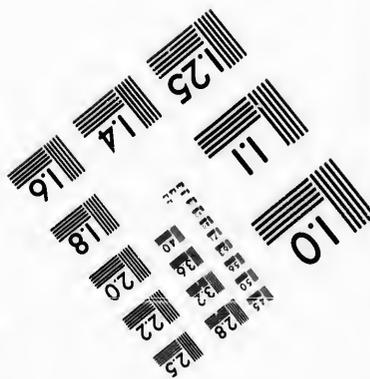
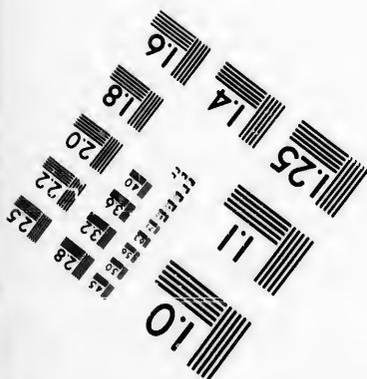
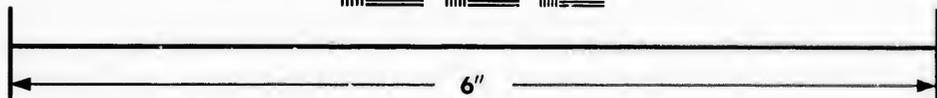
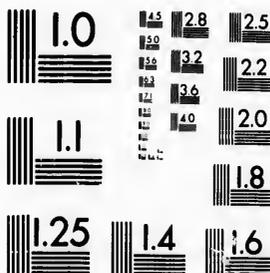


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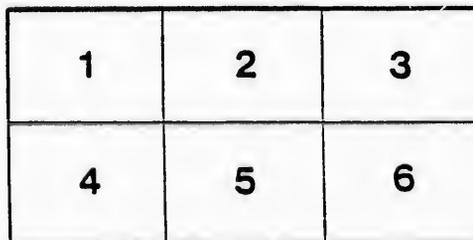
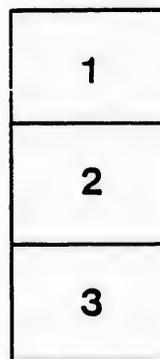
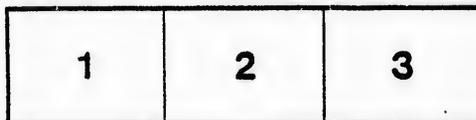
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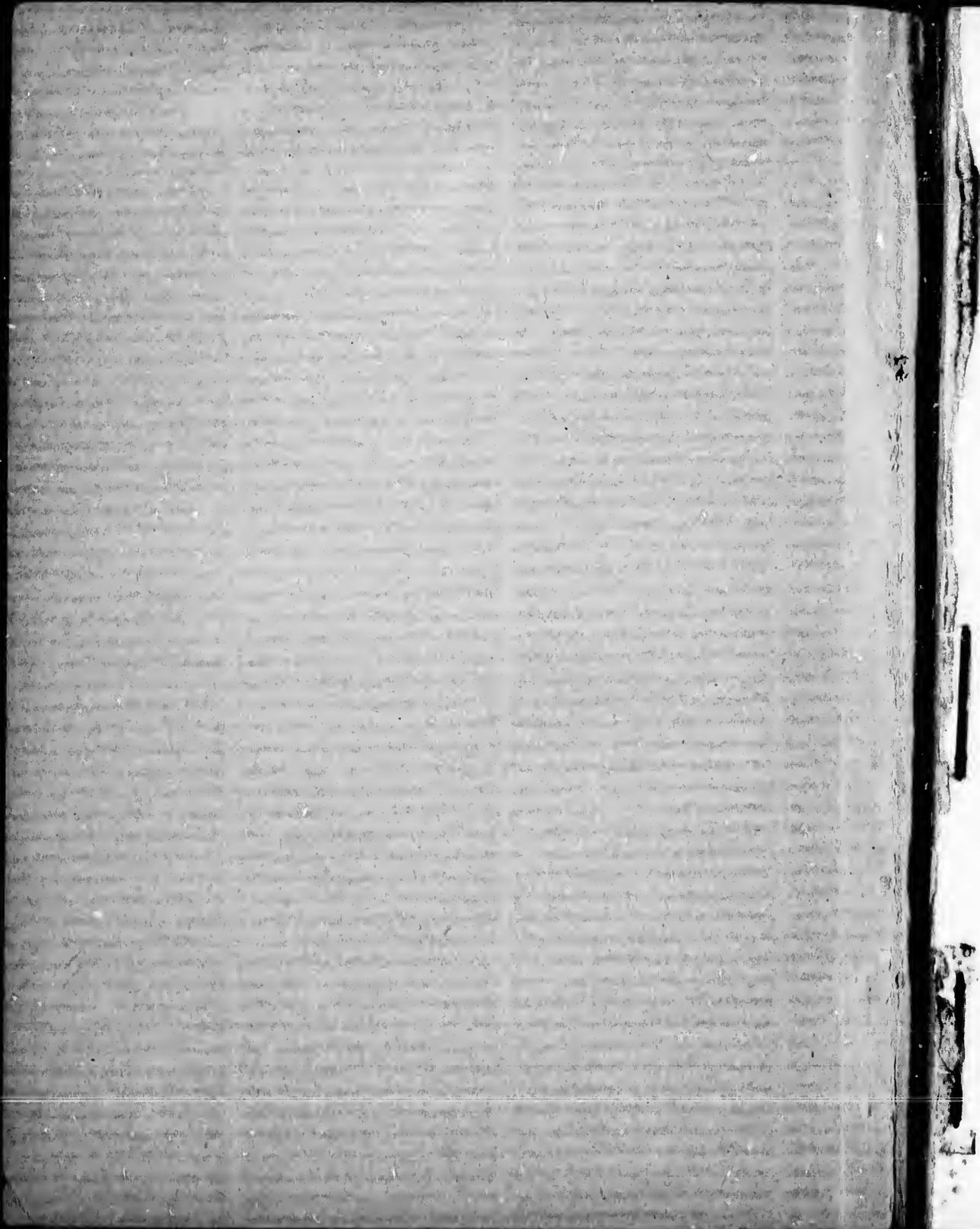
GOVERNING THE
Supreme and Subordinate Lodges



INSTITUTED JUNE 17th, 1890



PUBLISHED BY
THE SUPREME LODGE
1890



CONSTITUTION AND LAWS

OF THE

SEPTENNIAL

Benevolent Society

GOVERNING THE

Supreme and Subordinate Lodges

INSTITUTED JUNE 17th, 1890

PUBLISHED BY

THE SUPREME LODGE



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1890

no. 75

Declaration of Incorporation

*Filed in the Office of the Provincial Registrar
this 30th day of June, 1890*

Know all men by these presents that we, Ashley Richard Riches, of the City of Toronto, Merchant ; John B. Freeman, of the Town of Simcoe, County of Norfolk, Esquire ; Rev. John Kay, of the City of Brantford, Clergyman ; Charles Y. Moore, of the Town of Brampton, Physician ; Appleton J. Pattison, James G. Howorth, Robert Awde, Albert Ogden, Dr. Albert D. Watson, John Hillock, John Firstbrook, James R. Roaf, Richard Bowker, Henry F. Perry, William H. Apted, Dr. C. P. Lennox, James Brandon, L. S. Levee, Henry E. Trent, Wilbur Grant, G. S. T. Bryce, and F. W. Johnson, of the City of Toronto, of the full age of twenty-one years, being desirous of uniting ourselves into a Society or Order for the purpose of mutual aid and the encouragement in business and the advancement in life and for making provision for sick and distressed members and for procuring aid for members during their lifetime, and for the relief of the respective heirs and dependents of members, do hereby declare that in pursuance of and under the powers contained in Chapter 172 of the Revised

Declaration of Incorporation

Statutes of Ontario, entitled "An Act respecting Benevolent, Provident and other Societies," we, our Associates and successors, are desirous of becoming incorporated as an Order or Society under the name of "The Septennial Benevolent Society."

That the objects of the said Society are :

1. To unite for mutual and fraternal aid all persons of good moral character, sound health, steady habits and reputable calling, who believe in Almighty God, the Creator and Preserver of all things.

2. To aid and encourage the members in all matters relating to their advancement in life, materially, morally and socially to encourage them in seeking after better things and improving their condition.

3. To make provision for the relief of sick and distressed members and to provide aid both substantial and sympathetic for them during ill health.

4. To aid members in a financial manner, and to encourage the growth of thrift, economy and industry among the members of the Order.

5. To encourage the members in making provision for those dependent upon them, and to aid them in so doing.

The officers of the Supreme Lodge shall consist of a Senior Past President, Supreme Past President, Supreme President, Supreme Vice President, Supreme Secretary, Supreme Treasurer, Supreme Medical Director, Supreme Solicitor, Supreme Organizer, Supreme Chaplain, Supreme Marshal, Supreme Warden, Supreme Guard and Supreme Sentinel, all of whom, with the exception of the Supreme Past President, shall be elected from among members of the Supreme Lodge of the said Septennial Benevolent Society. The Supreme Past President shall be the President who has last held the office of Supreme President.

Declaration of Incorporation

5

The first Board of Supreme Officers of the said Order are to be as follows:—

Supreme Senior Past President,
ASHLEY RICHARD RICHES, Toronto.

Supreme Past President,
JOHN B. FREEMAN, M.P.P., Simcoe.

Supreme President,
REV. JOHN KAY, Brantford.

Supreme Vice-President,
DR. CHARLES Y. MOORE, Brampton.

Supreme Secretary,
APPLETON J. PATTISON, Toronto.

Supreme Treasurer,
DR. ALBERT D. WATSON, Toronto.

Supreme Medical Director,
DR. RICHARD J. OUGH, Millbrook.

Supreme Solicitor,
JAMES R. ROAF, Toronto.

Supreme Organizer,
RICHARD BOWKER, Toronto

Supreme Chaplain,
HENRY F. PERRY, Toronto.

Supreme Marshal,
W. H. APTED, Toronto.

Supreme Warden,
DR. C. P. LENNOX, Toronto.

Declaration of Incorporation

Supreme Guard,

JOHN J. HALL, Woodstock.

Supreme Sentinel,

F. W. JOHNSON, Toronto.

The subsequent Supreme Officers shall be elected by ballot at the regular session of the Supreme Lodge. When there are two or more candidates for the same office it shall require a majority of all the votes given to elect, and in case of no candidate receiving a majority on any ballot the one receiving the least number of votes on each ballot shall be dropped until an election is held.

If at any time an election of Supreme Officers is not made or does not take effect at the proper time, the Society shall not be held to be thereby dissolved, but the election may take place at any general meeting of the Supreme Lodge duly called for that purpose and the retiring Supreme Officers shall continue in office until their successors are elected.

The Supreme Lodge shall consist of the first board of Supreme Officers, and of Messrs. James Brandon, James G. Howorth, Robert Awde, John Firstbrook, P. M. Pattison and William Wilkinson, all of whom shall be life members, provided they remain in good standing in their respective Subordinate Lodges, and all Past Supreme Presidents and such Representatives from each District or Assembly of Lodges organized under the said Septennial Benevolent Society as set forth in the Constitution or By Laws of the Order.

Seven members shall constitute a quorum and less than that number may adjourn to meet at a future specified time.

In witness whereof we whose names are above set forth, have hereunto set our hands and seals the

Declaration of Incorporation

Tenth day of June, one thousand eight hundred and ninety.

In presence of JAS. G. HOWORTH, *Witness to signatures of* John Kay, A. J. Pattison, H. F. Perry, R. Bowker, Jas. Tomlinson, James Brandon, L. S. Levee, R. J. Ough, John Hillock, G. S. T. Bryce, W. H. Apted, R. Armstrong, Chas. P. Lennox, F. W. Johnson, Wilbur Grant, A. R. Riches, A. D. Watson, Robt. Awde, John Firstbrook, Jas. R. Roaf and A. Ogden.

JOHN KAY,	[L.S.]
A. J. PATTISON,	[L.S.]
H. F. PERRY,	[L.S.]
R. BOWKER,	[L.S.]
JAS. TOMLINSON,	[L.S.]
JAMES BRANDON,	[L.S.]
L. S. LEVEE,	[L.S.]
R. J. OUGH,	[L.S.]
JOHN HILLOCK,	[L.S.]
G. S. T. BRYCE,	[L.S.]
W. H. APTEd,	[L.S.]
R. ARMSTRONG,	[L.S.]
CHAS. P. LENNOX,	[L.S.]
F. W. JOHNSON,	[L.S.]
WILBUR GRANT,	[L.S.]
A. R. RICHES,	[L.S.]
A. D. WATSON,	[L.S.]
ROBT. AWDE,	[L.S.]
JOHN FIRSTBROOK,	[L.S.]
JAS. R. ROAF,	[L.S.]
A. OGDEN,	[L.S.]

In presence of W. R. SLAGHT, *Witness to signature of* J. B. Freeman

JOHN B. FREEMAN,	[L.S.]
------------------	--------

In presence of H. C. STORK, *Witness to signature of* Chas. Y. Moore.

CHAS. Y. MOORE,	[L.S.]
-----------------	--------

Declaration of Incorporation

ONTARIO,
 COUNTY OF YORK
 To Wit:

I, JAMES G. HOWORTH, of
 the City of Toronto, in the
 Province of Ontario, Agent,
 do solemnly declare:—

1. That I was personally present and did see the declaration hereunto annexed and duplicates thereof duly signed, sealed and executed by John Kay, A. J. Pattison, H. F. Perry, R. Bowker, Joseph Tomlinson, James Brandon, L. S. Levee, R. J. Ough, John Hillock, G. S. T. Bryce, W. H. Apted, Richard Armstrong, Charles P. Lennox, F. W. Johnson, Wilbur Grant, A. R. Riches, A. D. Watson, Robert Awde, John Firstbrook, James R. Roaf and A. Ogden, parties thereto.

2. That the said declaration was executed at the City of Toronto.

3. That I know the said parties.

4. That I am a subscribing witness to the said Declaration and duplicates.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Act respecting Extra Judicial Oaths.

*Declared before me at the City
 of Toronto, in the County of
 York, this 18th day of June,
 A. D. 1890.*

J. G. HOWORTH.

NEIL M. CAMERON, A Com'r., &c.

ONTARIO,
 COUNTY OF NORFOLK,
 TO WIT:

I, THOS. ROLLS SLAGHT,
 of the Town of Simcoe, in
 the County of Norfolk, Es-
 quire, do solemnly declare:

1. That I was personally present and did see the declaration hereunto annexed, and duplicates thereof,

Declaration of Incorporation

duly signed, sealed and executed by John B. Freeman, one of the parties thereto.

2. That the said Declaration was executed at Simcoe, aforesaid.

3. That I know the said party.

4. That I am a subscribing witness to the said Declaration and duplicates.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Act respecting Extra Judicial Oaths.

Declared before me at the Town of Simcoe, in the County of Norfolk, this 25th day of June, 1890. } T. W. R. SLAGHT.

CLAREN C. RAPELGE,
A Comr., &c.

ONTARIO,
COUNTY OF PEEL,
TO WIT:

I, HENRY CHRISTOPHER STORK, of the Town of Brampton, in the County of Peel, Druggist Clerk, do solemnly declare :

1. That I was personally present and did see the Declaration hereunto annexed, and duplicates thereof, duly signed, sealed and executed by Charles Y. Moore, one of the parties thereto.

2. That the said Declaration was executed at the Town of Brampton, aforesaid.

3. That I know the said party.

4. That I am a subscribing witness to the said Declaration and duplicates.

And I make this solemn declaration conscientiously

Declaration of Incorporation

believing the same to be true, and by virtue of the Act respecting Extra Judicial Oaths.

Declared before me at Brampton, in the County of Peel, this 27th day of June, 1890. } H. C. STORK.

JOHN W. BEYNON,
A Comr., &c.

ONTARIO,
COUNTY OF YORK,
TO WIT :

} I, EDWARD MORGAN,
Junior Judge of the County Court, of the County of York,
do hereby certify :

That the within Declaration has been produced to me, and that the same appears to be in conformity with Chapter 172 of the Revised Statutes of Ontario, entitled "An Act Respecting Benevolent, Provident and other Societies."

Dated at Toronto, this 30th day of June, 1890. }

E. MORGAN,
Junior Judge, County Court,
County of York.

virtue of the

ARK.

D MORGAN,
the County
of York,
y:

produced to
in conformity
of Ontario,
t, Provident

GAN,
ounty Court,
York.

CONSTITUTION OF THE SUPREME LODGE

ARTICLE I.

NAME AND POWERS

SECTION 1. This body shall be known as the SUPREME LODGE OF THE SEPTENNIAL BENEVOLENT SOCIETY, with power to make its own Constitution, Laws and Rules of Discipline, and the Constitution and General Laws for the Government of the whole Order.

SEC. 2. Its decisions on all matters pertaining to the Order, and on all appeals properly presented, shall be final.

SEC. 3. It shall have the sole right and power to grant charters for all Lodges, and assign all Lodges to their districts, under the direction of the Executive Committee of this body. It shall have power, by a vote of two-thirds of the members present and voting at any meeting to deprive any Lodge of and annul its charter. Such deprivation or annulment shall only be made for the violation of the laws or commands of this Supreme Lodge, or of the Supreme President. The Supreme Lodge has exclusive jurisdiction over all Lodges of the Order. No Lodge can be formed or continue to exist without its sanction. It shall also have the right and power to collect assessments, to hear and decide all appeals and redress all grievances arising in any of the Lodges, and to provide by legislation for the enforcement of its decisions.

ARTICLE II;

OBJECTS OF THE ORDER.

SEC. 1. The objects of this organization shall be:

I. To unite in the bonds of Faith, Protection and Charity, all acceptable persons, of good moral character

steady habits, sound bodily health, reputable calling, and who believe in a Supreme Being, the Creator and Preserver of the Universe.

2. To improve the condition of its membership morally, socially and materially by instructive lessons, judicious counsel and timely aid; to provide for and comfort the sick and distressed members of the Order; to form a bureau of information and employment for the benefit of its members, and to assist each other in business and obtaining employment when in need.

3. To establish a Benefit Fund, from which members who have been in good standing in the Order for six months or more, and have complied with all its laws, rules and regulations, may receive:

I. A sum not exceeding fifteen dollars per week, for not more than ten weeks in any one year, when by reason of disease or accident a member becomes disabled from following his usual occupation.

II. A sum which, when added to that paid under Clause I, together with interest thereon, will be equal to *one-half* of the amount of the certificate held by a member, when, by reason of disease or accident he becomes disabled from following any occupation.

III. An amount of not more than one thousand dollars, when he has held a continuous membership in the Order for seven years: *Provided, however,* That the total sum drawn from this Order by any of its members, with accrued interest thereon, shall never exceed, both in sick, disability and other benefits, the sum named in the certificate of membership.

IV In case a member in good standing shall die after one year from the date of his certificate of membership the beneficiary entitled to receive the monies payable thereunder may continue the payment of all dues which would become payable during the term of such certificate by such member if alive and upon making such payments and complying with all the terms and conditions of such certificate shall receive at the time such certificate shall mature the sum payable thereunder or at his option he may within one month after such death surrender such certificate and receive in the second year one-tenth of the sum payable at maturity of such

Supreme Lodge Constitution

certificate, in the third year two tenths, in the fourth three-tenths, in the fifth year four-tenths, in the sixth year five-tenths, in the seventh year six tenths. In all cases all sums paid in sick benefits or otherwise prior to such surrender together with interest thereon at the rate of six per cent. per annum from the dates of such payments shall be deducted from the said sum to be paid.

ARTICLE III.

TIME AND PLACE OF MEETING.

SEC. 1. The Supreme Lodge shall meet in Toronto on the Fourth Tuesday in May, 1891, and biennially thereafter on the Fourth Tuesday in May, at two o'clock p.m., at such place as may be agreed upon at each preceding regular meeting. The Executive Committee shall have power, by a four-fifths vote of the members present at any meeting of the Executive Committee, to change said place of meeting. The Supreme Lodge may adjourn from day to day until the business of the session is disposed of. The fiscal year of the Order shall close on the thirty-first day of December in each year.

SPECIAL SESSIONS.

SEC. 2. Special sessions of the Supreme Lodge may be called by the Supreme President, at the written request of ten or more members of the Supreme Lodge, who are in good standing in the Order, who shall state the object of the meeting, and no business shall be transacted except that for which the special session is called.

ARTICLE IV.

MEMBERSHIP AND QUORUM.

SEC. 1. The Supreme Lodge shall be composed of all Past Supreme Presidents, Representatives from each District meeting, and of those named as Life Members of the Supreme Lodge in the Certificate of Incorporation, each of whom must be a contributing member of the Benefit Fund and in good standing in the Order.

REPRESENTATIVES.

SEC. 2. Each District, at its regular meeting, shall elect one Representative, and one alternate Representative,

to the Supreme Lodge, to serve for two years, for its first one hundred members, and an additional Representative and alternate for each additional two hundred members, up to five hundred members, and one additional Representative for each subsequent thousand members who are in good standing in the District at the time of its meeting. No District shall be formed with less than one hundred members. The alternate shall be recognized as the legal Representative in the event of the absence of the Representative.

QUORUM.

SEC. 3. Seven members shall constitute a quorum; but less than that number may adjourn to meet at a future specified time.

ARTICLE V.

OFFICERS AND ELECTIONS.

SEC. 1. The officers and standing committees of the Supreme Lodge shall be :

1. Past Supreme President.
2. Supreme President.
3. Supreme Vice-President.
4. Supreme Secretary.
5. Supreme Treasurer.
6. Supreme Medical Director.
7. Supreme Solicitor.
8. Supreme Organizer.
9. Supreme Chaplain.
10. Supreme Marshal.
11. Supreme Guard.
12. Supreme Sentinel.
13. Supreme Warden.
14. Five Supreme Trustees.
15. A Committee on Laws and Supervision, consisting of Four members.
16. A Committee on Finance, consisting of Four members.

Who shall severally be elected biennially by a ballot and majority vote, and who shall hold office until their successors are elected and installed.

The Acting Past Supreme President, shall be the member last holding the office of Supreme President.

To be eligible to the position of Supreme President, Supreme Secretary, or Supreme Treasurer, a member must have served one complete term upon the Executive Committee.

NOMINATION AND ELECTION.

SEC. 2. The nomination and election of officers and standing committees shall take place at such time during the session as may be designated by the Supreme Lodge. The officers may be installed at any time during the session, by the Past Supreme President; or, in his absence, by the retiring Supreme President, or an officer of the Supreme Lodge chosen for that purpose.

SEC. 3. When there are two or more candidates for the same office, it shall require a majority of all the votes cast to elect; and in case of no candidate receiving a majority on any ballot, the one receiving the lowest number of votes on each ballot shall be dropped until an election is had; *Provided*, When there is but one candidate, the Supreme President shall declare him elected.

SEC. 4. During the nomination, election and installation of officers no other business shall be transacted.

ARTICLE VI.

DUTIES OF OFFICERS.

Supreme President.

SEC. 1.—1. The Supreme President shall preside at all meetings of the Supreme Lodge, preserve order and enforce the laws thereof.

2. His decisions upon all points of order, whether provided for by the Constitution or otherwise, shall be final, unless reversed on an appeal to the Supreme Lodge.

3. He shall have the casting vote on all occasions when the Supreme Lodge is equally divided.

4. He shall have the entire supervision of the Order, with power to grant dispensations when the good of the

Order may require, except for the admission of persons to membership not qualified.

5. He shall have full power to examine and investigate at any time the general and financial affairs of any Lodge of the Order, and employ such assistants as he may require for said purpose.

6. He shall fill all offices becoming vacant by death, resignation, absence, or otherwise, until an election shall be held.

7. He shall countersign all cheques drawn in accordance with the law, and all other documents which require his signature to make them valid.

8. He shall appoint all committees, unless otherwise provided for.

9. In conjunction with the Supreme Secretary, he shall have power, whenever the good of the Order demands, to appoint and employ Special Deputy Supreme Presidents to take charge of any district or territory that he may designate, for the purpose of instituting new Lodges, and for other purposes, and fix their remuneration for such services.

10. He may appoint Deputy Supreme Presidents whenever, in his judgment, the good of the Order requires it, and he may require them to give good and sufficient bonds for the faithful performance of their duties.

11. He shall have full power to appoint a person or persons in any Province, county or territory, who shall have the full authority of the Supreme President or the Supreme Lodge to prosecute any claims or infractions of the laws of the Order, and to bring to justice and prosecute any or all parties who defy the authority of the Supreme Lodge, or attempt to injure the standing and character of any or all of the Supreme Officers.

12. He shall have full power to appoint and commission District Supreme Medical Examiners, who shall be at the time of their appointment members of the Order, they shall assist the Supreme Medical Director in the adjustment of claims for benefits, by making such

examinations and investigations as may be required or made necessary in furtherance of the interests of the Order.

13. He shall submit at each meeting a printed report of all his official acts during the recess, and perform such other duties as the laws, rules and usages of the Order may require; and shall give a good and sufficient bond in a sum of not less than two thousand dollars, for the faithful performance and discharge of his duties.

14. He shall receive for his services such compensation as may be determined by the Executive Committee.

15. The legal location of the office of the Supreme President shall be at the City of Toronto, Ontario.

Supreme Vice-President.

SEC. 2. The Supreme Vice-President shall assist the Supreme President in the ceremonies of the Order, and in the preservation of decorum in the Supreme Lodge, and in the absence of the Supreme President shall fill his place, and should a vacancy occur in that office, shall become the Supreme President. Before entering upon the discharge of the duties of Supreme President, he shall comply with the requirements as provided in Section 1 of this Article.

The Supreme Secretary.

SEC. 3.—1. The Supreme Secretary shall keep a correct report of the Proceedings of the Supreme Lodge. He shall affix the Seal of the Supreme Lodge to all official documents, and prepare for publication a copy of the proceedings of the Supreme Lodge within one month after the close of each meeting. He shall also make to the Supreme Lodge on the first day of each biennial meeting, a complete statement of the condition of the Order.

2. He shall compile and arrange for publication, subject to the approval of the Committee on Laws, all amendments to the Laws and Constitution adopted by the Supreme Lodge.

3. In the months of December and June of each year he shall forward the semi-annual password, as prepared by the Supreme President, to the Secretary of each Subordinate Lodge, to be handed to the President.

4. He shall draw, attest and countersign all cheques, which must also be signed by the Supreme President, for money in payment of bills that have been approved by the Supreme President.

5. He shall keep a record of the name, number and date of institution and location of each Lodge, and suspension or forfeiture of the Charter thereof.

6. He shall have charge of the seal and secret work belonging to the Supreme Lodge, conduct its correspondence, and keep a true account between the Supreme and Subordinate Lodges.

7. He shall have charge of the records, books and accounts pertaining to all departments of the Order; sign and issue all Benefit Fund Certificates; keep a record of the same; also keep a record of all suspensions and reinstatements, certificates annulled, and reasons for annulling; collect all assessments; collect the per capita tax levied by order of the Supreme Lodge and all revenues from all sources; and upon receipt of monies shall immediately deposit the same in the designated Bank to the credit of the Order, and shall forward the receipt of deposit to the Supreme Treasurer.

8. He shall have charge of all printing and the distribution of supplies, keeping a record of those to whom supplies have been issued, and shall prepare from time to time an inventory of the same; he shall make classified reports yearly of all monies received from all sources and how disbursed; the amounts deposited or invested, and how; and shall make an annual report down to the Thirty-first day of December in each and every year, showing amounts received and disbursed during the year, and such other matters as may be required by the Supreme Lodge.

9. He shall deliver up to the Supreme Lodge, or to

his successor, all property of the Order at the expiration of his term of office.

10. For the faithful discharge of his duties he shall execute and file a bond, in such sum as may be fixed by resolution of the Supreme Lodge, or Executive Committee, which bond must be approved by and deposited with the Supreme Trustees.

11. He shall receive for his services such compensation as may be determined by the Executive Committee.

Supreme Treasurer.

SEC. 4.—I. The Supreme Treasurer shall receive and safely keep all receipts of deposits for monies received from all sources, and money shall be paid out only on cheques duly signed by him and countersigned by the Supreme President and Supreme Secretary, when these cheques are in accordance with the Constitution and Laws of the Order.

2. He shall keep a separate account of all monies received from the various funds of the Order, also the amounts paid out, invested or deposited on account of each separate fund.

3. He shall have his accounts correctly posted and ready for examination by the Finance Committee immediately after the close of each fiscal year, or whenever they may require.

4. He shall make to the Supreme Lodge, on the first day of its biennial meeting, a full and correct report of the condition of the Supreme Treasury; shall deliver to the Supreme Lodge or its proper officer, whenever called on to do so by the Supreme President or Supreme Lodge, all monies, papers and other property belonging to the Order.

5. He shall give a full and sufficient Bond in such sum as may be fixed by the Supreme Lodge or Executive Committee, which Bond must be approved by and deposited with the Supreme Trustees.

6. He shall receive for his services such compensation as may be determined by the Executive Committee.

Supreme Lodge Constitution**Supreme Medical Director.**

SEC. 5.—1. The Supreme Medical Director shall carefully examine all medical examinations and reports, and papers relating to the sickness or disability of a member of the Order, and promptly render to the Supreme Secretary his decision thereon.

He shall examine and approve or disapprove of all applications for membership, returning the accepted applications to the Secretary of the Lodge, except in the case of the institution of a new Lodge, when they shall be forwarded to the Supreme Secretary.

2. He shall have the supervision of all Medical Examiners of the Order, and keep himself apprised of the professional standing of each.

3. He shall recommend the Supreme President to commission those properly recommended, and no physician shall make an examination, or be recognized as a medical examiner unless he has been so recommended by the Supreme Medical Director. He shall recommend to the Supreme President the revocation of such commissions as he may deem advisable for cause.

4. He shall make a detailed report at the end of each fiscal year, and at each session of the Supreme Lodge, of all his official acts.

5. He shall receive for his services such compensation as may be determined by the Executive Committee.

Supreme Solicitor.

SEC. 6.—1. The Supreme Solicitor shall prepare all forms involving any legal form or question; examine and pass upon the regularity of all bonds, notes or other securities or evidence of indebtedness to this Supreme Lodge.

2. He shall carefully examine and report upon all legal questions referred to him by the Supreme Lodge or Executive Committee and prepare all legal papers that may be necessary or required.

3. He shall examine into all claims, except those relating to the payment of sick benefits, presented against

the Supreme Lodge concerning which there is any doubt or dispute, and generally conduct or give direction to the legal business of the Order.

4. He shall receive such compensation for his services as may be determined by the Executive Committee.

The Supreme Organizer.

SEC. 7. The Supreme Organizer shall be under the direction of the Executive Committee of the Supreme Lodge. He shall receive such compensation for his services as may be determined by the Executive Committee.

Supreme Chaplain.

SEC. 8. The Supreme Chaplain shall open and close the sessions of the Supreme Lodge with prayer, and perform all other duties pertaining to his office.

Supreme Marshal, Warden, Guard and Sentinel.

SEC. 9. The Supreme Marshal, Supreme Warden, Supreme Guard and Supreme Sentinel shall perform such duties as may be required of them by the laws, rules, and usages of the Order.

Supreme Trustees.

SEC. 10. The Supreme Trustees shall have charge of the property of the Supreme Lodge. They shall approve and hold the bonds of all Supreme officers except their own. They shall invest any general funds placed in their hands by the Supreme Lodge or Executive Committee in readily convertible securities. They shall recommend to the Executive Committee investments for the Reserve Funds of the Order. They shall protect the interests of the Supreme Lodge in all things, and promptly report all their transactions to the Executive Committee. They shall each give a good and sufficient bond to the Supreme Lodge in the sum of not less than two thousand dollars for the faithful performance of their duties, which bond shall be approved by the Executive Committee, and shall be held by the Supreme Secretary.

Deputy Supreme President.

SEC. 11.—I. It shall be the duty of a Deputy Supreme

President to see that all work in his territory is uniform. He shall install, or cause to be installed, all officers of Lodges under his charge.

2. He shall remit to the Supreme Secretary all monies received by him within five days after receiving it.

3. He shall receive from the Supreme Secretary all charter supplies for new Lodges to be organized in his jurisdiction, and he shall institute new Lodges, install their officers and collect the Charter fee. He shall perform such other duties as the laws and usages of the Order require.

4. He shall submit to the Supreme President, by the fifteenth of January and July of each year, or at any time when called upon, a full report of all his acts in detail, and shall give such bond as may be required.

Executive Committee.

SEC. 12.—1. There shall be a body connected with the Supreme Lodge to be known as the Executive Committee. It shall consist of the Supreme President, Supreme Vice-President, Supreme Secretary, Supreme Treasurer, Supreme Medical Director, Supreme Organizer, two representatives from the Board of Trustees, one representative from the Finance Committee, and two representatives from the Committee on Laws, a majority of whom shall constitute a quorum.

2. During the recess of the Supreme Lodge it shall exercise all the powers thereof concerning business matters, but its doings must be submitted semi-annually to the Lodges in a printed report, and submitted to the Supreme Lodge at each regular session thereof, and be subject to its action.

3. It shall district or re-district all Lodges, so that every Lodge may be represented at a District meeting, and notify by official circular every Lodge of the Order, giving the time and place of meeting of each District.

4. It shall have power, by a vote, wherein seven of its members shall agree theretc, after due trial, to suspend any officer of the Supreme Lodge, or any body under

its jurisdiction, for neglect or refusal to perform any constitutional or lawful duty.

5. It shall fill, by election, all vacancies in the Executive Committee occasioned by death, resignation or otherwise.

6. It shall, in connection with the Supreme President, have a general supervision of the employees, and determine all salaries paid by the Order.

7. It shall pass upon all appeals taken from the decision of the Supreme President.

8. The regular sessions of the committee shall be held on the first Tuesday of February and August of each year.

9. Special meetings may be called by the Supreme President, when deemed necessary by him, or upon the written request of five of its members. Should he refuse or neglect to obey such a request, the committee may then meet upon the call of five of its members.

10. It shall perform all other duties that may be referred to it from time to time, and its meetings shall be presided over, and its business transacted in the same manner as that of a session of the Supreme Lodge.

ARTICLE VII.

COMMITTEES.

SEC. 1. Ten days prior to each regular session there shall be appointed by the Supreme President, subject to the approval of the Executive Committee, the following standing committees:

Committee on Credentials.

Committee on State of the Order.

Committee on Grievances and Appeals.

Committee on Miscellaneous Business.

Committee on Secret Work.

Committee on Mileage and Per Diem.

Committee on Credentials.

SEC. 2. The Committee on Credentials shall examine the credentials of all Representatives to the Supreme

Supreme Lodge Constitution

Lodge, and report without delay. They shall examine new members in the secret work of the Order.

Committee on State of the Order.

SEC. 3. The Committee on State of the Order shall examine all correspondence of the Supreme Officers submitted to them, and report thereon. They shall also examine into and report the condition, progress and prospects of the Order, and offer such suggestions as they may deem advisable for the good of the Order.

Committee on Laws.

SEC. 4. The Committee on Laws and Supervision shall consider and report upon all propositions for changes in the Constitution and Laws of the Order. They shall examine and report on the By-Laws of all Lodges and subsequent alterations made thereto. They shall meet on the call of the Supreme President.

Finance Committee.

SEC. 5. The Committee on Finance shall examine and report upon the accounts of the Supreme Secretary and Treasurer in July and January of each year in connection with vouchers and bills for disbursement; examine all Lodge reports, and suggest such financial measures as they may deem proper and expedient. They shall meet on the call of the Supreme President.

Committee on Appeals.

SEC. 6. The Committee on Grievances and Appeals shall examine all cases of grievances coming before the Supreme Lodge, by appeal or otherwise, and report their opinion, together with a distinct statement of all questions at issue, to the Supreme Lodge.

Committee on Miscellaneous Business.

SEC. 7. The Committee on Miscellaneous Business shall report such unfinished business of the preceding session of the Supreme Lodge as may require action, and to them shall be referred all matters of a miscellaneous character, upon which they shall report during each biennial session.

Committee on Secret Work.

SEC. 8. The Committee on Secret Work shall examine all documents referring to the secret work of the Order, and shall perform such other duties as may be assigned to them.

Committee on Mileage and Per Diem.

SEC. 9. The Committee on Mileage and Per Diem shall make up and present to the Supreme Lodge, and have ready for use on the last day of each session, duplicate pay rolls, which shall include the name, residence, number of miles travelled, (computed from the location of the Lodge to which the member belongs) and per diem, which shall be at the same rate for every member in actual attendance, whether as Officers, representatives or committees. They shall perform such other duties as may be assigned to them.

ARTICLE VIII.

ORDER OF BUSINESS

SEC. I. The business at each session of the Supreme Lodge shall be taken up daily in the following order :

- I. Calling Roll of Officers.
- II. Calling Roll of Representatives.
- III. Reading the Journal.
- IV. Report of Committee on Credentials.
- V. Reports of officers.
- VI. Presentation of Petitions, Memorials, Appeals, etc.
- VII. Report of Committees in the following order :
 1. State of the Order.
 2. Laws and Supervision.
 3. Finance and Accounts.
 4. Grievances and Appeals.
 5. Miscellaneous Business.
 6. Secret Work.
 7. Mileage and Per Diem.
 8. Reports of Special Committees.
 9. Unfinished Business.
 10. New Business.
 11. Closing.

Supreme Lodge Constitution

SEC. 2. This order of business may be transposed at any time, as occasion may require. All resolutions submitted to this Supreme Body shall be reduced to writing, placed in duplicate upon the table of the Supreme Secretary, after having been once read, and referred to the appropriate committee without debate.

ARTICLE IX.

REVENUE.

SEC. I. The revenue of the Supreme Lodge shall be derived from charter and certificate fees, profits on the sale of paraphernalia and supplies, and a per capita tax of two dollars per annum on each member in good standing payable quarterly in advance, on the fifteenth day of January, April, July and October in each year.

ARTICLE X.

CHARTERS AND DISPENSATIONS.

SEC. I. The Supreme President shall have power to grant dispensations and charters during the recess of the Supreme Lodge.

ARTICLE XI.

PRINTING AND SUPPLIES.

SEC. I.—I. The printing, publishing, issuing or furnishing of Charters, Rituals, Odes, Cards, Benefit Fund Certificates, Benefit Fund Account Books, Blank Forms used in transacting business between the Supreme Lodge, District Meetings, and Lodges, Blank Applications for Membership, Blank Reports of Investigating Committees, Medical Director's Blanks of all kinds, and the Constitution and General Laws governing the Supreme, District and Subordinate Lodges, is reserved to the Supreme Lodge exclusively.

No person or body subordinate to this Supreme Body shall have the right to re-produce the same, or any part thereof, or to use any article herein named not regularly furnished by the Supreme Lodge through its duly constituted officers.

ARTICLE XII.

SECRET WORK

SEC. 1. The publishing of all secret work belongs exclusively to the Supreme Lodge. Lodges have no power to procure any portion thereof, except from the Supreme Lodge, or the officer appointed by them.

SEC. 2. The power to adopt, change or amend the secret work of this Order is vested in the Supreme Lodge exclusively, and can only be altered or amended by a ballot vote of four-fifths of the members present.

ARTICLE XIII.

MILEAGE AND PER DIEM.

SEC. 1. The Supreme Lodge shall pay to its Members, Representatives and Committees, who may be in actual attendance, a per diem of four dollars per day for each day or fraction of a day in session, and mileage at the rate of five cents a mile one way, to be computed by the most direct route from the place where the Lodge to which the member belongs is located.

ARTICLE XIV.

SEC. 1. Any member of the Supreme Lodge who shall be found guilty of violating the Constitution or General Laws of the Order may be suspended or expelled, as the Supreme Lodge may determine.

ARTICLE XV.

AMENDMENTS.

SEC. 1. The Constitution and Laws governing the Order shall not be altered or amended, except by a three-fourths vote of the members present and voting at a regular session of the Supreme Lodge, or at a special session called for the purpose. All proposed amendments must be submitted in duplicate in writing, signed by one or more members, and referred to the Committee on Laws and Supervision, who shall report thereon at the next daily session, except when an amendment shall have been proposed upon the last day of the session, in which case it shall not be acted upon until the next regular or special session, except by unanimous consent.

LAW
OF THE
SUPREME LODGE
Governing District Meetings

ARTICLE XVI.

NAME.

SEC. 1. This body shall be known as a District of the Septennial Benevolent Society, subject to the Constitution, Laws and usages of the Order.

COMPOSITION.

SEC. 2. This District shall be composed of Presidents and Past Presidents, representing not less than five Lodges, which District shall enroll a membership of one hundred or more. Its meetings shall be presided over by the Supreme President or a Deputy appointed by the Supreme President for that purpose, who, after calling the meeting to order, shall fill the vacant chairs by appointment.

QUORUM.

SEC. 3. Five elected Representatives of Lodges shall constitute a quorum. None except those who are duly elected by the Lodges as their Representatives shall be entitled to vote or pay.

TIME AND PLACE OF MEETING.

SEC. 4. The time and place of meeting shall be that designated in the call issued by the Supreme Secretary to Lodges, assigning them to their respective Districts.

SEC. 5. The meeting shall be called to order at 10 o'clock a.m., at the place and date set forth in the call issued by the Supreme Secretary, after which the following order of business shall be observed:

Filling the chairs and appointment of the following committees :

1. Committee on Credentials.
2. Committee on State of the Order.
3. Committee on Laws.
4. Committee on Grievances and Appeals.
5. Committee on Secret Work.
6. Committee on Mileage and Per Diem.

Committee on Credentials.

SEC. 6. The Committee on Credentials shall examine the credentials of all Past Presidents and Representatives of Lodges, and report as to their eligibility without delay.

Committee on State of the Order.

SEC. 7. The Committee on State of the Order shall examine such matters as may be referred to them, inquire into and report on the progress of the Order in their District and offer such suggestions for its advancement as they may deem advisable, which if approved by the body, shall then go to the Supreme Lodge for adoption or rejection.

Committee on Laws.

SEC. 8. The Committee on Laws and Supervision shall consider and report on all propositions for changes in the Constitution and Laws of the Order.

Committee on Grievances and Appeals.

SEC. 9. The Committee on Grievances and Appeals shall examine all cases of grievances coming before them, by appeal or otherwise, and report their opinion, together with a distinct statement of all questions at issue, to the Committee on Grievances and Appeals of the Supreme Lodge.

Committee on Secret Work.

SEC. 10. The Committee on Secret Work shall examine all documents referring to the secret work of the Order, and make such other recommendations to this body as, in their opinion, will be beneficial to the ritualistic workings of the Order.

Committee on Mileage and Per Diem.

SEC. 11. The Committee on Mileage and Per Diem shall make up and present to each meeting, and have ready for use on the afternoon session of the last day of each session duplicate pay-rolls, in such sums and amounts as may be fixed by the session, which pay-rolls shall be in form to include the name, residence, number of miles travelled, computed from the location of the Lodge to which a member belongs, and the number of days noted present on the roll-book of members, and the amount due each Representative for such mileage and per diem. They shall, after the same have been approved, issue vouchers to each Representative for the amount due him.

PAY OF REPRESENTATIVES.

SEC. 12. Each Lodge shall pay to its regularly elected Representatives, as mileage and per diem, the amount as shown by the voucher issued by the Committee on Mileage and Per Diem.

EXPENSES OF MEETING.

SEC. 13. Each Lodge shall contribute the sum of one dollar for each Representative it may be entitled to, the same to be paid by such representative at or prior to the time of presenting his credentials; this sum to be used in payment of rent of hall and other necessary expenses, and the remainder, if any, to go into the treasury of the Supreme Lodge.

DISTRICT SECRETARY

SEC. 14. In case of an appointed District Secretary, he shall make up and forward, within five days after the close of a meeting, a report of all of its official acts, and transmit a copy of the same to the Supreme Secretary, and must deliver to the presiding officer all funds of said meeting, before the credentials can be delivered to the Representatives elected to the Supreme Lodge, otherwise he shall follow the laws governing the Supreme Secretary.

SEC. 15. The amount of one dollar paid by each Representative to the District meeting shall be added to

the voucher issued by the Mileage and Per Diem Committee as expenses of the meeting.

REPRESENTATIVES TO THE SUPREME LODGE.

SEC. 16. 1. At each meeting preceding the session of the Supreme Lodge, each District shall elect one Representative and alternate for its first one hundred members, and for each additional two hundred members in a District there may be one additional Representative and alternate elected, up to and including the first five hundred members in good standing composing said district.

2. For each additional thousand members one Representative and one Alternate may be elected.

3. An Alternate shall only be entitled to pay or to take part in the proceedings of the Supreme Lodge in the absence of the Representative.

SEC. 17. The Representatives to the Supreme Lodge shall faithfully represent their respective Districts, and carry out the instructions given them at the meeting, provided they are in conformity with the laws, rules and usages of the Order.

LAWS

OF THE

SUPREME LODGE

LAW I.

BENEFIT FUND.

SEC. 1. There shall be connected with the Order a Benefit Fund, from which each member, while in good standing in the Order, shall be entitled to receive a sum not exceeding \$1,000, \$600 or \$400, as specified in the Certificate of membership of said member, or from which the Beneficiary of said member, should he die within the term of his certificate, shall be entitled to a mortuary benefit, as follows:

Second Year, -	One-tenth of the amount of Certificate.
Third Year, -	Two-tenths " "
Fourth Year, -	Three-tenths " "
Fifth Year, -	Four-tenths " "
Sixth Year, -	Five-tenths " "
Seventh Year, -	Six-tenths " "

SEC. 2. Each member shall pay into the Benefit Fund of this Order for one assessment, and continue to do so on each and every assessment while his certificate remains in force, the amount prescribed in the following table, and shall be entitled to the Benefits set opposite said Assessments, subject to the provisions of the Constitution and Laws of the Order.

TABLE OF RATES AND BENEFITS.

Amount paid on each assessment	Weekly benefit when sick or disabled	Amount paid on total disability	Benefit paid at end of seven years
\$2.50	\$15.00	\$500.00	\$1,000.00
1.50	9.00	300.00	600.00
1.00	6.00	200.00	400.00

Provided, That a member must have held membership in the Order at least six months before being entitled to claim Sick Benefits or Total Disability Benefits.

PAYMENT OF CERTIFICATES.

SEC. 3. When the amount received for one assessment, shall be less than two thousand dollars, the total sum to be paid, including previous payments and interest thereon, shall in no case exceed fifty per cent. of said Assessment. In such case, if the member's certificate be in the amount of one thousand dollars, he shall receive not more than the whole amount of said fifty per cent. of said assessment; if in the amount of six hundred dollars, not more than thirty per cent.; if in the amount of four hundred dollars, not more than twenty per cent. and said amounts shall be all that any member shall be entitled to receive.

PAYMENT OF CLAIMS.

SEC. 4.—I. All claims for benefits must be filed with the Supreme Medical Director within thirty days from recovery, or the expiration of the time specified in the physician's certificate, upon forms provided by the Supreme Lodge. The Supreme Medical Director shall immediately, after examination thereof, forward the same to the Supreme Secretary, with his report thereon.

2. All claims which are regular in form and duly approved by the Supreme Medical Director shall be paid within the period of thirty days from the time of their receipt in a correct and regular form by the Supreme Secretary.

3. Final benefits shall be, when found correct, adjusted within ninety days from the date of expiration of the benefit certificate, and claims for such final benefits must be filed within thirty days from the date of expiration.

4. All assessments necessary to be levied in order to cover all liability maturing of an even date with the date of expiration of a benefit certificate, or prior thereto, shall be paid by the claimant before the final benefit shall be paid, and a failure on the part of any claimant to pay said assessments shall cause suspension of all rights in the Benefit Fund of the Order, and work a forfeiture of the benefit claim in like manner as provided by law for the forfeiture of claims for other benefits.

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Benefit paid at end of seven years \$1,000.00 600.00 400.00 membership y entitled to fits.

SEC. 5.—1. In case of the sickness, disability or death of a member, or the maturity of a benefit certificate, the Secretary of the Lodge to which the member holding such benefit certificate belongs, shall immediately notify the Supreme Secretary, upon official blanks provided for that purpose by the Supreme Lodge. Further information and additional proof may be required if deemed necessary by the Supreme Secretary.

2. Should the Lodge neglect or refuse to furnish such additional proof or information as may be required upon any claim or claims for benefits by the Supreme President, Supreme Secretary or Supreme Medical Director, it shall be guilty of a misdemeanor, punishable by suspension. Any Medical Examiner refusing or neglecting to furnish such additional proof or information shall have his commission revoked.

SEC. 6.—1. When a member has been sick for one full week, and his claim has been approved by the Supreme Medical Director, the sum due said member upon said claim shall be paid, and all payments so made shall be charged against the member by the Supreme Secretary together with simple interest at the rate of six per cent per annum from the date of said payment to the date of maturity of his certificate, and in like manner the member shall be entitled to receive benefits until one-half the sum named in the benefit certificate shall have been paid.

2. No more than ten weeks benefits shall be paid in any one year. In no case shall a member be entitled to benefits whose sickness has been less than one week's duration, nor for more than four weeks sickness, upon any claim at any one time, nor for any sickness that may occur within the first six months from the date of initiation, nor for a time longer than can be certified to by the attending physician.

3. In case of continuous sickness or disability, claims must be presented every four weeks.

4. Benefits shall be allowed only to members whose sickness or disability renders them incapable of pursuing

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their usual vocation, and only for the number of weeks during which they are totally unable to follow the same.

5. No benefits will be allowed for any disability caused by subacute or chronic rheumatism, chronic bronchitis, lumbago, arthritis or varicose veins, nor for any sickness brought on by the misbehavior of the member. Not more than four weeks benefits will be allowed lady members of the Order for any disability caused by child-birth, miscarriage, or any disease resulting therefrom.

PERMANENT TOTAL DISABILITY.

SEC. 7.—I. Should a member become helpless to the extent of permanently preventing him from following any occupation whereby he can obtain a livelihood, which disability shall be certified by a board of three physicians, and the Medical Examiner of the Lodge, and approved by the Supreme Medical Director, he shall be considered totally disabled.

2. *Provided*, That any sums previously paid upon the certificate, together with interest thereon, from date of said payment to date of the payment of said Total Disability Benefit at the rate of six per cent. per annum shall be deducted from the Total Disability Benefit, and that this balance, constituting the payment then to be made, shall be all that any member can claim, and *Provided further*, that a payment upon Total Disability shall constitute a final discharge to the Order of any further liability with respect to said Certificate.

3. Total disability through old age shall not be considered as entitling a member to the benefit of this Section.

4. In the event of there being a doubt on the part of the Supreme Medical Director as to the total disability of a member, the claim shall be dropped for two years, when it may again be considered.

SEC. 8.—I. On receipt of duly approved claims for sickness, disability, death or final benefit of a member, the Supreme Secretary shall draw a cheque in favor of the proper person or persons for the amount due, and forward the same to the Supreme President, who shall countersign

it and forward to the Supreme Treasurer for his signature, who shall sign and forward the same to the Secretary of the Lodge of which the beneficiary is a member.

2. In case of continuous sickness or disability a member may present a claim for benefits at intervals of four weeks or less, and shall be entitled, when approved, to a payment on account of said claim, for which the member shall give to the Supreme Lodge a receipt in full of said payment, and in all cases it shall be charged upon the Benefit Fund ledgers of the Supreme Secretary.

SEC. 9.—1. Upon the receipt by the Secretary from the Supreme Secretary of a cheque for the payment of a sick, disability, death or final benefit, the Secretary shall immediately turn the same over to the person or persons in whose favor it is drawn; before delivering the cheque, he shall obtain a receipt in full of said payment on the benefit certificate, and upon other forms if required by the Supreme Secretary.

2. In cases of the maturity of a benefit certificate, when the payment cancels the same, the benefit certificate duly cancelled and attested by the officers of the Lodge, must be immediately forwarded to the Supreme Secretary.

DEATH PAYMENTS.

SEC. 10.—1. In case of the death of a member in good standing after the first year (there being no mortuary payment during the first year), his legal heirs shall be entitled to a mortuary benefit, as provided in Section 1, of this Law.

2. *Provided, however,* That all sums in sick or other benefits paid on the certificate prior thereto, together with simple interest at six per cent, per annum, accruing from the date of their respective cheques to the date of the payment of the Mortuary Benefit, be deducted from the mortuary amount; and that this balance constituting the payment then made shall be in full of all claims upon the Order, and a complete cancellation of said certificate.

3. Said Beneficiary shall notify the Lodge of which the deceased was a member, within thirty days after date of the death aforesaid, giving required proof of death, and designating the legatee, failing in any or all of which, all rights shall become forfeited, or this mortuary benefit can be waived according to Article II, Section 1, of the Constitution.

ASSESSMENTS.

SEC. II. The Supreme Secretary shall make a regular monthly call for an assessment on all the members of the Order, and no more unless claims demand. Such calls to contain a list of all benefits paid subsequent to the last assessment.

SEC. 12.—1. No member shall be entitled to a Notice of Assessment by any officer of a Lodge, or of the Supreme Lodge, and no custom of any Lodge in giving notice shall bind the Supreme Lodge. Every member is liable to one or more Assessments on the first day of each month, and shall pay the same to the Secretary of the Lodge within thirty days, without notice

The notice of the assessments issued by the Supreme Secretary shall be published not later than the first day of each and every month (unless the same be Sunday, or a legal holiday, and then on the day before) in which the call or calls are made, in a newspaper exclusively devoted to the interests of the Order, published or authorized by the Supreme Executive Committee, and designated as the official paper of the Order.

2. A copy of this paper shall be mailed to each member of the Order under the supervision of the Supreme Secretary, and shall be the sole medium by which the Official Notices to the Order, including the Notices of Assessment shall be promulgated to the members.

3. It shall be the duty of the Secretary to carefully file the copy received by him officially, and preserve the same, and of the President to see that all official circulars and aggregate of the Fund statements are read to the Lodge at the first stated meeting in each month.

SEC. 13.—1. Immediately on expiration of the date for the payment of an assessment or assessments by the members, the Secretary shall certify to the Treasurer the amount due to the Supreme Secretary by the terms of the call.

2. The Treasurer shall thereupon immediately forward to the Supreme Secretary the amount so certified.

3. A Lodge failing to comply with this Section within ten days from the 30th day of each month, shall stand suspended until all arrearages and a fine equal to ten cents for each member are paid.

A Lodge under suspension shall not be officially recognized save in correspondence relating to its re-instatement.

4. If the amount forwarded to the Supreme Secretary is insufficient, he shall at once notify the Lodge of the error. and if the same is not corrected within twenty days after such notice the Lodge shall stand suspended until all arrearages are paid.

5. Should a Lodge fail to pay all arrearages and fines within twenty days from the date of suspension they shall be declared defunct, and the membership in the Order of the members composing such defunct Lodge shall be deemed to have lapsed. The Charter, and all other property, shall be at once demanded by the Supreme President or Supreme Secretary, in accordance with the laws governing the same.

SEC. 14. The Supreme Secretary shall receive from the Lodges all money for the Benefit Fund, and immediately deposit the same in the designated Bank to the credit of the Order.

SUSPENSION OF MEMBERS.

SEC. 15.—1. Each member who fails to pay the assessments within thirty days from the first of the month following his admission to the Order, and within thirty days from the first of each month thereafter, shall stand suspended from the Order and all benefits therefrom.

2. The Secretary shall immediately notify the President of the date of such suspension, and the President

shall announce the suspension, and the date thereof, at the next meeting of the Lodge.

ADDRESS OF MEMBERS.

3. Members shall keep their Secretary informed of their exact address, and a failure to notify these officers of any change of residence within five days of the time the same takes place, shall relieve the Order of all responsibility in the matter of giving notice of matters, of which, by law or custom, notice should be given.

4. Secretaries must at once transmit to the Supreme Secretary such notice of change of address under penalty of a fine not exceeding twenty-five cents for each offence, or such other punishment as is prescribed by the Laws of the Order for the neglect or failure to properly discharge the duties of the office.

LAW II.

RESERVE FUND.

SEC. I. Fifty per cent. of the amount received on each assessment shall be set aside as a Reserve Fund, and shall be promptly invested in Debentures, Bonds, Mortgages, or other first-class securities approved of by the Supreme Trustees and the Executive Committee, said investments to be made in the name of the Order, and shall only be withdrawn therefrom by a resolution of the Supreme Executive Committee, which must be presented with the draft or voucher for its withdrawal, which voucher must bear the signature of each member of the Supreme Executive Committee.

Provided, That none of the Reserve Fund shall be called to the Benefit Fund during the first six years and six months immediately following the organization of the Order; *And Provided further*, That only one eighty-fourth of the Reserve Fund shall be called to the Benefit Fund of the Order during any one month.

If, at the close of any month there remains in the Bank any portion of the Assessment received during the month, this amount, in addition to the fifty per cent. above pro-

vided, shall be immediately transferred by the Supreme Secretary to the Reserve Fund.

SEC. 2. It shall be the duty of the Supreme Secretary to furnish each Subordinate Lodge with a detailed statement of the Reserve Fund as received on each assessment.

LAW III.

BENEFIT CERTIFICATES.

SEC. 1. Every Lodge shall forward to the Supreme Secretary all applications for membership within five days after the applicant's initiation, enclosing one dollar for each application, to pay for a Benefit Fund Certificate

Upon the receipt of applications for the Benefit Fund, properly approved by the Supreme Medical Director the Supreme Secretary shall issue or cause to be issued a benefit certificate for the amount that is designated in the application and forward the same to the Secretary of the Lodge of which the applicant is a member.

SEC. 2.—1. Any member not in arrears for assessments may, at any time, change his benefit certificate from a higher to a lower amount by giving a written notice to the Lodge of his desire to change, from and after a given date named by him in said notice.

2. *Provided*, That such member shall pay the former rates on all assessments made, occurring on or before the date of such change, and shall surrender to the Secretary his benefit certificate, accompanied by one dollar, which, with the benefit certificate and the members notice of the change, shall be forwarded by the Secretary to the Supreme Secretary, who shall issue, or cause to be issued, a new benefit certificate to such member, but the benefits for the new amount shall be paid at the expiration of the original term, after deducting any sums paid on the former certificate, and those that may thereafter be paid on the new certificate, together with interest thereon.

SEC. 3. Any member who holds a benefit certificate for less than the highest amount may, from time to time, take additional benefit certificates upon making proper

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application, passing a favorable medical examination, receiving the approval of the Lodge, and paying the regular certificate fee therefor; *Provided, however,* That the aggregate amount of all the benefit certificates held by any one member shall not exceed one thousand dollars, except as provided in Class "B."

SEC. 4. Each benefit certificate shall be upon the form prescribed by the Supreme Lodge and shall bear the signatures of the Supreme President and Supreme Secretary, and the seal of the Supreme Lodge, and are not transferable. A member's benefit certificate transferred, assigned, given under power of Attorney, or used as collateral, becomes cancelled by law without any further action or notice.

SEC. 5.—1. Each applicant for a duplicate benefit certificate must, by affidavit presented to the Lodge, prove its loss of the original, beyond recovery, waive all rights to the original should it be found, and agree to surrender the duplicate in case the original is recovered.

2. If the same be recommended by the Lodge, the affidavit, together with recommendation of the Lodge, and one dollar, for registration fee, must be forwarded to the Supreme Secretary, who shall pass upon the same, and if satisfied with the proof presented, shall issue, or cause to be issued, a duplicate benefit certificate.

3. If, in his judgment, additional proof is needed, he may require such proof to be furnished, and when he is so satisfied he shall issue, or cause to be issued, a duplicate benefit certificate.

SEC. 6. The sum as prescribed in the member's certificate shall be paid to the member, or, in the event of his death, to the widow or husband of deceased member; if no widow or husband surviving then to the children of said member in case of sickness or disability, death or final benefit, and such payment shall be made in accordance with the conditions set forth in the Constitution and Laws of the Order.

SEC. 7. When a member has held a benefit certificate in this Order for seven years, he, upon surrender-

ing the same and complying with the requirements for new applicants except the initiation, may receive and be privileged to continue a new benefit certificate, notwithstanding that such member also holds a certificate in Class B.

SEC. 8.—I. When a member has held a benefit certificate in this Order for three consecutive years, he may make application to his Lodge, and the request being granted, receive a benefit certificate in Class B, without a re-examination and on the payment of a Certificate fee of one dollar.

2. *Provided*, That the benefit certificates held in the original class amount to the highest sum allowed by the Laws of the Order; if less than the highest amount is held in the original class, additional benefit certificates governed by the requirements of Section 3, Law III, must be taken, increasing the amount held to the highest amount, before a member will become eligible to membership in Class B; they can then receive in Class B a benefit certificate in the amount of their benefit certificate in the original class that is three years old.

3. Certificates in Class B shall be subject to the same rules and regulations governing original benefit certificates, except in regard to benefits to be received thereon.

4. No benefit certificate in Class B shall be liable for Mortuary Benefit, total disability, sick or other claims, until the first benefit certificate held has matured and been duly cancelled, it being understood that Sick Benefits can be drawn on one benefit certificate only.

5. Assessments in Class "B" are due and must be paid at the same time that the assessments are paid in the original class. Suspension for the non-payment of assessments in class "B" will also cause suspension in the original class.

6. Failure to pay all arrearages and fines within thirty days after suspension cancels the benefit certificates in both the original class and in class "B," a member can only be readmitted to the Benefit Fund as a new member and by complying with the original requirements.

LAW IV.

INSTITUTION OF LODGES.

SEC. 1. No Lodge of the Order shall be chartered with less than twenty charter members, but Lodges may be instituted with ten or more members.

SEC. 2. The fee for each charter member at the institution of a new Lodge shall be five dollars, and one dollar for a Benefit Fund Certificate, to be paid the Supreme Lodge or its representative as charter members are initiated.

SEC. 3. The supplies for a Local Lodge shall be :

- 7 Rituals.
- 25 Odes.
- 50 Applications for Membership.
- 1 Minute Book.
- 1 Secretary's Receipt Book.
- 1 Book Orders on Treasurer.
- 1 Benefit Fund and Dues Account Book.
- 1 Secretary's Cash Book.
- 1 Treasurer's Cash Book.
- 25 Constitutions.
- 50 Circulars, Objects and Plans.
- 2 Gavels.
- 2 Secretaries' Bonds.
- 2 Treasurers' Bonds,

and a requisite number of other blanks to be adopted and used as required by the Laws of the Order.

One ballot-box and three dozen white and one-half dozen black balls.

One trunk for packing.

One seal, after the organization is perfected.

SEC. 4. The charter shall be furnished as soon as the Lodge shall show by its reports that it is in complete working order, and has procured everything necessary for the proper administration of its affairs. If this shall not be accomplished within ninety days, the privileges under the authority by which it was instituted may be revoked.

SEC. 5. No Lodge of the Order shall be instituted in any territory where epidemics are prevalent, and during the prevalency of an epidemic in any region it shall be competent for the Supreme President or the Executive Committee to prohibit initiations therein.

LAW V.

BONDS AND BONDED OFFICERS.

SEC. 1. All bonds must be approved by the Lodge and be deposited in the office of the Supreme Secretary within ninety days from the date of installation. Upon failure to comply with the above requirement the Supreme President shall declare the Lodge suspended. Bonds on file expire with the close of the term for which the officers were elected, and new bonds must be filed for the new term even if the same officers have been re-elected. If a vacancy occurs in a bonded office during the term, the newly elected officer must file a bond before he can enter upon the duties of his office.

SEC. 2. No executive officer can become surety on the bond of any officer of a Lodge.

LAW VI.

DELINQUENT OR DEFUNCT LODGES.

SEC. 1. Any Lodge shall be suspended, or it may be dissolved, and its charter forfeited to the Supreme Lodge:

1. For improper conduct.
2. For neglecting or refusing to conform to the Constitution or Laws of the Supreme Lodge, or the General Laws and Regulations of the Order.
3. For neglecting or refusing to make its returns, or for non-payment of any assessment on account of the Benefit Fund, and of the dues of the Supreme Lodge.
4. For neglecting to hold regular meetings, unless prevented from so doing by some unforeseen circumstances or when its membership diminishes to less than fifteen in number. But the charter shall not be forfeited in either of the above cases until the Lodge, its President, Vice-President, Secretary, Chaplain, Marshal and Warden

shall have been notified of its offences by the Supreme Secretary, and afforded a hearing.

SEC. 2. Any officer, member, or Lodge issuing any circular, pamphlet, circular letter, letter, or any printed or written matter to the membership at large without first having obtained the sanction of the Executive Committee or the Supreme President, or shall issue or write any personal letter of a derogatory character, respecting any officer or member of the Order, or of the Order, shall be by the Supreme President declared suspended or expelled from the Order.

SEC. 3. A Lodge may be suspended or dissolved, and the members under its jurisdiction deprived of all benefits from the Benefit Fund, by the Supreme President, whenever such Lodge shall neglect or refuse to make its returns, or fail to pay its assessments to the Benefit Fund within the legal time. Notice of such suspension or dissolution to be sent to the President, Secretary and Treasurer of the Lodge.

SEC. 4. When charges are preferred against a Lodge, and it neglects or refuses to answer to the same within thirty days, it may be tried and suspended, or dissolved for contempt.

SEC. 5. When a Lodge is suspended or dissolved it shall be the duty of the President, or, if there is none, of its senior officer, to deliver up the charter, books, funds, paraphernalia and other property or effects, and any officer refusing to surrender the same may be forever excluded from membership in the Order, even if the Lodge should be reinstated.

SEC. 6. All funds and effects received by the Supreme Lodge from a Lodge, shall be restored in the event of its being reinstated, which reinstatement may be done by the Supreme President on the payment of all dues and assessments which occurred before and during the time of suspension.

SEC. 7. Members of a defunct Lodge who were in good standing at the time of dissolution shall designate a

Lodge to which they shall be immediately assigned by the Supreme Secretary.

SEC. 8. Any Lodge becoming suspended is liable to the Supreme Lodge for all funds that appear in its Benefit and General Fund accounts as kept by their Secretary or the Supreme Secretary and agrees to forward the same to the Supreme Secretary, and does hereby agree, should proceedings be instituted against such Lodge, upon proper proof of the correctness of the account, to confess judgment for the same and all costs incurred by the Supreme Lodge in making such collections, and each officer and member thereof agrees thereto and to become immediately responsible to the Supreme Lodge for the whole amount of such judgment.

LAW VII.

PER CAPITA TAX.

SEC. 1. Lodges shall pay an annual per capita tax of two dollars, payable quarterly, as follows: Fifty cents each for the actual membership in good standing on the 15th days of January, April, July and October of each year.

SEC. 2. No Lodge shall be deemed liable to pay per capita during the unexpired portion of the quarter in which it was instituted.

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CONSTITUTION AND LAWS

GOVERNING LODGES

LAW VIII.

NAME AND POWERS.

SECTION I. 1. Each Lodge shall consist of not less than ten members having the requisite qualifications, and shall possess the powers and privileges of a Lodge working under the jurisdiction of the Supreme Lodge of the Septennial Benevolent Society, under whose authority it exists by virtue of a Charter or dispensation duly granted by the Supreme Lodge, while acting in conformity with the laws, rules and regulations of the Supreme Lodge.

2. It shall bear the name of the place in which it is instituted.

LAW IX.

MEETINGS AND QUORUM.

SEC. 1. The regular meetings of the Lodge shall be held at least twice each month on the day and hour selected by the Lodge, and if changed the Secretary shall notify the Supreme Secretary at once of the change.

SEC. 2. Special meetings may be called by the President when deemed necessary, or at the request of five members; *Provided*, That all the members are notified of said meeting by the Secretary, two days prior thereto, and no business except that for which the meeting was called shall be transacted.

SEC. 3. In the absence of the President and Vice-President any member who is in good standing may be

Laws Governing Lodges

chosen to preside by a majority vote of the members present and voting. Five members shall constitute a quorum for the transaction of business.

SEC. 4. All meetings shall be opened and closed in due form.

LAW X.

OFFICIAL SEAL.

SEC. 1. Each Lodge shall have an official seal, as furnished by the Supreme Lodge, which shall be affixed to all official documents and papers issued by and under its authority.

LAW XI.

OFFICERS AND ELECTIONS.

SEC. 1. 1. The officers of the Lodge shall be Past President, President, Vice-President, Secretary, Treasurer, Chaplain, Warden, Marshall, Guard, Sentinel and three Trustees, who shall severally be nominated and elected annually, at the first regular meeting in December of each year.

2. One or more Medical Examiners shall be recommended by the Lodge, who shall, when approved by the Supreme Medical Director, be commissioned by the Supreme President.

3. At the institution of each Lodge it shall elect a Past President, who shall fill the chair of the Past President.

4. All recommendations and credentials for the Medical Examiner must be forwarded direct to the office of the Supreme Medical Director.

REPRESENTATIVES TO DISTRICTS

SEC. 2. Upon receipt of the call for the District meeting as issued by the Supreme Secretary each Lodge shall, at its next regular, or a special meeting called for that purpose, elect one Representative to that meeting for the first fifteen members, and one for each additional one hundred members it may have in

good standing at the time of holding the election, and one alternate for each five Representatives elected. The first alternate elected shall serve as Representative in case any of those elected as Representatives are not able to serve. The Representatives and Alternates to be elected from Presidents and Past Presidents.

VOTING.

SEC. 3. Each officer shall be voted for separately, by ballot, and it shall require a majority of all the votes cast to elect. When there are two or more candidates for the same office, it shall require a majority of all the votes cast to elect, and in case of no candidate receiving a majority on any ballot, the one receiving the lowest number of votes on each ballot shall be dropped until a choice is made. Should there be but one candidate for any office, the President shall declare the candidate elected. Any candidate who shall attempt to influence an election in which he is personally interested shall be subject to the censure of the Lodge.

SEC. 4. When an election is held to fill an office or offices of the Lodge, the presiding officer shall act as judge, and shall appoint two members to act as tellers, who shall assist in conducting the election in a just and impartial manner. They shall keep a register of all the votes, and should it appear that there have been more votes cast than there are legal voters present, the presiding officer shall declare the ballot void, and direct another ballot to be immediately taken; each member shall then hand his ballot to the tellers, who shall deposit it in the poll.

SEC. 5. During the nomination, election and installation of officers no other business shall be transacted.

INSTALLATION.

SEC. 6. The officers shall be installed on or before the 31st day of January in each year. The official reports shall, before installation, have been submitted to and approved by the Auditing Committee and accepted by the Lodge, and all money and reports due the Supreme

Lodge shall have been forwarded to the Supreme Secretary, and receipts therefor returned to the Secretary of the Lodge.

SEC. 7. Officers-elect shall be installed by the Supreme President, or any legally appointed Deputy of the Order; *Providea*, In the absence of the Supreme President or Deputy it shall be the duty of the retiring President to perform the installation ceremonies of the Order, but in all cases the installing officer must be satisfied that the newly elected officers have properly filed their bonds and complied with the general requirements of the Constitution of the Order. No member can be installed into office who is indebted to the Lodge, nor shall it be lawful for an officer to hold any position when in arrears to the Lodge.

REMOVAL OF OFFICERS.

SEC. 8. Any officer may be removed for inattention to the duties of his office, or for conduct unbecoming his standing in the Order, or for failing to be present at three regular meetings of the Lodge, unless prevented by a valid excuse, by a majority vote of the members of the Lodge present and voting. Vacancies occurring by reason of death, resignation, or otherwise, shall be filled by election, to serve for the remainder of the term, and the officer elected to fill the unexpired term, and serving until the end of the term, shall be entitled to the full honors of the office.

Any member who shall have served one term as President in any Lodge of the Septennial Benevolent Society, shall be entitled to all the rights and privileges of a Past Officer in the Order.

LAW XII.

DUTIES OF OFFICERS.

President.

SEC. I. 1. The President shall preside at all meetings, and enforce the laws, rules and usages of the Lodge, and of the Supreme Lodge; shall decide all questions of

order, subject to an appeal to the Lodge; shall act as Judge of all elections and declare the result to the Lodge.

2. He shall appoint all committees, except where the nomination thereof, on motion, be reserved to the Lodge.

3. He shall sign all orders on the Treasurer for all monies ordered to be paid by the Lodge; shall have the casting vote on all occasions when the Lodge is equally divided.

4. He shall report in open meeting such members as have been suspended during the interim between the meetings, or are in arrears for assessments, or six months or more in arrears for dues.

5. He shall call special meetings of the Lodge upon the request of five of its members.

6. He shall, on or prior to the 30th day of June and the 31st day of December of each year, appoint an Auditing Committee, consisting of three members in good standing, whose duty it shall be to audit the books and examine the accounts of the Secretary, Treasurer and Trustees, and make written report at the next regular meeting of the Lodge, and shall perform such other duties as the ritual, laws, rules and usages of the Order enjoin.

7. During the recess of the Lodge he may receive petitions for membership, or other matter to come before a Lodge meeting, and appoint a committee of two members to examine and report at the next regular or special meeting.

Vice-President.

SEC. 2. The Vice-President shall assist the President in conducting the ceremonies, have charge of the inner door, and in the absence of the President shall perform the duties of that office, and shall perform such other duties as the ritual, laws, rules and usages of the Order require.

Secretary.

SEC. 3. 1. The Secretary shall designate and announce to the members some specified place, such as residence

or place of business, where said officer can generally be found, and where assessments and other monies due the Lodge may be paid.

2. He shall keep an accurate account of all the proceedings of the Lodge, draw and attest all orders on the treasury, make all reports required by the Supreme Lodge, properly signed and attested, with the seal of the Lodge affixed.

3. He shall have charge of its seal and conduct its correspondence; shall, within five days after their election, notify all applicants who have been elected to membership.

4. He shall, on receipt of notice of the sickness or disability of a member, immediately notify the Relief Committee of the same, giving the name and address of the sick or disabled member.

5. He shall keep a full and correct account between the Lodge and its members, receive all monies due the Lodge and pay the same to the Treasurer before the close of each regular meeting, taking a receipt therefor on the cash-book, immediately under the amounts so received.

6. He shall notify all members when in arrears to the amount of three months' dues, and when a member is in arrears to the amount of six months' dues, or in arrears for assessments, notify the President and Lodge of the fact.

7. He shall, on the second day of each month, certify to the Treasurer the amount due the Supreme Secretary on each assessment.

8. Should he fail or neglect to give such notice, or enforce the law relating to fines and suspensions, he shall be removed from office; and if found guilty of wilful neglect of the duties of his office, he may be suspended or expelled from the Order.

9. He shall, at the time of installation of officers, furnish the President with a list of members not in good standing.

10. He shall make out all reports of the finances of the Lodge and report the semi-annual dues to the Supreme Lodge, receive all money for the Benefit and General Funds, and keep an account in books provided for that purpose.

11. He shall have the books ready for audit on the 30th day of June and 31st day of December of each year, and shall deliver over to his successor in office all monies, books, papers and vouchers, and shall perform such other duties as the laws, rules and usages of the Order shall enjoin.

12. Before entering upon the duties of the office the Secretary shall give to the Lodge a bond, with approved security, for the faithful discharge and performance of said duties in such amount as the Lodge may require; *Provided*, the sum shall not be less than \$200, and must be made equal to the amount of money in his hands at any one time, which bond shall be approved by the Lodge and deposited with the Supreme Secretary.

13. He shall receive such compensation as the Lodge may direct.

Treasurer.

SEC. 4. 1. The Treasurer shall receive from the Secretary all monies received for the Lodge, and receipt therefor in the Secretary's cash-book; pay all orders drawn on the treasury by the President and attested by the Secretary.

2. Keep a regular and correct account of all money received and paid, and also of all assessments in his hands accredited to the Benefit Fund.

3. He shall forward immediately, when notice is given, to the Supreme Secretary such portion of the Benefit Fund as the notice may call for.

4. He shall keep the General and Benefit Funds, and not allow them to be used for any purpose other than provided for by law.

5. He shall, in conjunction with the Trustees, have his accounts ready for settlement on the 30th day of June

and the 31st day of December of each year, and at the expiration of his term of office, shall deliver to his successor in office all monies, books, papers and vouchers.

6. Before entering upon the discharge of the duties of the office the Treasurer shall give to the Lodge a bond, with approved security, for the faithful discharge and performance of said duties in such an amount as the Lodge may require; *Provided*, the sum shall not be less than double the amount on hand at one time, which bond shall be approved by the Lodge and deposited with the Supreme Secretary.

7. If it be expressed by resolution of the Lodge as the desire of the members, the Treasurer shall at once open an account in the name of the Lodge in a Bank designated by the Lodge, in which Bank all funds of the Lodge shall be immediately deposited as received. Orders on the Treasurer shall then be replaced by cheques on the Bank, which shall require the signatures of the President, Secretary and Treasurer.

Medical Examiner.

SEC. 5. 1. The Medical Examiner shall make a personal examination of all applicants for membership; shall have the questions asked on the forms supplied by the Supreme Lodge answered, and state in writing his opinion of the character of the risk, and shall receive a fee of one dollar for said examination.

2. The examination to be forwarded to the Supreme Medical Director for his approval.

3. He shall, when directed by the Lodge, make a personal examination of all applicants for sick benefits, and report the result of said examination as soon as possible to the Lodge; for all such examinations the Lodge shall be responsible.

4. He shall approve of all claims for sick benefits, as are, in his opinion, just and lawful and should be paid in accordance with the laws of the Order.

5. He shall perform such other duties as the laws, rules and usages of the Order may require; he shall

receive such compensation for services rendered as may be agreed upon, the same to be paid by the Lodge.

Chaplain.

SEC. 6. The Chaplain will open the Lodge with prayer, and perform such other duties as may be required by the ritual.

Marshal and Warden.

SEC. 7. The Marshall and Warden shall have charge of the paraphernalia and other property of the Lodge as directed, and perform such other duties as are required by the laws, rules, usages and ritual of the Order. The social hours of the Lodge shall be in their charge, and when requested, they shall provide a social entertainment for the members in recitations, singing and readings.

Guard and Sentinel.

SEC. 8. The Guard and Sentinel shall have charge of the inner and outer doors, and perform such other duties as are required by the laws, rules, usages and ritual of the Order.

Trustees.

SEC. 9. The Trustees shall have the general supervision of all invested funds and property of the Lodge.

Relief Committee and Care of Sick Members.

SEC. 10. 1. The Relief Committee shall consist of the President, Vice-President, Past President and Secretary. Their duties shall be, immediately on receiving notice thereof, to visit, in person or substitute, all sick or disabled members and make a report thereon, on blanks prepared by the Supreme Lodge for that purpose, at each regular meeting of the Lodge, and in such cases as they may deem necessary they may employ a nurse (members of the Order to have the preference); and for said services they shall notify the President of the amount to be paid, who will draw on the Treasurer for the same, which shall be paid from the General Fund.

2. Should the amount in the treasury be insufficient to meet the demand, the Secretary shall immediately levy

an assessment upon the whole membership in good standing at the date of levy, as prescribed in their by-laws; *Provided*, That when an assessment is levied, it shall not be less than twenty-five cents per member.

Representatives to District Meeting.

SEC. 11. The Representatives to the District meeting shall receive the instructions of the Lodge, and faithfully represent its interests. In all cases when present at a meeting, the Representative must produce certificates of election from their Lodge; *Provided*, That should a Representative be absent he may present his vote by mail for any candidate or question that may be previously presented. Each Lodge shall provide for the payment of mileage and per diem, should any be claimed. None except those who are duly elected by the Local Lodges as their Representatives shall be entitled to vote or receive pay.

LAW XIII.

APPLICATIONS FOR MEMBERSHIP.

SEC. 1. Every applicant for membership must be over sixteen and under sixty-five years of age, of good moral character, steady habits, reputable calling, sound bodily health, a believer in a Supreme Being, the Creator and Preserver of the Universe, and competent to earn a livelihood; and be recommended by one member of the Order in good standing, and shall verify the statements made in the application by having the same included in the obligation, and shall pass a satisfactory medical examination.

SEC. 2. Each applicant shall sign the application and obligation furnished by the Supreme Lodge, giving age, state of personal health, and record of health during the past ten years, occupation and residence, and pass a favorable ballot in accordance with the laws of the Order.

SEC. 3. 1. After such application shall have been received by the President, that officer shall immediately appoint a committee of two (on which the member pre-

senting the application shall not be appointed), who shall investigate the character and fitness of the applicant.

2. The committee shall present their report, when, if favorable and the application is not withdrawn, which shall not be done after the report of the committee shall have been read or re omitted, the candidate shall be balloted for with ballot balls.

3. Should an application for membership be rejected by the committee, the Lodge cannot act thereon, and all monies collected must be returned to the member by whom the applicant was proposed.

4. When two or more candidates are to be balloted for, the President may direct a ballot to be taken for all at one time, and if the balls are all white shall declare all elected, but if one or more black balls appear shall direct a ballot to be taken for each candidate separately.

SEC. 4. 1. If the ballot balls cast for an applicant for membership be all white, the candidate shall be declared duly elected.

2. If there be one black ball, the President shall declare the ballot unfavorable and another ballot shall immediately be had and if there then be one black ball, and no more, the election shall be deferred until the next meeting, during which interval the member who deposited the black ball shall inform the President of the reason for such opposition, and at the ensuing meeting the President (concealing the name of the opposing party) shall state to the Lodge the objections made; after which another ballot shall be had as in the first instance, and if not more than one black ball shall still appear the candidate shall be declared elected.

3. If no objections to the applicant be communicated to the President, as above provided for, the applicant shall be declared elected without another ballot.

4. If two black balls be cast the applicant shall be declared rejected, but to remove all doubts in such a case another ballot may be had, which ballot shall immediately be ordered by the President, and no discussion or

explanation shall be allowed except an admonition to the members to be careful in voting.

5. After the election of a candidate, and prior to initiation, should the Lodge become satisfied that he is unworthy, it shall be competent for the Lodge to annul such election, and declare it void; *Provided*, That such annulment shall lie over until the next meeting of the Lodge, and be done by a two-thirds vote of the members present and voting.

SEC. 5. When an applicant has been rejected, notice thereof shall be sent without delay to the Lodges in the vicinity, and any person so rejected shall not be again balloted for in any Lodge for a period of six months.

SEC. 6. When an applicant is rejected the proposition and certificate fee shall be immediately returned to the member by whom the applicant was proposed, but the petition shall be retained in the archives of the Lodge. If an application be rejected by the Supreme Medical Director the Lodge shall pay to the Supreme Lodge such fee for said examination as may be fixed by the Supreme President.

SEC. 7. The Secretary shall notify each applicant of his election within five days thereafter, and should an applicant fail to appear for initiation within two months after being notified, unless prevented by sickness or other valid excuse, the proposition fee and election shall be declared forfeited.

MEMBERS AT LARGE.

SEC. 8. Persons residing where no Lodge of the Order is in existence may become members of the Order be known and classed as members-at-large. Members-at-large, on making application for admission, shall comply with all the requirements of the Constitution and Laws governing the admission of new members to the Order, the ceremony of initiation being dispensed with. From the date of their acceptance by the Supreme Medical Director, a certificate shall be issued to each member-at-large in the same form as that to other members. Mem-

bers-at-large shall pay assessments and dues direct to the Supreme Secretary, and shall be subject to all the requirements and observe the same procedure as members of Lodgés. When ten or more members-at-large are so situated that a Lodge of the Order can be conveniently formed by them the Supreme Secretary shall issue a notice to each member who will constitute the proposed Lodge, giving a date on or before which the new Lodge shall be formed. A fee of ten dollars shall be paid by members-at-large in forming the new Lodge for the purpose of paying for the necessary supplies. Upon the institution of the Lodge the same ceremony shall be observed by the Instituting Deputy as in the formation of any new Lodge of the Order ; *Provided*, from and after the date mentioned by the Supreme Secretary as the date on which members-at-large shall constitute a Lodge, the Supreme Secretary may refuse to receive further assessments and dues direct from the members, and any member failing to comply with the notice of the Supreme Secretary shall forthwith stand suspended from all benefits.

LAW XIV.

FEES, DUES, BENEFITS AND SUSPENSIONS.

Membership Fees.

SEC. 1. The fee for membership in any Lodge shall not be less than five dollars, and one dollar for certificate fee. For a medical examination the fee shall be one dollar. For admission by card, fifty cents.

Dues.

SEC. 2. Each member of the Lodge shall pay as dues, to commence with date of admission to the Order, at a rate of not less than one dollar per quarter, payable quarterly in advance, on or before the first day of January, April, July and October of each year.

Suspension.

SEC. 3. Any member who may become thirty days in arrears for dues to the Lodge, becomes suspended

from the Benefit Fund, and shall not be entitled to vote or hold office, or to sick benefits ; and when six months in arrears for dues shall be suspended from the Order. Should an officer become suspended and be reinstated before the office is filled, that officer shall still retain the position.

Reinstatement.

SEC. 4. 1. Any member of the Lodge who has been suspended, applying within thirty days after suspension to be reinstated, shall pay all dues, fines and assessments which occurred before and during the time of suspension ; shall pay into the Reserve Fund of the Supreme Lodge as a penalty an amount equal to 25% of all assessments due, and be declared reinstated without ballot.

2. If suspended longer than thirty days, they shall make a new application and receive a new benefit certificate, which shall date from the time of re-admission.

3. *Provided*, That should any member who has drawn sick or disability benefits, become suspended, and allow the time for reinstatement to expire, they shall, on again connecting themselves with the Order, if within the term of their previous benefit certificate, have charged to the new benefit certificate the amount so drawn.

Procedure to Obtain Benefits.

SEC. 5. 1. When any member who is in good standing is taken sick or becomes disabled, it is their duty to immediately notify the President or Secretary of the Lodge in writing, and it shall be the duty of the Secretary to notify the Relief Committee of such sickness or disability and present said notice at the first regular meeting of the Lodge, thereafter to be entered as a part of the records of said meeting.

2. Any member failing to so notify the President or Secretary shall be debarred from benefits for such sickness or disability.

3. No claim shall be recommended for payment that has not been examined into by the Relief Committee, and whose report thereon is unfavorable.

4. No more shall be paid on any claim than the number of weeks during which the claimant was actually *totally* disabled from following his usual avocation; not more than four weeks claims to be presented at one time.

5. The applicant for benefits shall be required to present, on blanks provided by the Supreme Lodge, a personal statement of the case, and no claim will be recognized by the Supreme Secretary unless this personal statement is forwarded with the claim.

6. When a member makes claim for benefits who is removed beyond the reach of the Relief Committee of the Lodge, so that personal visitation is made impracticable, the claim must be sworn to by the attending physician and the applicant, and properly attested.

SEC. 6. 1. Anyone having been a member of the Benefit Fund for six months, and not in arrears for dues or fines, who shall become disabled by sickness or disability from following their usual occupation, shall be entitled to receive from the funds of this Order such weekly benefits as are prescribed by Law I., Section 2 of the Supreme Lodge, which shall be paid according to the laws and rules of the Order.

2. *Provided*, That said sickness or disability has not originated from intemperance or vicious or immoral conduct.

(3). Any member who may be taken sick or become disabled while in arrears for dues, fines or assessments, can not, by paying the same, become beneficial or receive benefits during such sickness or disability.

The Lodge to Declare Members off Sick List.

SEC. 7. It is the duty of the Lodge to declare any member off the sick list when they deem it just to the Order to do so, and to promptly notify said member. Such notice shall be legal and binding upon the member, and they shall not be entitled to any benefits to extend beyond the time at which said notice was given. Any member under charges according to the penal provisions of the laws and rules of the Order, shall not be entitled

to any benefits, but if, after due trial had, the charges shall not be sustained they shall then receive such benefits as they may be entitled to under the laws and rules of the Order.

LAW XV.

WITHDRAWAL CARDS, ETC.

SEC. 1. Withdrawal cards in the form prescribed by the Supreme Lodge shall be granted to any member who is in good standing and not in arrears to the Lodge; before said card is granted the member shall pay all dues and assessments levied at the time of application, and shall pay into the treasury of the Lodge, as a fee for the card, the sum of fifty cents. All cards granted shall be signed by the President and Secretary and the seal of the Lodge affixed.

SEC. 2. Cards must be applied for in writing; when, if the applicant be free from all charges, penal or monetary, the Secretary shall issue the legal card, as furnished by the Supreme Lodge, at a regular meeting of the Lodge.

SEC. 3. The Lodge shall fix a time, not exceeding three months, for which a withdrawal card shall be good, and until it is deposited, the Lodge shall retain said member's name on its books, and the member shall keep the dues and Benefit Fund assessments paid as if they had not received a withdrawal card. If at the end of the time specified the card has not been deposited in some Lodge, the name shall be struck from the books and membership cease.

SEC. 4. A member holding a withdrawal card wishing to become a member of a Lodge shall present a written application with the withdrawal card, and, if the Lodge is satisfied of the correctness of the card, the application shall take the course provided in Section 3, Law XIII., of this constitution.

SEC. 5. When a card is deposited in a Lodge, the Secretary shall certify upon the card the date of deposit and number of first assessment paid to the Lodge, and immediately forward said card to the Supreme Secretary,

and shall also notify the Lodge issuing the same, giving date of deposit and number of first assessment paid. No card can be deposited in any Lodge unless satisfactory proof is furnished that no assessments are unpaid in the Lodge from which the card was granted.

SEC. 6. Any member of a Lodge wishing to withdraw permanently from the Order shall make written application, paying all dues, fines and assessments charged against them, and surrender their benefit certificate. Said benefit certificate shall be forwarded to the Supreme Secretary.

SEC. 7. A member holding a withdrawal card and not depositing the same before the expiration of the time for which it was granted expires, can only be re-admitted as a new member, except that the ceremony of initiation shall be dispensed with, and the person shall assume his former rank in the Order and be entitled to all the honors they may have previously attained, but membership in the Order shall date only from the date of re-admission.

LAW XVI.

SEMI-ANNUAL RETURNS TO THE SUPREME LODGE.

SEC. I. At the close of each semi-annual term the Lodge shall fill up and properly certify on the blank form furnished by the Supreme Lodge, in accordance with the instructions embodied therein, the standing of the Lodge and such other information or demands as may be required by the Supreme Lodge from time to time, and forward the same to the Supreme Secretary on or before the 31st day of January or July.

LAW XVII.

OFFENCES AND PENALTIES.

SEC. I. Any member who shall reveal any of the secrets of the Order to any one not a member thereof, or who shall in any way wilfully violate his obligation, shall be suspended or expelled.

SEC. 2. Any member who shall by any means, make known, so that an applicant may become acquainted therewith the name of a member who reported unfavorably on his application, or otherwise opposed said applicant becoming a member of the Lodge, may be reprimanded, fined, suspended or expelled, as the Lodge may determine.

SEC. 3. Any member found guilty of immoral or dishonest conduct, or conduct unbecoming a member, may be suspended or expelled.

SEC. 4. Any member who shall become subject to habitual intoxication, or who shall at any time enter the hall of the Lodge intoxicated, armed or indecently clothed, may be fined, suspended or expelled, at the option of the Lodge.

SEC. 5. Any member who shall use profane or unbecoming language shall for the first offence leave the hall for the evening, and for the second offence shall be liable to suspension or expulsion.

SEC. 6. Any member who shall make use of improper means to obtain the benefits of the Order, or who shall be found guilty of falsely answering questions in regard to health, or shall make any false statements in their application for membership in the Order, shall, on conviction thereof, be expelled from the Order.

SEC. 7. Any officer or member appropriating any of the funds or effects of the Order to their own use, contrary to the Constitution and Laws, shall, upon conviction thereof, be suspended or expelled.

SEC. 8. Any member of a committee to whom an application is deferred, who shall knowingly recommend for membership any person who is an habitual drunkard or opium eater, or who has any vicious habits that will impair them mentally or physically shall, at the discretion of the Lodge, be fined for the first offence, a sum not exceeding \$5; for the second offence a sum not less than \$5 nor more than \$10, which fine or fines shall be paid to the General Fund of the Lodge; and in default

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of payment of such fine, within a time to be fixed by the Lodge, such member may be suspended or expelled.

SEC. 9. Any member who shall, in violation of the obligation taken in the Order, bring into any court, on any claim for disability or final benefits, any officer or member of either the Supreme Lodge or any Lodge before having first exhausted all modes of appeal as provided in the Constitution and Laws of the Order, may be immediately expelled.

SEC. 10. Should any member of the Lodge make to it, or its President, any accusation against any other member that shall prove to be unfounded, false or malicious, the President shall deliver up the name of the informant to the Lodge on demand of a majority of the members present and voting at any regular meeting, and said member shall be suspended or expelled, as the Lodge may determine.

SEC. 11. Any member becoming suspended from his Lodge while under charges can not be re-instated without due notice being given by the Secretary under seal to the members of the Lodge, stating fully the intention of such member to make application for reinstatement, and that the charges previously preferred against said member have been fully settled at a regular meeting of the Lodge by a majority of all the members present and voting. A member suspended from the Order while under charges can not make application to join any Lodge other than the one from which he was suspended.

SEC. 12. All violations of the laws, rules and usages of the Order not herein specified shall be visited with appropriate penalties, as may be determined by the proper authorities. Every member shall be deemed responsible first to the Lodge to which he belongs, and second to all other Lodges of the Order.

LAW XVIII.

CHARGES AND FORM OF TRIAL.

SEC. 1. Charges shall be made in writing, and shall specify the complaint, stating the law violated, and the time and place of the occurrence, a copy of the said

charge, and notice that the matter will be taken up for consideration at the next regular meeting of the Lodge, shall be sent to the accused member by the Secretary.

SEC. 2. When any matter of grievances between members is brought before the Lodge, it shall be referred to a special committee of five members, who shall, within thirty days, summon the parties, examine and determine the matter in question, and report to the Lodge.

SEC. 3. It shall be the duty of the committee to serve all notices, examine the parties and their witnesses, giving the accused member at least ten days' notice to be present at the examination. When a committee has been appointed to investigate a complaint, and notified the offending member and the witnesses to appear, the case can not be dismissed. The accused and the accuser shall each have the right to be represented before the committee by a representative of the Order in good standing as counsel. The committee shall keep a correct journal of the proceedings, and reduce the testimony taken to writing, to be signed by the witnesses. Having heard and considered the testimony, they shall render their opinion in writing as to the innocence or guilt of the accused, and present the same, together with their journal of proceedings to the Lodge at the next regular meeting.

SEC. 4. If four of the committee find the member guilty of the charge or charges, said member shall be notified thereof, and at the next regular meeting of the Lodge the report shall be considered and a ballot had thereon. If the majority of the ballots cast approve the finding of the committee, it shall be recorded as the judgment of the Lodge. If found guilty the Lodge shall prescribe the punishment. If innocent, the member shall be reinstated forthwith to all rights and privileges.

SEC. 5. The accused member shall retire to the ante-room while the final vote is being taken, and when the order of punishment has been determined upon, said member shall be called in and the decision of the Lodge duly stated by the President.

SEC. 6. A member in good standing in any Lodge may

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make a complaint against a member of another Lodge. The President shall forward a certified copy of the same, attested by the Secretary under the seal of the Lodge, to the President of the Lodge of which the accused is a member; which, when received by said President, shall be referred to a committee in like manner as if presented by a member of their own Lodge.

SEC. 7. If an accused member shall evade the receiving of a citation, or, after having received the same, shall neglect or refuse to attend at the time therein fixed, or on subsequent meetings of the committee, or being absent during the trial, is not represented by a member of the Order as his attorney, the Lodge may proceed to expel said member for contempt; *Provided*, That if such absence shall have been caused by unavoidable circumstances, the accused shall be entitled to a rehearing, and at all stages of the proceedings shall have every opportunity of vindicating himself.

SEC. 8. Should an accused member appeal from the decision of the Examining Committee of the Lodge, the complaint shall be tried by the Lodge according to the rules prescribed in the foregoing sections for the action of the Examining Committee.

SEC. 9. If a member pleads guilty, the penalty may be imposed without trial. The Lodge may hear testimony upon a plea of guilty, as well to determine the extent of the offense, on the one hand, as to ascertaining the mitigating circumstances on the other.

SEC. 10. A member may be charged more than once for the same offense if a trial has not been had; but when a trial has taken place on any complaint, another charge for the same offense cannot be entertained.

SEC. 11. All votes taken under the provisions of this article shall be with written ballots.

LAW XIX.

MODE OF APPEAL.

SEC. 1. Any member considering that injustice has been done him by this Lodge, or by the disapproval of

his claim for sick benefits, shall, within thirty days after such decision or disapproval present a written appeal, first to the Supreme President, stating his reason therefor. Immediately upon presenting the appeal he must notify the Lodge of the fact. The Lodge within thirty days after receiving such notice, shall forward to the Supreme Secretary, a copy of all the minutes of the Lodge relating to the subject, together with the journal and testimony taken by the Committee, certified to by the President and Secretary, and with the seal of the Lodge affixed. The member making the appeal must certify to the Supreme President that he has notified the Lodge of the appeal. Should he desire to appeal from the decision of the Supreme President, he shall, within thirty days after such decision is received, present a written appeal to the Executive Committee, and should their decision not be satisfactory he may present a written appeal to the Supreme Lodge at least ten days prior to the meeting of that body, whose decision shall be final. In each case the party presenting the appeal must state his reason therefor, and that the Lodge has been notified of the appeal, and forward to the Supreme Secretary all documents and papers relating thereto. If any of the above proceedings be neglected, or if the appeal be not taken within the prescribed time the appeal may be considered as dismissed to the disadvantage of the party guilty of such neglect.

SEC. 2. Any member who has been expelled by the Lodge for any other reason than the non-payment of dues, fines or assessments shall not be restored to membership in this or any other Lodge without the permission of the Supreme Lodge, or, when it is not in session, of the Supreme President.

LAW XX.

The pronoun he, his or him throughout this Constitution shall be taken to apply to the feminine as well as masculine gender, and to the plural as well as the singular.

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LAW XXI.

OFFICIAL BADGE.

The official badge shall be a pin consisting of the figure 7, together with the letters F.P.C.

LAW XXII.

RULES OF ORDER GOVERNING LODGES.

ORDER AND DECORUM.

RULE 1. The presiding officer having taken the chair, the officers and members shall clothe themselves with badges and take their respective places, and at the sound of the gavel silence shall be observed.

RULE 2. The business shall be proceeded with as laid down in the Ritual.

RULE 3. During the reading of minutes, communications or other papers, and when a member is speaking, no member shall be permitted to enter or retire, and silence shall be observed in the Lodge.

RULE 4. A member who shall disturb the harmony of the Lodge by improper language or conduct, or shall refuse to obey the presiding officer, shall be called to order and admonished of the offense, and for a second offense shall be excluded from the room for the evening, and charges may be preferred against him.

PRESIDING OFFICER.

RULE 5. The presiding officer shall preserve order, and announce the decision of the Lodge on all subjects. Shall decide all questions of order without debate, subject to an appeal to the Lodge by any member, when the question before the Lodge shall be, Shall the decision of the Chair stand as the judgment of the Lodge? Which vote shall be taken by the Vice-President.

RULE 6. Before calling for a vote the presiding officer shall ask, "Is the Lodge ready for the question?" If no member rise to speak, the vote shall be called, after which no member shall be permitted to speak upon the question.

Laws Governing Lodges

RULE 7. If two or more members rise to speak at the same time, the presiding officer shall designate which one is entitled to the floor.

MEMBERS.

RULE 8. A member shall not be permitted to speak or vote unless clothed with a badge designating his rank and station.

RULE 9. Members, when speaking, shall stand and respectfully address the Chair, confine their remarks to the question under debate, and avoid sarcastic or indecorous language, or personalities.

RULE 10. A member shall not be interrupted while speaking, except to call him to order.

RULE 11. A member called to order shall be seated until the question of order is determined.

RULE 12. A member shall not speak more than once upon the same subject or question until all who wish to speak have had an opportunity to do so, nor more than twice without permission from the Chair, and shall designate the officer or member spoken of by his rank or title.

RULE 13. A member may call for the division of a question when the sense will admit of it; but a motion to strike out and insert shall not be divided.

DEBATES.

RULE 14. A question shall not be subject to debate until it has been seconded and stated by the Chair, and shall be reduced to writing at the request of a member.

RULE 15. When a question is before the Lodge no motion is in order, except to adjourn, for the previous question, to postpone indefinitely, to postpone for a certain time, to divide, to commit or to amend, which motions shall severally have precedence in the order herein arranged.

RULE 16. On the call of five members debate shall cease, and a vote be taken on the motion or question under consideration.

RULE 17. On the call of five members the Lodge may demand the previous question, which shall always be in

this form: "Shall the main question now be called?" which until it is decided shall preclude all amendments and further debate.

RULE 18. A motion for reconsideration shall not be received unless made at the same or next succeeding meeting by a member who voted in the majority in the first instance.

RULE 19. A committee can not be discharged until all debts legally contracted by it shall have been paid.

LAW XXIII.

BY-LAWS.

By-Laws not conflicting with this Constitution may be made, and from time to time altered or amended when two members of the Lodge submit a written proposition, and have it read at two regular meetings previous to being acted upon, when if two-thirds of the valid votes cast concur it shall be adopted. Such By-Laws or alterations thereof, shall not be in force until approved by the Supreme President and the Committee of Laws and Supervision of the Supreme Lodge.

LAW XXIV.

Any notice required to be sent to, or served on, any member, shall be sufficiently sent or served if deposited in the Post Office, addressed and post-paid to the address of such member as given in the books of the Lodge.

LAW XXV.

No member shall bring any action against the Supreme or any Lodge, or any officer of the Order, in respect of any sum claimed by such member to be due to him in respect of benefits of any kind until the amount of such claim shall have been settled and ascertained in accordance with the laws and rules of the Order, and then only for the amount of the claim as so settled and ascertained.

LAW XXVI.

PRICE LIST OF SUPPLIES.

Secretaries, in ordering supplies, will give the number at the left of the article wanted, for example: if 50 Con-

stitutions are wanted, order 50 number 15; if 12 Trustees' Bonds, order 12 number 9, etc.

In each case the Lodge shall remit cash to the amount of the order, and no order unaccompanied with the proper remittances shall be filled by the Supreme Secretary.

1. Application for Membership.....	per 100	\$1.00
2. Proof of Temporary Disability Blanks.	"	1.00
3. Secretary's Bonds	per doz.	25
4. Treasurer's Bonds	"	25
5. Trustees' Bonds	"	25
6. Withdrawal Cards	each	25
7. Odes	per 200	2.00
8. Circulars	per 100	40
"	per M.	3.00
9. Constitutions.....	each	05
10. Supreme Secretary's Envelopes (small)	per 100	80
11. Supreme Secretary's Envelopes (medium)	"	80
12. Supreme Secretary's Envelopes (large)	"	80
13. Minute Books	each	1.25
14. Secretary's Cash Books	"	1.25
15. Benefit Fund Account Books	"	1.25
16. Treasurer's Cash Books	"	75
17. Rituals	"	50
18. Receipt Book for Initiation Fees, etc..	"	35
19. Warrant Book on Treasurer	"	35
20. Ballot Boxes	"	1.25
21. Gavels.....	"	50
22. Seals	"	3.00
23. Members' Badges (gold plated).....	"	50
24. Ballot Balls	per doz.	10
25. Requisition Blanks, in blocks of 25	per block	10
26. Officers Badges of 10		5.00

All orders for supplies must be over the seal of the Lodge, and on the form furnished by the Supreme Lodge. Address all orders to the Supreme Secretary, and all remittances must be made payable to the Supreme Secretary.

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APPENDIX

The membership fee cannot be less than five dollars.

Should an applicant for membership be rejected by the committee, the Lodge can take no action thereon, and all monies collected must be returned to the applicant.

All members of Lodges pay the same amount for dues, which shall not be less than one dollar per quarter, payable in advance, to commence on the date of admission to the Order. Certificate fee is the same for male and female members, one dollar each.

No benefits will be paid any member for sickness or disability unless the Secretary of the Lodge has been notified of the same in writing, and only for such time as can be certified to by the attending physician. Benefits will only be paid for the number of weeks the claimant was *totally* unable to follow his usual vocation.

No claim will be paid that has not been examined and reported favorably on by the Relief Committee.

The Lodge must approve the claim before it is signed by the Medical Examiner, and his is the only physician's signature that will be recognized as legal on the disability blanks.

In case the attending physician refuses to sign a member's disability blank, it is the duty of the Lodge to pass upon the claim so far as it can do so, and forward to the Supreme Lodge, with a full statement as to why the proof cannot be completed.

All claims for benefits must be forwarded to the Supreme Secretary within thirty days from the time of recovery of applicants, or for the period which each claim covers. Claims received at the office of the Supreme

Secretary after the said thirty days has expired, will be declared void.

The applicant for benefits must present a personal statement sworn to before a Notary Public, Commissioner, or Magistrate, on blanks provided by the Supreme Lodge for that purpose, and no claim will be recognized by the Supreme Secretary unless this personal statement is forwarded with the claim.

All claims which are regular in form and duly approved by the Supreme Medical Director, shall be paid thirty days from the time of their receipt in correct and regular form by the Supreme Secretary.

All members whose claims are held for examination shall be notified of the same, and said claims, if approved by the Supreme Medical Director, shall be paid in thirty days from the date of such approval.

When a member who is removed beyond the reach of the Lodge, so that personal visitation by the Relief Committee is made impracticable, applies for benefits, the claim must be sworn to by the attending physician and the applicant, and properly attested.

In case of continuous sickness no claim shall be presented for a longer period than four weeks at any one time.

Cheques for sick or final benefits will be received in lieu of cash in remittances to be made by the Treasurer if they are properly endorsed.

It is the duty of the Secretary to notify the Relief Committee when members are reported sick or disabled, and that committee must perform their duties as provided in the Constitution and Laws of the Order.

An auxiliary Committee may be appointed to assist the regular Relief Committee, but in all cases of sickness or disability the duly constituted Relief Committee should satisfy themselves by personal visit as to the justice of any claim.

It is the duty of the Lodge, its officers and members, to promptly furnish any additional proof or information that may be required by the Supreme Medical Director.

Any Lodge, officer or member refusing or neglecting to furnish such proof or information shall be guilty of a misdemeanor, punishable by suspension; and any Local Medical Examiner refusing to furnish such proof or information shall have his commission revoked.

It is the duty of the Lodge to notify any member that he is declared off the sick-list when they deem it just to the Order, and such notice shall be legal and binding upon the member, and no claim will be allowed to extend beyond the time at which such notice has been given.

The Secretary has no right to withhold a communication from the Supreme Lodge relating to a sick claim pending in the Lodge. The communication is the property of the Lodge and should be read and placed on file.

Final benefits will not be paid until the last assessment to which the member is liable is in the hands of the Supreme Secretary, and when found correct shall be adjusted within ninety days from the date of expiration of the benefit certificate. All claims for such final benefits must be filed within thirty days from the date of expiration of the benefit certificate. All assessments levied in order to cover all liabilities maturing of an even date with the expiration of the benefit certificates, or prior thereto, shall be paid by the claimant before the final benefits shall be paid, and a failure on the part of any claimant to pay such assessments shall cause suspension of all rights in the Benefit Fund of the Order and work a forfeiture of the benefit claim in like manner, as provided by law for the forfeiture of claims for sick benefits. This rule must be enforced that we may be able to adjust promptly maturing claims.

The Lodge may have more than one Medical Examiner duly commissioned by the Supreme Lodge, for the examination of applicants for admission to the Benefit Fund. It can have, however, only one physician, who is the official Medical Examiner of the Lodge, whose duty it is to pass upon claims for disability, and whose signature to claims is alone legal.

It is legal for a Lodge to have a Medical Examiner

Appendix

who is not a resident of the town in which the Lodge is situated. The Lodge shall determine that question upon the grounds of convenience or policy.

There is no law by which a member whose application for membership in the Benefit Fund was rejected because of chronic disease can be admitted as a beneficial member upon a written agreement not to present any claim for sick benefits during membership.

Any direct or indirect transfer or sale of a benefit certificate, or the pledging, assigning or using of any benefit certificate as security or collateral, or giving under power of attorney, with authority to receipt therefor, shall work its immediate forfeiture, and any benefit certificate so transferred, sold, pledged or used for security or collateral shall become null and void without any further action by the Supreme Lodge and its officers.

All orders on the Treasurer for money from the General Fund must be approved by the Lodge. The payment of an assessment called by the Supreme Lodge does not need an order, as the Treasurer is acting directly for the Supreme Lodge in forwarding the same.

A Lodge has no power to remit the fine for non-payment of assessments. The law requires that it be collected and forwarded to the Supreme Secretary in every case, and failure to comply with the law renders the Lodge liable to punishment.

It is the Treasurer's duty to forward the assessments to the Supreme Secretary. The Secretary is not authorized to do so. Should loss occur by reason of irregularity the Treasurer would be held responsible for the same. The Secretary should collect and turn over to the Treasurer all funds. The Treasurer pays all bills, local as well as monies, due the Supreme Lodge.

There is no law requiring Secretaries to call on members and collect assessments. If they do so it is of their own accord. Failure on the part of the Secretary in this respect will not relieve a member from payment of the fine.

Provided no objections are made thereto, an application may be received, committee appointed, ballot taken and candidate initiated on the same evening.

Lodges must hold regular meetings at least twice a month.

The chair of the Past President can not be declared vacant and another member elected to fill this position, as that office can only be filled by passing through the chairs or appointment by the President.

CORRESPONDENTS

STUDY YOUR CONSTITUTIONS

The volume of correspondence has increased to such an extent that hereafter no communications will receive attention when an answer thereto can be found by reference to the laws of the Order. Officers and members of Lodges in writing to headquarters will specify the Lodge to which they belong, and all official correspondence must bear the seal of the Lodge in order to receive prompt attention.

All communications relating to the interpretation or enforcement of the laws, rules and regulations of the Order, and all communications from Deputies regarding the work of organizing new Lodges must be sent direct to the Supreme Secretary.

All communications relating to finances or remittances, must be sent to the Supreme Secretary.

All communications concerning general business, orders for supplies, records of membership, assessment reports, accounts, etc., must be sent to the Supreme Secretary.

Bonds expire at the close of each year, and new bonds must be filed even if the same officers have been re-elected.

No executive officer can become surety on the bond of any officer of a Lodge. This disqualifies the President,

Past President, Vice-President, Medical Examiner, Secretary or any Trustee from becoming surety on any bond of Lodge officers.

If a vacancy occurs in a bonded office during the term the newly elected officer must file a bond before entering upon the duties of the office.

All members are urged to make themselves familiar with the laws, that they may know what their duties and privileges are.

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OFFICERS OF THE SUPREME LODGE

SUPREME PRESIDENT
Rev. John Kay, Brantford

SUPREME PAST PRESIDENT
John B. Freeman, M.P.P., Simcoe

SENIOR PAST PRESIDENT
Ashley R. Riches, City Planing Mill Co., Toronto

SUPREME VICE-PRESIDENT
Dr. Chas. Y. Moore, Brampton

SUPREME SECRETARY
A. J. Pattison, 44 Church Street, Toronto

SUPREME TREASURER
Dr. A. D. Watson, 10 Euclid Avenue, Toronto

SUPREME MEDICAL DIRECTOR
Dr. R. J. Ough, Millbrook

SUPREME SOLICITOR
James R. Roaf, Toronto

SUPREME ORGANIZER
Richard Bowker, 670 Yonge Street, Toronto

SUPREME CHAPLAIN
Henry F. Perry, 947 Queen St. West, Toronto

SUPREME MARSHAL
Wm. H. Apted, 40 Colborne Street, Toronto

SUPREME WARDEN
Dr. C. P. Lennox, Yonge Street Arcade, Toronto

SUPREME GUARD
John J. Hall, Woodstock

SUPREME SENTINEL
F. W. Johnson, 82 Davenport Road, Toronto

SUPREME TRUSTEES
Ald. Jas. Brandon, Chairman, 5 Victoria St., Toronto
James G. Howorth, Toronto
John Hillock, Toronto
Robert Awde, Toronto
Joseph Tomlinson, Toronto

COMMITTEE ON LAWS
Albert Ogden, Chairman, 14 King St. West, Toronto
John A. Wills, Toronto
L. S. Levee, Toronto
G. S. T. Bryce, Toronto

SUPREME FINANCE COMMITTEE
Jno. Firstbrook, Chairman, 301 King St. E., Toronto
Wm. Wilkinson, M.A., Brantford
H. E. Trent, Toronto
Wilbur Grant, Toronto

