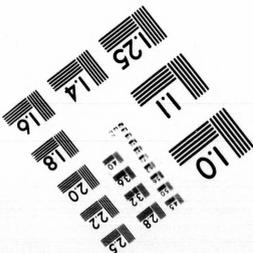
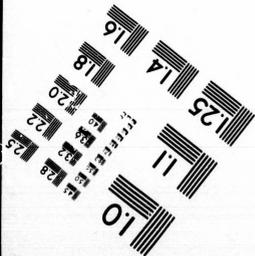
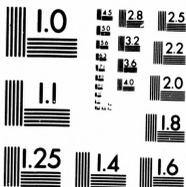
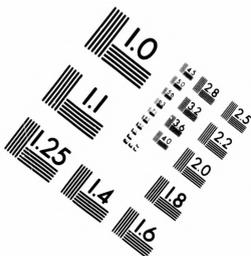


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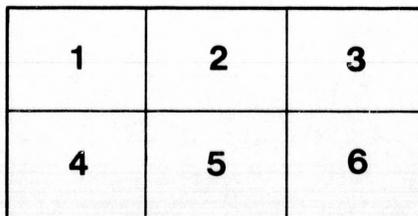
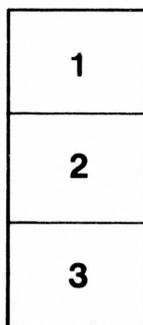
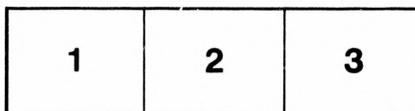
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# CONSTITUTION AND LAWS

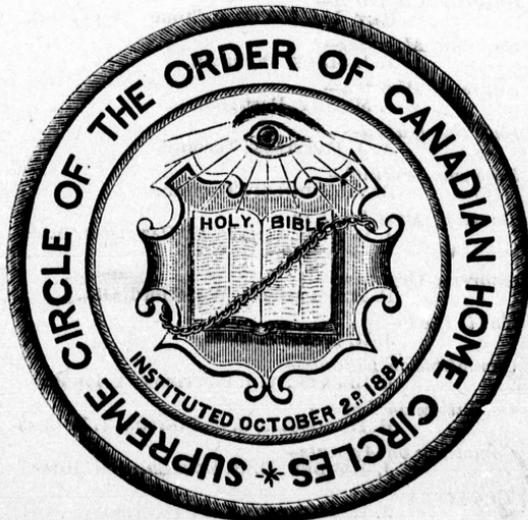
—OF THE ORDER OF—

## Canadian Home Circles,

—GOVERNING THE—

### SUPREME AND SUBORDINATE CIRCLES OF THE ORDER.

*Adopted by and issued under the authority of the Supreme Circle.*



WELLAND :

PRINTED AT THE OFFICE OF THE "TRIBUNE,"

1885.

# SUPREME CIRCLE

— OF THE —

## CANADIAN HOME CIRCLE.

### FIRST BOARD OF OFFICERS :

- Supreme Past Leader*—  
J. B. FREEMAN, M. P. P., Simcoe, Ont.
- Supreme Leader*--  
R. HARCOURT, M. P. P., Welland, Ont.
- Supreme Vice-Leader*--  
A. R. RICHES, Toronto, Ont.
- Supreme Secretary*--  
THOS. BOLES, Drumbò, Ont.
- Supreme Treasurer*--  
D. R. FOSTER, Waterford.
- Supreme Chaplain*--  
REV. JAS. MOONEY, Stoney Creek, Ont.
- Supreme Marshal*--  
J. J. SIDEY, Welland.
- Supreme Warden*--  
J. MUNDY, Port Hope.
- Supreme Guard*--  
A. J. PATTISON, Toronto.
- Supreme Sentinel*--  
DAVID DUNLOP, Toronto.
- Board of Past Leaders*--  
J. B. FREEMAN, P. M. PATTISON, A. J. PATTISON.
- Supreme Organizer*--  
P. M. PATTISON, Waterford, Ont.
- Solicitor*--  
J. R. ROAF, Toronto.
- Committee on Finance*--  
L. BECKER, A. J. PATTISON, A. RICHES.
- Committee on Laws*--  
R. HARCOURT, C. K. PORTER, T. BOLES.
- Committee on Appeals*--  
J. J. SIDEY, D. R. FOSTER, A. J. ROAF.
- Trustees*--  
J. H. MUNDY, A. J. PATTISON, REV. JNO. KAY.
- Supreme Medical Examiner*--  
T. W. REYNOLDS, M.D., Hamilton, Ont.

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CONSTITUTION  
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ARTICLE I.

NAME AND POWERS.

SEC. 1.—This body shall be known and hailed as the Supreme Circle of the Order of Canadian Home Circles.

SEC. 2.—It shall have power to make its own Constitution and Laws, also Rules of Discipline and Laws for the Government of the entire Order.

SEC. 3.—It shall be the body to which all appeals must be made on all matters pertaining to the Order, emanating from all sources. Its decisions on all cases shall be final.

ARTICLE II.

OBJECTS OF THE ORDER.

SEC. 1.—To unite fraternally all persons between the ages of Eighteen and Sixty years, who are of good moral character, sound bodily health, reputable calling, steady and industrious habits, and are not addicted to any vice that may tend to injure their health or shorten their lives, and who believe in the power and existence of Almighty God as the Ruler and Governor of all things, and the immortality of the soul.

SEC. 2.—To establish a Beneficiary Fund, from which, on the satisfactory evidence of the death of a member of the Order who has complied with all its lawful requirements, a sum not exceeding three thousand dollars shall be paid to the family, heirs, or as otherwise directed by such member.

SEC. 3.—To establish a Sick Benefit Fund, from which, on the satisfactory evidence of sickness or disability that shall prevent such sick or disabled member from following his usual avocation, business or calling, and who has complied with all the lawful requirements of the Order, and who is participating in the Fund, a sum not exceeding four dollars per week shall be paid to him, as provided by the By-laws.

SEC. 4.—To establish a Permanent Total Disability Fund, from which, on the satisfactory evidence of permanent total disability for life of a member of the Order, and who has complied with all its lawful requirements, a sum not exceeding ten dollars per month shall be paid to such totally disabled member ; but in no case shall the amount so paid exceed half of the amount of the Beneficiary Certificate of such member, the remaining portion of their Beneficiary Certificate to be payable to the Beneficiaries at death only.

SEC. 5.—To establish a Life Expectancy Benefit Fund, from which all of its members who, having joined the Order at a certain age as specified by classes in the Life Expectancy Law, and having attained the expectancy age as specified in such class, and having complied with all the lawful requirements of the Order, such members shall be entitled to one-half of the amount of their Beneficiary Certificate ; the remaining half of their Beneficiary Certificate to be payable at death only.

SEC. 6.—To give all moral and material aid in its power to its members and those dependent on them ; to strive to educate them socially, morally and intellectually, and to

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endeavor to improve the condition and alleviate the sufferings of our fellow-men.

### ARTICLE III.

#### TIME AND PLACE OF MEETING.

SEC. 1.—The Supreme Circle shall meet annually, on the third Tuesday in August, at the hour of 2 o'clock, p. m., at such place as may have been chosen by a majority of its members present at the previous meeting.

SEC. 2.—Special meetings may be called by the Supreme Leader upon the written request of any four Supreme Officers, and the board of Past Supreme Leaders, and shall be called upon the written request of ten or more Subordinate Circles, and the Supreme Secretary shall notify officially each Subordinate Circle entitled to representation in the Supreme Circle, also every member of the Supreme Circle, of the same, stating time and place, also the object of such meeting.

### ARTICLE IV.

#### MEMBERSHIP AND REPRESENTATIVES.

SEC. 1.—The Supreme Circle shall be composed of its Officers, the representatives from Subordinate Circles, and all Past Supreme Leaders. No other member of the Order shall be admitted under any circumstances, except the first board of Supreme Officers who shall be life members, provided they remain in good standing in their Subordinate Circles. Former members of the Supreme Circle may also be admitted by a two-thirds vote of the members present.

SEC. 2.—After the first term the Supreme Circle shall not have the power to create a Past Supreme Leader. All Supreme Leaders who have served one full or the balance of any unexpired term shall be Past Supreme Leaders by virtue of service, and the retiring Supreme

Leader shall occupy the chair of the Past Supreme Leader until a successor is installed. All members of the first Board of Supreme Officers continuing members of the Supreme Circle shall rank as Past Supreme Leaders.

SEC. 3.—Each Subordinate Circle shall be entitled to one representative in the Supreme Circle, who shall be a Past Leader.

SEC. 4.—A representative cannot be admitted to the Supreme Circle from any Subordinate Circle that is in arrears to the Supreme Circle for annual dues, that has neglected to make reports of its membership, etc., or is indebted to the Supreme Circle for supplies, except by a two-thirds vote of the members present.

## ARTICLE V.

### OFFICERS AND ELECTIONS.

SEC. 1.—The Officers of the Supreme Circle shall be a Past Supreme Leader, Supreme Leader, Supreme Vice-Leader, Supreme Secretary, Supreme Treasurer, Supreme Chaplain, Supreme Marshall, Supreme Warden, Supreme Guard, Supreme Sentinel, Supreme Organizer, Supreme Medical Examiner, Solicitor, three Trustees, a Committee on Finance, a Committee on Laws, and a Committee on Appeals, of three each, all of whom shall be elected annually except the Past Supreme Leader and Supreme Organizer: provided that no person shall be eligible to the office of Supreme Leader, Supreme Secretary or Supreme Treasurer, who has not previously held an office in the Supreme Circle.

SEC. 2.—There shall be a Board of three Past Supreme Leaders, one of whom shall be the Sitting Past Supreme Leader who shall remain on the Board for three years.

SEC. 3.—The Nomination and Election of Officers shall take place in the morning of the last day of the session. The election shall be by ballot. The Installa-

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tion of Officers shall take place in the afternoon of the last day of the session.

SEC. 4.—When there are more than one candidate for the same office it shall require a majority of all the votes cast to elect, and when there are two or more candidates for the same office, the one receiving the least number of votes on each ballot shall be dropped, until an election is had.

SEC. 5.—During the Nomination and Election of Officers, no motion, except to take a recess, shall be entertained.

## ARTICLE VI.

### DUTIES OF OFFICERS.

#### PAST SUPREME LEADER.

SEC. 1.—The Past Supreme Leader shall support the Supreme Leader in the Supreme Circle, and whenever, from any cause, a vacancy shall occur in the office of Supreme Leader, the Past Supreme Leader shall become vested with all the authority, privilege and responsibility of the office of Supreme Leader, and shall perform all the duties of said office until the vacancy can be filled. Before entering upon the duties of the Supreme Leader, he shall give a good and sufficient bond, in the sum of two thousand dollars, for the faithful discharge of his duties, which bond shall be approved by, and deposited with, the Trustees.

#### INSTALLING OFFICER.

SEC. 2.—The Senior Past Supreme Leader shall be the installing officer of the Supreme Circle. In his absence, the Senior Past Supreme Leader who is present shall install the officers of the Supreme Circle.

#### SUPREME LEADER.

SEC. 3.—The Supreme Leader shall preside at all meetings of the Supreme Circle and have general supervision of the Order, with power to grant dispensations when the good of the Order may require it, but shall not admit un-

qualified persons to membership, nor authorize the violation of a law of the Order, nor legalize a wilful violation of such law. When charges are preferred against a Circle for violation of the Constitution, Laws and Regulations of the Order, it shall be the duty of the Supreme Leader to furnish it a copy of the same, and appoint a Committee of three members of the Supreme Circle to assemble at such time and place as may be determined; he shall notify the Circle against whom charges have been preferred and the party making the charges, of the time and place of meeting of said Committee. It shall be the duty of said Committee, or a majority thereof, to meet at the time and place named, and then and there to hear and reduce to writing all testimony offered by the accuser and accused. The said testimony shall be signed by the witnesses so testifying, and the Committee, or a majority thereof, shall submit to the Supreme Leader a written report or opinion, and the Supreme Leader shall have full power and authority to carry out and enforce the penalties recommended in said report and opinion, and shall report the same, and action thereon, at the next annual meeting of the Supreme Circle for its approval or rejection; then if the proceedings of the Committee and action of the Supreme Leader be approved by the Supreme Circle the same shall be final, otherwise void. He shall institute semi-annual tokens, and, with the assistance of the Supreme Secretary, shall furnish the same to each Subordinate Circle in good standing. He shall fill all vacancies occasioned by death or otherwise, until an election shall be held; shall sign all orders on the Supreme Treasurer, drawn in accordance with the Laws of the Order; shall sign all documents and papers that require such signature to properly authenticate them. At the commencement of each annual meeting he shall appoint a Committee of two on Credentials, a Committee of three on Mileage and per diem, a Committee of three on New Business, to serve during such annual

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meeting. His correspondence with Subordinate Circles, when practicable, shall be conducted through the Supreme Secretary, with the seal of the Supreme Circle attached. His decisions on all questions of Law shall be promulgated quarterly by the Supreme Secretary, and shall be final during a recess of the Supreme Circle. He shall submit all such decisions to the Supreme Circle for approval or rejection. He shall submit at each annual meeting of the Supreme Circle a written report of all his official acts during his term of office, and shall perform such other duties as the laws, rules and usages of the Order require; and for such services shall receive such sum as the Supreme Circle may determine: provided, however, that it shall not exceed the sum of fifty dollars per one thousand members. He shall give a good and sufficient bond, in the sum of two thousand dollars, for the faithful performance of the duties of the office, which bond shall be approved by, and deposited with, the Supreme Trustees.

#### SUPREME VICE-LEADER.

SEC. 4.—The Supreme Vice-Leader shall preside in the absence of the Supreme or Past Supreme Leader, and in case of the death, resignation, disqualification, refusal or neglect of the Supreme or Past Supreme Leader to discharge the duties of Supreme Leader, he shall then perform all the duties incumbent upon the Supreme Leader until such vacancy shall have been filled by the Supreme Circle. Before entering upon the discharge of the duties of Supreme Leader, he shall give a good and sufficient bond, in the sum of two thousand dollars, for the faithful performance of the duties, which bond shall be approved by, and deposited with, the Supreme Trustees. During the sittings of the Supreme Circle he shall assist the Supreme Leader in the ceremonies of the Order and in the preservation of order and decorum, and discharge all other duties appertaining to his office.

## SUPREME SECRETARY.

SEC. 5.—The Supreme Secretary shall keep a correct report of the proceeding of the Supreme Circle; shall read all communications, reports, petitions, etc., and attest all orders drawn on the Supreme Treasurer. He shall affix the seal of the Supreme Circle to all official documents, and prepare for publication a copy of the proceedings of the Supreme Circle within one month after the close of each annual or called meeting. He shall also make to the Supreme Circle, on the first day of each annual meeting, a complete statement of the condition of the Order. He shall compile and arrange for publication, subject to the approval of the Committee on Laws, all amendments to the Laws and Constitution adopted by the Supreme Circle. In the months of December and June of each year he shall furnish the semi-annual token, as prepared by the Supreme Leader, to the Senior Past Leader of each Subordinate Circle. He shall draw and attest all orders, which must also be signed by the Supreme Leader, for money in payment of bills that have been approved by the Finance Committee, all of which shall be paid by the Supreme Treasurer as soon as possible thereafter. He shall keep a record of the name, number, and date of institution and location of all Subordinate Circles; have charge of the seal, books, papers and all private work belonging to the Supreme Circle; conduct all its correspondence; keep a true and correct account between the Supreme Circle and Subordinate Circles; present to the Supreme Circle, on the first day of each annual meeting, a full and correct statement of the amount of money received and disbursed during the year. He shall have charge of all records, books and accounts pertaining to the beneficiary systems of the Order; issue and sign all beneficiary and sick benefit certificates, and keep a record of the same, also a record of all suspensions and re-instatements, certificates annulled and cause for annulling, levy all assessments for death claims, total disability

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benefits, sick benefits and life expectancy benefits, and shall immediately, upon receipt of all moneys, pay the same to the Supreme Treasurer, taking his receipt for the same; collect all per capita tax levied by order of the Supreme Circle; have charge of all printing and the distribution of supplies, keeping a record of those to whom supplies have been issued, and shall prepare from time to time an inventory of the same. He shall make classified reports quarterly of all moneys received from all sources, and how disbursed; the amounts deposited or invested, and how; and shall make an annual report to close with the thirtieth day of June in each and every year, shewing amounts received and disbursed during the year, and such other matters as may be required by the Supreme Circle. He shall deliver up to the Supreme Circle, or to his successor, all property of this Body and Order at the expiration of his term of office. For the faithful discharge of his duties he shall execute and file a bond, in such sum as may be fixed by resolution of the Supreme Circle, which bond must be approved by, and deposited with, the Supreme Trustees; and for services shall receive a sum not exceeding the rate of one hundred and seventy-five dollars for each one thousand members in good standing.

SUPREME TREASURER.

SEC. 6.—The Supreme Treasurer shall be the custodian of the funds of the Supreme Circle. He shall receive and safely deposit all moneys received from all sources, and pay them out only on orders duly signed by the Supreme Leader and Supreme Secretary, when in accordance with the Constitution and Laws of this Order. He shall keep a separate account of all moneys received from the various funds of the Order, also the amounts paid out, invested or deposited on account of each separate fund. The amounts received from the general fund shall not be used to pay claims arising on account of any of the beneficiary funds and *vice versa*. He shall have his accounts correctly posted and

ready for examination by the Finance Committee immediately after the close of each fiscal year, or whenever they may require; shall make to the Supreme Circle, on the first day of its annual meeting, a full and correct report of the condition of the Supreme Treasury; shall deliver to the Supreme Circle or its proper officer, whenever called upon to do so by the Supreme Leader and Finance Committee, all moneys, papers, and other property in his possession belonging to the Order. For the faithful discharge and performance of the duties of his office he shall give good and satisfactory bonds to such an amount as may be fixed by resolution of the Supreme Circle. As compensation he shall receive a sum at a rate not exceeding forty dollars for each one thousand members in good standing.

**SUPREME CHAPLAIN.**

SEC. 7.—The Supreme Chaplain shall conduct the devotional exercises of the Supreme Circle, and shall be prepared to deliver lectures upon the work of the Order, when instructed to do so by the Supreme Leader or Supreme Organizer.

**SUPREME MARSHAL.**

SEC. 8.—The Supreme Marshal shall perform the duties required as chairman of the room committee; have charge of the emblems and paraphernalia of the Supreme Circle; introduce new representatives at the time of their admission to the Supreme Circle, and perform such other duties as the Supreme Circle or Supreme Leader may direct.

**SUPREME WARDEN.**

SEC. 9.—The Supreme Warden shall see that no officer, member or visitor enters or votes during a sitting of the Supreme Circle unless properly clothed in regalia; and shall perform such other duties as may be required of him by the Supreme Circle.

**SUPREME GUARD.**

SEC. 10.—The Supreme Guard shall have charge of the inner door of the Supreme Circle, and shall act under the

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direction of the Supreme Vice-Leader during the sessions of the Supreme Circle.

**SUPREME SENTINEL.**

SEC. 11.—The Supreme Sentinel shall have charge of the outer door and courts of the Supreme Circle, and shall act in conjunction with the Supreme Guard, under the direction of the Supreme Vice-Leader, during the sessions of the Supreme Circle.

**SUPREME ORGANIZER.**

SEC. 12.—The Supreme Organizer shall institute and organize Subordinate Circles of the Order of Canadian Home Circles, in the Dominion of Canada, in any and all places where a Circle can be successfully maintained, and not elsewhere, in accordance with the Constitution, Laws and Rules of the Order. In the institution of new Circles, where there is no Subordinate Medical Examiner, he shall select a qualified physician, who shall, if practicable, be examined by a Subordinate Medical Examiner; if not practicable, said physician shall examine the applicants who are petitioners for a charter, under the direction of the Supreme Organizer. When completed the Supreme Organizer shall forward the medical examinations, etc., with the institution returns, to the Supreme Secretary. He shall receive for his services such sum as shall be fixed by contract with the Supreme Circle at the time of its organization.

**SUPREME MEDICAL EXAMINER.**

SEC. 13.—The Supreme Medical Examiner shall examine and review all medical examination papers for Membership or for participation in the Sick Benefit Fund of the Order, rejecting those that, from any cause, he may deem unsafe risks, and require further or more extended examination of any applicant whensoever he may deem it necessary. His decisions upon all questions regarding the physical condition of an applicant shall be final and conclusive. He shall sign all medical examinations approved by him before a certificate can be issued, and promptly return the same when

completed to the Supreme Secretary ; return all rejected applications to the Supreme Secretary for filing ; keep a record of all rejected applications with name and age of person, date and cause of rejection and name of the physician making the examination, and whether or not the examiner recommended a certificate to be issued. He shall send a notice of each rejected application to the Secretary of the Subordinate Circle to which the applicant seeks admission, without including in said notice the cause of rejection. He shall also send a notice of such rejection to the Medical Examiner who examined the applicant, stating in said notice the cause of rejection. He shall carefully examine all applications and papers for Permanent Total Disability Claims or Benefits, and in conjunction with the Supreme Leader and Supreme Secretary render a decision thereon. He shall investigate and pass upon the qualifications of such physicians for Subordinate Medical Examiners as may be recommended by the Supreme Organizer or Subordinate Circles, and, if satisfactory, recommend the Supreme Leader to issue the commission. He shall also keep himself posted as to the professional standing of all Subordinate Medical Examiners, and recommend for suspension or removal by the Supreme Leader all those who become disqualified, or neglect or refuse to perform the duties of their office. If after the rejection of a medical examination he shall receive information that shall cause him to reverse his decision and approve the medical examination, the Subordinate Circle may admit the applicant to membership, if within the two months prescribed in accordance with the Laws of the Order. He shall transmit to his successor in office all property pertaining to his office ; submit at each regular meeting of the Supreme Circle a written report of all his official acts during the recess of the Supreme Circle, and shall receive as compensation for each medical examination submitted for his approval a sum not exceeding twenty-five cents. He must also be a graduate of some reputable medical col-

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lege, be in regular and active practice at the time of his election, and shall maintain himself in good standing in the Subordinate Circle of which he may be a member.

SUPREME TRUSTEES.

SEC. 14.—The Supreme Trustees shall have charge of the property of the Supreme Circle. They shall hold the bonds of all Supreme officers who are required to give bonds. They shall invest any surplus general funds placed in their hands by the Supreme Circle in readily convertible securities, government or municipal. They shall not at any time loan such funds or moneys on personal security or real estate mortgages. They shall deposit with the Supreme Secretary, for safe keeping, all deeds or securities belonging to the Supreme Circle. They shall collect and pay to the Supreme Secretary all money received from investments. They shall carry out the interests of the Supreme Circle in all things, and promptly report all transactions to the Supreme Secretary. They shall each give a good and sufficient bond to the Supreme Circle in the sum of not less than two thousand dollars, and more if required, for the faithful performance of their duties, which bond shall be approved by the Finance Committee and be deposited with the Supreme Secretary.

SEC. 15.—All officers of the Supreme Circle shall be eligible to election to any office except to the chair of the Supreme Past Leader. The retiring Supreme Leader shall fill the chair of the Supreme Past Leader, unless re-elected ; in such case the chair of the Supreme Past Leader shall be filled by election from the ranks of the Supreme Past Leaders.

SEC. 16.—The Supreme Organizer appointed at the institution of the Supreme Circle, shall hold his position and office as per terms of his contract, until the Order numbers at least eight thousand members, unless a vacancy should arise through death or disability : provided that in the event of his neglect of duty the Supreme Circle may by a two-

thirds vote, under a recommendation from the Supreme Leader and Supreme Secretary, declare the office vacant.

## ARTICLE VII.

### COMMITTEES AND THEIR DUTIES.

SEC. 1.—The Supreme Leader, Supreme Vice-Leader, and Supreme Secretary, shall constitute the Committee on Supplies. They shall make contracts for all necessary supplies in accordance with such resolutions and regulations as may be adopted by the Supreme Circle. They shall present a written report to the Supreme Circle at each annual meeting, and at such other times as the Supreme Circle may direct.

SEC. 2.—The duty of the Finance Committee shall be to examine and approve all bills, or report their inaccuracy ; to examine the Supreme Secretary's books in connection with Subordinate Circles' reports ; to examine the Supreme Treasurer's books and vouchers ; to examine and approve or reject the bonds of the Supreme Trustees, and deposit the approved bonds with the Supreme Secretary, and to submit a written report of the finances of the Supreme Circle and Order, at each annual meeting. They shall also perform such other duties as the Supreme Circle may from time to time direct.

SEC. 3.—The Committee on Laws shall compile and arrange for publication all amendments to the Constitution and to the Laws ; they shall examine and approve the Constitution and Laws of all Subordinate Circles, and all subsequent alterations made thereto, provided the same do not conflict with the Constitution and Laws of the Supreme Circle ; they shall present a written report to the Supreme Circle at each annual meeting.

SEC. 4.—The duty of the Committee on Appeals and Grievances shall be to examine all appeals and grievances that may arise in the Supreme Circle, as well as those that

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may be taken from a Subordinate Circle to the Supreme Circle, or between individual members thereof, that may be referred to them; they may receive new testimony, and shall report to the Supreme Circle for approval or rejection; they shall make a written report to the Supreme Circle at each annual meeting.

SEC. 5.—The Committee on Credentials shall examine the credentials of all representatives to the Supreme Circle.

SEC. 6.—The Committee on Mileage and Per Diem shall make up and present to the Supreme Circle, and have ready for use by the afternoon session of the last day of each annual or special meeting, pay-rolls in duplicate, whereon shall be recorded the name, residence, name and number of the Circle of which he represents (if representative), number of miles traveled by the most direct trunk line or route, and the amount due each member for mileage and per diem.

SEC. 7.—The Committee on New Business shall have referred to them all business that cannot be referred to appropriate committees. They shall report thereon daily during each annual or special session of the Supreme Circle.

SEC. 8.—The Board of Past Supreme Leaders shall constitute a standing committee on the state of the Order. They shall report to the Supreme Leader their recommendations on all matters referred to them by him during the recess of the Supreme Circle, and to the Supreme Circle on all matters referred to them at each annual meeting.

SEC. 9.—All formal action by the Supreme Trustees and Standing Committees, during the recess of the Supreme Circle, shall be in writing, signed by a majority, and shall be forwarded to the Supreme Secretary, who shall record the same in books kept for that purpose.

ARTICLE VIII.

QUORUM.

SEC. 1.—Seven members shall constitute a quorum, but less than that number may adjourn, to meet at a future specified time.

ARTICLE IX.

REVENUE.

SEC. 1.—The revenue for the Supreme Circle shall be as follows, viz :

For charter and set supplies furnished each Subordinate Circle at organization. . . . \$80.00

And the profits accruing on the sale of all supplies furnished to Subordinate Circles, and the sales of such further supplies as may be required for the Order, and by regulation of the Committee on Supplies, under authority of the Supreme Circle.

A per capita tax not to exceed one dollar and thirty cents per annum, payable semi-annually in advance and due on the 30th day of June and the 31st day of December, for each member in good standing in each Subordinate Circle. The amount necessary shall be fixed year by year by the Supreme Circle ;

And such other sources as are in accordance with the objects and business of the Order.

SEC. 2.—All books, blanks, badges, jewels, regalia, emblems and seals used by Subordinate Circles shall be of the same size and pattern as those prescribed, and must be procured from the Supreme Circle only.

ARTICLE X.

CHARTERS AND SUPPLIES.

SEC. 1.—All applications for Charters shall be furnished by the Supreme Circle.

SEC. 2.—The Supreme Leader and Supreme Secretary.

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shall issue a Charter to each Subordinate Circle as soon as the membership in each numbers twenty or over. The Charters and Dispensations shall be signed by the Supreme Leader and Supreme Secretary, with the seal of the Supreme Circle affixed: provided that in case the Supreme Leader and Supreme Secretary were of the opinion that the interests of the Order would be better served by the withholding of a Charter for the time being, they shall have the power to do so, but in such cases, however, they shall grant a Dispensation instead.

SEC. 3.—The supplies to be furnished Subordinate Circles at organization, with the Dispensation, shall be as follows:—

- 5 Rituals.
- 35 Applications for Membership.
- 1 Proposition for Membership Book.
- 1 Benefit Assessment Book.
- 1 Financial Secretary's Receipt Book.
- 1 Treasurer's Receipt Book to Financial Secretary.
- 1 Remittance Stub Book.
- 1 Order Book on Treasurer.
- 1 Beneficiary Register.
- 1 Financial Secretary's Cash Book.
- 1 Record Book.
- 1 Black Book.
- 1 Treasurer's Cash Book.
- 1 Roll Book.
- 30 Constitutions.
- 30 Ode Cards.

## ARTICLE XI.

### MILEAGE AND PER DIEM.

SEC. 1.—This Supreme Circle shall pay mileage to its members and representatives from Subordinate Circles who may be in attendance at its sessions, at the rate of five cents per mile each way by the the most direct route from the

place of their residence : provided that Circles having a membership of less than twenty shall bear the expenses of their representative.

SEC. 2.—Per Diem shall be paid to each member and representative as the Supreme Circle, while in session, may direct, except in cases as provided in section one of this article.

## ARTICLE XII.

### ORDER OF BUSINESS.

SEC. 1.—When the presiding officer takes the chair, the officers and members shall take their respective seats, and at the sound of the gavel there shall be general silence.

SEC. 2.—The business of the annual meetings shall be taken up daily in the following order, after the opening ceremonies :—

1. Calling roll of Officers.
2. Calling roll of Representatives.
3. Reading the Minutes.
4. Report of Committee on Credentials.
5. Initiation of Representatives.
6. Reports of Officers in order, including Trustees.
7. Reports of Committees in the following order :
  - Finance.
  - Laws.
  - Appeals.
  - Mileage and per diem.
  - New business.
8. Reports of Special Committees.
9. Unfinished business.
10. New business.
11. Closing.

SEC. 3.—This order of business may be transposed at any time, as occasion may require. All petitions, resolutions and communications from Subordinate Circles, or

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from any member of the Order, shall be endorsed by a member of the Supreme Circle and presented to the Supreme Secretary, who shall, without delay, read its title, or such portion of the paper as may be necessary, when it shall be referred to the appropriate committee without debate.

### ARTICLE XIII.

#### AMENDMENTS, ETC.

SEC. 1.—The Constitution of the Supreme and Subordinate Circles, and the laws governing the same, shall not be repealed, altered or amended, except at a regular meeting of the Supreme Circle, or at a special meeting called for the purpose, and then only by a two-thirds vote of the entire membership of the Supreme Circle, after having passed a two-thirds vote of the entire membership of the Order, as follows: All proposed amendments must be presented in writing to the secretary of a Subordinate Circle, signed by at least three of its members in good standing, at a regular meeting of said Subordinate Circle, and the same being approved by a two-thirds vote of the entire membership of such Circle. The secretary shall then forward a copy of the proposed amendments to the Supreme Secretary, at least three months previous to a regular meeting of the Supreme Circle. The Supreme Secretary shall immediately forward to each Subordinate Secretary a copy of the proposed amendment or amendments, which shall be submitted at the next regular meeting of the Circles, when such action shall be taken thereon as shall express the opinion of a majority of its members, and thereby guide the representative to the Supreme Circle when the proposed changes are submitted thereat. Provided that any Circle failing to obtain an expression of the majority of its members at the first meeting as aforesaid, if thought advisable the matter can be laid over till the next regular meeting of the Circle.

# LAWS OF THE ORDER OF CANADIAN HOME CIRCLES.

## LAW I.

### BENEFICIARY FUND.

SEC. 1.—All persons at the time of initiation into this Order shall pay to the Financial Secretary of their Circle the following rates for the Beneficiary Fund, and the same amount on each assessment thereafter whilst remaining a member of the Order in good standing, according to their age and amount of benefit, except charter members, who shall do so on receipt of their certificate :—

	$\frac{1}{3}$ Rate \$1000.	$\frac{2}{3}$ Rate \$2000.	Full Rate \$3000.
Class A, from 18th to 25th birthday.....	.50	\$1.00	\$1.50
“ B, “ 25th to 30th “ .....	.55	1.10	1.65
“ C, “ 30th to 35th “ .....	.60	1.20	1.80
“ D, “ 35th to 40th “ .....	.67	1.35	2.00
“ E, “ 40th to 45th “ .....	.75	1.50	2.25
“ F, “ 45th to 50th “ .....	.85	1.70	2.55
“ G, “ 50th to 55th “ .....	\$1.00	2.00	3.00
“ H, “ 55th to 60th “ .....	1.25	2.50	3.75

All such payments shall be known as Beneficiary Assessments. The date of each payment shall be kept by the Financial Secretary of each Circle, and the member credited with the same. No member shall be assessed or pay for a death that occurred previous to the time of initiation into the Order.

SEC. 2.—Three thousand dollars shall be the highest amount paid by the Order on the death of a member in good standing, and this sum shall be paid on the death of each member in good standing who was paying full rate assessments, and such amount being called for by their Beneficiary Certificate. Two thousand dollars shall be paid on

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Rate	Full Rate
100.	\$3000.
100.00	\$1.50
10	1.65
20	1.80
35	2.00
50	2.25
70	2.55
90	3.00
50	3.75

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the death of each member in good standing whose Beneficiary Certificate calls for such amount, and who was paying two-third rate assessments. One thousand dollars shall be paid on the death of each member in good standing whose Beneficiary Certificate calls for such amount, and who was paying one-third rate assessments: provided that should a death occur when one assessment on each member of the Order would not amount to the full sum called for by their Beneficiary Certificate, then the sum paid on such Beneficiary Certificate shall only be the proportionate amount of one assessment on each member of the Order in good standing at the time of such death, and such amount is all that can be claimed by any one. And provided further that any member contributing in either of the three rates aforesaid, having received Permanent Total Disability or Life Expectancy Benefits, then upon the death of such member, the total amount of Benefits as received shall be deducted from the amount called for by the Beneficiary Certificate; the amount so remaining being all that shall be paid to the beneficiaries of such member.

SEC. 3.—On the death of a member in good standing, the Circle of which the deceased was a member shall appoint a committee to ascertain the cause of death and the circumstances attending the same. The report of said committee and proof of death, with an affidavit of the attending physician, stating cause of death, shall be forwarded to the Supreme Secretary by the Leader and Secretary, under seal of the Circle, together with an official notice of such death, in accordance with a form furnished by the Supreme Secretary. Such notice must state the name, age at the date of initiation, the number of Beneficiary Certificate, the date and cause of death, the amount paid into the Beneficiary Fund, and the class and rate in which the deceased was contributing, and that he or she was in good standing. Further proof of such death may be required, if deemed necessary, by the Supreme Leader.

SEC. 4.—On receipt of such official notice of the death of a member, the Supreme Secretary shall draw an order on the Supreme Treasurer in favor of the person or persons named in the Beneficiary Certificate, for the amount due on said death, and forward it, with all the papers relating to the case, to the Supreme Leader. On the receipt of the order, duly signed by the Supreme Leader, the Supreme Secretary shall transmit it to the Treasurer of the Subordinate Circle of which the deceased was a member, and notify the Secretary thereof of such transmission.

SEC. 5.—It shall be the duty of the Treasurer of the Subordinate Circle, on the receipt of the order from the Supreme Secretary, to immediately deliver it to the person or persons in whose favor it is drawn, and to receive in return the Beneficiary Certificate properly endorsed, which Certificate he shall immediately forward to the Supreme Treasurer, who shall in turn immediately forward the same to the Supreme Secretary, who shall place it on file in his office. Said delivery shall be certified to by the Leader and Secretary, attested with the seal of the Subordinate Circle, and spread upon its records. In case of the death of the person or persons named in the order, before delivery is made, the order shall be returned to the Supreme Secretary, with a statement of the facts, signed by the Leader, Treasurer, and Secretary, under the seal of the Circle, and a new order shall be drawn, payable to the person or persons entitled to the Benefit.

SEC. 6.—Whenever the condition of the Supreme Treasury shall make it necessary to levy an assessment to pay a Total Disability, Life Expectancy, or Death Benefit, the Supreme Secretary shall at once notify each Subordinate Circle to forward immediately to the Supreme Secretary the amount of assessment due from every member according to the class and rate in which each is contributing and who was initiated into the Order on or before the date of said death, in accordance with a form prescribed by the

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Supreme Circle, which shall include a list of all deaths that have occurred subsequent to the last assessment.

SEC. 7.—Upon the receipt of a call for an assessment the Secretary of each Subordinate Circle shall immediately acknowledge the same to the Supreme Secretary, and also notify the Financial Secretaries of their respective Circles of the facts set forth in the call. The Financial Secretary shall certify to their respective Treasurers the amount due the Supreme Treasury on account of the Beneficiary Fund, by the terms of the call of the Supreme Secretary. The Subordinate Circles shall thereupon by their Treasurers immediately forward to the Supreme Secretary, the amount of one advance assessment within twenty days from the call thereof as certified to by their respective Financial Secretaries, and the Treasurers shall at once notify in writing the Secretaries of their Circles of the amount so forwarded, the date it was sent, and the method by which it was transmitted. The Secretary of each Subordinate Circle shall thereupon immediately notify the Supreme Secretary of the amount forwarded, the date and method by which it was transmitted, and report the facts to their Circles at the next stated meeting. And in case there should be more than one assessment, the remaining assessment or assessments must be forwarded within twenty days thereafter, and in the manner heretofore directed.

SEC. 8.—In case the amount due from the Subordinate Circle, together with the proper report, is not received by the Supreme Secretary within twenty days from the date of his call, he shall record the suspension of such delinquent Circle, and notice of such suspension and the cause and date thereof shall be mailed to the Leader, Secretary, Financial Secretary and Treasurer of such suspended Circle, and to the Supreme Leader. But the members of a Circle so suspended, in good standing at the date of its suspension, shall be entitled to the benefit of the Beneficiary Fund for a period of thirty days from and after the

date its suspension is recorded : provided they shall comply with all the laws of the Order.

SEC. 9.—Any Circle so suspended shall stand reinstated on the receipt by the Supreme Secretary of the amount due, together with a fine equal in amount to ten cents for each member of the Circle in good standing at the date of its suspension, which fine shall be paid into the General Fund of the Supreme Circle, whereupon its reinstatement shall be certified by the Supreme Secretary to the suspended Circle, and to the Supreme Leader.

SEC. 10.—Any Financial Secretary or Treasurer of a Subordinate Circle who, through carelessness on their part, or who shall so misapply the funds or assessments of a Circle so as to have or cause such Circle to be suspended, shall be suspended from the Order ; and any officer so suspended shall immediately forfeit all rights to participate in the benefits accruing to him by his Beneficiary Certificate, and shall remain so suspended until he has paid to the Supreme Secretary the amount of the fine imposed upon suspended Circles, whereupon he shall immediately, with his Circle so suspended, be certified by the Supreme Secretary to be reinstated to all the rights and privileges of the Order.

SEC. 11.—Any member of a suspended Circle, in good standing at the date of its suspension, may at any time within the first thirty days after its suspension continue himself or herself in good standing during any further period of suspension of his or her Circle, by paying to the Supreme Secretary all assessments for the Beneficiary Fund within the required time, as heretofore set forth, and any assessment paid by such member to the Financial Secretary of such Subordinate Circle and not received by the Supreme Secretary : and all assessments shall thereafter be paid by such member to the Supreme Secretary during such suspension of their Circle. Proper notices of such assessments shall be forwarded by mail to such member by the

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Supreme Secretary, upon application in writing being made therefor: provided that in all such cases such member shall keep one advance assessment in the hands of the Supreme Treasurer; and should their Circle be dissolved they shall receive from the Supreme Secretary a certificate authorizing the Leader of any Circle to give such member the semi-annual password in force during the time for which their assessments are paid. During which time such member shall have the rights and privileges of a member at large.

SEC. 12.—Any Circle suspended under the law for non-payment of assessments, failing to reinstate itself by the payment of such assessments and fines within the period of two months, shall become dissolved.

SEC. 13.—Upon the dissolution of a Subordinate Circle under the provision of this law, all members of such Circle, in good standing at the date of its suspension, including such as may have since become members at large, shall have the rights and privileges of members of dissolved Circles, as provided in the laws relating to dissolved Circles, and shall make application for a card within thirty days from the date of the order of the Supreme Leader declaring such Circle dissolved, as provided in said laws, and such card shall have like force and effect as in said laws provided.

SEC. 14.—A Subordinate Circle having been notified by the Supreme Secretary that an assessment has been levied, it shall be the duty of the Financial Secretary to at once notify every member liable to an assessment. The date of this assessment notice shall be the same as that of the notice received from the Supreme Secretary. Each member who shall refuse or neglect to pay the amount due on the notice of the Financial Secretary, within thirty days, shall stand suspended from the Order. Any member who renders void his certificate, by reason of non-payment of assessments thereon, may renew the same at any time within the

period of thirty days from the date of the suspension thereof: provided he or she shall pay all assessments and dues that have been made during that time.

SEC. 15.—The Supreme Secretary shall receive from Subordinate Circles all monies for the Beneficiary Fund, and acknowledge the receipt of the same.

SEC. 16.—The Supreme Secretary shall remit and report to the Supreme Treasurer all monies received for the Beneficiary Fund, as received, giving name and number of the Circle, the amount received, and the number of the assessment in each case. The Supreme Secretary shall notify the Subordinate Circle if its remittance is correct according to the records in his office, and for this purpose he shall keep a full and complete record of the membership of each Subordinate Circle. If the amount forwarded to the Supreme Secretary is insufficient, he shall at once notify the Subordinate Circle of the error, and if the same is not corrected within sixty days after such notice, it shall be the duty of the Supreme Secretary to notify the Supreme Leader, who shall at once declare such Circle suspended, and mail notice of such suspension to the Leader and Secretary of the Circle, such mailing to be deemed due and sufficient notice to the Circle of its suspension. If the amount forwarded to the Supreme Secretary is too large, he shall notify the Circle and place the amount to its credit.

## LAW II.

### BENEFICIARY CERTIFICATES.

SEC. 1.—A Beneficiary Certificate shall be issued to every member of the Order by the Supreme Secretary upon his receiving their Application and Medical Examination from the Supreme Medical Examiner, with his recommendation for a Beneficiary Certificate and his signature thereon; and no Beneficiary Certificate shall be issued to any one until their Medical Examination has passed the Supreme Medical Examiner as aforesaid.

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SEC. 2.—Each Beneficiary Certificate shall be filled out in accordance with the wishes of the member as set forth in their Application for Beneficiary Certificate—showing the amount of Benefit, as well as to whom payable—and must bear the signature of the Supreme Leader and Supreme Secretary, with the seal of the Supreme Circle affixed thereto; also the signatures of the Leader and Secretary of the Subordinate Circle of which the applicant is a member, and also the seal of the Circle affixed. No Beneficiary Certificate shall be issued to any one until a fee of one dollar has been paid to the Supreme Secretary for such Beneficiary Certificate.

SEC. 3.—Any member, so desiring, may change their Beneficiary Certificate from a rate in which they are paying to a lower rate, by surrendering their Beneficiary Certificate and making application for such change in writing, upon the proper form, with their signatures and the seal of their Circle affixed, together with a fee of fifty cents. Said surrender and application for change, with the fee, to be forwarded by the Secretary of the Circle of which the applicant is a member to the Supreme Secretary, who shall, upon receipt of the same, issue a new Beneficiary Certificate showing the amount of Benefit and to whom payable, as set forth in the application for the change. Provided that before such change can be completed the member shall pay their former rate on all assessments for Death, Permanent Total Disability Claims, or Life Expectancy Benefits that occurred previous to the date of the application for such change.

SEC. 4.—Any member who is under sixty years of age may change from the rate in which they are paying to a higher rate, by surrendering their Beneficiary Certificate and making application for such change in writing, upon the proper form, with their signature and the seal of their Circle affixed, and undergoing a Medical Examination, and recommended in the manner prescribed for new members,

and upon the payment of a fee of one dollar, and also applying to and receiving the sanction of their Circle for such change. Said application must be accompanied by the additional amount required for the new assessments. The Secretary of the Circle of which the applicant is a member shall certify upon the application the date the old rate of assessment ends and the new one begins, and shall forward it and Medical Examination with the surrendered Beneficiary Certificate and aforesaid fee of one dollar to the Supreme Secretary, who shall, upon the recommendation of the Supreme Medical Examiner issue a new Beneficiary Certificate shewing the amount of Benefit and to whom payable, as set forth in the application of such member for the change; and the member so changing shall pay as assessments thereafter the same rate as a new member of like age and rate upon the additional sum so taken.

SEC. 5.—Any member losing his or her Beneficiary Certificate shall, upon furnishing satisfactory evidence of such loss, and upon the payment of a fee of fifty cents, make application for a duplicate. The Secretary of the Circle of which the applicant is a member shall forward the application for duplicate and the aforesaid fee, together with all the evidence of such loss, under seal of the Circle, to the Supreme Secretary, who shall, upon receipt of the same, issue a duplicate Beneficiary Certificate to such member.

SEC. 6.—In the event of the death of one or more of the Beneficiaries selected by a member before the death of such member, if he or she shall make no other or further disposition thereof, then upon his or her death such Benefit shall be paid in full to the surviving Beneficiary or Beneficiaries, each sharing pro rata as provided in the Beneficiary Certificate.

SEC. 7.—In the event of the death of all the Beneficiaries selected by a member before the decease of such member, if he or she shall make no other or further disposition thereof, then the Benefit shall be paid to the legal re-

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representative of the deceased member; and if no person or persons shall be entitled to receive such Benefit by the Laws of the Order, it shall revert to the Beneficiary Fund.

SEC. 8.—The Beneficiary Certificate held by a member at the date of suspension shall become valid upon reinstatement.

### LAW III.

#### SICK BENEFIT FUND.

SEC. 1.—This fund shall be known as the Sick Benefit Fund of the Order of Canadian Home Circles. It shall be optional with any male member of the Order to participate in its benefits. No female member of the Order shall be eligible.

SEC. 2.—Any male member of the Order who is in good standing in any Subordinate Circle, desiring to participate in the Sick Benefit Fund, must make application upon the blank forms prepared for that purpose, which shall form a part of the Medical Examiner's Report. The applicant shall go before the Medical Examiner of his Circle for examination as to his physical condition. If the examination be satisfactory to the Medical Examiner, the applicant shall hand his application, together with a fee of one dollar, to the Secretary of his Circle, who shall forward the application and the said fee to the Supreme Secretary, who shall forward the application to the Supreme Medical Examiner for his approval. If approved, the Supreme Secretary shall thereupon fill out the Sick Benefit Certificate and return it to the Financial Secretary of the Circle, who shall, upon the receipt of two dollars from the applicant, deliver up the Certificate. One dollar of the said fee shall be placed to the credit of the applicant as one advanced assessment, and one dollar to be applied to the general fund of the Circle of which the applicant is a member.

SEC. 3.—Any male member, who at the time of the institu-

tion of a Circle or at the time of his initiation into the Order, making application to participate in the Sick Benefit Fund, shall pay a fee of one dollar—fifty cents of said fee to be transmitted to the Supreme Secretary with the application, and fifty cents to be applied to the general fund of the Circle of which the applicant is to become a member. After the application and medical examination has passed and been approved by the Supreme Medical Examiner, the Supreme Secretary shall thereupon issue a Sick Benefit Certificate in favor of the applicant and forward it to the Financial Secretary of the Circle, who shall, upon the receipt of a fee of one dollar from the applicant, deliver up the Certificate; said fee to be placed to the credit of the applicant as one advanced assessment.

SEC. 4.—The amount of Benefits to be paid for any one continuous disability shall be four dollars per week for a period of twelve weeks, and three dollars per week for the next succeeding twelve weeks: provided that a Benefit shall not be paid for a longer time than herein specified, nor for a shorter period than one week.

SEC. 5.—No Benefits shall be paid to anyone whose sickness or disability was caused or originated through intemperate habits or vicious or immoral conduct on his part: Provided also that until such sickness or disability shall prevent any member from following his usual business, occupation, avocation or calling, he shall not be deemed entitled to receive Benefits from the Sick Benefit Fund.

SEC. 6.—Every member participating in the Sick Benefit Fund shall pay to the Financial Secretary of his Circle at each assessment for this Fund, the sum of one dollar.

SEC. 7.—All assessment notices shall be issued by the Supreme Secretary upon every participator in the Sick Benefit Fund, and when the amount in the Treasury to the credit of the Sick Benefit Fund shall be reduced to one hundred dollars, the Supreme Treasurer shall at once

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notify the Supreme Secretary of the fact, who shall immediately issue notices to the Secretaries of Subordinate Circles, giving a statement of the Fund, and calling for another assessment to be paid and forwarded in the same manner as Beneficiary Assessments.

SEC. 8.—The Supreme Treasurer shall keep a distinct and separate account of the Sick Benefit Fund from all other Funds, and shall pay no amount out of it save for Sick Benefits, as per orders of the Supreme Leader and Supreme Secretary.

SEC. 9.—The fee for examination shall be paid by the applicant to the Medical Examiner; provided, however, that in case application is made for participation in the Sick Benefit Fund at the time of joining the Order, the Medical Examination for admission into the Order shall be deemed sufficient.

SEC. 10.—Any member participating in the Sick Benefit Fund refusing or neglecting to pay an assessment into the said Fund for a period of thirty days from the date of issuing the assessment notices by the Supreme Secretary, shall be suspended from all Benefits of the Sick Benefit Fund; and if not reinstated within thirty days from the date of suspension, he must again go before the Medical Examiner of his Circle and pass a medical examination before reinstatement; and if not reinstated within three months from date of suspension, his Sick Benefit Certificate shall be annulled. A member suspended for non-payment of Sick Benefit Assessments can only be reinstated as above provided, and by the payment of all back assessments.

SEC. 11.—Any member who is participating in the Sick Benefit Fund if suspended for non-payment of dues to his Circle, or assessments to the Beneficiary or other Fund of the Order, or for any violation of the Constitution or Laws of the Order, or who withdraws from the Order, or is expelled from the Order for any cause whatever, shall forfeit all

rights, privileges and interests which he may have in the Sick Benefit Fund of the Order ; provided, that in no case shall a member suspended for non-payment of assessments to the Sick Benefit Fund forfeit his rights in the Beneficiary Fund, nor Total Disability or Life Expectancy Benefits of the Order.

SEC. 12.—Any member of the Sick Benefit Fund may surrender his Sick Benefit Certificate by giving thirty days notice, when it shall be cancelled by the Supreme Secretary ; but by such surrender he shall not forfeit any of his rights or privileges in the Order, nor his rights in the Beneficiary Fund, or Total Disability or Life Expectancy Benefits of the Order.

SEC. 13.—All applications for relief and benefits from the Sick Benefit Fund must be upon the proper forms prepared for that purpose, made in the name of the applicant by the Leader and Secretary of the Circle in which the applicant is a member, signed by the Medical Examiner of the Circle and the Chairman of the Sick Committee, and forwarded to the Supreme Secretary, who shall, if the applicant is in good standing, issue an order, signed by the Supreme Leader, upon the Supreme Treasurer for the amount due, and it shall be paid to the applicant through the Treasurer of the Circle of which the applicant is a member.

SEC. 14.—Sick Benefits shall not extend to nor be participated in by yard-masters or car-couplers on railways, nor to members who are engaged in mining or sub-marine operations, active military or naval service, or any other extremely hazardous employment not above enumerated, and shall be subject to the restrictions enumerated in the Sick Benefit Certificate.

SEC. 15.—In case a member of the Sick Benefit Fund becomes sick or disabled when away from the locality and jurisdiction of his Circle, he shall notify and make application through the Circle nearest him, when the Leader and

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Secretary of such Circle shall fill out in the manner prescribed in Sec. 13 of the Sick Benefit Law, under seal of said Circle, and forward it to the Supreme Secretary; but if such member be not near any Circle of the Order, he shall make application through a Justice of the Peace, such application to set forth the nature of his sickness or disability, the time of its commencement and duration, and signed by a clergyman and his attending physician, and forward the same to the Supreme Secretary, who shall take such steps as shall secure to the applicant his Benefits.

SEC. 16.—Any attempt to defraud the Order in any of its departments will vitiate any claim the member may have against the Sick Benefit Fund, and the member's Sick Benefit Certificate shall become void; and any false statements, concealment of facts, or feigned sickness shall constitute a fraud, and shall be sufficient grounds to refuse payment of claims, or to annul the Sick Benefit Certificate of such member. All cases of supposed fraud shall be investigated by the Medical Examiner of such Circle.

SEC. 17.—All members of the Sick Benefit Fund shall pay extra dues at the rate of five cents per quarter into the funds of his Circle, and each Circle shall pay to the Supreme Secretary, out of their general fund, five cents semi-annually for each member participating in the Sick Benefit Fund as extra per capita tax.

SEC. 18.—No Benefits shall be paid out of the Sick Benefit Fund unless application has been made for such Benefits within three months from the date of the commencement of such sickness or disability.

SEC. 19.—A member of the Order having applied for participation in the Sick Benefit Fund and being rejected by either the Medical Examiner of his Circle or the Supreme Medical Examiner, cannot again make application therefor for a period of six months, after which, so desiring, he shall make application therefor through his Circle, when, if a majority of the votes cast are favorable, he shall receive

a recommend with the seal of his Circle attached, and again go before the Medical Examiner of his Circle as in first case, when, if his medical examination receives the approval of the Supreme Medical Examiner, a Certificate shall be issued.

#### LAW IV.

##### PERMANENT TOTAL DISABILITY BENEFITS.

SEC. 1.—A member of the Order becoming totally disabled for life, so as to prevent the following of any vocation, business or calling by which a livelihood can be obtained; provided that the total disability did not arise from any intemperate, vicious, or immoral conduct or acts on the part of the member so totally disabled; and upon satisfactory proof and evidence being produced by the member of such permanent total disability, the member so disabled shall receive out of the Beneficiary Fund the sum of ten dollars per month. All sums so paid must be endorsed on the back of the Beneficiary Certificate of the member; provided, that the total amount of all sums so paid shall in no case exceed one-half of the amount of the totally disabled member's Beneficiary Certificate, and the remaining portion of the Beneficiary Certificate to be paid to the Beneficiaries on the death of the member so totally disabled.

SEC. 2.—When a member of the Order makes application for Permanent Total Disability Benefits, the Supreme Medical Examiner shall appoint two competent practicing physicians, who must be members of the Order if practicable, but who are not members of the Circle of which the applicant is a member, to make a thorough and complete examination of the applicant, and report his or her condition to him, on the forms furnished by the Supreme Circle. If the Supreme Medical Examiner deems the evidence thus furnished insufficient to determine whether the applicant is totally disabled or not, he shall report his decision to the

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Supreme Leader and Supreme Secretary, and under their advice shall himself examine the applicant, or cause the same to be done by a well-qualified practicing physician, who shall act under his direction. The expenses attending the examination made by the two Medical Examiners of Circles mentioned in the first part of this section shall be defrayed by the applicant; the expense incurred by the examination made by the Supreme Medical Examiner or his authorized agent, shall be paid by the Supreme Circle, but in no case shall such fee exceed five dollars.

SEC. 3.—Permanent total disability shall consist of one of the following conditions: 1st, The loss of both arms or legs, one arm and one leg, or an injury which shall produce complete and helpless disability from performing manual or any labor; 2nd, Paralysis so extensive as to produce absolute inability to perform manual or any labor, and which is conclusively permanent; 3rd, Rheumatics, or gouty arthrites, followed by permanent ankylosis, so extensive as to produce permanent total disability; 4th, Entire and hopeless loss of all useful vision; 5th, Hopeless and irremediable insanity. Disability arising from diseases which in themselves tend to fatal termination, etc., shall not be considered as coming under this clause.

SEC. 4.—All conditions as the consequence of chronic disease which may result in permanent total disability, shall be of three years duration as such before a claim shall be allowed.

SEC. 5.—Claims for Permanent Total Disability Benefits can only be paid upon the certificate of the Supreme Medical Examiner, and when presented upon the proper forms furnished by the Supreme Circle, with a recommendation for the payment of the claim by a two-thirds majority vote of the members of the Circle of which the applicant is a member, signed by the Leader and Secretary, with the seal of the Circle affixed thereto: provided always that in the event of the payment of Permanent Total Disability Bene-

fits to a member of the Order, the future dues and assessment shall remain the same as if the Total Disability Benefits had not been paid.

SEC. 6.—All Benefits paid on account of permanent total disability, shall be paid out of the Beneficiary Fund of the Order.

SEC. 7.—Members receiving Permanent Total Disability Benefits and attaining the Life Expectancy age, as set forth in the Life Expectancy table in Section 1, Law V., shall receive half of the amount of their Beneficiary Certificate, less the total amounts paid to such member as Permanent Total Disability Benefits; provided that in all cases where members receive the Life Expectancy Benefit who heretofore were receiving Permanent Total Disability Benefits, they shall forfeit all right and claim to any further Permanent Total Disability Benefits.

## LAW V.

### LIFE EXPECTANCY BENEFITS.

SEC. 1.—Any member in good standing at the time of attaining the age specified by classes in the following table, and who joined the Order at the age specified in the same class, shall be entitled to receive one-half of the amount of their Beneficiary Certificate :—

#### EXPECTANCY TABLE.

- CLASS A.—Those joining between their 18th and 25th birthday and attaining their 66th birthday.  
 CLASS B.—Those joining between their 25th and 30th birthday and attaining their 67th birthday.  
 CLASS C.—Those joining between their 30th and 35th birthday and attaining their 68th birthday.  
 CLASS D.—Those joining between their 35th and 40th birthday and attaining their 69th birthday.  
 CLASS E.—Those joining between their 40th and 45th birthday and attaining their 70th birthday.  
 CLASS F.—Those joining between their 45th and 50th birthday and attaining their 71st birthday.  
 CLASS G.—Those joining between their 50th and 55th birthday and attaining their 73rd birthday.  
 CLASS H.—Those joining between their 55th and 60th birthday and attaining their 76th birthday.

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SEC. 2.—The payment of a Life Expectancy Benefit cancels one-half of the amount of the Beneficiary Certificate of the member receiving such Benefit, and the remaining half of the Beneficiary Certificate only to be payable to the Beneficiaries on the death of such member: provided always that in the event of the payment of a Life Expectancy Benefit to a member of the Order, the future dues and assessments shall remain the same as if the Life Expectancy Benefit had not been paid.

SEC. 3.—Any member having received the Life Expectancy Benefit of the Order shall forfeit all rights and claims to receive any Total Disability Benefits, although such member may thereafter become totally disabled for life.

SEC. 4.—All applications for Life Expectancy Benefits must be presented on the proper forms for that purpose supplied by the Supreme Circle, and must be signed by the Leader and Secretary, as well as the seal of the Circle of which the applicant is a member affixed thereto, and if deemed necessary the affidavit of the applicant.

SEC. 5.—All sums paid on account of Life Expectancy Benefits shall be paid out of the Beneficiary Fund of the Order.

## LAW VI.

### SUBORDINATE MEDICAL EXAMINERS AND THEIR DUTIES.

SEC. 1.—All Subordinate Medical Examiners must be regular graduates of some reputable Medical College, and practicing physicians in good standing. They shall be appointed and commissioned by the Supreme Leader, with the recommendation and advice of the Supreme Medical Examiner; provided that in the institution of new Circles where there is no Subordinate Medical Examiner, the Supreme Organizer shall select a qualified physician for Medical Examiner, who shall be examined by a Subordinate Medical Examiner, if practicable; if not practicable, said

physician shall be examined by a practicing physician selected by the Supreme Organizer. The Supreme Organizer shall recommend to the Supreme Leader the physician chosen by him as Subordinate Medical Examiner, who shall, under the sanction of the Supreme Medical Examiner, be duly commissioned.

SEC. 2.—Any Subordinate Medical Examiner may be removed by the Supreme Leader upon recommendation of the Supreme Medical Examiner, or for causes where he deems the interests of the Order require it. And any Medical Examiner who shall examine and recommend a candidate after receiving notice of his removal, shall be expelled from the Order.

SEC. 3.—The fee of the Subordinate Medical Examiners shall not exceed one dollar for each examination; which fee shall be paid by the applicant at the time of their examination.

SEC. 4.—It shall be the duty of the Subordinate Medical Examiner to carefully examine all applicants for membership, in accordance with the forms prescribed and furnished by the Supreme Circle. He shall comply strictly with the instructions to Medical Examiners, answer every question fully, and in case of doubt, give the Order the benefit of the doubt, and when completed attach his signature thereto. In the examination of ladies the Medical Examiner will fill out the slip for that purpose and forward it direct to the Supreme Secretary, who will hold it until the lady's application is received by him, when he will forward them to the Supreme Medical Examiner. These lady's slips are never to be seen by any member of the Subordinate Circle except the Medical Examiner. He shall also examine all applicants for participation in the Sick Benefit Fund of the Order, and, if satisfactory, certify on the application his approval thereof. Inspect carefully all applications for Benefits from the several Benefit Funds of the Order, and if he deems the applicant entitled to Benefits, recommend

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the same. He shall also perform all other duties that may be required of him by the Supreme Circle.

## LAW VII.

### INSTITUTION OF NEW CIRCLES.

SEC. 1.—No Subordinate Circle shall be instituted for a less sum than eighty dollars. All Subordinate Circles shall be named after the name of the village, town or city in which they are instituted, and in case of two or more Circles the same town or city they shall be distinguished by the number of the Circle.

SEC. 2.—The Charter or Dispensation shall be closed at the time of instituting a Circle, and no person can be received as a charter member of said Circle after that time, unless by consent of the Supreme Organizer and a two-thirds majority of the Circle: in such case it can be left open for a period of thirty days. The Supreme Organizer shall require all the signers of an application for charter that are present to ballot amongst themselves to see whether or not they will associate together as members of the Order.

SEC. 3.—It shall be the duty of the Supreme Organizer to see that the Medical Examiner is legally qualified, and certify to the fact; to instruct and assist him in his duties; to inspect and forward to the Supreme Secretary the applications and medical examinations of all the petitioners initiated; to see that the laws of the Order are complied with before permitting the applicants present to ballot; to explain to the petitioners present the duties of each officer of a Circle before an election is had; to instruct the officers in their respective duties and to exemplify the secret work of the Order.

SEC. 4.—A new Circle shall not be instituted within the same town or city where a Circle or Circles already exist, without the consent by a majority vote of the members present of the Circle or Circles already existing in such town or city: provided that where a Circle objects to the for-

mation of a new Circle the matter may be laid before the Supreme Leader, who may overrule the objection of the Circle or Circles and grant a dispensation for a new Circle if the welfare of the Order requires it:

SEC. 5.—No Circle shall be instituted beyond the limits of the Dominion of Canada; nor shall be allowed to work in any other than the English language.

SEC. 6.—No person shall be admitted to the Order until their application shall have been approved by the Supreme Medical Examiner: provided that at the institution of a new Circle applicants for membership may be received as charter members, but only upon the express condition that their medical examination be accepted by the Supreme Medical Examiner; if rejected, they shall be dropped and their money refunded, except the medical examination fee, and no Beneficiary or Sick Benefit Certificates shall be issued.

SEC. 7.—If at the time of organizing a Circle there are not enough applicants to make up the required \$80.00 for charter, they shall advance the required amount before they can be initiated by the Supreme Organizer, re-imbursing themselves from monies received from the initiation of new members.

## LAW VIII.

### REPORTS AND REMITTANCES.

SEC. 1.—All Subordinate Circles shall pay the per capita tax and deliver their semi-annual reports, made in accordance with blank forms furnished by the Supreme Secretary, to the Installing Officer on or before the first meeting in July and prior to the installation in January, and no installing officer shall instal the officers of his Circle or give the token under any circumstances until such per capita tax and reports have been handed to him, and until the officers' bonds have been approved of by the Circle, under forfeiture of all honors attained.

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SEC. 2.—All semi-annual reports shall be made in duplicate, and a copy kept on file by the Circle: provided that the roll of membership need not be included in the copies filed in the Circle.

SEC. 3.—Each Subordinate Circle shall forward to the Supreme Secretary a copy of its roll of membership and a statement of its accounts of the Beneficiary Fund, Sick Benefit or other funds, or portions thereof, whenever required by him.

SEC. 4.—No circular, resolution or document relating to the Ritual, Laws or general management of the Order shall be issued or circulated by any Subordinate Circle or member of the Order, or be read in, or acted upon, by any Subordinate Circle, unless the same shall bear the approval of the Supreme Circle.

#### LAW IX.

##### SUPPLIES.

SEC. 1.—All supplies furnished by the Supreme Circle must be paid for when ordered.

SEC. 2.—All books, blanks, badges, jewels, regalia, seals and emblems used by Subordinate Circles shall be furnished by the Supreme Circle.

#### LAW X.

##### SEALS.

SEC. 1.—Each Subordinate Circle shall, within thirty days from the date of its organization, procure a seal and furnish the Supreme Secretary with an impression thereof, which shall not be of the same design as used by the Supreme Circle.

#### LAW XI.

##### PENALTY FOR ARREARS TO THE SUPREME CIRCLE.

SEC. 1.—A representative from a Subordinate Circle cannot be admitted to the Supreme Circle whose Circle is in

arrears to the Supreme Circle for annual or semi-annual dues and returns, or any portion thereof.

## LAW XII.

### CONSOLIDATION OF CIRCLES.

SEC. 1.—If two or more Circles in the same city or town wish to consolidate, they may appoint a committee of three members from each Circle to arrange the terms therefor. The report of the committee, if favorable to consolidation, shall recommend the adoption of the number of one of said Circles, and the date on which the consolidation shall take effect. If both Circles adopt the report of the committee the consolidation shall take place under the supervision of the Supreme Leader or a deputy appointed for the purpose, who shall instal the officers and make a report to the Supreme Secretary. Before said consolidation shall be effected a complete copy of the roll of membership of each Circle, together with a statement of the last assessment paid and the total amount paid to the several Benefit funds by each member, signed by the Secretary and Financial Secretary, under seal, shall be forwarded to the Supreme Secretary. The Secretary and Financial Secretary of the new Circle shall, within ten days after the consolidation, forward to the Supreme Secretary, under seal, a list of the members in the order of record on the roll and benefit account books of the new Circle. A member of either of said Circles not wishing to join the consolidated Circle, may pay all assessments called on or before the date of consolidation, and one additional assessment in advance, and shall receive a withdrawal card free of charge, prior to the consolidation, which card shall be good for thirty days. If he or she neglects to deposit his or her card in some other Circle within said thirty days, his membership in the Order shall cease when the assessment paid by him in advance shall have been called to the Supreme Treasury. If his or her application for admission to another Circle is rejected, he or she shall

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be entitled to the privileges of a member at large. A member of either Circle, under suspension at the time of consolidation, may apply to the consolidated Circle for reinstatement, and his or her application shall be received, subject to the provisions of the Laws of the Order.

### LAW XIII.

#### SUSPENSION AND DISSOLUTION OF CIRCLES.

SEC. 1.—Any Subordinate Circle may be suspended or dissolved and its Charter or Dispensation forfeited to the Supreme Circle for the following causes:—

1st. For improper conduct.

2nd. For neglecting or refusing to conform to the Constitution or Laws of the Supreme Circle or the general laws of the Order.

3rd. For neglecting to hold regular meetings, unless prevented from doing so by some unforeseen circumstance, or when its membership diminishes to less than ten members.

4th. For neglecting or refusing to make its returns, or for non-payment of the assessments for the several funds of the Order, and of the dues of the Supreme Circle.

But the Charter shall not be forfeited in either of the above cases until the Subordinate Circle shall have been notified of its offence by the Supreme Secretary, and a suitable opportunity has been given to answer the charge or charges against it.

SEC. 2.—To suspend or dissolve a Subordinate Circle a two-thirds vote of all the members present at any regular session of the Supreme Circle, or at a special session called for that purpose, shall be required: provided that any Subordinate Circle may be suspended, and the members thereof deprived of all Benefits from the several funds, by the Supreme Leader whenever such Subordinate Circle shall neglect or refuse to make its returns, or fails to pay its dues to the Supreme Circle within the legal time. During the period of suspension of a Subordinate Circle it shall not be

officially recognized except on business pertaining to its reinstatement.

SEC. 3.—When charges are preferred against a Subordinate Circle and it neglects or refuses to answer the same within thirty days from the date it receives notice of said charges, it may be tried and suspended, or dissolved for contempt.

SEC. 4.—Upon being notified of the dissolution of a Subordinate Circle, the Supreme Leader shall, through the Supreme Secretary, demand the surrender of the charter, property and effects of such dissolved Circle. When a Subordinate Circle is dissolved it shall be the duty of its last Leader, or if there is none, of its senior officer, to deliver up the charter, books, funds, emblems and other property and effects to the Supreme Secretary, and any officers or members having the custody of any part of said property or effects refusing to surrender the same may forever be excluded from membership in the Order, even if their Circle is reinstated.

SEC. 5.—All funds and effects received by the Supreme Circle from a dissolved Circle shall be restored in the event of its being reinstated, which reinstatement may be done by a majority vote of the Supreme Circle at a stated or special meeting, or during recess by the Supreme Leader, upon the payment of all dues and assessments due at the date of dissolution.

SEC. 6.—Members of any dissolved Circle who are in good standing at the time of dissolution may be admitted into any other Circle after having applied to and received from the Supreme Secretary a card signed by him under the Seal of the Supreme Circle. But such member shall not be considered in good standing unless all his or her assessments are paid to the Supreme Secretary within the required time, including any deficiency arising from neglect or failure of the officers of such dissolved Circle to forward the assessments paid by such member, and unless he or she

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shall continue to pay his or her assessments, as if connected with a Subordinate Circle, to the Supreme Secretary upon proper notice from said officer; and such member shall apply for such card within thirty days from the date of the dissolution of the Circle. The application for such card must be accompanied with a fee of fifty cents. The card shall hold good for six months, at the expiration of which time, if the holder thereof has not made application for admission to some Subordinate Circle, his or her membership in the Order shall cease, and proper entry thereof shall be made upon the records of the Supreme Circle by the Supreme Secretary. Any member of a dissolved Circle who shall neglect or fail to make application for such card within said thirty days may be admitted to another Circle as a new member, without the ceremony of initiation; provided, that a statement of the facts in his or her case shall be submitted with and made a part of his or her application for such new membership.

SEC. 7.—If any Circle, after having been organized one year or longer, shall not contain five members in good standing, the Supreme Circle or Supreme Leader may revoke its Charter and Dispensation, and declare such Circle dissolved.

#### LAW XIV.

##### REINSTATEMENT OF CIRCLES.

SEC. 1.—Any Circle suspended by the Supreme Leader may be reinstated by him upon the removal of the cause of suspension, or he may for satisfactory reasons rescind the order of suspension: provided that in case a Circle has been suspended for more than two consecutive months it shall not be reinstated or the order of suspension rescinded, until the members thereof desiring to be reinstated have passed a new medical examination, upon the form prescribed for original applicants for membership, and paid all assessments to the several funds in accordance with the

rule provided for individual suspended members who apply for reinstatement. The members of a Circle reinstated after it has been in a state of suspension for six months shall be thereafter assessed at the age they have severally attained at the time of the Circle's reinstatement.

#### LAW XV.

##### MEDICAL EXAMINATIONS AND APPLICATION FOR BENEFICIARY CERTIFICATE.

SEC. 1.—All applicants for membership in the Order must go before the Subordinate Medical Examiner of the Circle with which they wish to unite, and undergo a medical examination according to the prescribed form. The applicant will fill out the application for Beneficiary Certificate, stating thereon the amount of Beneficiary Benefits desired, and to whom such Benefits are payable, and the same shall be entered in the Beneficiary Certificates of the applicant, subject to such future disposal of the Benefits as he or she may thereafter direct.

SEC. 2.—If it shall appear that a member has made a mistake in giving his or her age at the time of admission, they shall make a written statement of the facts of the case to the Circle. The Circle shall make proper inquiries, and if satisfied that no fraud was intended it may recommend that the age and assessment of the member be corrected. The written statement of the member and a copy of the records of the Circle relating to the case shall be transmitted, under seal, to the Supreme Secretary, who shall make the correction in accordance with the facts. If the member reported his or her age at admission younger than they were, they shall pay to the Financial Secretary the difference between what he or she has paid and the amount due for their correct age on all assessments called on deaths after the date of their admission. Said sums must be immediately forwarded to the Supreme Secretary as additional on said assessments. If he or she reported their age older

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than it was at the time of admission, they shall not be entitled to have anything refunded from the several funds, for the overpayment, but shall be assessed at the correct age from and after the date of the receipt by the Circle of the notice of error :provided that the member shall not have been ineligible on account of age at the time of admission.

## LAW XVI.

### INITIATION FEES.

SEC. 1.—The fee for admission into the Order for Charter members shall be as follows :—

<i>Gentlemen.</i>		<i>Ladies.</i>	
Initiation Fee.....	\$3 00	Initiation Fee.....	\$1 00
Beneficiary Certificate.....	1 00	Beneficiary Certificate.....	1 00

And in addition to the above the quarter's dues in advance, as fixed by the Circle, but not less than fifty cents per quarter for gentlemen, ladies half the amount. After the charter has been closed the fee shall be as follows :—

<i>Gentlemen.</i>		<i>Ladies.</i>	
Initiation Fee.....	\$7 00	Initiation Fee.....	\$2 50
Beneficiary Certificate.....	1 00	Beneficiary Certificate.....	1 00

And in addition thereto the quarter's dues in advance, as fixed by the Circle, but not less that fifty cents per quarter for gentlemen, ladies half the amount. Members wishing to participate in the Sick Benefit Fund shall pay the additional fee required as per Sick Benefit law.

SEC. 2.—Applicants, on receipt of their Beneficiary Certificate, must pay one advanced assessment, according to age and amount taken. All applicants must pay for their medical examination.

## LAW XVII.

SEC. 1.—Each applicant for membership must sign the application prescribed by the Supreme Circle ; state their age, occupation and residence, and must be recommended by two members in good standing in the Circle with which

the applicant is uniting ; the application must be accompanied with a fee of one dollar for the Beneficiary Certificate. A committee of three members shall be appointed to investigate the character, health and habits of the applicant, whose duty shall be to make a faithful and true report of same to the Secretary of the Circle. If said report is favorable the Secretary shall direct the applicant to present himself or herself to the Medical Examiner. If the applicant is recommended by the Medical Examiner, after making an examination on the forms prescribed by the Supreme Circle, the Medical Examiner will forward the application for Beneficiary Certificate to the Supreme Secretary, who will make a record of the same and forward it to the Supreme Medical Examiner. If approved by him, and a notice of such approval having been received by the Secretary of Subordinate Circle, the Secretary will then read the report of the committee, after which the Leader will direct the ballot to be taken for the candidate. If not more than one black ball appears the candidate shall be declared elected ; if two or more black balls are cast the candidate shall be declared rejected, and shall not be again proposed or balloted for within six months thereafter.

SEC. 2.—Whenever an applicant is rejected the Secretary shall enter the name, residence, occupation and cause of rejection in the black book, and immediately communicate the same to the Supreme Secretary, who shall keep a record thereof.

SEC. 3.—Should an applicant, after being duly notified by the Secretary, fail to be present for initiation within two months after having passed the medical examination, unless prevented by some unavoidable cause satisfactory to the Circle, such applicant shall forfeit their certificate fee and election. The Circle may at any stated meeting before the initiation of any applicant, by a majority vote, require the applicant to pass a new medical examination before a Medical Examiner chosen by the Circle, subject, in case of vari-

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ance from the first examination, to supervision by the Supreme Medical Examiner; such examination to be at the expense of the Circle. And by a majority vote the Circle may order a new ballot on his or her election to membership.

SEC. 4.—If any applicant refuses or neglects, for reasons not satisfactory to the Circle, to undergo a medical examination within two months from the time their application was received by the Circle, they shall be declared rejected, and the certificate fee forfeited.

SEC. 5.—If an applicant is rejected by ballot or by Subordinate or Supreme Medical Examiner, the fee accompanying the application for certificate shall be returned.

#### LAW XVIII.

##### DUES.

SEC. 1.—Each member of the Order shall pay to their Circle as dues, to commence with the date of initiation, such sums as shall be prescribed in the by-laws of the Circle, which shall not be less than fifty cents per quarter, or fraction thereof, for gentlemen, and twenty-five cents per quarter, or fraction thereof, for ladies, which shall be due and payable quarterly in advance on the first meeting in January, April, July and October.

#### LAW XIX.

##### SUSPENSION AND EXPULSION OF MEMBERS.

SEC. 1.—Any member who may become three months in arrears for dues to their Circle shall be suspended, and shall not be entitled to vote or hold office; and when six months in arrears for dues or assessments, or fails to comply with the requirements of Law 1, shall be expelled from the Circle and their certificate annulled.

SEC. 2.—Any member who has been indefinitely suspended by their Circle for any other cause than the non-

payment of dues, fines or assessments, shall not be restored to membership in any Circle without the permission of the Supreme Leader.

SEC. 3.—Any member who shall divulge to an applicant for membership the name of a member who reported unfavorably upon their application or otherwise opposed said applicant becoming a member of the Circle, shall, upon conviction thereof, for the first offence, be fined a sum not exceeding five dollars, and for the second offence shall be expelled.

SEC. 4.—Members who shall be guilty of any conduct in violation of their duties and unbecoming their profession as members of the Order, shall, upon conviction thereof, be suspended or expelled, as the Circle may determine.

SEC. 5.—Any member who shall enter their Circle in a state of intoxication, or who may become addicted to habitual intoxication or use unbecoming language, shall be suspended or expelled, as the Circle may determine.

SEC. 6.—Any member who shall reveal any of the secrets of their Circle or Order shall, upon conviction thereof, be suspended or expelled. All things appertaining to the Order, the mode of procedure to gain admission into any Circle, its signs, grip, password, token, business transacted in any Circle, etc., are secrets alike to be kept private.

SEC. 7.—A member making use of any improper means to obtain Sick or other Benefits shall, upon conviction thereof, be suspended or expelled, as their Circle may determine.

SEC. 8.—Should an officer or a member appropriate any of the funds or the property or effects of their Circle to their own use, contrary to the Constitution and Laws of the Order, they shall, upon conviction thereof, be expelled.

SEC. 9.—Any member who shall falsely answer questions in his or her medical examination in regard to their health and habits, or shall make any false statement in the application for membership in regard to age, habits or character,

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or in any way use deception to gain admission into the Order, shall, upon conviction thereof, be expelled.

If any member shall obtain admission into the Order by false statement, concealment or evasion of facts regarding his or her personal or family history or present condition of health, such member shall be liable to expulsion therefor. On receipt of satisfactory information, the Supreme Leader shall institute inquiries touching the manner by which such member obtained admission into the Order, and if he shall become convinced that the case demands investigation, he shall order the Circle to bring the member to trial in the form prescribed in Law XXVI., and if the said charges of falsehood, evasion or concealment of facts be sustained, the member so charged shall be expelled from the Order.

## LAW XX.

### REINSTATEMENT OF MEMBERS.

SEC. I.—Any member of the Order who has not been suspended for more than thirty days, wishing to be reinstated, must pay the full amount they were in arrears for dues, fines, all assessments for the Beneficiary Fund occurring on or before date of suspension, all dues and assessments which would have been charged against them during the period of their suspension, and one advance assessment as upon original application for membership; and if a contributor to the Sick Benefit Fund he shall pay all assessments for such fund occurring previous to date of suspension, and one advance assessment to the Sick Benefit Fund as upon original application for participation in said fund—all of which amounts shall accompany their application for reinstatement. If thirty days have elapsed, and not more than six months, since suspension they shall also furnish the Circle with a certificate from the Medical Examiner of the Circle, on the form prescribed for persons on original application for membership, certifying as to their health and

fitness and that they are proper persons for membership, which certificate must be approved by the Supreme Medical Examiner the same as upon original application. If such member has been suspended for six consecutive months they shall be expelled. The Secretary of the Circle shall forward the application and medical examination of each reinstated member to the Supreme Secretary, certifying, under seal, the date of reinstatement. He shall also notify the Supreme Secretary of all rejected applications for reinstatement, giving the date and manner of such rejection. The Beneficiary Certificate of a member, in force at the date of suspension, shall again become valid at the time of reinstatement; and if the member was a contributor to the Sick Benefit Fund at the time of suspension, his Sick Benefit Certificate, in force at the date of suspension, shall again become valid at the time of his reinstatement.

#### LAW XXI.

##### MEMBERS AT LARGE.

SEC. I.—Any member of a dissolved Circle, who may be refused or rejected as a member from depositing their card in any other Circle, shall be preserved as a member at large, and continuing to pay assessments as if regularly connected with a Subordinate Circle to the Supreme Secretary, upon the proper notice from the said officer; and in case of death his or her family or beneficiaries shall be entitled to the amount called for on the Beneficiary Certificate of such member upon the receipt of satisfactory evidence of the death of said member: provided further that the said member shall pay, as dues to the Supreme Circle, three dollars per year in advance, and shall receive from the Supreme Circle a certificate authorizing the Leader of any Circle to give said member the semi-annual token in force during the time for which such dues are paid. The Supreme Secretary shall keep a roll of all members at large and their standing in the Order.

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## LAW XXII.

## APPEALS.

SEC. 1.—Any member, considering that a decision is unjust or not in accordance with the Constitution and Laws of the Order, or that an injustice has been done them by the enforcement of any Laws or rule of the Order, may appeal therefrom in the following manner, viz: From the Leader to the Circle at the same meeting; from the Circle to the Supreme Leader within sixty days; from the Supreme Leader to the Supreme Circle at its first session thereafter: provided that in all matters relating to the Beneficiary, Total Disability, Life Expectancy, or Sick Benefit Fund, the appeal shall be taken from the Subordinate Circle to the Supreme Leader within thirty days. Any member who does not take an appeal in any case affecting their rights or interests in the Order, within the time allowed, shall be deemed to have thereby agreed to abide by such decision or enforcement of the Laws or Rules of the Order.

SEC. 2.—A Subordinate Circle shall have the same right of appeal as individual members thereof.

SEC. 3.—An appellant must take the appeal in writing except from the decision of a Leader, and immediately notify the appellee. Official copies of all the records and documents in regard to the decision, and all written evidence relating to the subject, properly authenticated, shall be forwarded to the higher authority by the appellee within thirty days, and such return shall be final unless otherwise ordered by the authority to whom the appeal is taken upon cause shewn. Should either of these duties be neglected, the appeal may be considered or dismissed, to the disadvantage of either party.

SEC. 4.—All appeals must be decided or referred to the next higher authority, within sixty days from the receipt of the same, and the parties interested immediately notified of such decision or reference.

## LAW XXIII.

## WITHDRAWAL CARDS.

SEC. 1.—Members of a Circle in good standing wishing to withdraw from the Circle, shall apply for a clearance card, when, on the payment of all dues, assessments, or fines that may be lawfully charged against them, including twenty-five cents for the card, such card shall be granted.

SEC. 2.—Each Circle shall fix the time for which a card granted by it shall be good, provided the card limit shall not exceed six months, and during that time, or until it is deposited in another Circle, the Circle granting the card shall retain the member's name on its books, provided such member shall keep the dues, and all assessments for the several funds paid up as though they had not received a withdrawal card. If at the end of the time limit they have not deposited their card in some other Circle, their names shall be stricken from the books, and membership in the Circle shall cease, subject to Section 5 of this Law.

SEC. 3.—A member of the Order, wishing to become a member of another Circle, shall make written application to such Circle, and present their withdrawal card from the Circle of which they were last a member, and if the Circle is satisfied of the correctness of the card, the application shall be referred to a committee of three members, whose duty it shall be to enquire into and report to their Circle as to the character and fitness of the applicant for membership.

SEC. 4.—In case an assessment becomes due to their former Circle from a member, previous to the date of the depositing of their card in another Circle, the member shall pay such assessment to the Circle from which they have withdrawn, and if they fail or neglect to pay such assessment, on the notice of the Financial Secretary of the Circle from which they have withdrawn, it shall be the duty of said Circle to notify the Circle receiving the member by card of such default, and thereupon the Leader of the latter Circle

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shall at once declare such member suspended for non-payment of assessments.

SEC. 5.—At the expiration of the time for which a card was granted, the member holding it, not having deposited it with another Circle, may, at any time within twelve months thereafter, deposit the same with the Circle which granted the card, by paying all dues, fines and assessments accruing during the time and up to the date of depositing the same, which shall be subject to the conditions of Section 2 of this Law ; otherwise their connection with the Order shall finally cease from the date of the expiration of the card, except as new members in accordance with Law 17 of the Order.

SEC. 6.—Any member of a Circle wishing to withdraw permanently from the Order, may pay all dues, fines and assessments charged against them, surrender their Beneficiary Certificate, and if a contributor to the Sick Benefit Fund, their Sick Benefit Certificate, in writing, and release all claims thereto, and receive a final withdrawal card, for which they shall pay fifty cents ; and said Release, Beneficiary and Sick Benefit Certificates, shall be forwarded to the Supreme Secretary, with a certificate of the granting of the card, and the date thereof. Any member taking such a card can be readmitted only as a new member, except that the ceremony of initiation can be dispensed with.

#### LAW XXIV.

##### TRIALS AND PUNISHMENTS.

SEC. 1.—If a member shall violate any of the provisions of the third, fourth, sixth, or eighth sections of Law 19, or any laws or usages of the Order, it shall be the duty of any member to whom the knowledge of the same may come, to immediately give a written notice to the Leader of their Circle of such violation or transgression. A member may make complaint in open meeting. The Leader shall at once refer a copy of such communication, concealing the name of the informant, to a special committee of three

members ; said committee shall proceed, without delay, to investigate the matters therein stated, and if, in their opinion, there are just grounds therefor, they shall as early as practicable prefer a charge or charges against the accused, specifying in the charge or charges the particular matter of offence with which charged, and at the trial they shall assist the Past Leader to conduct the prosecution : provided that when a committee shall have obtained evidence which, in their opinion, will justify the presentation of a charge or charges, they shall, before presenting the same, notify the accused of their finding and give an opportunity to present rebutting evidence, and upon the whole hearing they shall make their report.

SEC. 2.—When a charge or charges are preferred against a member the same shall be read in open meeting. The Secretary shall immediately furnish a copy thereof, under the seal of the Circle, to the accused, with notice to appear at the first stated meeting thereafter to answer thereto, and if the accused resides in a distant town or place the notice must be sent by mail to last known residence, with a notice to appear personally or by attorney to answer at such reasonable time, allowing time for the accused to receive the notice and comply therewith. At said meeting a trial shall be had unless then postponed to a certain time, but if the accused is present when the charges are made, and the accused and the Circle ready, the investigation and trial may at once proceed.

SEC. 3.—The Secretary, upon being furnished a list of the witnesses on both sides, shall immediately notify them to appear at the time and place set for trial to give testimony therein : provided that if any of the witnesses are not members of the Order, the Leader shall appoint a Past Leader, whose duty shall be to take the testimony of such witnesses and to return the same in writing to the Leader by the time set for the trial ; the accused member being notified of the time and place of taking such testimony.

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SEC. 4.—The Circle, at said stated meeting or at such other time as may be fixed, shall proceed with the investigation of the case, and after a full hearing of all the testimony it shall proceed to vote on the charge or charges preferred. If the charge or charges be sustained, in whole or in part, by a vote of two-thirds of the members present, the accused shall retire to the ante-chamber. The Secretary shall then read in open meeting the charge or charges, or the part or parts thereof, that have been sustained; then the Leader shall, without motion, proceed to put to vote the highest order of punishment, provided for such violation in Law 19, and if lost shall put the next highest, and shall so proceed until some order of punishment, provided for in Law 19, is agreed upon by a vote of two-thirds of the members present. Members present who are excused from voting or who refuse to vote must be counted in the negative.

SEC. 5.—The Circle, having found a member guilty, must affix some punishment recognized in Law 19, and to this end, should the vote be taken on all the forms of punishment without the requisite vote in favor of either, the Leader shall commence again with the highest order of punishment and if need be go through them again, and shall so continue until some order of punishment be determined upon.

SEC. 6.—Whenever the Circle may determine upon suspension, a motion may be made to fix the time and two amendments be offered thereto, which shall be decided without debate. The Leader upon receiving such motions shall put them to vote, commencing with the lowest period named. If neither be agreed upon, a second motion may be made with amendments permitted thereto, which shall be put to a vote in like manner, and the Leader shall so proceed until some period of time for suspension is determined upon.

SEC. 7.—If the Circle decide to punish by fine, the same course shall be adopted in determining the amount thereof as is before provided in fixing time of suspension; and in

case of determining the amount of fine or fixing the time of suspension a majority of members present shall decide.

SEC. 8.—When the Circle has determined upon the order of punishment, the accused member shall be called in and the decision communicated to the member by the Leader.

SEC. 9.—A member in good standing may make a complaint to the Leader of his or her Circle against a member of another Circle; the Leader shall forward a certified copy of the same, and attested by the Secretary under seal of the Circle, to the Leader of the Circle of which the accused is a member, which, when received by said Leader, shall be referred to a committee in a like manner as if presented by a member of the Circle to which the member belongs. Charges against any member of the Order as aforesaid may be made to the Supreme Secretary, who shall make a record of same and immediately forward such charge, with all the particulars, to the Leader of the Circle of which such person is a member, withholding the name of the informer.

SEC. 10.—If an accused member shall evade the receiving of a notice, or after having received the same, shall neglect or refuse to attend at the time therein fixed, and if absent throughout the trial, and is not represented by a member of the Order as attorney, the Circle may proceed to expel for contempt: provided that if such absence shall have been caused by unavoidable circumstances, the accused shall be entitled to a rehearing, and at all stages of the proceedings shall have every opportunity for vindication.

SEC. 11.—If a member shall offend against any of the provisions of the fifth and seventh sections of Law 19, the Leader, if of personal knowledge, or at the request of any member, shall bring the matter before the Circle; then the same shall be immediately referred to a committee, and proceedings be had as hereinbefore provided.

SEC. 12.—Upon the trial of a member, an *ex parte* statement cannot be introduced as testimony; but all evidence tending to a fair investigation of the case may be admitted

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SEC. 13.—Every specification of a charge legally brought before the Circle, must be inquired into by testimony, and every specification that in itself imports a direct offence against the Laws of the Order, must be voted upon and sustained or dismissed. When a charge, or a part or parts of charges are sustained, or a plea of guilty entered, the Circle must fix an order of punishment to such finding or plea.

SEC. 14.—If a member acknowledges guilt, the penalty may be imposed without trial. The Circle should hear testimony upon a plea of guilty as well to determine the extent of the offence on the one hand, as to ascertain the mitigating circumstances on the other.

SEC. 15.—There is nothing in the Laws or Usages of the Order to prevent a member from being charged more than once for the same offence, if a trial has not been had, but when a trial has taken place on any complaint, another charge for the same offence cannot be entertained.

SEC. 16.—All votes taken under the provisions of the law shall be with ball ballots.

SEC. 17.—A trial cannot be dismissed after a committee has been appointed to investigate a complaint and the Secretary has been ordered to summons witnesses and to notify the offending member to appear for trial.

## LAW XXV.

### FALSE CHARGES.

SEC. 1.—If a member of the Circle shall make to it, or to its Leader, any accusation against another member that shall prove to be false and malicious, they shall be suspended or expelled, as the Circle may determine.

SEC. 2.—If an accusation shall be proven false and malicious, the Leader shall deliver up the name of the informant to the Circle, on a demand of a majority of the members present, that he or she may be dealt with according to the provisions of this law.

## LAW XXVI.

SEC. 1.—Should any member of the Order be suspended or expelled for a violation of any of the Laws of the Order, or should die in consequence of a duel or by the hands of justice, or should die by his or her own hands, within one year from the date of his or her certificate, whether sane or insane, then all right which said person or persons named in certificate, or their heirs or legal representatives may have upon the Beneficiary Fund of the Order, shall be forfeited.

## LAW XXVII.

## REGALIA AND JEWELS.

SEC. 1.—FOR PAST SUPREME LEADER—The letters "P. S. L." suspended in the Circle.

FOR A SITTING PAST SUPREME LEADER—A five-pointed Star suspended in the Circle.

FOR A SUPREME LEADER—Crossed Gavels suspended in the Circle.

FOR SUPREME VICE-LEADER—One Gavel suspended in the Circle.

FOR SUPREME SECRETARY—Crossed Pens suspended in the Circle.

FOR SUPREME TREASURER—Crossed Keys suspended in the Circle.

FOR SUPREME CHAPLAIN—Open Bible suspended in the Circle.

FOR SUPREME MARSHAL—Crossed Battle Axes suspended in the Circle.

FOR SUPREME WARDEN—Crossed Staffs suspended in the Circle.

FOR SUPREME GUARD—Crossed Swords suspended in the Circle.

FOR SUPREME SENTINEL—Single Sword suspended in the Circle.

FOR SUPREME ORGANIZER—Open Scroll suspended in the Circle.

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FOR SUPREME MEDICAL EXAMINER—Winged Staff of Mercury suspended in the Circle.

The jewels shall be of sufficient size to suspend by a link from each upper side within the circle. Each circle shall be made of metal the color of gold or gold-plated for all members of the Supreme Circle and Past Leaders, and nickel or silver-plated for subordinate officers and members, and shall be from 2 to  $2\frac{1}{4}$  inches in diameter outside the rim, the rim to be three-eighths of an inch wide, having a wreath of maple leaves engraved or embossed on its face, and firmly fastened to a blue satin ribbon for members of the Supreme Circle and all Past Leaders, and scarlet silk ribbon for subordinate officers and members. The ribbon shall be  $2\frac{1}{4}$  inches wide, and from 4 to  $4\frac{1}{2}$  inches long, suspended to a semi-circular plate of like material and finish as the circles heretofore described, having a raised rim one-sixteenth of an inch wide around the outer edge of the semi-circular plate, and a similar rim three-eighths of an inch inside of the outer rim. The semi-circular rims shall be divided into two equal parts by a raised imitation of a key-stone of an arch, the top end of key-stone to be five-eighths of an inch wide, tapering to three-eighths of an inch wide at the bottom end, the key stone to be nine-sixteenths of an inch long; on the face of the key-stone the cut of an open Bible shall be engraved or embossed. Between the semi-circular rims, and on the left side of the key of the arch in raised letters, the word "Charity," and on the opposite side of the plate the word "Unity," shall be set or placed; across the bottom part of the diameter of the semi-circular plate shall be a raised rim similar to the outer rim heretofore described; close to and above this rim in raised lettering, the letters "C. H. C.," shall be set or placed; in the centre of the plate and close underneath the bottom of the key of the arch, the word "Hope," shall be set or placed. The surface of the rims and lettering heretofore described shall be burnished or polished. To the

bottom of the ribbon aforesaid, shall be stitched a gold fringe  $1\frac{1}{2}$  to  $1\frac{3}{4}$  inches long for members of the Supreme Circle and all Past Leaders, and a silver fringe for subordinate officers and members. On the face of the ribbon above the circle, the words "Supreme Circle," shall be printed in gold or black lettering, for all officers of the Supreme Circle and Supreme Past Leaders. For all Past Leaders or representatives to the Supreme Circle, and all subordinate officers and members, the name of the Circle shall be printed on the ribbon above the Circle attached to the badge, and below the circle attached to the badge the number of the Circle. The jewels of subordinate officers shall be of the same size and design as those prescribed for supreme officers. The jewel of a Financial Secretary shall be crossed key and pen, suspended to the circle. The jewel of all Past Leaders shall be the letters "P. L.," suspended in the circle. All badges shall have the all-seeing eye printed in gold or black lettering on the ribbon, inside of the circle. Any member of the Supreme Circle, and any Past Leader so desiring, by applying to the Supreme Secretary and paying the extra cost, can have a jewel of more expensive material than above enumerated, so long as it does not conflict with above law. This also applies to subordinate officers.

SEC. 2.—The badge herein described, with the mountings, trimmings, emblems, etc., shall be the only badge that can be worn in Circles as the regalia of the Order.

SEC. 3.—A new Circle shall provide itself with regalia within ninety days from the date it was instituted.

SEC. 4.—No member of a Circle shall be allowed to enter or remain during its sessions unless properly clothed in the regalia of the Order, provided the Circle has been instituted ninety days.

## LAW XXVIII.

### PARLIAMENTARY LAW.

SEC. 1.—Roberts' Rules of Order shall be the guide in

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debate in all departments of the Order, when it does not conflict with any of the established Laws or Rules of the Order.

#### LAW XXIX.

SEC. 1.—Any member who shall be found guilty of violating the Constitution, or any Law of the Supreme Circle, shall be suspended or expelled, as the Supreme Circle may determine.

SEC. 2.—If three or more Supreme Officers of the Order object to any person or persons becoming members of any Circle, upon good and sufficient reasons, and a written notice of such objection be forwarded to the Supreme Secretary setting forth such objections and the name or names of such person or persons, the Supreme Secretary shall make a record of such objections and the names of such person or persons so objected to in the book of rejections, and they shall thereafter be barred from membership in the Order.

#### LAW XXX.

##### INTOXICATING LIQUORS, ETC., AT MEETINGS AND ASSEMBLIES.

SEC. 1.—The use of intoxicating liquors of all kinds, including beer and cider, shall not be allowed at or in the meeting room of any Circle, or at any of its meetings; nor shall any be allowed in or about the grounds or premises of any public gathering or assembly of the Order.

SEC. 2.—Any member found guilty of bringing intoxicating liquors of any kind, including beer and cider, to any meeting, gathering, or assembly of the Order, or indulging in the same at such meeting or meetings, shall be expelled from the Order.

SEC. 3.—The use of tobacco in or around the room by a member at any meeting of a Circle shall be deemed conduct unbecoming a member of the Order, and shall subject such member to a fine or such other punishment as the Circle may determine.

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CONSTITUTION  
—GOVERNING ALL—  
SUBORDINATE CIRCLES  
—OF THE ORDER OF—  
CANADIAN HOME CIRCLES.

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ARTICLE I.

NAME, COMPOSITION AND POWERS.

SEC. 1.—This Circle shall be known and hailed as  
.....Circle, No.....of the Order or  
Canadian Home Circles, located at.....  
County of.....Province of.....  
and Dominion of Canada.

SEC. 2.—This Circle shall consist of not less than eleven  
members, having the requisite qualifications for its elective  
officers, and shall possess all the powers and privileges of a  
Subordinate Circle working under the jurisdiction of the  
Supreme Circle, under whose authority it exists, by virtue  
of a Dispensation or Charter, duly granted by the Supreme  
Circle, while acting in conformity with the Laws, Rules and  
Regulations of said supreme Circle.

ARTICLE II.

TIME AND PLACE OF MEETING.

SEC. 1.—The regular meetings of this Circle shall be held  
monthly, on the last.....day in each  
month, at.....o'clock p. m., and if changed the Secretary  
shall notify the Supreme Secretary forthwith of the change.

SEC. 2.—Special meetings may be called by the Leader  
when deemed necessary by him, or at the request of five  
members in good standing, but no business except that for  
which such meeting is so called shall be transacted.

## ARTICLE III.

## OPENING AND QUORUM.

SEC. 1.—The meetings of this Circle shall be opened and closed in due form.

SEC. 2.—Five members in good standing shall constitute a quorum for the transaction of the business of this Circle. In the absence of the Leader and Vice-Leader the sitting Past Leader shall take the chair; and in case neither of the three aforesaid officers are present, then the senior Past Leader present shall take the chair; and if no Past Leader is present, any member who is in good standing may be chosen to preside by the majority of the members present.

## ARTICLE IV.

## OFFICIAL SEAL AND STAMP.

SEC. 1.—This Circle shall, within sixty days from the date of its institution, procure from the Supreme Circle an official Seal, which shall be affixed to all official documents and papers, except assessment notices, issued by and under its authority, an impression of which shall be deposited with the Supreme Secretary.

## ARTICLE V.

## OFFICERS AND ELECTIONS.

SEC. 1.—The officers of this Circle shall be a Past Leader, Leader, Vice Leader, Secretary, Treasurer, Financial Secretary, Chaplain, Marshal, Warden, Guard, Sentinel and three Trustees, all of whom shall be elected annually at the regular meeting in December, except the Past Leader, who cannot be elected after the first term of a new Circle, except in case the Leader should be re-elected to the office of Leader, then the Past Leader shall be elected from the ranks of the Past Leaders, and one or two Medical Examiners, who shall be chosen and commissioned as per the Laws of the Order.

SEC. 2.—This Circle, at its regular meeting in the month of June, shall elect one representative to the Supreme Circle,

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who shall be a Past Leader, and one Alternate, who shall be a Past Leader or Leader. They shall hold office until their successors are elected: provided that the Past Leader elected at the institution of this Circle shall be the first representative to the Supreme Circle by virtue of his office.

SEC. 3.—If the Past Leader elected at the institution of this Circle, shall, during the term in which it was instituted, vacate his chair and resign all honors connected with the office, either by letter or personally, in a regular meeting of this Circle, the Leader shall forthwith declare the office vacant and order a new election for Past Leader, to take place at the next regular meeting, provided said meeting would occur in the same term in which the Circle was instituted.

SEC. 4.—All officers shall be members in good standing, but to qualify members for the office of Leader they must have been elected to and served one full or the balance of an unexpired term in some subordinate office. This Law shall not apply to new Circles in the election of officers for the first term. The retiring Leader shall occupy the chair of the sitting Past Leader, except in case of re-election, then a Past Leader shall be elected from among the Past Leaders.

SEC. 5.—Any member who has served two full terms as Secretary of this Circle shall rank as a Past Leader, and shall be entitled to all the honors and privileges of the office.

SEC. 6.—All officers of this Circle shall be chosen by written ballot, by a majority of the valid votes cast, except in cases where there is but one candidate nominated for an office, then the Leader shall instruct the Marshal to cast the ballot of the Circle for the candidate. In case no candidate receives a majority of the ballots cast, the balloting shall continue till one of them obtain it, but the candidate receiving the least number of votes shall be withdrawn at each unsuccessful ballot, and no vote shall be regarded as a part of the poll unless it be for a previously nominated candidate.

SEC. 7.—The nomination and election of officers shall

take place on the last regular meeting in December, except when such meeting happens on a holiday, then the Leader shall call a special meeting for such purpose ; and also excepting when a vacancy is to be filled : then the nomination, election and installation may be made at the same meeting. The nomination shall be opened first for Leader, closed, and the Leader elected ; next the Vice-Leader, and so on in the same manner until all the officers are nominated and elected.

SEC. 8.—When an election is held to fill an office or offices of this Circle the presiding officer shall act as judge, and appoint two members to act as tellers or scrutineers, and they shall also assist in conducting the election in a just and impartial manner ; they shall keep a register of all the votes polled, and should it appear that there have been more votes polled than there are legally qualified voters present, the presiding officer shall declare the ballot illegal and void, and direct another ballot to be taken immediately ; each member voting shall then hand his or her ballot to the tellers, giving his or her name, and the tellers shall deposit it in the poll.

SEC. 9.—The officers of this Circle, legally elected, shall, if qualified, be installed on the first stated meeting in the ensuing term, if possible. The office to which any member has been elected shall be declared vacant by the installing officer, provided such member so elected fails to be present for installation, and another election shall be ordered forthwith to fill such vacancy. No member shall be installed into office who is indebted to this Circle, nor shall officers who have been installed retain their seat when in arrears to the amount of three months' dues.

SEC. 10.—Any officer may be removed for inattention to the duties of his or her office, or conduct unbecoming his or her standing in the Order, by vote of the Circle, and vacancies occurring by reason of death, resignation, or otherwise, shall be filled in the manner of original election,

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to serve for the remainder of the term ; the officer elected to fill the unexpired term, and serving until the end of the term, shall be entitled to the full honors of the term.

SEC. 11.—Officers against whom charges are preferred, shall have an impartial trial, in accordance with the laws, rules and regulations of the Order, but they shall officiate until the charges have been settled, unless otherwise ordered by this Circle.

## ARTICLE VI.

### DUTIES OF OFFICERS.

SEC. 1.—The Past Leader shall assist in conducting the ceremonies, act as attorney for this Circle in case of trials, and perform such other duties as the laws, rules, regulations and usages of the Order enjoin. The Senior Past Leader of this Circle shall be its installing officer, and in case of his inability to be present on the night of installation, through sickness or other unavoidable cause, then the next Past Leader in seniority shall officiate.

SEC. 2.—The Leader shall preside at all meetings and enforce the laws, rules and usages of this Circle, and those of the Supreme Circle ; decide all questions of order, subject to an appeal to this Circle ; act as judge of all elections and declare the result to this Circle ; appoint all committees, sign all orders on the Treasurer for all money ordered to be paid by this Circle ; shall not be entitled to vote except when electing officers, balloting for candidates and when the members are equally divided on other questions ; shall declare in open meeting such members suspended as are in arrears for an assessment or assessments, or indebted to this Circle for three months' dues ; call special meetings of this Circle upon the written request of five of its members who are in good standing, and may call a special meeting of this Circle upon the death of a member, (at such meeting all members are expected to be present, except prevented by sickness or some other unavoidable occur-

rence,) and perform such other duties devolving on the office as the laws, rules and regulations of this Order enjoin.

SEC. 3.—The Vice-Leader shall assist and aid the Leader in conducting the ceremonies; have charge of the doors of this Circle; assist at the initiation of candidates, and in the absence of the Leader shall preside; shall be chairman of the sick or relief committee, and perform such other duties as the laws, rules and regulations of this Order enjoin.

SEC. 4.—The Secretary shall keep accurate minutes of the proceedings of this Circle, which shall be recorded in a book kept for that purpose; attest all orders drawn on the Treasurer; make out the semi-annual report of the work and business of this Circle to the Supreme Circle, properly signed and attested, with the seal of this Circle attached; conduct all its correspondence, and have charge of the seal and records; notify all applicants for membership who have been elected as soon as possible thereafter; notify the Financial Secretary immediately after the receipt of notice of each assessment from the Supreme Secretary; notify the Supreme Secretary at once of all withdrawals, suspensions, expulsions, or reinstatements in this Circle, giving the name and number of the Beneficiary Certificate in each case; and perform such other duties as the laws, rules and usages of this Order enjoin; and shall hold the bonds of the Trustees.

SEC. 5.—The Treasurer shall receive from the Financial Secretary all money received for this Circle, and give a receipt therefor; pay all orders drawn by the Leader and attested by the Secretary; keep a correct account of all money received and paid; keep a separate account of the several funds of the Order, and not allow either to be used for any other purpose except that for which they are intended respectively; have accounts ready for settlement on the stated meetings in June and December, and at the expiration of the term of office deliver to successor in office all money, books, papers and vouchers; before entering upon

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the discharge of the duties of the office, shall give to this Circle a bond, with approved security, for the faithful performance of duty, for such an amount as this Circle may deem satisfactory, but not less than two hundred dollars, and shall perform such other duties as the laws, rules and regulations of the Order enjoin.

SEC. 6.—The Financial Secretary shall keep a full and correct account between this Circle and its members, receive all money due this Circle, and pay the same to the Treasurer before the close of each meeting if possible, taking his receipt therefor, notify all members immediately on receipt of notice of each assessment; also when they are in arrears for three months' dues; and when a member is in arrears for three months' dues, or in arrears for assessments, notify the Leader of the fact; at the time of election of officers furnish the Leader with a list of members not in good standing, and not entitled to vote; make out the semi-annual report of the finances of this Circle; make out a report of the semi-annual dues to the Supreme Circle; receive all money for the various funds of the Order, and keep an accurate and separate account of the same in the books provided for that purpose; shall conduct the correspondence of this Circle with the Supreme Circle in reference to the beneficiary and sick benefit funds, and perform such other duties as the laws, rules and regulations of the Order enjoin. Before entering upon the duties of the office, shall give a good and satisfactory bond in the sum of not less than two hundred dollars for the faithful discharge of the same.

SEC. 7.—The Chaplain shall conduct the devotional exercises of this Circle, and may endeavor, when so requested, to entertain the Circle by delivering a lecture, reading a paper, or presenting something of a moral, social or interesting nature at each meeting of the Circle, and perform such other duties as are required.

SEC. 8.—The Marshal shall have charge of the jewels,

paraphernalia, and other property of this Circle; shall be chairman of the room committee; take charge of candidates during initiation and of all funeral or other processions, and perform such other duties as pertain to the office.

SEC. 9.—The Warden shall see that no one is allowed a seat or to vote during a sitting of this Circle unless properly clothed in the badge of the Order; shall assist at initiation, and perform such other duties as pertain to the office.

SEC. 10.—The Guard shall have charge of the inner door of this Circle; act under the direction of the Vice-Leader, and perform such other duties as the laws, rules and usages of the Order require.

SEC. 11.—The Sentinel shall have charge of the outer door of this Circle, allowing no one to enter unless properly qualified; act in conjunction with the Guard and under the direction of the Vice-Leader, and perform such other duties as the laws, rules and usages of the Order require.

SEC. 12.—The Trustees shall have the general supervision of all the property of this Circle; shall have charge of all business pertaining to rental of hall, lights, fuel, &c. They shall invest in such securities as this Circle may direct such sums as it orders to be drawn from the treasury for that purpose. They shall have the custody of all securities of this Circle for money loaned or invested; they shall collect or realize all such sums when so directed by this Circle. They shall collect all interest, rents or other moneys arising from said investments belonging to this Circle, and pay the money collected by them to the Financial Secretary. They shall, on the last stated meeting at the close of every term, report their transactions to this Circle, and make an inventory of all property; they shall receive and hold the bonds of the Treasurer and Financial Secretary, with approved security, for the faithful performance of the duties of the office. Before entering upon the duties of their office they shall give a bond with ap-

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proved security, for such sum as this Circle may require, for the faithful performance of their duties.

SEC. 13.—The Medical Examiner shall guard carefully the interests of the Order by rejecting all applicants for membership and medical examination whose physical condition he deems not to be good in every respect, and shall perform such other duties as are required of him by the laws, rules and regulations of the Order.

## ARTICLE VII.

### COMMITTEES AND THEIR DUTIES.

SEC. 1.—The Leader shall at the regular meeting in January, or at organization, and immediately after the installation, appoint a Relief or Sick Committee, a Room Committee and an Auditing Committee, who shall serve during the term.

SEC. 2.—The Relief or Sick Committee shall consist of six males and six females, one female and one male named for each day in the week, whose duty shall be to visit immediately all members reported sick, except in cases of contagious diseases, and to render to the brother or sister such assistance as he or she may require; if watchers are required, they shall appoint two each night, commencing by calling the members in the order their names appear on the roll, the committee serving in their regular turn. Each male and female according to their respective days shall report daily to the Vice-Leader, who shall be the chairman of this committee, and who shall report at each meeting of the Circle all cases of sickness or disability. Should any member of this Circle, after being duly notified by the Vice-Leader, fail or neglect to watch with a sick member, or perform the duty assigned, they shall be fined in any sum not exceeding one dollar, for such neglect or failure.

SEC. 3.—The duty of the Room Committee shall be to see that the room and regalia, etc., are in readiness for the meetings of this Circle, and perform such other duties as this Circle may require. The Marshal shall in all cases be

chairman of the Room Committee. It shall consist of three members.

SEC. 4.—The Auditing Committee shall consist of three members, whose duty shall be to audit all accounts and bills presented to this Circle, and examine quarterly the accounts and books of the Secretary, Treasurer, Financial Secretary, and Trustees, and make a written report of the same at the next regular meeting of this Circle.

SEC. 5.—The Leader, Vice-Leader and Sitting Past Leader shall constitute the investigating committee, whose duty shall be to investigate the character, health and habits of all applicants for membership into this Circle, and report the same to the Secretary of this Circle.

#### ARTICLE VIII.

##### REPRESENTATIVE TO SUPREME CIRCLE.

SEC. 1.—The Representative to the Supreme Circle shall receive the instructions of this Circle and faithfully represent its interests. When a representative is elected, who has not previously been admitted to membership in the Supreme Circle, he or she shall be required to present his or her certificate of Past Leader, together with that of representative, before he or she can be admitted to membership in the Supreme Circle. Provided that in case the representative aforesaid should fail through sickness, or other unavoidable circumstances, to attend any meeting of the Supreme Circle, then the Alternate shall take his place.

#### ARTICLE IX.

##### FUNDS, AND HOW APPROPRIATED.

SEC. 1.—The funds of this Circle shall be used to defray its current expenses, and pay the levies made by the Supreme Circle, and to pay assessments for sick members. No money shall be otherwise appropriated without a two-thirds vote of the members present at a regular meeting.

SEC. 2.—Any member of this Circle having paid all beneficiary assessment calls issued against him or her, at

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the time of becoming under the care of the Sick Committee, cannot be suspended for non-payment of beneficiary assessments, or dues, during the time such member is under the care of said Sick Committee; provided, however, that such illness shall not exceed the term of six months, and such several assessments shall be paid from the general fund of this Circle.

### ARTICLE X.

#### VACANCIES OF OFFICERS' CHAIRS.

SEC. 1.—The chair of any elective officer of this Circle who shall be absent for three consecutive meetings without a reasonable excuse presented in writing, shall be declared vacant, by a majority vote of this Circle, and an election shall be held forthwith to fill such vacancy.

### ARTICLE XI.

#### PRICE LIST OF SUPPLIES.

Rituals, each	\$1 00
Application for Beneficiary Certificate, per 100	3 00
Application for Beneficiary Certificate, less than 100, each	. 04
Proposition for Membership Book, each	40
Beneficiary Assessment Book, each	3 00
Financial Secretary's Receipt Book, each	40
Treasurer's Receipt Book, each	40
Remittance Stub Book, each	40
Order Book on Treasurer, each	40
Beneficiary Register, each	1 25
Financial Secretary's Cash Book, each	1 00
Record Book, each	1 00
Black Book, each	50
Treasurer's Cash Book, each	1 00
Roll Book, or Covenant Book, each	1 00
Constitution and Laws, per dozen	1 80
Ode Cards, per dozen	50
Withdrawal Cards, per dozen	50
Circulars, Objects of the Order, per 100	30
Assessment Notices, on post-cards, each	01½
Officers' Blank Bonds, per dozen	50
Chains, per link, say	. 05
Price of Seals, each	5 00

Price list of badges and jewels will be furnished each Circle.

All orders for supplies must be under seal of the Circle, and in all cases the cash must accompany the order.

The price of all supplies may be changed by the Supreme Circle, at any regular meeting.



*Incorporated under instrument dated 14th  
November, 1884.*

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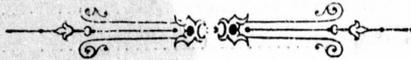
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