost to its members.

To enable this corporation to carry out the purposes for which it is organized it shall have this power:

- (1) To act as the agent or representative of any member in marketing any or all of his dairy products.
- (2) To buy, rent, lease and acquire such real estate and personal property as may be necessary to carry on the business of the Association and to sell, lease, mortgage, re-lease, manage and control the same.
- (3) To borrow money and secure payment of same by bond, mortgage, hypothecation or pledge, real or personal, upon any property belonging to the Association, and to buy stock or an interest in any established milk corporation or lease one or more of the same.
- (4) To make and enter into contracts with its members or other persons deemed necessary by the Board of Directors to meet and discharge its obligations to promote the lawful purposes of its creation and to do any and all acts and things necessary to carry out the purposes for which this Association is formed which it may be authorized by law to do.

ARTICLE III.

This Corporation shall have an authorized capital of \$250,000.00, and the same shall be sold to producers who reside within the Fraser Valley. The stock shall be divided into twenty-five thousand shares of ten dollars each, and no member shall own more than fifty shares at one time.

The liability of shareholders shall be limited to the amount of his share or shares subscribed for and any shareholder having fully paid up the amount of his said shares shall be absolved from all further liability.

ARTICLE IV.

For all services rendered and all supplies furnished the members shall be charged therefor only such amounts as shall be necessary to pay the expenses of running the business of the corporation, including interest on paid-up capital at the rate of six per cent. per annum fixed charges, and such amounts as may be deemed advisable to set aside to establish a surplus fund.

ARTICLE V.

This Association shall exist for a period of twenty-five years.

ARTICLE VI.

The number of Directors of this Corporation shall be five, but this number may be increased at such times and in such manner as may be provided by the by-laws of this Corporation. The names of the Directors who shall manage this Association until their successors are elected and qualified are: John Oliver, Delta, B. C.; C. E. Eckert and E. D. Barrow, both of Chilliwack, B. C.; J. W. E. Berry, of Langley Prairie, B. C. and W. J. Park, of Pitt Meadows, B. C.

R U L E S
OF THE
FRASER VALLEY
MILK PRODUCERS' ASSOCIATION

P R E L I M I N A R Y .

1. In these rules, unless the context otherwise requires, words importing the singular include the plural, and vice versa, and words importing the masculine gender include females, and words importing persons include corporations.

"Act" means the "Co-operative Associations Act;" and "call," "director," "extraordinary resolution," memorandum," "officer," and "rules" have the meanings respectively assigned to them by the Act.

M E M B E R S H I P .

2. Any person over the age of sixteen years may be admitted to membership, providing that he is a resident of the Fraser Valley, west of Yale, a producer of milk, and a subscriber for at least ten shares of the capital stock, and executes an agreement covering the sale of all milk and/or cream through the Association. The application shall be made in writing to the directors, who may refuse or postpone it. No member may hold less than ten, or more than three hundred, shares in the Association.

3. A member may withdraw from the Association with the consent of the directors if he cease to produce

in the territory covered by it, and shall be entitled, on surrender of his certificate, to a refund of the amount paid up on his shares; but the directors may withhold such refund for a period not exceeding six months from the date of application for withdrawal. The directors may also consent to a withdrawal in any other case where it seems just and equitable.

4. A member may only transfer his shares with the approval of the directors, but they may refuse to assent to a transfer of any share not fully paid up on which the Association has a lien.

5. If a member die or become insane or bankrupt, or make an assignment for the benefit of creditors, the directors may either register the person entitled to his shares as a member or redeem the shares by paying to the party entitled thereto the amount paid up on the shares.

SHARES.

6. All shares in the Association shall be paid for in full in cash, and no part of the funds of the Association shall be employed in loans upon the security of its shares.

7. The directors may from time to time make calls upon the members in respect of any moneys unpaid on their shares, and a call shall be deemed to have been made at the time when the resolution of the directors authorizing the call was passed.

8. If a call is not paid before or on the day appointed for payment thereof, the person from whom the call is due shall pay interest thereon at the rate of eight per cent. per annum from the day appointed for the payment thereof to the time of the actual payment, but the directors shall be at liberty to waive payment of that interest wholly or in part.

9. No member shall receive any dividend or interest on his shares, except in proportion to the amount paid up thereon.

10. Every person whose name is entered in the register of members shall without payment be entitled to a certificate under the seal of the Association, specifying the shares held by him and the amount paid up thereon. No shares shall be issued jointly.

LIEN.

The Association shall have a lien on a member's shares for a debt due to it by him, and such lien shall extend to any dividend or interest credited to him in respect of such shares.

FORFEITURE OF SHARES.

12. If a member fails to pay any call on the day appointed for the payment thereof, the directors may at any time thereafter serve a notice on him requiring payment within fourteen days from the date of the notice of so much of the call as is unpaid, together with any interest which may have accrued.

13. If the requirements of any such notice as aforesaid are not complied with, any share in respect of which the notice has been given may at any time thereafter, before the payment required by the notice has been made, be forfeited by a resolution of the directors to that effect.

14. A forfeited share may be sold or otherwise disposed of on such terms and in such manner as the directors think fit, and at any time before a sale or disposition the forfeiture may be cancelled on such terms as the directors think fit.

15. A person whose shares have been forfeited shall cease to be a member in respect of the forfeited shares, but shall, notwithstanding, remain liable to the Association for all moneys which at the date of forfeiture were presently payable by him to the Association in respect of the shares, but his liability shall cease if

and when the Association receives payment in full of the nominal amount of the shares.

TRANSFER OF SHARES.

16. The instrument of transfer of any shares in the Association shall be executed both by the transferor and transferee, and the transferor shall be deemed to remain a holder of the shares until the name of the transferee is entered in the register of members in respect thereof.

17. Shares in the Association shall be transferred in the following form, or in any usual or common form approved by the directors:

I, A. B., of _____, in consideration of the sum of \$ _____ paid to me by C. D., of _____ (hereinafter called the "transferee"), do hereby transfer to the transferee _____ share(s) in the (name of Association), to hold unto the transferee, his executors, administrators and assigns, subject to the several conditions on which I held the same at the time of the execution hereof; and I, the transferee, hereby agree to take the said share(s) subject to the conditions aforesaid.

As witness our hands the _____ day of _____, 19 ____ .
(Signature of witness).

(Signatures of A. B. and C. D.)

18. The instrument of transfer must be accompanied by the certificate of the shares to which it relates.

GENERAL MEETING.

19. A general meeting shall be held once in every year between the dates of January 1 and March 31 at such hour and place as may be prescribed by the Association in general meeting, or, in default, be determined by the directors.

20 If the preceding general meeting or the directors

so resolve, a semi-annual general meeting shall be held in the month of July to consider the financial position and progress of the Association, the acts of the directors, and such other business as may be brought before the meeting.

21. The directors may, whenever they think fit, and shall, upon a written requisition signed by not less than five per cent. of the members, call a special general meeting. A requisition shall set forth the object of the meeting and be deposited at the registered office. If the directors do not within seven days after the deposit of the requisition call the meeting, the requisitionists may themselves convene a meeting.

22. Fourteen days' notice at the least of every general meeting, specifying the place, the day, and the hour of meeting, and, in the case of special business, the general nature of that business, shall be given to every member.

23. No business shall be transacted at any general meeting unless five per cent. of the members are present in person at the time when the meeting proceeds to business, and unless at all times not less than 25 members are personally present.

24. The president or, failing him, the vice-president shall preside as chairman at every general meeting.

25. If there is no such chairman present within thirty minutes after the time appointed for holding the meeting, or willing to act, the members present shall choose some one of their number to be chairman.

26. If within one hour from the time appointed for a general meeting a quorum be not present, the meeting, if convened upon a requisition, shall be dissolved; in any other case it shall stand adjourned to the same day in the next week at the same time and place, and if at the adjourned meeting a quorum is not present within one hour from the time appointed, the members present shall form a quorum.

27. The chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

28. The order of business at a general meeting shall, according to circumstances, be as follows—

- (a.) Meeting to be called to order:
- (b.) Notice convening meeting to be read:
- (c.) Minutes of preceding meeting to be read and disposed of:
- (d.) Business arising out of minutes:
- (e.) Reports of standing and special committees:
- (f.) Reports of directors and auditors:
- (g.) Election of directors and auditors:
- (h.) Special business:
- (i.) Unfinished business:
- (j.) New business:

VOTING.

29. On a show of hands or on a poll, every member present in person shall have one vote only.

30. The chairman at any general meeting shall, both on a show of hands and a ballot, have a casting or second vote.

31. No member in arrears with a call on his shares may vote for directors or at any general meeting, either personally or for another member.

32. In the case of a vote by show of hands, the declaration of the chairman of the meeting shall be conclusive evidence of the result, unless three or more members before or on the declaration of the result demand a poll, when a poll shall be forthwith taken.

DIRECTORS.

33. The number of directors shall be not less than

three nor more than seven, but may be increased or reduced from time to time in general meeting so that the number is never less than three.

34. At the first general meeting and each annual general meeting the directors shall be elected by the members, but any casual vacancy may be filled up by the directors. At the election of Directors for 1921, those three having the highest number of votes, shall hold office for two years, and the four having the next highest number of votes shall hold office for one year. At each election after 1921, there will be four vacancies on the Board, and those three nominees receiving the highest number of votes shall hold office for two years. Any Director compulsorily retired under this rule, may accept nomination for the Board at the next election. If through death or retirement of one or more two-year term directors during their first year of office, or if through a director being appointed manager (and therefore not subject to retirement), the vacancies created on the board are more or less than four, the above rules for voting shall be altered accordingly.

35. In order to enable the members of the Association to select the Directors at meetings of the Local Branches, before the close of the Annual General Meeting, the following steps shall be taken:

- (a.) Nomination shall be sent in, by any member, to the Secretary of the Association (duly signed by the nominator and seconder, and accepted by the nominee), not later than fourteen days before the date of the Annual General Meeting.
- (b.) As soon as the time for the nomination of Directors is closed, the Secretary shall forward to the Secretary of each Local Branch, a list of the nominees.
- (c.) The Chairman shall adjourn the Annual General Meeting, and the date shall be fixed for the Primary Elections by the meeting or

the chairman: such date to be between the dates of the meeting and the adjournment thereof.

- (d.) The Annual General Meeting shall appoint a returning officer who shall be a member of the Association, and he shall appoint deputies as recommended by the different locals, or if the Meeting fails to appoint a returning officer, the chairman may do so.
- (e.) All voting at the Primary Elections shall be by ballot, and must be done in person, and each member voting must vote for the number of vacancies on the Board, no more or less, otherwise the ballot is spoiled.
- (f.) The returning officer and deputy returning officers shall be entitled to exercise their votes as members of the Association.
- (g.) The results of each local election shall be brought by the deputy returning officers to the Adjourned Annual Meeting, and those nominees having received the highest number of votes from all districts shall be declared elected by the chairman, without further balloting, in accordance with the number of vacancies to be filled. In case of a tie, the returning officer shall have a second or casting vote.

36. If at any meeting at which an election of directors ought to take place the places of the vacating directors are not filled up, the meeting shall stand adjourned till the same day in the next week at the same time and place; and if at the adjourned meeting the places of the vacating directors are not filled up, the vacating directors shall be deemed to have been re-elected at the adjourned meeting.

37. The Association may, by extraordinary resolution, remove any director before the expiration of his

term of office, and may appoint another person in his stead.

38. Every director must be a member of this Association and hold at least ten shares.

39. The office of director shall be vacated if the director:—

- (a.) Ceases to be a member or hold ten shares:
- (b.) Holds any other office of profit under the Association, except that of manager, secretary or treasurer:
- (c.) Is concerned or participates in the profits of any contract with the Association:
- (d.) Is absent from three consecutive regular meetings of the directors without the consent of the directors:

Provided that (1) no director shall vacate his office by reason of his being a member of any company which has entered into contracts with or done any work for this Association; but the director shall disclose the fact of such membership to the other directors, and shall not vote in respect of any such contract or work, and if he does so vote his vote shall not be counted; and (2) a director shall have the right at all times to sell or consign for sale to the Association, agricultural or manufactured product grown by him or in the manufacture or growing of which he has a financial interest.

40. The business of the Association shall be managed by the directors, who may pay from its funds the expenses of its incorporation and may exercise all its powers, subject to the Act and these rules.

41. The directors shall elect a president and vice-president from their number, and may appoint a manager, secretary, and treasurer, whether from their own body or otherwise, as they think fit, and may prescribe their duties and fix their remuneration and from time to time dismiss them. The vice-president shall exercise the powers of the president in his absence.

42. The directors may delegate any of their powers to committees consisting of such member or members of their body as they think fit; any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations that may be imposed on them by the directors.

43. The directors shall cause minutes to be made in books provided for the purpose:—

- (a.) Of all appointments of officers made by them;
- (b.) Of the names of the directors present at each meeting of directors or committee;
- (c.) Of all resolutions and proceedings at all meetings of the Association, the directors, or any committee;

and every director present at a meeting of directors or committee shall sign his name in a book kept for that purpose.

44. The directors shall cause proper registers of the members and directors to be kept at the registered office, and shall in all other respects duly comply with the Act or any statutory modification thereof for the time being in force.

45. The Association in general meeting shall determine from time to time the remuneration (if any) of the directors, and what amount (if any) shall be allowed to them for expenses, or may delegate these powers to them direct by resolution.

46. All meetings of the directors shall be held in the Province, and the quorum necessary for the transaction of business may be fixed by the directors, and unless so fixed shall be three.

47. The directors may meet together for the dispatch of business, adjourn and otherwise regulate their meetings, as they think fit. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the chairman shall have a second or casting vote. A director may, and the secretary, on the requisition of a director, shall, at any

time summon a meeting of the directors.

48. A resolution signed by all the directors shall have the same force and effect as if passed at a duly constituted meeting of the directors.

FINANCIAL.

49. Every officer of the Association having receipt or charge of money shall before entering upon his duties give such security as may from time to time be deemed necessary by the directors.

50. The Directors shall have power to deduct and retain, out of the amounts realized from the sale of milk and/or cream, a sum not exceeding 10% of the total sales, for the purpose of providing funds for:

- (a.) All losses, costs, charges, and expenses incurred by the Association in carrying on the business of the Association, and reasonable allowance for depreciation of plants and equipment.
- (b.) In purchasing any land, buildings, machinery, or equipment, or in making any investments which may be deemed for the benefit of the Association, up to an amount not exceeding 2½% of amounts realized from all sales, for which a stock certificate shall be issued to each member, in proportion to the amount of butterfat shipped by each member, and the amount in the aggregate of all moneys expended by the Association on capital account, as herein set out.
- (c.) Any balance remaining over shall be applied and expended in such manner as shall be decided by the Association in annual general meeting or at any special general meeting called for that purpose, always providing that a sum of money shall be set aside for a reserve fund for contingencies, such sum

to be an amount which the Act may from time to time determine.

51. The directors may, at their discretion, raise or borrow or secure the payment of money for the purposes of the Association, but no debentures shall be issued nor shall the amount at any one time owing in respect of money so raised, borrowed, or secured exceed the amount of capital subscribed without the sanction of an extraordinary resolution.

52. The directors shall cause true accounts to be kept:—

- (a.) Of all sums of money received and expended and the matter in respect of which such receipt and expenditure takes place; and
- (b.) Of the assets and liabilities of the Association.

53. The books of accounts shall be kept at the registered office of the Association, and may for temporary purposes be kept at such other place or places as the directors think fit, and shall at all reasonable times be open to the inspection of the directors and members.

54. One or more auditors shall be appointed by the Association at its first general meeting and at every annual general meeting thereafter, but a casual vacancy in the office of auditor may be filled up by the directors. No director or officer may be appointed or act as auditor.

55. At every annual general meeting the directors shall cause to be laid before the Association the profit and loss account and balance-sheet prepared by the directors in accordance with the Act for the period to the thirty-first day of December last preceding, and cause to be read their report and the auditors' report thereon, all of which shall be open to inspection by any member. Every member shall be supplied free of charge with a copy of such balance-sheet.

56. The Directors shall report to such meeting the state of the Association's affairs, including the amounts which they have deducted for all overhead charges, depreciation, etc., and the amount necessary to pay interest on the paid up capital, also the amount which has been retained and invested, and the amount of the balance, if any.

DISPUTES.

57. Any dispute arising out of the affairs of the Association, between a member thereof, or any person aggrieved who has for not more than six months ceased to be a member, or any person claiming through such member or person aggrieved, or claiming under the rules, and the Association or a director thereof, shall be referred to a committee of three members of the Association. The president and the member or other person aggrieved shall each nominate one member, and the third shall be chosen by the two so nominated. The decision of the committee shall be final and binding on all parties and may be enforced on application to a County Court.

NOTICES.

58. A notice under the Act or these rules shall be in writing, and may be given by the Association to any member either personally or by sending it by registered post to his registered address.

59. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying, and posting a letter containing the notice, and, unless the contrary is proved, to have been effected at the time at which the letter would be delivered in the ordinary course of post.

THE SEAL.

60. The seal of the Association shall not be affixed to any instrument except by the authority of a reso-

lution of the directors or of the Association, and in the presence of the president and the secretary or such other person as the directors may appoint for the purpose; and these two shall sign every instrument to which the seal of the Association is so affixed in their presence.

61. The Directors shall provide for the safe custody of the seal of the Association, which shall be deposited at its registered office.

ALTERATION OF RULES.

62. These rules may only be altered or added to by extraordinary resolution.

63. Each member on being registered shall be furnished on his request with a copy of the memorandum and rules of the Association.

JAMES F. MORRIS CO.
P R I N T E R S
V A N C O U V E R
B R I T I S H C O L U M B I A

