

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : OSAKA

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG PERSON-QTR
A. EXPORT ENQUIRIES			
FROM CANADA :	87	5.00	15.00
FROM TERRITORIES :	64	5.00	15.00
B. VISITS TO CLIENTS IN TERRITORY VISITS :	52	10.00	10.00
C. EXPORT PROMOTION PROJECTS & EVENTS			
FAIRS :	3	10.00	10.00
MISSIONS :	4	5.00	5.00
OTHER :	1	10.00	5.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	25	5.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES			
FROM CANADA :	12	5.00	5.00
FROM TERRITORIES :	5	5.00	5.00
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA :	3	5.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	11	5.00	5.00
FROM OTHER GOV'T SOURCES- CONTACTS :	15	5.00	10.00
- REPORTS :	5	5.00	0.00
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		5.00	0.00
LEAVE, PROFESSIONAL DEVELOP :		10.00	10.00
J. SERVICE TO OTHER MISSION PROGRAMS :		5.00	5.00
***** TOTALS *****		100.00	100.00
			4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 86
FROM TERRIT : 63

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2