

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QT
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	164	8.00	21.00	0.29
FROM TERRITORIES :	217	4.00	18.00	0.22
B. VISITS TO CLIENTS IN TERRITORY :	34	5.00	3.00	0.08
C. EXPORT/TRADE/POLICY FAIRS :	3	3.00	2.00	0.05
PROJECTS AND EVENTS MISSIONS :	2	5.00	2.00	0.07
CONFERENCE SEMINARS :	2	2.00	1.00	0.03
OTHER :	2	2.00	2.00	0.04
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	9	7.00	4.00	0.11
POST INITIATED :	6	6.00	2.00	0.08
E. COMMUNICATIONS ACTIVITIES :	12	4.00	2.00	0.06
F. INVESTMENT ENQUIRIES FROM CANADA :	4	1.00	2.00	0.03
FROM TERRITORIES :	4	2.00	2.00	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	2.00	3.00	0.05
CONNECTIONS ARRANGED :	1	1.00	1.00	0.02
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	3	2.00	2.00	0.04
HOST GOVERNMENT :	5	3.00	2.00	0.05
OTHER DEPARTMENT :	10	5.00	4.00	0.09
PROVINCES/MUNICIPALITIES :	13	4.00	4.00	0.08
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.00	2.00	0.09
LEAVE, PROFESSIONAL DEVELOP :		21.00	20.00	0.41
K. SERVICE TO OTHER MISSION PROGRAMS :		4.00	1.00	0.05
L. TOURISM PROGRAM ACTIVITIES :		2.00	0.00	0.02
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 3

FROM TERRIT : 7

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 10

FROM TERRIT : 37

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 5

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 1