

## **2. ORGANIZATION**

### **2.1 MINISTERS**

The **Secretary of State for External Affairs** is responsible for managing the overall mandate of the department together with the **Minister for International Trade** who is responsible for international trade relations and export promotion. The **Minister for External Relations and International Development** assists the Secretary of State for External Affairs in conducting Canada's international relations.

### **2.2 UNDER-SECRETARIAL GROUP**

**The Under-Secretary of State  
for External Affairs**

**Mr. de Montigny Marchand**

- as Deputy Head of External Affairs, is responsible for the overall direction and coordination of the department's policy formulation, program operations and management;
- as a member of the Coordinating Committee of Deputy Ministers (CCDM), serves as a senior advisor to Government on a wide range of policies and programs;
- chairs the Executive Committee, made up of the Under-Secretarial Group and the President of CIDA, which is the senior policy coordination group in the department; and
- chairs the Program Management Board which considers resource planning and management issues, and the Policy Committee which considers major foreign policy issues.

**The Associate Under-Secretary of State  
for External Affairs**

**Mr. Raymond Chrétien**

- serves as the senior manager for all corporate management, policy coordination, personnel and administrative issues;
- is responsible for central staff units;
- acts for the Under-Secretary as required; and