

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 1ST QUARTER OF 1986 (861)

Summary for POST: Havana

Activity		AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
		CANADA-BASED		LOCALLY-ENGAGED			
		TRADE	NON-TRADE	TRADE	NON-TRADE		
A. Servicing Export Enquiries	from Canada	11.0	0.	30.0	0.	0.82	411 (Enquiries)
	from Territory	4.5	0.	19.5	0.	0.48	278 (Enquiries)
B. Export Promotion Projects and Events		6.0	0.	19.5	0.	0.51	11 (Projects/Events)
C. Other Trade Development Activities		23.0	0.	9.0	0.	0.64	
D. Promotional Projects		4.5	0.	18.0	0.	0.45	3 (Fairs/Miss/Conf.)
E. Servicing Investment Development	from Canada	0.0	0.	0.0	0.	0.00	0 (Enquiries)
	from Territory	0.0	0.	0.0	0.	0.00	0 (Enquiries)
F. Service to Government	External Affairs	4.0	0.	1.0	0.	0.10	11 (Reports)
	OGDs, Provinces, ETC	5.0	0.	3.0	0.	0.16	6 (Contacts)
G. Administration	Program Management	13.5	0.	0.0	0.	0.27	
	Leave, Professional Dev.	15.5	0.	0.0	0.	0.31	
Total TID Program		87.0	0.	100.0	0.	3.74	
H. Other Programs		13.0	0.	0.0	0.	0.26	

Trade Officers: 4

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent