

25/03/92

External Affairs and International Trade Canada

REPT03E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1991

REGION : LATIN AMERICA & CARIBBEAN

	NUMBER	CANADA	LOC-ENG	TOTAL
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6889	16.45	26.82	43.27
		19.48	20.56	40.04
<b><u>LATIN AMERICA &amp; CARIBBEAN</u></b>				
B. VISITS TO CLIENTS IN TERRITORY	1634	10.63	8.96	19.59
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	43	2.79	7.50	10.29
MISSIONS :	71	4.45	4.50	8.95
CONFERENCE SEMINARS :	58	4.18	1.52	5.70
OTHER :	68	1.37	1.10	2.47
D. COMMERCIAL* ECONOMIC REPORTS				
MO REINITIATED :	67	2.77	2.30	5.07
POST INITIATED :	173	7.04	4.76	11.80
E. COMMUNICATIONS ACTIVITIES				
BOGOTA	100	2.31	1.10	3.41
BRASILIA				
BRIDGETOWN	81	1.48	0.23	1.71
BUENOS AIRES	71	0.59	0.24	0.83
*CARACAS	10	0.00	0.26	0.26
GUATEMALA	0	0.00	0.00	0.00
HAVANA				
KINGSTON		0.72	0.50	1.22
LIMA				
MEXICO	93	1.04	0.26	1.30
SAN JOSE	142	2.04	1.50	3.54
SANTIAGO	159	1.13	2.00	3.13
SAO PAULO	97	2.63	1.33	3.96
F. ADMINISTRATION: PROGRAM MANAGEMENT & ADM'N		12.45	3.50	15.95
LEAVE, PROFESSIONAL DEVELOP		10.90	4.29	15.19
G. SERVICE TO OTHER MISSION PROGRAMS		2.72	1.73	4.45
H. TOURISM PROGRAM ACTIVITIES		0.00	0.70	0.70
**** TOTALS ****		99.85	52.92	152.77

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 157  
 FROM TERRITORY : 217  
 NUMBER \* Quarterly reports for these posts were not available. FROM CANADA : 701  
 FROM TERRITORY : 2096

NUMBER OF PENDING APPLICATIONS COMMENTED ON : 95  
 NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA EMERGED : 22  
 - LOCALLY ENGAGED : 30