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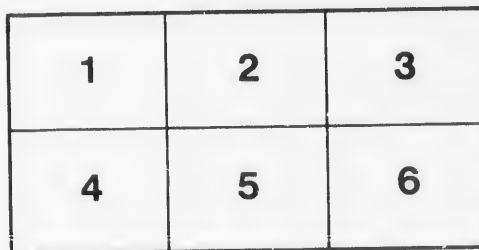
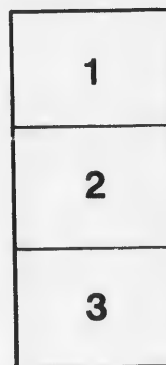
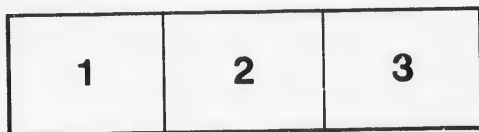
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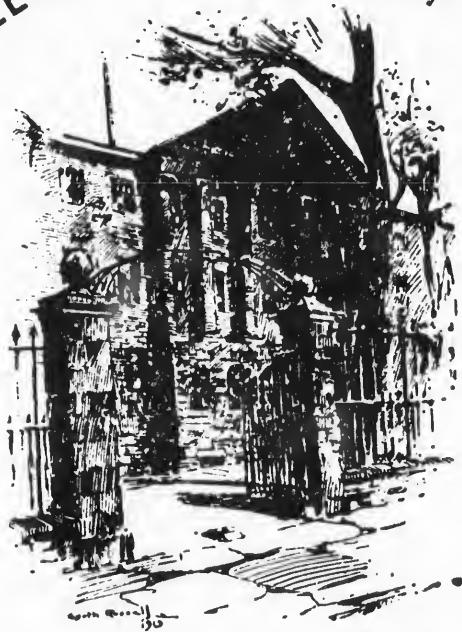
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**CONSTITUTION AND BYE-LAWS**

OF THE

**GRAND DIVISION,**

**Sons of Temperance, of Nova Scotia.**

**Instituted at Yarmouth, N. S., April 22, 1848.**

INCORPORATED IN 1851.

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CONSTITUTION  
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BYE-LAWS  
OF THE  
GRAND DIVISION,  
SONS OF TEMPERANCE, OF NOVA SCOTIA.



Instituted at Yarmouth, N. S., April 22, 1848.  
INCORPORATED IN 1851.

Halifax, N. S. :  
PRINTED AT THE "ABSTAINER" OFFICE.  
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# CONSTITUTION.

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## RULE I.

### NAME.

This body shall be known as the GRAND DIVISION OF THE SONS OF TEMPERANCE, OF THE PROVINCE OF NOVA SCOTIA.

## RULE II.

### OF WHOM COMPOSED.

Sect. 1.—It shall be composed of such W. P.'s and P. W. P.'s, whose honors are not forfeited, as the several Subordinate Divisions may elect. The Grand Division, however, shall have power to expel, or otherwise punish any member for a violation of its rules.

Sect. 2.—Each Subordinate Division shall, at the first regular meeting in October, annually, ballot separately, and with ball ballots, for representatives to the Grand Division.\* All W. P.'s and P. W. P.'s shall be eligible, but such only shall be entitled to seats in the Grand Division (except those holding office in the Grand or National Divisions) as shall receive a majority of the votes cast—the same being set forth in their credentials, as follows.

——— Division, No. —, S. of T.

——— October —, 18—.

To the Grand Division of the —— of ——.

This is to certify that W. P. (or P. W. P., and if

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\* *Resolved*, That when Subordinate Divisions fail to elect Representatives to the G. D.'s at the proper time, the G. D.'s may, at their option, admit Representatives elected subsequently, provided their credentials are, in other respects, regular. [See proceedings of National Division, at its Thirteenth Annual Session ]—M. W. S.

more than one, the credentials may be made out together or separately,) \_\_\_\_\_, has been duly elected to represent this Division in the Grand Division, until October next.

In witness whereof, we have caused this to be signed by our R. S., and the seal of the Division to be attached.

[SEAL.]

\_\_\_\_\_, R. S.

Sect. 3.—Subordinate Divisions shall also have the power to elevate those brothers to the Grand Division, who reach the W. P.'s chair during the terms occurring between the annual elections for Representatives, to serve until October following. Such brothers to be balloted for as prescribed in the preceding Section.

### R U L E I I I .

#### T I M E O F M E E T I N G .

An Annual and Semi-Annual Session, or Quarterly Sessions shall be held at such times as may have been fixed at a previous Annual Session, and officers shall be elected at the Annual Session.

### R U L E I V .

#### O F F I C E R S .

The officers shall be a G. W. Patriarch, G. W. Associate, G. Scribe, G. Treasurer, G. Chaplain, G. Conductor and G. Sentinel.

### R U L E V .

#### H O W E L E C T E D .

The Grand officers shall be elected by ballot. A majority of all the votes present shall be necessary to constitute a choice. In case of a tie, the balloting shall continue until a choice is made; the name of the brother receiving the lowest number of votes at each balloting shall be withdrawn.

### R U L E V I .

The G. W. P. shall preside in the Grand Division. He

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shall have power to visit any Subordinate Division under his jurisdiction, and require a compliance to the rules and usages of the Order. He may summon any one of the Grand Officers, and require from him information respecting his office. He shall appoint all officers which may be required in this Grand Division, unless otherwise ordered. He shall have power to call special sessions, when requested in writing by at least five members, representing not less than two Subordinate Divisions—but no alteration affecting the general interest of the Order throughout the jurisdiction, shall be made, except at the annual session. He shall, personally, or by deputy, visit each Division under his jurisdiction, at least once a quarter, and make a report at each Session. He shall also see that the annual returns are made out, and forwarded to the National Division.

#### RULE VII.

In the absence of the G. W. P. from his jurisdiction or the Grand Division, or in the case of his inability or death, the G. W. A. shall perform the duties belonging to his office. In the absence of both, the senior P. G. W. P. present shall preside.

#### RULE VIII.

The Grand Scribe shall keep a correct record of the proceedings of the Grand Division. He shall keep a correct roll of the members, and notify meetings. He shall, as soon as possible, furnish the chairman (he who is first appointed) of every committee with a copy of so much of the minutes as relates to the business of such committee. He shall receive, file and record all appeals, petitions, and applications, and certify all documents from the Grand Divisions. He shall receive, and properly record all monies of the Grand Division, and pay the same over to the G. T. without delay, taking his receipt therefor. He shall conduct the correspondence of the Grand Division under its general rules, the direction of the G. W. P., and the established usages of the

Sons of Temperance. He shall attend all meetings of the Grand Division, with the necessary writings under his control—and at each session present a report of the important transactions during the term, with the amount of money received, and from what sources. He shall also prepare the annual returns, in accordance with Part 10 of the Constitution of the National Division, and shall send to the National Division all documents referred to it.

#### R U L E I X.

The G. T. shall have charge of all the funds, property, security and vouchers of the Grand Division; and pay all orders drawn on him by the G. S., and countersigned by the G. W. P. He shall attend on the Grand Division, or its presiding officer, when required, with all necessary books and instruments relating to his office; he shall also meet with any Grand Committee, whose duty it may be to act in relation to the finances of the Grand Division. When going out of office, he shall immediately deliver to his successor in office, or to whomsoever shall be appointed to receive the same, all monies, securities, evidences of debt, books, writings, and property of the Grand Division which may be in his possession, or under his control, with all proper assignments. He shall render a full report at each session.

#### R U L E X.

The C. Chaplain shall attend the meetings of the Grand Division, and perform the duties of his office.

#### R U L E X I.

The G. Conductor shall introduce the Grand Officers at their installation, new members for initiation, and conduct the processions of the Grand Division. He shall have charge of all property not properly under control of either of the other officers. At the opening of the meeting he shall see the officers' badges in their proper places, and at the close, see them safely put away.

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## CONSTITUTION.

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### RULE XII.

The G. Sentinel shall guard the door, and see that none enter or retire but those duly authorized.

### RULE XIII.

#### VOTING.

Sect. 1.—On all questions the vote may be taken as per usage, but when demanded by at least three representatives from different Divisions, it shall be taken by Divisions.

Sect. 2.—When a vote by Divisions is demanded, the G. Scribe shall call the roll by Divisions, beginning with No. 1, and a majority of the representatives present from each Division shall govern its vote. If the representatives of a Division are equally divided, its vote shall be lost.

Sect. 3.—In voting by Divisions, each Division shall be entitled to one vote for fifty contributing members or less—and every additional fifty contributing members shall entitle it to an extra vote.

### RULE XIV.

#### QUORUM.

Seven brothers shall constitute a quorum for the transaction of business.

### RULE XV.

#### REVENUE.

The revenue of this Grand Division shall be derived as follows:

For every Charter to open a new Division not less than \$5.00

Each Subordinate Division shall pay not more than 20 cents per quarter for each of its members whose name may appear on the F. S's. books, to be sent with the returns to the Grand Division at the close of each quarterly term.\*

\* Suspended members, and members more than twelve months in arrears for dues, not to be assessed. M. W. S.

## RULE XVI.

All members of Divisions under this jurisdiction, shall have the right of appeal to this body, and through it, to the National Division. Members of this body shall also have the right of appeal to the National Division.\*

## RULE XVII.

Any Division neglecting to make quarterly returns and payment of dues, shall be disqualified from voting in the Grand Division; nor shall they be allowed to receive the passwords until said returns and payments are made.

## RULE XVIII.

Any Division neglecting to comply with the rules and regulations of the Grand Division, shall forfeit its Charter and other property, if two-thirds of the members present at any regular meeting of the Grand Division concur therein. Provided, however, Subordinate Divisions in all cases shall have the right of appeal to the National Division.

## RULE XIX.

No concert, festival, or other public assemblage of any description, shall be allowed without permission from the Grand Division, except funerals. Neither shall any brother appear in the regalia of the Order, at any concert, festival, public assemblage or procession, unless permission has been duly granted by the Grand Division.

## RULE XX.

No brothers shall be admitted into Grand Divisions but members of the same, or other Grand Divisions, and candidates for initiation,†

\* All decisions of the acting body are to be and remain in force until reversed by the Superior body in the case. So declared by the National Division.—M. W. S.

† Lady visitors who are mothers, wives, daughters, or sisters of members present, may be admitted.—M. W. S.

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R U L E X X I.

Brothers shall be allowed only to represent Subordinate Divisions of which they are members—nor can any person be a member of two Subordinate Divisions at the same time. In case of the transfer of a member he shall not be disqualified on that account, but may be elected to represent the Division to which he may become attached.

R U L E X X I I.

Applications to open new Divisions must be signed by at least eight persons, who must be men of good standing in the community—and the Grand Division shall have power to send such delegate or delegates as may be deemed proper, to superintend the organization, and train them into the usages of the order, said delegates always to be subject to the instructions of the Grand Divisions. If any members are received on cards, the instituting officer shall return their cards to the Grand Scribe to be cancelled.

FORM OF APPLICATION FOR CHARTER.

————— (Date.)

The undersigned, inhabitants of ———, believing the Order of the Sons of Temperance to be well calculated to extend the blessings of total abstinence, and promote the general welfare of mankind, respectfully petition the Grand Division of the ——— of ———, to grant them a Charter to open a new Division, to be called the ——— Division, No. —, Sons of Temperance, of the ——— of ——— to be located in ———, and under your jurisdiction.

We pledge ourselves, individually and collectively, to be governed by the rules and usages of said Grand Division, and also, by those of the National Division.

Enclosed is the Charter Fee, \$—. Books, \$

It must also be stated whether the applicants are members of the Order, or not—if they are, of what Division. To be directed to the Grand Scribe, free of postage.



## RULE XXIII.

Members of Grand Divisions shall be deprived of the privilege of speaking or voting, unless clothed in appropriate regalia, as specified in the printed proceedings of the National Division of 1845, except under the provisions of the R. B. of Grand Divisions, which guarantee all the privileges of membership to brothers during the session at which they were initiated, without being clothed in the regalia of the G. D.

## RULE XXIV.

No alteration or addition shall be made to this Constitution, unless by a vote of two-thirds of the members present at a regular annual session of the National Division.

## APPENDIX TO CONSTITUTION.

The following Articles of the Constitution of Grand Division having been amended by the National Division, at its Annual Session, held at Hamilton, Canada West, in June, 1862, are here printed in full, by order of the Grand Division of Nova Scotia at its last Annual Session, for the information of Members of that body.

PATRICK MONAGHAN, G.S.

HALIFAX, Jan'y. 1863.

### RULE XV.—REVENUE.

The revenue of this Grand Division shall be derived as follows:—For every charter to open a new Division, not less than five dollars. The *per capita* tax from Subordinate Divisions shall be regulated by the Grand Division, and shall be sent with the returns to the Grand Division at the close of each quarterly term.

See page 7 of Pamphlet.

### RULE XVI.

All members of Divisions under this jurisdiction shall have the right of appeal to this body, and, through it, to the National Division. Members of this body shall also have the right of appeal to the National Division. All decisions of the acting body are to be and remain in force until reversed by the superior body in the case.

See page 8 of Pamphlet.

### RULE XX.

Members of the Order, and lady-visitors duly vouched for, may be admitted to visit Grand Divisions.

See page 8 of Pamphlet.

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# REVISED RULES.

## EXTRACTS FROM CHAPTER I.

### ARTICLE I.—*Regalia.*

Sect. 3.—GRAND DIVISIONS.—The regalia for a member of a Grand Division shall be a red silk velvet collar, with rosette of blue, white and red; silvered button in the centre of rosette; two silvered tassels suspended from rosette: and silvered lace, half inch wide, around the inside and outside edges; the whole made in accordance with the pattern adopted by the National Division, second session, page 44.

Sect. 4.—To distinguish the officers, emblems corresponding in size and style with those enumerated in Sec. 3, of this Article—with the exception that the emblems shall be made of silver, and the ground of rays of gold—shall also be worn on the left breast. The emblem for a D. G. W. P. shall be a silver star in a gold triangle, to be suspended from the left side of the regalia by a blue ribbon.

### ARTICLE II.—*Processions and Funerals.*

Sect. 5.—A Grand Division shall form as follows:

Grand Conductor with staff of office.

Banner.

Supporter with Wand—G. W. P.—Supporter with Wand.

G. W. A.—G. C.—Acting P. G. W. P.

G. S.—G. T.

P. G. W. P.'s. two or four abreast.

Members, two or four abreast.

Grand Sentinel, with staff of office.

NOTE.—A Grand Division shall form on the right of its subordinates. Subordinates shall take their place according to number, No. 1 taking precedence. At Funerals, the Divisions shall march in reversed order.—G. S.

## CHAPTER II.

ARTICLE I.—*Meetings of Grand Divisions.*

Sect. 1.—A Grand Division shall have power to hold its annual and quarterly session at such places as may be agreed upon at the previous annual session.

ARTICLE II.—*Representatives to Grand Divisions.*

Sect. 1.—No representative shall be elected to a Grand Division during the interval between the regular annual elections for representatives, without a dispensation from the Grand Division, except those W. P.'s who attain the chair during the constitutional periods of the year, and such P. W. P.'s as may adjoin by card.\*

ARTICLE III.—*Uniformity in Music.*

Sect. 1.—In order to preserve uniformity in a very important part of our work, it is recommended that the music established by the National Division for the opening, initiatory, and closing ceremonies of Grand and Subordinate Divisions be used, and no other.

ARTICLE IV.—*Irregular Funds.*

Sect. 1.—A Grand Division shall have no right to establish any fund not recognized by the Constitution.

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\* RESOLVED, That when Subordinate Divisions fail to elect Representatives to the G. D.'s at the proper time, the G. D.'s may, at their option, admit Representatives elected subsequently; provided, their credentials are, in other respects, regular. [See proceedings of National Division, at their Thirteenth Annual Session.]—M. W. 8.

# BYE-LAWS.

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## ARTICLE I.

1. The annual and quarterly sessions of this Grand Division shall be held at such times and places as may be determined on at the preceding annual meeting.

2. Special Sessions may be called by the G. W. P., in accordance with Rule VI. of the Constitution; but no business shall be transacted at a special session, except such as is specified in the request; nor shall any business be transacted at a special session involving the expenditure of money, except the expenses necessarily incurred by such special session.

## ARTICLE II.

Any Grand officer, or any member of a standing committee being absent from any meeting, the G. W. P., or other presiding officer, shall appoint, in open meeting, some one to supply the place of that absent brother, *pro tempore*.

## ARTICLE III.

The presiding officer in any meeting of the Grand Division shall have no vote while in the chair, except in case of a tie, or of an election by ballot, or when the yeas or nays are called.

## ARTICLE IV.

Such delegate or delegates as may have organized or visited any Subordinate Division, shall report his or their proceedings in writing, to the Grand Division, as soon thereafter as possible; and every such report shall be disposed of by the Grand Division according to the merits of the case.

## ARTICLE V.

All sums of money directed to be paid by vote of the Grand Division, shall be drawn from the Treasury by a draft on the G. T., signed by the G. W. P. and G. S., which draft held by him, the said G. T., shall always be a sufficient voucher for the payment made.

## ARTICLE VI.

1. All petitions, complaints and appeals, from any person or persons, except verbal appeals from the decision of the presiding officer, or points of order, shall be presented in writing to the Grand Division, and shall be preserved on file, and not recorded in full on the records of the Grand Division, unless by special order on the subject.

2. The G. D. shall give notice to the parties of all complaints and appeals to be tried before it, and shall allow all parties to be heard personally, or by writing, or by any member of the G. D. acting as counsel, as the G. D. may deem most conducive to equity, and the interests of the Order.

3. An appeal to the National Division against decisions of this Grand Division, shall not be in order in cases of appeal from the action of Subordinate Divisions, unless a notice in writing of such an appeal be given by the parties appealing, at the session when such decision was made.

## ARTICLE VII.

At every meeting of the Grand Division, the G. S. shall make minutes of all the proceedings, on loose paper, or in a minute book, and at each meeting the minute of the last preceding sitting shall be read, corrected if needful, and approved; after which approval, and not before, they shall be made a matter of record in the book of records by the G. S.

## ARTICLE VIII.

The regalia and emblems appointed for the Grand officers of the G. D. shall be purchased from time to time as occa-

sion may require, and owned by the G. D., but every other member of the G. D. shall procure his own appointed clothing as a Son of Temperance; and without being properly clothed according to the established regulations of the Order, no brother shall take part in the business of the Division.

#### ARTICLE IX.

Any Representative who shall cease to be a member of a Subordinate Division, shall *ipso facto* cease to be a member of the Grand Division; and any Representatives to the G. D., who since their election as such, have either been expelled or have violated their pledge, or who may be suspended, shall have their credentials cancelled. Certificates of the cancelling of credentials, and the reason therefor, must be forwarded by the Recording Scribes, and under seal of the Division, to the Grand Scribe.

#### X.

1. The following Standing Committees shall be appointed at each annual session, viz;—

An Auditing and Finance Committee.

A Committee on Charters and Institution of New Divisions.

A Committee on Appeals.

A Committee on Constitutions and Bye-laws.

A Committee on Credentials.

A Committee on Printing.

A Committee on Halls.

2. The Auditing and Finance Committee shall consist of three members, whose duty it shall be to examine all bills against the G. D., to audit quarterly the accounts of the G. S. and G. T., and, in general, to have charge of all the financial interests of the Division,—said committee to report to the Grand Division at each regular session.

3. The Committee on Charters and Institution of New Divisions shall consist of three members, who shall examine



and report on all petitions for Charters for Subordinate Divisions, having in view the question how far new Divisions, in places where Divisions are already located, will affect the latter.

4. The Committee on Appeals shall consist of five members, to whom shall be referred all appeals, and all complaints of grievances, misdemeanors, or violations of order in any of the Subordinate Divisions.

5.—*Sect. 1.* The Committee on Constitutions and Bye-laws shall consist of three members, to whom shall be referred, when reference is deemed needful, all matters of doubt and dispute concerning constitutional questions, and all Bye-laws proposed to be adopted hereafter by the G. D., or by any Subordinate Division.

*Sect. 2.* Each Subordinate Division shall submit a certified copy of all Bye-laws which they desire to adopt, to the examination of the Committee on Constitutions and Bye-laws, appointed as aforesaid by the Grand Division; and the said Bye-laws shall not be finally adopted by any Division unless the approbation of the said committee has been expressed in relation to the same.

6. The Committee on Credentials shall consist of three members, whose duty it shall be to examine and report on the regularity and sufficiency, or irregularity and insufficiency, of credentials of Representatives to this Grand Division.

7. The Printing Committee shall consist of three members, whose duty it shall be to superintend and contract for all printing the G. D. may order.

8. The Committee on Halls shall consist of one member for each district where sessions of G. D. may be appointed to be held during the ensuing year: each member of the committee shall, when needful, seek a suitable place for holding the meetings of the G. D., engage the same when directed, superintend the necessary preparations, and have the general oversight and charge of the room, with its furniture.

## XI.

Every Subordinate Division shall pay to this Grand Division the sum of *six cents* per quarter for each member on the Financial Scribe's Books.

## XII.

No part of these Bye-laws shall be altered, repealed, or amended, nor any new Bye-law adopted, except at an annual meeting; nor then, unless notice in writing has been given at a preceding quarterly session.

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## RULES OF ORDER.

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Rule 1.—It shall be the duty of the presiding officer in any meeting of the G. D. to preserve order, and to endeavour to conduct all business before the body to a speedy and happy result.

Rule 2.—The presiding officer may speak to points of order, in preference to other members of the G. D., rising from his seat for that purpose; and shall decide questions of order, subject to an appeal to the G. D. by any two members; which appeal shall always be in writing. On such an appeal no brother shall speak more than once.

Rule 3.—If any brother shall deem himself personally aggrieved by any decision from the Chair, he may appeal from said decision.

Rule 4.—A motion must be seconded, and afterwards repeated from the Chair, or read aloud, before it is debated; and every motion shall be reduced to writing if any brother require it.

Rule 5.—Any brother having made a motion may withdraw it with leave or his second, before it is debated, but not afterwards without leave of the Division.

Rule 6.—Before any motion is declared to be decided, any two members may require that it should be decided by calling the yeas and nays; and the same shall be recorded if one-third of the brethren present require such a record.

Rule 7.—The names of persons making motions shall not be entered on the record, unless they specially desire it.

Rule 8.—When the decision of any question is doubted, the presiding officer shall direct the G. C. to count the votes in the affirmative, and in the negative, and report the same to him.

Rule 9.—No brother shall speak more than once without leave of the G. D. until all the brothers have spoken who wish to speak, nor shall any brother at any time occupy the floor for a longer time than ten minutes, upon any subject before the G. D. without special leave.

Rule 10.—When the previous question is called for by five members, it shall preclude, until that is decided, all debate and all other motions. The previous resolution shall be in this form: "Shall the main question now be put?" If a majority of the members present vote affirmatively on this question, the main question shall forthwith be put, without delay.

Rule 11.—When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

Rule 12.—When any blank is to be filled by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled up by any sum of money or time proposed, the question should be put first on the largest sum and the most remote time.

Rule 13.—While a brother is speaking no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain, or to call the previous question.

Rule 14.—A question may be re-considered at the meeting in which it was decided, if re-consideration be moved and seconded by two members of the majority on the decision. A question may be re-considered at the next meeting after its decision, on motion of any two members, provided that notice of such motion be given at the meeting when the question is taken; such notice to be in writing.

Rule 15.—A motion to rescind or repeat shall not be received, except notice of the same shall have been given at the previous session; such motion shall be submitted at the next session, and shall then have priority over all other business.

Rule 16.—No question shall be re-considered more than once during the same quarterly or annual session; nor shall a vote to re-consider be re-considered; but a motion for re-consideration may be renewed at the next regular session, provided that notice of the same has been given in writing, by any two members, and provided also that the decision has not officially passed out of the Grand Division.

Rule 17.—The brother first named in the appointment of a committee, shall be chairman of the same, and shall call the committee to meet at such time and place as he may elect; but when thus convened any committee, in the absence of such brother, may appoint its own chairman and scribe.

Rule 18.—All reports of committees, except reports of progress, shall be made in writing, and signed by a majority.

Rule 19.—When a majority report is to be followed by a report from the minority of a committee, the former, after being read shall lie upon the table until the latter is presented; after which on motion, either may be considered.

Rule 20.—When a report has been read it shall be considered as properly before the Division, without a motion to accept.

Rule 21.—For any brother in speaking, to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the Chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer or of the G. D.

Rule 22.—It shall be the duty of the presiding officer, and the privilege of any member of the Division, to call any member to order who violates any established rule of order.

Rule 23.—Any conversation, by whispering or otherwise, which is calculated to disturb a brother while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in shall incur censure.

Rule 24.—The reading of any paper called for shall always be in order.

Rule 25.—When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless there has accidentally been a mistake committed, in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

Rule 26.—The following shall be the standing Docket for business in the Grand Division, which however may be changed, in order to take up specific business—by a majority vote of the members present, viz :

1. Opening G. D. in due form. The G. S. shall call the roll of officers, and note absentees. The G. W. P. will fill vacancies in officers and standing committees.
2. Reception of Credentials, and reference of same.
3. Report of Committee on Credentials.
4. Initiation of new members.
5. The Records shall be read—if not correct they may be altered or amended by a majority vote.
6. The G. W. P. shall appoint Committees on the State of the Order, and on Communications, at the first meeting in every Quarterly or Annual Session.
7. Reception of communications, and action on the same.
8. Unfinished business.
9. Reports of Committees.
10. New business.
11. Adjournment, or closing the session.

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